

Parish Pastoral Council
Saint Joseph of the Lakes Catholic Church
Meeting Minutes

Purpose: The purpose of the Parish Council is to advise the pastor and to carry out the parish vision: *We, the people of Saint Joseph of the Lakes Catholic Church, as Christ's Body, strive to be the heart, hands and feet of Jesus Christ.*

Meeting Date: December 2, 2025

Meeting Time: 7:15 – 8:45 PM

Present: Fr. Bill Deziel, Clarisa Howe, Erin Secord, Deb Dooher-Anderson, Mollie Tobias, Paul Schaffhausen, Paul Siler, Paul Lillyblad, Sally Brisbois, Ken McDonald, and Julie Herbst

Excused: LeAnn Zogg and Maureen Berendes

1. Opening Prayer: Deb Dooher-Anderson
2. Meeting Preliminaries
 - Parish Pastoral Council's October meeting minutes were approved.
 - It was decided that beginning in January 2026, the Parish Pastoral Council meetings will start at 6:45 PM and end at 8:15 PM.
3. Prayer and Prayerful activity led by Fr. Bill Deziel
 - Father Deziel led the Parish Council members in prayer and asked each attendee to reflect on what St. Joseph of the Lakes Parish is doing today that could be improved upon in the future. Each Parish Council member quietly prayed and reflected on St. Joseph of the Lakes parish and parish life.
4. Conversation about Advent/Hunger
 - Following the time of prayer and reflection, Fr. Deziel discussed Advent and described it as a season of longing for the coming Messiah. In a similar spirit, Fr. Deziel asked what the parish council is longing for at St. Joseph of the Lakes parish and in our parish life. A brain-storm session ensued where the following ideas were brought forward:
 - i. Deeper understanding of Liturgy and call to deeper faith, hope and charity
 - ii. Youth Ministries and revitalization
 - iii. Technology and Flock Notes
 - iv. Welcome committee for new attendees and members
 - v. Adult education on basic concepts (examples: Tithing and Sacrament of Reconciliation)
 - vi. Re institute the Festival 5k run
 - vii. Library revitalization
 - viii. St. Joseph History update
5. Closing Prayer with Special Intentions: Mollie

6. The next Parish Pastoral Council meeting is scheduled for January 6, 2026 from 6:45 pm to 8:15 pm.

**St. Joseph of the Lakes
Finance Council Report
December 2, 2025**

Fiscal 2026 YTD October:

- Collections are ahead of budget by \$47k and ahead of last year by \$65k – a good start to the fiscal year.
- Summer Festival is showing a net profit of \$99k; last year was about \$90k.
- Net cash position is \$25k, down from \$69k a year ago.
- Capital improvement fund is at \$109k, and was \$113k a year ago.
 - o Capital Improvement fund is to be used for approved capital projects throughout the campus, such as A/C replacement, lighting, etc. It is typically not to be used for routine maintenance and repairs or special interest projects.
- We need to build up our cash position and capital improvement fund.
- Parking lot loan balance is at \$201k; balloon payment on this loan is due August 2026

Fiscal 2026 budget:

- FY26 budget includes Total Collections budgeted at \$1.398M, up from FY25 actual of \$1.295M.
- Classroom Rental Income is budgeted to be down about \$11k from FY25 due to the loss of ABC Preschool.
- Parish Festival income is budgeted at \$96k, about \$6k higher than FY25.
- Total Expenses are budgeted to increase \$65k over FY25, most notably due to higher personnel and benefit costs.

St. Joseph of the Lakes Catholic Church

Liturgy Commission

Update for PPC Meeting December 2, 2025

The Liturgy Commission met on November 11, 2025. Major Discussion Items:

1. Pastor/Staff Reports

- Fr. Deziel to lead training for Eucharistic Ministers and Acolytes on November 15 and November 20.

2. New Business: The next Liturgy Commission Meeting is scheduled for January 13, 2026. There is no December Liturgy Commission Meeting.

3. Sub-Commission Reports:

- Environment (Jennifer Houle): The liturgical color is green for November 15th / 16th, and white for November 22nd / 23rd. First Sunday of Advent is November 30th. Jen will follow up on replacing an errant lightbulb above the altar. Christmas trees arrive on December 21. Decorating the sanctuary for Christmas will take place on December 22. A request for volunteers to assist with decorating will be placed in the bulletin.
- Technology (Mike Snell): One new volunteer was trained. The technology issue on October 4th was resolved. The root cause was a software issue.
- Music (Laura Anderson): The Harmony for Humanity concert took place on November 2. St. Joe's choir performed 2 songs, and it was a fantastic event. Saints of Swings will perform on November 15. The choir is starting to look at Christmas songs. The Variety Show rehearsals started in October.
- Liturgical Ministers - Eucharistic Ministry (Dave Lorier): Eucharistic Ministry training is scheduled on November 15 and November 20 (same content - volunteers only attend one session). The two major changes to the Eucharistic Ministry procedures are: 1. The EM Captain and #5 stay at the altar, and all other ministers go back to their pews, and 2. Any remaining precious blood is consumed in the working sacristy. Andrea and Don will update the Eucharistic Ministry Procedures Document and distribute it via email to Eucharistic Ministers.
- Liturgical Ministers – Lector/Acolytes (Bill Kusterman): No update.
- Hospitality Ministers (Jerry Dengerud): See Old Business #3 for an update.
- OCIA (Jacob Wilson): No update.
- Member-at-Large (Andrea Grasse): No update.
- Member-at-Large (Ray Herbst): It was confirmed that the Eucharistic Minister Captain is responsible for lighting the altar candles before mass.
- Pastoral Ministry (Mollie Tobias): Recently there have been a lot of funerals. No other issues or concerns to be aware of at this time.
- Pastoral Council (Julie Herbst): Julie could not attend the Parish Council Meeting in November due to being out of town.

Please Note: The next meeting is on January 13, 2025, at 7 pm.

Facilities Report
St. Joseph of the Lakes
November 24, 2025

Meeting called to order by Chuck Karth -8:30am

Present; Terry Mayer, Jerry Bauer, Ken McDonald, Kelly Summerville, Chuck Karth

Topics Discussed –

- Sidewalk safety
 - o Sidewalks around the building are not beveled.
 - Creating a tripping hazard.
 - Ease of use for wheelchairs, carts, snow removal
 - Spring 2026?

- Bell Tower on Historic Church needs new roof.
 - o Bell Tower Roof was not replaced after hailstorm; damage claim was submitted.
 - No bids have been received.

- Downspout ground erosion
 - o Cement pads are to be installed under the downspouts to prevent erosion and promote better water distribution.
 - To be completed with in-house staff

- Gutters need to be installed on the garage
 - o To help prevent erosion

- Rectory gutters are filled with leaves
 - o Install Leaf Guard or some other gutter system

- Dishwasher has been having proper operating issues
 - o Chuck to call for service

- Classroom Furnaces
 - o Issue with the furnaces the burners are rusting away,
 - Possible RED Tag

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