



## **AGENDA**

### **RISK MANAGEMENT AND AUDIT COMMITTEE MEETING**

**MONDAY 1<sup>ST</sup> JUNE 2026**

**10:00am**

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## 1. NOTICE OF MEETING

I hereby give notice that a Risk Management and Audit Committee Meeting will be held on:

Date: 1<sup>st</sup> June 2026  
Time: 10:00am  
Location: Council Chambers  
22 Cameron Road, Batchelor NT 0845

Any member of the Committee who may have a conflict of interest, or perceived conflict of interest regarding any item of business to be discussed at a Risk Management and Audit Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Risk Management and Audit Committee Meeting will be open to the public.

The meeting will be recorded for minuting purposes only.



Acting Chief Executive Officer

# AGENDA

RISK MANAGEMENT AND AUDIT COMMITTEE MEETING  
TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR  
ON MONDAY 1<sup>st</sup> JUNE 2026 at 10:00am

The Chairperson, Mr Robert Annis-Brown, will declare the meeting open at 10:00am and welcome all in attendance.

## 2. ACKNOWLEDGEMENT OF COUNTRY

*I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.*

## 3. PERSONS PRESENT

### MEMBERS PRESENT

Chairperson	Robert Annis-Brown
Independent Member	Karl Hell
Deputy President	Chris Whatley
Councillor	Sharon Beswick

### STAFF PRESENT

Acting Chief Executive Officer	Natasha Chapman
Acting Corporate Services Manager	Luke Ackland
Executive Services Coordinator	Terrill Forrest

#### 4. APOLOGIES AND LEAVE OF ABSENCE.

**Date:** 1<sup>st</sup> June 2026  
**Author:** Natasha Chapman, Acting Chief Executive Officer.  
**Attachments:** Nil.

#### PURPOSE

This report is to table for Committee's records, any apologies and requests for leave of absence received from Members of the Risk Management and Audit Committee for the meeting held 1<sup>st</sup> June 2026.

#### RECOMMENDATION

That the Risk Management and Audit Committee receive and notes the apologies of \_\_\_\_\_ for the Risk Management and Audit Committee Meeting held on the 1<sup>st</sup> June 2026.

**Moved:**

**Seconded:**

#### COMMENT

The committee can choose to accept the apologies or requests for leave of absence as presented or not accept them. Apologies or requests for leave of absence that are not accepted by the committee will be recorded as absence without notice.

#### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.

Section 98 *Local Government Act 2019*.

#### FINANCIAL IMPLICATIONS.

Nil.

## 5. ELECTRONIC MEETING ATTENDANCE.

**Date:** 1<sup>st</sup> June 2026  
**Author:** Natasha Chapman, Acting Chief Executive Officer.  
**Attachments:** Nil.

### PURPOSE

This report is to table, for the Committee's record, any requests and permissions for Electronic Attendance.

### RECOMMENDATION

That the Risk Management and Audit Committee acknowledge and accepts \_\_\_\_\_ attendance to the meeting of 1<sup>st</sup> June 2026 via electronic means.

**Moved:**

**Seconded:**

### COMMENT

The *Local Government Act 2019* provides for a member who is not physically present at a meeting is taken to be present at the meeting if:

- (a) the member's attendance at the meeting by means of an audio or audio-visual conferencing system is authorised in accordance with a council resolution establishing a policy for attendance in such a manner.

### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.

Section 98 *Local Government Act 2019*.

### FINANCIAL IMPLICATIONS.

Nil.

## 6. DECLARATION OF INTEREST OF MEMBERS OR STAFF.

**Date:** 1<sup>st</sup> June 2026

**Author:** Natasha Chapman, Acting Chief Executive Officer.

**Attachments:** Nil.

### PURPOSE

Members are required to disclose an interest in a matter under consideration by the Committee at a meeting of a committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Committee by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Committee on whether he/she shall remain in the meeting and/or take part in the vote on the issue. The committee may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/her to leave the Chambers.

### RECOMMENDATION

That the Risk Management and Audit Committee receives the following declarations of interest as listed for the Risk Management and Audit Committee Meeting held 1<sup>st</sup> June 2026.

**Moved:**

**Seconded:**

### COMMENT.

Not applicable.

### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.

Conflict of Interest – Code of Conduct.

### FINANCIAL IMPLICATIONS.

Not applicable.

## 7. CONFIRMATION OF MINUTES.

### 7.1 CONFIRMATION OF MINUTES.

<b>Date:</b>	1 <sup>st</sup> June 2026
<b>Author:</b>	Natasha Chapman, Acting Chief Executive Officer
<b>Attachments:</b>	<a href="#">Draft Public Minutes from 13<sup>th</sup> April 2026</a>

#### PURPOSE

Public Minutes from the meeting held on 13<sup>th</sup> April 2026 are to be confirmed as a true and correct record of the meeting.

#### RECOMMENDATION

That the Public Minutes of the Risk Management and Audit Committee held on 13<sup>th</sup> April 2026 be confirmed by the Risk Management and Audit Committee as a true and correct record of the meeting.

**Moved:**

**Seconded:**

#### BACKGROUND AND PREVIOUS DECISIONS

Nil.

#### COMMENT

Nil.

#### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 101 *Local Government Act*.

#### FINANCIAL IMPLICATIONS

Nil.

7.1 ATTACHMENT: MINUTES FROM THE MEETING ON 13<sup>th</sup> APRIL 2026.



**MINUTES**

**RISK MANAGEMENT AND AUDIT  
COMMITTEE MEETING**

**MONDAY 13<sup>th</sup> APRIL 2026**

**10:00am**

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## 1. NOTICE OF MEETING

I hereby give notice that a Risk Management and Audit Committee Meeting was held on:

Date: 13<sup>th</sup> April 2026  
Time: 10:00am  
Location: Council Chambers  
22 Cameron Road, Batchelor NT 0845

Any member of the Committee who may have a conflict of interest, or perceived conflict of interest regarding any item of business to be discussed at a Risk Management and Audit Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Risk Management and Audit Committee Meeting was open to the public.

The meeting was recorded for minuting purposes only.



Acting Chief Executive Officer

# MINUTES

## RISK MANAGEMENT AND AUDIT COMMITTEE MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON MONDAY 13<sup>TH</sup> APRIL 2026 at 10:00am

The Chairperson, Mr Robert Annis-Brown, declared the meeting open at 10:02am and welcomed all in attendance.

### 2. ACKNOWLEDGEMENT OF COUNTRY

*I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.*

### 3. PERSONS PRESENT

#### MEMBERS PRESENT

Chairperson	Robert Annis-Brown
Independent Member	Karl Hell
Deputy President	Chris Whatley
Councillor	Sharon Beswick

#### STAFF PRESENT

Acting Chief Executive Officer	Natasha Chapman
Acting Corporate Services Manager	Luke Ackland
Executive Services Coordinator	Terrill Forrest

**4. APOLOGIES AND LEAVE OF ABSENCE**

NIL

**5. ELECTRONIC MEETING ATTENDANCE.**

NIL

**6. DECLARATION OF INTEREST OF MEMBERS OR STAFF.**

**Date:** 13<sup>th</sup> April 2026

**Author:** Natasha Chapman, Acting Chief Executive Officer.

**Attachments:** Nil.

**PURPOSE**

Members are required to disclose an interest in a matter under consideration by the Committee at a meeting of a committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Committee by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Committee on whether he/she shall remain in the meeting and/or take part in the vote on the issue. The committee may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/her to leave the Chambers.

**RESOLUTION: RMAC2026/04/13/001**

That the Risk Management and Audit Committee notes there are no declarations of interest for the Risk Management and Audit Committee Meeting held 13<sup>th</sup> April 2026.

**Moved:** Cllr Beswick

**Seconded:** DP Whatley **Carried**

**7. CONFIRMATION OF MINUTES.**

**7.1 CONFIRMATION OF MINUTES.**

<b>Date:</b>	13 <sup>th</sup> April 2026
<b>Author:</b>	Natasha Chapman, Acting Chief Executive Officer
<b>Attachments:</b>	<a href="#">Draft Public Minutes from 10<sup>th</sup> November 2025</a>

**PURPOSE**

Public Minutes from the meeting held on 10<sup>th</sup> November 2025 are to be confirmed as a true and correct record of the meeting.

<b>RESOLUTION: RMAC2026/04/13/002</b>		
That the Public Minutes of the Risk Management and Audit Committee held on 10 <sup>th</sup> November 2025 be confirmed by the Risk Management and Audit Committee as a true and correct record of the meeting.		
<b>Moved:</b>	DP Whatley	
<b>Seconded:</b>	Clr Beswick	Carried

**8. BUSINESS ARISING**

**8.1 BUSINESS FROM PREVIOUS MEETING**

<b>Date:</b>	13 <sup>th</sup> April 2026
<b>Author:</b>	Natasha Chapman, Acting Chief Executive Officer
<b>Attachments:</b>	Nil

**PURPOSE**

To provide the Risk Management and Audit Committee with a summary of the business arising from the previous meeting and actions taken.

<b>RESOLUTION: RMAC2026/04/13/003</b>		
That the Risk Management and Audit Committee confirm the business arising from the meeting held on 10 <sup>th</sup> November 2025.		
<b>Moved:</b>	DP Whatley	
<b>Seconded:</b>	Clr Beswick	Carried

## 9. OFFICER REPORTS

### 9.1 INCIDENTS AND CLAIMS

**Date:** 13<sup>th</sup> April 2026  
**Author:** Luke Auckland, Acting Corporate Services Manager  
**Attachments:** Nil

#### PURPOSE

To provide the Risk Management and Audit Committee with updates on any incidents or claims in the period January 2026 to March 2026.

#### RESOLUTION: RMAC2026/04/13/004

That the Risk Management and Audit Committee receives and notes the report entitled Incidents and Claims.

**Moved:** DP Whatley

**Seconded:** Clr Beswick **Carried**

### 9.2 FEBRUARY 2026 MONTHLY FINANCE REPORT

**Date:** 13<sup>th</sup> April 2026  
**Author:** Luke Ackland, Acting Corporate Services Manager  
Natasha Chapman, Acting Chief Executive Officer  
**Attachment:** Nil

#### PURPOSE

To provide a summary of the financial position of Council for the period ending 28<sup>th</sup> February 2026. In accordance with the *Local Government (General) Regulations 2021 – Part 2 Division 7*, the preceding month's financial report must be presented to Council. Regulation 17(1) of the *Local Government (General) Regulations 2021* requires a monthly report from the Chief Executive Officer to provide council with the actual income and expenditure for the year to date; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

#### RESOLUTION: RMAC2026/04/13/005

That the Risk Management and Audit Committee;

a) notes the Acting Chief Executive Officer (CEO) certifies to the best of her knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council;

b) receives and notes the monthly financial report for February 2026; and

c) recommends to Council to investigate and develop a policy for accruing interest on outstanding invoices.

**Moved:** DP Whatley

**Seconded:** Chair Annis-Brown **Carried**

### 9.3 COMMITTEE WORK SCHEDULE AND WORK PROGRAM UPDATE

**Date:** 13<sup>th</sup> April 2026  
**Author:** Natasha Chapman, Acting Chief Executive Officer  
**Attachments:** Nil

To refresh the Committee members of the role of the Risk Management and Audit Committee and the 2026 Works Program and proposed meeting dates, as amended.

#### RESOLUTION: RMAC2026/04/13/006

That the Risk Management and Audit Committee receives and notes the report entitled Committee Work Schedule and Work Program Update and amends the October meeting date from 5<sup>th</sup> to 12<sup>th</sup> October 2026

**Moved:** Clr Beswick  
**Seconded:** DP Whatley **Carried**

### 9.4 REVIEW OF COUNCIL POLICY 2.6 DELEGATIONS POLICY

**Date:** 21<sup>st</sup> April 2026  
**Author:** Luke Ackland, Acting Corporate Services Manager  
**Attachment:** [Rescinded Procurement Policy 2023/06/20/12 Table Snippet](#)  
**Attachment:** [2.6 Delegation Policy](#)

#### PURPOSE

To seek the Risk Management and Audit Committee's recommendation to Council to amend Council Policy 2.6 Delegations Policy.

#### RESOLUTION: RMAC2026/04/13/007

That the Risk Management and Audit Committee.

- a) receives and notes the report entitled Review of Council Policy 2.6 Delegations Policy;
- b) recommends to Council to amend Council Policy 2.6 Delegations Policy to include a CEO delegation to expend funds not within budget for emergency situations (eg natural disaster recovery), up to \$50,000 (excluding GST); and
- c) recommends to Council to design an Emergency Management Policy and Plan.

**Moved:** DP Whatley  
**Seconded:** Clr Beswick **Carried**

**10. GENERAL BUSINESS**

NIL

**11. CONFIDENTIAL ITEMS**

**RESOLUTION: RMACCONF2026/04/13/008**

That Risk Management and Audit Committee close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*;

Moved: DP Whatley

Seconded: Clr Beswick

Carried

**Procedural Note:**

The meeting was closed to the public at 11.06am.

**11.1 CONFIRMATION OF CONFIDENTIAL MINUTES**

**CONFIDENTIAL:** Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**11.2 SECOND BUDGET REVIEW 2025-26 AND LONG-TERM FINANCIAL PLAN 2025-29**

**CONFIDENTIAL:** Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**11.3 INSURANCE CLAIM PROGRESS REPORT**

**CONFIDENTIAL:** Regulations 51

(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; and  
(d) information subject to an obligation of confidentiality at law, or in equity

**12. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL**

NIL

**13. RE-OPENING OF THE MEETING**

**RESOLUTION: RMAC2026/04/13/012**

That the Committee re-opens the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021*.

Moved: Cllr Beswick

Seconded: DP Whatley Carried

**Procedural Note:**

The meeting was reopened to the public at 12:25pm.

**14. NEXT MEETING**

The next Risk Management and Audit Committee meeting will be held at Batchelor on 1<sup>st</sup> June 2026.

**15. MEETING CLOSED**

The meeting was closed at 12:26pm.

DRAFT

## 8. BUSINESS ARISING

### 8.1 BUSINESS FROM PREVIOUS MEETING

**Date:** 1<sup>st</sup> June 2026  
**Author:** Natasha Chapman, Acting Chief Executive Officer  
**Attachments:** Nil

#### PURPOSE

To provide the Risk Management and Audit Committee with a summary of the business arising from the previous meeting and actions taken.

#### RECOMMENDATION

That the Risk Management and Audit Committee confirm the business arising from the meeting held on 13<sup>th</sup> April 2026.

**Moved:**

**Seconded:**

Action Requested	Officer Responsible	Progress
Develop a Policy regarding outstanding debtor accounts and management.	CEO	Draft Policy in review

#### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

*CCGC Risk Management and Audit Committee Terms of Reference*

#### FINANCIAL IMPLICATIONS

Nil

## 9. OFFICER REPORTS

### 9.1 INCIDENTS AND CLAIMS

**Date:** 1<sup>st</sup> June 2026

**Author:** Luke Auckland, Acting Corporate Services Manager

**Attachments:** Nil

#### PURPOSE

To provide the Risk Management and Audit Committee with updates on any incidents or claims in the period February 2026 to April 2026.

#### RECOMMENDATION

That the Risk Management and Audit Committee receives and notes the report entitled Incidents and Claims.

**Moved:**

**Seconded:**

#### COMMENT

In the period February 2026 to April 2026, the following has been reported:

##### Incidents

	Near miss	Reportable incident	First Aid administered	Medical attention	Property damage	Other	Total Incidents
<b>Property Damage</b>	1				1		<b>2</b>
<b>Injury</b>	1		1	1		1	<b>4</b>
<b>Aggressive behaviour</b>						2	<b>2</b>

The reported incidents relate to:

- Members of public slipped on footpath - First Aid administered.
- Circuit breaker exploded while contractor was completing works at Memorial Terrace.
- Verbal abuse by 1 public member at CPA.
- Student chipping tooth at Batchelor Pool.
- Stone chip and crack in windscreen of truck.
- Yelling and throwing rocks towards the Bachelor Pool office.
- Near miss involving ride-on mower.
- Member of public locked in portable toilet for short period.

7/8 incidents have been investigated and resolved.

1 pending incident with repair work scheduled.

## Claims

	Low Risk	Medium Risk	High Risk	Total Claims	Actions Completed	Actions Outstanding
<b>In Progress</b>			1	<b>1</b>	Claim accepted by insurer	

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

*Work Health and Safety (National Uniform Legislation) Act 2011*

## CONSULTATION

*JLT – Insurance Broker*

*WALGA – Industrial Relations Advisor*

*Australia Post*

*NT Police – Batchelor Station*

## FINANCIAL IMPLICATIONS

Nil

## 9.2 FINANCIAL REPORT FOR PERIOD ENDING 30TH APRIL 2026

<b>Date:</b>	1 <sup>st</sup> June 2026
<b>Author:</b>	Luke Ackland, Acting Corporate Services Manager Natasha Chapman, Acting Chief Executive Officer
<b>Attachment:</b>	Nil

### PURPOSE

To provide the Risk Management and Audit Committee with an update on the Council's financial position as at 30th April 2026.

### RECOMMENDATION

That the Risk Management and Audit Committee receives and notes the report entitled Financial Report for Period Ending 30th April 2026.

**Moved:**

**Seconded:**

### COMMENT

#### Operating Income and Expenditure

Council's operating income is lower than YTD, resulting from:

- Final payments of operational grants expected in previous months have not yet been received.
- Reduced income from rates and charges resulting from changes in the assessment record after the Rates Declaration was endorsed and from property changes throughout the financial year.

Operating expenditure is less than YTD with the main variances resulting from:

- Employee costs have been recognised as payable from the beginning of the financial year however not yet expended. For example, training and uniforms costs are recognised from the beginning of the year as an employee could access training from 1 July 2025, even if it isn't spent immediately. Additionally, several positions within the organisation remain unfilled and therefore full salary budget is not being utilised currently.
- Elected Member Professional Development allowance has been recognised as payable from the beginning of the financial year, however not expended. Movements of budget figures have been aligned to declared amounts in the 2025-26 Shire Plan, no additional funds have been added, just moved to the 'allowances' line rather than the 'expenses' line in the budget tables.
- Depreciation expenses are lower than YTD budget, resulting from the changes in total assets held at the end of the last financial year.
- Other expenses, such as consultant fees for specific projects, have not yet been completed and therefore remain lower than YTD estimates.
- Materials and contracts are currently less than YTD due to delayed commencement of road maintenance program and cost saving efforts throughout the operations.

### **Capital Works**

- Adelaide River Cemetery Precinct works – Car parking/road work tender awarded with work scheduled.

### **Investments**

- At 30 April 2026, Council held \$3M in term deposits.
- At 30 April 2026, Council's cash at bank contained \$2.3 Million of tied funding.

### **Grants**

Council received the following grant funding in April 2026:

- Gamba Litchfield Neighbours Project 25/26FY
- Youth Week grant 2026

### **Rates**

- 2025/26 Rates and Charges have been levied in August 2025. The fourth instalment for 2025/26 rates were due by 7<sup>th</sup> April 2026. Any ratepayer who has not met their instalments is now considered in arrears in accordance with the *Local Government Act 2019*.
- At 30 April 2026, Council's overdue rates are worth \$560k. The overdue rates balances relate to rates and charges from current and previous financial years and continue to accrue interest until payment is received.
- At 30 April 2026, \$311k is arrears from previous financial years. \$249k is arrears from 2025-26 rates and charges.
- At 30 April 2026, there are 98 properties that have a rates credit due to direct debit or payment plans being in place. The total of these applied credits is \$65k.

### **Tax**

Council is compliant with payment and reporting all tax liabilities as outlined below:

- Pay As You Go (PAYG Withholdings) have been lodged with the Business Activity Statements (BAS) each month. The April PAYG Withholdings will be submitted with the Business Activity Statement in May 2026.
- Business Activity Statements have been lodged by the due dates. The April BAS will be lodged by the due date of 21<sup>st</sup> May 2026.

### **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Regulation 17 *Local Government (General) Regulation 2021*

### **FINANCIAL IMPLICATIONS**

Nil

**Table 1.1 Monthly Income and Expenditure Statement**

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
<b>OPERATING INCOME</b>				
Rates	1,237,132	1,248,201	(11,069)	1,248,201
Charges	405,366	513,817	(108,451)	513,817
Fees and Charges	134,308	132,746	1,562	142,586
Operating Grants and Subsidies	2,137,099	2,185,609	(48,510)	2,222,475
Interest / Investment Income	163,340	158,332	5,008	215,000
Commercial and Other Income	185,761	102,984	82,777	189,154
<b>TOTAL OPERATING INCOME</b>	<b>4,263,007</b>	<b>4,341,689</b>	<b>(78,682)</b>	<b>4,531,233</b>
<b>OPERATING EXPENDITURE</b>				
Employee Expenses	1,226,193	1,291,448	(65,255)	1,531,668
Materials and Contracts	1,975,700	2,292,188	(316,488)	2,764,068
Elected Member Allowances	77,690	128,142	(50,452)	147,772
Elected Member Expenses	1,627	3,600	(1,973)	3,600
Council Committee & LA Allowances	1,927	3,500	(1,573)	5,000
Council Committee & LA Expenses	0	0	0	0
Depreciation, Amortisation and Impairment	1,198,092	1,332,135	(134,043)	1,598,564
Interest Expenses	0	0	0	0
Other Expenses	22,664	65,650	(42,986)	161,900
<b>TOTAL OPERATING EXPENDITURE</b>	<b>4,503,893</b>	<b>5,116,663</b>	<b>(612,770)</b>	<b>6,212,572</b>
<b>OPERATING SURPLUS / DEFICIT</b>	<b>(240,886)</b>	<b>(774,974)</b>	<b>534,088</b>	<b>(1,681,339)</b>

**Table 1.2 Monthly Operating Position**

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
<b>BUDGETED OPERATING SURPLUS / DEFICIT</b>	<b>(240,886)</b>	<b>(774,974)</b>	534,088	<b>(1,681,339)</b>
<b>Remove NON-CASH ITEMS</b>				
Less Non-Cash Income	0	0	0	0
Add Back Non-Cash Expenses	1,198,092	1,332,135	(134,043)	1,598,564
<b>TOTAL NON-CASH ITEMS</b>	<b>1,198,092</b>	<b>1,332,135</b>	<b>(134,043)</b>	<b>1,598,564</b>
<b>Less ADDITIONAL OUTFLOWS</b>				
Capital Expenditure	732,399	819,525	(87,126)	1,444,407
Borrowing Repayments (Principal Only)	0	0	0	0
Transfer to Reserves	0	0	0	105,783
Other Outflows	0	0	0	0
<b>TOTAL ADDITIONAL OUTFLOWS</b>	<b>(732,399)</b>	<b>(819,525)</b>	<b>87,126</b>	<b>(1,550,190)</b>
<b>Add ADDITIONAL INFLOWS</b>				
Capital Grants Income	0	0	0	249,000
Prior Year Carry Forward Tied Funding	911,673	911,673	0	911,673
Other Inflow of Funds	0	0	0	0
Transfers from Reserves	17,235	25,000	(7,765)	472,292
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>928,908</b>	<b>936,673</b>	<b>(7,765)</b>	<b>1,632,965</b>
<b>NET BUDGETED OPERATING SURPLUS / DEFICIT</b>	<b>1,153,714</b>	<b>674,309</b>	<b>479,405</b>	<b>0</b>

**Table 2.1 Capital Expenditure and Funding**

**By class of infrastructure, property, plant and equipment**

CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
Buildings	388,419	203,380	185,039	203,380
Community Assets and Other Structures	197,751	191,145	6,606	191,145
Motor Vehicles	0	0	0	60,000
Plant and Equipment	17,235	25,000	(7,765)	137,235
Roads Infrastructure	128,994	400,000	(271,006)	852,647
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>732,399</b>	<b>819,525</b>	<b>(87,126)</b>	<b>1,444,407</b>
<b>TOTAL CAPITAL EXPENDITURE FUNDED BY:</b>				
Capital Grants Income	0	0	0	249,000
Prior Year Carry Forward Tied Funding	864,173	864,173	0	864,173
Operating Income and Subsidies	459,120	248,999	210,121	233,999
Reserves	17,235	25,000	(7,765)	97,235
<b>TOTAL CAPITAL EXPENDITURE FUNDING</b>	<b>1,340,528</b>	<b>1,138,172</b>	<b>202,356</b>	<b>1,444,407</b>

**Table 3. Monthly Balance Sheet Report**

BALANCE SHEET AS AT 30 April 2026	YTD Actuals \$	Note Reference*
<b>ASSETS</b>		
Cash at Bank		(1)
Tied Funds	2,312,252	
Untied Funds	1,786,349	
Accounts Receivable		
Trade Debtors	46,335	(2)
Rates & Charges Debtors	490,511	
Other Current Assets	22,345	
<b>TOTAL CURRENT ASSETS</b>	<b>4,657,792</b>	
Non-Current Financial Assets	0	
Property, Plant and Equipment	16,203,543	
<b>TOTAL NON-CURRENT ASSETS</b>	<b>16,203,543</b>	
<b>TOTAL ASSETS</b>	<b>20,861,335</b>	
<b>LIABILITIES</b>		
Accounts Payable	66,493	(3)
ATO & Payroll Liabilities	3,399	(4)
Current Provisions	136,642	
Accruals	0	
Other Current Liabilities	11,267	
<b>TOTAL CURRENT LIABILITIES</b>	<b>217,801</b>	<b>(5)</b>
Non-Current Provisions	0	
Other Non-Current Liabilities	0	
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>0</b>	
<b>TOTAL LIABILITIES</b>	<b>217,801</b>	
<b>NET ASSETS</b>	<b>20,643,534</b>	
<b>EQUITY</b>		
Asset Revaluation Reserve	15,424,509	
Reserves	374,265	(6)
Accumulated Surplus	4,844,760	
<b>TOTAL EQUITY</b>	<b>20,643,534</b>	

**Note 1. Details of Cash and Investments Held**

*\$3,000,000 held in investments as at 30 April 2026 (details in table below).  
Tied funds include grant/project obligations, current provisions and tied reserve accounts.*

## Investments Summary

As at 30 April 2026

Category	Balance	Rate	Interest Frequency	Maturity Date
Fixed Term Deposit	\$300,000	4.34%	At Maturity	15/06/2026
Fixed Term Deposit	\$400,000	4.20%	At Maturity	1/07/2026
Fixed Term Deposit	\$300,000	4.90%	At Maturity	19/08/2026
Fixed Term Deposit	\$250,000	4.82%	At Maturity	7/09/2026
Fixed Term Deposit	\$300,000	4.44%	At Maturity	14/09/2026
Fixed Term Deposit	\$400,000	5.10%	At Maturity	27/10/2026
Fixed Term Deposit	\$300,000	4.50%	At Maturity	12/11/2026
Fixed Term Deposit	\$350,000	4.52%	At Maturity	17/12/2026
Fixed Term Deposit	\$400,000	5.19%	At Maturity	5/01/2026
<b>TOTAL</b>	<b>\$3,000,000</b>			

### Note 2. Statement of Trade Debtors

	Current	Past Due 1–30 Days	Past Due 31–60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Commercial Waste	\$535	\$407	\$259	-	\$20,555	\$21,756
Facility and Equipment Hire Fees	-	-	-	-	\$266	\$266
Regulatory Services	-	-	\$686	-	-	\$686
Road permits	-	\$614	-	-	\$397	\$1,011
Sundry Debtors	\$18,200	-	-	-	\$4,416	\$22,616
<b>TOTAL</b>	<b>\$18,735</b>	<b>\$1,021</b>	<b>\$945</b>	<b>-</b>	<b>\$25,634</b>	<b>\$46,335</b>

### Note 3. Statement on Trade Creditors

	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Arafura Sweeping Pty Ltd	748.00	-				748.00
BEIJA FLOR DARWIN PTY LTD	1,175.00	-				1,175.00
Adelaide River Inn	370.00	-				370.00
Bunnings Building Supplies P/L	2,708.20	-				2,708.20
Debbie Pennell	800.00	-				800.00
Gleeming Cleaning Services	3,710.00	-				3,710.00
Howard & Sons Pyrotechnics	1,650.00	-				1,650.00
Jacana Energy	52.72	-				52.72
Power Clean NT	-	15,892.39				15,892.39
MASTEC Australia Pty Ltd	2,671.13	-				2,671.13
Oolloo Investments Pty Ltd	729.86	3,702.30				4,432.16
Performance Services Pty Ltd	1,322.75	-				1,322.75

PowerWater - Bills	5,316.33	-				5,316.33
RSL Donations	435.20	-				435.20
Sam McAuley Electrical	329.48	-				329.48
Telstra	290.00	-				290.00
TGS Diesel & Hydraulic Service	319.00	-				319.00
Top End Grub	2,181.30	-				2,181.30
VTG Waste & Recycling P/L	11,787.86	5,893.93				17,681.79
WEX Australia Pty Ltd	4,407.89	-				4,407.89
<b>Total Accounts Payable</b>	<b>\$41,004.72</b>	<b>\$25,488.62</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$66,493.34</b>

**Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations**

*""Council is compliant with all payment, reporting and tax liabilities:  
- PAYG Withholdings have been lodged by the due dates. The April 2026 PAYG Withholdings will be submitted with the Business Activity Statement prior to 21 May 2026.  
- Business Activity Statements have been lodged by the due dates. The April 2026 BAS will be lodged prior to the due date of 21 May 2026."*

**Note 5. Current Ratio**

*The Current Ratio measures Council's ability to pay short-term obligations or those due within one year. A Current Ratio that is higher than 1.00 is considered acceptable in contemporary financial management terms. Council's Current Ratio as at 30 April 2026 is 1.9.*

**Note 6. Reserve Accounts**

<b>Internally Restricted</b>	<b>Total (\$)</b>
Asset Renewal Reserve	182,765
Batchelor Playground Reserve	2,500
Disaster Recovery Reserve	25,000
Election Expenses Reserve	39,000
Waste Management Reserve	100,000
<b>Externally Restricted</b>	
Disaster Recovery Reserve	25,000
<b>TOTAL RESERVES BALANCE</b>	<b>374,265</b>

**Table 4. Member and CEO Council Credit Card Transactions for the Month**  
**Cardholder**

**Name:** S HILLEN (CEO) & N CHAPMAN (A/CEO)

<b>Transaction Date</b>	<b>Amount \$</b>	<b>Supplier's Name</b>	<b>Reason for the Transaction</b>
2/04/2026	\$22.09	City of Darwin	Disability Parking Permit
9/04/2026	\$326.00	Chill Ice Rink	Youth Week
10/04/2026	\$216.00	McDonalds	Youth Week
13/04/2026	\$257.30	King Pin	Youth Week
7/04/2026	\$243.10	Microsoft	Monthly Software Subscription
7/04/2026	\$19.80	Microsoft	Monthly Software Subscription
7/04/2026	\$638.88	Microsoft	Monthly Software Subscription
10/04/2026	\$253.26	Microsoft	Monthly Software Subscription
21/04/2026	\$222.00	Xero Australia	Monthly Software Subscription
30/04/2026	\$37.59	Mailchimp	Monthly Stop Press
<b>Total</b>	<b>\$2,236.02</b>		

### 9.3 POLICY DEVELOPMENT: POLICY 2.13 DEBT RECOVERY POLICY

**Date:** 1<sup>st</sup> June 2026  
**Author:** Luke Ackland, Acting Corporate Services Manager  
**Attachment:** [DRAFT 2.13 DEBT RECOVERY POLICY](#)

#### PURPOSE

To present the Draft Debt Recovery Policy to the Risk Management and Audit Committee (RMAC) for review and recommendation to Council. The policy establishes a consistent, transparent, and legislatively compliant framework for managing and recovering debts owed to Council.

#### RECOMMENDATION

That the Risk Management and Audit Committee;

- a) receives and notes the report entitled Review of Council draft 2.13 Debt Recovery Policy; and
- b) recommends to Council to adopt Council draft 2.13 Debt Recovery Policy.

**Moved:**

**Seconded:**

#### BACKGROUND AND PREVIOUS DECISIONS

Council is responsible for the effective management and recovery of various debts, including rates, infringements, and sundry debts. A formalised Debt Recovery Policy ensures consistency in approach, supports financial sustainability, and aligns practices with the *Local Government Act 2019 (NT)* and associated Regulations.

The draft policy has been developed to consolidate current practices, strengthen governance, and ensure equitable treatment of all debtors.

#### COMMENT

The Draft Debt Recovery Policy provides a structured and transparent framework for debt collection across all categories (rates, infringements, sundry debts). It includes clear processes for issuing notices, reminders, and escalation to legal recovery actions where required. The policy defines payment terms, interest application, and payment arrangement provisions. It also includes provisions for doubtful debts and formal write-off processes in accordance with legislation. The policy emphasises respectful, fair, and confidential treatment of all debtors and includes reporting requirements to ensure Council oversight of debt levels and recovery actions.

#### CONSULTATION

Acting Chief Executive Officer

#### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

*Local Government Act 2019 including section 245 on accrual of interest on overdue rates.*

*Local Government (General) Regulations 2021*

*Fines and Penalties (Recovery) Act 2001 (NT)*

*Australian Accounting Standards*

#### FINANCIAL IMPLICATIONS

Effective implementation of the policy is expected to improve debt recovery rates, strengthen cash flow management, reduce the level of aged and doubtful debts, and ensure appropriate recognition and reporting of financial risk.



## 2.13 DRAFT Debt Recovery Policy

<b>Council Resolution:</b>	
<b>Date to take effect:</b>	
<b>Policy Custodian:</b>	Chief Executive Officer
<b>Review Date:</b>	November 2029
<b>Version (Revision Number)</b>	1.1

### Purpose

Coomalie Community Government Council (Council) is committed to providing a considered and consistent approach to the decision-making process when collecting debt owed to Council.

### Scope

The Debt Collection Policy will ensure that:

- All debtors are shown utmost respect, courtesy and diligence in all dealings.
- Council will follow a clear, fair, equitable, accountable and transparent process for its debt management and collection practices.
- Proper records are kept of debts owed to Council in line with the *Local Government Act 2019 (NT)* and *Local Government (General) Regulations 2021*.

### Definitions

For the purposes of this policy the following definitions apply:



Term	Definition
Act	Refers to the <i>Local Government Act 2019 (NT)</i> .
Regulations	Refers to the <i>Local Government (General) Regulations 2021</i> .

Credit	When a ratepayer has paid their rates in advance of the rates being issued for the following year.
Debt	The amount of money owed by a debtor <u>as a result of a transaction with Council.</u>
Debtor	Any individual, corporation, organisation or other entity owing money to Council.
NTCAT	Northern Territory Civil and Administrative Tribunal.
Provision for doubtful debts	The accounting procedure for recognising the estimated value of debts that may end up being uncollectable.
Rates	As defined in line with Section 252 of the Act: <b>rates includes:</b> (a) a charge; and (b) if the rates (or charge) are overdue: (i) accrued interest; and (ii) costs reasonably incurred by the council in recovering, or attempting to recover, the rates (or charge).
Ratepayer	Means individual, corporation, organisation or other entity who pays, or is liable to pay, rates or a charge imposed on land Pursuant to Chapter 11 of the Act.
Write off	The accounting procedure for removing debt that is no longer collectable, resulting in its removal from Council's balance sheet.

## Policy Statement

### 1. Staff responsibilities

- 1.1 Council will ensure that all accounts that have a debt or are in credit are fairly and equitably managed.
- 1.2 While maximum possible collection targets are sought by Council, all debtors are shown utmost respect, courtesy and diligence in all dealings.
- 1.3 All debt collection arrangements are treated as strictly confidential.
- 1.4 Principles of risk management will underpin decisions made in relation to debt management:

- 1.41 The possibility of non-payment of the debt by the debtor when the amount is due.
- 1.42 The likelihood of non-payment increases with the age of the debt.
- 1.5 To reduce the risk of non-payment of debt, a structured management and collection process will be applied in compliance with the Act.

## **2. Debt Records**

- 2.1 In line with the Regulations, proper records of debts owed to Council are kept electronically and are arranged by:
  - 2.1.1 Category of debt; and
  - 2.1.2 Age of debt.
- 2.2 The following categories of debt are recorded and debt collection processes considered individually:
  - 2.2.1. Rates Debtors
  - 2.2.2. Infringement Debtors
  - 2.2.3. Sundry Debtors
- 2.3 Debts will be recorded in a way that will enable financial reporting to the Council as detailed in Clause 8. Reporting.

## **3. Rates Debtors**

- 3.1 Rates Debtors have incurred a Rates debt which includes:
  - 3.1.1 General Rates
  - 3.1.2. Special Rates
  - 3.1.3. Charges, for example waste
  - 3.1.4. Accrued interest
  - 3.1.5. Costs reasonably incurred by the council in recovering or attempting to recover the above.
- 3.2 Payment Terms
  - 3.2.1. Council allows payment by instalments per financial year.
  - 3.2.2. If a ratepayer defaults in payment of an instalment by the due date, all remaining instalments become immediately due and payable.
- 3.3 Penalty Interest
  - 3.3.1. Interest will accrue on unpaid rates at the relevant interest rate as set by Council annually.
  - 3.3.2. A remission of interest may be granted in individual circumstances under the Rate Concession Policy.

## **3.4 Debt Collection Process**

The debt collection process for rates debt will incorporate the following:

3.4.1. Rates Notice: Council will issue rates notices at least 28 days before the first instalment of the rates falls due.

3.4.2. Instalment Reminder Notice: Council will issue reminder notices at least 28 days before each instalment falls due.

3.4.3. Overdue Letter: Overdue letters will be issued to inform of any overdue amounts and advise of possible legal action. Other forms of communication, as deemed necessary, such as telephone, SMS notification and emails may also be used to notify debtors of amounts owed.

3.4.4. External Debt Collection Agency: Council may engage an external debt collection agency to undertake management and debt collection on behalf of Council. All expenses incurred during this process will be charged to the relevant rates debtor and recovered in full.

3.4.5. Overriding Statutory Charge: If rates have been in arrears for at least 6 months, Council may apply for registration of an overriding statutory charge over the land. All expenses incurred during this process will be charged to the relevant rates debtor and recovered in full.

3.4.6. Letter of demand: A Letter of Demand issued by nominated legal firm demanding payment in full or legal action will commence.

3.4.7. NTCAT Order: Application made on behalf of Council for the rates debt on the property, which specifies actions required to be undertaken by the rates debtor with regard to the debt.

3.4.8. If the NTCAT Order is registered with the Local Court, an application can be made to the Local Court for enforcement action to recover the outstanding debt.

3.4.9. Local Court - Order Enforcement refers to the legal process of enforcing a court order that has been made by the Local Court:

- i. Examination of Summons - Where the debtor is summoned to attend an Examination hearing where they inform the court of their financial circumstances and ability to pay the debt.
- ii. Attachment of Earnings - A court order that obliges the debtor's employer to pay part of the debtor's salary directly to the creditor.
- iii. Attachment of Debts – A court order that obliges a third party (e.g. a tenant or real estate agent) to pay money owed to the debtor to the creditor.
- iv. Warrant of Seizure and Sale - The seizure and sale of the debtor's assets to pay the debt (also includes the sale of land).

### 3.5 Sale of Land

3.5.1 Council has ability to recover outstanding rates debt, through sale of land as per Clause 3.4.9 (iv) as set out in the Local Court Rules 2023 (NT) or as per Clause 3.5.2 as set out in Section 258 to 260 of the Act

3.5.2 If rates have been in arrears for at least 3 years and an overriding statutory charge has been registered for at least 6 months, Council reserves the right to sell land for non-payment of rates. This process must include the following

- i. instructing an external provider to undertake this process.
- ii. notice must be given 21 days prior to the auction and advertisement must be placed in the newspaper as prescribed by section 260 of the Act.

3.5.3 All expenses incurred during this process will be charged to the relevant rates debtor and recovered in full.

### 3.6 Payment Arrangements

3.6.1. Council may enter into a payment arrangement with any ratepayer.

3.6.2. Agreements are made on an individual basis depending on the situation and payment history of a rates debtor.

3.6.3. Penalty interest for overdue rates or charges will continue to accrue unless a rates concession has been granted to the rates debtor in accordance with the Rate Concession Policy.

### 3.7 Provision for Doubtful Debts

3.7.1 Rates are a charge over the land, therefore provision for doubtful debt for rates debt will only be established if the origin of the debt is doubtful, for example if an anomaly exists or where sufficient evidence shows the rates debt is not substantiated.

3.7.2 As the debt is transferred with the land, it is not a doubtful debt if there is certainty regarding whether the rates can be recovered from the current landowner.

## **4 Infringement Debtors**

4.1 Infringement Debtors have incurred a debt of a regulatory nature by committing an offence against a Council By-Law. For the purpose of this policy an infringement debt can include one or more of the following:

- 4.1.1. Animal Infringement
- 4.1.2. Public Places Infringement
- 4.1.3. Litter Infringement
- 4.1.4. Signage Infringement
- 4.1.5. Other Law and Order Infringements

### 4.2 Payment Terms

4.2.1. In accordance with the Fines and Penalties (Recovery) Act 2001 (NT), any infringement issued by Council under this Legislation allows the alleged offender 14

days to pay the prescribed amount.

4.2.2. Payment must be made in full; no part payments will be accepted.

4.3 Penalty Interest - Council does not apply penalty interest to the outstanding debt of infringement debtors.

#### 4.4 Debt Collection Process

4.4.1. Overdue letter: If payment is not received within 14 days, a courtesy letter will be issued with an additional administration cost applied requiring payment within 28 days of receiving the letter.

4.4.2. Fines Recovery Unit: Unpaid infringements may be lodged with the Fines Recovery Unit if payment is not received 28 days after receipt of the overdue letter, and enforcement orders may be made.

#### 4.5 Payment Arrangements

4.5.1. An infringement notice can only be paid in full to Council.

4.5.2. Once an unpaid infringement is lodged with the Fines Recovery Unit they are the competent authority that manages payment arrangements.

#### 4.6 Withdrawal of infringement

4.6.1. The withdrawal of an infringement notice may only be authorised by an officer holding the appropriate delegation.

4.6.2. Withdrawal of an infringement may occur from the following reasons:

- i. After a written review has been submitted to Council against the alleged offence which, in the opinion of the delegated officer, has merit; or
- ii. An administrative error or legal issue has been identified with the infringement notice.

4.6.3. Written confirmation of the infringement withdrawal will be sent to the customer.

4.7 Provision for doubtful debts - A provision for doubtful debt is made, made in line with the Australian Accounting Standards for doubtful debt, if a person who receives an infringement chooses to have the matter dealt with by the Courts for unpaid infringements lodged with the Fines Recovery Unit.

### 5. Sundry Debtors

5.1 Sundry Debtors have incurred a debt for other Goods and/or Services delivered by Council. For the purpose of this policy a sundry debt can include one or more of the following:

- 5.1.1. User Fees and Charges
- 5.1.2. Statutory Charges
- 5.1.3. Investment Income
- 5.1.4. Reimbursements
- 5.1.5. Other Income
- 5.1.6. Grants, Subsidies and Contributions

## 5.2 Payment Terms

5.2.1. Payment terms for all Sundry debtors are 30 days from the date of invoice.

5.2.2. Where appropriate, prepayment, bonds or deposits will be required prior to Council commencing the supply of goods or services.

5.2.3. Council reserves the right to request full payment in advance depending on a debtor's payment history.

5.3 Penalty Interest - Council may apply penalty interest to the outstanding debt of sundry debtors.

## 5.4 Debt Collection Process

5.4.1. Monthly Statements: Sundry debtors are issued with statements of all outstanding debt at the end of each calendar month.

5.4.2. Reminder Letter: When deemed appropriate Council may issue reminder letters to sundry debtors to inform them of an overdue amount and advise of possible legal actions.

5.4.3. External Debt Collection Agency: Council may involve an external debt collection agency to issue letters of demand or other legal actions. All incurred expenses will be charged to the relevant sundry debtor and recovered in full.

## 5.5 Payment Arrangements

5.5.1 Council may enter into a payment arrangement with any sundry debtor.

5.5.2 Agreements are made on an individual basis depending on the situation and payment history of a sundry debtor.

5.6 Provision for Doubtful Debts - Where the recovery of debt is unlikely prior to completing all steps listed in the debt collection process (i.e. if a debtor is bankrupt or in liquidation), a provision shall be made in line with the Australian Accounting Standards for doubtful debt.

## 6. Debt Write-off

6.1 Write-off of debts must occur in accordance with the Act and seek Council resolution.

6.2 For a rates or charges debt to be written off, the Chief Executive Officer must certify that there is some doubt whether the rates were properly imposed, or are recoverable at law, or it would be impracticable or uneconomical to recover the rates.

6.3 For debts that fall into other categories the Chief Executive Officer must certify that all reasonable efforts have been made to recover the debt and it is not reasonably possible to recover it.

6.4 The writing-off of debt does not prevent Council from subsequently taking action for the recovery of the debt.

**7. Authority** The authority of a council officer to initiate the debt collection process and enter into a payment arrangement with a debtor is outlined in Council's Register of

Delegations and is individually assessed dependent on the category of debt, the amount and age of the debt.

## **8. Reporting**

8.1 Council receives information on outstanding debt as part of the monthly finance report.

8.2 Rates debts are reported to Council on a monthly basis and are categorised as follows:

8.2.1 Current year: annual rates issued, overdue by instalment

8.2.2 Prior years: rates overdue by year.

8.3 At least once in a financial year, Council receives information on the number of properties that have rates in arrears of more than two years and the actions taken to recover them.

8.4 All other debt balances are reported and categorised by age from the issued date:

8.4.1 Debt not yet due

8.4.2 30 days overdue

8.4.3 60 days overdue

8.4.4 90 days overdue

8.4.5 Overdue, greater than 90 days

8.5 Any debt that has been written off during that financial year must be reported as part of the monthly finance report.

## **Associated Documents**

Coomalie Community Government Council Declaration of Rates and Charges

## **References and Related Legislation**

*Local Government Act 2019* including section 245 on accrual of interest on overdue rates.

*Local Government (General) Regulations 2021*

*Fines and Penalties (Recovery) Act 2001 (NT)*

*Australian Accounting Standards*



DOCUMENT HISTORY	
<b>Date Adopted:</b>	
<b>Amended:</b>	
<b>Amended:</b>	

DRAFT



## 10. GENERAL BUSINESS

## 11. CONFIDENTIAL ITEMS

### RECOMMENDATION

That the Risk Management and Audit Committee close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*;

**Moved:**

**Seconded:**

### Procedural Note:

The meeting was closed to the public at

### 11.1 CONFIRMATION OF CONFIDENTIAL MINUTES

**CONFIDENTIAL:** Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

### 11.2 INSURANCE CLAIM PROGRESS REPORT

**CONFIDENTIAL:** Regulations 51

(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; and

(d) information subject to an obligation of confidentiality at law, or in equity

## 12. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL

## 13. RE-OPENING OF THE MEETING

### RECOMMENDATION

That the Risk Management and Audit Committee re-opens the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*.

**Moved:**

**Seconded:**

### Procedural Note:

The meeting was reopened to the public at

**14. NEXT MEETING**

The next Risk Management and Audit Committee meeting will be held at Council Chambers in Batchelor on 10<sup>th</sup> August at 10:00am.

**15. MEETING CLOSED**

The meeting was closed at \_\_\_\_\_.