

Parish Pastoral Council Minutes
Saint Joseph of the Lakes Catholic Church
September 2, 2025 7:15-8:45 PM

Purpose: The purpose of the Parish Council is to advise the pastor and to carry out the parish vision:

We, the people of Saint Joseph of the Lakes Catholic Church, as Christ's Body, strive to be the heart, hands and feet of Jesus Christ.

1. Opening Prayer: Clarissa
2. Meeting Preliminaries
 - a. Roll Call – Present: Clarissa Howe, Maureen Berendes, Paul Schaffhausen, LeAnn Zogg, Father Deziel, Erin Secord, Deb Doohar-Anderson, Paul Siler, Mollie Tobias, Julie Herbst, Ken McDonald
Excused: Sally Brisbois
 - b. Welcomes and Introductions
 - c. Approval of the June minutes - approved
3. Finance Council Report – the first meeting for FY2026 hasn't happened yet. We ended FY25 in a net deficit. We are currently in a negative cash position. We have budgeted an increase in income of approximately \$100k. Classroom rental is down because preschool and YMCA are gone. Staff expense has increased.
4. Pastor's Report – Asked for continued prayers for the Annunciation community.
 - a. Faith Formation - Focus of the year – parents as educators of their children. Emphasis on some formation with parents. Special session once a month on Wednesday while kids are at Faith Formation to encourage parents to grow in their own faith.
Middle school will be on Sunday evenings at same time as high school.
Additional Sunday evening Masses will be offered this year.
 - b. Summer festival update – financial results aren't yet available.
 - c. Feedback on business card size QR codes in the pews – overall positive feedback.
5. Parish Council 2025-2026
 - a. Co-Chair – still need someone to volunteer
 - b. Delegate-at-large – one spot is open because Julie transitioned to the Liturgy Committee.
Council members should email Clarissa with any suggestions.
6. Parishioner Concerns – nothing elevated.
7. Commission Reports
 - a. Charity & Justice – not yet met
 - b. Communications/Development – not yet met
 - c. Facilities – not yet met
 - d. Faith Formation – met in August. As of 9/1: 130 in grades 1-5 program; 6-8 64 enrolled; 35 students in year 1, 33 in year 2, Adventure Kids (4-5 yo) 20 total registrations. Kickoff is 9/17. Team needs more catechists for Year 1 Confirmation, Adventure Kids or grades 1, 3,

6, 8. Joe's Diner will be every Wednesday this year. Anyone interested in volunteering should contact Sarah Ray.

- e. Liturgy – not yet met
 - f. Parish Life – not represented
 - g. Pastoral Care – not yet met
8. Closing Prayer with Special Intentions: Fr. Deziel

The next meeting will be Tuesday, October 7, 2025

**St. Joseph of the Lakes
Finance Council Report
September 2, 2025**

Fiscal 2025:

- We ended Fiscal 2025 with a Net Deficit of \$40k.
- Total Income fell short of budget by \$30k, with Total Collections being unfavorable by \$17k and Great Hall income short of budget by \$6k.
- Total Expenses were over budget by \$10k, largely driven by an increase in Employee Benefits.
- We need to do what we can to build our net cash position and our Capital Improvement Fund.
- Capital improvement fund is at \$114k, down from \$139k the year before
 - o Capital Improvement fund is to be used for approved capital projects throughout the campus, such as A/C replacement, lighting, etc. It is typically not to be used for routine maintenance and repairs or special interest projects.
- Parking lot loan balance is at \$211k; balloon payment on this loan is due August 2026

Fiscal 2026 budget:

- FY26 budget includes Total Collections budgeted at \$1.398M, up from FY25 actual of \$1.295M.
- Classroom Rental Income is budgeted to be down about \$11k from FY25 due to the loss of ABC Preschool.
- Parish Festival income is budgeted at \$96k, about \$6k higher than FY25.
- Total Expenses are budgeted to increase \$65k over FY25, most notably due to higher personnel and benefit costs.

PASTORAL CARE UPDATES

Submitted by Meisha Johnson / Paul Schaffhausen

April 30, 2025

Homebound

We have approximately 10-12 people who are receiving regular homebound Communion visits (most of whom are in our Lino Lakes community but a few others in Circle Pines, Lexington, and Shoreview). We also have daily/weekly requests from people wanting a single Homebound Communion visit due to illness or other extenuating circumstances. *We have recently lost (due to death) a few people who had been receiving regular visits.

Senior Living Ministry

There are a few residents at Senior Living Facilities receiving regular visits, but most people request single visits when/as needed. *We have recently lost (due to death) a few people who had been receiving regular visits. One other item worth mentioning as it relates to the Senior Living Ministry is that we are fully "staffed" with volunteers for *weekly* Word & Communion each month at each of our four Senior Living Facilities. Fr. Bill Deziel also holds one Mass per month at each of our four facilities.

Hospitality

**Please read above notes;*

In addition, we have people requesting home visits just to talk (often due to loneliness) as well as a few who come forward requesting "spiritual visits" – wanting to talk about the faith and seeking spiritual guidance. In addition, our card ministry, the ministry sending cards to those who are ill and/or dying, as well as our prayer shawl and love bear ministries are both thriving and active. All of which have provided such great care to families in need.

Anointing of the Sick

Fr. Bill has been very busy as of late with anointings. Many but not all requests are for those who are on hospice care (and some who are now deceased) as well as others who are not parishioners but who are looking for a priest nearby. Anointings have been steady.

Prison Ministry

We have a primary touch-point person at the Archdiocese who we must communicate through when lining up volunteers and/or Catholic curriculum to the prison. The Archdiocese speaks directly to the prison on our behalf when we must communicate with them. This is both for security reasons as well as ease of communication for the prison and Archdiocese. We have a small Catholic Studies program going on at the prison with only one allowed volunteer at this time. We will be able to have more volunteers go in if there are more prison residents (inmates)

interested in Catholic Studies moving forward. Currently, there is a protestant Bible Study group that meets at the same time as Catholic Studies which has most residents attending.

Funeral Ministry

The funeral ministry has also been very busy as of late. We had a slight "wave" of people who had been on hospice care pass away over the course of a handful of weeks. We have several people currently on hospice care and nearing death, and one family we are currently/actively planning a funeral for.