



AGENDA

ORDINARY COUNCIL MEETING

17TH MARCH 2026

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1. NOTICE OF MEETING

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: 17th March 2026
Time: 5.00 pm
Location: Council Chambers
22 Cameron Road, Batchelor NT 0845

Any member of Council and staff who may have a conflict of interest or perceived conflict of interest regarding any item of business to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Ordinary Meeting of Council will be open to the public and will adhere to COVID Safety Plan requirements, including optional wearing a mask, appropriate physical distancing, and health, and hygiene requirements.

The meeting will be recorded for minuting purposes only.



Natasha Chapman

Acting Chief Executive Officer.

AGENDA

ORDINARY GENERAL COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON 17TH MARCH 2026

The President of the Council, Mr. Ross McGorman, will declare the meeting open at 5:00 pm and welcome all in attendance.

2. ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.

3. PERSONS PRESENT

ELECTED MEMBERS PRESENT

President	Ross McGorman
Deputy President	Chris Whatley
Councillor	Sharon Beswick
Councillor	Mae Mae Morrison
Councillor	Alan Roe (via electronic means)
Councillor	Greg Strettles

STAFF PRESENT

Acting Chief Executive Officer	Natasha Chapman
Council and Community Services Manager	Emma Dunne
Executive Services Coordinator	Terrill Forrest

VISITORS PRESENT

4. APOLOGIES AND LEAVE OF ABSENCE

Date: 17th March 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: Nil.

PURPOSE

This report is to table for Council's record any apologies and requests for leave of absence received for the Ordinary General Meeting held on 17th March 2026.

RECOMMENDATION

That Council receives and notes the apologies of..... absence for the Ordinary General Meeting held 17th March 2026.

Moved:

Seconded:

COMMENT

The council can choose to accept the apologies or requests for leave of absence as presented or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 95 *Local Government Act 2019*.

1.07 Meetings of Council.

FINANCIAL IMPLICATIONS

Nil.

5. ELECTRONIC MEETING ATTENDANCE

Date: 17th March 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: Nil.

PURPOSE

This report is to table, for Council's record, any requests, and permissions for Electronic Attendance.

RECOMMENDATION

That Council acknowledges and accepts Clr. Roe's attendance to the meeting of 17th March 2026 via electronic means.

Moved:

Seconded:

COMMENT

The *Local Government Act 2019* provides for a member who is not physically present at a meeting is taken to be present at the meeting if:

- (a) the member's attendance at the meeting by means of an audio or audio-visual conferencing system is authorised in accordance with a council resolution establishing a policy for attendance in such a manner.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 95 *Local Government Act 2019*.

FINANCIAL IMPLICATIONS

Nil.

6. DECLARATION OF INTEREST

Date: 17th March 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: Nil.

PURPOSE

Members and Staff are required to disclose an interest in a matter under consideration by the Council at a meeting of the Council by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the member or staff member must abide by the decision of Council on whether he/ she shall remain in the meeting and/ or take part in the issue. The Council may elect to allow the member or staff member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 17th March 2026.

Moved:

Seconded:

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Sections 175 *Local Government Act 2019*.

CEO and Staff Code of Conduct.

FINANCIAL IMPLICATIONS

Nil.

7. MOVING AGENDA ITEMS FROM PUBLIC TO CONFIDENTIAL

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8. MOVING AGENDA ITEMS FROM CONFIDENTIAL TO PUBLIC

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9. PETITIONS

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10. CONFIRMATION OF THE MINUTES OF PREVIOUS MEETINGS

10.1 CONFIRMATION OF THE PUBLIC MEETING MINUTES OF 17th FEBRUARY 2026

Date: 17th March 2026

Author: Natasha Chapman, Acting Chief Executive Officer

Attachments: [DRAFT Public Meeting Minutes of 17th February 2026](#)

PURPOSE

Minutes of the Ordinary General Meeting held on 17th February 2026 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

RECOMMENDATION

That the Public Minutes of the Ordinary General Meeting held on 17th February 2026 be confirmed they are a true and correct record of the meeting.

Moved:

Seconded:

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 101 *Local Government Act 2019*.

FINANCIAL IMPLICATIONS

Nil.

10.1 ATTACHMENT: CONFIRMATION OF THE PUBLIC ORDINARY GENERAL MEETING
MINUTES OF 17th FEBRUARY 2026



MINUTES
ORDINARY COUNCIL MEETING
17TH FEBRUARY 2026

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DRAFT

1. NOTICE OF MEETING

I hereby give notice that an Ordinary Meeting of Council was held on:

Date: 17th February 2026
Time: 5.00 pm
Location: Council Chambers
22 Cameron Road, Batchelor NT 0845

Any member of Council and staff who may have a conflict of interest or perceived conflict of interest regarding any item of business to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Ordinary Meeting of Council was open to the public and adhered to COVID Safety Plan requirements, including optional wearing a mask, appropriate physical distancing, and health, and hygiene requirements.

The meeting was recorded for minuting purposes only.



Natasha Chapman
Acting Chief Executive Officer.

MINUTES

ORDINARY GENERAL COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS, BATCHELOR
ON 17TH FEBRUARY 2026

The President of the Council, Mr. Ross McGorman declared the meeting open at 5:00 pm and welcomed all in attendance.

2. ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.

3. PERSONS PRESENT

ELECTED MEMBERS PRESENT

President	Ross McGorman
Deputy President	Chris Whatley
Councillor	Sharon Beswick
Councillor	Mae Mae Morrison
Councillor	Alan Roe
Councillor	Greg Strettles

STAFF PRESENT

Acting Chief Executive Officer	Natasha Chapman
Acting Corporate Services Manager	Luke Ackland
Council and Community Services Manager	Emma Dunne
Executive Services Coordinator	Terrill Forrest

VISITORS PRESENT

4. APOLOGIES AND LEAVE OF ABSENCE

Date:	17 th February 2026
Author:	Natasha Chapman, Acting Chief Executive Officer.
Attachments:	Nil.

PURPOSE

This report is to table for Council's record any apologies and requests for leave of absence received for the Ordinary General Meeting held on 17th February 2026.

NIL

5. ELECTRONIC MEETING ATTENDANCE

Date:	17 th February 2026
Author:	Natasha Chapman, Acting Chief Executive Officer.
Attachments:	Nil.

PURPOSE

This report is to table, for Council's record, any requests, and permissions for Electronic Attendance.

NIL

6. DECLARATION OF INTEREST

Date: 17th February 2026
Author: Natasha Chapman, Acting Chief Executive Officer.
Attachments: Nil.

PURPOSE

Members and Staff are required to disclose an interest in a matter under consideration by the Council at a meeting of the Council by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the member or staff member must abide by the decision of Council on whether he/ she shall remain in the meeting and/ or take part in the issue. The Council may elect to allow the member or staff member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

RESOLUTION 2026/02/17/001

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 17th February 2026:

21.9 CODE OF CONDUCT COMPLAINT PROGRESS REPORT - Clr. Beswick

Moved: Clr. Beswick

Seconded: Clr. Morrison

Carried

7. MOVING AGENDA ITEMS FROM PUBLIC TO CONFIDENTIAL

NIL

8. MOVING AGENDA ITEMS FROM CONFIDENTIAL TO PUBLIC

NIL

9. PETITIONS

NIL

10. CONFIRMATION OF THE MINUTES OF PREVIOUS MEETINGS

10.1 CONFIRMATION OF THE PUBLIC MEETING MINUTES OF 20TH JANUARY 2026

Date:	17 th February 2026
Author:	Natasha Chapman, Acting Chief Executive Officer.
Attachments:	DRAFT Public Meeting Minutes of 20th January 2026.

PURPOSE

Minutes of the Ordinary General Meeting held on 20th January 2026 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

RESOLUTION 2026/02/17/002	
That the Public Minutes of the Ordinary General Meeting held on 20 th January 2026 be confirmed they are a true and correct record of the meeting.	
Moved:	DP Whatley
Seconded:	Clr. Morrison Carried

11. PRESIDENT'S REPORT

Date:	17 th February 2026
Author:	Ross McGorman, President
Attachment:	NIL

PURPOSE

To update Council on the activities of the President since the last Ordinary General Meeting (OGM) for the period of January 2026 to February 2026.

RESOLUTION 2026/02/17/003	
That Council receives and notes the President's Report for the period of January 2026 to February 2026.	
Moved:	DP Whatley
Seconded:	Clr. Roe Carried

Discussion Points:

- Queries regarding meeting with Batchelor Area School ad WALGA.

12. CHIEF EXECUTIVE OFFICERS REPORT

Date:	17 th February 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To update Council on the activities of the Chief Executive Officer since the last Ordinary General Meeting (OGM) for the period of January 2026 to February 2026.

RESOLUTION 2026/02/17/004

That Council;

- a) receives and notes the Chief Executive Officers Report for the period January 2026 to February 2026;
- b) requests the Chief Executive Officer to report back to the March 2026 OGM with a report detailing scope of works for the Grading and Road Maintenance period contract and potential alternative service delivery models.

Moved: Clr. Strettles

Seconded: Clr. Roe

Carried

Discussion Points:

- Minister Yan quarterly meetings – local project updates.
- Silkwood Stakeholder meeting
- Period contract works and service delivery options
- Kerbside collection report outstanding

13. FINANCE REPORTS

13.1 MONTHLY FINANCE REPORT

Date:	17 th February 2026
Author:	Luke Ackland, Acting Corporate Services Manager Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To provide a summary of the financial position of Council for the period ending 31st January 2026. In accordance with the *Local Government (General) Regulations 2021 – Part 2 Division 7*, the preceding month's financial report must be presented to Council. Regulation 17(1) of the *Local Government (General) Regulations 2021* requires a monthly report from the Chief Executive Officer to provide council with the actual income and expenditure for the year to date; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

RESOLUTION 2026/02/17/005

That Council;

- a) notes the Chief Executive Officer (CEO) certifies to the best of her knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for January 2026.

Moved: DP Whatley

Seconded: Clr. Roe

Carried

Discussion Points:

- Rates outstanding
- Payment queries

14. REPORTS REQUIRING DECISIONS OF COUNCIL

14.1 ART SHOW SCHEDULE

Date:	17 th February 2026
Author:	Andrew Roberts, Community Services Coordinator Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To present Council with attendance and entry statistics for the Coomalie Art Show and to seek direction on whether it should remain an annual event or move to a biennial (two-year) cycle.

RESOLUTION 2026/02/17/006

That Council;

- a) receives and notes the report entitled 2026 Art Show Planning;
- b) requests a progress report be presented to Council in the March 2026 Ordinary General Meeting including strategic options, budget projections and engagement action plan for consideration to inform the 2026/27 budget; and
- c) defers the decision on the Art Show Schedule until after receiving the progress report.

Moved: Clr. Beswick

Seconded: DP Whatley

Carried

Discussion Points:

- Previous event history and participation.

14.2 2025-26 SECOND VET CLINIC DAYS APPROVAL

Date:	17 th February 2026
Author:	Chloe James, Ranger and Land Management Coordinator
Attachment:	Nil

PURPOSE

To seek Council's consideration and approval to conduct the planned second round vet clinic days in Batchelor and Adelaide River townships.

RESOLUTION 2026/02/17/007

That Council;

- a) approves the planned second vet clinic days for Batchelor and Adelaide River townships subject to receiving adequate bookings; and
- b) notes the expected over-expenditure of \$2,000 and refers the additional expenditure to the second budget review for 2025/26.

Moved: Clr. Roe

Seconded: Clr. Beswick

Carried

Discussion Points:

- Notifications to residents to improve attendance
- Cat trapping program and ongoing management
- Flyer drops within townships

Procedural Note:

Clr. Strettles left the meeting at 6:11pm.

Clr. Strettles returned to the meeting at 6:13pm.

14.3 PROGRESS REPORT: REGIONAL AND REMOTE BURIAL AREAS GRANT 2024/25

Date:	17 th February 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Acquittal Form – Regional and Remote Burial Areas Grant 2024/25

PURPOSE

A progress report of the Regional and Remote Burial Areas (RRBA) Grant 2024/25 funds expended by 31 December 2025 is required to be laid before Council prior to being submitted to the Department of Housing, Local Government and Community Development (DHLGCD) in accordance with the reporting requirements outlined in the Grant Agreement.

RESOLUTION 2026/02/17/008

That Council;

- a) receives and notes the report entitled Progress Report: Regional and Remote Burial Areas Grant 2024/25; and
- b) approves the progress report for the Regional and Remote Burial Areas Grant 2024/25 to be submitted to the Department of Housing, Local Government and Community Development before the reporting due date of 20th February 2026.

Moved: DP Whatley

Seconded: Clr. Morrison

Carried

14.4 REQUEST TO INSTALL PERMANENT SIGNAGE ON COUNCIL LAND

Date:	17 th February 2026
Author:	Luke Ackland, Acting Corporate Services Manager.
Attachment:	Photo of intended site location Email request.

PURPOSE

To seek Council's approval to install a permanent sign promoting a new wellbeing centre on Coomalie Council land adjacent to the Information Centre in Batchelor township.

RESOLUTION 2026/02/17/009

That Council;

- a) receives and notes the report entitled Request to Install Permanent Signage – Information Centre;
- b) approves the installation of a permanent sign to a maximum size of 1200mm x 600mm in the specified front garden hedge location on Council land adjacent to the Information Centre, subject to the applicant funding and arranging the installation of the additional post and compliance with any relevant Council design, placement, and maintenance requirements.
- c) notes the community benefit of promoting local wellbeing services through this visible, low-cost signage initiative funded entirely by the applicant.
- d) requests the Chief Executive Officer to investigate and develop a Signage Policy for Council to consider adopting at the June OGM.

Moved: Clr. Beswick

Seconded: Clr. Strettles

Carried

Discussion Points:

- Size of sign to be considered and comparative to signs already in place at the Information Centre
- Signage Policy required to guide future decisions
- Final design to be reviewed and approved before promotion on Council land.

14.5 DELEGATION TO AUTHORISE LICENCES FOR ADDITIONAL DOGS

Date:	17 th February 2026
Author:	Chloe James, Ranger and Land Management Coordinator
Attachment:	Addition dogs licence application form and certificate

PURPOSE

To seek Council's consideration and approval to delegate authority for the approval or refusal of additional dog licences in the Adelaide River and Batchelor townships to the Chief Executive Officer, following the completion of appropriate checks by Authorised Officers.

RESOLUTION 2026/02/17/010

That Council;

- a) receives and notes the report entitled Additional Dog Licence Delegation;
- b) delegates authority to the Chief Executive Officer to issue additional dog licences (up to a total of four dogs per property pending appropriate inspections and licence conditions) in the Adelaide River and Batchelor townships in line with the requirements outlined in the *Coomalie (Dog Management) By-Laws 2002*.

Moved: DP Whatley

Seconded: Clr. Beswick

Carried

Discussion Points:

- Application and licence to be for a maximum of 4 dogs in total at a property.

15. REPORTS FOR RECEIVING AND NOTING

15.1 REVIEW OF ACTIONS FOR THE JANUARY OGM 2026

Date: 17th February 2026
Author: Natasha Chapman, Acting Chief Executive Officer.
Attachments: [Actions for the February OGM 2026.](#)

RESOLUTION 2026/02/17/011

That Council;

- a) receives and notes the Actions for the February OGM 2026; and
- b) remove items #9 and 11.

Moved: Clr. Morrison

Seconded: Clr. Strettles

Carried

15.2 COMPLAINTS AND COMPLIMENTS REGISTER.

Date: 17th February 2026
Author: Natasha Chapman, Acting Chief Executive Officer.
Attachments: [Complaints and Compliments tables.](#)

PURPOSE

To update Council on complaints and compliments received during January 2026.

RESOLUTION 2026/02/17/012

That Council receives and notes the Complaints and Compliments Register during January 2026.

Moved: Clr. Beswick

Seconded: Clr. Roe

Carried

15.3 BURIAL AND CREMATIONS ACT 2022 – BURIAL SITE LEGISLATIVE REQUIREMENTS

Date:	17 th February 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To provide Council with the legislative requirements around burial grounds/sites under the *Burial and Cremation Act 2022*, specifically in relation to the known burial site on the Rum Jungle Lake parcel of land.

RESOLUTION 2026/02/17/013

That Council receives and notes the report Burial Grounds Legislative Requirements.

Moved: DP Whatley

Seconded: Clr. Strettles

Carried

16. CORRESPONDENCE AND INFORMATION.

16.1 INCOMING AND OUTGOING MAIL.

Date:	17 th February 2026
Author:	Natasha Chapman, Acting Chief Executive Officer.
Attachment:	Incoming and outgoing correspondence tables.

PURPOSE

Council is provided with items of correspondence both received and sent during the months of January 2026 to February 2026.

RESOLUTION 2026/02/17/014	
That Council receives and notes the items of incoming and outgoing correspondence as tabled for January 2026 to February 2026 period.	
Moved:	Clr. Beswick
Seconded:	Clr. Strettles Carried

17. COUNCILLOR REPORTS.

NIL

18. USE OF THE COMMON SEAL.

NIL

19. LATE ITEMS AND URGENT BUSINESS.

19.1 LGANT CONSTITUTIONAL REVIEW – WORKSHOP EXPRESSION OF INTEREST

Date:	17 th February 2026
Author:	Natasha Chapman, Acting Chief Executive Officer.
Attachment:	Email Correspondence

PURPOSE

To seek Council's consideration to submit an Expression of Interest as a member council to attend the LGANT Constitution Review Workshop.

RESOLUTION 2026/02/17/015	
That Council;	
a) receives and notes the report entitled LGANT Constitution Review – Workshop Expression of Interest;	
b) requests the CEO to submit an Expression of Interest for a representative to attend the LGANT Constitution Review Workshop;	
c) nominates Clr. Beswick to attend the LGANT Constitution Review Workshop on behalf of Coomalie Community Government Council.	
Moved:	Clr. Beswick
Seconded:	Clr. Roe Carried

20. GENERAL BUSINESS.

NIL

21. CONFIDENTIAL ITEMS.

RESOLUTION 2026/02/17/016

That Council close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*.

Moved: Clr. Morrison

Seconded: Clr. Roe

Carried

Procedural Note:

The meeting was closed to the public at 7:28pm.

The confidential meeting opened at: 7:36pm.

21.1 CONFIRMATION OF THE CONFIDENTIAL MEETING MINUTES OF 20TH JANUARY 2026

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.2 REVIEW OF CONFIDENTIAL ACTIONS FOR THE FEBRUARY OGM 2026

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.3 ANNUAL COMMUNITY GRANTS 2025-26

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.4 AWARDING OF RFT2025-012 COOMALIE CEMETERY PRECINCT CONSTRUCTION

CONFIDENTIAL: 51 (1) (c) (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person

21.5 VARIATION TO RFT2025-008 SUPPLY AND DELIVERY OF A DUAL CAB UTILITY

CONFIDENTIAL: 51 (1) (c) (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person

21.6 CONFIDENTIAL CORRESPONDENCE: COMMERCIAL WASTE

CONFIDENTIAL: Regulations 51 (1) (c) (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person

21.7 AUSTRALIA DAY DEBRIEF

CONFIDENTIAL: Regulations 51(1)(C)(iv) subject to subregulation (3) – prejudice the interests of the council or some other person.

21.8 FUTURE ASSET PLANNING UPDATE

CONFIDENTIAL: Regulations 51(1)(c) information that would, if publicly disclosed, be likely to:
(i) Cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

21.9 CODE OF CONDUCT COMPLAINT PROGRESS REPORT

CONFIDENTIAL: Regulations 51(1)(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

21.10 INSURANCE CLAIM PROGRESS REPORT

CONFIDENTIAL: Regulations 51

- (a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; and
- (d) information subject to an obligation of confidentiality at law, or in equity

21.11 LEGAL SERVICES ENGAGEMENT

CONFIDENTIAL: Regulations 51

- (a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; and
- (d) information subject to an obligation of confidentiality at law, or in equity

22. CONFIDENTIAL LATE REPORT

22.1 CRATER LAKE ROAD HIGH VOLTAGE POWERLINE DEVELOPMENT

CONFIDENTIAL: Regulations 51(1)(c)(i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person

23. CONFIDENTIAL GENERAL BUSINESS

23.1 MOTION: INVESTIGATION OF INTERNAL CORRESPONDENCE BREACH

CONFIDENTIAL: Regulations 51

(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; and

(d) information subject to an obligation of confidentiality at law, or in equity

24. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL.

RESOLUTION CONF2026/02/17/030

That Council move the following items decisions into Open:

21.3 ANNUAL COMMUNITY GRANTS 2025-26

21.6 CONFIDENTIAL CORRESPONDENCE: COMMERCIAL WASTE

21.7. AUSTRALIA DAY DEBRIEF

Moved: Clr. Morrison

Seconded: DP Whatley

Carried

Procedural Note:

Clr Beswick left the meeting at 9:57pm.

21.3 ANNUAL COMMUNITY GRANTS 2025-26

RESOLUTION 2026/02/17/032

That Council;

- a) receives and notes the report entitled Annual Community Grants 2025-26;
- b) approves the proposal received for the 2025-26 Community Grant Program from Skydive Territory for \$1,500.

Moved: DP Whatley

Seconded: Clr. Beswick

Carried

21.6 CONFIDENTIAL CORRESPONDENCE: COMMERCIAL WASTE

RESOLUTION 2026/02/17/033

That Council receives and notes the report entitled Confidential Correspondence: Commercial Waste.

Moved: DP Whatley

Seconded: Clr. Strettles

Carried

21.7 AUSTRALIA DAY DEBRIEF

RESOLUTION 2026/02/17/034

That Council;

- a) receives and notes the report entitled Australia Day Debrief; and
- b) requests the Chief Executive Officer to develop an Award assessment methodology to be brought back to Council for consideration in the second half of the 2026 year prior to the next Australia Day award nominations.

Moved: Clr. Strettles

Seconded: DP Whatley

Carried

25. RE-OPEN MEETING TO THE GENERAL PUBLIC.

RESOLUTION CONF2026/02/17/031

That Council re-opens the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021*

Moved: Clr. Strettles

Seconded: DP Whatley

Carried

Procedural Note:

The meeting was reopened to the public at 9:58pm.

25. NEXT MEETING.

The next Ordinary Meeting of Council is scheduled to be held on **17th MARCH 2026 at 5:00pm.**

26. CLOSURE OF MEETING.

The meeting closed at 9:58pm.

11. PRESIDENT REOPRT

Date:	17 th March 2026
Author:	Ross McGorman, President
Attachment:	NIL

PURPOSE

To update Council on the activities of the President since the last Ordinary General Meeting (OGM) for the period of February 2026 to March 2026.

RECOMMENDATION

That Council receives and notes the President's Report for the period of February 2026 to March 2026.

Moved:

Seconded:

COMMENT

Meetings and events attended by the President.

President was away from 01/03/2026 – 09/10/2026. Deputy President attended events during this time on behalf of the President.

Date	Meeting/Attendees	Purpose
11/02/2026	Council Panel Meeting	Code of Conduct investigation
14/02/2026	Council Panel Meeting	Code of Conduct investigation
17/02/2026	DLI Presentation	Water Supply updates
	Council OGM	Monthly OGM
20/02/2026	Council's Bombing of Darwin Service	Council event
27/02/2026	St Francis Church Morning Tea	Opening of Extended outside area – CCGC Annual Community Grant project
05/03/2026	FERG Adelaide River (Deputy President)	Service Event
	LGANT Mayors/President Forum (President)	Regular meeting
06/03/2026	TOPROC (Deputy President)	Regular meeting
12/03/2026 – 13/03/2026	AICD Training	Governance Training

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

NIL

12. CHIEF EXECUTIVE OFFICERS REPORT

Date:	17 th March 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To update Council on the activities of the Chief Executive Officer since the last Ordinary General Meeting (OGM) for the period of February 2026 to March 2026.

RECOMMENDATION:
That Council receives and notes the Chief Executive Officers Report for the period February 2026 to March 2026.
Moved:
Seconded:

BACKGROUND

The CEO report outlines the highlights leading up to the Ordinary General Meeting and activities of the operation that may be of interest to Council in the month ahead.

COMMENT

Sharon Hillen is on leave. Natasha Chapman is Acting CEO during this period.

Week commencing 16th February 2026

Meetings	<ul style="list-style-type: none">- LGANT Tranche 2 of <i>Local Government Act 2019</i> Amendments workshop- DLI Presentation – Water supply updates- Council OGM
Other	<ul style="list-style-type: none">- Council’s Bombing of Darwin Event

Week commencing 23rd February 2026

Meetings	<ul style="list-style-type: none">- Ratepayer meeting- St Francis Church Morning Tea
Other	<ul style="list-style-type: none">- Internal All Staff Meeting- Internal SLT meeting

Week commencing 2nd March 2026

Meetings	<ul style="list-style-type: none">- LGANT CEO Forum- FERG Adelaide River Service Event- Local Emergency Management Committee (LEMC) Meetings- NREC
Other	<ul style="list-style-type: none">- Internal 2026/27 Shire Plan and Budget timeline planning

Week commencing 9th March 2026

Meetings	- NIL
Other	- Internal SLT meeting - AICD Governance Training. - International Women’s Day event postponed due to weather events.

Corporate Services

- Development of Meeting Agendas.
- Correspondence to complaints and public enquiries.
- Staff and resource planning.
- Internal 2026/27 Shire Plan and Budget planning. Council is required to release a draft Shire Plan and Budget for public consultation prior to adopting a final version by no later than 30 June 2026. Two proposed timelines are detailed below for Council’s consideration.

DATE	ACTION	DEADLINE
28/03/2026	Council Workshop – 2026/27 Shire Plan, Budget and Rates	
13/04/2026	DRAFT 2026/27 Shire Plan issued to members for consideration at April OGM – required to issue the draft to members 6 business days prior to the meeting it will be considered at.	31/05/2026
21/04/2026	Council OGM – Draft Shire Plan and Budget approved for public consultation	08/06/2026
23/04/2026	Open public consultation for 21 days	09/06/2026
14/05/2026	Public consultation closes	29/06/2026
19/05/2026	Council OGM - Shire Plan and Budget 2026/27 adopted	30/06/2026
22/05/2026	Adopted document distributed and notices issued as per <i>Local Government Act 2019</i>	

DATE	ACTION	DEADLINE
18/04/2026	Council Workshop – 2026/27 Shire Plan, Budget and Rates	30/04/2026
08/05/2026	DRAFT 2026/27 Shire Plan issued to members for consideration at April OGM – required to issue the draft to members 6 business days prior to the meeting it will be considered at.	31/05/2026
19/05/2026	Council OGM – Draft Shire Plan and Budget approved for public consultation	08/06/2026
20/05/2026	Open public consultation for 21 days	09/06/2026
10/06/2026	Public consultation closes	29/06/2026
16/06/2026	Council OGM - Shire Plan and Budget 2026/27 adopted	30/06/2026
19/06/2026	Adopted document distributed and notices issued as per <i>Local Government Act 2019</i>	

Community Services

- Stop Press Articles.
- Bombing of Darwin event planning.
- ANZAC Day event planning.
- International Women’s Day event planning.

Council Services

- Regulatory Services
 - o Dogs, abandoned vehicles, education and awareness for Adelaide River and Batchelor Pet owners.
 - o 20-tonne limit on most of Council’s sealed roads and 10-tonne limit on Council’s unsealed roads remains in place.

Grant Source	Project Name	Project Description	Expected Completion
Community Places for People Grant 2023-24	Adelaide River Cemetery Precinct	1. Survey and Quantifies COMPLETED 2. Electrical works commenced with SD Electrical engaged COMPLETED 3. Arborist Engaged COMPLETED 4. concrete pathways COMPLETED 5. Carpark –Public Tender; Closes 1/12/2025 AWAITING WORKS TO COMMENCE	30/06/2026
Local Roads and Community Infrastructure Program Grant 2023-24 Phase 4	Safer Communities Projects	1. AR Oval Fence COMPLETED 2. Batchelor Solar Lights COMPLETED 3. AR Oval Resurfacing; irrigation; pending the wet season Landscaping and reconditioning of the oval surface, including topsoil, seeding and fertilizer. Tree Planting Day scheduled for Monday 15 th December School Holidays Project PARTIALLY COMPLETE 4. Construction of a formal sealed access to the vehicle entry gate of the new oval fence (as access to a new helipad remains contingent on separate grant funding) PROCUREMENT COMPLETE – AWAITING WORKS TO COMMENCE 5. Installation of a solar light to improve community safety AWAITING INSTALLATION 6. Supply of park furniture around the AR Oval NOT COMMENCED	31/12/2025
Waste and Resource Management (WaRM) 2024-25	Bulk Hook Bins	Bulk Hook Bins PROCUREMENT COMPLETE; AWAITING SUPPLY	30/06/2026

Roads to Recovery 24-25	Haynes and Strickland Roads Stabilising and Resheeting	Stabiliser Product Purchased COMPLETED Haynes Road COMPLETED Strickland Road NOT COMMENCED	31/10/2025 for stabiliser Roadworks 30/06/2026
Black Spot 23-24	Haynes Road & White Horse Track	Formalise intersection and signage for road safety – Aligned with into R2R Project COMMENCED	31/10/2025
Black Spot 24-25	Solomon and Miles Road Intersection	Clear Sight Lines and improve road safety by installing turning lanes NOT COMMENCED	30/06/2025
Black Spot 24-25	Niks Crossing	Clear sight lines and install road furniture to improve safety NOT COMMENCED	30/06/2025
Burial and Cremation Grant	Cemetery and Burial Ground Fences and service gates	1. Fence Bush Cemetery – Undeveloped zones and install firebreaks and service gates PROCUREMENT COMPLETE – AWAITING WORKS TO COMMENCE 2. Install Vehicle barriers and Services Gates at Rum Jungle Lake PROCUREMENT COMPLETE – AWAITING WORKS TO COMMENCE	30/06/27

CONSULTATION

- President
- As per meeting list
- Executive Leadership Team

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

NIL

13. FINANCE REPORTS

13.1 MONTHLY FINANCE REPORT

Date:	17 th March 2026
Author:	Luke Ackland, Acting Corporate Services Manager Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To provide a summary of the financial position of Council for the period ending 28th February 2026. In accordance with the *Local Government (General) Regulations 2021 – Part 2 Division 7*, the preceding month's financial report must be presented to Council. Regulation 17(1) of the *Local Government (General) Regulations 2021* requires a monthly report from the Chief Executive Officer to provide council with the actual income and expenditure for the year to date; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

RECOMMENDATION

That Council;

- a) notes the Chief Executive Officer (CEO) certifies to the best of her knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for February 2026.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

The monthly financial report Income and Expenditure Statement compares the actual income and expenditure to budget at two levels, firstly for the year to date (YTD), and secondly for the full year budget. Comparatives to full year are relevant if the income and expenditure is linear, otherwise the YTD budget comparison provides a clearer position. Ideally, the budget is accurately phased so that the amount allocated each month will match the pattern of income and expenditure.

COMMENT

Operating Income and Expenditure

Council's operating income is higher than YTD, resulting from:

- Movement of grant funds from capital to the operational budget after project nominations were confirmed.

- Fees and Charges are significantly higher than budgeted due to the change in recognition of waste collection fees, resulting in less charges on rates notices and more fee for service invoice provision.
- Investment income recognised is higher than YTD budget as a result of significant deposit maturing in the first half of the financial year.

Operating expenditure is less than YTD with the main variances resulting from:

- Employee costs have been recognised as payable from the beginning of the financial year however not yet expended. For example, training and uniforms costs are recognised from the beginning of the year as an employee could access training from 1 July 2025, even if it isn't spent immediately. Additionally, several positions within the organisation remain unfilled and therefore full salary budget is not being utilised currently.
- Elected Member Professional Development allowance has been recognised as payable from the beginning of the financial year, however not expended. Movements of budget figures have been aligned to declared amounts in the 2025-26 Shire Plan, no additional funds have been added, just moved to the 'allowances' line rather than the 'expenses' line in the budget tables.
- Depreciation expenses are lower than YTD budget, resulting from the changes in total assets held at the end of the last financial year.
- Other expenses, such as consultant fees for specific Council business, have not yet been completed and therefore remain lower than YTD estimates.

Assets

- The bulk hook bin tender was awarded in January 2026, with the successful tenderer engaged and the bins on order.
- The acquisition of a dual cab utility was awarded in January 2026 and is on order with estimated wait time of 4-6 months.

Capital Works

- Adelaide River Cemetery Precinct works –Car parking/road work tender awarded with work scheduled.

Investments

- At 28 February 2026, Council held \$3M in term deposits.
- At 28 February 2026, Council's cash at bank contained \$2.33 Million of tied funding.

Grants

Council received the following grant payments in February 2026:

- Financial Assistance Grants for Roads 2025-26 - \$365,500.00
- Financial Assistance Grants for Roads 2025-26 - \$90,956.00
- International Women's Day 2026 Grant - \$1,000.00

Rates

- 2025/26 Rates and Charges have been levied in August 2025. The third instalment for 2025/26 rates was due by 30th January 2026. Any ratepayer who has not met the first and/or second instalments is now considered in arrears in accordance with the *Local Government Act 2019*.
- At 28 February 2026, Council’s overdue rates are worth \$516k. The overdue rates balances relate to rates and charges from current and previous financial years and continue to accrue interest until payment is received.
- At 28 February 2026, \$316k is arrears from previous financial years. \$200k is arrears from 2025-26 rates and charges where the first three instalments were not honoured.
- At 28 February 2026, there are 62 properties that have a rates credit due to direct debit or payment plans being in place. The total of these applied credits is \$43k.

Tax

Council is compliant with payment and reporting all tax liabilities as outlined below:

- Pay As You Go (PAYG Withholdings) have been lodged with the Business Activity Statements (BAS) each month. The February PAYG Withholdings will be submitted with the Business Activity Statement in March 2026.
- Business Activity Statements have been lodged by the due dates. The February BAS will be lodged by the due date of 21st March 2026.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Regulation 17 *Local Government (General) Regulation 2021*

FINANCIAL IMPLICATIONS

Nil

Certification by the CEO to the Council

Council Name:	COOMALIE COMMUNITY GOVERNMENT COUNCIL
Reporting Period:	28-Feb-26

That, to the best of the CEO's knowledge, information and belief:
 (1) The internal controls implemented by the council are appropriate; and
 (2) The council’s financial report best reflects the financial affairs of the council.

A/CEO Signed



Date Signed

11/03/2026

Table 1.1 Monthly Income and Expenditure Statement

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
OPERATING INCOME				
Rates	1,237,968	1,248,201	(10,233)	1,248,201
Charges	405,366	513,817	(108,451)	513,817
Fees and Charges	130,520	107,362	23,158	156,796
Operating Grants and Subsidies	2,020,620	1,803,473	217,147	2,130,030
Interest / Investment Income	134,449	126,664	7,785	190,000
Commercial and Other Income	116,492	89,214	27,278	118,304
TOTAL OPERATING INCOME	4,045,415	3,888,731	156,684	4,357,148
OPERATING EXPENDITURE				
Employee Expenses	944,840	1,048,739	(103,899)	1,531,668
Materials and Contracts	1,700,522	1,849,686	(149,164)	2,744,876
Elected Member Allowances	60,417	108,512	(48,095)	147,772
Elected Member Expenses	372	3,600	(3,228)	3,600
Council Committee & LA Allowances	1,927	3,500	(1,573)	5,000
Council Committee & LA Expenses	0	0	0	0
Depreciation, Amortisation and Impairment	959,530	1,065,710	(106,180)	1,598,564
Interest Expenses	0	0	0	0
Other Expenses	20,000	42,150	(22,150)	67,400
TOTAL OPERATING EXPENDITURE	3,687,609	4,121,897	(434,288)	6,098,880
OPERATING SURPLUS / DEFICIT	357,806	(233,166)	590,972	(1,741,732)

Table 1.2 Monthly Operating Position

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
BUDGETED OPERATING SURPLUS / DEFICIT	357,806	(233,166)	590,972	(1,741,732)
Remove NON-CASH ITEMS				
Less Non-Cash Income	0	0	0	0
Add Back Non-Cash Expenses	959,530	1,065,710	(106,180)	1,598,564
TOTAL NON-CASH ITEMS	959,530	1,065,710	(106,180)	1,598,564
Less ADDITIONAL OUTFLOWS				
Capital Expenditure	715,164	488,380	226,784	1,566,672
Borrowing Repayments (Principal Only)	0	0	0	0
Transfer to Reserves	0	0	0	105,783
Other Outflows	0	0	0	0
TOTAL ADDITIONAL OUTFLOWS	(715,164)	(488,380)	(226,784)	(1,672,455)
Add ADDITIONAL INFLOWS				
Capital Grants Income	104,500	338,500	(234,000)	338,500
Prior Year Carry Forward Tied Funding	911,673	911,673	0	911,673
Other Inflow of Funds	0	0	0	0
Transfers from Reserves	0	0	0	565,450
TOTAL ADDITIONAL INFLOWS	1,016,173	1,250,173	(234,000)	1,815,623
NET BUDGETED OPERATING SURPLUS / DEFICIT	1,618,345	1,594,337	24,008	0

Table 2.1 Capital Expenditure and Funding**By class of infrastructure, property, plant and equipment**

CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
Buildings	388,419	0	388,419	203,380
Community Assets and Other Structures	197,751	90,000	107,751	191,145
Motor Vehicles	0	0	0	70,000
Plant and Equipment	0	0	0	249,500
Roads Infrastructure	128,994	50,000	78,994	852,647
TOTAL CAPITAL EXPENDITURE	715,164	140,000	575,164	1,566,672
TOTAL CAPITAL EXPENDITURE FUNDED BY:				
Capital Grants Income	104,500	0	104,500	338,500
Prior Year Carry Forward Tied Funding	864,173	864,173	0	864,173
Operating Income and Subsidies	459,120	248,999	210,121	248,999
Reserves	0	0	0	115,000
TOTAL CAPITAL EXPENDITURE FUNDING	1,427,793	1,113,172	314,621	1,566,672

Table 3. Monthly Balance Sheet Report

BALANCE SHEET AS AT 28 February 2026	YTD Actuals \$	Note Reference
ASSETS		
Cash at Bank		(1)
Tied Funds	2,336,540	
Untied Funds	2,042,947	
Accounts Receivable		
Trade Debtors	33,001	(2)
Rates & Charges Debtors	636,371	
Other Current Assets	22,345	
TOTAL CURRENT ASSETS	5,071,204	
Non-Current Financial Assets	0	
Property, Plant and Equipment	16,442,105	
TOTAL NON-CURRENT ASSETS	16,442,105	
TOTAL ASSETS	21,513,309	
LIABILITIES		
Accounts Payable	0	(3)
ATO & Payroll Liabilities	(8,000)	(4)
Current Provisions	136,642	
Accruals	0	
Other Current Liabilities	11,707	
TOTAL CURRENT LIABILITIES	140,349	(5)
Non-Current Provisions	0	
Other Non-Current Liabilities	0	
TOTAL NON-CURRENT LIABILITIES	0	
TOTAL LIABILITIES	140,349	
NET ASSETS	21,372,961	
EQUITY		
Asset Revaluation Reserve	15,424,509	
Reserves	391,500	(6)
Accumulated Surplus	5,547,952	
TOTAL EQUITY	21,363,961	

Note 1. Details of Cash and Investments Held

\$3,000,000 held in investments as at 28 February 2026 (details in table below). Tied funds include grant/project obligations, current provisions and tied reserve accounts.

Investments Summary

As at 28 February 2026

Category	Balance	Rate	Interest Frequency	Maturity Date
Fixed Term Deposit	\$250,000	4.10%	At Maturity	10/03/2026
Fixed Term Deposit	\$300,000	4.02%	At Maturity	21/04/2026
Fixed Term Deposit	\$400,000	4.10%	At Maturity	30/04/2026
Fixed Term Deposit	\$400,000	4.20%	At Maturity	4/05/2026
Fixed Term Deposit	\$300,000	4.34%	At Maturity	15/06/2026
Fixed Term Deposit	\$400,000	4.20%	At Maturity	1/07/2026
Fixed Term Deposit	\$300,000	4.44%	At Maturity	14/09/2026
Fixed Term Deposit	\$300,000	4.50%	At Maturity	12/11/2026
Fixed Term Deposit	\$350,000	4.52%	At Maturity	17/12/2026
TOTAL	\$3,000,000			

Note 2. Statement of Trade Debtors

	Current	Past Due 1–30 Days	Past Due 31–60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Commercial Waste	-	-	-	-	\$26,341	\$26,341
Facility and Equipment Hire Fees	-	-	\$106	-	\$561	\$667
Regulatory Services	\$132	-	-	-	-	\$132
Road permits	\$926	-	-	-	\$519	\$1,445
Sundry Debtors	-	-	-	-	\$4,416	\$4,416
TOTAL	\$1,058	-	\$106	-	\$31,837	\$33,001

Note 3. Statement on Trade Creditors

	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
<i>Nil</i>						
<i>Total Accounts Payable</i>	\$ 14,791.66	\$ 8,337.67	\$ -	\$ -	\$ -	\$

Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations

"Council is compliant with all payment, reporting and tax liabilities:
 - PAYG Withholdings have been lodged by the due dates. The February 2026 PAYG Withholdings will be submitted with the Business Activity Statement prior to 21 March 2026.
 - Business Activity Statements have been lodged by the due dates. The February 2026 BAS will be lodged prior to the due date of 21 March 2026."

Note 5. Current Ratio

The Current Ratio measures Council's ability to pay short-term obligations or those due within one year. A Current Ratio that is higher than 1.00 is considered acceptable in contemporary financial management terms. Council's Current Ratio as at 28 February 2026 is 2.04.

Note 6. Reserve Accounts

Internally Restricted	Total (\$)
Asset Renewal Reserve	200,000
Batchelor Playground Reserve	2,500
Disaster Recovery Reserve	25,000
Election Expenses Reserve	39,000
Waste Management Reserve	100,000
Externally Restricted	
Disaster Recovery Reserve	25,000
TOTAL RESERVES BALANCE	391,500

Table 4. Member and CEO Council Credit Card Transactions for the Month
Cardholder

Name: S HILLEN (CEO) & N CHAPMAN (A/CEO)

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
4/02/2026	243.10	Microsoft	Monthly Software Subscription
4/05/2026	638.88	Microsoft	Monthly Software Subscription
10/02/2026	268.90	Microsoft	Monthly Software Subscription
23/02/2026	222.00	Xero Australia	Monthly Software Subscription
27/02/2026	340.00	Australia Post	Rates Instalment 4 reminder letter postage Stamps
Total	\$1,712.88		

Staff Credit Card Transactions

Date	Description	Credit (AUD)
2 Feb 2026	Regional Events Rangeville	45.00
2 Feb 2026	Regional Events Rangeville	45.00
3 Feb 2026	Australia Post	20.40
4 Feb 2026	International Women's Day Event pack	407.00
11 Feb 2026	Australia Post	9.90
25 Feb 2026	First Aid Training	97.00
26 Feb 2026	Lil' Ripper Bar Batchelor NT	197.49
Total Other Staff Credit Cards		821.79

CCGC CBA Cheque

Date	Description	Credit (AUD)
02 Feb 2026	Bank Transfer to CBA Credit Card CEO	1,644.29
02 Feb 2026	Bank Transfer to CBA Credit Card CCSM	333.74
02 Feb 2026	Commonwealth Bank of Australia	74.98
02 Feb 2026	Bank Transfer to CBA Credit Card A/CEO	822.55
02 Feb 2026	Commonwealth Bank of Australia	194.96
05 Feb 2026	SALARIES AND WAGES Coomalie Communi	35,627.86
05 Feb 2026	PC050226-105259409 SuperChoice P-L	4,985.97
06 Feb 2026	Payment: Oolloo Investments Pty Ltd	600.00
06 Feb 2026	Payment: PowerWater - Bills	37.98
06 Feb 2026	Payment: RS Gardening Care	581.76
06 Feb 2026	Payment: Captovate	165.00
06 Feb 2026	Payment: Mills Oakley	2,798.40
06 Feb 2026	Payment: Gleeming Cleaning Services	3,640.01
06 Feb 2026	Payment: RS Gardening Care	6,307.48
06 Feb 2026	Payment: Debbie Pennell	400.00
06 Feb 2026	Payment: RGM Maintenance Pty Ltd	2,044.87
06 Feb 2026	Payment: Mills Oakley	893.20
06 Feb 2026	Payment: RS Gardening Care	5,642.08
06 Feb 2026	Payment: PowerWater - Bills	30.77
06 Feb 2026	Payment: Employment Law Solutions	2,475.00
06 Feb 2026	Payment: Oolloo Investments Pty Ltd	1,824.80
06 Feb 2026	Payment: Top End Grub	1,520.30
06 Feb 2026	Payment: NT Retail Technology	115.00
06 Feb 2026	Payment: Engagis Pty Ltd	214.67
06 Feb 2026	Payment: VTG Waste & Recycling P/L	5,893.93
06 Feb 2026	Payment: Sam McAuley Electrical	508.75
06 Feb 2026	Payment: Jacana Energy	1,013.71
06 Feb 2026	Payment: St John Ambulance Australia	1,105.00
06 Feb 2026	Payment: Earl James & Associates	2,592.15
06 Feb 2026	Payment: Arafura Sweeping Pty Ltd	660.00

06 Feb 2026	Payment: Area9 IT Solutions	99.00
06 Feb 2026	Payment: Oolloo Investments Pty Ltd	364.96
06 Feb 2026	Payment: Oolloo Investments Pty Ltd	1,459.84
06 Feb 2026	Payment: Telstra	275.00
06 Feb 2026	Payment: Nexia Edwards Marshall NT	5,745.52
16 Feb 2026	Payment: Jacana Energy	129.75
16 Feb 2026	Payment: Jacana Energy	1,026.27
16 Feb 2026	Payment: Jacana Energy	873.45
16 Feb 2026	Payment: PowerWater - Bills	222.96
16 Feb 2026	Payment: PowerWater - Bills	28.37
16 Feb 2026	Payment: PowerWater - Bills	28.37
16 Feb 2026	Payment: Jacana Energy	127.92
16 Feb 2026	Payment: Jacana Energy	47.38
16 Feb 2026	Payment: Top End Grub	1,520.30
16 Feb 2026	Payment: CTM REFRIGERATION AND AIRCONDITIONING	7,854.00
16 Feb 2026	Payment: Bunnings Building Supplies P/L	213.40
16 Feb 2026	Payment: Area9 IT Solutions	31.06
16 Feb 2026	Payment: Debbie Pennell	400.00
16 Feb 2026	Payment: Darwin Office Technology	133.92
16 Feb 2026	Payment: Winc	1,112.83
16 Feb 2026	Payment: Nutrien AG Solutions	3,519.34
16 Feb 2026	Payment: Winc	9.77
16 Feb 2026	Payment: Winc	732.16
16 Feb 2026	Payment: Outback Helicopter Airwork NT Pty Ltd	4,977.50
16 Feb 2026	Payment: Arafura Sweeping Pty Ltd	660.00
16 Feb 2026	Payment: Centreline Traffic Pty Ltd	6,050.00
16 Feb 2026	Payment: Area9 IT Solutions	829.81
16 Feb 2026	Payment: WEX Australia Pty Ltd	2,782.44
16 Feb 2026	Payment: VTG Waste & Recycling P/L	5,893.93
16 Feb 2026	Payment: Top End Grub	1,520.30
16 Feb 2026	Payment: Batchelor Institute	77.00
16 Feb 2026	Payment: Batchelor Institute	187.00
16 Feb 2026	Payment: Oolloo Investments Pty Ltd	500.00
16 Feb 2026	Payment: Flowers By Elise	962.50
16 Feb 2026	Payment: Ward Keller	3,523.57
16 Feb 2026	Payment: TL Panel Works Pty Ltd	1,832.13
16 Feb 2026	NT Telco	322.52
16 Feb 2026	Commonwealth Bank of Australia	131.12
16 Feb 2026	Commonwealth Bank of Australia	21.56
16 Feb 2026	Commonwealth Bank of Australia	6.38
17 Feb 2026	EQUIPMENT RENTS	227.00
18 Feb 2026	PC180226-107899375 SuperChoice P-L	5,031.10
19 Feb 2026	SALARIES AND WAGES Coomalie Communi	36,806.33
23 Feb 2026	Vocus	2,511.30

24 Feb 2026	Payment: Oolloo Investments Pty Ltd	1,923.36
24 Feb 2026	Payment: Valmae Morrison	1,121.83
24 Feb 2026	Payment: Gaz NT Pty Ltd	7,260.00
24 Feb 2026	Payment: Oolloo Investments Pty Ltd	9,691.64
24 Feb 2026	Payment: Oolloo Investments Pty Ltd	8,724.32
24 Feb 2026	Payment: Sharon Beswick	1,121.83
24 Feb 2026	Payment: Oolloo Investments Pty Ltd	603.36
24 Feb 2026	Payment: Oolloo Investments Pty Ltd	301.68
24 Feb 2026	Payment: Oolloo Investments Pty Ltd	603.36
24 Feb 2026	Payment: Oolloo Investments Pty Ltd	301.68
24 Feb 2026	Payment: Ross McGorman	2,538.50
24 Feb 2026	Payment: Alan Roe	1,450.31
24 Feb 2026	Payment: Greg Strettles	1,121.83
24 Feb 2026	Payment: Chris Whatley	1,121.83
24 Feb 2026	Payment: Oolloo Investments Pty Ltd	1,898.72
24 Feb 2026	Payment: Sam McAuley Electrical	480.00
24 Feb 2026	Payment: Australian Taxation Office	14,300.00
27 Feb 2026	Payment: Air Liquide Australia Ltd	32.68
27 Feb 2026	Payment: Telstra	1,164.98
27 Feb 2026	Payment: L&V Nominees Pty Ltd aka Poolwerx	1,558.00
27 Feb 2026	Payment: Think Water Virginia	123.19
27 Feb 2026	Payment: Territory Tyres	354.00
27 Feb 2026	Payment: The Big Mower	48.00
27 Feb 2026	Payment: Employment Law Solutions	880.00
27 Feb 2026	Payment: ██████████	40.65
27 Feb 2026	Payment: Telstra	275.00
27 Feb 2026	Payment: Telstra	37.85
27 Feb 2026	Payment: Area9 IT Solutions	517.66
27 Feb 2026	Payment: Oolloo Investments Pty Ltd	850.90
27 Feb 2026	Payment: Practical Safety Australia Pty Ltd	116.55
27 Feb 2026	Payment: VTG Waste & Recycling P/L	5,893.93
27 Feb 2026	Payment: Oolloo Investments Pty Ltd	2,446.90
27 Feb 2026	Payment: HD Pumps - Humpty Doo/Winnellie	266.20
27 Feb 2026	Payment: Oolloo Investments Pty Ltd	1,238.72
27 Feb 2026	Payment: Bunnings Building Supplies P/L	2,687.45
27 Feb 2026	Payment: Batchelor Service Centre	700.34
27 Feb 2026	Payment: Area9	148.50
27 Feb 2026	Payment: Andrew Dudley Enterprises (ADVENTS)	3,055.00
27 Feb 2026	Payment: Debbie Pennell	400.00
27 Feb 2026	Payment: Top End Grub	1,520.30
27 Feb 2026	Payment: Officeworks Ltd	16.00
27 Feb 2026	Payment: The Big Mower	39.40
27 Feb 2026	Payment: Debbie Pennell	400.00
27 Feb 2026	Payment: Prestons Mowing & Gardening	14,190.00
27 Feb 2026	Payment: ArborWork Tree Services PTY LTD	6,820.00

27 Feb 2026	Payment: Oolloo Investments Pty Ltd	572.20
27 Feb 2026	Payment: [REDACTED]	89.00
Total CCGC CBA Cheque		286,605.92

14. REPORTS REQUIRING DECISIONS OF COUNCIL

14.1 ACQUITTAL OF COMMUNITY PLACES FOR PEOPLE GRANT 2022/23

Date:	17 th March 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Acquittal – COMMUNITY PLACES FOR PEOPLE GRANT 2022-23

PURPOSE

An acquittal of the Community Places for People Grant (CPP) 2022-23 funds expended by 27 February 2026 is required to be laid before Council prior to being submitted to the Department of the Housing, Local Government and Community Development in accordance with the reporting requirements outlined in the Grant Agreement and the final acquittal extension letter.

RECOMMENDATION

That Council;

a) receives and notes the report entitled Acquittal of Community Places for People Grant 2022/23; and

b) approves the acquittal report for the Community Places for People Grant 2022/23 to be submitted to the Department of Housing, Local Government and Community Development before the final acquittal due date of 30th April 2026.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

RESOLUTION SPEC2025/08/29/002

That Council;

a) receives and notes the report entitled Acquittal of Community Places for People Grant 2022-23 – Activating Myrtle Fawcett Park; and

b) forwards the acquittal report for the Community Places for People Grant 2022-23 – Activating Myrtle Fawcett Park to the Department of the Chief Minister and Cabinet before the reporting due date of 31st August 2025; and

c) requests the Chief Executive Officer write to the Department of the Chief Minister and Cabinet to seek to retain the committed funds and obtain an extension to complete the outstanding project works by 30 September 2025.

Moved: Official Manager

Seconded: Official Manager

Carried

COMMENT

Council was offered funding through the Community Places for People Grant 2022-23 in June 2023, with Council accepting the funding offer. Council received \$415,000 of funding, with a co-contribution of \$8,000 for the project.

Council received a final extension of the project with expenditure to be completed by 27 February 2026 and a final acquittal to be submitted by 30th April 2026.

Since the last progress acquittal of 30 June 2025, the final works have been completed. These works include the demolition of the old toilet block, landscaping works and installation of a potable water site.

CONSULTATION

- Council and Community Services Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

NTG Grant Agreement

FINANCIAL IMPLICATIONS

Council received \$415,000 through the Community Places for People Grant 2022/23 and committed a co-contribution of \$8,000. At 27 February 2026, a total of \$419,528 was expended with a surplus of \$3,472 that can be considered an underspend of Council's co-contribution.

14.1 ATTACHMENT: ACQUITTAL OF COMMUNITY PLACES FOR PEOPLE GRANT 2022/23

Local Government Grant Funding Acquittal

Community Places for People Grant Program

Council Name: COOMALIE COMMUNITY GOVERNMENT COUNCIL
 Grant Program Year: 2022-2023
 Grant Application Number: CPP2300013
 Purpose of Grant: ACTIVATING MYRTLE FAWCETT PARK, ADELAIDE RIVER

Purchases were in accordance with the Northern Territory Buy Local Plan: Yes No

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING		_____
Local Government Community Places for People Grant		\$415,000
Other income		\$8,000
Total income		\$423,000
Total Expenditure (Specify accounts and attach copies of ledger entries) <i>An 'administration fee' is not to be apportioned to the grant for acquittal purposes.</i>		\$419,528.00
Surplus/(Deficit)		\$3,472.00

IS THE PROJECT COMPLETE: Yes No

IS THE PROJECT COMPLETED AS APPROVED BY THE MINISTER: Yes No (If no, please explain why)

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: N. Chapman 11/03/2026

Laid before the Council at a meeting held on _____ Copy of minutes attached.

CEO or CFO: _____ ___/___/___

DEPARTMENTAL USE ONLY

File Number: _____

Grant amount correct: Yes No

Expenditure conforms to approved purpose: Yes No

Procurement – Bought from Territory Enterprise: Yes No

Minutes checked: Yes No

Balance of funds to be acquitted: _____

Date next acquittal due: ___/___/___

ACQUITTAL ACCEPTED: Yes No

Acquittal checked by: _____ ___/___/___

Comments:

MANAGER GRANTS PROGRAM: _____ ___/___/___

14.2 ACQUITTAL OF WASTE AND RESOURCE MANAGEMENT GRANT 2023/24

Date:	17 th March 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Acquittal Waste and Resource Management Grant 2023/24

PURPOSE

An acquittal of the Waste and Resource Management Grant (WaRM Grant) 2023/24 funds expended by 27 February 2026 is required to be laid before Council prior to being submitted to the Department of Housing, Local Government and Community Development in accordance with the reporting requirements outlined in the Grant Agreement and final extension letter.

RECOMMENDATION

That Council;

- a) receives and notes the report entitled Final Acquittal of Waste and Resource Management Grant 2023/24;
- b) approves the acquittal report for the Waste and Resource Management Grant 2023/24 to the Department of Housing, Local Government and Community Development before the reporting due date of 30th April 2026.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

RESOLUTION SPEC2025/08/29/005

That Council;

- a) receives and notes the report entitled Acquittal of Waste and Resource Management Grant 2023-24; and*
- b) forwards the acquittal report for the Waste and Resource Management Grant 2024-25 to the Department of the Chief Minister and Cabinet before the reporting due date of 31st August 2025; and*
- c) requests the Chief Executive Officer write to the Department of the Chief Minister and Cabinet to seek to retain the committed funds and obtain an extension to complete the outstanding project works 31 October 2025.*

Moved: Official Manager

Seconded: Official Manager

Carried

RESOLUTION 2024/05/21/024

That Council;

- a) receives and notes the report entitled WaRM Grant Program 2023-24 Project Correction; and*
- b) corrects **resolution 2023/11/21/009(b)** to:
nominates the following project to be funded by the WaRM Grant Program 2023-24:
*- Acquisition of one **30-tonne** weighbridge to be located at the Batchelor Waste Management Facility and to co-contribute funds of \$15,500.**

c) requests the Chief Executive Officer correspond with the Department of the Chief Minister and Cabinet regarding the amendment to Council's project nomination.

Moved: Clr. McClymont

Seconded: Clr. Freeman

Carried 5/0

COMMENT

The WaRM Grant 2023-24 (Phase 4) was offered to Council in September 2023 and accepted with Council's project nomination in November 2023. A correction to the project nomination was submitted in May 2024. The grant agreement and extension letter requires council to fully expend the grants by 27 February 2026 and acquit the grant by laying an acquittal before a council meeting and submitting the acquittal by the 30th April 2026.

At 27th February 2026, Council had completed the weighbridge project with all installation and civil site improvement works undertaken

CONSULTATION

Council and Community Services Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

NTG Grant Agreement

FINANCIAL IMPLICATIONS

Council received \$104,500 through the WaRM 2023-24 grant for the installation of a weighbridge at the Batchelor Waste Management Facility. At the time of nominating projects, Council resolved a co-contribution of \$15,500. The total project budget was \$120,000.

At 27th February 2026, Council had spent a total of \$112,612 and completed the project within budget. The surplus of \$7,388 can be attributed to the co-contribution allocated by Council that was not required to complete the civil works.

14.3 ATTENDANCE AT LGANT APRIL 2026 SYMPOSIUM

Date:	17 th March 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	NIL

PURPOSE

To seek Council's approval of elected members to attend the LGANT General Meeting and April 2026 Symposium in Darwin on 14th and 15th April 2026.

RECOMMENDATION

That Council;

- a) receives and notes the report entitled LGANT General Meeting and April 2026 Symposium Attendance;
- b) confirms the attendance of the President, _____ and the A/CEO at the LGANT April 2026 Symposium to be held on 14th and 15th April 2026.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

RESOLUTION 2025/10/21/011

That Council:

- a) receives and notes the LGANT Annual General Meeting and Conference Attendance Report and approves the attendance of the President, Deputy President, Clr. Beswick and the CEO to the LGANT Bi-Annual Conference in Darwin on the 18th and 19th of November 2025; and*
- b) approves the President and Deputy President as the LGANT General Meeting voting delegates; and*
- c) approve the change of Councils November Ordinary General Meeting to Monday 17/11/2025 at 3:00pm.*

Moved: Clr. Strettles

Seconded: Deputy President Whatley

Carried

COMMENT

The LGANT April 2026 Symposium is to be held in Darwin on the 14th and 15th April 2026 with the LGANT General Meeting scheduled for 15th April 2026 during the symposium. The President and Deputy President were endorsed by resolution as Coomalie Council's voting delegates for LGANT General Meetings in October 2025.

Confirmation and approval for elected member attendance is sought to enable registration arrangements to be made.

Council's Chief Executive Officer attends the LGANT Conferences in a supporting capacity but does not hold voting rights.

CONSULTATION

LGANT

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

LGANT Constitution

FINANCIAL IMPLICATIONS

The cost for attendance at the LGANT April 2026 Symposium and dinner is still to be confirmed. The cost to attend previous conferences has been \$500 per person and the dinner attendance has been \$150 per person.

All elected members have adequate professional development allowance left to attend the symposium.

President McGorman has adequate allowance to attend the symposium, however, will not have adequate allowance to attend the dinner using this financial year's professional development allowance.

14.4 LGANT GENERAL MEETING CALL FOR MOTIONS

Date:	17 th March 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	LGANT FORM – CALLS FOR MOTIONS

PURPOSE

To seek Council's consideration of any requests for Calls for Motions for the LGANT General Meeting to be held on 15 April 2026.

RECOMMENDATION
That Council;
a) receives and notes the report entitled LGANT April 2026 General Meeting Call for Motions;
b) requests the Chief Executive Officer to submit a Call for Motion relating to:
-
Moved:
Seconded:

BACKGROUND AND PREVIOUS DECISIONS

RESOLUTION 2025/10/21/012

That Council:

a) receives and notes the report titled Wagait Community Government Council – Proposed LGANT Annual General Meeting motion; and

b) supports the motion submitted by Wagait Shire Council to the LGANT Annual General Meeting calling for increased and more equitable funding from the Northern Territory and Commonwealth Governments to support major road infrastructure works across all Councils, with particular focus on small and remote councils.

Moved: *Clr. Strettles*

Seconded: *Deputy President Whatley*

Carried

RESOLUTION 2022/08/16/009

That Council;

a) receives and notes the report entitled LGANT Call for Motions;

b) puts forward the following policy actions and/or motions;

Emergency response areas seeking clarity of ERAs to ensure community safety and that communities are not exposed or left vulnerable

c) requests the Chief Executive Officer submits the call for policy actions and/or motions to LGANT Secretariat.

Moved: *Clr. Noble*

Seconded: *Clr. Vice President McClymont*

Carried

COMMENT

The LGANT General Meeting is scheduled for 15th April 2026 and a Call for Motions has been sent out to all member councils. Councils are invited to submit a Call for Motion for consideration at the General Meeting. Calls for Motions must be submitted by 16 March 2026, with the LGANT CEO confirming Council may submit one no later than Wednesday 18 March 2026 due to the OGM date if there is anything Council would like to submit for this meeting.

Most recently, Council supported the Call for Motion submitted by Wagait Community Government Council regarding increased and equitable funding focusing on major road infrastructure works, particularly for small and regional councils.

CONSULTATION

LGANT

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

Nil cost to submit a Call for Motion.



LGANT

CALL FOR MOTIONS

CALL FOR MOTIONS

About this document

LGANT's purpose, as per the Strategic Plan 2025-2028, is to support and represent member councils to drive sustainable economic and social development of the Northern Territory community.

The purpose of this call for motion document is to provide a template for member councils to submit motions to LGANT on issues for consideration, such as governance, policy positions and advocacy efforts, at either the April or November General Meetings.

Policy positions are a statement or declaration of an organisation's stance on a particular topic(s). Further, LGANT seeks to influence public policy which is laws, guidelines and actions decided and taken by governments. Motions from councils help LGANT form its policy positions and statements that in turn, assist with advocacy efforts. LGANT's current policy statements can be found [here](#).

Advocacy is a broad term encompassing endeavours to achieve change. For LGANT, advocacy is activity undertaken to promote and influence issues that collectively effect local government.

Timeframes

This 'call for motion' template will usually accompany LGANT's notice of a General Meeting, but motions can be submitted at any time.

To make the agenda of a General Meeting, motions must be submitted in advance. Late motions will not be accepted (unless urgent) and will instead be referred to the next General Meeting.

If the motion is urgent, councils may consider calling a Special General Meeting or request the LGANT Board address through their meetings.

Other important information

There must only be ONE issue per motion. It is suggested that the council submitting the motion first discuss it with LGANT so they can outline existing activity or policies positions, if any, in the topic area and assist with developing the business case.

Motions need to be approved by resolution of the local government council prior to submission to LGANT.

LGANT will assess the motion for completeness and appropriateness and if necessary, discuss it with the submitting member council and request more information or redrafting before including in the General Meeting agenda. This process may require the council to re-endorse its motion. If there is not enough information, LGANT has the discretion to not accept the motion.

LGANT will draft a cover business paper for each motion and may present the final motions to the LGANT Board for review, before distribution to members via the final General Meeting agenda.

By submitting a motion, your council can move and speak to the motion at the General Meeting it is going to.

The better your council's argument or case, the more likely it is to be resolved by members. Resolved motions are **minuted** following the General Meeting, allocated to LGANT staff for action, and reported on at LGANT Board and General meetings.

TEMPLATE

CALL FOR MOTIONS

Member councils are invited to submit motions for debate to be included at General Meetings using this template.

Name of Council:

Click or tap here to enter council name.

Contact person and title:

Click or tap here to enter your full name and position.

Phone:

Click or tap here to enter text.

Email:

Click or tap here to enter text.

Motion title:

Click or tap here to enter text.

Resolution sought (Motion)

Motions should be clear and concise and must be limited to one subject matter/ issue.

Consider the action your council wants LGANT to do for the local government sector e.g.,

- “Council calls on the NT Government to....”
- “Council calls on the Australian Government to....”
- “Council calls on LGANT to....”

Click or tap here to enter council name. calls on to Click or tap here to enter text.

Supporting information:

Questions for consideration in drafting this section:

- What is the issue/opportunity the motion is addressing?
- How it came to light?
- If/how your council has tried to deal with it to date?
- If a legislative issue, what is the relevant Act?
- Does LGANT have an existing policy statement on the subject/issue? If yes, what is it?
- Is the motion relevant to the sector across the NT? If yes, how? If not, can the issue be dealt with through a different forum?
- What other councils have you spoken to about this motion?

Provide attachment/s if required.

Click or tap here to enter text.

Council confirmation:

I, [Click or tap here to enter your full name.](#), the Chief Executive Officer, hereby confirm that this motion was approved by [resolution of council](#) on [Click or tap to enter a date.](#) for [presentation](#) at the next LGANT General Meeting.

In submitting this motion, I confirm that the council has (please tick):

- consulted with other NT councils to confirm the motion is relevant to the sector more broadly; and
- reviewed LGANT's [Constitution](#), [Governance Charter](#), [Policy Statements](#), and [Strategic Plan](#) in preparing this motion.

I also acknowledge that (please tick):

- if the council has not provided enough information or evidence to support the motion, LGANT has the discretion to not accept the motion.

Signature: _____ Date: _____

14.5 NOMINATIONS TO REPRESENT LGANT ON THE NT HERITAGE COUNCIL

Date:	17 th March 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	LGANT Representative Nomination Form Excerpt from Heritage Act 2011 – Functions of Heritage Council Heritage Council Annual Report 2024-25 (issued separately due to file size)

PURPOSE

To seek nominations from members to represent LGANT on the NT Heritage Council.

RECOMMENDATION

That Council;

- a) receives and notes the report entitled Nominations to Represent LGANT on the NT Heritage Council;
- b) nominates to represent LGANT on the NT Heritage Council; and
- c) submits the nomination form to LGANT for by the due date of 8th April 2026.

Moved: Clr.

Seconded: Clr.

BACKGROUND AND PREVIOUS DECISIONS

Nil

COMMENT

The Minister for Lands, Planning and Environment is seeking nominations to represent local government interests for appointment to the Heritage Council for the remainder of the current term, which is scheduled to conclude on 25 February 2027. Nominations are due for submission to LGANT by Wednesday 8th April 2026.

The Heritage Council is accountable to the Minister for Lands, Planning and Environment.

The Council is responsible for the provision of advice to the Northern Territory Government, through the Minister, on matters affecting the Territory's cultural and natural heritage. This includes ensuring community perspectives and regional considerations are incorporated into decision-making and to recognise the important responsibilities councils hold for land-use planning, community engagement and stewardship of heritage assets in their jurisdictions.

The functions of the Council, outlined in section 125 of the Act are attached.

Membership

The current term will be until 25 January 2027.

All Members of the Council must take reasonable steps to ensure they are properly briefed about the business of the Council to make informed decisions.

Nominees

The nominee may be a local government staff member or an elected member. It is advised that the person is senior enough to be able to speak with confidence and authority on behalf of LGANT.

The nominee is expected to represent the local government sector on the NT Heritage Council, not their individual council, and regularly report to LGANT.

The LGANT Board will put forward one nominee to the Minister for their approval before the appointment commences.

Meetings

There are four formal Council meetings per year. Usually, two of the four meetings are face to face, with the other two meetings via TEAMS. There are also multiple out of session meetings usually held via TEAMS.

Council members are provided reading and sitting fees. The amount is in line with remuneration package at a Class C3 advisory body (refer to attached NTG Statutory Bodies Classified for Remuneration Purposes document). All necessary flights, accommodation and travel allowances are also covered.

CONSULTATION

LGANT

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019

Heritage Act 2011

FINANCIAL IMPLICATIONS

Nil to Council.



PROCEDURES FOR LGANT REPRESENTATIVES ON COMMITTEES

Background

Section 18 of LGANT's Governance Charter states:

1. From time to time the Association will be called to nominate delegates to external committees established by other spheres of Government under legislation.
2. The Board shall determine the membership of such committees in accordance with LGANT policy.
3. The Board will call for nominations to external committees as they arise.
4. Potential nominees will be supplied with a nomination pack and must complete the 'External Committee' nomination form.
5. The Board reserves the right to disregard a nomination if the 'External Committee' nomination form is not completed satisfactorily.

Nominations

Once the LGANT Board endorse a nomination, LGANT will advise the relevant committee. Often the final committee representatives are at the discretion of the Minister therefore LGANT cannot guarantee final membership.

The LGANT Board may remove its endorsement of a representative on a committee if that representative fails to deliver regular reports to LGANT, fails to consult with other councils, or misses committee meetings without just cause.

Representatives

LGANT committee representatives are required to represent the local government sector rather than their individual council during committee proceedings.

LGANT representatives are required to provide LGANT with regular reports. These reports include, but are not limited to, reports to the Board and to members at the General Meeting in April and November each year. These reports should include updates on current key issues, how representatives are ensuring input and feedback from other councils, as well as any other noteworthy items.

Sitting fees

LGANT does not pay representatives a sitting fee or travel related expenses for committee representation. Such fees, if any, will be administered by the secretariat managing the respective committee eg. the NTG.



NOMINATION FORM

Heritage Council

LGANT Nominations Wednesday 8 April 2026.

Council Name:

1. Agreement to be nominated

I, _____ agree to be nominated as a member
(Name in full)
of the Heritage Council.

I recognise and understand that as the LGANT representative I am required to:

- actively participate in Heritage Council business (eg. attending meetings, reading the agenda papers, responding to emails and contributing to informed decision making);
- regularly liaise with and represent the sector, rather than my individual council, and
- provide regular reports to LGANT including written reports to the LGANT General Meetings and to the LGANT Board as requested.

I acknowledge that representation on this committee does not entitle me to sitting fees or travel related expense reimbursement from LGANT and that the NTG pay reading and sitting fees for Heritage Council members.

Signature: _____ Date: _____

2. Council confirmation of nomination

I, _____ the Chief Executive Officer
(Name in full)

hereby confirm that

_____ was approved by resolution of Council to be nominated as a member of the **Heritage Council** at a meeting held on ____ / ____ /2026

Signature: _____ Date: _____

3. Nominee's contact details

Email address: _____

Mobile: _____

4. Nominee information

The following information is required to enable the LGANT Board to make an informed decision. If you would like to submit further information, please attach it to this form.

4.1 What is your current council position? _____

4.2 How long have you held your current council position? _____

4.3 Please list your educational qualifications:

4.4 What skills and experience do you have that is relevant to heritage management (eg. heritage management specifically, or a related area such as archaeology, history, heritage architecture, anthropology or land management)?

4.5 What skills and experience do you have in governance and committee decision making (eg. Board Director, council elected member, secretarial services to a board, executive leadership positions)?

14.5 ATTACHMENT: EXCERPT FROM HERITAGE ACT 2011 – FUNCTIONS OF HERITAGE COUNCIL

Chapter 6	Administrative matters
Part 6.1	Heritage Council
Division 1	Establishment, functions and powers

Chapter 6 Administrative matters

Part 6.1 Heritage Council

Division 1 Establishment, functions and powers

124 Establishment

The Heritage Council is established.

125 Functions

The functions of the Council are as follows:

- (a) to assess the heritage significance of places and objects;
- (b) to recommend to the Minister the declaration of places and objects to be heritage places and objects;
- (c) to recommend to the Minister the revocation of the declaration for heritage places and objects;
- (d) to advise the Minister on the conservation, use and management of heritage places and objects;
- (e) to advise the Minister about the carrying out of work on a heritage place or object and to decide applications for work approvals other than applications for major work;
- (f) to promote, as it considers appropriate, the public use and enjoyment of heritage places and objects in a way that is consistent with the conservation of the heritage significance of the places and objects;
- (g) to facilitate public education and programs about the Territory's cultural and natural heritage;
- (h) to advise the Minister on financial incentives or concessions for heritage agreements (either in general or on particular agreements);
- (i) to advise the Minister on matters affecting the Territory's cultural and natural heritage;
- (j) to perform other functions conferred under this or another Act or as directed by the Minister.

14.5 ATTACHMENT: Heritage Council Annual Report 2024-25

Document issued separately due to file size

14.6 REQUEST FOR BUS HIRE BY BATCHELOR SEVENTH DAY ADVENTIST CHURCH

Date:	17th March 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Policy 4.3 Coomalie Council Community Bus Policy Policy 2.4 Coomalie Community Grants Policy

PURPOSE

To seek Council's consideration of an application to hire the Community Bus by the Batchelor Seventh Day Adventist Church for church related activities on one Saturday afternoon and Sunday morning each month.

RECOMMENDATION

That Council;

- a) receives and notes the report entitled Request for Bus Hire by Batchelor Seventh Day Adventist Church;
- b) approves/does not approve the application by Batchelor Seventh Day Adventist Church for the use of the Community Bus in line with Council's Policy 4.3 Coomalie Council Community Bus Policy with the condition that the bus is refuelled on completion of each use by the user group;
- c) approves/does not approve the waiver of the \$220 per day hire fee for the Community, noting that this is in addition to Council's Policy 2.4 Coomalie Community Grants Policy providing for one successful fee waiving application per financial year from a community or not-for-profit organisation or individual;
- d) notes that the dates are proposed and Council provides authority for the CEO to approve alternative dates if planned activities change; and
- e) requires that any agreement for recurring use of the Community Bus by the Batchelor Seventh Day Adventist Church be reviewed on an annual basis to ensure usage requirements are current.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

Nil previous decisions

COMMENT

The Batchelor Seventh Day Adventist Church currently uses the Community Bus every Saturday from 08:00am-01:00pm during school terms to pick up local residents to take to their service within the local area. In accordance with Council Policy 2.4 Coomalie Community Grants Policy, the Seventh Day

Adventist Church group receives free use of the Community Bus as part of Council's in-kind support program for this regular bus use.

This new request is to hire the bus on additional days on a recurring basis to travel outside the Coomalie region for church related activities. Council's Policy requires approval by resolution for hire when the activity is scheduled for a fixed and recurring period and travel is outside of the Coomalie region.

The proposed dates for hire of the Community bus are:

- Saturday 28th & Sunday 29th March 2026
- Saturday 18th & Sunday 19th April 2026
- Saturday 13th & Sunday 14th June 2026
- Saturday 22nd & Sunday 23rd August 2026
- Saturday 12th & Sunday 13th September 2026
- Saturday 19th September 2026
- Saturday 17th & Sunday 18th October 2026
- Saturday 7th November 2026

Standard internal processes that occur prior to each hire includes a pre-hire bus check. The pre-check would be completed on a Friday for the Saturday hire; however, it would not be possible to do a second check before the bus is collected on a Sunday. The use of the bus over both days of the weekend would still require the bus to be returned and parked at Council's depot overnight.

CONSULTATION

Council and Community Services Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

Council's Policy 2.4 Coomalie Community Grants Policy provides in-kind support to the Batchelor Seventh Day Adventist Church by providing free Community bus hire for one application per financial year. Therefore, this new application for additional use of the bus may incur hire fees if Council does not waive the fee.

The 2025/26 fee for bus hire is \$220 per day with the expectation that the bus is refuelled prior to return. There is an additional fee if the bus is not refuelled.

4.3 COOMALIE COUNCIL COMMUNITY BUS POLICY



Council Resolution:	RESOLUTION 2024/08/20/006
Date to take effect:	20/08/2024
Legislative reference:	
Review Date:	20/08/2026

1. Purpose

The Coomalie Council Community Bus is available for casual use to residents, not-for-profit community groups and Council approved functions and programs which benefit residents of the Coomalie Region.

2. Principles

The use of the bus is for Coomalie community residents and regional not-for-profit organisations, and Council approved functions and programs.

Where the use of the bus requires Council approval (see 3.2 below), a report must be provided to a Council meeting and approved by a resolution of Council. Council meets monthly so early applications are advised as permission to use the bus cannot be granted unless Council approves.

3. Policy Statement

3.1 The approved use of the bus via CEO delegation must meet the following Criteria:

- ✓ Casual Use (infrequent or one-off)
- ✓ Benefits the Coomalie community
- ✓ User is a Coomalie community not-for-profit or resident group
- ✓ Council approved uses including:
 - Coomalie Education Sector
 - Coomalie Church Groups
 - Council programs and functions
- ✓ User must agree to all Terms and Conditions (see 4.3 A Community Bus Hire Application)

3.2 Activities to use the bus that require approval via Council resolution include:

- ✓ Commercial use – such as transporting paying customers or goods for business purposes
- ✓ Scheduled use for a fixed period
- ✓ Travel outside of Coomalie Region

4. Definitions

Community Not-for-Profit	NT registered Incorporated Association. An association is intended to operate without any proceeds going directly to the members (not for profit) eg COTA NT
Resident Group	A Group recognised by Council, however not incorporated
Education Sector	Education Department funded schools such a as Batchelor Area School and Outdoor Education Centre; Adelaide River School; and Batchelor Indigenous Institute Tertiary Education (BIITE)
Church Group	Formal Church Groups located within the Coomalie Region

5. Related Documents

- FORM 4.3 A - Community Bus Hire Application and Terms and Conditions
- FORM 4.3 B - Council Bus Log and Hire Checklist
- FORM 4.3 C – Safety and Incident Report
 - Safety Induction Checklist
 - Emergency Numbers
 - Incident Report

DOCUMENT HISTORY – 4.3 COOMALIE COUNCIL COMMUNITY BUS

Version	Date Amended	Details Comments e.g. Resolution Number
1	09/10/2007	The word only be removed from the forms, and it read "The Community bus is to be used for Council approved sport, recreation and community purposes"
2	13/01/2008	One trip per month with the trip to be on a non-pension week; cost \$10.00 per person with a minimum payment by the group of \$100.00
3	19/3/2013	19/03/2013/007
4	20/10/2015	Resolution 20/10/2015/009 Overview clarified, and km rate reviewed with fees and charges annually
5	15/09/2020	Updated to reflect external hire agreements
6	20/12/2022	Updated to reflect fees & charges changes for refuelling of bus
7	20/08/2024	2024/08/16/006 - Urgent revision for the clarification of approved use and use to be approved by Council



2.4 Coomalie Community Grants Policy

Council Resolution:	2024/11/19/017
Date to take effect:	19/11/2024
Policy Custodian:	Corporate Services Manager
Review Date:	November 2027
Version (Revision Number)	1,1

1. Purpose

The Coomalie Council actively supports initiatives, which benefit the community. This Policy provides governance and outlines the method by which support is provided by way of grants, donations, scholarships, and sponsorships and annual recurrent and one-off community initiatives. This policy applies to all applicants of a community grant, sponsorship, scholarship, donation; community initiatives and in-kind support.

2. Scope

Council is committed to the principles of open and transparent government as well as ensuring Council is financially sustainable. Council endeavours to provide Community Groups and individuals from the region with financial or in-kind incentives to undertake community events and programs. Community Groups are required to apply each time for the designated type of grant detailed below.

3. Definitions

For the purposes of this policy the following definitions apply:

Term	Definition
CEO	Chief Executive Officer
Council	Refers to Coomalie Community Government Council
Donation	Where Council provides financial or in-kind support to a community group carrying out a project, activity, or purchase of material goods. Acquittal of funds is not required. GST is not applicable. Council is recognised for its contribution.





Employee	A person remunerated by Coomalie Community Government Council on a full-time, part-time, casual or contract basis.
Grant	Where Council provides financial support to a community organisation carrying out a project or activity benefitting the community, and where the organisation must acquit funds provided. GST is not applicable. Council is recognised for its contribution.
Guidelines	Refers to the most up to date Coomalie Community Grants and Initiatives Program Guidelines.
In-kind Support	Where Council provides labour and equipment to support a community group which will benefit community and contribute to the delivery of Councils Strategic Plan.
Representation	The action of speaking, competing, or acting on behalf of Coomalie Region, Northern Territory or Australia as part of a team, a community group or as an individual in a sporting or other challenge where the nominated individual is based in Coomalie. Representation Support is a form of Donation.
Scholarship	Where Council provides financial support for education or an educational activity. Acquittal of funds is in the form of a photo of the graduate completing the educational activity. GST is applicable. Council is recognised for its contribution.
Sponsorship	Where Council provides financial or in-kind support to a community activity or event, and where Council is widely identified as a sponsor of the event as per the details in the Agreed Conditions of Funding. Acquittal of funds is not required. GST is applicable.

4. Policy Statement

4.1 Criteria for Financial or In-Kind Support

- (a) All requests for grants, donations and sponsorship must benefit the Coomalie Community and identify how it relates to one or more of the objectives of the Annual Shire Plan or Strategic Plan 2023-2027.
- (b) Each request must include a completed Community Grants Application.
- (c) Guidelines for Coomalie Community Grants are set out in the Guidelines.
- (d) Applications by individuals will only be considered where you can demonstrate the need for assistance to attend events or conduct activities which promote the Coomalie Council area and its residents in a positive light.
- (e) Application by commercial business entities will not be considered.

One successful application per financial year from a community or not-for-profit organisation or individual will be allowed.





A table of regular In-Kind Support from Council is provided below at Schedule 1.

4.2 Annual Community Grants

- (a) The total pool of funding will be set each year in the Council budget.
- (b) Individual applications are not to exceed \$1,500.
- (c) Requests are to be made in writing, using the Coomalie Community Grants and Donations application form, and must fulfil all criteria as per the guidelines.
- (d) Applications will be assessed against the Guidelines by a Grant Assessment Panel. The CEO will determine the Assessment Panel.
- (e) A report detailing decisions made regarding the determination of the Community Grants Assessment Panel will be tabled in Council

4.3 Sponsorship

- (a) The organisation must submit a copy of the Sponsorship Package which details all levels/categories of sponsorship including costs/benefits.
- (b) The organisation is responsible for the appropriate display of Council's branding, as deemed appropriate by the Chief Executive Officer as per the Guidelines.
- (c) The organisation must permit Council to attend the funded event/program for the purpose of taking photos and/or video recording to promote the Council's sponsorship. Council will seek permission from the individual/s photographed or recorded through a 'Talent Release' Form.
- (d) Where recurring annual sponsorship is agreed upon, the organisation must comply with criteria set out in the Agreement, and Council must resolve to provide the recurring funding.
- (e) All Grants of funds must be acquitted as per the Guidelines.

4.4 Scholarships

- (a) Individuals are eligible to apply for scholarships.
- (b) Applicants must be a resident within Coomalie Region.
- (c) Applicants must be an Australia Citizen or holder of an Australian Permanent Resident Visa.
- (d) Applicants must be undertaking study or be enrolled in an accredited tertiary educational institution or training provider delivering qualifications adhering to the Australian Quality Training Framework.
- (e) Applicant must be enrolled full-time or part-time for the duration of the Scholarship.
- (f) If successful, a Scholarship Agreement will be developed with each applicant and include scholarship value, scholarship duration, ongoing eligibility and other obligations and conditions. A scholarship may be terminated if the recipient ceases to meet the eligibility criteria, withdraws from his/her course or if the recipient breaches any conditions of the Scholarship Agreement.





4.5 Representation Support

Council may decide to support individuals or teams based in the Coomalie Shire and representing Coomalie, Northern Territory or Australia in sporting and other challenges, activities and events within the Northern Territory, interstate and internationally. The amount of funding and guidelines for eligibility are detailed in the Guidelines.

4.6 Community Initiatives Program

Council will fund ongoing community initiatives drawing from its own source revenue, including the revenue from the Container Deposit Scheme income stream. Council will determine the priorities of the Community Initiative Program based on written requests from the public regarding the development and improvement of Councils social infrastructure and programs.

The revenue produced by the refunds for Container Deposit Scheme recyclables at the Coomalie Waste Management Facilities funds the Community Initiative Programs one-off grants. These one-off projects relate to a request from a community member being presented to Council for a decision to support the proposal. The project must meet the criterion within the Guidelines.

(Example: Johnny Smith is a young person who plays NRL in the regional competition. He has made a request to Council in writing to modify the AFL goal posts at the town oval so that he can improve his NRL kicking skills. There is a modified rail that can be purchased off the shelf. A report is compiled and presented to Council.)

4.6 Grants Register

Council will maintain a community grants register which will include:

- (a) year of the grant
- (b) type of grant (Grant, Donation or In-kind Support)
- (c) term of the grant
- (d) grant applicant
- (e) grant purpose
- (f) grant acquittal date (where applicable)
- (g) Council decision
- (h) Council meeting date
- (i) Other comments (variation requests)

Where a request for a grant is made, which does not comply with the criteria outlined above and is deemed to have merit by the Chief Executive Officer, the request will be tabled for consideration by Council.





4.7 Commitment to Funding

The Council commits to setting an amount in its budget process dedicated to initiatives governed by this policy.

4.8 Annual reporting

Council must include in its Annual Report a list of all annual grants and in-kind support grants provided during the financial year pursuant to Section 291 of the *Local Government Act 2019*.

Schedule 1. In-Kind Support Program

Event	Support/ donations provided	Staff
Adelaide River Show	Provision of tables and chairs. Set up of pavilion and cleaning prior to Show. Approx. 8 hrs	Council and Community Services
Adelaide River Races	Provision of tables and chairs (if not run by Darwin Turf Club) Setting up barrier flags on roadside. Approx. 8 hrs	Council and Community Services
Adelaide River Festival (Adelaide River School)	Provision and set up of shade structures. Assistance with set up of oval including line marking. Assistance on the days Approx. 8 hrs per day	Council and Community Services
Batchelor Area School Sports & Swimming Carnival	Provision and set up of shade structures. Assistance with set up of oval including line marking. Assistance on the day Approx. 8 hrs per day	Council and Community services
Batchelor Area School & Adelaide River School	Use of Council bus, facilities, and equipment without charge in return for use of school facilities and equipment without charge. This does not cover any additional labour costs incurred by either party.	Council and Community Services
Seventh Day Adventist Church Group	Free use of Community Bus, Batchelor Oval and Bruce Jones Community Centre	Reception and Council and Community Services
Batchelor Museum Development Association	Grounds Maintenance Approx. 16 hrs	Operations Staff
Playgroup NT	Provide a site at the Adelaide River Oval on Swannel Street to store a Blue Shipping Container with Playgroup equipment and resources.	Council and Community Services
Adelaide River Railway Museum	Ground Maintenance Approx. 4 hrs	Council and Community Services
Tourism Businesses in Batchelor	Free Advertising through signage at the Batchelor Information Centre	CEO

Associated Documents

Council Shire Plan





References and Related Legislation

Local Government Act 2019

Local Government (General) Regulations 2021

DOCUMENT HISTORY 2.4 Coomalie Community Grants Policy	
Date Adopted:	19 th November 2024
Amended:	
Amended:	



14.7 CHINNER ROAD MAINTENANCE REPORT

Date:	17 th March 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	NIL

PURPOSE

To provide Council with a summary of the road maintenance status and prioritisation of works relating to infrastructure management.

RECOMMENDATION

That Council;

- a) receives and notes report entitled Chinner Road Maintenance Report; and
- b) determines that Chinner Road will be identified as a priority in the 2026/27 Annual Shire Plan and Budget with an allocation of funds to be made in the budget to address current road issues.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

Councillor Strettles requested an agenda item regarding the current state of Chinner Road and the surface damage and drainage issues being faced by Council.

Council has funds allocated in the 2025/26 financial year budget to address a problematic floodway on Chinner Road.

COMMENT

The community frustration regarding the current condition of Chinner Road has been noted by Council over recent months. Chinner Road is the main access road for the locality of Lake Bennett, which includes significant tourist and short-term visitors to the region as well as local businesses. There are 138 properties in the Lake Bennett region, making up approximately 10% of Coomalie Council's population.

The asset condition report conducted in 2024/25 placed Chinner Road in the middle category for asset condition, with roads in poorer or equal condition across Council's network that also require works.

Council has an opportunity to discuss and set priorities for the Council term through the Strategic Plan, Annual Shire Plan and Budget processes. These key Council documents provide the direction for the operations to deliver services and works.

Council may consider prioritising Chinner Road and setting specific funds for future works through these planning mechanisms.

Further to these processes, it is worth noting that the AROWs project implementation may impact Chinner Road and there is the potential to negotiate assistance with road maintenance from the NTG into the future.

CONSULTATION

Council and Community Services Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

Council has an annual works budget that includes an allocation for floodway works on Chinner Road in 2025/26.

Council's budget and long-term financial plan for future years should identify key priorities for the operation to deliver.

14.8 REGIONAL AND REMOTE BURIAL AREAS GRANT 2025-26 PROPOSAL

Date:	17th March 2026
Author:	Emma Dunne, Council and Community Services Manager
Attachment:	NIL

PURPOSE

For Council to consider projects to submit an application for the Regional and Remote Burial Areas Grant 2025-26.

RECOMMENDATION

That Council;

- a) receives and notes the report entitled Regional and Remote Burial Areas Grant 2025-26 Proposal;
- b) approves the following project idea/s _____ for the grant application; and
- c) directs the A/CEO to submit an application for the approved project ideas by the application closing date of 10th April 2026.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

RESOLUTION 2025/02/18/011

That Council:

- a) receives and notes the report titled Remote Regional Burial Areas Grant; and*
- b) approves the application proposal for the Regional and Remote Burial Areas Grant as amended to include the additional fencing at the Coomalie Bush Cemetery.*

Moved: Official Manager

Seconded: Official Manager

Carried

COMMENT

Council has received an invitation to apply for funding under the Regional and Remote Burial Areas Grant Program 2025-26 – Round Three. The grant program is subject to one round of funding per annum.

The 2025-26 funding round opened on 30 January 2026 and closes on 10 April 2026. The maximum funding that may be requested is \$100,000 for a declared or prospective cemetery and \$50,000 for a declared or prospective burial ground.

Eligible councils and organisations may submit applications for multiple burial areas. Where applications relate to multiple burial areas, applicants are requested to clearly prioritise their submissions.

Financial and/or in-kind co-contributions to the project are encouraged but not compulsory.

Council received funding through the Regional and Remote Burial Areas Grant 2024-25 for the installation of fencing at the Coomalie Bush Cemetery (unmaintained section of the parcel) and the undeclared burial site at Rum Jungle Lake parcel.

Recommended project ideas for grant funding to continue improvements at the Coomalie Bush Cemetery include:

- Extension of the columbarium (more niche under cover)
- Selective clearing of the currently 'unmaintained' section of the cemetery parcel to prepare it for future use
- Additional rocks in the memorial section
- Shoring equipment for use when undertaking burials

CONSULTATION

A/CEO

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

Burial and Cremations Act 2022

FINANCIAL IMPLICATIONS

Council can apply for up to \$100,000 in funding through this grant round for work at a declared cemetery. Depending on Council's priorities, Council may consider financial and/or in-kind co-contribution above the funding applied for.

15. REPORTS FOR RECEIVING AND NOTING

15.1 REVIEW OF ACTIONS FOR THE FEBRUARY OGM 2026

Date:	17 th March 2026
Author:	Natasha Chapman, Acting Chief Executive Officer.
Attachments:	Actions for the February OGM 2026.

RECOMMENDATION

That Council;

a) receives and notes the Actions for the February OGM 2026; and

b) remove items:

Moved:

Seconded:

15.1 ATTACHMENT: ACTION LIST FOR THE FEBRUARY 2026 OGM

(shaded area is from previous meetings).

No.	ITEM	RESOLUTION	STATUS
#1	Preliminary Drafting Instructions – By-Laws	CEO to re-engage with Parliamentary Secretary to re-commence.	IN PROGRESS
#2	Item 8 - Chief Executive Officer Report 18 th June 2024	Investigate signage for Rum Jungle Lake with regards to reporting procedure when a tagged fish is caught.	IN PROGRESS Signage has arrived, to be installed when weather permits
#3	Item 14.12 December OGM Smoke Free Workplace & Community Policy	RESOLUTION 2024/12/17/019 Designated signs to be erected and users of Council facilities to be introduced to this policy	IN PROGRESS
#4	Item 8.2 Cemetery June Cemetery Plan	RESOLUTION CEM2025/06/10/004 b) endorses the DRAFT <i>Coomalie Bush Cemetery, Cemetery Plan 2025, as amended.</i>	IN PROGRESS
#5	Item 8.3 Cemetery June Policy	RESOLUTION CEM2025/06/10/005 b) endorses the DRAFT Cemetery Policy as amended.	IN PROGRESS
#6	Item 12 October OGM Chief Executive Officer Report	RESOLUTION 2025/10/21/006 A report to be included in November's OGM regarding feral horse management and the Adelaide River Helipad.	IN PROGRESS MOVED TO APRIL 2026 OGM
#7	Item 14.1 October OGM Waste Oil Facility, Adelaide River	RESOLUTION 2025/10/21/009 That Council; a) notes and receives the report titled Waste Oil Facility, Adelaide River; and b) approves the removal of oil from the Waste Oil Facility, Adelaide River at Council's cost and formal closure of the site and local communications announcing the end of the service; and c) requests the opening of an Expression of Interest for the purchase and removal of the Waste Oil Facility. Moved: Deputy President Whatley Seconded: Clr. Beswick Carried	COMPLETED SEEK TO REMOVE
#8	Item 17.1 October OGM Councillor Beswick's Report	RESOLUTION 2025/10/21/0024 That Council convene an Asset Management and Project Management workshop to familiarise themselves with ongoing and upcoming projects. Moved: Deputy President Whatley Seconded: Clr. Roe Carried 5/1	IN PROGRESS ASSET TOUR COMPLETED 7 Feb 2026. PROJECT WORKSHOP TO ALIGN WITH 2026/27 SHIRE PLAN

#9	Item 17. November OGM Paper Roads	RESOLUTION 2025/11/27/16 That Council is to receive a progress report on paper roads in the Shire at the December OGM. Moved: Deputy President Whatley Seconded: Clr. Beswick Carried	IN PROGRESS MOVED TO APRIL 2026 OGM
#10	Item 13.3 December OGM, Business Model, Waste Management	RESOLUTION 2025/12/16/008 That the Acting CEO investigate an alternative business model around kerbside waste management collection and present to the February OGM.	COMPLETED – SEEK TO REMOVE
#11	January 2026 OGM Item 14.1 Elected Member Professional Development Plan 2025-26	RESOLUTION 2026/01/20/007 That Council; a) receives and notes the proposed Elected Member Professional Development Plan 2025-26; b) endorses the plan for the 2025-26 financial year; c) approves the attendance of ALL Councillors to the AICD Governance Essentials for LG and the use of the Professional Development Allowance for this course pending the confirmation of the cost of the course fits within the annual allowance allocation. Moved: DP Whatley Seconded: Clr. Roe Carried	COMPLETED – President and Dep President attended training - SEEK TO REMOVE
#12	January 2026 OGM Item 20.1 Motion: Community Feedback on Promoting Batchelor	RESOLUTION 2026/01/20/016 That Council seeks community engagement and suggestions on how Council can promote and establish Batchelor township as a day trip destination.	IN PROGRESS
#13	February 2026 OGM Item 12. CEO Report	RESOLUTION 2026/02/17/004 That Council; a) receives and notes the Chief Executive Officers Report for the period January 2026 to February 2026; b) requests the Chief Executive Officer to report back to the March 2026 OGM with a report detailing scope of works for the Grading and Road Maintenance period contract and potential alternative service delivery models. Moved: Clr. Strettles Seconded: Clr. Roe Carried	COMPLETED - SEEK TO REMOVE
#14	February 2026 OGM item 14.1 Art Show Schedule	Resolution 2026/02/17/006 That Council: a. Receives and notes the report entitled 2026 Art Show Planning b. Requests a progress report be presented to Council in the March 2026 Ordinary General Meeting including strategic options, budget projections and engagement action plan for consideration to inform the 2026/27 budget c. Defers the decision on the Art Show Schedule until after receiving the progress report Moved: Clr. Beswick Seconded: DP Whatley Carried	IN PROGRESS – MOVED TO APRIL 2026 OGM TO GAIN ADEQUATE INFORMATION FOR REPORT
#15	February 2026 OGM Item 14.2 Second Vet Clinic Day	RESOLUTION 2026/02/17/007 That Council; a) approves the planned second vet clinic days for Batchelor and Adelaide River townships subject to receiving adequate bookings; and b) notes the expected over-expenditure of \$2,000 and refers the additional expenditure to the second budget review for 2025/26. Moved: Clr. Roe Seconded: Clr. Beswick Carried	COMPLETED - SEEK TO REMOVE

#16	February 2026 OGM Item 14.4 Request to Install Permanent Signage on Council Land	<p>RESOLUTION 2026/02/17/009</p> <p>That Council;</p> <p>a) receives and notes the report entitled Request to Install Permanent Signage – Information Centre;</p> <p>b) approves the installation of a permanent sign to a maximum size of 1200mm x 600mm in the specified front garden hedge location on Council land adjacent to the Information Centre, subject to the applicant funding and arranging the installation of the additional post and compliance with any relevant Council design, placement, and maintenance requirements.</p> <p>c) notes the community benefit of promoting local wellbeing services through this visible, low-cost signage initiative funded entirely by the applicant.</p> <p>d) requests the Chief Executive Officer to investigate and develop a Signage Policy for Council to consider adopting at the June OGM.</p> <p>Moved: Clr. Beswick</p> <p>Seconded: Clr. Strettles</p> <p style="text-align: right;">Carried</p>	<p>IN PROGRESS Signage policy to be presented to Council in June OGM</p>
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15.2 COMPLAINTS AND COMPLIMENTS REGISTER.

Date: 17th March 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: [Complaints and Compliments tables.](#)

PURPOSE

To update Council on complaints and compliments received during February 2026.

RECOMMENDATION

That Council receives and notes the Complaints and Compliments Register during February 2026.

Moved:

Seconded:

BACKGROUND

As per Councils *1.08 Customer Complaints* Policy the Council will receive a monthly report on numbers and nature of the complaints.

In the reporting period, Council had various complaints and investigations are completed.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.

1.08 Customer Complaints Policy.

FINANCIAL IMPLICATIONS.

NIL.

15.2 ATTACHMENT: COMPLAINTS AND COMPLIMENTS TABLE

DATE	COMPLAINT TYPE	DESCRIPTION	ACTION	SOURCE
06/02/2026	Road maintenance	Road maintenance	Closed	Phone
07/02/2026	Vegetation maintenance – Haynes Road	Overgrown vegetation	Closed	SSS
07/02/2026	Road maintenance – Haynes Road	Road maintenance	Closed	SSS
08/02/2026	Property maintenance – Batchelor oval	Vandalism and rubbish at facilities	Closed	SSS
08/02/2026	Vegetation maintenance – Batchelor oval	Overgrown vegetation	Closed	SSS
09/02/2026	Animal management – Batchelor	Roaming animals	Closed	Email
10/02/2026	Road maintenance – Milton Road	Road maintenance	Closed	Phone
12/02/2026	Animal management – Lake Bennet	Animal neglect	Closed - Referred onto relevant department	Email
15/02/2026 15/02/2026 15/02/2026	Road maintenance – Collect Creek	Road maintenance	In progress – long term	Email Email Email
17/02/2026	Road maintenance – Milton Road	Road maintenance	Closed	Phone
17/02/2026 18/02/2026 27/02/2026 08/03/2026	Animal management – Batchelor	Barking dogs	Closed	Email
18/02/2026	Road maintenance – Haynes Road	Road maintenance	Closed Ongoing works scheduled	SSS
20/02/2026	Road reserve maintenance – Silverton Road	Road verge damage	Closed	Email
21/02/2026 21/02/2026 21/02/2026 22/02/2026 25/02/2026	Road maintenance – Chinner Road	Road maintenance	In progress – Long term works.	Website Website Website SSS SSS

26/02/2026	Footpath maintenance – Adelaide River	Footpath maintenance	Closed Ongoing works scheduled	Website
01/03/2026	Vegetation maintenance – Pinaroo Crescent	Overgrown vegetation	Closed	Website
02/03/2026	Vegetation maintenance – Wandaree Street	Overgrown vegetation	In progress	Email
02/03/2026	Footpath maintenance – Batchelor Oval	Footpath maintenance	Closed Ongoing works scheduled	Phone
06/03/2026	Road maintenance – Crater Lake Road	Road maintenance	Closed Ongoing works scheduled	Website
06/03/2026	Vegetation maintenance – Mardango Crescent	Overgrown vegetation	In progress	Email
10/03/2026	Vegetation maintenance – Flynn Crescent	Overgrown vegetation	In progress	Email

COMPLIMENTS FOR MARCH OGM 2026
25/2/26 Phone call from rate payer thanking Council for the work fixing potholes

15.3 NTEC 2025 GENERAL ELECTION REPORT

Date:	17 th March 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	NTEC 2025 General Election Report

PURPOSE

To provide Council with the NT Electoral Commission (NTEC) 2025 General Election Report outlining the key details and data from the general election held in August 2025 for Coomalie Community Government Council.

RECOMMENDATION:

That Council receives and notes the report entitled NTEC 2025 General Election Report.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

NIL

COMMENT

The general local election for Coomalie Community Government Council was held in August 2025. The NTEC has provided a report outlining the key activities and outcomes from the election for Council's information.

CONSULTATION

NTEC

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

The final cost to Council for the 2025 general local election was \$25,000. This was under the budgeted allocation of \$39,000.

2025 LOCAL GOVERNMENT ELECTIONS



Coomalie Community Government Council Election Report



NOTE: Electors enrolled for addresses to the west and east of the council boundaries are **NOT** required to vote as this area is unincorporated. For further information contact the NTEC.

ntec.nt.gov.au



Document version control

Version Number	Description	Date
1.0	Draft	23/12/2025

Disclaimer

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The latest version is accessible via the NTEC website at ntec.nt.gov.au.



2025 LOCAL GOVERNMENT ELECTIONS

Coomalie Community Government Council

ELECTION SUMMARY

As published in Gazette notice S32, on 22 May 2025 the Minister for Housing, Local Government and Community Development:

- dismissed all suspended members of the Coomalie Community Government Council (under section 318(6)(b) of the Local Government Act 2019)
- called for a general election for Coomalie Community Government Council to be held on 23 August 2025 (under section 319(1)(a) of the Local Government Act 2019).

This general election was held concurrently with the 2025 Local Government Elections – the periodic general elections for the Northern Territory's local government councils, held every 4 years.

The general election for **COOMALIE COMMUNITY GOVERNMENT COUNCIL** included the following elections:

- Election of Adelaide River Ward councillors – 2 positions
- Election of Batchelor Township Ward councillors – 2 positions
- Election of Coomalie Rural Ward councillors – 2 positions

KEY DATES

Event	Date
Nominations open	Friday 11 July
Close of electoral roll	Tuesday 22 July
Nominations close	Thursday 31 July, 12 noon
Declaration of nominations	Friday 1 August
Postal mail out commences	Monday 4 August
Early and mobile voting commences	Monday 11 August
Election day	Saturday 23 August
Deadline for receipt of postal votes	Friday 5 September
Distribution of preferences (final count)	Monday 8 September
Declaration of election results	Monday 8 September
Campaign donation returns due	Saturday 1 November

ENROLMENT

There were 750 Coomalie Community Government Council electors eligible to vote in the general elections.

This is an increase of 119 electors (or 18.9%) from the previous general elections held in 2021.

Elector numbers by ward:

- Adelaide River Ward: 250 (up 15.7% from 2021)
- Batchelor Township Ward: 221 (up 28.5% from 2021)
- Coomalie Rural Ward: 279 (up 14.8% from 2021)

PUBLIC AWARENESS

Campaign overview

The 2025 Local Government Elections public awareness campaign (which included Coomalie Community Government Council) unfolded in 3 phases: encouraging enrolment, promoting voter education and empowerment, and issuing a final call to action for Territorians to vote.

Running from 1 July until the declaration of results on 8 September, the campaign used TV, radio, digital and social media, signage, letterbox drops and print to raise election awareness.

The campaign aimed to equip all eligible voters with the knowledge and confidence to participate, while placing special emphasis on disengaged groups and those facing barriers including:

- seniors
- electors with English as an additional language
- electors living in remote communities.

Website

The NTEC launched the election event webpage in June as the central hub for election information. During the campaign, the site recorded 883,018 views (71.3% from mobile devices and over 10,000 referrals from Meta platforms).

Radio

The local radio campaign reached a total of 216,900 listeners across all phases, on a high rotation during peak listening times and delivered excellent cost efficiency.

Print

With a large decline in print media options since the 2017 general elections, newspaper advertising for the 2025 Local Government Elections was largely restricted to statutory

advertising requirements as prescribed under the Local Government (Electoral) Regulations 2021. These advertisements ran in the NT News and the Centralian Today.

However, further publications with a digital presence such as the Katherine Times was also engaged for location targeted aspects of the campaign.

Council engagement pack

Acknowledging the key role councils play in supporting elections, the NTEC developed a council resource pack to support voter, candidate and council staff information sharing and engagement. Councils were consulted on the draft resource pack and encouraged to provide images unique to each council area to be incorporated in the final version of the engagement pack. The council engagement pack included electronic resources such as social media content, videos, posters, flyers, email templates, forms and handbooks.

Digital

The digital campaign reached 1.21million people with 288,000 views and 8,073 clicks. "Vote" advertisements had the biggest reach and lowest cost, while "Educate" and "Enrol" advertisements got the highest click rates.

Facebook in-stream videos generated the most clicks, while YouTube engagement was also strong with a 55% view-through rate.

Social media

From 1 July to 23 August, the NTEC drove a Territory-wide social media campaign.

Paid ads delivered key messages with over 2 million impressions, while organic posts on LinkedIn, Instagram and Facebook tackled misinformation and built community engagement.

Councils were also encouraged to share ready-made content on nominations, enrolment and voting, ensuring consistent local messaging. All activity lead back to the NTEC website as the single source of trusted election information.

Emails/SMS

Direct messaging was a key communication tool during the elections, targeting electors who had provided email or mobile details through enrolment.

Messages were delivered via email and SMS on enrolment, early voting, remote mobile voting, and election day reminders.

A total of 179,146 SMS and 104,254 emails were sent to electors across the Territory.

Corflute signs

NTEC branded corflute signs were distributed to councils to install to raise community awareness.

Posters

Electronic posters tailored and culturally appropriate were distributed to councils and community organisations to distribute aiming to engage diverse groups, including people with disabilities, older voters and English as an additional language speakers, ensuring consistent communication across all audiences.

Call centre

The NTEC call centre operated from 7 July to 23 August 2025, staffed by 3 officers who assisted electors with a wide range of enquiries. Most calls related to voting, enrolment, or lodging excuses for not voting.

In addition, the NTEC received significant volumes of enquiries via email, Facebook, and in person at its Darwin and Alice Springs offices.

NOMINATIONS

A candidate information session was held at 4:30pm on Thursday 26 June 2025 via Teams.

Nominations for Coomalie Community Government Council elections included:

- 13 accepted nominations across all wards
- no rejected or withdrawn nominations.

Election	Accepted nominations (candidates)
ADELAIDE RIVER WARD (2 vacancies)	Sharon BESWICK
	Alan ROE
	Neil McDONALD
	Stephen Bones NOBLE
BATCHELOR TOWNSHIP WARD (2 vacancies)	Ross McGORMAN
	Margaret COUPER
	Troy CROTON
	MaeMae MORRISON
COOMALIE RURAL WARD (2 vacancies)	Mary ASHLEY
	Cheryl CAMPBELL
	Cherrian LUXTON
	Greg STRETTLES
	Chris WHATLEY

Age and gender of candidates:

GENDER	Male	Female
All wards	7	6

AGE	18-24	25-34	35-44	45-54	55-64	65+
All wards	-	-	-	1	3	9

Note: Other demographic questions are not asked for on nomination forms

VOTING SERVICES

Postal voting

• Postal vote applications received	73
• Postal votes issued	70
• Postal vote applications rejected	3
• Postal votes returned	67
• Postal votes admitted to the count	51
• Postal votes rejected	16

Note: the number of votes admitted does not always equate to the number of votes recorded as postal votes in results webpage, as returned envelopes may be missing ballot paper or may include missorted ballot papers.

The reasons for rejecting postal vote applications were:

- Multiple applications received from same elector (1)
- Cancelled on request of elector (1)
- Insufficient/undeliverable address (1)

The reasons for rejecting (returned) postal votes were:

- Ordinary vote issued (10)
- Postal vote certificate dated after election day (4)
- Return to sender (2)

Remote mobile voting

Mobile Team Coomalie:

Date	Time	Community	Location	Votes issued
Friday 15 August	9:15am - 3:15pm	Batchelor	School library	68
Saturday 16 August	9:15am - 3:15pm	Batchelor	School library	61
Monday 18 August	9:15am - 3:15pm	Adelaide River	School library	53
TOTAL				182

Note the number of votes issued does not always equate to the number of votes counted

Early voting

Early voting centre	Votes issued
Alice Springs	-
Casuarina	4
Coolalinga	138
Darwin	7
Katherine	1
Palmerston	9
TOTAL	159

Note the number of votes issued does not always equate to the number of votes counted

Urban mobile voting

- Number of votes issued by the Darwin urban mobile team 2

Election day voting

Election day voting centre	Votes issued
Alice Springs	-
Casuarina	-
Coolalinga	36
Darwin	-
Katherine	-
Palmerston	3
TOTAL	39

Note the number of votes issued does not always equate to the number of votes counted

Declaration voting

- Total number of declaration votes issued 8
- Declaration votes admitted to the count 6
- Declaration votes rejected from the count 2

The reasons for rejecting declaration votes were:

- Enrolled in a different council/ward area (2)

ELECTION OUTCOMES**Results: Election of councillors – Adelaide River Ward**

Candidate	First preference votes
Sharon BESWICK	59
Alan ROE	49
Neil McDONALD	18
Stephen Bones NOBLE	30
TOTAL	156

- Quota required to be elected: 53
- Elected councillors: Sharon BESWICK, Alan ROE

Results: Election of councillors – Batchelor Township Ward

Candidate	First preference votes
Ross McGORMAN	23
Margaret COUPER	23
Troy CROTON	26
MaeMae MORRISON	38
Mary ASHLEY	1
TOTAL	113

- Quota required to be elected: 38
- Elected councillors: MaeMae MORRISON, Ross McGORMAN

Results: Election of councillors – Coomalie Rural Ward

Candidate	First preference votes
Cheryl CAMPBELL	35
Cherrian LUXTON	10
Greg STRETTLES	39
Chris WHATLEY	63
TOTAL	147

- Quota required to be elected: 50
- Elected councillors: Chris WHATLEY, Greg STRETTLES

Voter turnout

Based on the number of votes counted across all 3 ward elections, voter turnout was 58.5%. This compares to 63.6% turnout in the previous general elections in 2017, however this is not a direct comparison as only 2 of the 3 wards were contested at these elections.

Voter turnout by ward:

- Adelaide River Ward: 66.0% (uncontested in 2021)
- Batchelor Township Ward: 53.4% (60.5% in 2021)
- Coomalie Rural Ward: 55.9% (65.8% in 2021)

Informality

Election	No. of candidates	Total votes	Informal votes	%
Adelaide River Ward	4	165	9	5.5%
Batchelor Township Ward	5	118	5	4.2%
Coomalie Rural Ward	4	156	9	5.8%

FINANCIAL DISCLOSURE

All candidates in the 2025 Local Government Elections are required to submit a campaign donation return if they received:

- donations of \$200 or more
- loans of \$1,500 or more
- during the disclosure period of 1 July 2024 to 22 September 2025
- with no nil return required if these thresholds were not met.

By the due date of 1 November 2025, no Coomalie Community Government Council candidates had submitted a campaign donation return.

All returns received have been published on the NT Electoral Commission website.

ELECTION COSTS

Expense category	Estimates	Actuals
Advertising	10,967.99	7,582.11
Corporate	37.11	18.83
Destruction/rubbish removal	18.56	5.73
Information technology	2,200.90	502.85

2025 LOCAL GOVERNMENT ELECTIONS

Materials	99.73	513.38
Postage	115.97	366.45
Premises	24.38	65.21
Staff travel/accommodation/reimbursements	1,646.80	1,681.18
Staff wages	11,163.30	11,890.40
Vehicle hire/charter	1,397.96	101.57
Sub-total	27,672.70	22,727.71
GST (10%)	2,767.27	2,272.77
TOTAL	\$ 30,439.97	\$ 25,000.48

ELECTION REVIEW MEETING

A post-election review meeting was held Friday 12 December 2025 via Teams.



15.4 LGANT BOARD MEETING COMMUNIQUE

Date:	17 th March 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	LGANT Board Meeting Communique

PURPOSE

To table the LGANT Board Meeting Communique following the board meeting held on 25 February 2026.

RECOMMENDATION

That Council receives and notes the report entitled LGANT Board Meeting Communique.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

NIL

COMMENT

The first LGANT board meeting for 2026 was held on 25 February 2026. LGANT has issued a communique following this meeting and requested that each member council table the communique at the next Ordinary General Meeting of council. The intention of the LGANT board communiques will be to ensure ongoing and effective communication with member council regarding LGANT's activities.

CONSULTATION

LGANT

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

15.4 ATTACHMENT: LGANT BOARD MEETING COMMUNIQUE



25 FEBRUARY 2026 LGANT BOARD MEETING COMMUNIQUE

The LGANT Board met for its first meeting of 2026 on Wednesday 25 February at the Vibe Hotel Darwin Waterfront.

The Board endorsed minutes from an out-of-session meeting on 15 December 2025 which was held to endorse a number of time critical committee appointments: NT Councils Discretionary Trust Advisory Committee, NT Planning Commission, NT Water Safety Advisory Council, and NT Place Names Committee.

The Board then heard from Reece Ravlich from the City of Darwin who provided an update on the Animal Welfare Advisory Committee in his capacity as the LGANT representative.

The Board approved the fourth tranche of LGANT's updated organisational policies, the CEOs new KPIs and position description, and the financial report. The Board also endorsed the updated Board meeting dates for 2026, and LGANT's new Reflect Reconciliation Action Plan.

The LGANT President provided an update on his activities since the last Board Meeting including his and the Vice President Regional and Shires' attendance at the ALGA Strategic Planning days held on 11 and 12 February 2025.

The Board noted the CEOs report (including a summary of her meetings and a marketing analytics report), the WALGA IR/HR service quarterly report, the forward Board calendar, activity on General Business motions, submissions, and incoming and outgoing correspondence.

The Board will next meet on 25 March 2026.

If you have any questions or wish to discuss these matters further, please reach out to Mary Watson, LGANT CEO, at mary.watson@lgant.asn.au or on [REDACTED].

Alternatively, you can contact members of the LGANT Board:

President: Cr Peter Pangquee	City of Darwin	peter.pangquee@darwin.nt.gov.au	[REDACTED]
Vice President Municipal: Cr Allison Bitar	Alice Springs Town Council	abitar@alicesprings.nt.gov.au	[REDACTED]
Vice President Regional and Shires: Mayor Brian Pedwell	Victoria Daly Regional Council	brian.pedwell@vicdaly.nt.gov.au	[REDACTED]
Municipal Director - City of Darwin nominated representative:	City of Darwin	sam.weston@darwin.nt.gov.au	[REDACTED]

Cr Sam Weston			
Municipal Director: Mayor Joanna Holden	Katherine Town Council	joanna.holden@ktc.nt.gov.au	████████
Municipal Director: Cr Mark Fraser	City of Palmerston	councillor.fraser@palmerston.nt.gov.au	████████
Regional and Shires Director: Cr Peter Clee	Wagait Shire Council	peter.clee@wagait.nt.gov.au	████████
Regional and Shires Director Mayor Lynette De Santis	Tiwi Islands Regional Council	lynettejane.desantis@tiwiislands.nt.gov.au	████████
Regional and Shire Director: Mayor James Woods	West Arnhem Regional Council	james.woods@westarnhem.nt.gov.au	████████

16. CORRESPONDENCE AND INFORMATION.

16.1 INCOMING AND OUTGOING MAIL.

Date:	17 th March 2026
Author:	Natasha Chapman, Acting Chief Executive Officer.
Attachment:	Incoming and outgoing correspondence tables.

PURPOSE

Council is provided with items of correspondence both received and sent during the months of February 2026 to March 2026.

RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled for February 2026 to March 2026 period.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

Documents are available to be shown on the big screen on the day of each Ordinary Council meeting if requested, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence tables, inwards and outwards will be included in the agenda as part of the correspondence and information item.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Regulation 54 *Local Government (General) Regulations 2021*.

FINANCIAL IMPLICATIONS

Nil.

16.1 ATTACHMENTS: INCOMING & OUTGOING CORRESPONDENCE

INCOMING

Date	MI	SENDER	From	Subject
12/03/2026	2026-094	Mail	Dheran Young	Disaster Relief
12/03/2026	2026-093	ACEO	Ratepayer	History Sharing Information Update
11/03/2026	2026-092	Mail	COTA	Library Event Update
10/03/2026	2026-091	Mail	LGANT	Pool Aquatic Safety
10/03/2026	2026-090	Mail	Department of Infrastructure	National Award Nominations Open
10/03/2026	2026-089	Mail	COTA	Media Release
9/03/2026	2026-089	Mail	Rum Jungle Project	Newsletter
6/03/2026	2026-088	ACEO	Minister Charls	Successful Youth Week Grant Application
9/03/2026	2026-087	Mail	COTA	Invitation
6/03/2026	2026-086	Mail	LGANT	Draft Critical Minerals Submission
6/03/2026	2026-085	Council Post Box	Dep Lands, Planning and Environment	Land Resource mapping
6/03/2026	2026-084	Mail	AORA	Australian Organics Recycling Association Conference Offer
4/03/2026	2026-083	Mail	Churchill Foundation	Applications Available
3/03/2026	2026-082	Mail	LGANT	Agenda
27/02/2026	2026-081	ACEO	Dep Logistics and Infrastructure	Correspondence
3/03/2026	2026-080	Mail	LGMA	Local News
2/03/2026	2026-079	ACEO	Company	Gardening Meeting
2/03/2026	2026-078	ACEO	Multicultural Affairs	Information Sharing
27/02/2026	2026-077	Mail	Deb Frecklington MP	February Newsletter
27/02/2026	2026-076	Mail	LGANT	Board Meeting Communique
27/02/2026	2026-075	Mail	LGANT	Agenda Items
26/02/2026	2026-074	Mail	Plastic Free July	Plastic Free July
24/02/2026	2026-073	Mail	LGANT	February Newsletter
24/02/2026	2026-072	Mail	LGANT	Tranche 2 amendments update
23/02/2026	2026-070	Mail	LGANT	Local Buy Tender Update
23/02/2026	2026-069	ACEO	Ratepayer	CCGC Correspondence re COTA letter comment
23/02/2026	2026-068	President	Ratepayer	Disappointment on Comment in letter to COTA

18/02/2026	2026-067	Mail	Community Member	Memorial Plaque Request - Upgrade and additions
20/02/2026	2026-066	Mail	LGANT	General Meeting calls for motions
20/02/2026	2026-065	Mail	Wicking Dementia Centre	February Newsletter
19/02/2026	2026-065	ACEO	NT Electoral Commission	2025 Local Government Election Report
19/02/2026	2026-064	mail	COTA	VAD Lawmaking
17/02/2026	2026-063	Mail	Dep Lands, Planning and Environment	Land Clearing Application
18/02/2026	2026-062	Mail	Public Health	Rainwater Tank Guidance
18/02/2026	2026-061	Mail	LGANT	AICD Governance Registration
16/02/2026	2026-059	Mail	LGANT	Tranche 2 amendment update
13/02/2026	2026-058	Mail	LGANT	Workshop EOI

OUTGOING

Date	MO	SENDER	Recipient	Subject
3/03/2026	2026-024	ACEO	Dep Infrastructure	Plan and Pipeline
3/03/2026	2026-025	ACEO	Barkley Electorate	Amangal
23/02/2026	2026-022	ESC	Skydiving Darwin Parachute Club	Accepted Community Grant Proposal Notification
23/02/2026	2026-023	ACEO	Ratepayer	Correspondence
16/02/2026	2026-019	PCC	Ratepayer	OGM Financial Report Question
16/02/2026	2026-020	RLMC	Ratepayer	Response to Part of Complaint - Gamba Weed Management Program
16/02/2026	2026-021	A/CEO	Dep Veterans Affairs	Electrical Incident
13/02/2026	2026-017	RLMC	RoadReporting NTG	Buffalo on Highway
12/02/2026	2026-017	CSC	Good Shepherd Lutheran College	Pool
11/02/2026	2026-016	CEO	Batchelor Market	Batchelor Market

17. COUNCILLOR REPORTS.

17.1 LGANT CONSTITUTION REVIEW WORKSHOP

18. USE OF THE COMMON SEAL.

[Redacted content]

19. LATE ITEMS AND URGENT BUSINESS.

[Redacted content]

20. GENERAL BUSINESS.

[Redacted content]

21. CONFIDENTIAL ITEMS.

RECOMMENDATION

That Council close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*.

Moved:

Seconded:

Procedural Note:

The meeting was closed to the public at:

The confidential meeting opened at:

21.1 CONFIRMATION OF THE CONFIDENTIAL MEETING MINUTES OF 17TH FEBRUARY 2026

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

21.2 REVIEW OF CONFIDENTIAL ACTIONS FOR THE MARCH OGM 2026

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.3 WASTE COLLECTION BUSINESS MODEL

CONFIDENTIAL: Regulations 51(1)(c) information that would, if publicly disclosed, be likely to:

- i. Cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

21.4 CODE OF CONDUCT COMPLAINT PROGRESS REPORT

CONFIDENTIAL: Regulations 51(1)(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

21.5 INSURANCE CLAIM PROGRESS REPORT

CONFIDENTIAL: Regulations 51

(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; and

(d) information subject to an obligation of confidentiality at law, or in equity

22. CONFIDENTIAL GENERAL BUSINESS

23. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL.

RECOMMENDATION

That Council move the following items into Open:

Moved:

Seconded:

24. RE-OPEN MEETING TO THE GENERAL PUBLIC.

RECOMMENDATION

That Council re-opens the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021*

Moved:

Seconded:

Procedural Note:

The meeting was reopened to the public at

25. NEXT MEETING.

The next Ordinary Meeting of Council is scheduled to be held on **21ST APRIL 2026 at 5:00pm.**

26. CLOSURE OF MEETING.

The meeting closed at