



AGENDA

ORDINARY COUNCIL MEETING

19th MAY 2026

5:00pm

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1. NOTICE OF MEETING

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: 19th May 2026
Time: 5.00 pm
Location: Council Chambers
22 Cameron Road, Batchelor NT 0845

Any member of Council and staff who may have a conflict of interest or perceived conflict of interest regarding any item of business to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Ordinary Meeting of Council will be open to the public and will adhere to COVID Safety Plan requirements, including optional wearing a mask, appropriate physical distancing, and health, and hygiene requirements.

The meeting will be recorded for minuting purposes only.



Natasha Chapman

Acting Chief Executive Officer.

AGENDA

ORDINARY GENERAL COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON 19th MAY 2026

The President of the Council, Mr. Ross McGorman will declare the meeting open at 5:00 pm and welcome all in attendance.

2. ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.

3. PERSONS PRESENT

ELECTED MEMBERS PRESENT

President	Ross McGorman
Deputy President	Chris Whatley
Councillor	Sharon Beswick
Councillor	Mae Mae Morrison
Councillor	Alan Roe
Councillor	Greg Strettles

STAFF PRESENT

Acting Chief Executive Officer	Natasha Chapman
Acting Corporate Service Manager	Luke Ackland
Council and Community Services Manager	Emma Dunne
Executive Services Coordinator	Terrill Forrest

VISITORS PRESENT

4. APOLOGIES AND LEAVE OF ABSENCE

Date: 19th May 2026

Author: Natasha Chapman, Acting Chief Executive Officer

Attachments: Nil.

PURPOSE

This report is to table for Council's record any apologies and requests for leave of absence received for the Ordinary General Meeting held on 19th May 2026.

RECOMMENDATION

That Council receives and notes the apologies of..... absence for the Ordinary General Meeting held 19th May 2026.

Moved:

Seconded:

COMMENT

The council can choose to accept the apologies or requests for leave of absence as presented or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 95 *Local Government Act 2019*.

1.07 Meetings of Council.

FINANCIAL IMPLICATIONS

Nil.

5. ELECTRONIC MEETING ATTENDANCE

Date: 19th May 2026

Author: Natasha Chapman, Acting Chief Executive Officer

Attachments: Nil.

PURPOSE

This report is to table, for Council's record, any requests, and permissions for Electronic Attendance.

RECOMMENDATION

That Council acknowledges and accepts attendance to the meeting of 19th May 2026 via electronic means.

Moved:

Seconded:

COMMENT

The *Local Government Act 2019* provides for a member who is not physically present at a meeting is taken to be present at the meeting if:

- (a) the member's attendance at the meeting by means of an audio or audio-visual conferencing system is authorised in accordance with a council resolution establishing a policy for attendance in such a manner.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 95 *Local Government Act 2019*.

FINANCIAL IMPLICATIONS

Nil.

6. DECLARATION OF INTEREST

Date: 19th May 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: Nil.

PURPOSE

Members and Staff are required to disclose an interest in a matter under consideration by the Council at a meeting of the Council by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the member or staff member must abide by the decision of Council on whether he/ she shall remain in the meeting and/ or take part in the issue. The Council may elect to allow the member or staff member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 19th May 2026.

Moved:

Seconded:

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Sections 175 *Local Government Act 2019*.

CEO and Staff Code of Conduct.

FINANCIAL IMPLICATIONS

Nil.

7. MOVING AGENDA ITEMS FROM PUBLIC TO CONFIDENTIAL

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8. MOVING AGENDA ITEMS FROM CONFIDENTIAL TO PUBLIC

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9. PETITIONS

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10. CONFIRMATION OF THE MINUTES OF PREVIOUS MEETINGS

10.1 CONFIRMATION OF THE PUBLIC MEETING MINUTES OF 21ST APRIL 2026

Date: 19th May 2026

Author: Natasha Chapman, Acting Chief Executive Officer

Attachments: [DRAFT Public Meeting Minutes of 21st April 2026](#)

PURPOSE

Minutes of the Ordinary General Meeting held on 21st April 2026 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

RECOMMENDATION

That the Public Minutes of the Ordinary General Meeting held on 21st April 2026 be confirmed they are a true and correct record of the meeting.

Moved:

Seconded:

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 101 *Local Government Act 2019*.

FINANCIAL IMPLICATIONS

Nil.



MINUTES
ORDINARY COUNCIL MEETING
21st APRIL 2026
5:00pm

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OGM MINUTES 21ST APRIL 2026

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1. NOTICE OF MEETING

I hereby give notice that an Ordinary Meeting of Council was held on:

Date: 21st April 2026
Time: 5.00 pm
Location: Council Chambers
22 Cameron Road, Batchelor NT 0845

Any member of Council and staff who may have a conflict of interest or perceived conflict of interest regarding any item of business to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Ordinary Meeting of Council was open to the public and adhered to COVID Safety Plan requirements, including optional wearing a mask, appropriate physical distancing, and health, and hygiene requirements.

The meeting was recorded for minuting purposes only.



Natasha Chapman

Acting Chief Executive Officer.

MINUTES

ORDINARY GENERAL COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON 21st April 2026

The President of the Council, Mr. Ross McGorman declared the meeting open at 5:04 pm and welcomed all in attendance.

2. ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.

3. PERSONS PRESENT

ELECTED MEMBERS PRESENT

President	Ross McGorman
Deputy President	Chris Whatley
Councillor	Sharon Beswick
Councillor	Mae Mae Morrison (via electronic means)
Councillor	Alan Roe
Councillor	Greg Strettles

STAFF PRESENT

Acting Chief Executive Officer	Natasha Chapman
Acting Corporate Service Manager	Luke Ackland
Council and Community Services Manager	Emma Dunne
Executive Services Coordinator	Terrill Forrest

VISITORS PRESENT

4. APOLOGIES AND LEAVE OF ABSENCE

Date:	21 st April 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachments:	Nil.

PURPOSE

This report is to table for Council's record any apologies and requests for leave of absence received for the Ordinary General Meeting held on 21st April 2026.

NIL

5. ELECTRONIC MEETING ATTENDANCE

Date:	21 st April 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachments:	Nil.

PURPOSE

This report is to table, for Council's record, any requests, and permissions for Electronic Attendance.

RESOLUTION: 2026/04/21/001	
That Council acknowledges and accepts Clr Mae Mae Morrison's attendance to the meeting of 21 st April 2026 via electronic means.	
Moved:	DP Whatley
Seconded:	Clr. Strettles Carried

6. DECLARATION OF INTEREST

Date: 21st April 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: Nil.

PURPOSE

Members and Staff are required to disclose an interest in a matter under consideration by the Council at a meeting of the Council by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the member or staff member must abide by the decision of Council on whether he/ she shall remain in the meeting and/ or take part in the issue. The Council may elect to allow the member or staff member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

RESOLUTION: 2026/04/21/002

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 21st April 2026:

21.3 CODE OF CONDUCT COMPLAINT PROGRESS REPORT – President McGorman

21.3 CODE OF CONDUCT COMPLAINT PROGRESS REPORT – Clr. Beswick

Moved: DP Whatley

Seconded: Clr. Roe Carried

7. MOVING AGENDA ITEMS FROM PUBLIC TO CONFIDENTIAL

NIL

8. MOVING AGENDA ITEMS FROM CONFIDENTIAL TO PUBLIC

NIL

9. PETITIONS

Public Question read by A/CEO: What is the status of the current CEO? Has the CEO's credit card been used while not working?

Answers supplied by President and A/CEO – The CEO is employed and on leave.

CEO credit card has monthly subscription fees charged to it. The card is not in use otherwise.

10. CONFIRMATION OF THE MINUTES OF PREVIOUS MEETINGS

10.1 CONFIRMATION OF THE PUBLIC MEETING MINUTES OF 17th MARCH 2026

Date: 21st April 2026

Author: Natasha Chapman, Acting Chief Executive Officer

Attachments: [DRAFT Public Meeting Minutes of 17th March 2026](#)

PURPOSE

Minutes of the Ordinary General Meeting held on 17th March 2026 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

RESOLUTION: 2026/04/21/003

That the Public Minutes of the Ordinary General Meeting held on 17th March 2026 be confirmed they are a true and correct record of the meeting.

Moved: Clr. Strettles

Seconded: DP Whatley

Carried

11. PRESIDENT REPORT

Date: 21st April 2026
Author: Ross McGorman, President
Attachment: NIL

PURPOSE

To update Council on the activities of the President since the last Ordinary General Meeting (OGM) for the period of March 2026 to April 2026.

RESOLUTION: 2026/04/21/004

That Council receives and notes the President's Report for the period of March 2026 to April 2026.

Moved: DP Whatley

Seconded: Clr. Strettles **Carried**

12. CHIEF EXECUTIVE OFFICERS REPORT

Date: 21st April 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachment: Nil

PURPOSE

To update Council on the activities of the Chief Executive Officer since the last Ordinary General Meeting (OGM) for the period of March to April 2026.

RESOLUTION: 2026/04/21/005

That Council receives and notes the Chief Executive Officers Report for the period of March to April 2026.

Moved: Clr. Strettles

Seconded: Clr. Morrison **Carried**

Discussion Points:

- Batchelor solar lights have been completed, Adelaide River waiting to deliver and install
- Access Road to AR oval is on Crown Land and Council does not have authority to maintain that track.
- Grant funding exists to put Restricted (emergency) access driveway to the AR Oval gate when weather permits

13. FINANCE REPORTS

13.1 MONTHLY FINANCE REPORT

Date:	21 st April 2026
Author:	Luke Ackland, Acting Corporate Services Manager Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To provide a summary of the financial position of Council for the period ending 31st March 2026. In accordance with the *Local Government (General) Regulations 2021 – Part 2 Division 7*, the preceding month's financial report must be presented to Council. Regulation 17(1) of the *Local Government (General) Regulations 2021* requires a monthly report from the Chief Executive Officer to provide council with the actual income and expenditure for the year to date; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

RESOLUTION: 2026/04/21/006

That Council;

- a) notes the Acting Chief Executive Officer certifies to the best of her knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for March 2026.

Moved: Clr. Roe

Seconded: Clr. Strettles **Carried**

Discussion Points:

- Rates in credit due to pre-payment of rates
- Further details on outstanding rates and recovery actions will be provided at May OGM now that all four rates instalments for 2025/26 are complete
- CEO credit card is still valid and is only used for monthly subscriptions requiring higher credit limit.
- No direct expenses felt by council for Evacuees, NTG picking up rubbish at evacuation centres. We have put extra time into cleaning up the public spaces that may have taken away from other duties. West Daly Regional Council have offered resources, and this is still in negotiations.
- Adelaide River flooding will be covered to a degree from NTG, Council trying to recoup clean up and tree removal costs.

14. REPORTS REQUIRING DECISIONS OF COUNCIL

14.1 REVIEW OF COUNCIL POLICY 2.6 DELEGATIONS POLICY

Date:	21 st April 2026
Author:	Luke Ackland, Acting Corporate Services Manager
Attachment:	Rescinded Procurement Policy 2023/06/20/12 Table Snippet Council Policy 2.6 Delegation Policy

PURPOSE

To seek Council's endorsement of the amended Council Policy 2.6 Delegations Policy.

RESOLUTION: 2026/04/21/007

That Council;

- a) receives and notes the report entitled Review of Council Policy 2.6 Delegations Policy;
- b) endorses the reviewed Council Policy 2.6 Delegations Policy to include a CEO delegation to expend funds not within budget for emergency situations (eg natural disaster recovery), up to \$50,000 (excluding GST); and
- c) requests the Acting Chief Executive Officer to further develop appropriate Emergency Management Plans.

Moved: DP Whatley

Seconded: Clr. Strettles **Carried**

Discussion Points:

- Request to clarify the delegation would only be for CEO approval and for use under emergency/natural disaster provisions.

14.2 SECOND BUDGET REVIEW 2025-26 AND LONG-TERM FINANCIAL PLAN 2025-29

Date:	21 st April 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	DRAFT SECOND BUDGET REVIEW 2025-26

PURPOSE

This report seeks the Council to adopt the Second Review of the 2025-26 Budget and Long-Term Financial Plan.

RESOLUTION: 2026/04/21/008

That Council;

- a) receives and notes the report entitled Second Budget Review 2025-26 and Long-Term Financial Plan 2025-29; and
- b) adopts the Second Amended Budget 2025-26 and Long-Term Financial Plan 2025-29, noting that the Long-Term Financial Plan is not reflective of the whole budget and will be corrected in 2026-2027 Budget.

Moved: DP Whatley

Seconded: Clr. Strettles **Carried**

Discussion Points:

- Long term Financial Plan historically has the entire budget, this financial year was only drafted for Operational Budget this shows incomplete view – will be rectified for next budget
- Required to review budget twice yearly, suggest review be endorsed and make comprehensive changes to next Financial Year budget.
- Budgets are projections based on assumptions that are reviewed at each budget review period. Costs are investigated each year.
- RMAC's independent member, Karl Hell, offered services for financial discussion. It was suggested that Council could seek guidance/training regarding for financial reporting for Council in the future.

14.3 REQUEST TO INSTALL ADDITIONAL MEMORIAL PLAQUES AT RUM JUNGLE LAKE

Date:	21 st April 2026
Author:	Terrill Forrest, Executive Services Coordinator
Attachment:	Photo of Memorial Rock Council Policy 5.4 Parks and Gardens Policy

PURPOSE

To seek Council's approval for the installation of a smaller plaque for Gladys Litchfield and an additional plaque for the last child on the Litchfield Memorial Rock.

RESOLUTION; 2026/04/21/009

That Council;

- a) receives and notes the report entitled Request to Install Additional Memorial Plaques at Rum Jungle Lake;
- b) approves the installation of the additional plaque sized 12 cm x 17 cm for the last child of Gladys and Boyne Litchfield, at the applicant's cost; and
- c) approves the removal of the current plaque for Gladys Litchfield and the installation of a plaque sized 12 cm x 17 cm at the applicant's cost, to accommodate both plaques at the Rum Jungle Lake site, with the condition that Council reserves the right to relocate the rock within the precinct if required.

Moved: Clr. Beswick

Seconded: DP Whatley

Carried

14.4 NOMINATION FOR A LGANT REPRESENTATIVE ON THE DARWIN REGIONAL WEEDS WORKING GROUP

Date:	21 st April 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	TOR Regional Working Groups LGANT Representative Nomination Form

PURPOSE

To seek Council's endorsement of a nomination to represent LGANT on the Darwin Regional Weeds Working Group.

RESOLUTION: 2026/04/21/010

That Council;

- a) receives and notes the report entitled Nomination for a LGANT Representative on the Darwin Regional Weeds Working Group; and
- b) approves the nomination of Emma Dunne to be submitted to LGANT as a representative on the Darwin Regional Weeds Working Group.

Moved: Clr. Strettlles

Seconded: Clr. Roe **Carried**

14.5 NOMINATION FOR REPRESENTATION ON THE LOCAL GOVERNMENT LEARNING AND DEVELOPMENT REFERENCE GROUP

Date:	21 st April 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Terms of Reference - Learning and Development Reference Group

PURPOSE

To seek nominations for a representative to participate in the Local Government Learning and Development Reference Group.

RESOLUTION: 2026/04/21/011

That Council;

- a) receives and notes the report entitled Nominations for Representation on the Local Government Learning and Development Reference Group; and
- b) nominates Clr. Beswick to represent Coomalie Council on the Local Government Learning and Development Reference Group.

Moved: DP Whatley

Seconded: Clr. Roe

Carried

14.6 REQUEST FOR BUS HIRE BY BATCHELOR SEVENTH DAY ADVENTIST CHURCH

Date:	21 st April 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Policy 4.3 Coomalie Council Community Bus Policy Policy 2.4 Coomalie Community Grants Policy

PURPOSE

To seek Council’s consideration of an application to hire the Community Bus by the Batchelor Seventh Day Adventist Church for church related activities on one Saturday afternoon and Sunday morning each month.

RESOLUTION: 2026/04/21/012	
That Council;	
a) receives and notes the report entitled Request for Bus Hire by Batchelor Seventh Day Adventist Church; and	
b) does not approve the application by Batchelor Seventh Day Adventist Church for the use of the Community Bus;	
Moved:	DP Whatley
Seconded:	Clr. Beswick Carried

Discussion Points:

- Hire request goes over 2 Financial years and fees for hire might change into the next Financial Year depending on Council’s adoption of the 2026/27 Fees and Charges.
- An annual agreement for Saturday morning hire already exists and this hire request is for additional use.
- For regular and extensive use there are alternative hire companies within the region and Council does not wish to take away from local business.
- Concerns regarding insurance coverage for incidents and driver fatigue were discussed as items for future investigation for Council’s knowledge.
- Bus has been mechanically assessed and is currently in working order.
- Concerns for increased bus maintenance costs with increased outside Coomalie region use.
- The request for use on 26th July 2026 is in Batchelor area and Council would be open to considering a new hire application for that date.

Procedural Note:

Clr. Strettlles left the meeting at 6:18pm.

Clr. Strettlles returned to the meeting at 6:20pm.

14.7 REQUEST FOR VARIATION OF ANNUAL COMMUNITY GRANT 2025/26 – SKYDIVE TERRITORY

Date:	21 st April 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To seek Council's consideration of Skydive Territory's request to extend the project deadline or to change the project scope for the previously awarded Coomalie Council Annual Community Grant 2025/26 funds.

RESOLUTION: 2026/04/21/013

That Council;

- a) receives and notes the report entitled Request for Variation of Annual Community Grant 2025/26 – Skydive Territory; and
- b) allows the grant to be extended for an additional 12 months to enable the completion of the originally approved project of playground equipment installation.

Moved: DP Whatley

Seconded: Clr. Beswick **Carried**

14.8 BATCHELOR UNOWNED HORSE MANAGEMENT

Date:	21 st April 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To provide Council with a current situation update and seek Council's position on the ongoing management of the unowned horses within the Batchelor township.

RESOLUTION: 2026/04/21/014

That Council;

- a) receives and notes the report entitled Batchelor Unowned Horse Management;
- b) determines to actively work in collaboration with willing stakeholders; and
- c) determines the preferred option for further investigation into the removal of horses to a registered horse sanctuary located within the NT;

Moved: DP Whatley

Seconded: Clr. Morrison

Carried

Discussion Points:

- Sanctuary will remove all horses at no cost to council. Initial discussions suggest a visual assessment of the horses will be undertaken to determine the work and equipment required to relocate the horses safely.
- Duty of care to constituents needs to be considered over public debate.
- Council requested to make a notice on social media and in Stop Press that options are being considered for the safe removal of the unowned horses with reasons for the relocation outlined.

15. REPORTS FOR RECEIVING AND NOTING

15.1 REVIEW OF ACTIONS FOR THE MARCH OGM 2026

Date:	21 st April 2026
Author:	Natasha Chapman, Acting Chief Executive Officer.
Attachments:	Actions for the March OGM 2026.

RESOLUTION: 2026/04/21/015	
That Council;	
a) receives and notes the Actions for the March OGM 2026; and	
b) remove items: 6, 7, 13, 14	
Moved:	Clr. Strettles
Seconded:	DP Whatley Carried

Discussion Points:

- Waste Oil EOI closed and removed. Decision from the EOI will be reported in future OGM.

15.2 COMPLAINTS AND COMPLIMENTS REGISTER.

Date: 21st April 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: [Complaints and Compliments tables.](#)

PURPOSE

To update Council on complaints and compliments received during March 2026.

RESOLUTION: 2026/04/21/016

That Council receives and notes the Complaints and Compliments Register during March 2026.

Moved: Clr Strettles

Seconded: Clr Roe **Carried**

Action Request: Include a third table specifically for 'service requests'.

Discussion Points:

- Complaints table to provide additional details of the complaint received.
- Important to differentiate a service request from a complaint and report on these separately, resulting in request for a third table in this report.

Procedural note:

DP Whatley left the meeting at 6:45pm.

DP Whatley returned to the meeting at 6:47pm.

Clr. Beswick left the meeting at 6:58pm.

Clr Beswick returned to the meeting at 7:00pm.

15.3 NT REMUNERATION TRIBUNAL DETERMINATION OF COUNCIL MEMBER ALLOWANCES 2026/27

Date:	21 st April 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	NT Remuneration Tribunal Determination of Allowances for Members of Local Councils 2026-27

PURPOSE

To provide Council with the new Determination of Allowances that will come into effect from 1st July 2026.

RESOLUTION: 2026/04/21/017		
That Council receives and notes the NT Remuneration Tribunal Determination of Allowances for Members of Local Councils 2026/27 and the financial impact this will have on the 2026/27 Budget.		
Moved:	Clr. Strettles	
Seconded:	DP Whatley	Carried

15.4 LGANT BOARD MEETING COMMUNIQUE

Date:	21 st April 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	LGANT Board Meeting Communique 25 March 2026 LGANT Board Meeting Communique 25 February 2026 ALGA Board Meeting Communique 19 March 2026

PURPOSE

To table the LGANT Board Meeting Communique following the board meeting held on 25 March 2026.

RESOLUTION: 2026/04/21/018		
That Council receives and notes the report entitled LGANT Board Meeting Communique.		
Moved:	Clr. Roe	
Seconded:	Clr. Strettles	Carried

15.5 COUNCIL SERVICES 3rd QUARTERLY REPORT 2025-26

Date:	21 st April 2026
Author:	Emma Dunne, Council and Community Services Manager
Attachment:	Nil

PURPOSE

To brief Council on the activities of the Council Services unit, including all municipal, compliance and regulatory actions, for the 3rd Quarter of 2025-26: January – March 2026.

RESOLUTION: 2026/04/21/019

That Council receives and notes the Council Services 3rd Quarterly Report of 2025-2026.

Moved: DP Whatley

Seconded: Clr. Beswick

Carried

Discussion Points:

- Another waste management provider may have reopened in Darwin for consideration.
- Munz Road Update – significant flooding damage and is currently impassable. The road has been closed and working to restore as soon as possible.
- AARNET – fibre optic network, clinic, BIITE, School and Museum
- Blocked drains, and flaps missing from riverbank of Adelaide River – to be investigated.
- Queries regarding animal management, including whether there are currently any dangerous animals known to Council, if service provision has been seen to be improving impoundment numbers etc.

15.6 COMMUNITY SERVICES QUARTERLY REPORT

Date:	21 st April 2026
Author:	Andrew Roberts, Community Services Coordinator
Attachment:	Nil

PURPOSE

To provide Council with a quarterly update of activities and programs provided to the community through the sport, recreation, and community development program for the third quarter from January to March 2026.

RESOLUTION: 2026/04/21/020

That Council receives and notes the Community Services Report for the Third Quarter of the 2025/2026 Financial year.

Moved: DP Whatley

Seconded: Clr. Strettles

Carried

Discussion Points:

- Gunfire breakfast will not be hosted as showground is too wet, additionally no one has volunteered assistance for the event (not in report but queried as ANZAC Day is Council coordinated community event).
- Clean up Australia Day has been poorly attended over the past two to three years. There appears to be a lack of interest generally. Lake Bennett holds an independent clean-up day run by the Lake Bennett Body Corporate.

15.7 CORPORATE SERVICES 3rd QUARTERLY REPORT 2025-26

Date:	21 st April 2026
Author:	Luke Ackland, Acting Corporate Services Manager
Attachment:	Nil

PURPOSE

To provide Council with a quarterly update on financial, governance, administration and people and culture matters from the Corporate Services Unit.

RESOLUTION: 2026/04/21/021

That Council receives and notes the report entitled Corporate Services 3rd Quarterly Report 2025-26.

Moved: DP Whatley

Seconded: Clr. Strettles **Carried**

Discussion Points:

- AR Community library has been temporarily closed until facilities are available. The Batchelor Library is only open Friday afternoon and Sunday afternoon.

16. CORRESPONDENCE AND INFORMATION.

16.1 INCOMING AND OUTGOING MAIL.

Date:	21 st April 2026
Author:	Natasha Chapman, Acting Chief Executive Officer.
Attachment:	Incoming and outgoing correspondence tables.

PURPOSE

Council is provided with items of correspondence both received and sent during the months of March 2026 to April 2026.

RESOLUTION: 2024/04/21/022	
That Council receives and notes the items of incoming and outgoing correspondence as tabled for March 2026 to April 2026 period.	
Moved:	DP Whatley
Seconded:	Clr. Strettles Carried

17. COUNCILLOR REPORTS.

Nil

18. USE OF THE COMMON SEAL.

Nil

19. LATE ITEMS AND URGENT BUSINESS.

19.1 ACQUITTAL OF IMMEDIATE PRIORITY GRANT 2023/24 – SOCIAL INFRASTRUCTURE

RESOLUTION: 2026/04/21/023

That Council;

- a) receives and notes the report entitled Acquittal Immediate Priority Grant 2023-2024 – Coomalie Community Safety Through Social Infrastructure;
- b) forwards the acquittal report for the Immediate Priority Grant 2023-24 to the Department of Housing, Local Government and Community Development before the reporting due date of 30 April 2026; and
- c) requests Acting Chief Executive Officer write to the Development of Housing, Local Government and Community Development to seek to retain the unspent funds and obtain a final extension to complete the outstanding project works.

Moved: DP Whatley

Seconded: Clr. Roe **Carried**

20. GENERAL BUSINESS.

20.1 CHINNER ROAD WORKS UPDATE

RESOLUTION: 2026/04/21/024

That Council receives a verbal update from Acting Chief Executive Officer regarding the status of the Chinner Road Works

Moved: Clr. Strettles

Seconded: Clr. Morrison **Carried**

20.2 ADELAIDE RIVER COMMUNITY MEETING

RESOLUTION: 2026/04/21/025

That Council;

- a) receives the verbal and written report from Adelaide River Ward Councillors regarding the Adelaide River Public Meeting held on 19th April 2026; and
- b) requests that the Acting Chief Executive Officer develop a community engagement plan for the next financial year to be reviewed at the next meeting, 19th May 2026.

Moved: Clr. Roe

Seconded: Clr. Strettles

Carried

Discussion Points:

- Councillors provided an overview of the meeting and discussions had.
- Council discussion regarding unified engagement commitments and development of an engagement policy.

21. CONFIDENTIAL ITEMS.

RESOLUTION: CONF2026/04/21/26

That Council close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*.

Moved: Clr. Beswick

Seconded: Clr. Roe Carried

Procedural Note:

The meeting was closed to the public at: 8:01pm.

The confidential meeting opened at: 8:14pm.

21.1 CONFIRMATION OF THE CONFIDENTIAL MEETING MINUTES OF 17TH MARCH 2026

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

21.2 REVIEW OF CONFIDENTIAL ACTIONS FOR THE APRIL OGM 2026

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

Procedural Note:

President McGorman and Clr. Beswick left the meeting at 8:19pm.

DP Whatley became the Chairperson at 8:19pm.

21.3 CODE OF CONDUCT COMPLAINT PROGRESS REPORT

CONFIDENTIAL: Regulations 51(1)(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct

Procedural Note:

President McGorman and Clr. Beswick returned to the meeting at 8:27pm.

President McGorman returned as Chairperson at 8:28pm.

21.4 INSURANCE CLAIM PROGRESS REPORT

CONFIDENTIAL: Regulations 51 (a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; and
(d) information subject to an obligation of confidentiality at law, or in equity

22. CONFIDENTIAL LATE ITEMS

22.1 PARKS AND GARDENS COST EFFICIENCIES

CONFIDENTIAL: Regulations 51(1)(c) information that would, if publicly disclosed, be likely to:
(i) Cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

22.2 ROAD MAINTENANCE CONTRACT OPTIONS

CONFIDENTIAL: Regulations 51(1)(c) information that would, if publicly disclosed, be likely to:
ii) Cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

22.3 PROPOSED LEASE OF CROWN LAND - BATCHELOR WASTE MANAGEMENT FACILITY

CONFIDENTIAL: Regulations 51(1)(c) information that would, if publicly disclosed, be likely to:
(iv) subject to subregulation (3) – prejudice the interests of the council or some other person.
Regulations 51(1)(d) information subject to an obligation of confidentiality at law, or in equity

23. CONFIDENTIAL GENERAL BUSINESS

23.1 CORRESPONDENCE RECEIVED FROM CHIEF EXECUTIVE OFFICER

CONFIDENTIAL: Regulations 51 (a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; and
(d) information subject to an obligation of confidentiality at law, or in equity

24. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL.

NIL

25. RE-OPEN MEETING TO THE GENERAL PUBLIC.

RESOLUTION: 2026/04/21/035

That Council re-opens the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021*

Moved: Clr. Roe

Seconded: Clr. Morrison Carried

Procedural Note:

The meeting was reopened to the public at 9:59pm.

26. NEXT MEETING.

The next Ordinary Meeting of Council is scheduled to be held on **19TH MAY 2026 at 5:00pm.**

27. CLOSURE OF MEETING.

The meeting closed at 9:59pm.

11. PRESIDENT REPORT

Date:	19 th May 2026
Author:	Ross McGorman, President
Attachment:	NIL

PURPOSE

To update Council on the activities of the President since the last Ordinary General Meeting (OGM) for the period of April 2026 to May 2026.

RECOMMENDATION

That Council receives and notes the President's Report for the period of April 2026 to May 2026.

Moved:

Seconded:

COMMENT

Meetings and events attended by the President.

Date	Meeting/Attendees	Purpose
21/04/2026	Rum Jungle Rehabilitation Project Briefing	Coomalie Council Briefing
	Cemetery Board Meeting	Council Cemetery Board
	Council OGM	Monthly OGM
25/04/2026	ANZAC Day service also attended by Clr. Beswick and Clr. Roe	ANZAC Day Dawn Service Adelaide River
01/05/2026	Phone call with A/CEO	Weekly catch up
05/05/2026	Phone call with A/CEO	Special Meeting agenda item request
07/05/2026	Phone call with A/CEO	Special Meeting planning
12/05/2026	Council Special Meeting	Council meeting
14/05/2026	NT Grants Commission Coomalie Visit	Council Presentation and tour

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

NIL

12. CHIEF EXECUTIVE OFFICERS REPORT

Date:	19 th May 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To update Council on the activities of the Chief Executive Officer since the last Ordinary General Meeting (OGM) for the period of April to May 2026.

RECOMMENDATION:
That Council receives and notes the Chief Executive Officers Report for the period of April to May 2026.
Moved:
Seconded:

BACKGROUND

The CEO report outlines the highlights leading up to the Ordinary General Meeting and activities of the operation that may be of interest to Council in the month ahead.

COMMENTS

Sharon Hillen is on leave. Natasha Chapman is Acting CEO during this period.

Week commencing 20th April 2026

Meetings	<ul style="list-style-type: none">- Council Briefing - Rum Jungle Rehabilitation Project- Council's Cemetery Board Meeting- Council OGM- Ratepayer Meeting- JLT Briefing
Other	<ul style="list-style-type: none">- Internal SLT meeting- ANZAC Day Dawn Service – Adelaide River

Week commencing 27th April 2026

Meetings	<ul style="list-style-type: none">- Contract management meeting- Council Insurance Provider
Other	<ul style="list-style-type: none">- All Staff Meeting

Week commencing 4th May 2026

Meetings	<ul style="list-style-type: none">- Department of Logistics and Infrastructure Quarterly Operational Meeting- Council Lawyer Briefing
Other	<ul style="list-style-type: none">- Internal SLT Meeting- Internal Budget 2026/27 Planning

Week commencing 11th May 2026

Meetings	<ul style="list-style-type: none"> - Council Special Meeting - Executive Director Local Government Quarterly Meeting - NT Grants Commission Council Presentation and Tour
Other	<ul style="list-style-type: none"> - Internal agenda preparation –Council OGM.

Council actions and follow ups:

- Batchelor unowned horse population management – Horse sanctuary has had an unexpected change of availability this year and is unable to assist until at least next dry season. Investigation into other options commenced and a further report will be tabled when options confirmed.

Grant applications submitted:

- Seniors Month grant
- Safer Local Roads and Infrastructure Program, tranche 5 – Miles and Perreau Roads upgrades

Corporate Services

- Development of multiple Meeting Agendas.
- Correspondence to complaints and public enquiries.
- Staff and resource planning.
- 2026/27 Shire Plan and Budget planning. Council is required to release a draft Shire Plan and Budget for public consultation prior to adopting a final version by no later than 30 June 2026. Council was working toward the below timeline, however with decisions from the April OGM impacting the capacity to finalise a draft, the Draft Shire Plan 2026/27 was not issued to be tabled at this OGM. It is proposed to hold a Special Meeting before 30 May 2026 to endorse a draft to remain on track for adopting a Shire Plan by 30 June 2026.

DATE	ACTION	DEADLINE
11/04/2026	Council Workshop – 2026/27 Shire Plan, Budget and Rates	COMPLETED
11/05/2026	DRAFT 2026/27 Shire Plan issued to members for consideration at April OGM – required to issue the draft to members 6 business days prior to the meeting it will be considered at.	31/05/2026 NOT COMPLETED
19/05/2026	Council OGM – Draft Shire Plan and Budget approved for public consultation	08/06/2026
20/05/2026	Open public consultation for 21 days	09/06/2026
10/06/2026	Public consultation closes	29/06/2026
16/06/2026	Council OGM - Shire Plan and Budget 2026/27 adopted	30/06/2026
19/06/2026	Adopted document distributed and notices issued as per <i>Local Government Act 2019</i>	

Community Services

- Stop Press Articles.
- ANZAC Day Dawn Service.
- Seniors Month grant application.

Council Services

- Regulatory Services
 - o Dogs, abandoned vehicles, education and awareness for Adelaide River and Batchelor Pet owners.
 - o Vet Clinic Day successfully held in Batchelor. Limited bookings in Adelaide River resulted in the clinic day being cancelled.
 - o 20-tonne limit on most of Council's sealed roads and 10-tonne limit on Council's unsealed roads remains in place.

Grant Source	Project Name	Project Description	Expected Completion
Community Places for People Grant 2023-24	Adelaide River Cemetery Precinct	<ol style="list-style-type: none"> 1. Survey and Quantifies COMPLETED 2. Electrical works commenced with SD Electrical engaged COMPLETED 3. Arborist Engaged COMPLETED 4. concrete pathways COMPLETED 5. Carpark –Public Tender; Closed 1/12/2025 AWAITING WORKS TO COMMENCE 	30/06/2026 Extension request submitted – awaiting formal approval.
Local Roads and Community Infrastructure Program Grant 2023-24 Phase 4	Safer Communities Projects	<ol style="list-style-type: none"> 1. AR Oval Fence COMPLETED 2. Batchelor Solar Lights COMPLETED 3. AR Oval Resurfacing; irrigation; pending the wet season Landscaping and reconditioning of the oval surface, including topsoil, seeding and fertilizer. Tree Planting Day scheduled for Monday 15th December School Holidays Project COMPLETE 4. Construction of a formal sealed access to the vehicle entry gate of the new oval fence (as access to a new helipad remains contingent on separate grant funding) PROCUREMENT COMPLETE – AWAITING WORKS TO COMMENCE 5. Installation of a solar light to improve community safety AWAITING INSTALLATION 6. Supply of park furniture around the AR Oval NOT COMMENCED – funds expended 	31/12/2025
Waste and Resource Management (WaRM) 2024-25	Bulk Hook Bins	Bulk Hook Bins PROCUREMENT COMPLETE; AWAITING SUPPLY	30/06/2026

Roads to Recovery 24-25	Haynes and Strickland Roads Stabilising and Resheeting	Stabiliser Product Purchased COMPLETED Haynes Road COMPLETED Strickland Road NOT COMMENCED	31/10/2025 for stabiliser Roadworks 30/06/2026
Black Spot 23-24	Haynes Road & White Horse Track	Formalise intersection and signage for road safety – Aligned with into R2R Project COMMENCED	31/10/2025
Black Spot 24-25	Solomon and Miles Road Intersection	Clear Sight Lines and improve road safety by installing turning lanes NOT COMMENCED	30/06/2025
Black Spot 24-25	Niks Crossing	Clear sight lines and install road furniture to improve safety NOT COMMENCED	30/06/2025
Regional and Remote Burial Areas Grant 2024-25	Cemetery and Burial Ground Fences and service gates	1. Fence Bush Cemetery – Undeveloped zones and install firebreaks and service gates PROCUREMENT COMPLETE – AWAITING WORKS TO COMMENCE 2. Install Vehicle barriers and Services Gates at Rum Jungle Lake PROCUREMENT COMPLETE – AWAITING WORKS TO COMMENCE	30/06/2027

CONSULTATION

- President
- As per meeting list
- Executive Leadership Team

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

NIL

13. FINANCE REPORTS

13.1 MONTHLY FINANCE REPORT

Date:	19 th May 2026
Author:	Luke Ackland, Acting Corporate Services Manager Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To provide a summary of the financial position of Council for the period ending 30th April 2026. In accordance with the *Local Government (General) Regulations 2021 – Part 2 Division 7*, the preceding month's financial report must be presented to Council. Regulation 17(1) of the *Local Government (General) Regulations 2021* requires a monthly report from the Chief Executive Officer to provide council with the actual income and expenditure for the year to date; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

RECOMMENDATION

That Council;

a) notes the Chief Executive Officer (CEO) certifies to the best of her knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and

b) receives and notes the monthly financial report for April 2026.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

The monthly financial report Income and Expenditure Statement compares the actual income and expenditure to budget at two levels, firstly for the year to date (YTD), and secondly for the full year budget. Comparatives to full year are relevant if the income and expenditure is linear, otherwise the YTD budget comparison provides a clearer position. Ideally, the budget is accurately phased so that the amount allocated each month will match the pattern of income and expenditure.

The seconded budget review 2025/26 was undertaken by Council at the April OGM and the adopted amended budget has been implemented for this reporting period.

COMMENT

Operating Income and Expenditure

Council's operating income is lower than YTD, resulting from:

- Final payments of operational grants expected in previous months have not yet been received.
- Reduced income from rates and charges resulting from changes in the assessment record after the Rates Declaration was endorsed and from property changes throughout the financial year.

Operating expenditure is less than YTD with the main variances resulting from:

- Employee costs have been recognised as payable from the beginning of the financial year however not yet expended. For example, training and uniforms costs are recognised from the beginning of the year as an employee could access training from 1 July 2025, even if it isn't spent immediately. Additionally, several positions within the organisation remain unfilled and therefore full salary budget is not being utilised currently.
- Elected Member Professional Development allowance has been recognised as payable from the beginning of the financial year, however not expended. Movements of budget figures have been aligned to declared amounts in the 2025-26 Shire Plan, no additional funds have been added, just moved to the 'allowances' line rather than the 'expenses' line in the budget tables.
- Depreciation expenses are lower than YTD budget, resulting from the changes in total assets held at the end of the last financial year.
- Other expenses, such as consultant fees for specific projects, have not yet been completed and therefore remain lower than YTD estimates.
- Materials and contracts are currently less than YTD due to delayed commencement of road maintenance program and cost saving efforts throughout the operations.

Capital Works

- Adelaide River Cemetery Precinct works – Car parking/road work tender awarded with work scheduled.

Investments

- At 30 April 2026, Council held \$3M in term deposits.
- At 30 April 2026, Council's cash at bank contained \$2.3 Million of tied funding.

Grants

Council received the following grant funding in April 2026:

- Gamba Litchfield Neighbours Project 25/26FY
- Youth Week grant 2026

Rates

- 2025/26 Rates and Charges have been levied in August 2025. The fourth instalment for 2025/26 rates were due by 7th April 2026. Any ratepayer who has not met their instalments is now considered in arrears in accordance with the *Local Government Act 2019*.
- At 30 April 2026, Council's overdue rates are worth \$560k. The overdue rates balances relate to rates and charges from current and previous financial years and continue to accrue interest until payment is received.
- At 30 April 2026, \$311k is arrears from previous financial years. \$249k is arrears from 2025-26 rates and charges.
- At 30 April 2026, there are 98 properties that have a rates credit due to direct debit or payment plans being in place. The total of these applied credits is \$65k.

Tax

Council is compliant with payment and reporting all tax liabilities as outlined below:

- Pay As You Go (PAYG Withholdings) have been lodged with the Business Activity Statements (BAS) each month. The April PAYG Withholdings will be submitted with the Business Activity Statement in May 2026.
- Business Activity Statements have been lodged by the due dates. The April BAS will be lodged by the due date of 21st May 2026.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Regulation 17 Local Government (General) Regulation 2021

FINANCIAL IMPLICATIONS

Nil

Certification by the CEO to the Council

Council Name:	COOMALIE COMMUNITY GOVERNMENT COUNCIL
Reporting Period:	30-Apr-26

That, to the best of the CEO's knowledge, information and belief:
 (1) The internal controls implemented by the council are appropriate; and
 (2) The council's financial report best reflects the financial affairs of the council.

A/CEO Signed



Date Signed

12/05/2026

Table 1.1 Monthly Income and Expenditure Statement

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
OPERATING INCOME				
Rates	1,237,132	1,248,201	(11,069)	1,248,201
Charges	405,366	513,817	(108,451)	513,817
Fees and Charges	134,308	132,746	1,562	142,586
Operating Grants and Subsidies	2,137,099	2,185,609	(48,510)	2,222,475
Interest / Investment Income	163,340	158,332	5,008	215,000
Commercial and Other Income	185,761	102,984	82,777	189,154
TOTAL OPERATING INCOME	4,263,007	4,341,689	(78,682)	4,531,233
OPERATING EXPENDITURE				
Employee Expenses	1,226,193	1,291,448	(65,255)	1,531,668
Materials and Contracts	1,975,700	2,292,188	(316,488)	2,764,068
Elected Member Allowances	77,690	128,142	(50,452)	147,772
Elected Member Expenses	1,627	3,600	(1,973)	3,600
Council Committee & LA Allowances	1,927	3,500	(1,573)	5,000
Council Committee & LA Expenses	0	0	0	0
Depreciation, Amortisation and Impairment	1,198,092	1,332,135	(134,043)	1,598,564
Interest Expenses	0	0	0	0
Other Expenses	22,664	65,650	(42,986)	161,900
TOTAL OPERATING EXPENDITURE	4,503,893	5,116,663	(612,770)	6,212,572
OPERATING SURPLUS / DEFICIT	(240,886)	(774,974)	534,088	(1,681,339)

Table 1.2 Monthly Operating Position

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
BUDGETED OPERATING SURPLUS / DEFICIT	(240,886)	(774,974)	534,088	(1,681,339)
Remove NON-CASH ITEMS				
Less Non-Cash Income	0	0	0	0
Add Back Non-Cash Expenses	1,198,092	1,332,135	(134,043)	1,598,564
TOTAL NON-CASH ITEMS	1,198,092	1,332,135	(134,043)	1,598,564
Less ADDITIONAL OUTFLOWS				
Capital Expenditure	732,399	819,525	(87,126)	1,444,407
Borrowing Repayments (Principal Only)	0	0	0	0
Transfer to Reserves	0	0	0	105,783
Other Outflows	0	0	0	0
TOTAL ADDITIONAL OUTFLOWS	(732,399)	(819,525)	87,126	(1,550,190)
Add ADDITIONAL INFLOWS				
Capital Grants Income	0	0	0	249,000
Prior Year Carry Forward Tied Funding	911,673	911,673	0	911,673
Other Inflow of Funds	0	0	0	0
Transfers from Reserves	17,235	25,000	(7,765)	472,292
TOTAL ADDITIONAL INFLOWS	928,908	936,673	(7,765)	1,632,965
NET BUDGETED OPERATING SURPLUS / DEFICIT	1,153,714	674,309	479,405	0

Table 2.1 Capital Expenditure and Funding
By class of infrastructure, property, plant and equipment

CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
Buildings	388,419	203,380	185,039	203,380
Community Assets and Other Structures	197,751	191,145	6,606	191,145
Motor Vehicles	0	0	0	60,000
Plant and Equipment	17,235	25,000	(7,765)	137,235
Roads Infrastructure	128,994	400,000	(271,006)	852,647
TOTAL CAPITAL EXPENDITURE	732,399	819,525	(87,126)	1,444,407
TOTAL CAPITAL EXPENDITURE FUNDED BY:				
Capital Grants Income	0	0	0	249,000
Prior Year Carry Forward Tied Funding	864,173	864,173	0	864,173
Operating Income and Subsidies	459,120	248,999	210,121	233,999
Reserves	17,235	25,000	(7,765)	97,235
TOTAL CAPITAL EXPENDITURE FUNDING	1,340,528	1,138,172	202,356	1,444,407

Table 3. Monthly Balance Sheet Report

BALANCE SHEET AS AT 30 April 2026	YTD Actuals \$	Note Reference*
ASSETS		
Cash at Bank		(1)
Tied Funds	2,312,252	
Untied Funds	1,786,349	
Accounts Receivable		
Trade Debtors	46,335	(2)
Rates & Charges Debtors	490,511	
Other Current Assets	22,345	
TOTAL CURRENT ASSETS	4,657,792	
Non-Current Financial Assets	0	
Property, Plant and Equipment	16,203,543	
TOTAL NON-CURRENT ASSETS	16,203,543	
TOTAL ASSETS	20,861,335	
LIABILITIES		
Accounts Payable	66,493	(3)
ATO & Payroll Liabilities	3,399	(4)
Current Provisions	136,642	
Accruals	0	
Other Current Liabilities	11,267	
TOTAL CURRENT LIABILITIES	217,801	(5)
Non-Current Provisions	0	
Other Non-Current Liabilities	0	
TOTAL NON-CURRENT LIABILITIES	0	
TOTAL LIABILITIES	217,801	
NET ASSETS	20,643,534	
EQUITY		
Asset Revaluation Reserve	15,424,509	
Reserves	374,265	(6)
Accumulated Surplus	4,844,760	
TOTAL EQUITY	20,643,534	

Note 1. Details of Cash and Investments Held

*\$3,000,000 held in investments as at 30 April 2026 (details in table below).
Tied funds include grant/project obligations, current provisions and tied reserve accounts.*

Investments Summary

As at 30 April 2026

Category	Balance	Rate	Interest Frequency	Maturity Date
Fixed Term Deposit	\$300,000	4.34%	At Maturity	15/06/2026
Fixed Term Deposit	\$400,000	4.20%	At Maturity	1/07/2026
Fixed Term Deposit	\$300,000	4.90%	At Maturity	19/08/2026
Fixed Term Deposit	\$250,000	4.82%	At Maturity	7/09/2026
Fixed Term Deposit	\$300,000	4.44%	At Maturity	14/09/2026
Fixed Term Deposit	\$400,000	5.10%	At Maturity	27/10/2026
Fixed Term Deposit	\$300,000	4.50%	At Maturity	12/11/2026
Fixed Term Deposit	\$350,000	4.52%	At Maturity	17/12/2026
Fixed Term Deposit	\$400,000	5.19%	At Maturity	5/01/2026
TOTAL	\$3,000,000			

Note 2. Statement of Trade Debtors

	Current	Past Due 1–30 Days	Past Due 31–60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Commercial Waste	\$535	\$407	\$259	-	\$20,555	\$21,756
Facility and Equipment Hire Fees	-	-	-	-	\$266	\$266
Regulatory Services	-	-	\$686	-	-	\$686
Road permits	-	\$614	-	-	\$397	\$1,011
Sundry Debtors	\$18,200	-	-	-	\$4,416	\$22,616
TOTAL	\$18,735	\$1,021	\$945	-	\$25,634	\$46,335

Note 3. Statement on Trade Creditors

	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Arafura Sweeping Pty Ltd	748.00	-				748.00
BEIJA FLOR DARWIN PTY LTD	1,175.00	-				1,175.00
Adelaide River Inn	370.00	-				370.00
Bunnings Building Supplies P/L	2,708.20	-				2,708.20
Debbie Pennell	800.00	-				800.00
Gleeming Cleaning Services	3,710.00	-				3,710.00
Howard & Sons Pyrotechnics	1,650.00	-				1,650.00
Jacana Energy	52.72	-				52.72
Power Clean NT	-	15,892.39				15,892.39
MASTEC Australia Pty Ltd	2,671.13	-				2,671.13
Ooloo Investments Pty Ltd	729.86	3,702.30				4,432.16
Performance Services Pty Ltd	1,322.75	-				1,322.75

PowerWater - Bills	5,316.33	-				5,316.33
RSL Donations	435.20	-				435.20
Sam McAuley Electrical	329.48	-				329.48
Telstra	290.00	-				290.00
TGS Diesel & Hydraulic Service	319.00	-				319.00
Top End Grub	2,181.30	-				2,181.30
VTG Waste & Recycling P/L	11,787.86	5,893.93				17,681.79
WEX Australia Pty Ltd	4,407.89	-				4,407.89
Total Accounts Payable	\$41,004.72	\$25,488.62	\$-	\$-	\$-	\$66,493.34

Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations

""Council is compliant with all payment, reporting and tax liabilities:

- PAYG Withholdings have been lodged by the due dates. The April 2026 PAYG Withholdings will be submitted with the Business Activity Statement prior to 21 May 2026.
- Business Activity Statements have been lodged by the due dates. The April 2026 BAS will be lodged prior to the due date of 21 May 2026."

Note 5. Current Ratio

The Current Ratio measures Council's ability to pay short-term obligations or those due within one year. A Current Ratio that is higher than 1.00 is considered acceptable in contemporary financial management terms. Council's Current Ratio as at 30 April 2026 is 1.9.

Note 6. Reserve Accounts

Internally Restricted	Total (\$)
Asset Renewal Reserve	182,765
Batchelor Playground Reserve	2,500
Disaster Recovery Reserve	25,000
Election Expenses Reserve	39,000
Waste Management Reserve	100,000
Externally Restricted	
Disaster Recovery Reserve	25,000
TOTAL RESERVES BALANCE	374,265

Table 4. Member and CEO Council Credit Card Transactions for the Month

Cardholder

Name: S HILLEN (CEO) & N CHAPMAN (A/CEO)

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
2/04/2026	\$22.09	City of Darwin	Disability Parking Permit
9/04/2026	\$326.00	Chill Ice Rink	Youth Week
10/04/2026	\$216.00	McDonalds	Youth Week
13/04/2026	\$257.30	King Pin	Youth Week
7/04/2026	\$243.10	Microsoft	Monthly Software Subscription
7/04/2026	\$19.80	Microsoft	Monthly Software Subscription
7/04/2026	\$638.88	Microsoft	Monthly Software Subscription
10/04/2026	\$253.26	Microsoft	Monthly Software Subscription
21/04/2026	\$222.00	Xero Australia	Monthly Software Subscription
30/04/2026	\$37.59	Mailchimp	Monthly Stop Press
Total	\$2,236.02		

Staff Credit Card Transactions

Date	Description	Credit (AUD)
27/04/2026	Adelaide River Inn	32.25
27/04/2026	Woolworths	129.65
Total Other Staff Credit Cards		161.90

CCGC CBA Cheque

Date	Description	Credit (AUD)
01 Apr 2026	Bank Transfer to CBA Credit Card A/CEO	466.20
01 Apr 2026	Bank Transfer to CBA Credit Card CCSM	990.00
01 Apr 2026	Bank Transfer to CBA Credit Card CEO	1,599.05
01 Apr 2026	PC010426-116961603 Super Choice P-L	10,688.42
02 Apr 2026	Payment: Territory Native Plants	26.40
02 Apr 2026	Commonwealth Bank of Australia	39.24
02 Apr 2026	Commonwealth Bank of Australia	116.72
02 Apr 2026	NBN Biz	322.52
02 Apr 2026	Payment: Colemans Printing	602.26
02 Apr 2026	Payment: ██████████* Customer Reimbursement	836.00
02 Apr 2026	Payment: Ooloo Investments Pty Ltd	905.04
02 Apr 2026	Payment: Top End Grub	1,322.00
02 Apr 2026	Payment: Roadside Services & Solutions Pty Ltd	1,757.25
02 Apr 2026	Payment: Ooloo Investments Pty Ltd	1,849.12
02 Apr 2026	Payment: Roadside Services & Solutions Pty Ltd	3,413.52
02 Apr 2026	Payment: Plumbing NT	4,290.00
02 Apr 2026	SALARIES AND WAGES Coomalie Communi	38,982.58
09 Apr 2026	Payment: Integrated Land Information System	34.50

09 Apr 2026	Payment: The Big Mower	50.00
09 Apr 2026	Payment: PowerWater - Bills	61.06
09 Apr 2026	Payment: PowerWater - Bills	88.48
09 Apr 2026	Payment: Bunnings Building Supplies P/L	92.13
09 Apr 2026	Payment: Practical Safety Australia Pty Ltd	116.55
09 Apr 2026	Payment: Jacana Energy	119.42
09 Apr 2026	Payment: Captovate	165.00
09 Apr 2026	Payment: Engagis Pty Ltd	214.67
09 Apr 2026	Payment: The Big Mower	343.50
09 Apr 2026	Payment: Darwin Office Technology	355.10
09 Apr 2026	Payment: Mills Oakley	649.00
09 Apr 2026	Payment: MVR	723.25
09 Apr 2026	Payment: Nexia Edwards Marshall NT	1,100.00
09 Apr 2026	Payment: Territory Tyres	1,241.50
09 Apr 2026	Payment: Area9 IT Solutions	1,653.87
09 Apr 2026	Payment: RS Gardening Care	1,985.50
09 Apr 2026	Payment: Bunnings Building Supplies P/L	2,273.92
09 Apr 2026	Payment: Bunnings Building Supplies P/L	2,310.43
09 Apr 2026	Payment: Ward Keller	2,838.00
09 Apr 2026	Payment: RS Gardening Care	3,350.09
09 Apr 2026	Payment: RS Gardening Care	5,642.08
09 Apr 2026	Payment: VTG Waste & Recycling P/L	5,893.93
09 Apr 2026	Payment: VTG Waste & Recycling P/L	5,893.93
13 Apr 2026	EQUIPMENT RENTS	187.00
15 Apr 2026	Commonwealth Bank of Australia	2.86
15 Apr 2026	Commonwealth Bank of Australia	30.03
15 Apr 2026	Commonwealth Bank of Australia	76.56
15 Apr 2026	NBN Biz	322.52
16 Apr 2026	PC150426-121091108 SuperChoice P-L	5,604.31
16 Apr 2026	SALARIES AND WAGES Coomalie Communi	40,068.76
17 Apr 2026	Payment: Blue Sky Transport (AKA Chris Reynold Transport)	59.40
17 Apr 2026	Payment: Blue Sky Transport (AKA Chris Reynold Transport)	92.40
17 Apr 2026	Payment: NT Water Filters aka Viva Water Pty Ltd	187.00
17 Apr 2026	Payment: Nutrien AG Solutions	244.20
17 Apr 2026	Payment: L&V Nominees Pty Ltd aka Poolwerx	352.00
17 Apr 2026	Payment: Debbie Pennell	400.00
17 Apr 2026	Payment: Arafura Sweeping Pty Ltd	660.00
17 Apr 2026	Payment: Jacana Energy	739.21
17 Apr 2026	Payment: Robert John Annis-Brown	963.68
17 Apr 2026	Payment: Local Govt Assoc of NT	1,500.00
17 Apr 2026	Payment: Oolloo Investments Pty Ltd	1,551.38
17 Apr 2026	Payment: Top End Grub	1,652.50
17 Apr 2026	Payment: Top End Grub	1,718.60
17 Apr 2026	Payment: Endorsed Enterprises Pty Ltd (Tennis Palmerston)	1,754.40
17 Apr 2026	Payment: TGS Diesel & Hydraulic Service & Repair	1,771.12
17 Apr 2026	Payment: Oolloo Investments Pty Ltd	1,923.36

17 Apr 2026	Payment: Agentur	2,660.00
17 Apr 2026	Payment: WEX Australia Pty Ltd	2,996.58
17 Apr 2026	Payment: Prestons Mowing & Gardening	5,600.00
17 Apr 2026	Payment: Oolloo Investments Pty Ltd	6,536.55
22 Apr 2026	Vocus	2,511.30
24 Apr 2026	Payment: Winc	4.42
24 Apr 2026	Payment: Air Liquide Australia Ltd	32.68
24 Apr 2026	Payment: Telstra	37.85
24 Apr 2026	Payment: Jacana Energy	48.11
24 Apr 2026	Payment: PowerWater - Bills	118.82
24 Apr 2026	Payment: Jacana Energy	128.57
24 Apr 2026	Payment: Darwin Office Technology	131.45
24 Apr 2026	Payment: Area9 IT Solutions	148.50
24 Apr 2026	Payment: ██████████ *Staff Reimbursement	186.01
24 Apr 2026	Payment: TGS Diesel & Hydraulic Service & Repair	198.00
24 Apr 2026	Payment: PowerWater - Bills	237.82
24 Apr 2026	Payment: Telstra	275.00
24 Apr 2026	Payment: Gaz NT Pty Ltd	330.00
24 Apr 2026	Payment: Gaz NT Pty Ltd	517.00
24 Apr 2026	Payment: Area9 IT Solutions	546.81
24 Apr 2026	Payment: SD Electrical and Air-conditioning	577.50
24 Apr 2026	Payment: SD Electrical and Air-conditioning	607.75
24 Apr 2026	Payment: Jacana Energy	655.83
24 Apr 2026	Payment: Winc	763.16
24 Apr 2026	Payment: Jacana Energy	803.27
24 Apr 2026	Payment: Jacana Energy	1,026.27
24 Apr 2026	Payment: Greg Strettles	1,121.83
24 Apr 2026	Payment: Valmae Morrison	1,121.83
24 Apr 2026	Payment: Telstra	1,165.32
24 Apr 2026	Payment: PowerWater - Bills	1,283.80
24 Apr 2026	Payment: Batchelor Service Centre	1,285.11
24 Apr 2026	Payment: Sharon Beswick	1,320.71
24 Apr 2026	Payment: Area9 IT Solutions	1,333.46
24 Apr 2026	Payment: Top End Grub	1,520.30
24 Apr 2026	Payment: Alan Roe	1,778.79
24 Apr 2026	Payment: Chris Whatley	1,820.47
24 Apr 2026	Payment: Ross McGorman	2,538.50
24 Apr 2026	Payment: Sell and Parker Metal Recycling	4,950.00
24 Apr 2026	Payment: Sell and Parker Metal Recycling	5,115.00
24 Apr 2026	Payment: ArborWork Tree Services PTY LTD	9,240.00
24 Apr 2026	Payment: Australian Taxation Office	13,907.00
24 Apr 2026	Payment: SD Electrical and Air-conditioning	19,470.00
29 Apr 2026	PC290426-125690587 SuperChoice P-L	5,649.65
30 Apr 2026	NBN Biz	55.00
30 Apr 2026	SALARIES AND WAGES Coomalie Communi	40,350.48
Total CCGC CBA Cheque		309,970.02

14. REPORTS REQUIRING DECISIONS OF COUNCIL

14.1 COUNCIL COMMUNITY ENGAGEMENT PLAN 2026/27

Date:	19 th May 2026
Author:	Luke Ackland, Acting Corporate Services Manager
Attachment:	COUNCIL COMMUNITY ENGAGEMENT PLAN 2026/27

PURPOSE

To present the draft Community Engagement Plan 2026/27 for adoption by Council to strengthen meaningful, inclusive, and transparent engagement with residents, stakeholders, businesses, and community organisations across the Council area.

RECOMMENDATION

That Council;

- a) receives and notes the report entitled Council Community Engagement Plan 2026/27; and
- b) adopts the Community Engagement Plan 2026/27 as presented; or
- d) requests administration makes the following changes to the draft Plan and re-present the revised document to Council for further consideration and formal adoption.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

RESOLUTION: 2026/04/21/025

That Council;

- a) receives verbal and written report from Adelaide River Ward Councillors regarding the Adelaide River Public Meeting; and*
- b) requests that the Acting Chief Executive Officer develop a community engagement plan for next Financial Year to be reviewed at next meeting.*

Moved: **Clr Roe**

Seconded: **Clr Strettles**

Carried

COMMENT

To further support Council Policy 1.06 Council Communications Policy and to ensure a consistent and appropriate engagement with community and stakeholders, a Community Engagement Plan has been drafted.

Effective community engagement is fundamental to good governance and informed decision-making. The Community Engagement Plan 2026/27 has been developed to provide a structured and consistent framework for how Council communicates with and seeks feedback from the community.

The Plan supports Council's commitment to transparency, accountability, accessibility, and collaborative decision-making across all areas of service delivery and strategic planning.

The Plan has been designed to ensure community voices are considered in Council policies, projects, programs, and services, including community facilities, sporting infrastructure, libraries, local events, and future planning initiatives.

CONSULTATION

Acting Chief Executive Officer

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

1.06 Council Communications Policy

4.4 Annual Community Recognition

FINANCIAL IMPLICATIONS

Implementation of the Community Engagement Plan 2026/27 will be accommodated within existing operational budgets. Minor costs may be incurred in relation to communication materials, community consultation activities, and engagement tools; however, these are not expected to be significant and will be managed within approved budget allocations.



COUNCIL COMMUNITY ENGAGEMENT PLAN 2026/27





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DRAFT



Purpose

To foster meaningful, inclusive, and transparent engagement between Coomalie Community Government Council and its diverse residents, ensuring community voices are reflected in local decision-making and service delivery.

Guiding Principles

Inclusiveness: Engage all demographic groups, including young people, seniors, Aboriginal communities, people with disabilities, and culturally diverse residents.

Timeliness: Involve the community early and throughout decision-making processes, allowing adequate time for feedback.

Transparency: Clearly communicate Council decisions, processes, and how community input is used.

Partnership: Build mutual understanding and collaborate with local groups, service providers, and government agencies.

Accessibility: Use plain English and accessible formats for all engagement materials.

Engagement Objectives

- Strengthen trust and two-way communication between Council and the community.
- Ensure Council services (e.g., postal, library, sporting facilities) reflect local needs.
- Support community participation in planning, policy, and service design.

Stakeholder Identification

Residents: Across all localities (Adelaide River, Batchelor, rural areas, etc.) and age groups.

Community Groups: Sporting clubs, cultural associations, youth and senior groups.

Business Owners: Local enterprises, tourism operators.

Aboriginal Communities: Traditional Owners and local Indigenous groups.

Service Providers: Schools, health, and emergency services.

Visitors: Especially relevant for Batchelor as a gateway to Litchfield National Park.



Engagement Methods

Method	Purpose	Frequency/Timing
Community Forums	Gather broad input, Q&A	Biannually or as needed
Online Surveys	Collect feedback on specific issues	Project-based
Focus Groups	Deep-dive with targeted groups	As needed
Pop-up Stalls/Events	Reach residents at local events	Quarterly
Council Newsletter	Inform and invite input	Monthly
Social media/Website	Updates, polls, feedback	Ongoing
Public Submissions	Formal input on plans/policies	As required
Stakeholder Workshops	Collaborative planning	Project-based

Engagement Process

Plan:

- Define the purpose and scope of engagement for each project or decision.
- Assess the level of impact and required engagement (inform, consult, involve, collaborate, empower).

Communicate:

- Publicise upcoming engagement opportunities via website, newsletters, social media, and local noticeboards.
- Ensure materials are clear and accessible.

Engage:

- Conduct activities as per the chosen methods.
- Ensure sessions are inclusive (consider timing, location, accessibility).

Analyse:

- Collate and review feedback.
- Identify key themes and actionable suggestions.

Report Back:

- Summarise outcomes and next steps to participants and the wider community.
- Explain how input influenced decisions.



Evaluate:

- **Assess the effectiveness of engagement (participation rates, satisfaction, impact on decisions).**
- **Adjust future approaches based on lessons learned**

Resources and Responsibilities

Council Staff: Lead planning, delivery, and evaluation of engagement activities.

Community Services Coordinator: Provide guidance, maintain engagement records, and support best practices.

External Facilitators: Engage as needed for complex or sensitive issues.

Monitoring and Review

- **Regularly review the engagement plan and adapt to changing community needs and feedback.**
- **Publish annual engagement summaries and improvement actions on the Council website.**

This plan ensures the Coomalie Community Government Council remains responsive, inclusive, and accountable to its residents, supporting community wellbeing and local democracy



14.2 AMENDED REQUEST TO INSTALL MEMORIAL PLAQUES AT RUM JUNGLE LAKE

Date:	19 th May 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Photo of Memorial Rock, Rum Jungle Lake

PURPOSE

To seek Council's consideration for approval for the installation of a larger plaque for the last child, Janet, on the Litchfield Memorial Rock in place of the previously approved plaque.

RECOMMENDATION

That Council;

- a) receives and notes the report entitled Amended Request to Install Memorial Plaques at Rum Jungle Lake;
- b) does not approve the new request for an increased size plaque in place of two new, smaller plaques as previously approved;

OR

- b) approves the change in plaque size to 30 cm x 20 cm for the last child of Gladys and Boyne Litchfield, Janet, to be installed at the base of the Litchfield Memorial Rock; and
- c) reconfirms the replacement of the current plaque for Gladys Litchfield with a plaque sized 12 cm x 17 cm.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

RESOLUTION; 2026/04/21/009

That Council;

- a) receives and notes the report entitled Request to Install Additional Memorial Plaques at Rum Jungle Lake; and*
- b) approves the installation of the additional plaque sized 12 cm x 17 cm for the last child of Gladys and Boyne Litchfield, at the applicant's cost; and*
- c) approves the removal of the current plaque for Gladys Litchfield and the installation of a plaque sized 12 cm x 17 cm at the applicant's cost, to accommodate both plaques at the Rum Jungle Lake site, with the condition that Council reserves the right to relocate the rock within the precinct if required.*

Moved: *Clr Beswick*

Seconded: *DP Whatley*

Carried

COMMENT

At Council's April OGM, Council resolved the approval for the installation of two new plaques (one as a replacement of a current plaque existing on the rock). The approval required the plaques to be sized no larger than 12 cm x 17 cm.

Since this approval was corresponded to the applicant, officers have been notified that a plaque had been ordered and received by another family member for the last child of Gladys and Boyne Litchfield that exceeded this size approval. The plaque is 30 cm x 20 cm in size. The applicant is now seeking Council's approval to install the larger plaque at the bottom of the rock. The family still wish to replace the plaque for Gladys Litchfield and will order the plaque to the approved size of 12 cm x 17 cm.

Council officers have confirmed that there is adequate space at the base of the rock for the preferred plaque size.

Previous decisions regarding approvals to install plaques have been guided by Council Policy 5.4 Parks and Gardens Policy. The policy at clause 3.1 details considerations given to the Memorial Gardens and plaque installations at the gardens that may be appropriate to use as a guide in decision making for the matter.

CONSULTATION

Acting Corporate Services Manager

Executive Services Coordinator

Batchelor Museum

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Council Policy 5.4 Parks and Gardens Policy

FINANCIAL IMPLICATIONS

The cost of the plaque will be the responsibility of the applicant. Council staff will be responsible for the installation of the new plaque. There is no direct material costs to Council anticipated beyond staff time associated with the work.

14.2 ATTACHMENT: PHOTO OF MEMORIAL ROCK



14.3 ART SHOW STRATEGIC PLANNING REPORT

Date:	19 th May 2026
Author:	Natasha Chapman, Acting Chief Executive Officer Andrew Roberts, Community Services Coordinator
Attachment:	Draft Art Show Marketing Plan

PURPOSE

To provide Council with a strategic assessment of the proposed 2026 Art Show and present options for ongoing event delivery, including consideration of an annual versus biennial event model, indicative budget projections, and a community engagement action plan to inform 2026/27 budget deliberations.

RECOMMENDATION

That Council;

- a) receives and notes the report entitled Art Show Strategic Planning;
- b) approves/does not approve for the Art Show to proceed for 2026 with a review of the success of the event to inform whether a transition to a biennial event is required;
- c) approves the Coomalie Bush and Beyond theme for the 2026 Art Show;
- d) approves the projected budget allocations and attached Marketing Plan for implementation in the 2026/27 budget.
- e) requests the Acting Chief Executive Officer opens entries for the detailed art categories for all residents in the Coomalie and Greater Darwin region.

Moved: Clr.

Seconded: Clr.

BACKGROUND AND PREVIOUS DECISIONS

RESOLUTION 2026/02/17/006

That Council;

- a) receives and notes the report entitled 2026 Art Show Planning;*
- b) requests a progress report be presented to Council in the March 2026 Ordinary General Meeting including strategic options, budget projections and engagement action plan for consideration to inform the 2026/27 budget; and*
- c) defers the decision on the Art Show Schedule until after receiving the progress report.*

Moved: Clr. Beswick

Seconded: DP Whatley

Carried

RESOLUTION 2022/06/21/014

That Council:

- a) agrees to allocate the sum of \$8,000 from the Community Initiatives Budget for the reinstatement of the Community Grants Program 2022-23;
- b) agrees to allocate the sum of \$5,000 from the Community Initiatives Budget for the establishment of the Annual Coomalie Community Art Show;
- c) agrees to allocate the sum of \$3,000 from the Community Initiatives Budget for the Adelaide River and Batchelor Schools to participate in the Kitchen Garden Foundation Program;
- d) agrees to allocate a sum from the Community Initiatives Budget for 2 vet clinic days and a cat trapping program; and
- e) requests a further report be presented to the July 2022 OGM that provides recommendations for the management of the Community Grants Program and the Annual Coomalie Art Show, and the vet clinic program and reviews Council Policy 1.6 Annual Community Grants Program.

Moved: **Clr. Noble**

Seconded: **Clr. Freeman**

Carried

Council established an annual art show in 2022. The first year was a successful, well-attended event with subsequent years having significantly reduced patronage.

COMMENT

The Coomalie Annual Art Show was introduced as a community-focused cultural event celebrating the unique lifestyle of the Coomalie region and more widely, the Top End of the NT.

Strategic Considerations:

The Art Show provides an opportunity for a recognisable regional arts event with strong community ownership and tourism potential. The event concept is intentional for accessibility, family-orientation and scalability over time.

Key strategic benefits of the event linked to Coomalie’s Strategic Plan 2023/2027 include:

- Increased community participation and social cohesion
- Enhanced regional cultural identity
- Activation of Batchelor as a visitor destination
- Opportunities for local business engagement
- Youth and school participation pathways
- Potential alignment with tourism and seasonal event calendars

It was presented in February 2026 for Council’s consideration of whether to continue as an annual event or to transition to a biennial event. An analysis of the two models has been undertaken with key considerations detailed in the table below.

	ANNUAL EVENT	BIENNIAL EVENT
OPPORTUNITIES	<ul style="list-style-type: none">• Maintains ongoing community momentum and visibility• Establishes event recognition• Supports recurring tourism activation	<ul style="list-style-type: none">• Allows additional time for planning, fundraising, and partnership development• Potential for larger, higher-quality event outcomes

	<ul style="list-style-type: none"> • Encourages consistent school and artist participation • Greater sponsorship continuity 	<ul style="list-style-type: none"> • Reduces operational pressure on staff and volunteers annually • May improve long-term sustainability in smaller regional community
CHALLENGES	<ul style="list-style-type: none"> • Higher annual operational commitment • Increased staff and volunteer workload • Risk of participant fatigue in a small community • Ongoing budget allocation required each financial year 	<ul style="list-style-type: none"> • Reduced annual community activation • Harder to maintain audience and sponsor engagement • Requires re-establishing momentum between events • Reduced tourism frequency benefit

As recent years have seen limited entries and poor attendance rates, a biennial delivery model may provide a stronger balance between ambition and operational sustainability to regain engagement and participation from community. This approach would allow for progressive capability development, partnership and sponsorship growth, stronger volunteer commitment and the opportunity to scale up the event in time pending community engagement.

Budget Projections:

Council has historically allocated a budget of \$5,200 for the annual art show. This allocation is used for venue hire, catering on the opening night and hire of display equipment.

A projected budget for the 2026 art show, including a marketing specific budget, is detailed below:

Coomalie Art Show	
BUDGET	
INCOME	BUDGET
CCGC Contribution est.	5,400.00
Entry Fees \$25ea	600.00
Sponsorship	1,000.00
TOTAL INCOME	7,000.00
EXPENSES	
Venue Hire	570.00
Display boards hire	770.00
Finger food	1,650.00
Entertainment	360.00
Prizes	2,750.00
Accommodation singer	250.00
Marketing	550.00
Gifts	100.00
TOTAL EXPENSES	7,000.00
SURPLUS/(DEFICIT)	-

Community Engagement Action Plan:

A proposed Marketing Plan is attached outlining the identified target audiences, marketing channels and the opportunities available for Council to engage with community to promote the event.

Proposed event theme and art categories:

The proposed event theme for 2026 is Coomalie Bush and Beyond Art Show, focusing on 'Art inspired by nature'.

The 2025 art categories and prize money are detailed below:

Category	Places	Prize money
2D Art (paintings, photography, drawings)	1 st	\$500
	2 nd	\$250
3D Art (sculptures, lithographic, etc)	1 st	\$500
	2 nd	\$250
Junior (any)	1 st	\$250
People's Choice		\$250
Total		\$2,000

2D Art includes all forms of art on canvas or paper, it also includes digital art if it is flat. 3D art encompasses sculptures, woodwork, everything that has a tangible presence.

Next Steps:

To progress finalising the planning and implementation of an event for 2026, it is requested that Council make the following decisions:

1. The event will proceed in 2026, with a confirmation that the event will remain an annual event or whether it will transition to a biennial event as a trial.
2. Confirmation that the event theme will be Coomalie Bush and Beyond Art Show.
3. Confirmation that the previous event categories are sufficient for the size of the event and for officers to adjust the prize money accordingly for 2026.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Regulations

FINANCIAL IMPLICATIONS

Details of budgeted expenditure is detailed in the report above.



COOMALIE COUNCIL 2026 ART SHOW MARKETING PLAN

Marketing Objective

To attract local residents and regional visitors to achieve increased artwork submissions and high community attendance by positioning the event as a signature Batchelor cultural experience.

Target Audiences

Primary

- Local residents (families, hobby artists, community groups)
- Schools and children (key driver via competition)

Secondary

- Day-trippers from Darwin
- Visitors heading to Litchfield National Park
- Amateur and emerging artists

Brand Positioning

Core Message:

A vibrant, community-driven art experience celebrating the wild beauty of the Top End.

Hero Tagline:

"Wild hearts. Open skies. Art inspired by nature."

Marketing Channels and Actions

1. Social Media (Primary Channel) - Facebook (main), Instagram (visual storytelling)
2. Community Engagement – Schools, Local Groups (art groups, community organisations, markets and other local events)
3. Print and Local Promotion – posters on noticeboards across Coomalie Shire, art centres and community centres in Greater Darwin region



4. Tourism and Visitor Promotion – visitor centres, accommodation providers, roadhouse stops; position as “a perfect stop on your way to Litchfield”
5. Partnerships – local businesses (sponsorship or prizes), tourism operators.

Marketing Content Timeline:

4 months out

- Event announcement (use a launch post)
- Artist call-out posts
- Theme inspiration posts (wildlife, wetlands, textures)

2 months out

- “Meet the Artists” features
- Children’s competition promotion
- Behind-the-scenes content

6 Weeks Before

- Open artist registrations

4 Weeks Before

- School outreach begins – simple entry kits supplied to both local schools
- Social media ramps up
- Posters distributed

1–2 weeks out

- Countdown posts
- Event highlights (prizes, activities)
- Feature artists + themes
- Reminder posts

Event week

- Daily posts
- Live updates / photos

Post-Event

- Share photos
- Thank participants
- Build momentum for next year

Marketing Budget Estimate

Item	Estimated Cost
Social media ads	\$300
Poster & flyer printing	\$200
Design (if outsourced)	\$500
Event signage	\$200
Total	\$1,200





Key Campaign Messages

For Artists

- “Showcase your work”
- “All skill levels welcome”
- “Celebrate your connection to Country”

For Families

- “Fun, creative, community event”
- “Kids can participate and win prizes”

For Visitors

- “Unique local experience”
- “Authentic Top End creativity”
- “Perfect stop on your journey”

Performance Metrics

Track:

- Number of entries (adult + children)
- Event attendance
- Social media reach & engagement
- Visitor participation (non-locals)

14.4 COOMALIE CHRISTMAS CELEBRATIONS

Date:	19 th May 2026
Author:	Andrew Roberts, Community Services Coordinator Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To provide Council with options regarding Christmas celebrations within the Coomalie Shire region.

RECOMMENDATION

That Council;

- a) receives and notes the report entitled Coomalie Christmas Celebrations; and
- b) requests the Acting Chief Executive Officer to proceed with planning for 2026 Christmas Celebrations by implementing option _____ in the report below.

Moved: Clr.

Seconded: Clr.

BACKGROUND AND PREVIOUS DECISIONS

RESOLUTION 2025/11/27/17

That Council;

- a) reach out to the Adelaide River School, Batchelor School and the Adelaide River Show Society to offer a contribution of \$200.00 each for Christmas related events; and*
- b) Seeks a further report in the new year for future events.*

Moved: Deputy President Whatley

Seconded: Clr. Morrison

Carried

COMMENT

During Council's November 2025 OGM, Council discussed Christmas events across the region and requested a further report regarding options for future Christmas celebrations in the region.

Historically, Council has provided an annual Seniors Christmas Lunch to the community, with changes across the organisation, the event has organically changed and evolved over time. Some of the feedback and comments over recent years has included clear expectations of gifts, prizes and other favours, rather than the appreciation of a good meal and opportunity to engage in a social occasion with other community members.

Currently, there are already a few Christmas activities happening across the Shire, including:

- In Adelaide River:

- Children’s Christmas Tree hosted by the ARSS Club
- Seniors Christmas Morning Tea at the Post Office Store
- In Batchelor:
 - Combined Churches Christmas Carols run by the Uniting and Catholic Churches
 - Santa Run coordinated by Police and FERG
 - Seniors Christmas Lunch hosted by CCGC
 - Seniors Dinner Dance organised by COTA

While these events are well supported, attendance numbers for externally run events are not always known. Council’s Seniors Christmas Lunch can cater for a maximum of 80 people, meaning that while the event is aimed at seniors, only a small portion of the community is able to attend. It is not known whether there is a community group or event hosted throughout the Lake Bennett and/or rural areas of the Shire that could be engaged with.

To improve efficiency and create a more inclusive approach, it is proposed that Council take on an overall coordination role for Christmas events in Adelaide River, Batchelor and the rural area (if anything currently exists).

Under this approach, Council would work alongside existing groups — such as the churches, Police and FERG — to coordinate one major community event in each town. Bringing activities together on the same date would help reduce duplication, create cost savings for participating groups, and encourage stronger attendance at a single community celebration rather than several smaller separate events.

It is anticipated that the COTA Dinner Dance would continue as a standalone event. However, attendance has declined in recent years, largely due to increasing costs. As COTA Coomalie has previously been a significant contributor to the Council Seniors Christmas Lunch, their funding contribution could instead help subsidise the Dinner Dance, making it more affordable and accessible for seniors.

This approach would also allow Council to plan and budget more effectively, focusing on coordinated community events rather than relying on uncertain donation levels each year for one targeted event.

Possible options for future Christmas events or Council contributions, based on the current \$4,000 budget allocation from the Seniors Christmas Lunch, could include:

1. Providing \$1,000 each to an established event/community group in Adelaide River, Batchelor and rural area communities (if appropriate) to support a Christmas celebration that has previously been run. This would be in the form of a cash donation to an appropriate organisation that will be responsible for coordinating the delivery of the event.
2. Partially fund and coordinate a whole-of-community Christmas event in each township, delivered in partnership with local organisations and community groups.
3. Continue to deliver the Seniors Christmas Lunch as Council’s only Christmas related event.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Regulations

FINANCIAL IMPLICATIONS

For the 2025/26 financial year Council had an allocation of \$4,500 to fund the Seniors Christmas Lunch, with the balance of funding to provide gifts and raffle prizes to be sourced from community donations. Below are the budget vs actuals for the 2025 Seniors Christmas Lunch.

INCOME	ACTUAL (ex)	BUDGET (ex)
CCGC Contribution	6,400.00	4,500.00
Donations	1,000.00	3,000.00
TOTAL INCOME	7,400.00	7,500.00
EXPENSES		
2 course Lunch Cost - 80 head @ \$60	5,200.00	5,200.00
Drinks Cards - 80 @ \$5	560.00	560.00
Raffle Prizes	337.00	340.00
Christmas Cakes	1,344.00	1,400.00
TOTAL EXPENSES	7,441.00	7,500.00
SURPLUS/(DEFICIT)	- 41.00	

In recent years, donations for the Council Seniors Christmas Lunch have been declining, necessitating an increase in Council contributions to enable the event to proceed.

Council could determine an annual allocation to enable Christmas events across the Shire and officers will be required to deliver an event within the budgeted allocation, and anything above the expenditure would either need partnership with other community groups or would not be able to proceed.

14.5 CORPORATE CREDIT CARD ARRANGEMENT

Date:	19 th May 2026
Author:	Luke Ackland, Acting Corporate Services Manager
Attachment:	Council Policy 2.5 Credit Cards Policy

PURPOSE

To seek Council approval to increase the credit card limit for the Acting Chief Executive Officer.

RECOMMENDATION

That Council;

a) approves the increase in corporate credit card limit to \$4,000 for Natasha Chapman, Acting Chief Executive Officer; and

d) authorises the Corporate Services Manager to arrange the update of the credit card facilities in accordance with Council Policy 2.5 Credit Cards Policy.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

RESOLUTION 2023/01/19/011

That Council;

a) agrees to issue to Ms Sharon Hillen, Chief Executive Officer a corporate credit card in compliance with Council Policy 1.4 Credit Card Policy and directs the Corporate Credit Card Cardholder Agreement as contained in Appendix 1, Council Policy 1.4 is completed;

b) agrees to revoke and destroy the corporate credit card issued to Ms Anna Malgorzewicz, Chief Executive Officer; and

c) directs the Manager, Finance, Audit and Risk to update the credit card register and advise Council's banking institution in compliance with Council Policy 1.4 Credit Card Policy.

Moved: Clr. Noble

Seconded: Vice Pres. McClymont

Carried

COMMENT

Council Policy 2.5 Credit Cards Policy and Policy 2.6 Delegations Policy provide that Council is responsible for the authority to approve the issuing and revocation of Credit Cards for the CEO.

Council maintains a corporate credit card facility with a monthly credit limit of \$5,000 across all credit cards. This facility limit has been established many years ago and has not been reviewed to determine if it still an adequate facility limit.

It is proposed to increase the credit limit on the Acting Chief Executive Officer's corporate credit card to \$4,000 from a current credit limit of \$1,000. This follows previous credit limit approvals for Chief

Executive Officer corporate cards and will ensure that monthly operational expenditure can continue to be met in a timely and efficient manner in line with procurement requirements.

CONSULTATION

Acting Chief Executive Officer

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

Council Policy 2.5 Credit Cards Policy

Council Policy 2.6 Delegations Policy

FINANCIAL IMPLICATIONS

Nil to provide authority on the credit cards.

Council officers must ensure that all procurement is in line with Council policies.



2.5 Credit Cards Policy

Council Resolution:	2024/11/19/010
Date to take effect:	19/11/2024
Policy Custodian:	Chief Executive Officer
Review Date:	November 2027
Version (Revision Number)	1.1

Purpose

1. Credit cards offer the Coomalie Community Government Council a convenient method to acquire goods and services in situations where store accounts and purchase orders are unavailable or not feasible. Using credit cards comes with service and interest fees, which require supervision and management to prevent misuse and/ or excessive usage.

Scope

2. This policy applies to all Council employees in managing the use of credit cards.

Definitions

For the purposes of this policy the following definitions apply:

Term	Definition
Employee	A person remunerated by Coomalie Community Government Council on a full time, part time, casual or contract basis.
Council	Refers to Coomalie Community Government Council
CEO	Chief Executive Officer

Policy Statement

3.1 Management and the use of credit cards

Credit cards may be issued permanently under controlled conditions. The allocation of credit cards and financial limits on those cards will be restricted to only those staff that the CEO deems necessary.





Credit card holders must retain all receipts, invoices and other documentation relating to each transaction to be attached to each reconciliation statement.

Credit card holders must reconcile their card usage statement by attaching receipts and any explanations on a monthly basis.

If a particular purchase cannot be verified by a receipt, invoice or other commercial document, the cardholder will provide a Statutory Declaration with all details about the purchase.

Reconciliations of credit card accounts will be vetted by senior Corporate Services employees who will discuss any differences or discrepancies with the cardholder.

Any Council employee who considers that they have an official need for a credit card must make a written application through their direct manager to the CEO for consideration.

Any Council credit card that is damaged, stolen or lost, must be immediately reported to the CEO or employee that the CEO has authorised. The CEO or CEO authorised employee will advise the issuing bank as soon as possible.

The cardholder will always keep the card secure and may permit supervised conditional use by another Council employee that the cardholder permits.

The credit card must be returned to the CEO or CEO authorised employee when the cardholder leaves the employment of Council for any reason.

3.2 Prohibited credit card purchases

Prohibited credit card purchases include but are not limited to:

- cash advances;
- personal usage, even if the cardholder intends to reimburse the Council;
- personal food and accommodation unless on official travel for which a travel allowance has not been allocated;
- stationery and other supplies normally provided by the Council;
- payment of any traffic infringements or other fines personally incurred; and
- any purchase of a personal nature where the Council is not involved.

3.3 Accidental or unauthorised use of credit cards

Any accidental or unauthorised use of a credit card must be reported to the relevant manager as soon as possible.





Unauthorised credit card purchases used for private use without the approval of the CEO, regardless of circumstances, will lead to the termination of employment of the cardholder.

3.4 Chief Executive Officer credit card

Council will authorise the issue of a credit card delegating a monthly credit limit to the CEO by way of Council resolution.

In the case of an emergency situation, the CEO may apply to the Council to increase the delegated amount for a short period of time.

The credit card will have no cash advance facilities.

The CEO must not gain any personal benefits from being the cardholder.

Any expenditure must comply with legislative requirements, Council policies, delegations, Code of Conduct, finance procedures for record keeping including statutory declaration for any lost receipts or supporting documentation.

CEO credit card reconciliation is to be completed monthly by the Corporate Services Manager and subsequently noted by the Council in the monthly Financial Report.

The CEO is responsible for the safe custody and security of the card and liable for any misuse and associated costs. The CEO is to return the credit card as soon as the card is no longer required or leaves the employment of Council.

Associated Documents

Delegations Policy

CEO Code of Conduct and Complaints Policy

Code of Conduct

References and Related Legislation

Local Government Act 2019

Local Government (General) Regulations 2021

DOCUMENT HISTORY 2.5 Credit Cards Policy	
Date Adopted:	19 th November 2024
Amended:	
Amended:	



14.6 LGANT NOVEMBER 2026 CONFERENCE ATTENDANCE

Date:	19 th May 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To seek Council's approval of elected members to attend the LGANT Annual General Meeting and November 2026 Conference in Alice Springs on Tuesday 10th and Wednesday 11th November 2026.

RECOMMENDATION

That Council;

- a) receives and notes the report entitled LGANT November 2026 Conference Attendance;
- b) confirms the attendance of the President, _____ and the CEO at the LGANT November 2026 Conference, including the dinner, in Alice Springs on 10th and 11th November 2026; and
- c) request the Acting Chief Executive Officer make all required bookings and registrations as early as possible in the 2026/27 Financial year with available professional development allowances.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

RESOLUTION 2026/03/17/009

That Council;

a) receives and notes the report entitled LGANT General Meeting and April 2026 Symposium Attendance; and

b) confirms the attendance of President McGorman, Deputy President Whatley, Clr Beswick, Clr Morrison and the A/CEO at the LGANT April 2026 Symposium to be held on 14th and 15th April 2026.

Moved: DP Whatley

Seconded: Clr. Roe

Carried

COMMENT

The LGANT November 2026 Conference is being held on Tuesday 10th and Wednesday 11th November 2026 in Alice Springs. The Conference will also incorporate the LGANT Annual General Meeting. The President and Deputy President were endorsed by resolution as Coomalie Council's voting delegates for LGANT General Meetings in October 2025. If either member is not attending, Council can nominate an alternative voting delegate when the Annual General Meeting details are issued later in the year.

Confirmation and approval for elected member attendance is sought to enable registration and travel arrangements to be made as early as possible in the new financial year.

Council's Chief Executive Officer attends the LGANT Conferences in a supporting capacity but does not hold voting rights.

CONSULTATION

LGANT

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

LGANT Constitution

FINANCIAL IMPLICATIONS

The cost for attendance at the LGANT April 2026 Symposium and dinner was \$500 per person (GST incl.) and the dinner attendance was \$165 per person (GST incl).

The 2026/27 professional development allowance for elected members is \$7,500. A nominal travel allowance per member of \$1,200 has been included in the draft budget. Council can increase this allocation based on approved attendances prior to the budget being adopted. All elected members have adequate professional development allowance to attend the Conference in November 2026.

14.7 REQUEST FOR MUNZ ROAD UPGRADE

Date:	19 th May 2026
Author:	Luke Ackland, Acting Corporate Services Manager
Attachment:	Munz Road Map

PURPOSE

To consider a request from a ratepayer for the upgrade of Munz Road following cyclone damage, and to seek an increase in the road's tonnage weight limit to improve access for essential and freight vehicles.

RECOMMENDATION

That Council;

- a) receives and notes the report entitled Request for Munz Road Upgrade;
- b) does not approve the request to upgrade Munz Road to increase its tonnage weight limit, noting that works to bring the road back to a usable condition are already scheduled as part of routine road maintenance;

OR

- b) requests the Acting CEO to obtain costings for Munz Road to be upgraded to increase its tonnage weight limit to enable year-round access and present to Council a proposal at the July 2026 OGM.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

Council was notified that Munz Road suffered severe damage from Cyclone Narelle in March 2026 and is currently impassable for standard vehicle access. Munz Road services approximately 3.55km of property access within the Tortilla Flats district and is the access point for one property.

COMMENT

Munz Road is presently an unsealed road that is graded twice per year. It is subject to a 5-tonne weight restriction during the wet season due to road conditions and to prevent further damage. There is no weight restriction during the dry season when the road is in good condition and safe for all road user access.

The extent of the cyclone damage means that more substantial works are now required to restore the road to a functional condition. A 1 km re-sheeting section has been estimated at \$100,000, which indicates that the road requires more than routine maintenance if it is to provide reliable access into the future.

Council has received a request for the road to be improved to a standard that would enable road train access during the wet season at times when weather conditions allow safe passage. This would provide similar practical access to that available along Ringwood Road through to the highway and would better support freight movement and property access to the ratepayer requesting the upgrade.

A full road upgrade to increase load capacity would involve significant additional costs due to the need for engineering and related technical inputs, especially as the road is located adjacent to the Adelaide River.

A change in the road network such as this proposal would have impacts for Council's long-term asset management, specifically relating to differing maintenance requirements of road surfaces and construction of new/alternative drainage.

Additionally, a change in road pavement type for any road is reported to the NT Grants Commission on an annual basis and assists to inform the Council's annual Federal Assistance Grant (Roads) allocation. The methodology of calculations is not linear and is hard to estimate for an individual road of short distance.

CONSULTATION

Acting Chief Executive Officer

Council and Community Services Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

5.5 Roads Policy

FINANCIAL IMPLICATIONS

Council currently budgets for two maintenance grades of Munz Road each financial year.

A full upgrade of Munz Road to increase its tonnage weight limit would involve significantly greater costs than routine maintenance or re-sheeting. This is due to the need for engineering assessment, design, survey, and project management services, in addition to the construction works themselves.

14.7 ATTACHMENT: Munz Road Map



15. REPORTS FOR RECEIVING AND NOTING

15.1 REVIEW OF ACTIONS FOR THE MARCH OGM 2026

Date: 19th May 2026

Author: Natasha Chapman, Acting Chief Executive Officer.

Attachments: [Actions for the March OGM 2026.](#)

RECOMMENDATION

That Council;

a) receives and notes the Actions for the May 2026 OGM; and

b) remove items:

Moved:

Seconded:

15.1 ATTACHMENT: Action Items List MAY 2026 OGM

No.	ITEM	RESOLUTION	STATUS
#1	Preliminary Drafting Instructions – By-Laws	CEO to re-engage with Parliamentary Secretary to re-commence.	IN PROGRESS Email sent for status update
#2	Item 8 - Chief Executive Officer Report 18 th June 2024	Investigate signage for Rum Jungle Lake with regards to reporting procedure when a tagged fish is caught.	IN PROGRESS Signage has arrived, to be installed when weather permits
#3	Item 14.12 December OGM Smoke Free Workplace & Community Policy	RESOLUTION 2024/12/17/019 Designated signs to be erected and users of Council facilities to be introduced to this policy	IN PROGRESS
#4	Item 8.2 Cemetery June Cemetery Plan	RESOLUTION CEM2025/06/10/004 b) endorses the DRAFT <i>Coomalie Bush Cemetery, Cemetery Plan 2025, as amended.</i>	IN PROGRESS Report to endorse Plan in June OGM
#5	Item 8.3 Cemetery June Policy	RESOLUTION CEM2025/06/10/005 b) endorses the DRAFT Cemetery Policy as amended.	IN PROGRESS Report to endorse Policy in June OGM
#6	Item 17. November OGM Paper Roads	RESOLUTION 2025/11/27/16 That Council is to receive a progress report on paper roads in the Shire at the December OGM. Moved: Deputy President Whatley Seconded: Clr. Beswick Carried	IN PROGRESS MOVED TO JUNE 2026 OGM
#7	January 2026 OGM Item 20.1 Motion: Community Feedback on Promoting Batchelor	RESOLUTION 2026/01/20/016 That Council seeks community engagement and suggestions on how Council can promote and establish Batchelor township as a day trip destination.	IN PROGRESS – Repot to June OGM
#8	February 2026 OGM item 14.1 Art Show Schedule	Resolution 2026/02/17/006 That Council: a. Receives and notes the report entitled 2026 Art Show Planning b. Requests a progress report be presented to Council in the March 2026 Ordinary General Meeting including strategic options, budget projections and engagement action plan for consideration to inform the 2026/27 budget c. Defers the decision on the Art Show Schedule until after receiving the progress report Moved: Clr. Beswick Seconded: DP Whatley Carried	COMPLETED – SEEK TO REMOVE Report in May OGM Agenda
#9	February 2026 OGM Item 14.4 Request to Install Permanent Signage on Council Land	RESOLUTION 2026/02/17/009 That Council; a) receives and notes the report entitled Request to Install Permanent Signage – Information Centre; b) approves the installation of a permanent sign to a maximum size of 1200mm x 600mm in the specified front garden hedge location on Council land adjacent to the Information Centre, subject to the applicant funding and arranging the installation of the additional post and compliance with any relevant Council design, placement, and maintenance requirements.	IN PROGRESS Signage policy to be presented to Council in June OGM

		<p>c) notes the community benefit of promoting local wellbeing services through this visible, low-cost signage initiative funded entirely by the applicant.</p> <p>d) requests the Chief Executive Officer to investigate and develop a Signage Policy for Council to consider adopting at the June OGM.</p> <p>Moved: Clr. Beswick Seconded: Clr. Strettles Carried</p>	
#10	March 2026 OGM Item 14.4 LGANT General Meeting Call for Motions	<p>RESOLUTION: 2026/03/17/010 That Council;</p> <p>a) receives and notes the report entitled LGANT April 2026 General Meeting Call for Motions;</p> <p>b) requests the Chief Executive Officer to discuss with LGANT the below options to be submitted as Call for Motions, if not already on the LGANT Agenda</p> <ol style="list-style-type: none"> 1. LGANT advocacy for increased Disaster Relief funding from NT and Federal Government, specifically relating to local government infrastructure 2. LGANT to develop an independent support and advocacy network for elected members 3. LGANT to coordinate Collective waste management service provision across the Top End Region of Councils 4. LGANT to advocate to reinstate NT Government funding specifically for road maintenance support relating to local council roads being used for the benefit of NT Government initiatives <p>Moved: Clr Roe Seconded: DP Whatley Carried</p>	IN PROGRESS Discussed with LGANT and advised to collaborate and detail motions further for submission throughout the year.
#11	April OGM 2026 Item 14.8 Batchelor Unowned Horse Management	<p>RESOLUTION: 2026/04/21/014 That Council;</p> <p>a) receives and notes the report entitled Batchelor Unowned Horse Management;</p> <p>b) determines to actively work in collaboration with willing stakeholders; and</p> <p>c) determines the preferred option for further investigation into the removal of horses to a registered horse sanctuary located within the NT;</p> <p>Moved: DP Whatley Seconded: Clr Morrison Carried</p>	IN PROGRESS
#12	April OGM 2026 Item 15.2 Complaints and Compliments Register	Council Requests that a new table be created for Service Requests to separate Complaints, Compliments and Reporting a fault/hazard/issue/service request	COMPLETED – Seek to Remove
#13.	April OGM 2026 Item 19.1 Acquittal of Immediate Priority Grant 2023/24 – Socail Infrastructure	<p>RESOLUTION: 2026/04/21/023 That Council;</p> <p>a) receives and notes the report entitled Acquittal Immediate Priority Grant 2023-2024 – Coomalie Community Safety Through Social Infrastructure:</p> <p>b) forwards the acquittal report for the Immediate Priority Grant 2023-24 to the Department of Housing, Local Government and Community Development before the reporting due date of 30 April 2026 and</p> <p>c) requests Acting Chief Executive Officer write to the Development of Housing, Local Government and Community Development to seek to retain the unspent funds; and obtain a final extension to complete the outstanding project works.</p> <p>Moved: DP Whatley Seconded: Clr Roe Carried</p>	IN PROGRESS – Extension request submitted

15.2 COMPLAINTS, COMPLIMENTS AND SERVICE REQUEST REGISTER.

Date: 19th May 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: [Complaints, Compliments and Service Request tables.](#)

PURPOSE

To update Council on complaints, compliments and service requests received during April 2026.

RECOMMENDATION

That Council receives and notes the Complaints, Compliments and Service Request Register during April 2026.

Moved:

Seconded:

BACKGROUND

As per Councils *1.08 Customer Complaints* Policy the Council will receive a monthly report on numbers and nature of the complaints.

In the reporting period, Council had various complaints and investigations are completed.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.

1.08 Customer Complaints Policy.

FINANCIAL IMPLICATIONS.

NIL.

15.2 ATTACHMENT: Complaints, Compliments and Service Request Tables

Complaints Table

COMPLAINTS FOR MAY OGM 2026 (Nil)

Compliments Table

COMPLIMENTS FOR MAY OGM 2026		
DATE	DESCRIPTION	SOURCE
08.04.2026	Thankful for the people I've met from Coomalie Council. You have all made an impact on our time here, making it difficult to leave.	Resident
09.04.2026	The service is very spine tingling – very moving Regarding the Anzac Day service, Adelaide River.	Resident
11.04.2026	It was a great honour to be a part of this very moving service. Thank you for the work from you and your team – regarding the Anzac Day service, Adelaide River.	ADF Chaplain
20.04.2026	Very very thankful and we were always greeted with a smile – regarding the Batchelor CPA.	Resident
20.04.2026	Staff did a wonderful job, and both greatly appreciated – regarding Batchelor CPA.	Resident
5.05.2026	Thanks to Coomalie Community Government Council for this initiative – regarding the vet clinic.	Resident
13.05.2026	Compliments to the spraying undertaken at Lake Bennett	Member of the public

Service Requests

SERVICE REQUESTS FOR MAY OGM 2026			
DATE	SERVICE REQUEST DESCRIPTION	ACTION	SOURCE
21.02.2026 21.02.2026 21.02.2026	Road maintenance – Chinner Road, Lake Bennett	Long term – in progress	Snap Send Solve
22.02.2026	Road maintenance – Chinner Road, Lake Bennett	Long term- in progress	Snap Send Solve
25.02.2026	Road maintenance – Chinner Road, Lake Bennett	Long term- in progress	Snap Send Solve

06.03.2026	Road maintenance – Crater Lake Road, Batchelor	Long term – in progress	Service request
10.03.2026	Vegetation maintenance – Batchelor	Scheduled in for 18.05.2026	Email
22.03.2026	Road maintenance – Chinner road and Stuart Highway, Lake Bennett	Long term – in progress and referred onto relevant department	Service request
23.03.2026	Vegetation maintenance – Batchelor	CLOSED	Snap Send Solve
24.03.2026	Road reserve maintenance – Batchelor	CLOSED	Snap Send Solve
30.03.2026	Footpath maintenance – Adelaide River	CLOSED	Snap Send Solve
01.04.2026	Driveway maintenance – Adelaide River	CLOSED and REFERRED	Phone
02.04.2026	Road maintenance – Strickland Road	In progress	Email
07.04.2026	Road maintenance – Chinner Road	Long term – in progress	Service request
07/04/2026	Water leak – Batchelor	CLOSED	Email
08/04/2026	Litter on Council land	CLOSED	Snap Send Solve
10.04.2026	Road maintenance – Haynes Road	In progress	Email
21.04.2026	Parcel access – Adelaide River	CLOSED and REFERRED	Email
21.04.2026	Sign maintenance – Stapleton	CLOSED	Snap Send Solve
22.04.2026	Weed maintenance – Lake Bennett	CLOSED	Snap Send Solve
26.04.2026 26.04.2026 26.04.2026 26.04.2026 26.04.2026 26.04.2026 26.04.2026 26.04.2026 26.04.2026	Road maintenance- Chinner Road- Lake Bennett	Long term – in progress	Snap Send Solve

26.04.2026	Sign maintenance – Lake Bennett	In progress	Snap Send Solve
27.04.2026	Road maintenance – Stuart Highway	CLOSED and REFERRED	Service request
28.04.2026	Weed maintenance – Lake Bennett	CLOSED	Snap Send Solve
28.04.2026	Sign maintenance – Lake Bennett	Under investigation	Snap Send Solve
28.04.2026	Sign maintenance – Lake Bennett	In progress	Snap Send Solve
28.04.2026 28.04.2026 28.04.2026	Road maintenance – Chinner Road	Long term – in progress	Snap Send Solve
28.04.2026	Road maintenance signage – Lake Bennett	In progress	Snap Send Solve
03.05.2026	Vegetation maintenance – Adelaide River	In progress	Snap Send Solve
04.05.2026	Animal management - Batchelor	CLOSED	Service request
05.05.2026	Vegetation maintenance – Batchelor	CLOSED	Phone
07.05.2026	Road reserve maintenance – Batchelor	In progress	Snap Send Solve
10.05.2026	Road maintenance – Heather Lagoon Road, Lake Bennett	In progress	Service request
11.05.2026	Road reserve maintenance – Batchelor	Scheduled in for 15.05.2026	Phone
11.05.2026 11.05.2026	Animal management, Adelaide River	In progress and referred onto relevant departments	Service request Phone

15.3 NOTICE OF GAZETTAL OF CONDITIONAL RATES 2026/27

Date:	19 th May 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	NT Government Gazette

PURPOSE

To brief Council on the Notice of Rateability of Conditionally Rateable Land for the 2026/27 financial year.

RECOMMENDATION

That Council receives and notes the report entitled Notice of Gazettal of Conditional Rates 2026/27.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

RESOLUTION 2024/05/21/026

That Council receives and notes the report entitled Gazettal of Conditional Rates 2024-25.

Moved: *Clr. McClymont*

Seconded: *Clr. Freeman*

Carried 5/0

COMMENT

Pursuant to Section 219(2) of the *Local Government Act 2019*, “conditionally rateable land is only rateable in accordance with a *Gazette* notice made by the Minister at least 2 months before the commencement of the financial year for which the rates are declared.”

The Department of Housing, Local Government and Community Development has advised Council that the Minister for Local Government had released a recent Gazettal Notice regarding conditionally rateable land. A copy of the Gazette Notice is attached for Council’s information.

The Minister has decided to increase conditional rates by 3.1 per cent for the 2026-27 year (In line with CPI).

These changes will be included in the Draft 2026/27 Rates Declaration and forecasted rates revenue for the 2026/27 budget.

CONSULTATION

Department of Housing, Local Government and Community Development

Acting Corporate Services Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 219 of the *Local Government Act 2019*

FINANCIAL IMPLICATIONS

The Draft 2026/27 Budget will include the increase in conditional rates according to the Minister's Gazette Notice.



Northern Territory of Australia

Government Gazette

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Northern Territory of Australia

Local Government Act 2019

Notice of Rateability of Conditionally Rateable Land for 2026-2027 Financial Year

I, Steven Mark Edgington, Minister for Housing, Local Government and Community Development, under section 219(2) of the *Local Government Act 2019* (the **Act**), give notice that conditionally rateable land is rateable as follows:

- (a) land held under a pastoral lease is rateable as specified in Schedule 1;
- (b) subject to paragraph (c), land occupied under a mining tenement is rateable as specified in Schedule 2;
- (c) if an environmental (mining) licence is required under Part 5A, Division 4, Subdivision 3 or 7 or section 313 of the *Environment Protection Act 2019* to conduct the commercial production of minerals on land occupied under a mining tenement, the mining tenement is conditionally rateable as specified in Schedule 2 only if an environmental (mining) licence has been granted under that Act.

S. M. EDGINGTON
Minister for Housing, Local Government and Community Development

Dated 16 April 2026

Schedule 1 – Land held under a pastoral lease

- 1 For section 227 of the Act, the assessed value is the unimproved capital value.
- 2 For section 226(1)(b) of the Act, the rate is the assessed value multiplied by 0.000813.
- 3 For section 226(2) of the Act, the minimum amount is \$1 000.70.

Schedule 2 – Land occupied under a mining tenement

- 1 Under section 227(3) of the Act, the assessed value of a mining tenement is the unimproved value.
 - 2 For section 226(1)(b) of the Act, the rate is the assessed value of the mining tenement multiplied by 0.009238.
 - 3 For section 226(2) of the Act, the minimum amount is \$2 368.42.
 - 4 Contiguous tenements or reasonably adjacent tenements held by the same person are to be rated as if they were a single tenement.
 - 5 If the owner of the mining tenement is also the owner of another interest in the land (the **other interest**) then:
 - (a) if the rate calculated in accordance with clauses 1 to 4 for the mining tenement is less than or equal to the rate payable for the other interest – no rate is payable for the mining tenement; or
 - (b) if the rate calculated in accordance with clauses 1 to 4 for the mining tenement (**amount A**) is greater than the rate payable for the other interest (**amount B**) – the rate payable for the mining tenement is the difference between amount A and amount B.
-

15.4 ELECTRICITY PRICING REFORMS FOR LOCAL GOVERNMENT

Date:	19 th May 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Correspondence – Jacana Energy

PURPOSE

To notify Council of the NT Government’s electricity pricing reforms and the implications for Council’s service delivery and budgeting into the future.

RECOMMENDATION

That Council;

a) receives and notes the report entitled Electricity Pricing Reforms for Local Government and the budget implications of the changes currently scheduled to be implemented from 2026/27.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

Nil

COMMENT

The NT Government implemented an electricity pricing reform in the 2025 Budget. The electricity tariff reforms were to be rolled out in three phases from 1 July 2025. For local government councils, the reform would result in a change from a uniform tariff to a cost-reflective tariff from 1 July 2026.

The first information available for the rollout of the change for local government councils was a media release in April 2026 until retailers corresponded to Council (attached) regarding the upcoming change.

The change to cost-reflective tariffs is anticipated to have significant impact on the cost of electricity across the entire operation of the Council. Both the Department of Housing, Local Government and Community Development (DHLGCD) and LGANT are actively advocating to the Minister for Local Government and to the NT Treasurer regarding these reforms and the long-term sustainability implications for the local government sector. Both DHLGCD and LGANT are seeking a deferral or transitional period, potential for subsidy or incentives to assist Councils to meet the increased costs and transition to cost-efficient service models where possible.

Current modelling provided by DHLGCD suggests that Council may see over a 100% increase in costs after the 2026/27 tariffs are approved and the cost-reflective pricing come into effect on 1 July 2026.

Five local government councils have been offered a short-term subsidy (two financial years) to assist with the added cost burden from the change to cost-reflective tariffs. Council has received correspondence that it has been granted \$10,000 for the next two financial years to assist meet the increased expenditure.

If the Minister and Treasurer consider a deferral or other subsidy arrangement for the local government sector, the cost implication and offered subsidy may be subject to change. DHLGCD are hoping to provide an update to Councils in the week commencing 18th May 2026.

CONSULTATION

Department of Housing, Local Government and Community Development

LGANT

Acting Corporate Services Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

DHLGCD has been provided with estimated 2025/26 costs per Council and have undertaken modelling of cost changes using the 2025/26 tariffs. Council's electricity retailer, Jacana Energy, has estimated that Council's 2025/26 annual electricity expenses are \$27,000 (currently tariff arrangement). Using this current usage and applying the 2025/26 cost-reflective tariffs, it is estimated the annual electricity expense across the entire operation will increase to approximately \$51,000 (91% increase). This modelling does not take into consideration the expected increase in the tariffs for 2026/27 as these have not been confirmed yet, but it has been indicated there is potential to increase up to 20% again.

Council has been offered a \$10,000 subsidy for the next two financial years.

Using the cost estimate and subsidy, Council will likely see a minimum of a \$40,000 increase in electricity costs across the operations in 2026/27.

15.4 ATTACHMENT: Correspondence



ACCOUNT NUMBER

6 May 2026

Coomalie Community Govt Council
PO BOX 20
BATCHELOR NT 0845

Dear customer,

Changes to electricity pricing for local government customers

The Northern Territory Government has introduced electricity pricing reforms that impact local government customers.

From 1 July 2026, this account will be considered a government customer* in the electricity pricing order (EPO). Government customers as defined in the EPO are charged cost reflective pricing and are no longer eligible for the subsidised standard commercial tariff.

*Local government is expected to be added to the definition of a government customer based on the Northern Territory Government's electricity pricing reforms announcement. The final definition of a government customer will be published in the EPO effective 1 July 2026.

Cost reflective pricing

Your account will be charged our default government tariff from 1 July 2026. As an electricity retailer, we bundle our government pricing into:

- usage charges applied per kilowatt hour; and
- a fixed daily charge applied each day electricity is supplied to a property.

These bundles are applied by site based on location, annual usage and/or meter type.

We will contact you again with the specific rates that will be applied to your account once our default government rates are final.

More information

We understand this is a significant change and we are here to support. Visit jacanaenergy.com.au/government for more information.

Thank you,

Jacana Energy

TELEPHONE 1800 522 262 POSTAL ADDRESS GPO Box 2601, Darwin NT 0801
EMAIL customer@jacanaenergy.com.au WEB jacanaenergy.com.au ABN 65 889 840 667

JS70

16. CORRESPONDENCE AND INFORMATION.

16.1 INCOMING AND OUTGOING MAIL.

Date:	19 th May 2026
Author:	Natasha Chapman, Acting Chief Executive Officer.
Attachment:	Incoming and outgoing correspondence tables.

PURPOSE

Council is provided with items of correspondence both received and sent during the months of April 2026 to May 2026.

RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled for April 2026 to May 2026 period.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

Documents are available to be shown on the big screen on the day of each Ordinary Council meeting if requested, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence tables, inwards and outwards will be included in the agenda as part of the correspondence and information item.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Regulation 54 *Local Government (General) Regulations 2021*.

FINANCIAL IMPLICATIONS

Nil.

16.1 ATTACHMENTS: INCOMING & OUTGOING CORRESPONDENCE

Incoming Mail

Date	MI	SENDER	From	Subject
12/05/26	2026-164	Mail	Rate Payer	Attention
12/05/26	2026-165	Mail	Rate Payer	Lake Bennett Ownership and Crocodile Safety management
12/05/26	2026-166	Mail	Rate Payer	Concerns Regarding Unapproved Flood Evacuation Village at Batchelor
11/05/26	2026-159	Mail	Australian Institute of Animal Management	AIAM Workshops Call for Abstracts deadline extended!
11/05/26	2026-161	Mail	Rate Payer	Lake Bennet Resort
11/05/26	2026-162	Mail	Rate Payer	Ownership and Management Lake Bennett
11/05/26	2026-162	Mail	Rate Payer	Ownership and Management Lake Bennett Section 1255
11/05/26	2026-163	Mail	Accelerating EV Charging Taskforce	Information Sessions for Councils
10/05/26	2026-158	ESC	LGANT	Councils to get Federal Funds
8/05/26	2026-156	Mail	COTA	Aged Care Reform Explained Webinar Series
8/05/26	2026-157	Mail	COTANT	Webinar - Aged care act spotlight: Navigating aged care complaints
8/05/26	2026-160	ACEO	Department of People	Letter of Correspondence from CEO DPSC to CEO
7/05/26	2026-153	ESC	Jacana Energy	Changes to local government electricity pricing
7/05/26	2026-153	ACEO	Rate Payer	NOISE COMPLAINT GENERATORS
7/05/26	2026-154	ACEO	LGANT	Electricity pricing reforms
6/05/26	2026-152	ACEO	LGANT	General meeting minutes
5/05/26	2026-148	Mail	National College of Management	Be a Productive Supervisor and Leader, workshop
5/05/26	2026-150	ESC	LGANT	Updates
5/05/26	2026-151	CEO	LGANT	Tranche 2 amendments - update
3/05/26	2026-147	Mail	Bushfires NT	PLANNED BURN ADVICE
1/05/26	2026-146	CEO	Rate Payer	JBs Funeral
30/04/26	2026-142	Mail	Rate Payer	New Flood Evacuation Centre Batchelor
30/04/26	2026-143	CEO	Parliament House	Correspondence from the Hon Joshua Burgoyne MLA
30/04/26	2026-144	Mail	Rate Payer	Batchelor Flood Evacuation Centre

30/04/26	2026-145	Mail	Bushfires NT	PLANNED BURN
29/04/26	2026-138	Mail	Jacana Energy	Council Cost Reflective Pricing
29/04/26	2026-141	ACEO	LGANT	Save The Date
28/04/26	2026-137	CEO	Department of People	Letter of Correspondence
28/04/26	2026-136	Mail	Guide Dogs SA/NT	Quick follow up
27/04/26	2026-134	ACEO	LGANT	Endorsement of nominations
27/04/26	2026-135	ESC	LGANT	LGANT Newsletter
27/04/26	2026-149	ACEO	Northern Territory Government	NT Grants Commission Visit
24/04/26	2026-133	ESC	RumJungle Project	Rehabilitation Project
23/04/26	2026 131	ACEO	romarasupplies	Access Arrangement
23/04/26	2026-132	ACEO	Parliament House	Letter from Minister Boothby
22/04/26	2026-130	PCC	Batchelor School	BAS Melbourne Camp
20/04/26	2026-124	Mail	Parliament House	Correspondence from the Hon Steven Edgington MLA
20/04/26	2026-128	Mail	COTA NT	COTA NT Media Release
20/04/26	2026-130	Mail	Parliament House	Correspondence from the Hon Steven Edgington MLA
20/04/26	2026-139	Mail	Post	Guide
17/04/26	2026-155	ACEO	Northern Territory Government	Letter from Minister Yan
14/04/26	2026-129	Council CEOs	LGANT	LGANT Symposium Forums

Outgoing Mail

Date	MO	SENDER	Recipient	Subject
11/05/26	2026-033	PCC	Raye Payer	Ownership and Management Lake Bennett Section 1255
30/04/26	2026-032	PCC	Rate Payer	Community Concerns
24/04/26	2026-030	ESC	Skydive Territory	Extension of Annual Community Grant Approved
24/04/26	2026-031	ESC	Rate Payer	Community Bus Hire Request
21/04/26	2026-029	Batchelor School	PCC	BAS Melbourne Camp

17. COUNCILLOR REPORTS.



18. USE OF THE COMMON SEAL.

18.1 USE OF THE COMMON SEAL: FORM 48 – DISCHARGE OF STATUTORY CHARGE

Date:	19 th May 2026
Author:	Terrill Forrest, Executive Services Coordinator
Attachment:	Nil

PURPOSE

To seek Council's approval for the use of its Common Seal on a Discharge of Statutory Charge form.

RECOMMENDATION

That Council, pursuant to Section 38(2)(a)(b) of the *Local Government Act 2019*, authorises its Common Seal to be affixed to Section 83 Form 48 – Discharge of Statutory Charge for property AN227.

Moved: Clr.

Seconded: Clr.

BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

RESOLUTION CONF2022/11/15/45 – Confidential resolution relating to registration of Overriding Statutory Charges on properties.

COMMENT

Council has previously registered an Overriding Statutory Charge on property AN227.

The property is scheduled for settlement of sale at the Lands Title Office in early June 2026. For the sale to proceed and the debt to be cleared, Council is required under Section 256 of the *Local Government Act 2019* to apply to remove the Overriding Statutory Charge upon the payment of the debt which the charge applied to. Council needs to lodge a Section 83 Form 48, Discharge of Statutory Charge with the Land Titles Office for this property at the time of settlement and receive final payment for the outstanding rates balance.

This report seeks to authorise the use of the Common Seal on the *Section 83 Form 48, Discharge of Statutory Charge* for property AN227.

Pursuant to the *Local Government Act 2019*;

Section 38

(1) *A council acts:*

- (a) through local authorities, council committees, officers, staff and agents to whom the council has delegated powers or authorised to act on its behalf; or
 - (b) through officers or other persons authorised by this Act (or a by-law) to act on the council's behalf; or
 - (c) under its common seal.
- (2) The affixing of the common seal to a document:
- (a) must be authorised or ratified by resolution of the council; and
 - (b) must be attested by the signatures of the CEO and at least one member of the council.

Once the Section 83 Form 48 is lodged and the property sale has settled with Council receiving payment for the balance of outstanding rates and charges, all matters relating to outstanding rates between the ratepayer and Council are resolved.

CONSULTATION

Acting Chief Executive Officer

Acting Corporate Services Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Land Titles Act 2000

Local Government Act 2019

FINANCIAL IMPLICATIONS

There are no expenses to Council for this process

19. LATE ITEMS AND URGENT BUSINESS.

--

20. GENERAL BUSINESS.

--

21. CONFIDENTIAL ITEMS.

RECOMMENDATION

That Council close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*.

Moved:

Seconded:

Procedural Note:

The meeting was closed to the public at:

The confidential meeting opened at:

21.1 CONFIRMATION OF THE CONFIDENTIAL MEETING MINUTES OF 21ST APRIL 2026

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

21.2 REVIEW OF CONFIDENTIAL ACTIONS FOR THE MAY 2026 OGM

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.3 LIQUOR LICENCE APPLICATION – OLD MT BUNDY RODEO

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.4 PROPOSED LEASE OF SECTION 68 HUNDRED OF WATERHOUSE

CONFIDENTIAL: Regulations 51(1)(c) information that would, if publicly disclosed, be likely to:

- (i) Cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

21.5 CODE OF CONDUCT COMPLAINT PROGRESS REPORT

CONFIDENTIAL: Regulations 51(1)(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

22. CONFIDENTIAL LATE ITEMS

--

23. CONFIDENTIAL GENERAL BUSINESS

--

24. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL.

RECOMMENDATION

That Council move the following items into Open:

Moved:

Seconded:

25. RE-OPEN MEETING TO THE GENERAL PUBLIC.

RECOMMENDATION

That Council re-opens the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021*

Moved:

Seconded:

Procedural Note:

The meeting was reopened to the public at

26. NEXT MEETING.

The next Ordinary Meeting of Council is scheduled to be held on **16TH JUNE 2026 at 5:00pm.**

27. CLOSURE OF MEETING.

The meeting closed at