



## **AGENDA**

### **ORDINARY COUNCIL MEETING**

**17<sup>TH</sup> FEBRUARY 2026**

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## 1. NOTICE OF MEETING

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: 17<sup>th</sup> February 2026  
Time: 5.00 pm  
Location: Council Chambers  
22 Cameron Road, Batchelor NT 0845

Any member of Council and staff who may have a conflict of interest or perceived conflict of interest regarding any item of business to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Ordinary Meeting of Council will be open to the public and will adhere to COVID Safety Plan requirements, including optional wearing a mask, appropriate physical distancing, and health, and hygiene requirements.

The meeting will be recorded for minuting purposes only.



Natasha Chapman

Acting Chief Executive Officer.

# AGENDA

## ORDINARY GENERAL COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON 17<sup>TH</sup> FEBRUARY 2026

The President of the Council, Mr. Ross McGorman will declare the meeting open at 5:00 pm and welcome all in attendance.

### 2. ACKNOWLEDGEMENT OF COUNTRY

*I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.*

### 3. PERSONS PRESENT

#### ELECTED MEMBERS PRESENT

President	Ross McGorman
Deputy President	Chris Whatley
Councillor	Sharon Beswick
Councillor	Mae Mae Morrison (via electronic means)
Councillor	Alan Roe
Councillor	Greg Strettles

#### STAFF PRESENT

Acting Chief Executive Officer	Natasha Chapman
Acting Corporate Services Manager	Luke Ackland
Council and Community Services Manager	Emma Dunne
Executive Services Coordinator	Terrill Forrest

#### VISITORS PRESENT

#### **4. APOLOGIES AND LEAVE OF ABSENCE**

**Date:** 17<sup>th</sup> February 2026  
**Author:** Natasha Chapman, Acting Chief Executive Officer.  
**Attachments:** Nil.

#### **PURPOSE**

This report is to table for Council's record any apologies and requests for leave of absence received for the Ordinary General Meeting held on 17<sup>th</sup> February 2026.

#### **RECOMMENDATION**

That Council receives and notes the apologies of..... absence for the Ordinary General Meeting held 17<sup>th</sup> February 2026.

**Moved:**

**Seconded:**

#### **COMMENT**

The council can choose to accept the apologies or requests for leave of absence as presented or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

#### **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Section 95 *Local Government Act 2019*.

1.07 Meetings of Council.

#### **FINANCIAL IMPLICATIONS**

Nil.

## 5. ELECTRONIC MEETING ATTENDANCE

**Date:** 17<sup>th</sup> February 2026  
**Author:** Natasha Chapman, Acting Chief Executive Officer.  
**Attachments:** Nil.

### PURPOSE

This report is to table, for Council's record, any requests, and permissions for Electronic Attendance.

### RECOMMENDATION

That Council acknowledges and accepts Clr. Morrison's attendance to the meeting of 17<sup>th</sup> February 2026 via electronic means.

**Moved:**

**Seconded:**

### COMMENT

The *Local Government Act 2019* provides for a member who is not physically present at a meeting is taken to be present at the meeting if:

- (a) the member's attendance at the meeting by means of an audio or audio-visual conferencing system is authorised in accordance with a council resolution establishing a policy for attendance in such a manner.

### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 95 *Local Government Act 2019*.

### FINANCIAL IMPLICATIONS

Nil.

## 6. DECLARATION OF INTEREST

**Date:** 17<sup>th</sup> February 2026  
**Author:** Natasha Chapman, Acting Chief Executive Officer.  
**Attachments:** Nil.

### PURPOSE

Members and Staff are required to disclose an interest in a matter under consideration by the Council at a meeting of the Council by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the member or staff member must abide by the decision of Council on whether he/ she shall remain in the meeting and/ or take part in the issue. The Council may elect to allow the member or staff member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

### RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 17<sup>th</sup> February 2026.

**Moved:**

**Seconded:**

### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Sections 175 *Local Government Act 2019*.

CEO and Staff Code of Conduct.

### FINANCIAL IMPLICATIONS

Nil.

**7. MOVING AGENDA ITEMS FROM PUBLIC TO CONFIDENTIAL**

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**8. MOVING AGENDA ITEMS FROM CONFIDENTIAL TO PUBLIC**

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**9. PETITIONS**

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## 10. CONFIRMATION OF THE MINUTES OF PREVIOUS MEETINGS

### 10.1 CONFIRMATION OF THE PUBLIC MEETING MINUTES OF 20<sup>TH</sup> JANUARY 2026

**Date:** 17<sup>th</sup> February 2026

**Author:** Natasha Chapman, Acting Chief Executive Officer.

**Attachments:** [DRAFT Public Meeting Minutes of 20<sup>th</sup> January 2026.](#)

#### PURPOSE

Minutes of the Ordinary General Meeting held on 20<sup>th</sup> January 2026 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

#### RECOMMENDATION

That the Public Minutes of the Ordinary General Meeting held on 20<sup>th</sup> January 2026 be confirmed they are a true and correct record of the meeting.

**Moved:**

**Seconded:**

#### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 101 *Local Government Act 2019*.

#### FINANCIAL IMPLICATIONS

Nil.

10.1 ATTACHMENT: CONFIRMATION OF THE PUBLIC ORDINARY GENERAL MEETING  
MINUTES OF 20<sup>TH</sup> JANUARY 2026



**MINUTES**  
**ORDINARY COUNCIL MEETING**  
**20<sup>TH</sup> JANUARY 2026**

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## 1. NOTICE OF MEETING.

I hereby give notice that an Ordinary Meeting of Council was held on:

Date: 20<sup>th</sup> January 2026  
Time: 5.00 pm  
Location: Council Chambers  
22 Cameron Road, Batchelor NT 0845

Any member of Council and staff who may have a conflict of interest or perceived conflict of interest regarding any item of business to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Ordinary Meeting of Council was open to the public and adhered to COVID Safety Plan requirements, including optional wearing a mask, appropriate physical distancing, and health, and hygiene requirements.

The meeting was recorded for minuting purposes only.



Natasha Chapman

Acting Chief Executive Officer.

# MINUTES

ORDINARY GENERAL COUNCIL MEETING  
HELD IN THE COUNCIL CHAMBERS, BATCHELOR  
ON 20<sup>TH</sup> JANUARY 2026

The President of the Council, Mr. Ross McGorman declared the meeting open at 5:04 pm and welcomed all in attendance.

## 2. ACKNOWLEDGEMENT OF COUNTRY

*I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.*

## 3. PERSONS PRESENT

### ELECTED MEMBERS PRESENT

President	Ross McGorman
Deputy President	Chris Whatley
Councillor	Sharon Beswick
Councillor	Mae Mae Morrison (via electronic means)
Councillor	Alan Roe
Councillor	Greg Strettles

### STAFF PRESENT

Acting Chief Executive Officer	Natasha Chapman
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### VISITORS PRESENT

Nil

#### 4. APOLOGIES AND LEAVE OF ABSENCE.

**Date:** 20<sup>th</sup> January 2026

**Author:** Natasha Chapman, Acting Chief Executive Officer.

**Attachments:** Nil.

#### PURPOSE

This report is to table for Council's record any apologies and requests for leave of absence received for the Ordinary General Meeting held on 20<sup>th</sup> January 2026.

**NIL**

#### 5. ELECTRONIC MEETING ATTENDANCE.

**Date:** 20<sup>th</sup> January 2026

**Author:** Natasha Chapman, Acting Chief Executive Officer.

**Attachments:** Nil.

#### PURPOSE

This report is to table, for Council's record, any requests, and permissions for Electronic Attendance.

#### RESOLUTION 2026/01/20/001

That Council acknowledges and accepts Clr. Morrison's attendance to the meeting of 20<sup>th</sup> January 2026 via electronic means.

**Moved:** DP Whatley

**Seconded:** Clr. Roe

**Carried**

## 6. DECLARATION OF INTEREST

**Date:** 20<sup>th</sup> January 2026  
**Author:** Natasha Chapman, Acting Chief Executive Officer.  
**Attachments:** Nil.

### PURPOSE

Members and Staff are required to disclose an interest in a matter under consideration by the Council at a meeting of the Council by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the member or staff member must abide by the decision of Council on whether he/ she shall remain in the meeting and/ or take part in the issue. The Council may elect to allow the member or staff member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

### RESOLUTION 2026/01/20/002

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 20<sup>th</sup> January 2026:

#### 21.6 CODE OF CONDUCT COMPLAINT PROGRESS REPORT – Clr. Beswick

**Moved:** Clr. Strettles

**Seconded:** Clr. Roe

**Carried**

## 7. MOVING AGENDA ITEMS FROM PUBLIC TO CONFIDENTIAL.

NIL

## 8. MOVING AGENDA ITEMS FROM CONFIDENTIAL TO PUBLIC.

NIL

## 9. PETITIONS.

NIL

**10. CONFIRMATION OF THE MINUTES OF PREVIOUS MEETINGS.**

**10.1 CONFIRMATION OF THE PUBLIC MEETING MINUTES OF 16<sup>TH</sup> DECEMBER 2025.**

**Date:** 20<sup>th</sup> January 2026  
**Author:** Natasha Chapman, Acting Chief Executive Officer.  
**Attachments:** [DRAFT Public Meeting Minutes of 16<sup>th</sup> December 2025.](#)

**PURPOSE**

Minutes of the Ordinary General Meeting held on 16<sup>th</sup> December 2025 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

**RESOLUTION 2026/01/20/003**

That the Public Minutes of the Ordinary General Meeting held on 16<sup>th</sup> December 2025 be confirmed they are a true and correct record of the meeting.

**Moved:** DP Whatley

**Seconded:** Clr. Morrison

**Carried**

## 11. PRESIDENT'S REPORT

<b>Date:</b>	20 <sup>th</sup> January 2026
<b>Author:</b>	Ross McGorman, President
<b>Attachment:</b>	<b>NIL</b>

### PURPOSE

To update Council on the activities of the President since the last Ordinary General Meeting (OGM) for the period of December 2025 and January 2026.

### RESOLUTION 2026/01/20/004

That Council receives and notes the President's Report for the period of December 2025 to January 2026.

**Moved:** Clr. Strettles

**Seconded:** DP Whatley

**Carried**

## 12. CHIEF EXECUTIVE OFFICERS REPORT.

<b>Date:</b>	20 <sup>th</sup> January 2026
<b>Author:</b>	Natasha Chapman, Acting Chief Executive Officer
<b>Attachment:</b>	<b>Nil</b>

### PURPOSE

To update Council on the activities of the Chief Executive Officer since the last Ordinary General Meeting (OGM) for the period of December 2025 to January 2026.

### RESOLUTION 2026/01/20/005

That Council receives and notes the Chief Executive Officers Report for the period December 2025 to January 2026.

**Moved:** Clr. Strettles

**Seconded:** Clr. Beswick

**Carried**

## 13. FINANCE REPORTS

### 13.1 MONTHLY FINANCE REPORT

<b>Date:</b>	20 <sup>th</sup> January 2026
<b>Author:</b>	Natasha Chapman, Acting Chief Executive Officer
<b>Attachment:</b>	Nil

#### PURPOSE

To provide a summary of the financial position of Council for the period ending 31<sup>st</sup> December 2025. In accordance with the *Local Government (General) Regulations 2021 – Part 2 Division 7*, the preceding month's financial report must be presented to Council. Regulation 17(1) of the *Local Government (General) Regulations 2021* requires a monthly report from the Chief Executive Officer to provide council with the actual income and expenditure for the year to date; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

#### RESOLUTION 2026/01/20/006

That Council;

a) notes the Chief Executive Officer (CEO) certifies to the best of her knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and

b) receives and notes the monthly financial report for December 2025.

**Moved:** Clr. Strettles

**Seconded:** Clr. Morrison

**Carried**

## 14. REPORTS REQUIRING DECISIONS OF COUNCIL.

### 14.1 ELECTED MEMBER PROFESSIONAL DEVELOPMENT PLAN 2025-26

<b>Date:</b>	20 <sup>th</sup> January 2026
<b>Author:</b>	Natasha Chapman, Acting Chief Executive Officer
<b>Attachment:</b>	Elected Member Professional Development Policy

#### PURPOSE

Council is committed to recognising the most appropriate types of conferences and training opportunities that enable a council member to develop capabilities in the member's role. Council will assist in the professional development of councillors by approval of attendance at appropriate conferences, seminars, meetings and development programs for the 2025/2026 year.

#### RESOLUTION 2026/01/20/007

That Council;

a) receives and notes the proposed Elected Member Professional Development Plan 2025-26;

b) endorses the plan for the 2025-26 financial year;

c) approves the attendance of ALL Councillors to the AICD Governance Essentials for LG and the use of the Professional Development Allowance for this course pending the confirmation of the cost of the course fits within the annual allowance allocation.

**Moved:** DP Whatley

**Seconded:** Clr. Roe

**Carried**

#### Discussion Points:

- ALGA conference attendance did not appear to hold significant value to Elected Members this year and Council would likely not consider sending a delegate to this event.
- Upcoming training appears valuable and Councillors are keen to undertake relevant training if it fits within the allocated annual Professional Development allowance.

## 14.2 DEVELOPMENT APPLICATION 'PA2025/0473'

<b>Date:</b>	20 <sup>th</sup> January 2026
<b>Author:</b>	Natasha Chapman, Acting Chief Executive Officer
<b>Attachment:</b>	<a href="#">Development Application Map</a>

### PURPOSE

From time-to-time Council is required to provide comment on various developments within the Coomalie Region. This report requires Council to review the application and provide a written submission for the application.

### RESOLUTION 2026/01/20/008

That Council;

- a) receives and notes the report titled Development Application 'PA2025/0473'; and
- b) provides a submission (as amended below) for the Development Application PA2025/0473 for the clearing of 44.44 hectares of native vegetation for hay production and nursery based on the conditions detailed in this report by the closing date of 6<sup>th</sup> February 2026:
  - Buffer zone size be larger than 20m (for example 50m) along the western boundary adjacent to the waterway and sensitive fauna sites and a carefully considered size for the remaining boundaries with adequate firebreaks.
  - Fire management plan to include a mineral earth firebreak around the pasture/clearing site.

**Moved:** Clr. Strettles

**Seconded:** Clr. Roe

**Carried**

### Discussion Points:

- Significant consideration was given to the impact on the environment, neighbouring local amenities and fire management aspects of the application.

### 14.3 NOMINATION FOR THE MINISTER'S ADVISORY COUNCIL ON MULTICULTURAL AFFAIRS

<b>Date:</b>	20 <sup>th</sup> January 2026
<b>Author:</b>	Natasha Chapman, Acting Chief Executive Officer
<b>Attachment:</b>	Nil

#### PURPOSE

To seek Council's nomination for membership to the Minister's Advisory Council on Multicultural Affairs (MACMA).

#### RESOLUTION 2026/01/20/009

That Council;

- a) receives and notes the report entitled Nomination for the Minister's Advisory Council on Multicultural Affairs;
- b) endorses Clr. Morrison to be nominated as a member for the Minister's Advisory Council on Multicultural Affairs; and
- c) requests the Chief Executive Officer submits the nomination by the closing date of 30<sup>th</sup> January 2026.

**Moved:** DP Whatley

**Seconded:** Clr. Strettles

**Carried**

#### Nominations:

President McGorman nominated Clr. Morrison – Clr. Morrison accepted the nomination.

**15. REPORTS FOR RECEIVING AND NOTING.**

**15.1 REVIEW OF ACTIONS FOR THE JANUARY OGM 2026.**

<b>Date:</b>	20 <sup>th</sup> January 2026
<b>Author:</b>	Natasha Chapman, Acting Chief Executive Officer.
<b>Attachments:</b>	<a href="#">Actions for the January OGM 2026.</a>

<b>RESOLUTION 2026/01/20/010</b>	
That Council;	
a) receives and notes the Actions for the January OGM 2026; and	
b) remove items: #10 and #14.	
<b>Moved:</b>	DP Whatley
<b>Seconded:</b>	Clr. Roe <b>Carried</b>

**15.2 COMPLAINTS AND COMPLIMENTS REGISTER.**

<b>Date:</b>	20 <sup>th</sup> January 2026
<b>Author:</b>	Natasha Chapman, Acting Chief Executive Officer.
<b>Attachments:</b>	<a href="#">Complaints table.</a>

**PURPOSE**

To update Council on complaints and compliments received during December 2025 period.

<b>RESOLUTION 2026/01/20/011</b>	
That Council receives and notes the Complaints and Compliments Register during December 2025.	
<b>Moved:</b>	Clr. Morrison
<b>Seconded:</b>	DP Whatley <b>Carried</b>

### 15.3 COMMUNITY SERVICES 2<sup>nd</sup> QUARTERLY REPORT 2025-26

<b>Date:</b>	15 January 2026
<b>Author:</b>	Andrew Roberts, Community Services Coordinator
<b>Attachment:</b>	Nil

#### PURPOSE

To provide Council with a quarterly update of activities and programs provided to the community through the sport, recreation, and community development program for the second quarter from October to December 2025.

#### RESOLUTION 2026/01/20/012

That Council receives and notes the Community Services 2<sup>nd</sup> Quarterly Report 2025-26.

**Moved:** Clr. Roe

**Seconded:** Clr. Beswick

**Carried**

#### Discussion Points:

- Low attendance at community tree planting program and what initiatives can be implemented to enhance attendance.
- Individual councillors can promote programs and events throughout the year to their constituents.

### 15.4 CORPORATE SERVICES 2<sup>nd</sup> QUARTERLY REPORT 2025-26

<b>Date:</b>	20 <sup>th</sup> January 2026
<b>Author:</b>	Natasha Chapman, Acting Chief Executive Officer
<b>Attachment:</b>	Nil

#### PURPOSE

To provide Council with a quarterly update on financial, governance, administration and people and culture matters from the Corporate Services Unit.

#### RESOLUTION 2026/01/20/013

That Council receives and notes the report entitled Corporate Services 2<sup>nd</sup> Quarterly Report 2025-26.

**Moved:** DP Whatley

**Seconded:** Clr. Strettles

**Carried**

### 15.5 COUNCIL SERVICES 2<sup>nd</sup> QUARTERLY REPORT 2025-26

<b>Date:</b>	20 <sup>th</sup> January 2026
<b>Author:</b>	Emma Dunne, Council and Community Services Manager
<b>Attachment:</b>	Nil

#### PURPOSE

To brief Council on the activities of the Council Services unit, including all municipal, compliance and regulatory actions, for the 2<sup>nd</sup> Quarter of 2025-26: October – December 2025.

#### RESOLUTION 2026/01/20/014

That Council receives and notes the Council Services 2<sup>nd</sup> Quarterly Report of 2025-2026.

**Moved:** DP Whatley

**Seconded:** Clr. Beswick

**Carried**

#### Discussion Points:

- Vet Clinic Days provide a valuable service to the community and queries were raised regarding changes in attendance levels at the most recent clinic days.

**16. CORRESPONDENCE AND INFORMATION.**

**16.1 INCOMING AND OUTGOING MAIL.**

<b>Date:</b>	20 <sup>th</sup> January 2026
<b>Author:</b>	Natasha Chapman, Acting Chief Executive Officer.
<b>Attachment:</b>	<a href="#">Incoming and outgoing correspondence tables.</a>

**PURPOSE**

Council is provided with items of correspondence both received and sent during the months of December 2025 to January 2026.

<b>RESOLUTION 2026/01/20/015</b>	
That Council receives and notes the items of incoming and outgoing correspondence as tabled for December 2025 to January 2026 period.	
<b>Moved:</b>	DP Whatley
<b>Seconded:</b>	Clr. Morrison <b>Carried</b>

**17. COUNCILLOR REPORTS.**

NIL
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**18. USE OF THE COMMON SEAL.**

Nil
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**19. LATE ITEMS AND URGENT BUSINESS.**

NIL
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**20. GENERAL BUSINESS.**

**20.1 MOTION: COMMUNITY FEEDBACK ON PROMOTING BATCHELOR**

**RESOLUTION 2026/01/20/016**

That Council seeks initial community engagement and suggestions on how Council can promote and establish Batchelor township as a day trip destination.

**Moved:** President McGorman

**Seconded:** Clr. Beswick

**Carried**

**21. CONFIDENTIAL ITEMS.**

**RESOLUTION 2026/01/20/017**

That Council close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*.

**Moved:** DP Whatley

**Seconded:** Clr. Morrison

**Carried**

**Procedural Note:**

The meeting was closed to the public at: 7:01 pm.

The confidential meeting opened at: 7:14pm.

**21.1 CONFIRMATION OF THE CONFIDENTIAL MINUTES FROM THE SPECIAL MEETING 5<sup>TH</sup> DECEMBER 2025**

**CONFIDENTIAL:** Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**21.2 CONFIRMATION OF THE CONFIDENTIAL MEETING MINUTES OF 16<sup>TH</sup> DECEMBER 2025.**

**CONFIDENTIAL:** Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**21.3 REVIEW OF CONFIDENTIAL ACTIONS FOR THE JANUARY OGM 2026**

**CONFIDENTIAL:** Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**21.4 AWARDING OF RFT2025-008 SUPPLY AND DELIVERY OF A DUAL CAB UTILITY**

**CONFIDENTIAL:** 51 (1) (c) (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person

**21.5 AWARDING OF RFT2025-009 SUPPLY AND DELIVERY OF A BULK HOOK BINS**

**CONFIDENTIAL:** 51 (1) (c) (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person

**21.6 CODE OF CONDUCT COMPLAINT PROGRESS REPORT**

**CONFIDENTIAL:** Regulations 51(1)(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

**21.7 INSURANCE CLAIM PROGRESS REPORT**

**CONFIDENTIAL:** Regulations 51  
(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; and  
(d) information subject to an obligation of confidentiality at law, or in equity

**22. CONFIDENTIAL GENERAL BUSINESS**

**22.1 MOTION: ENGAGEMENT OF LEGAL ADVICE**

**CONFIDENTIAL:** Regulations 51

(d) information subject to an obligation of confidentiality at law, or in equity

**23. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL.**

NIL

**24. RE-OPEN MEETING TO THE GENERAL PUBLIC.**

**RESOLUTION CONF2026/01/20/026**

That Council re-opens the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021*

**Moved:** DP Whatley

**Seconded:** President McGorman

**Carried**

**Procedural Note:**

The meeting was reopened to the public at 8:34pm.

**25. NEXT MEETING.**

The next Ordinary Meeting of Council is scheduled to be held on **17<sup>th</sup> February 2026 at 5:00pm.**

**26. CLOSURE OF MEETING.**

The meeting closed at 8:35pm.

## 11. PRESIDENT'S REPORT

<b>Date:</b>	17 <sup>th</sup> February 2026
<b>Author:</b>	Ross McGorman, President
<b>Attachment:</b>	NIL

### PURPOSE

To update Council on the activities of the President since the last Ordinary General Meeting (OGM) for the period of January 2026 to February 2026.

### RECOMMENDATION

That Council receives and notes the President's Report for the period of January 2026 to February 2026.

**Moved:**

**Seconded:**

### COMMENT

Meetings and events attended by the President.

Date	Meeting/Attendees	Purpose
22/01/2026	Council Panel Meeting	Code of Conduct investigation
26/01/2026	Australia Day Event	Council function/event
28/01/2026	Council Panel Meeting	Code of Conduct investigation
	CEO	Discussion
29/01/2026	CEO	Discussion
	WALGA	Advice
04/02/2026	ABC	Possible interview re Batchelor
	Batchelor Area School Principal	Discussion
07/02/2026	Council	Councillor Asset Tour

### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

*Local Government Act 2019 and Local Government (General) Regulations 2021*

### FINANCIAL IMPLICATIONS

NIL

## 12. CHIEF EXECUTIVE OFFICERS REPORT

<b>Date:</b>	17 <sup>th</sup> February 2026
<b>Author:</b>	Natasha Chapman, Acting Chief Executive Officer
<b>Attachment:</b>	Nil

### PURPOSE

To update Council on the activities of the Chief Executive Officer since the last Ordinary General Meeting (OGM) for the period of January 2026 to February 2026.

<b>RECOMMENDATION:</b>
That Council receives and notes the Chief Executive Officers Report for the period January 2026 to February 2026.
<b>Moved:</b>
<b>Seconded:</b>

### BACKGROUND

The CEO report outlines the highlights leading up to the Ordinary General Meeting and activities of the operation that may be of interest to Council in the month ahead.

### COMMENTS

Sharon Hillen is on leave. Natasha Chapman is Acting CEO during this period.

#### Week commencing 19<sup>th</sup> January 2026

Meetings	<ul style="list-style-type: none"><li>- Council OGM</li><li>- Quarterly Meeting with Minister Yan, Minister for Logistics and Infrastructure</li><li>- Council Panel Meeting (Secretariat support)</li></ul>
Other	<ul style="list-style-type: none"><li>- Australia Day preparation</li></ul>

#### Week commencing 26<sup>th</sup> January 2026

Meetings	<ul style="list-style-type: none"><li>- Australia Day Event</li><li>- 'Silkwood' Stakeholder Workshop</li><li>- Council Panel Meeting (Secretariat support)</li><li>- Internal SLT Meeting</li><li>- Gamba Litchfield Neighbours Project Meeting</li></ul>
Other	<ul style="list-style-type: none"><li>- Internal asset review</li><li>- Internal Australia Day debrief</li></ul>

#### Week commencing 2<sup>nd</sup> February 2026

Meetings	<ul style="list-style-type: none"><li>- Quarterly Meeting with Department of Logistics and Infrastructure (Civil)</li><li>- Met with the coordinator of a new Community 'wellness' centre</li><li>- Department of Veteran's Affairs (DVA)</li><li>- Legal advisor teleconference</li><li>- Quarterly Meeting with LGANT CEO</li></ul>
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	- Council insurance provider
Other	- Council asset tour

### Week commencing 9<sup>th</sup> February 2026

Meetings	- Met with resident - Quarterly Meeting with Executive Director of Local Government - Council Panel meeting (Secretariat support) - AROs Community Reference Group Meeting
Other	- Onboarding new employee - Internal SLT meeting

### Corporate Services

- Development of Meeting Agendas.
- Correspondence to complaints and public enquiries.
- Staff and resource planning – appointment of Acting Corporate Services Manager, open recruitment for short-term contract administration role.

### Community Services

- Stop Press Articles.
- Australia Day event planning.
- Bombing of Darwin event planning.
- ANZAC Day event planning.
- International Women’s Day event planning.
- School holiday program commenced 12<sup>th</sup> January 2026 and completed 23<sup>rd</sup> January 2026.

### Council Services

- Regulatory Services
  - o Dogs, abandoned vehicles, education and awareness for Adelaide River and Batchelor Pet owners.
  - o 20-tonne limit on most of Council’s sealed roads and 10-tonne limit on Council’s unsealed roads remains in place.
  - o Cemetery Park Tender closed. Assessment panel formed and report to Council included in agenda.

Grant Source	Project Name	Project Description	Expected Completion
Community Places for People Grant 2023-24	Adelaide River Cemetery Precinct	1. Survey and Quantifies <b>COMPLETED</b> 2. Electrical works commenced with SD Electrical engaged <b>COMPLETED</b> 3. Arborist Engaged <b>COMPLETED</b> 4. concrete pathways <b>COMPLETED</b> 5. Carpark –Public Tender; Closes 1/12/2025 <b>PENDING PROCUREMENT</b>	30/06/2026
Local Roads and Community Infrastructure	Safer Communities Projects	1. AR Oval Fence <b>COMPLETED</b> 2. Batchelor Solar Lights <b>COMPLETED</b>	31/12/2025

Program Grant 2023-24 Phase 4		<p>3. AR Oval Resurfacing; irrigation; pending the wet season Landscaping and reconditioning of the oval surface, including topsoil, seeding and fertilizer. Tree Planting Day scheduled for Monday 15<sup>th</sup> December School Holidays Project <b>PARTIALLY COMPLETE</b></p> <p>4. Construction of a formal sealed access to the vehicle entry gate of the new oval fence (as access to a new helipad remains contingent on separate grant funding) <b>PROCUREMENT COMPLETE – AWAITING WORKS TO COMMENCE</b></p> <p>5. Installation of a solar light to improve community safety <b>AWAITING INSTALLATION</b></p> <p>6. Supply of park furniture around the AR Oval <b>NOT COMMENCED</b></p>	
Waste and Resource Management (WaRM) 2024-25	Bulk Hook Bins	Bulk Hook Bins <b>PROCUREMENT COMPLETE; AWAITING SUPPLY</b>	31/12/2025
Roads to Recovery 24-25	Haynes and Strickland Roads Stabilising and Resheeting	Stabiliser Product Purchased <b>COMPLETED</b> Haynes Road <b>COMPLETED</b> Strickland Road <b>NOT COMMENCED</b>	31/10/2025 for stabiliser  Roadworks 30/06/2026
Black Spot 23-24	Haynes Road & White Horse Track	Formalise intersection and signage for road safety – Aligned with into R2R Project <b>COMMENCED</b>	31/10/2025
Black Spot 24-25	Solomon and Miles Road Intersection	Clear Sight Lines and improve road safety by installing turning lanes <b>NOT COMMENCED</b>	30/06/2025
Black Spot 24-25	Niks Crossing	Clear sight lines and install road furniture to improve safety <b>NOT COMMENCED</b>	30/06/2025
Burial and Cremation Grant	Cemetery and Burial Ground Fences and service gates	<p>1. Fence Bush Cemetery – Undeveloped zones and install firebreaks and service gates <b>PROCUREMENT COMPLETE – AWAITING WORKS TO COMMENCE</b></p> <p>2. Install Vehicle barriers and Services Gates at Rum Jungle Lake <b>PROCUREMENT COMPLETE – AWAITING WORKS TO COMMENCE</b></p>	31/12/2025

### Period Contracts

- Mowing and Landscaping period contract due to end in June 2026. Tender process to be commenced end of February/early March for awarding at the March or April OGM pending assessment completion.

- Grading and Road Maintenance period contract due to end in June 2026. Tender process to be commenced end of February/early March for awarding at the March or April OGM pending assessment completion.
- Two Council Asset Cleaning period contracts end in June 2026, both with the option for a further 1-year extension.
- Kerbside waste collection period contract due to end in June 2026, with the option for two further 1-year extensions.

#### **CONSULTATION**

- President
- As per meeting list
- Executive Leadership Team

#### **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

*Local Government Act 2019 and Local Government (General) Regulations 2021*

#### **FINANCIAL IMPLICATIONS**

NIL

## 13. FINANCE REPORTS

### 13.1 MONTHLY FINANCE REPORT

<b>Date:</b>	17 <sup>th</sup> February 2026
<b>Author:</b>	Luke Ackland, Acting Corporate Services Manager Natasha Chapman, Acting Chief Executive Officer
<b>Attachment:</b>	Nil

#### PURPOSE

To provide a summary of the financial position of Council for the period ending 31<sup>st</sup> January 2026. In accordance with the *Local Government (General) Regulations 2021 – Part 2 Division 7*, the preceding month's financial report must be presented to Council. Regulation 17(1) of the *Local Government (General) Regulations 2021* requires a monthly report from the Chief Executive Officer to provide council with the actual income and expenditure for the year to date; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

#### RECOMMENDATION

That Council;

- a) notes the Chief Executive Officer (CEO) certifies to the best of her knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for January 2026.

**Moved:**

**Seconded:**

#### BACKGROUND AND PREVIOUS DECISIONS

The monthly financial report Income and Expenditure Statement compares the actual income and expenditure to budget at two levels, firstly for the year to date (YTD), and secondly for the full year budget. Comparatives to full year are relevant if the income and expenditure is linear, otherwise the YTD budget comparison provides a clearer position. Ideally, the budget is accurately phased so that the amount allocated each month will match the pattern of income and expenditure.

#### COMMENT

##### Operating Income and Expenditure

Council's operating income is higher than YTD, resulting from:

- Movement of grant funds from capital to the operational budget after project nominations were confirmed.
- Fees and Charges are significantly higher than budgeted due to the change in recognition of waste collection fees, resulting in less charges on rates notices and more fee for service invoice provision.

- Investment income recognised is higher than YTD budget as a result of significant deposit maturing in the first half of the financial year.
- 2025/26 rates and charges have been levied and recognised as income accordingly.

Operating expenditure is less than YTD with the main variances resulting from:

- Employee costs have been recognised as payable from the beginning of the financial year however not yet expended. For example, training and uniforms costs are recognised from the beginning of the year as an employee could access training from 1 July 2025, even if it isn't spent immediately. Additionally, there are positions within the organisation that remained unfilled during this period and therefore the full salary budget is not being utilised currently.
- Elected Member Professional Development allowance has been recognised as payable from the beginning of the financial year, however not expended.
- Depreciation expenses are lower than YTD budget, resulting from the changes in total assets held at the end of the last financial year.
- Other expenses, such as consultant fees for specific Council business, have not yet been completed and therefore remain lower than YTD estimates.

### **Assets**

- The bulk hook bin tender was awarded in January 2026, with the successful tenderer engaged and the bins on order.
- The acquisition of a dual cab utility was awarded in January 2026, and a further report is included in this agenda for Council's consideration.

### **Capital Works**

- Adelaide River Cemetery Precinct works – Concreting works are completed. Car parking/road work tender closed on 30<sup>th</sup> November 2025. Tender assessment completed and report for awarding of the tender is in this agenda for Council's approval.

### **Investments**

- At 31 January 2026, Council held \$3M in term deposits.
- At 31 January 2026, Council's cash at bank contained \$1.89 Million of tied funding.

### **Grants**

Council received the following grant payments in January 2026:

- Deliver sport and active recreation programs to the community = \$52,956.57

### **Rates**

- 2025/26 Rates and Charges have been levied in August 2025. The second instalment for 2025/26 rates was due by 28<sup>th</sup> November 2025. Any ratepayer who has not met the first three instalments is now considered in arrears in accordance with the *Local Government Act 2019*.
- At 31 January 2026, Council's overdue rates are worth \$484k. The overdue rates balances relate to rates and charges from current and previous financial years and continue to accrue interest until payment is received.
- At 31 January 2026, \$330k is arrears from previous financial years. \$154k is arrears from 2025-26 rates and charges where the first three instalments were not honoured.
- At 31 January 2026, there are 57 properties that have a rates credit due to direct debit or payment plans being in place. The total of these applied credits is \$39k.

### **Tax**

Council is compliant with payment and reporting all tax liabilities as outlined below:

- Pay As You Go (PAYG Withholdings) have been lodged with the Business Activity Statements (BAS) each month. The January PAYG Withholdings will be submitted with the Business Activity Statement in February 2026.

- Business Activity Statements have been lodged by the due dates. The January BAS will be lodged by the due date of 21<sup>st</sup> February 2026.

**STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Regulation 17 Local Government (General) Regulation 2021

**FINANCIAL IMPLICATIONS**

Nil

**Certification by the CEO to the Council**

<b>Council Name:</b>	COOMALIE COMMUNITY GOVERNMENT COUNCIL
<b>Reporting Period:</b>	31-Jan-26

That, to the best of the CEO's knowledge, information and belief:  
 (1) The internal controls implemented by the council are appropriate; and  
 (2) The council's financial report best reflects the financial affairs of the council.

**A/CEO Signed**



**Date Signed**

11<sup>th</sup> February 2026

**Table 1.1 Monthly Income and Expenditure Statement**

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
<b>OPERATING INCOME</b>				
Rates	1,237,968	1,248,201	(10,233)	1,248,201
Charges	510,770	513,817	(3,047)	513,817
Fees and Charges	23,146	95,337	(72,191)	156,796
Operating Grants and Subsidies	1,572,163	1,279,942	292,221	2,130,030
Interest / Investment Income	122,056	110,833	11,223	190,000
Commercial and Other Income	99,037	85,004	14,033	118,304
<b>TOTAL OPERATING INCOME</b>	<b>3,565,140</b>	<b>3,333,134</b>	<b>232,006</b>	<b>4,357,148</b>
<b>OPERATING EXPENDITURE</b>				
Employee Expenses	839,775	928,631	(88,856)	1,531,668
Materials and Contracts	1,557,252	1,728,910	(171,658)	2,744,876
Elected Member Allowances	51,941	98,697	(46,756)	147,772
Elected Member Expenses	372	3,600	(3,228)	3,600
Council Committee & LA Allowances	1,927	2,500	(573)	5,000
Council Committee & LA Expenses	0	0	0	0
Depreciation, Amortisation and Impairment	849,631	932,495	(82,864)	1,598,564
Interest Expenses	0	0	0	0
Other Expenses	19,230	31,400	(12,170)	67,400
<b>TOTAL OPERATING EXPENDITURE</b>	<b>3,320,129</b>	<b>3,726,233</b>	<b>(406,104)</b>	<b>6,098,880</b>
<b>OPERATING SURPLUS / DEFICIT</b>	<b>245,011</b>	<b>(393,099)</b>	<b>638,110</b>	<b>(1,741,732)</b>

**Table 1.2 Monthly Operating Position**

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
<b>BUDGETED OPERATING SURPLUS / DEFICIT</b>	245,011	(393,099)	638,110	(1,741,732)
<b>Remove NON-CASH ITEMS</b>				
Less Non-Cash Income	0	0	0	0
Add Back Non-Cash Expenses	849,631	932,495	(82,864)	1,598,564
<b>TOTAL NON-CASH ITEMS</b>	<b>849,631</b>	<b>932,495</b>	<b>(82,864)</b>	<b>1,598,564</b>
<b>Less ADDITIONAL OUTFLOWS</b>				
Capital Expenditure	715,164	393,380	321,784	1,566,672
Borrowing Repayments (Principal Only)	0	0	0	0
Transfer to Reserves	0	0	0	105,783
Other Outflows	0	0	0	0
<b>TOTAL ADDITIONAL OUTFLOWS</b>	<b>(715,164)</b>	<b>(393,380)</b>	<b>(321,784)</b>	<b>(1,672,455)</b>
<b>Add ADDITIONAL INFLOWS</b>				
Capital Grants Income	104,500	338,500	(234,000)	338,500
Prior Year Carry Forward Tied Funding	911,673	911,673	0	911,673
Other Inflow of Funds	0	0	0	0
Transfers from Reserves	0	0	0	565,450
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>1,016,173</b>	<b>1,250,173</b>	<b>(234,000)</b>	<b>1,815,623</b>
<b>NET BUDGETED OPERATING SURPLUS</b>	<b>1,395,651</b>	<b>1,396,189</b>	<b>(538)</b>	<b>0</b>

**Table 2.1 Capital Expenditure and Funding  
By class of infrastructure, property, plant and equipment**

<b>CAPITAL EXPENDITURE</b>	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
Buildings	388,419	0	388,419	203,380
Community Assets and Other Structures	197,751	90,000	107,751	191,145
Motor Vehicles	0	0	0	70,000
Plant and Equipment	0	0	0	249,500
Roads Infrastructure	128,994	50,000	78,994	852,647
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>715,164</b>	<b>140,000</b>	<b>575,164</b>	<b>1,566,672</b>
<b>TOTAL CAPITAL EXPENDITURE FUNDED BY:</b>				
Capital Grants Income	104,500	0	104,500	338,500
Prior Year Carry Forward Tied Funding	864,173	864,173	0	864,173
Operating Income and Subsidies	459,120	248,999	210,121	248,999
Reserves	0	0	0	115,000
<b>TOTAL CAPITAL EXPENDITURE FUNDING</b>	<b>1,427,793</b>	<b>1,113,172</b>	<b>314,621</b>	<b>1,566,672</b>

**Table 3. Monthly Balance Sheet Report**

<b>BALANCE SHEET AS AT 31 JANUARY 2026</b>	<b>YTD Actuals \$</b>	<b>Note Reference</b>
<b>ASSETS</b>		
Cash at Bank		(1)
Tied Funds	1,888,084	
Untied Funds	2,264,686	
Accounts Receivable		
Trade Debtors	32,393	(2)
Rates & Charges Debtors	758,438	
Other Current Assets	22,345	
<b>TOTAL CURRENT ASSETS</b>	<b>4,965,946</b>	
Non-Current Financial Assets	0	
Property, Plant and Equipment	16,552,004	
<b>TOTAL NON-CURRENT ASSETS</b>	<b>16,552,004</b>	
<b>TOTAL ASSETS</b>	<b>21,517,951</b>	
<b>LIABILITIES</b>		
Accounts Payable	23,129	(3)
ATO & Payroll Liabilities	(4,966)	(4)
Current Provisions	136,642	
Accruals	0	
Other Current Liabilities	111,978	
<b>TOTAL CURRENT LIABILITIES</b>	<b>266,783</b>	<b>(5)</b>
Non-Current Provisions	0	
Other Non-Current Liabilities	0	
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>0</b>	
<b>TOTAL LIABILITIES</b>	<b>266,783</b>	
<b>NET ASSETS</b>	<b>21,251,168</b>	
<b>EQUITY</b>		
Asset Revaluation Reserve	15,424,509	
Reserves	391,500	(6)
Accumulated Surplus	5,435,159	
<b>TOTAL EQUITY</b>	<b>21,251,168</b>	

**Note 1. Details of Cash and Investments Held**

*\$3,000,000 held in investments as at 31 January 2026 (details in table below).  
Tied funds include grant/project obligations, current provisions and tied reserve accounts.*

## Investments Summary

As at 31 January 2026

Category	Balance	Rate	Interest Frequency	Maturity Date
Fixed Term Deposit	\$250,000	4.10%	At Maturity	10/03/2026
Fixed Term Deposit	\$300,000	4.02%	At Maturity	21/04/2026
Fixed Term Deposit	\$400,000	4.10%	At Maturity	30/04/2026
Fixed Term Deposit	\$400,000	4.20%	At Maturity	4/05/2026
Fixed Term Deposit	\$300,000	4.34%	At Maturity	15/06/2026
Fixed Term Deposit	\$400,000	4.20%	At Maturity	1/07/2026
Fixed Term Deposit	\$300,000	4.44%	At Maturity	14/09/2026
Fixed Term Deposit	\$300,000	4.50%	At Maturity	12/11/2026
Fixed Term Deposit	\$350,000	4.52%	At Maturity	17/12/2026
<b>TOTAL</b>	<b>\$3,000,000</b>			

### Note 2. Statement of Trade Debtors

	Current	Past Due 1–30 Days	Past Due 31–60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Commercial Waste	260.20	-	-	3,432.00	22,829.40	26,521.60
Facility and Equipment Hire Fees	190.00	106.00	-	-	345.53	641.53
Regulatory Services	-	-	-	-	-	-
Road permits	-	-	-	-	814.00	814.00
Sundry Debtors	-	-	-	-	4,416.00	4,416.00
<b>TOTAL</b>	<b>\$ 450.20</b>	<b>\$ 106.00</b>	<b>\$ -</b>	<b>\$ 3,432.00</b>	<b>\$28,404.93</b>	<b>\$ 32,393.13</b>

### Note 3. Statement on Trade Creditors

	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
<i>Arafura Sweeping</i>	<b>660.00</b>					<b>660.00</b>
<i>Area9 IT</i>	<b>99.00</b>					<b>99.00</b>
<i>Aqua Class</i>	<b>400.00</b>					<b>400.00</b>
<i>Earl James &amp; Associates</i>		<b>2,592.15</b>				<b>2,592.15</b>
<i>Employment Law</i>	<b>2,475.00</b>					<b>2,475.00</b>
<i>Engagis</i>	<b>214.67</b>					<b>214.67</b>
<i>Jacana Energy</i>	<b>1,013.71</b>					<b>1,013.71</b>
<i>Mills Oakley</i>	<b>3,691.60</b>					<b>3,691.60</b>
<i>Nexia Edwards Marshall</i>		<b>5,745.52</b>				<b>5,745.52</b>
<i>PowerWater</i>	<b>68.75</b>					<b>68.75</b>
<i>Tesltra</i>	<b>275.00</b>					<b>275.00</b>
<i>VTG Waste</i>	<b>5,893.93</b>					<b>5,893.93</b>
<b>Total Accounts Payable</b>	<b>\$ 14,791.66</b>	<b>\$ 8,337.67</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 23,129.33</b>

**Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations**

Council is compliant with all payment, reporting and tax liabilities:  
 - PAYG Withholdings have been lodged by the due dates. The January 2025 PAYG Withholdings will be submitted with the Business Activity Statement prior to 21 February 2026.  
 - Business Activity Statements have been lodged by the due dates. The January 2025 BAS will be lodged prior to the due date of 21 February 2026.

**Note 5. Current Ratio**

The Current Ratio measures Council's ability to pay short-term obligations or those due within one year. A Current Ratio that is higher than 1.00 is considered acceptable in contemporary financial management terms. Council's Current Ratio as at 31 January 2026 is 2.3.

**Note 6. Reserve Accounts**

Internally Restricted	Total (\$)
Asset Renewal Reserve	200,000
Batchelor Playground Reserve	2,500
Disaster Recovery Reserve	25,000
Election Expenses Reserve	39,000
Waste Management Reserve	100,000
Externally Restricted	
Disaster Recovery Reserve	25,000
<b>TOTAL RESERVES BALANCE</b>	<b>391,500</b>

**Table 4. Member and CEO Council Credit Card Transactions for the Month**

Cardholder

Name: S HILLEN (CEO) & N CHAPMAN (A/CEO)

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
5/01/2026	205.69	Microsoft	Monthly Software Subscription
5/01/2026	260.26	Microsoft	Monthly Software Subscription
5/01/2026	638.88	Microsoft	Monthly Software Subscription
12/01/2026	279.28	Microsoft	Monthly Software Subscription
16/01/2026	106.00	Repco	Jockey Wheel for Trailer
20/01/2026	222.00	Xero Australia	Monthly Software Subscription
23/01/2026	716.55	Woolworths	Groceries for Batchelor Australia Day ceremony
30/01/2026	39.78	Mailchimp	Monthly Newsletter Subscription
<b>Total</b>	<b>\$ 2,468.44</b>		

### Staff Credit Card Transactions

Date	Description	Credit (AUD)
23 Jan 2026	The Big Mower	15.00
23 Jan 2026	SafeNT	87.00
27 Jan 2026	Adelaide River Inn	141.74
<b>Total Other Staff Credit Cards</b>		<b>243.74</b>

### CCGC CBA Cheque

Date	Description	Credit (AUD)
02 Jan 2026	Commonwealth Bank of Australia	42.22
02 Jan 2026	Bank Transfer from Cheque to Credit Card CEO	1,419.49
02 Jan 2026	Commonwealth Bank of Australia	68.95
02 Jan 2026	Bank Transfer from Cheque to Credit Card A/CEO	362.10
02 Jan 2026	Bank Transfer from Cheque to Credit Card ESC	960.50
02 Jan 2026	Bank Transfer from Cheque to Credit Card CCSM	579.25
05 Jan 2026	Direct Deposit rates returned	50.00
05 Jan 2026	Commonwealth Bank of Australia	1.10
05 Jan 2026	SALARIES AND WAGES Coomalie Communi	7,521.26
08 Jan 2026	PC080126-139580936 SuperChoice P-L	5,137.29
08 Jan 2026	SALARIES AND WAGES Coomalie Communi	33,882.97
09 Jan 2026	Payment: [REDACTED]	87.00
09 Jan 2026	Payment: Captovate	165.00
09 Jan 2026	Payment: Telstra	37.85
09 Jan 2026	Payment: Jacana Energy	120.58
09 Jan 2026	Payment: Telstra	294.49
09 Jan 2026	Payment: Top End Grub	1,718.60
09 Jan 2026	Payment: RS Gardening Care	5,642.08
09 Jan 2026	Payment: RS Gardening Care	6,307.48
09 Jan 2026	Payment: Prestons Mowing & Gardening	2,970.00
15 Jan 2026	Commonwealth Bank of Australia	7.26
15 Jan 2026	Commonwealth Bank of Australia	52.14
15 Jan 2026	Commonwealth Bank of Australia	86.24
15 Jan 2026	NT Telco	322.52
16 Jan 2026	Payment: Stoddy's Mobile Mechanical	758.85
16 Jan 2026	Payment: WEX Australia Pty Ltd	2,673.15
16 Jan 2026	Payment: [REDACTED]	1,155.80
16 Jan 2026	Payment: Practical Safety Australia Pty Ltd	245.10
16 Jan 2026	Payment: Litchfield Veterinary Hospital	300.00
16 Jan 2026	Payment: Stoddy's Mobile Mechanical	170.50
16 Jan 2026	Payment: Top End Grub	1,718.60
16 Jan 2026	Payment: Stoddy's Mobile Mechanical	170.50
16 Jan 2026	Payment: PowerWater - Bills	200.90
16 Jan 2026	Payment: MVR	303.85
16 Jan 2026	Payment: Jacana Energy	750.68
16 Jan 2026	Payment: PowerWater - Bills	25.53

19 Jan 2026	Payment: Winc	71.54
19 Jan 2026	Payment: VTG Waste & Recycling P/L	5,893.93
19 Jan 2026	Payment: Gleeming Cleaning Services	3,850.01
19 Jan 2026	Payment: Fly Creek Tyres	510.00
19 Jan 2026	Payment: Jacana Energy	1,026.27
19 Jan 2026	Payment: Jacana Energy	541.31
19 Jan 2026	Payment: Jacana Energy	758.44
19 Jan 2026	Payment: Jacana Energy	147.06
19 Jan 2026	EQUIPMENT RENTS	227.00
22 Jan 2026	Vocus	2,511.30
22 Jan 2026	SALARIES AND WAGES Coomalie Communi	35,029.24
22 Jan 2026	PC220126-101764300 SuperChoice P-L	4,975.53
23 Jan 2026	Payment: Roadside Services & Solutions Pty Ltd	27.50
23 Jan 2026	Payment: Cleanaway	8,067.40
23 Jan 2026	Payment: ██████████	375.13
23 Jan 2026	Payment: VTG Waste & Recycling P/L	5,893.93
23 Jan 2026	Payment: Wunun Consultancy Pty Ltd	1,650.00
23 Jan 2026	Payment: Pandanus NT Pty Ltd t/a Damn Straight Fencing	2,585.00
23 Jan 2026	Payment: Batchelor Institute	170.50
23 Jan 2026	Payment: Employment Law Solutions	1,100.00
23 Jan 2026	Payment: Chris Whatley	89.00
23 Jan 2026	Payment: Sharon Beswick	621.83
23 Jan 2026	Payment: Ross McGorman	2,538.50
23 Jan 2026	Payment: Chris Whatley	621.83
23 Jan 2026	Payment: Greg Strettles	621.83
23 Jan 2026	Payment: Alan Roe	950.31
23 Jan 2026	Payment: TGS Diesel & Hydraulic Service & Repair	1,045.59
23 Jan 2026	Payment: Top End Grub	1,718.60
23 Jan 2026	Payment: Eva Valley Meats	481.75
23 Jan 2026	Payment: Pandanus NT Pty Ltd t/a Damn Straight Fencing	5,005.00
23 Jan 2026	Payment: Gaz NT Pty Ltd	319.00
23 Jan 2026	Payment: NT Water Filters aka Viva Water Pty Ltd	110.00
23 Jan 2026	Payment: Gaz NT Pty Ltd	303.60
23 Jan 2026	Payment: Valmae Morrison	621.83
23 Jan 2026	Payment: MVR	684.00
23 Jan 2026	Payment: PowerWater - Bills	116.82
23 Jan 2026	Payment: MVR	684.00
23 Jan 2026	Payment: Air Liquide Australia Ltd	31.27
23 Jan 2026	Payment: Australian Taxation Office	2,559.00
23 Jan 2026	Payment: PowerWater - Bills	235.21
23 Jan 2026	Payment: NTEC	25,000.48
23 Jan 2026	Payment: PowerWater - Bills	113.86
30 Jan 2026	Payment: Prestons Mowing & Gardening	9,020.00

30 Jan 2026	Payment: VTG Waste & Recycling P/L	5,893.93
30 Jan 2026	Payment: Northern Projects Pty Ltd	4,158.00
30 Jan 2026	Payment: RS Gardening Care	837.71
30 Jan 2026	Payment: Blue Sky Transport (AKA Chris Reynold Transport)	84.70
30 Jan 2026	Payment: Batchelor Service Centre	927.75
30 Jan 2026	Payment: Practical Safety Australia Pty Ltd	84.00
30 Jan 2026	Payment: Area9 IT Solutions	563.31
30 Jan 2026	Payment: Area9 IT Solutions	396.00
30 Jan 2026	Payment: VTG Waste & Recycling P/L	5,893.93
30 Jan 2026	Payment: Top End Grub	1,718.60
30 Jan 2026	Payment: Darwin Mazda ana Miles Road Holdings Pty Ltd	668.90
30 Jan 2026	Payment: Curby's NT	29.70
30 Jan 2026	Payment: PowerWater - Bills	223.70
30 Jan 2026	Payment: PowerWater - Bills	320.48
30 Jan 2026	Payment: Jacana Energy	46.87
30 Jan 2026	Payment: PowerWater - Bills	25.53
30 Jan 2026	Payment: PowerWater - Bills	135.50
30 Jan 2026	Payment: PowerWater - Bills	184.66
30 Jan 2026	Payment: Jacana Energy	25.00
30 Jan 2026	Payment: PowerWater - Bills	1,407.31
30 Jan 2026	Payment: PowerWater - Bills	241.21
30 Jan 2026	Payment: Telstra	1,164.96
<b>Total CCGC CBA Cheque</b>		<b>230,245.98</b>

## 14. REPORTS REQUIRING DECISIONS OF COUNCIL

### 14.1 ART SHOW SCHEDULE

<b>Date:</b>	17 <sup>th</sup> February 2026
<b>Author:</b>	Andrew Roberts, Community Services Coordinator Natasha Chapman, Acting Chief Executive Officer
<b>Attachment:</b>	Nil

#### PURPOSE

To present Council with attendance and entry statistics for the Coomalie Art Show and to seek direction on whether it should remain an annual event or move to a biennial (two-year) cycle.

#### RECOMMENDATION

That Council;

- a) receives and notes the report entitled 2026 Art Show Planning;
- b) determines the Art Show will:
  - i. continue as an annual event OR
  - ii. transition to a biennial event commencing from 2026 OR 2027; and
- c) requests a progress report be presented to Council in the March 2026 Ordinary General Meeting including strategic options, budget projections and engagement action plan for consideration to inform the 2026/27 budget.

**Moved:** Clr.

**Seconded:** Clr.

#### BACKGROUND AND PREVIOUS DECISIONS

##### **RESOLUTION 2022/10/18/015**

*That Council:*

- a) receives and notes the report entitled Annual Art Exhibition – Review and Future Events;*
- b) accepts and acknowledges the generous donation from Coomalie Community Watch of the art piece “NT”;*
- c) agrees to commit an amount of \$5,000 per annum for the Annual Art Show and refers this initiative to the 2023-24 budget deliberations; and*
- d) requests that the Art Show be held in September each year.*

**Moved:** Clr. Noble

**Seconded:** Clr. Freeman

**Carried**

**RESOLUTION 2022/06/21/014**

*That Council:*

- a) agrees to allocate the sum of \$8,000 from the Community Initiatives Budget for the reinstatement of the Community Grants Program 2022-23;*
- b) agrees to allocate the sum of \$5,000 from the Community Initiatives Budget for the establishment of the Annual Coomalie Community Art Show;*
- c) agrees to allocate the sum of \$3,000 from the Community Initiatives Budget for the Adelaide River and Batchelor Schools to participate in the Kitchen Garden Foundation Program;*
- d) agrees to allocate a sum from the Community Initiatives Budget for 2 vet clinic days and a cat trapping program; and*
- e) requests a further report be presented to the July 2022 OGM that provides recommendations for the management of the Community Grants Program and the Annual Coomalie Art Show, and the vet clinic program and reviews Council Policy 1.6 Annual Community Grants Program.*

**Moved: Clr. Noble**

**Seconded: Clr. Freeman**

**Carried**

**COMMENT**

The Coomalie Art Show has been run annually since the first show held in 2022. Entry and attendance statistics are as follows:

<b>Year</b>	<b>Entries</b>	<b>Attendances</b>
2022	75	120
2023	28	50
2024	25	60
2025	20	60

The data shows a significant decline in both entries and attendance since 2022, with participation stabilising at lower levels from 2023 onwards.

In 2023 the decision was made to restrict entries to Coomalie residents only, and this caused substantial negative feedback, with Council only receiving 6 entries in 2023 a week prior to closure date. This decision was reversed; however, the reputational impairment appears to have continued. Furthermore, it is unclear based on previous events whether the Council’s regular advertising pathways are effectively reaching the target audience within the Coomalie area and the wider NT network.

With declining participation, the cost per attendee has also increased. There is a small entry fee per item entered to assist with the administration and coordination of the event.

Considering the recent event engagement and participation, increasing service delivery costs and marketing constraints, it is recommended for Council to evaluate the strategic direction for the Coomalie Art Show event and consider the following two proposals for the event in the future.

### **Option 1: Maintain Annual Event Schedule**

Continue to host the Coomalie Art Show annually with the following requirements:

- Develop and implement a revitalisation strategy incorporating targeted marketing, expanded community partnerships, sponsorship acquisition and enhanced artist incentives to increase overall engagement and attendance, noting there will be additional costs involved in this process.
- Establish measurable engagement indicators for assessing marketing success, entry numbers and attendance for the 2026 show, allowing effective evaluation of new initiatives.

### **Option 2: Transition to a Biennial Cycle**

Initiate a biennial event schedule commencing from the 2026 Art Show. The transition to a biennial event may reduce costs while maintaining, or ideally increasing, community engagement. Considerations required for the transition to a biennial event schedule include:

- Redirection of resources to strengthen event quality, marketing outreach and planning of the event to maximise local and wider engagement.
- Monitoring cost efficiencies and evaluation of changes in community engagement and participation using measurable engagement indicators over a period of two events (three years) to determine longer term viability of the event.

## **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

*Local Government Act 2019* and Regulations

## **FINANCIAL IMPLICATIONS**

Currently, Council budgets \$5,000 for the annual event. The event incurs costs relating to venue, promotion, prizes, and staffing.

Consideration is requested regarding the ongoing event schedule and annual budget allocation to be included in the 2026/27 budget when Council commences the budget planning process.

## 14.2 2025-26 SECOND VET CLINIC DAYS APPROVAL

<b>Date:</b>	17 <sup>th</sup> February 2026
<b>Author:</b>	Chloe James, Ranger and Land Management Coordinator
<b>Attachment:</b>	Nil

### PURPOSE

To seek Council’s consideration and approval to conduct the planned second round vet clinic days in Batchelor and Adelaide River townships.

<b>RECOMMENDATION</b>
That Council approves/does not approve the planned second vet clinic days for Batchelor and Adelaide River townships, noting the expected over-expenditure beyond the approved \$10,000 allocated funds.
<b>Moved:</b>
<b>Seconded:</b>

### BACKGROUND AND PREVIOUS DECISIONS

For the past three (3) financial years, Council has provided an allocation within the budget to hold one vet clinic day in both townships, Adelaide River and Batchelor.

The 2025/26 budget included an additional allocation for Council to hold two vet clinic days in both townships throughout the financial year.

### COMMENT

The Batchelor veterinary clinic has experienced a high level of community uptake, resulting in positive animal welfare outcomes within the township. In contrast, Adelaide River is a smaller community with significantly fewer animal management issues, which has resulted in substantially lower demand for veterinary services. During the first round of approved veterinary clinic days, the Adelaide River clinic did not receive any bookings and, as a result, the clinic was not conducted.

Based on the strong uptake and positive outcomes of the initial clinics, it is proposed to proceed with conducting the second round of veterinary clinic days in both Batchelor and Adelaide River, with the Adelaide River clinic to proceed only if adequate bookings are received. There is potential to hold two days in Batchelor should there be no interest from the Adelaide River community and additional demand in Batchelor (pending bookings received). These clinics will provide additional opportunities for vaccinations, desexing, parasite control, and general animal health checks, supporting responsible pet ownership and improved animal welfare across the region.

Due to increased service demand, rising operational costs, and increased veterinary service fees, the total cost of delivering the second round of clinics is expected to exceed the originally approved \$10,000 budget by approximately \$2,000.

The additional expenditure is considered justified given the demonstrated community benefits, improved animal welfare outcomes, and the preventative nature of veterinary services, which may contribute to reduced future enforcement and animal management costs for Council.

## **CONSULTATION**

Acting Chief Executive Officer

Council and Community Services Manager

## **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

*Local Government Act 2019 and Local Government (General) Regulations 2021*

*Coomalie (Dog Management) By-Laws 2002*

## **FINANCIAL IMPLICATIONS**

Council approved **\$10,000** for veterinary clinic services in the 2025/26 budget. The proposed second round of clinics is expected to result in an **over-expenditure of approximately \$2,000**. Subject to Council approval, the additional funds will be managed within existing operational budgets and considered for adjustment through the second budget review process.

### 14.3 PROGRESS REPORT: REGIONAL AND REMOTE BURIAL AREAS GRANT 2024/25

<b>Date:</b>	17 <sup>th</sup> February 2026
<b>Author:</b>	Natasha Chapman, Acting Chief Executive Officer
<b>Attachment:</b>	<a href="#">Acquittal Form – Regional and Remote Burial Areas Grant 2024/25</a>

#### PURPOSE

A progress report of the Regional and Remote Burial Areas (RRBA) Grant 2024/25 funds expended by 31 December 2025 is required to be laid before Council prior to being submitted to the Department of Housing, Local Government and Community Development (DHLGCD) in accordance with the reporting requirements outlined in the Grant Agreement.

#### RECOMMENDATION

That Council;

- a) receives and notes the report entitled Progress Report: Regional and Remote Burial Areas Grant 2024/25; and
- b) approves the progress report for the Regional and Remote Burial Areas Grant 2024/25 to be submitted to the Department of Housing, Local Government and Community Development before the reporting due date of 20<sup>th</sup> February 2026.

**Moved:**

**Seconded:**

#### BACKGROUND AND PREVIOUS DECISIONS

##### **RESOLUTION 2025/02/18/011**

*That Council:*

- a) receives and notes the report titled Remote Regional Burial Areas Grant; and*
- b) approves the application proposal for the Regional and Remote Burial Areas Grant as amended to include the additional fencing at the Coomalie Bush Cemetery.*

**Moved:** Official Manager

**Seconded:** Official Manager

**Carried**

#### COMMENT

The RRBA Grant 2024/25 was offered to Council in June 2025 and accepted. The grant agreement requires council to fully expend the grant by 30 June 2027. Six monthly progress reports are required to be laid before a council meeting before submitting to the DHLGCD. The final acquittal of funds is due no later than 31 July 2027.

The grant funds are for the installation of fences at both the Coomalie Bush Cemetery (unfenced portion of the parcel of land) and the Rum Jungle Lake burial site. Additional works will include installation of fire breaks around the fenced sites.

At 31 December 2025, the procurement process was completed and the works successfully awarded. Construction of the fences are scheduled to commence at the start of the 2026 dry season with completion well before the completion deadline of 30 June 2027.

At 31 December 2025, no funds have been expended on this project as the works have not commenced.

## **CONSULTATION**

Council and Community Services Manager

## **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

NTG Grant Agreement

## **FINANCIAL IMPLICATIONS**

Council received \$15,000 through the RRBA grant 2024/25 for the installation of fencing at the Coomalie Bush Cemetery and Rum Jungle Lake burial site. At the time of grant application submission, Council committed a co-contribution of \$5,000 through the operational budget to undertake the fire break works. The total project budget is \$20,000.

At 31 December 2025, Council has unspent funds of \$20,000.



#### 14.4 REQUEST TO INSTALL PERMANENT SIGNAGE ON COUNCIL LAND

<b>Date:</b>	17 <sup>th</sup> February 2026
<b>Author:</b>	Luke Ackland, Acting Corporate Services Manager.
<b>Attachment:</b>	<a href="#">Photo of intended site location</a> <a href="#">Email request.</a>

#### PURPOSE

To seek Council's approval to install a permanent sign promoting a new wellbeing centre on Coomalie Council land adjacent to the Information Centre in Batchelor township.

#### RECOMMENDATION

That Council;

- a) receives and notes the report entitled Request to Install Permanent Signage – Information Centre;
- b) approves the installation of the permanent sign in the specified front garden hedge location on Council land adjacent to the Information Centre, subject to the applicant funding and arranging the installation of the additional post and compliance with any relevant Council design, placement, and maintenance requirements.
- c) Notes the community benefit of promoting local wellbeing services through this visible, low-cost signage initiative funded entirely by the applicant.

**Moved:**

**Seconded:**

#### BACKGROUND AND PREVIOUS DECISIONS

The applicant has leased a building directly behind the Information Centre and intends to operate a Wellbeing Centre located within the Batchelor township and will regularly receive clients and visitors via the public areas surrounding the Coomalie Council Information Centre. The front garden hedge on Council land adjacent to the Information Centre has been identified as a suitable, visible location for a permanent sign. The proposed sign will measure 1200mm x 1200mm, with one existing post already in place and only one additional post required for installation.

Council has previously supported community health and wellbeing initiatives, including appropriate signage on Council land, where proposals align with Council policies and do not impose additional costs on Council beyond standard approval processes.

#### COMMENT

The proposed sign will enhance visibility of wellbeing services for township residents and visitors, leveraging an existing post to minimise any impact on Council resources. The applicant's commitment

to fully funding installation aligns with efficient use of public land for community benefit. Council staff input on aesthetics and long-term maintenance will ensure seamless integration with the current site.

**CONSULTATION**

Acting CEO

Council and Community Services Manager

**STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

*Local Government Act 2019 and Local Government (General) Regulations 2021*

**FINANCIAL IMPLICATIONS**

Nil to Council.

**14.4 ATTACHMENT: REQUEST TO INSTALL PERMANENT SIGNAGE ON COUNCIL LAND**

**Proposed Sign Location**



## 14.4 ATTACHMENT: REQUEST TO INSTALL PERMANENT SIGNAGE ON COUNCIL LAND

### EMAIL CORRESPONDENCE OF REQUEST

**From:** [REDACTED] >  
**Sent:** Tuesday, 3 February 2026 3:23 PM  
**To:** Natasha Chapman <[natasha.chapman@coomalie.nt.gov.au](mailto:natasha.chapman@coomalie.nt.gov.au)>  
**Subject:** Wellbeing sign

**[External Email]** This email was sent from outside the organisation – be cautious, particularly with links and attachments.

Good afternoon Natasha,

Lovely catching up with you this afternoon. As per our conversation, I would like to install a permanent wellbeing sign on Coomalie Council land, adjacent to the Information centre in the middle of the township. With council permission I would like to use the front garden hedge to place my wellbeing sign. There is one post already embedded in the garden hedge, it will only require another post for the sign to be fixed. The sign measurement - 1200 X 1200.

Also I would like to draw your attention to the concrete pathway leading to the front gate of the Wellbeing centre, the risk of injury (slippery surface) when people are accessing the centre via council property due to wet weather.

I look forward to working with you and your team in the near future.

Kind regards Karen

#### 14.5 DELEGATION TO AUTHORISE LICENCES FOR ADDITIONAL DOGS

<b>Date:</b>	17 <sup>th</sup> February 2026
<b>Author:</b>	Chloe James, Ranger and Land Management Coordinator
<b>Attachment:</b>	<a href="#">Addition dogs licence application form and certificate</a>

#### PURPOSE

To seek Council's consideration and approval to delegate authority for the approval or refusal of additional dog licences in the Adelaide River and Batchelor townships to the Chief Executive Officer, following the completion of appropriate checks by Authorised Officers.

#### RECOMMENDATION

That Council;

- a) receives and notes the report entitled Additional Dog Licence Delegation;
- b) delegates authority to the Chief Executive Officer to issue additional dog licences in the Adelaide River and Batchelor townships in line with the requirements outlined in the *Coomalie (Dog Management) By-Laws 2002*.

**Moved:**

**Seconded:**

#### BACKGROUND AND PREVIOUS DECISION

NIL

#### COMMENT

Under the *Coomalie (Dog Management) By-Laws 2002*, residents within the Adelaide River and Batchelor townships may apply for a licence to keep additional dogs above the town limit of two (2) dogs per property.

In accordance with the By-Laws, applications for additional dog licences currently require determination by Council. The By-Laws require a decision to be made and notification to the applicant given within 21 days of receipt of the application. Given this legislative timeframe and the meeting schedule of Council, it is not always possible to submit the licence request to Council without requiring a special meeting of Council for a matter that could be dealt with as an operational matter under the relevant Council By-Laws that is supported by internal procedures.

The assessment of the applications relating to additional dog licences are undertaken by Authorised Officers within the scope of Regulatory Services, and the assessments include property and applicant checks.

It is recommended that Council delegate the authority to issue licences to the Chief Executive Officer to improve operational efficiencies in handling regulatory matters.

**CONSULTATION**

Council and Community Services Manager

**STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

*Local Government Act 2019 and Local Government (General) Regulations 2021*

*Coomalie (Dog Management) By-Laws 2002*

**FINANCIAL IMPLICATIONS**

NIL

**14.5 ATTACHMENT: DELEGATION TO AUTHORISE LICENCES FOR ADDITIONAL DOGS  
APPLICATION FORM**

**COOMALIE COMMUNITY GOVERNMENT COUNCIL**

22 Cameron Road Batchelor NT 0845  
 PO Box 20 Batchelor NT 0845  
 Phone: 08 8976 0058  
 Fax: 08 8976 0293  
 Email: [mail@coomalie.nt.gov.au](mailto:mail@coomalie.nt.gov.au)  
 Web: [www.coomalie.nt.gov.au](http://www.coomalie.nt.gov.au)



**ADDITIONAL DOGS LICENCE  
Application Form  
Coomalie (Dog Management) By-laws 2002**

**Note: This form must be completed in full and signed**

Pursuant to Coomalie (Dog Management) By-Laws: Part 3 Registration and licences by-law 15, the owner of more than two (2) registered dogs, over 3 months of age, must apply for a licence to keep additional dogs in both townships of Adelaide River and Batchelor.

**OWNER DETAILS:**

<b>GIVEN NAME:</b>	
<b>SURNAME:</b>	
<b>DATE OF BIRTH:</b>	
<b>ADDRESS:</b>	
<b>POSTAL ADDRESS:</b>	
<b>PHONE NUMBER:</b>	
<b>EMAIL:</b>	
<b>ALTERNATIVE CONTACT</b>	
<b>NAME:</b>	
<b>PHONE NUMBER:</b>	
<b>RELATIONSHIP:</b>	

<b>Details of current registered animals (if any) at the premises:</b>	
Dog Name:	Tag Number:
Dog Name:	Tag Number:

<b>Additional animal request:</b>			
Dog Name:	Sex: Female <input type="checkbox"/> Male <input type="checkbox"/>	Desexed: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Breed:	Microchip number:		
Colour:	Age: Y M		

# COOMALIE COMMUNITY GOVERNMENT COUNCIL

22 Cameron Road Batchelor NT 0845  
PO Box 20 Batchelor NT 0845  
Phone: 08 8976 0058  
Fax: 08 8976 0293  
Email: [mail@coomalie.nt.gov.au](mailto:mail@coomalie.nt.gov.au)  
Web: [www.coomalie.nt.gov.au](http://www.coomalie.nt.gov.au)



<b>Additional animal request:</b>			
Dog Name:		Sex: Female <input type="checkbox"/> Male <input type="checkbox"/>	Desexed: Yes <input type="checkbox"/> No <input type="checkbox"/>
Breed:		Microchip number:	
Colour:		Age: Y	M

Additional animals may be added overpage.

**Please provide details explaining why you are applying to keep additional animals within the township:**

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## DECLARATION:

- I agree to a property inspection by Authorised officers before the application is considered.
- I confirm that the fencing on the property is secure and confines the animals on this application.
- I confirm that I maintain hygienic premises and the animals have no impact on the neighbouring properties.
- I confirm that I am a responsible animal owner.
- I confirm my animals are not dangerous.
- I agree to comply with the Coomalie (Dog Management) By-Laws 2002.
- I agree to renew all dog/s registrations annually.
- I agree to submit an annual application to renew my dog/s licensing with the Coomalie Community Government Council.
- I understand that the Coomalie Community Government Council may refuse approval for all dogs if approval for one (1) dog is refused.
- I understand the licence is for the premises only and I will need to reapply if I move house.
- I understand Coomalie Community Government Council may refuse to grant, renew or may cancel a licence if Council believes, on reasonable grounds, that the premises is unsuitable for licencing further dogs on the premises or if the current owner has been in breach of the Coomalie (Dog Management) By-Laws 2002 previously. Notification will be provided, in writing.
- I declare that to the best of my knowledge all the above information is true and correct.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Declared at: \_\_\_\_\_ on the \_\_\_/\_\_\_/20\_\_

# COOMALIE COMMUNITY GOVERNMENT COUNCIL

22 Cameron Road Batchelor NT 0845  
 PO Box 20 Batchelor NT 0845  
 Phone: 08 8976 0058  
 Fax: 08 8976 0293  
 Email: [mail@coomalie.nt.gov.au](mailto:mail@coomalie.nt.gov.au)  
 Web: [www.coomalie.nt.gov.au](http://www.coomalie.nt.gov.au)



Information regarding to Animal Management including the *Coomalie (dog management) by-laws 2002* is found at Coomalie Council and on the Coomalie Council website [www.coomalie.nt.gov.au](http://www.coomalie.nt.gov.au)

## OFFICE USE:

Receipt Number:	Tag Number/s:

<b>Additional animal request:</b>			
Dog Name:		Sex: Female <input type="checkbox"/> Male <input type="checkbox"/>	Desexed: Yes <input type="checkbox"/> No <input type="checkbox"/>
Breed:		Microchip number:	
Colour:		Age: Y                      M	

<b>Additional animal request:</b>			
Dog Name:		Sex: Female <input type="checkbox"/> Male <input type="checkbox"/>	Desexed: Yes <input type="checkbox"/> No <input type="checkbox"/>
Breed:		Microchip number:	
Colour:		Age: Y                      M	

<b>Additional animal request:</b>			
Dog Name:		Sex: Female <input type="checkbox"/> Male <input type="checkbox"/>	Desexed: Yes <input type="checkbox"/> No <input type="checkbox"/>
Breed:		Microchip number:	
Colour:		Age: Y                      M	

<b>Additional animal request:</b>			
Dog Name:		Sex: Female <input type="checkbox"/> Male <input type="checkbox"/>	Desexed: Yes <input type="checkbox"/> No <input type="checkbox"/>
Breed:		Microchip number:	
Colour:		Age: Y                      M	

**14.5 ATTACHMENT: DELEGATION TO AUTHORISE LICENCES FOR ADDITIONAL DOGS  
TEMPLATE LICENCE CERTIFICATE**

**CERTIFICATE OF LICENCE**

Coomalie Community Government Council hereby licence the below premises to house an additional    animals, subject to the conditions of this licence.

**Animal Owner Name:**

**Licence Number:** 2026001

**Licence premises:**

This licence is granted under the Coomalie (Dog Management) By-laws 2002. The only permitted dogs to reside at the licensed premises are listed below:

- Dog:
- Dog:
- Dog:
- Dog:

**Conditions of Licence**

1. This licence is valid only for the licenced premises and the animals listed above.
2. All animals must be registered and controlled in accordance with Coomalie (Dog Management) By-Laws.
3. Dogs must be adequately confined and must not create a nuisance, including excessive noise, roaming, or aggressive behaviour.
4. The maximum number of dogs permitted on the premises must not be exceeded at any time
5. Council may inspect the premises to ensure compliance with this licence and relevant legislation.  
Failure to comply with any condition or by-laws may result in suspension or cancellation of this licence.

**Licence Period and Renewal**

This licence is valid for twelve (12) months from the date of issue and must be renewed annually. Approval is not automatic and is subject to Council assessment at each renewal.

**Date of Issue:**

**Expiry Date:**

**Authorisation**

**15. REPORTS FOR RECEIVING AND NOTING**

**15.1 REVIEW OF ACTIONS FOR THE JANUARY OGM 2026**

**Date:** 17<sup>th</sup> February 2026

**Author:** Natasha Chapman, Acting Chief Executive Officer.

**Attachments:** [Actions for the February OGM 2026.](#)

**RECOMMENDATION**

That Council;

a) receives and notes the Actions for the February OGM 2026; and

b) remove items:

**Moved:**

**Seconded:**

**15.1 ATTACHMENT: ACTION LIST FOR THE FEBUARY 2026 OGM**  
**(shaded area is from previous meetings).**

No.	ITEM	RESOLUTION	STATUS
#1	Preliminary Drafting Instructions – By-Laws	CEO to re-engage with Parliamentary Secretary to re-commence.	IN PROGRESS
#2	Item 8 - Chief Executive Officer Report 18 <sup>th</sup> June 2024	Investigate signage for Rum Jungle Lake with regards to reporting procedure when a tagged fish is caught.	IN PROGRESS Signage has arrived, to be installed when weather permits
#3	Item 14.12 December OGM Smoke Free Workplace & Community Policy	<b>RESOLUTION 2024/12/17/019</b> Designated signs to be erected and users of Council facilities to be introduced to this policy	IN PROGRESS
#4	Item 8.2 Cemetery June Cemetery Plan	<b>RESOLUTION CEM2025/06/10/004</b> b) endorses the DRAFT <i>Coomalie Bush Cemetery, Cemetery Plan 2025, as amended.</i>	IN PROGRESS
#5	Item 8.3 Cemetery June Policy	<b>RESOLUTION CEM2025/06/10/005</b> b) endorses the DRAFT Cemetery Policy as amended.	IN PROGRESS
#6	Item 12 October OGM Chief Executive Officer Report	<b>RESOLUTION 2025/10/21/006</b> A report to be included in November's OGM regarding feral horse management and the Adelaide River Helipad.	IN PROGRESS MOVED TO MARCH 2026 OGM
#7	Item 14.1 October OGM Waste Oil Facility, Adelaide River	<b>RESOLUTION 2025/10/21/009</b> That Council; a) notes and receives the report titled Waste Oil Facility, Adelaide River; and b) approves the removal of oil from the Waste Oil Facility, Adelaide River at Council's cost and formal closure of the site and local communications announcing the end of the service; and c) requests the opening of an Expression of Interest for the purchase and removal of the Waste Oil Facility. <b>Moved:</b> Deputy President Whatley <b>Seconded:</b> Clr. Beswick <b>Carried</b>	IN PROGRESS
#8	Item 17.1 October OGM Councillor Beswick's Report	<b>RESOLUTION 2025/10/21/0024</b> That Council convene an Asset Management and Project Management workshop to familiarise themselves with ongoing and upcoming projects. <b>Moved:</b> Deputy President Whatley <b>Seconded:</b> Clr. Roe <b>Carried 5/1</b>	IN PROGRESS ASSET TOUR COMPLETED 7 Feb 2026. PROJECT WORKSHOP TO ALIGN WITH 2026/27 SHIRE PLAN

#9	Item 14.4 November OGM Coomalie Community Grants	<b>RESOLUTION 2025/11/27/011</b> That Council: a) receive and note the report titled Community Grants Program 2025-26; and b) approves the opening of the Coomalie Community Grants Program for the 2025–26 financial year; c) authorises the Chief Executive Officer to convene a Community Grants Assessment Panel in accordance with Section 4.2(d) of Policy 2.4. <b>Moved:</b> Deputy President Whatley <b>Seconded:</b> Clr. Strettles <b>Carried</b>	<b>COMPLETE REPORT IN FEB OGM SEEK TO REMOVE</b>
#10	Item 17. November OGM Paper Roads	<b>RESOLUTION 2025/11/27/16</b> That Council is to receive a progress report on paper roads in the Shire at the December OGM. <b>Moved:</b> Deputy President Whatley <b>Seconded:</b> Clr. Beswick <b>Carried</b>	<b>IN PROGRESS MOVED TO MARCH 2026 OGM</b>
#11	Item 12. December OGM, CEO Report	<b>RESOLUTION 2025/12/16/005</b> That the CEO report back to Council about the burial requirements at Rum Jungle Lake	<b>COMPLETE REPORT IN FEB OGM SEEK TO REMOVE</b>
#12	Item 13.3 December OGM, Business Model, Waste Management	<b>RESOLUTION 2025/12/16/008</b> That the Acting CEO investigate an alternative business model around kerbside waste management collection and present to the February OGM.	<b>IN PROGRESS AWAITING ESTIMATES MOVED TO MARCH 2026 OGM</b>
#13	January 2026 OGM Item 14.1 Elected Member Professional Development Plan 2025-26	<b>RESOLUTION 2026/01/20/007</b> That Council; a) receives and notes the proposed Elected Member Professional Development Plan 2025-26; b) endorses the plan for the 2025-26 financial year; c) approves the attendance of ALL Councillors to the AICD Governance Essentials for LG and the use of the Professional Development Allowance for this course pending the confirmation of the cost of the course fits within the annual allowance allocation. <b>Moved:</b> DP Whatley <b>Seconded:</b> Clr. Roe <b>Carried</b>	<b>IN PROGRESS</b>
#14	January 2026 OGM Item 20.1 Motion: Community Feedback on Promoting Batchelor	<b>RESOLUTION 2026/01/20/016</b> That Council seeks community engagement and suggestions on how Council can promote and establish Batchelor township as a day trip destination.	<b>IN PROGRESS</b>

**15.2 COMPLAINTS AND COMPLIMENTS REGISTER.**

<b>Date:</b>	17 <sup>th</sup> February 2026
<b>Author:</b>	Natasha Chapman, Acting Chief Executive Officer.
<b>Attachments:</b>	<a href="#">Complaints and Compliments tables.</a>

**PURPOSE**

To update Council on complaints and compliments received during January 2026.

**RECOMMENDATION**

That Council receives and notes the Complaints and Compliments Register during January 2026.

**Moved:**

**Seconded:**

**BACKGROUND**

As per Councils *1.08 Customer Complaints Policy* the Council will receive a monthly report on numbers and nature of the complaints.

In the reporting period, Council had various complaints and investigations are completed.

**STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.**

1.08 Customer Complaints Policy.

**FINANCIAL IMPLICATIONS.**

NIL.

<b>COMPLAINTS FOR FEBRUARY OGM 2026</b>				
12/01/2026	Vegetation maintenance	Fallen branch	<b>Closed – cleared vegetation</b>	SSS
02/02/2026	Vegetation maintenance	Branch near powerlines	<b>Closed – reported to PWC</b>	Website
24/01/2026	Dog	Alleged dog attack	<b>Closed – investigated</b>	Phone
06/02/2026	Roads	Road surface damage	<b>In progress</b>	Phone

07/02/2026	Vegetation maintenance		In progress	SSS
07/02/2026	Roads		In progress	SSS
07/02/2026	Dog	Animal welfare concern	Closed – investigated and reported	In person
08/02/2026	Property maintenance	Vandalism and rubbish at facilities	In progress	SSS

<b>COMPLIMENTS FOR FEBRUARY OGM 2026</b>
--

<b>20/01/2026</b> – Staff member recognition of performance and representation of Council. The staff member is greatly appreciated by the complimenting member of the public.
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<b>28/01/2026</b> – Great to see Elected Members out in the community at the recent council events.
---

### 15.3 BURIAL AND CREMATIONS ACT 2022 – BURIAL SITE LEGISLATIVE REQUIREMENTS

**Date:** 17<sup>th</sup> February 2026  
**Author:** Natasha Chapman, Acting Chief Executive Officer  
**Attachment:** Nil

#### PURPOSE

To provide Council with the legislative requirements around burial grounds/sites under the *Burial and Cremation Act 2022*, specifically in relation to the known burial site on the Rum Jungle Lake parcel of land.

#### RECOMMENDATION

That Council receives and notes the report Burial Grounds Legislative Requirements.

**Moved:**

**Seconded:**

#### BACKGROUND AND PREVIOUS DECISIONS

##### **RESOLUTION 2025/12/16/005**

*That Council;*

*a) receives and notes the Chief Executive Officers Report for the period of October and November 2025; and*

*b) requests the Acting Chief Executive Officer to report back to Council about the burial requirements at Rum Jungle Lake.*

**Moved:** *Clr. Strettles*

**Seconded:** *Clr. Roe*

**Carried**

#### COMMENT

The *Burial and Cremation Act 2022* (the Act) provide three classifications of burial areas, specifically cemeteries, burial grounds and undeclared areas. Council is the responsible entity for a declared cemetery in Adelaide River (Coomalie Bush Cemetery).

There are currently no declared burial grounds in the Coomalie region.

There is a known burial site on Council owned land, Section 2830 Hundred of Goyder, the Rum Jungle Lake. This is not a declared burial ground and therefore falls under the definition of an undeclared area in the Act.

The Act provides the following for burials in undeclared areas:

1. A person may be buried in an undeclared area.
2. Restrictions on the location of a burial in an undeclared area may be prescribed by the Minister.

3. Burials outside a declared cemetery (in a declared burial ground or undeclared area) have notification obligations to the Agency regarding the deceased person, location of burial site, burial method (buried in ground or interred), proposed date of burial and other information prescribed by regulation.
4. The Agency in reference to the Act is the Department of Housing, Local Government and Community Development.

Currently, the Agency does not have any records of previous burials at the undeclared area at the Rum Jungle Lake.

The Act provides the following for declared burial grounds:

1. The Minister may declare an area of land to be a burial ground by Gazette notice.
2. The Agency must establish and maintain a register of burial grounds declared by the Minister.
3. Records relating to the burials inside declared burial grounds will be maintained by the Agency.

If the site was declared a burial ground, it is likely that the Agency would maintain the role of registrar and Council would not become responsible for the administration of a burial ground.

The undeclared burial area on Section 2830 is a confirmed sacred site, and Council would not be considered an interest holding party for the purpose of providing approval for burials at the site.

## **CONSULTATION**

Department of Housing, Local Government and Community Development

Council and Community Services Manager

## **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

*Burial and Cremation Act 2022*

*Council Policy 4.2 Coomalie Bush Cemetery*

## **FINANCIAL IMPLICATIONS**

Nil – receive and note report only with no decision to make.

## 16. CORRESPONDENCE AND INFORMATION.

### 16.1 INCOMING AND OUTGOING MAIL.

<b>Date:</b>	17 <sup>th</sup> February 2026
<b>Author:</b>	Natasha Chapman, Acting Chief Executive Officer.
<b>Attachment:</b>	<a href="#">Incoming and outgoing correspondence tables.</a>

#### PURPOSE

Council is provided with items of correspondence both received and sent during the months of January 2026 to February 2026.

#### RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled for January 2026 to February 2026 period.

**Moved:**

**Seconded:**

#### BACKGROUND AND PREVIOUS DECISIONS

Documents are available to be shown on the big screen on the day of each Ordinary Council meeting if requested, with additional copies available on request to individual Elected Members.

#### COMMENT

The correspondence tables, inwards and outwards will be included in the agenda as part of the correspondence and information item.

#### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Regulation 54 *Local Government (General) Regulations 2021*.

#### FINANCIAL IMPLICATIONS

Nil.

## 16.1 ATTACHMENTS: INCOMING & OUTGOING CORRESPONDENCE

### INCOMING

Date	MI	SENDER	From	Subject
12/02/2026	2026-055	Mail	HOPE	Media Release
11/02/2026	2026-052	Mail	Good Shepherd Lutheran College	Batchelor Outdoor Pool Usage
11/02/2026	2026-053	RLMC	VTG Watse Management	Damaged Bin
11/02/2026	2026-054	Mail	Future Makers	Women in Small Business Summit
10/02/2026	2026-049	Mail	COTANT	Media Release
9/02/2026	2026-048	CEO	Multicultural Affairs	Information Sharing
9/02/2026	2026-050	CEO	Batchelor Town and Community Markets	2026 Batchelor Markets
7/02/2026	2026-046	Mail	COTANT	Newsletter
7/02/2026	2026-047	Mail	COTANT	Arafura Music Collective
6/02/2026	2026-044	Mail	Library and Archives NT	Library Sector enews
6/02/2026	2026-045	Mail	Dheran Young	EFP Grant Funding
5/02/2026	2026-041	Mail	Territory Natural Resource Management	Free Talk: Rum Jungle Mine Remediation
5/02/2026	2026-042	Mail	COTANT	Students Vs Seniors Conversation Cards
5/02/2026	2026-043	Mail	COTANT	Morning Tea
4/02/2026	2026-039	Mail	CT Management	Community Grant
4/02/2026	2026-040	Mail	PFES Licensing	Transfer Application Liquor License
3/02/2026	2026-035	Mail	COTA	Read Seniors Voices
3/02/2026	2026-036	CCSM	Power and Water	Crater Lake Road HP Proposal
3/02/2026	2026-037	Mail	NT Health	Heatwave Hazard Plan Project
3/02/2026	2026-038	CEO	Ratepayer	Wellbeing Sign
3/02/2026	2026-051	CEO	Palmerston Regional Youth Services	Palmerston - Youth Homelessness & Accommodation Scoping Study
2/02/2026	2026-035	Mail	NT Library Services	Library Workplace Survey
30/01/2026	2026-033	Mail	Planning Institute Australia	Office Passes
29/01/2026	2026-031	Mail	Ratepayer	Tree Correspondence
29/01/2026	2026-032	Mail	LGANT	Newsletter
28/01/2026	2026-029	CEO	National Tree Day	Save the date
28/01/2026	2026-030	Mail	Dheran Young	Grant Alert Community Benefit Fund
27/01/2026	2026-028	Mail	Batchelor Clinic	Free Womens Legal Service
23/01/2026	2026-025	Mail	COTANT	NBN Chat Library Event
23/01/2026	2026-026	Mail	COTANT	Dementia Support
23/01/2026	2026-027	CEO	NT Logistics and Infrastructure	Membership to Community Reference Group
22/01/2026	2026-020	Mail	COTANT	Digital Library Workshop
22/01/2026	2026-021	Mail	COTANT	Seniors Morning Tea

22/01/2026	2026-022	CEO	Traffic NTG	Black Spot Program
22/01/2026	2026-023	CEO	ALGA	ALGA Alert
22/01/2026	2026-024	Mail	NT Mining and Energy	Rum Jungle Rehabilitation Project
21/01/2026	2026-019	RLMC	Ratepayer	Vegetation in Drain
20/01/2026	2026-018	CEO	NT Electoral Commission	Expenses
19/01/2026	2026-017	CEO	NT Electoral Commission	Media Release
16/01/2026	2026-014	CEO	Ratepayer	Driveway
16/01/2026	2026-015	Mail	Planning NTG	Update NT Planning Scheme
16/01/2026	2026-016	CEO	NT Dep Correction	Community Work Orders
15/01/2026	2026-012	Mail	Office of Gene Technology Regulator	Notification of Licence decision
15/01/2026	2026-013	CEO	NT Transport Strategy and Support	Abandoned Vehicle changes
14/01/2026	2026-010	CEO	Power and Water	Crater Lake Road Design
13/01/2026	2026-009	Mail	Home Affairs	Changes to Citizenship Certificates
13/01/2026	2026-011	CEO	Kellie Hattam	Nomination Request
12/01/2026	2026-007	CEO	Chansey Paech	Newsletter
12/01/2026	2026-008	Mail	EAAA	Introducing SaferSeniors
9/01/2026	2026-006	Mail	Skydive Territory	Community Grant Application
8/01/2026	2026-004	Mail	DLPE	Comments Closed - PA2025-0402
8/01/2026	2026-005	CEO	Optus	Misconduct remediation program
7/01/2026	2026-003	Mail	ICAC	OGM Dates 2026
5/01/2026	2026-002	A/CEO	LGANT	NT Water Safety Advisory Council
4/01/2026	2026-001	CEO	Ratepayer	Outstanding Request for response

## OUTGOING

Date	MO	SENDER	Recipient	Subject
12/02/2026	2026-017	CSC	Good Shepherd Lutheran College	Pool
11/02/2026	2026-016	CEO	Batchelor Market	Batchelor Market
4/02/2026	2026-015	CEO	Ratepayer	Bones
3/02/2026	2026-014	CCSM	Power and Water	Crater Lake Road Update
30/01/2026	2026-012	CCSM	Eurotech	RTF2025-009
30/01/2026	2026-013	CCSM	Easyquip	RTF2026-009
29/01/2026	2026-009	CCSM	Skip Bins	RFT2029-009
29/01/2026	2026-010	CCSM	Bridge Tpyota	Picking up Vehicle
29/01/2026	2026-011	CCSM	Power and Water	Crater Lake Road HV powerline proposal
20/01/2026	2026-007	CEO	Ratepayer	Road Grading and Driveway issues
20/01/2026	2026-008	RLMC	Ratepayer	Green waste on Road
12/01/2026	2026-004	RLMC	Ratepayer	Fallen Tree
12/01/2026	2026-005	RLMC	Ratepayer	Arial Spraying Rum Jungle
12/01/2026	2026-006	RLMC	Ratepayer	Stray cat
5/01/2026	2026-003	CEO	Ratepayer	RFQ2025-007
1/01/2026	2026-001	CEO	Committee Member	RMAC Independent Member
1/01/2026	2026-002	CEO	LG Grants	OGM Minutes

**17. COUNCILLOR REPORTS.**

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**18. USE OF THE COMMON SEAL.**

Nil
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**19. LATE ITEMS AND URGENT BUSINESS.**

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**20. GENERAL BUSINESS.**

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## 21. CONFIDENTIAL ITEMS.

### RECOMMENDATION

That Council close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*.

Moved:

Seconded:

### Procedural Note:

The meeting was closed to the public at:

The confidential meeting opened at:

#### 21.1 CONFIRMATION OF THE CONFIDENTIAL MEETING MINUTES OF 20<sup>TH</sup> JANUARY 2026

**CONFIDENTIAL:** Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

#### 21.2 REVIEW OF CONFIDENTIAL ACTIONS FOR THE FEBRUARY OGM 2026

**CONFIDENTIAL:** Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

#### 21.3 ANNUAL COMMUNITY GRANTS 2025-26

**CONFIDENTIAL:** Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

#### 21.4 AWARDING OF RFT2025-012 COOMALIE CEMETERY PRECINCT CONSTRUCTION

**CONFIDENTIAL:** Regulations 51(1)(c)(i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person

#### 21.5 VARIATION TO RFT2025-008 SUPPLY AND DELIVERY OF A DUAL CAB UTILITY

**CONFIDENTIAL:** Regulations 51(1)(c)(i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

#### **21.6 CONFIDENTIAL CORRESPONDENCE: COMMERCIAL WASTE**

**CONFIDENTIAL:** Regulations 51(1)(c)(i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person

#### **21.7 AUSTRALIA DAY DEBRIEF**

**CONFIDENTIAL:** Regulations 51(1)(C)(iv) subject to subregulation (3) – prejudice the interests of the council or some other person.

#### **21.8 FUTURE ASSET PLANNING UPDATE**

**CONFIDENTIAL:** Regulations 51(1)(c) information that would, if publicly disclosed, be likely to:

- (i) Cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

#### **21.9 CODE OF CONDUCT COMPLAINT PROGRESS REPORT**

**CONFIDENTIAL:** Regulations 51(1)(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

#### **21.10 INSURANCE CLAIM PROGRESS REPORT**

**CONFIDENTIAL:** Regulations 51

- (a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; and
- (d) information subject to an obligation of confidentiality at law, or in equity

#### **21.11 LEGAL SERVICES ENGAGEMENT**

**CONFIDENTIAL:** Regulations 51

- (a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; and
- (d) information subject to an obligation of confidentiality at law, or in equity

**22. CONFIDENTIAL GENERAL BUSINESS**

**23. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL.**

**RECOMMENDATION**

That Council move the following items into Open:

**Moved:**

**Seconded:**

**24. RE-OPEN MEETING TO THE GENERAL PUBLIC.**

**RECOMMENDATION**

That Council re-opens the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021*

**Moved:**

**Seconded:**

**Procedural Note:** \_\_\_\_\_

The meeting was reopened to the public at

**25. NEXT MEETING.**

The next Ordinary Meeting of Council is scheduled to be held on **17<sup>th</sup> MARCH 2026 at 5:00pm.**

**26. CLOSURE OF MEETING.**

The meeting closed at