



PUBLIC AGENDA
ORDINARY COUNCIL MEETING
16TH MARCH 2023

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: 16th March 2023
Time: 3.00pm
Location: Council Chambers
22 Cameron Road, Batchelor NT 0845

Any member of Council who may have a conflict of interest, or perceived conflict of interest regarding any item of business to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Ordinary Meeting of Council will be open to the public and will adhere to COVID Safety Plan requirements, including wearing a mask, appropriate physical distancing, health, and hygiene requirements.

The meeting will be recorded for minuting purposes only.

A handwritten signature in black ink, appearing to read 'SHILL', with a long horizontal flourish extending to the right.

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PUBLIC AGENDA

ORDINARY GENERAL COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON 16th MARCH 2023

The President of the Shire, Cllr Beswick, will declare the meeting open at 3:00pm and welcome all in attendance.

1. PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Sharon Beswick
Councillor	Vice President Angus McClymont
Councillor	Colin Freeman
Councillor	Stephen Noble
Councillor	Sue Bulmer
Councillor	Richard Luxton

STAFF PRESENT

Chief Executive Officer	Sharon Hillen
Corporate Services Manager	Natasha Chapman
Executive Services Coordinator	Stacey Shooter

VISITORS PRESENT

2. APOLOGIES AND LEAVE OF ABSENCE

Date:	16 th March 2023
Author:	Sharon Hillen, Chief Executive Officer
Attachments:	Nil

PURPOSE

This report is to table for Council's record any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 16th March 2023.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 95 *Local Government Act 2019*

1.12 Meetings of Council

FINANCIAL IMPLICATIONS

Nil

RECOMMENDATION

The Council receives and notes the apologies of absence for the Ordinary General Meeting held 16th March 2023.

Moved: Clr.

Seconded: Clr.

3. ELECTRONIC MEETING ATTENDANCE

Date:	16 th March 2023
Author:	Sharon Hillen, Chief Executive Officer
Attachments:	Nil

PURPOSE

This report is to table, for Council's record, any requests, and permissions for Electronic Attendance.

COMMENT

The *Local Government Act 2019* provides for a member who is not physically present at a meeting is taken to be present at the meeting if:

- (a) the member's attendance at the meeting by means of an audio or audio-visual conferencing system is authorised in accordance with a council resolution establishing a policy for attendance in such a manner.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 95 *Local Government Act 2019*

FINANCIAL IMPLICATIONS

Nil

RECOMMENDATION

That Council acknowledges and accepts Cllr: _____ attendance to the meeting of 16th March 2023 via electronic means.

Moved: Cllr.

Seconded: Cllr.

4. DECLARATION OF INTEREST OF MEMBERS OR STAFF

Date:	16 th March 2023
Author:	Sharon Hillen, Chief Executive Officer
Attachments:	Nil

PURPOSE

To ensure proper treatment and review of confidential information after consideration of confidential business at a council meeting. To promote transparency and public confidence, Council will cease the application of confidentiality to information when it is no longer necessary or appropriate.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Sections 114 and 119 *Local Government Act 2019*

Conflict of Interest – Code of Conduct

FINANCIAL IMPLICATIONS

Nil

RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 16th March 2023.

Moved: Clr.

Seconded: Clr.

5. PETITIONS, DEPUTATIONS AND QUESTIONS WITH NOTICE

NIL

6. CALL FOR GENERAL BUSINESS

7. CONFIRMATION OF MINUTES

7.1 MINUTES OF MEETING HELD 16TH FEBRUARY 2023

Date:	16 th March 2023
Author:	Sharon Hillen, Chief Executive Officer
Attachments:	Nil

PURPOSE

Minutes of the Ordinary General Meeting held on 16th February 2023 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 101 *Local Government Act 2019*

FINANCIAL IMPLICATIONS

Nil

RECOMMENDATION

That the Minutes of the Ordinary General Meeting held on 16th February 2023 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr.

Seconded: Clr.

8. STANDING REPORTS

8.1 INCOMING AND OUTGOING MAIL

Date:	16 th March 2023
Author:	Sharon Hillen, Chief Executive Officer
Attachments:	Nil

PURPOSE

Council is provided with items of correspondence both received and sent during the months of February-March 2023.

BACKGROUND AND PREVIOUS DECISIONS

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that issue.

The Items of Correspondence are as follows:

Correspondence In

Incoming Correspondence 16 th March 2023 OGM				
6/03/2023	2023-107	Mail	DITT	Ban Ban Campdraft
3/03/2023	2023-106	CEO	DIPL	Determination Documents
2/03/2023	2023-105	CEO	LGANT	Rateable Mineral Titles
28/02/2023	2023-104	CEO	Rum Jungle Project	Rum Jungle Project Newsletter
20/02/2023	2023-103	CEO	LGANT	LGANT Waste Management Symposium
23/02/2023	2023-102	CEO	Minister for Youth	Correspondence
16/02/2023	2023-101	CEO	President	Top End Regional Organisation of Councils
20/02/2023	2023-100	Mail	Applicant	Executive Services Coordinator
17/02/2023	2023-099	CEO	LGANT	Rates Report February 2023
17/02/2023	2023-098	Mail	Applicant	Council and Community Services Manager
17/02/2023	2023-097	Mail	DITT	Meeting Request

15/02/2023	2023-096	Mail	Applicant	Council and Community Services Manager
15/02/2023	2023-095	CEO	LGANT	Passing of Liquor Amendment Bill 2023
14/02/2023	2023-094	CEO	ICAC NT	Research Report
13/02/2023	2023-093	CEO	LGANT	Review of Liquor Act 2019
13/02/2023	2023-092	CEO	LRCIP Infrastructure	Local Roads and Community Infrastructure Program - Phase 4
10/02/2023	2023-091	CEO	NTPFES	NT Flood Watch 1
12/02/2023	2023-090	CEO	LGANT	Casual Vacancies LGANT Board
9/02/2023	2023-089	Mail	Applicant	Community & Services Manager
9/02/2023	2023-088	CEO	Local Government Representation Committee	2022 Local Government Representation Reviews Final Report
8/02/2023	2023-087	Mail	DLPE	Application Determination Complete
8/02/2023	2023-086	Mail	Applicant	Executive Services Co-Ordinator
8/02/2023	2023-085	Mail	RedTerra Investments	Thessally Resources
7/02/2023	2023-084	Mail	Applicant	Executive Services Co-Ordinator
7/02/2023	2023-083	Finance	CBF NTG	Reminder - Overdue progress report
3/02/2023	2023-082	Mail	Applicant	Council and Community Services Manager
2/02/2023	2023-081	Stop Press	Resident	Batchelor Walk
31/01/2023	2023-080	Stop Press	Resident	Congratulations to new CEO
31/01/2023	2023-079	Mail	Rum Jungle Project	Rum Jungle Project Newsletter
30/01/2023	2023-078	CEO	HWLE	Quote for legal advice
30/01/2023	2023-077	CEO	JLTA	NTCAT Case
30/01/2023	2023-076	CEO	HWLE	NTCAT Case
13/02/2023	2023-075	CEO	LGANT	Draft submission - Town camps
28/01/2023	2023-074	CEO	DIPL	Meeting - discuss emergency waste management
27/01/2023	2023-073	CEO	DIPL	Meeting
27/01/2023	2023-072	Finance	HWLE	NTCAT Case
27/01/2023	2023-071	CEO	DIPL	Meeting to discuss emergency waste management

17/01/2023	2023-070	Finance	Dept Chief Minister	Variation Extension
25/01/2023	2023-069	CEO	DIPL	Extend submission period - LGC
24/01/2023	2023-068	CEO	LGANT	Review of Liquor Act 2019
20/01/2023	2023-067	Mail	DAS	New Application Submitted
20/01/2023	2023-066	Mail	PFES	NTFRS Batchelor Volunteer Firefighter Recruitment
22/02/2023	2023-065	CEO	Secretariat NTEC	2023 NT Electoral Boundary Redistribution
20/01/2023	2023-064	CEO	LGANT	ACCC Regional mobile infrastructure inquiry
20/01/2023	2023-063	WSM; CEO; Regulatory Services	Resident	Council's Drainage Reserve
19/01/2023	2023-062	CEO	HWLE	NTCAT Case
19/01/2023	2023-061	CEO	AGD CSS NTCAT	NTCAT Case
19/01/2023	2023-060	CEO	HWLE	Quote for Legal Advice
19/01/2023	2023-059	Mail	Applicant	RFQ33 Road Resealing
18/01/2023	2023-058	CEO	RSVP Invite	Bombing of Darwin Commemorative Service Invite
18/01/2023	2023-057	Finance	HWLE	NTCAT Case
18/01/2023	2023-056	CEO	HWLE	NTCAT Case
18/01/2023	2023-055	CEO	HWLE	NTCAT Case
18/01/2023	2023-054	Finance	AUS NT Council Claims	CCGC Possible Claim
18/01/2023	2023-053	Finance	CBF NTG	Reminder - Overdue progress report
18/01/2023	2023-052	Finance	HWLE	NTCAT Case
18/01/2023	2023-051	Finance	HWLE	NTCAT Case
18/01/2023	2023-050	Finance	HWLE	NTCAT Case
18/01/2023	2023-049	Finance	HWLE	NTCAT Case
18/01/2023	2023-048	Finance	HWLE	NTCAT Case
18/01/2023	2023-047	CEO	LGANT	Rates Report
17/01/2023	2023-046	Finance	HWLE	NTCAT Action
17/01/2023	2023-045	Finance	Disease Control	Mosquito Surveillance
16/01/2023	2023-044	Finance	Resident	Picnic Area Solomon Road
17/01/2023	2023-043	CEO	LGANT	Seeking Nominations
17/02/2023	2023-042	Finance	Resident	Picnic Area Solomon Road
13/01/2023	2023-041	CEO	LGANT	Correspondence Disaster Ready Fund

Correspondence Out

Outgoing Correspondence 16 th March 2023 OGM				
7/03/2023	2023-054	SAO	Applicant	Council and Community Services Manager
7/03/2023	2023-053	SAO	Applicant	Council and Community Services Manager
7/03/2023	2023-052	SAO	Applicant	Council and Community Services Manager
7/03/2023	2023-051	SAO	Applicant	Council and community Services Manager
2/03/2023	2023-050	SAO	Applicant	Executive Services Coordinator
2/03/2023	2023-049	SAO	Applicant	Executive Services Coordinator
2/03/2023	2023-048	SAO	Applicant	Executive Services Coordinator
2/03/2023	2023-047	SAO	Applicant	Executive Services Coordinator
2/03/2023	2023-046	SAO	Applicant	Executive Services Coordinator
2/03/2023	2023-045	SAO	Applicant	Executive Services Coordinator
27/02/2023	2023-044	CEO	Minister for Housing	Staffing Needs in Coomalie
27/02/2023	2023-043	CEO	Minister	Feral Pigs
24/02/2023	2023-042	CEO	Independent Commissioner Against Corruption	Nominate Recipient for CCGC
21/02/2023	2023-041	CDRO	Jabiru Primary School	Donation of Book
21/02/2023	2023-040	CDRC	Girraween Primary School	Donation of Book
28/01/2023	2023-039	CEO	DIPL	Emergency Waste Management
27/01/2023	2023-038	CEO	HWLE	NTCAT Case
19/01/2023	2023-037	Mail	Applicant	RFQ33 Road Resealing
19/01/2023	2023-036	CEO	CEO; President	Invitation to City of Darwin 2023 Bombing of Darwin Commemorative Service
18/01/2023	2023-035	Finance	CBF NTG	Reminder - Overdue progress report
18/01/2023	2023-034	Finance	Aus NT Council Claims	CCGC Possible Claim
18/01/2023	2023-033	Finance	HWLE	NTCAT Case
18/01/2023	2023-032	Finance	JLTA	CCGC Possible Claim
18/01/2023	2023-031	Finance	HWLE	NTCAT Case
18/01/2023	2023-030	Finance	HWLE	NTCAT Case
18/01/2023	2023-029	Finance	HWLE	NTCAT Case
18/01/2023	2023-028	Finance	HWLE	NTCAT Case
18/01/2023	2023-027	Finance	HWLE	NTCAT Action

18/01/2023	2023-026	Manager Finance	HWLE	NTCAT Case
17/01/2023	2023-025	Manager Finance	Centre for Disease Control	Mosquito Surveillance

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Regulation 54 *Local Government (General) Regulations 2021*

FINANCIAL IMPLICATIONS

Nil

RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled for the February-March 2023 period.

Moved: Clr.

Seconded: Clr.

8.2 REVIEW OF ACTION ITEMS LIST TO MARCH 2023

Date: 16th March 2023

Author: Sharon Hillen, Chief Executive Officer

Attachments: Actions Items List to March 2023

RECOMMENDATION

That Council receives and notes the Actions Items List to March 2023.

Moved: Clr.

Seconded: Clr.

8.3 COMPLAINTS REGISTER

Date: 16th March 2023
Author: Sharon Hillen, Chief Executive Officer
Attachments: Complaints List to March 2023

RECOMMENDATION

That Council receives and notes the Complaints List to March 2023.

Moved: Clr.

Seconded: Clr.

8.4 USE OF THE COMMON SEAL

Date: 16th March 2023
Author: Natasha Chapman, Corporate Services Manager
Attachment: Nil

PURPOSE

To seek Council's approval for, and ratification of, the use of its Common Seal.

BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

RESOLUTION CONF2022/08/16/021

Item relates to registering Overriding Statutory Charges on multiple properties with rates in arrears.

RESOLUTION CONF2022/11/15/045

Item relates to registering Overriding Statutory Charges on multiple properties with rates in arrears.

COMMENT

Council registered an Overriding Statutory Charge on AN1320 in September 2022. Overriding Statutory Charges were registered on AN540, AN908, AN997, AN1106, AN1172 in January 2023.

One property met the outstanding rates obligation through Settlement of Sale of Property at the end of February 2023. The remaining five properties met the outstanding rates obligation in full after receiving notice of the Overriding Statutory Charge.

As a result, Council needs to lodge a *Section 83 Form 48, Discharge of Statutory Charge* with the Land Titles Office for each of these six properties as the outstanding rates obligation is met.

This report seeks to ratify the use of the Common Seal on the *Section 83 Form 48, Discharge of Statutory Charge* for each property.

Pursuant to the *Local Government Act 2019*;

Section 38

(1) *A council acts:*

- (a) *through local authorities, council committees, officers, staff and agents to whom the council has delegated powers or authorised to act on its behalf; or*
- (b) *through officers or other persons authorised by this Act (or a by-law) to act on the council's behalf; or*
- (c) *under its common seal.*

(2) *The affixing of the common seal to a document:*

- (a) *must be authorised or ratified by resolution of the council; and*
- (b) *must be attested by the signatures of the CEO and at least one member of the council.*

Once the Section 83 Form 48 is lodged, all matters relating to outstanding rates between the ratepayer and Council are resolved.

CONSULTATION

Chief Executive Officer

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Land Titles Act 2000

Local Government Act 2019

FINANCIAL IMPLICATIONS

Nil to Council.

RECOMMENDATION

That Council, pursuant to Section 38(2)(a)(b) of the *Local Government Act 2019*, ratifies the use of its Common Seal affixed to Section 83 Form 48 – Discharge of Statutory Charge for the six properties listed: AN540, AN908, AN997, AN1106, AN1172 and AN1320.

Moved: **Clr.**

Seconded: **Clr.**

9. PRESIDENTS REPORT

Date:	16 th March 2023
Author:	President Sharon Beswick
Attachment:	Nil

PURPOSE

To update Council on the activities of the President since the last meeting.

BACKGROUND AND PREVIOUS DECISIONS

NIL

COMMENT

During the month, correspondence was sent to the following:

Recipient	Purpose
NIL	

I attended the following meetings and events during the month:

Meeting/Attendees	Purpose
Bombing of Darwin – Darwin Ecumenical Service	Invitation to lay Wreath for Coomalie Shire
Bombing of Darwin – Adelaide River	Meet dignitaries and visitors
LGANT	Strategic planning meeting and OGM
Full Council Mediation	Mediation session
AFLNT	Symposium
TOPROC	Partnership with Top End Councils
Waste Symposium	Learn About advances in Waste Management – recycling, reusing, and reducing waste going into the landfill
Strategic Planning CCGC	Strategic Planning workshop
Chief Executive Officer	Weekly Catch-up briefing with CEO

CONSULTATION

With the CEO

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Council Policy 1.12 Meetings of Council

Local Government Act 2019

Local Government (General) Regulations 2019

FINANCIAL IMPLICATIONS

Nil

RECOMMENDATION

That Council receives and notes the President's Report as submitted to the 16th March 2023 Ordinary General Meeting.

Moved: Clr.

Seconded: Clr.

9.1 WASTE SYMPOSIUM

10. COUNCILLOR REPORTS

10.1 LGANT EXECUTIVE BOARD

11. CHIEF EXECUTIVE OFFICER'S REPORT

Date: 16th March 2023

Author: Sharon Hillen, Chief Executive Officer

Attachment: Nil

PURPOSE

To brief Council on the monthly activities of the Chief Executive Officer (CEO) and key operational information.

BACKGROUND AND PREVIOUS DECISIONS

NIL

COMMENT

- During the reporting period I have met weekly with Senior Management Team and implemented a new Organisation Structure, recruiting to the Council and Community Services Manager, Executive Service Coordinator and Municipal Supervisor. I continue to visit all Council and public assets in the region.
- On-boarding new staff
- Compiling the agenda and presentations for the Council's Strategic Planning Workshop 2023-2027 on the 14th of March.
- Compiling Service delivery information and statistics for the Shire Plan and Budget for 2023-2024.
- Visited both Waste Management Facilities to discuss current issues including:

- Repairs and maintenance of site offices
- Traffic management and safety
- Recycling
- Ground maintenance
- Discussed at length with DIPL the land title situation for the WMF's in Coomalie. Land Title can be processed as ILUA's have been determined in both towns.

Meetings and activities at which the Chief Executive Officer participated in for the period included the following:

Month commencing 20th February to March 2023

Meeting/Attendees	Purpose
President	Weekly Catch-up briefing with President
Bombing Of Darwin	Darwin Esplanade
Bombing of Darwin Adelaide River	MC's ceremony
Weekly Senior Managers Meeting	Prioritise issues and projects and support business continuity
WHS Meeting with SMT	
Adelaide River Show Society and residents & Police	Feral Pigs
ABC Television	Feral Pigs
104 FM Radio	Feral Pigs
Wild Science	Feral Pigs
Dept Environment – Species Management	Feral Pigs
DIPL Senior Executives of Transport and Civil Services	DIPL Developments, contracts and works in the region
Top End Regional Coordination Committee	Heads of Government
MLA Dheran Young	Priority Issues in Coomalie
Office of Parliamentary Council	Drafting Instructions for By-laws
Ironbark Aboriginal Corporation	Agreement; Lease; CDP
DITT Project Managers – Rum Jungle Project	Induction and updates
Executive Services Team – Budget 23/24	First Draft of the Budget
Gamba Grass Advisory Committee	Updates on Management of Gamba Grass
Tourism NT	Tourism updates in the Region – Kiosk; grants and destination development
Coomalie Police	Introduction and incident reporting; emergency management and communications
International Women's Day	MC
Staff Performance Reviews	X1

CONSULTATION

extensive

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019

FINANCIAL IMPLICATIONS

Nil

RECOMMENDATION

That Council receives and notes the Chief Executive Officer Report for the period February/March 2023.

Moved: **Clr.**

Seconded: **Clr.**

12. OFFICERS REPORTS

12.1 DE-GASSING OF WHITE GOODS

Date:	16 th MARCH 2023
Author:	Sharon Hillen
Attachment:	NIL

PURPOSE

The purpose of the report is for Council to consider the current arrangement for white goods disposal and degassing at the Coomalie Waste Management Facilities.

BACKGROUND AND PREVIOUS DECISIONS

Council discussed the management and disposal of whitegoods at its November meeting with the following resolution:

RESOLUTION 2022/11/15/23

That Council;

- a) receives and notes the report entitled Management of Whitegoods, Waste Management Facilities.*
- b) agrees to accept all whitegoods at the Batchelor Waste Management Facility for a period of one month twice per year; and*
- c) does not agree to introduce a fee for the disposal of whitegoods by Council.*

Moved: *Clr. Freeman*

Seconded: *Clr. Noble* **Carried 3/2**

COMMENT

During October 2022, the Batchelor Waste Management Facility was open for collection of whitegoods in line with Pre-cyclone Clean-up across both the Adelaide River and Batchelor townships where whitegoods were also collected. The following was recorded during the process;

Whitegoods Degassed	
In storage at BWMF Prior to October	37
Collected Adelaide River	8
Collected Batchelor	12
Deposited at BWMF	15

A total of 35 whitegoods requiring degassing were collected across all avenues in the month of October.

There was a total of 72 whitegoods stored at Batchelor Waste Management Facility that required degassing. As highlighted in the Waste management Strategy 2022 -27, there exists a need for Coomalie residents to have a designated disposal place for whitegoods. It should be noted, white goods are listed waste items and Council does not have a licence to collect or dispose of listed waste.

Council engaged an external contractor to degas the stored white goods at a cost of approx. \$1200.(GST Inc).

CONSULTATION

Chief Executive Officer

Manager, Corporate Services

Acting Manager Council and Community Services

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019

Waste Management and Pollution Control Act 1998

Waste Management Strategy 2022 - 27

FINANCIAL IMPLICATIONS

Council has an annual forecast in income of \$438,000 from Rate charges for Garbage Collection further forecast for income from commercial dumping fees.

RECOMMENDATION

That Council receives and notes the report entitles Degassing of White Goods at Coomalie Waste Management Facilities on the 16th of March 2023 Ordinary General Meeting.

Moved: **Clr.**

Seconded: **Clr.**

12.2 LGANT CONFERENCE MOTIONS AND ATTENDANCE TO LGANT CONFERENCE 2023 - REPORT

Date:	16 th March 2023
Author:	Sharon Hillen
Attachment:	LGANT FACT SHEET

PURPOSE

The LGANT Motions to Conference 2023 Report requests Council to consider motions to submit to the April General Meeting and support the attendance of Council representatives to the conference.

BACKGROUND AND PREVIOUS DECISIONS

Every Year LGANT seeks input from Council for motions to the LGANT Conference. Generally, these motions are additional to LGANTS annual Budget bid to the Territory Government. The following instructions for motions include:

- There should only be ONE issue per motion.
- Motions need to be approved by resolution of the local government council prior to submission to LGANT.
- LGANT will assess the motion for completeness and appropriateness and if necessary, discuss it with the submitting member council and request more information or redrafting before including in the relevant Agenda.
- The meeting the motion goes to determines who endorses (or otherwise) it. For example, the Board will decide on motions in Board Meeting Agenda, while the full LGANT membership will decide on motions in the General Meeting Agenda.
- Motions to Board Meetings may be referred to a General Meeting if that is the desire of the Board.
- By submitting a motion, Council can move and speak to the motion at the Board or General Meeting is going to.
- The better Council's argument or case, the more likely it is to be endorsed.

Previous Decisions

As there are two opposing previous resolutions of Council, it is recommended that the 2020 resolution be rescinded as there have been several Councillors approved to go to LGANT Conferences and Council elected members have nominated and been accepted as members of the LGANT Executive.

RESOLUTION 21/09/2021/016

That Council;

a) nominates the following member as a delegate to the Local Government Association of the NT (LGANT)

1. Clr Beswick

b) directs the Chief Executive Officer to forward the completed nomination form to LGANT by the due date.

Moved: *Clr. Beswick*

Seconded: *Clr. Freeman*

Carried

Against: *Clr. Bulmer*

RESOLUTION 21/01/2020/007

That Council continues with the current status of not having Elected Members nominated as delegates to LGANT.

Moved: *Clr. Bulmer*

Seconded: *Clr. Moyle*

CARRIED

COMMENT

- The following motion is proposed:
 - *That LGANT allocate funds for its executive member travel and accommodation associated with attendance to LGANT functions and meetings.*
- President and CEO will be attending the Conference and associated meetings.

CONSULTATION

CEO has communicated the proposed motion to LGANT Conference to the CEO's of the other Community Government Council and sought feedback and support on the motion.

CEO of CCGC also discussed briefly with CEO of LGANT.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

- LGANT Constitution
- Council Policy 1.7 Councillor Conference Attendance, Professional Development and Extra Meeting Allowance

FINANCIAL IMPLICATIONS

- CEO Sharon Hillen has ample approved budget to cover the costs of attending the conference for accommodation, flights, and travel allowance.
- The costs of the President attendance have been provided within the Councillor Professional Development Budget and personal funds.

RECOMMENDATION

That Council receives and notes the LGANT Conference Motions and Attendance Report;

a) That Council endorses the proposed Motion to the 2023 LGANT Conference and General Meeting from the 19th – 21st of April.

- *That LGANT allocate funds for its executive member travel and accommodation associated with attendance to LGANT functions and meetings.*

b) That Council rescinds Resolution 21/01/2020/007 which has been superseded by several nominations and endorsements of Coomalie CGC members being successfully nominated to the LGANT Executive and various committees.

Moved: Clr.

Seconded: Clr.

12.3 ADELAIDE RIVER MEMORIAL GARDEN PROPOSAL

Date: 16th March 2023

Author: Sharon Hillen

Attachment: PROPOSED ADELAIDE RIVER MEMORIAL GARDEN – Location and Concept Maps

PURPOSE

Council requested Operations to investigate the potential to establish a Memorial Garden at the Coomalie Bush Cemetery to commemorate significant individuals who may have had a substantial contribution to the Coomalie Region.

Council may endorse the location and draft procedure for commemoration acknowledgements in the gardens or request further detail.

BACKGROUND AND PREVIOUS DECISIONS

Previous decisions relating to a Memorial Garden in Adelaide River was part of resolution 2022/06/21/005.

RESOLUTION 2022/06/21/005

That Council;

g) requests the Chief Executive Officer investigates the possibility of establishing a similar Memorial Garden at the Coomalie Bush Cemetery and provide a further report to Council's July 2022 OGM.

Moved: Clr. Freeman

Seconded: Vice Pres. McClymont

Carried

The Council's Parks and Gardens Policy would need to be amended to reflect the establishment of the Adelaide River Memorial Garden. The Policy currently reads:

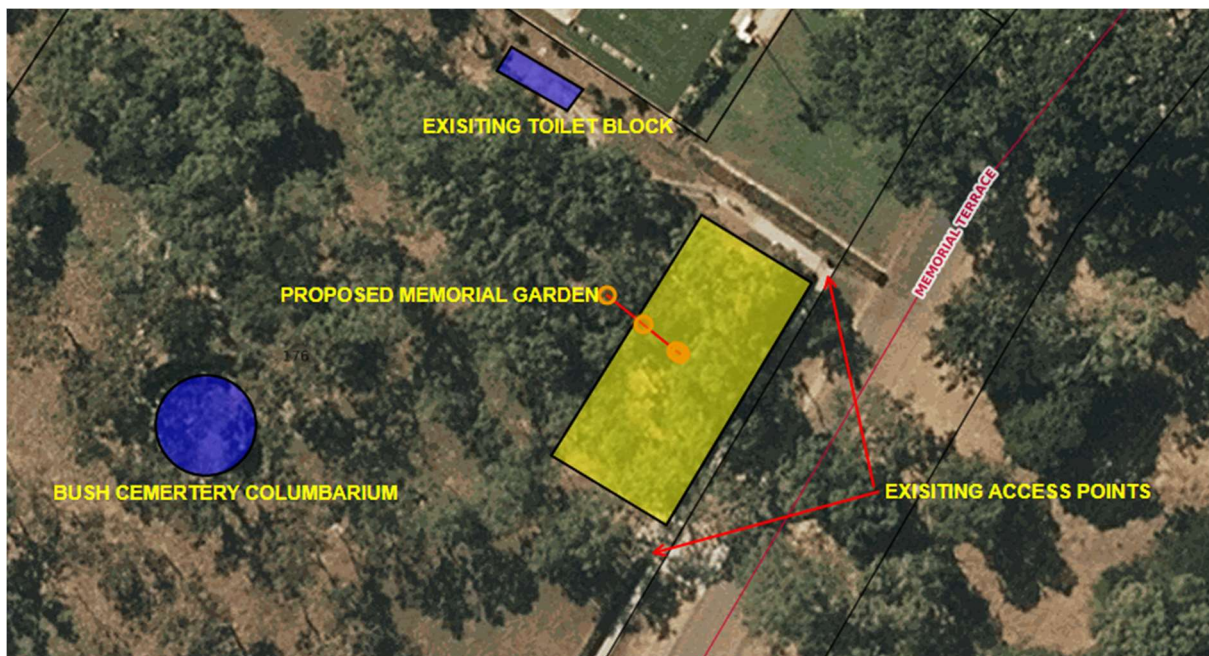
3.1 Memorial Garden/Plaques

3.3.1 Council established a Memorial Garden in Bicentennial Park, Batchelor. The Memorial Garden is to honour residents that have contributed substantially to the Coomalie Community. The Plaques are to be 140mm x 110mm and Council permission must be obtained prior to the placement of plaques. Council will install plaques once permission is obtained. The person applying for permission will be solely responsible for covering costs for the plaques.

The Policy was reviewed in July 2022 however did not address the issue of an adding a memorial garden in Adelaide River.

COMMENT

The proposed site for the Adelaide River Memorial Garden is located at the front of the Coomalie Bush Cemetery between the toilet access path and the entry gates. The location of existing shade trees, entry points and amenities makes this site ideal for the proposed memorial garden.



The following concept includes:

- The existing shade trees and perimeter hedges create a frame for the garden – no additional planting would be required.
- The installation of signage to direct visitors to the site would be required.
- The area provides for 6 stages with 3 rocks per stage totalling 18 memorial rocks.
- A reflection seat for quiet contemplation could also be dedicated to a significant individual.
- A winding concrete path through the garden would enable all ability access and accentuate memorials.
- The all ability access to the memorial garden would be connected to a proposed pathway to the Columbarium and existing graves.
- Easy access to car parking and toilets



CONSULTATION

Council will seek the endorsement from the Coomalie Bush Cemetery Board.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

- Once endorsed the final concept; staging and procedures would be referenced in the Bush Cemetery Plan of Management.
- Amend the Parks and Gardens Policy to include the Adelaide River Memorial Garden
- *Burials and Cremations Act 2022*

FINANCIAL IMPLICATIONS

Initial costs for the development would be minimal. Memorial stones and plaques could be placed at the site once the site is approved. Council could commence administration of the memorial garden procedures straight away. Council has a supply of stones and the cost of installation, and the plaques would be minimal and manageable in the existing budget and general operations.

Council will seek a small grant funding to undertake the works which would complement the objects of the Accessibility Plan .

RECOMMENDATION

- a) That Council receives and notes the Adelaide River Memorial Garden Proposal Report in the 16th March 2023 Ordinary General Meeting.
- b) that Council approves the location proposed in the Adelaide River Memorial Garden Report.
- c) That Council directs the CEO to develop a project plan with costings and seek a grant to develop the Adelaide River Memorial Garden.
- d) That Council amend the parks and Gardens Policy to include the Adelaide River Memorial Garden and bring to the April OGM for endorsement.

Moved: Clr.

Seconded: Clr.

12.4 APPOINTMENT OF THE AUTHORISED PERSON

Date:	16 th March 2023
Author:	Natasha Chapman, Corporate Services Manager
Attachment:	Nil

PURPOSE

To seek Council's approval to appoint a person as an Authorised Officer pursuant to Section 183 of the *Local Government Act 2019*.

BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

RESOLUTION 2023/02/16/007

That Council revokes the appointment of Ms Sara Fitzgerald as an Authorised Person pursuant to Section 183 of the Local Government Act 2019.

Moved: Vice President McClymont

Seconded: Clr. Noble

Carried

COMMENT

Mr Paul Wilson will commence as the Council and Community Services Manager from Monday 27th March 2023 and requires to be an Authorised Officer in order to fulfil the responsibilities of his role.

Pursuant to Section 183, *Local Government Act 2019*;

183 Appointment of authorised persons

(1) *A council may, in writing, appoint a person (other than a member of the council) to be an authorised person.*

(2) *The council may, by written notice to the authorised person:*

(a) *add to, or vary, any limitations and conditions of appointment; or*

(b) *revoke the appointment.*

184 Powers of authorised persons

An authorised person is, subject to any limitations and conditions of appointment, authorised to exercise the powers conferred on an authorised person by or under this Act.

185 Identity card

(1) *The council must give an authorised person an identity card stating the person's name and that the person is an authorised person.*

(2) *The identity card must:*

(a) *display a recent photograph of the authorised person; and*

(b) *state the card's date of issue and expiry; and*

(c) *be signed by the authorised person.*

(3) *This section does not prevent the issue of a single identity card to a person for this and another Act.*

CONSULTATION

Chief Executive Officer

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 Section 183

FINANCIAL IMPLICATIONS

Nil

RECOMMENDATION

That Council;

a) appoints Mr Paul Wilson, Council and Community Services Manager, as an Authorised Person pursuant to Section 183(1) of the *Local Government Act 2019* from Monday 27th March 2023 for the period of his employment contract; and

b) issues to Mr Paul Wilson the appropriate identity card pursuant to Section 185(1).

Moved: **Clr.**

Seconded: **Clr.**

Date:	16 th March 2023
Author:	Sharon Hillen
Attachment:	CONCEPT DRAWINGS

The Roadside Information Bays – Batchelor Report aims to inform Council of a significant NTG Department of Infrastructure Planning and Logistics (DIPL) project within the Coomalie Region and gain endorsement for the preferred concept.

On the 17th of February 2023 CEO, Sharon Hillen attended a meeting to discuss the Roadside Information Bays proposed in locations either side of the town of Batchelor (Attachment) within the NTG Road Reserve on Litchfield Park Road, Rum Jungle Road and Batchelor Road.



30

Previous Decisions of Council include:

RESOLUTION 20/07/2021/010

That Council:

- a) receives and notes the report entitled Proposal for the Future Administration of Signage Clusters noting all costs associated with the installation and maintenance of the signage clusters will be met by the Northern Territory Government.*
- b) provides its in principle approval for Council Officers to provide clerical support on an annual basis to the administration of the signage clusters; and*
- c) requests a further report be presented to Council for its consideration as the proposal is developed.*

Moved: **Clr. Beswick**

Seconded: **Clr. Corliss**

Carried

COMMENT

The following comments were agreed to by the consultative group:

- Concept 1. provides for practical use for Territory conditions and provides solid shade for users against the sun and rain. The other designs do not have a solid roof.
- The use of Aboriginal design on Concepts 2 and 3 are contentious when not being specifically designed by a local artist. Additional and significant time for further design and consultation would be required to find and then use the designs.
- Government is proposing to use the approved concept throughout the NT and Concept 1. is a replicable design, it is simple, fit for purpose and effective.
- The need for the large pillar could be investigated to see if cost will be reduced significantly through its removal although it does add aesthetics and enhances the structure.
- Potable water is not needed at the site; however, lighting would be useful for all hours use and to reduce vandalism.
- DIPL will manage all construction costs and ongoing maintenance of the structure including associated access and pull off lanes.
- Coomalie Shire has approved in principle the coordination of the administration of the business signage to be installed on the shelter frames i.e., providing applicants specifications for the size of signs and the fixing of signs to the structure.
- The Structure would also feature the community map and directional information.
- DIPL has proposed that they will supply the metal sign 'blanks' as part of the construction costs to CCGC for distribution to business owners who have an agreement/contract with CCGC. The business owner will then arrange for the blank to be painted.

CONSULTATION

The Litchfield Regional Tourism Inc. have provided extensive consultation with key stakeholders including NTG, Council and local businesses.

The Department is requesting Council endorse the preferred concept and confirm their continued agreement to coordinate the administration of the signage to be fixed to the structure providing businesses with the specifications and monitoring use.

The cluster of old signs in the road reserve would be removed once business signs are installed in the signage bays.

Council has also included in their Drafting Instructions for By-laws a section on Outdoor Advertising which will allow Council to establish an outdoor advertising code that regulates or prohibits outdoor advertising that is on public land or can be seen from public land. A report is in this agenda to confirm the Drafting Instructions.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

- *Local Government Act 2019*
- Proposed Council By-laws

FINANCIAL IMPLICATIONS

The provision of annual administration of the installation of signs onto the signage bay structure will involve direct costs associated with staffing, regulation, and financial management of installation of business signs on the two structures. There will be an associated revenue stream, yet to be determined by DIPL and stakeholder consultation to address any cost shifts onto Council.

All costs associated with the design, installation and physical maintenance of the signage structures will be met by the Northern Territory Government.

RECOMMENDATION

That Council receives and notes the Roadside Signage Bay Report at the 16th March 2023 Ordinary General Meeting.

a) That Council approve the provision of the administration service for the installation of signage on the Roadside Signage Bay and provide NTG with a fee for service proposal.

b) That Council notes the inclusion of 'Outdoor Advertising' elements in the Coomalie Council By-law Drafting Instructions.

Moved: Clr.

Seconded: Clr.

13. MONTHLY FINANCE REPORTS

13.1 MONTHLY FINANCE REPORT

Date:	16 th March 2023
Author:	Natasha Chapman, Corporate Services Manager
Attachment:	Nil

PURPOSE

To provide a summary of the financial position of Council for the period ending 28 February 2023. In accordance with the *Local Government (General) Regulations 2021 – Regulation 17*, the preceding month's financial report must be presented to Council. There is a comparison of income and expenditure against respective budgets and variances, balance sheet and statement of cashflows. The commentaries and reports below present the financial position of Council as at 28 February 2023.

BACKGROUND AND PREVIOUS DECISIONS

The monthly financial report Income and Expenditure Statement compares the actual income and expenditure to budget at two levels, firstly for the month to date (YTD), and secondly for the full year budget. Comparatives to full year are relevant if the income and expenditure is linear, otherwise the YTD budget comparison provides a clearer position.

Ideally, the budget is accurately phased so that the amount allocated each month will match the pattern of income and expenditure.

COMMENT

Operating Income and Expenditure

- Council's operating income is less than the Year to Date and full year adopted budget, resulting from delayed payment of the 2022/23 Roads to Recovery allocation and the final payment of the Tourism Town Asset Program grant. Remaining payments for Local Roads and Community Infrastructure Program Phase 3 are not yet due until the project meets project timelines.
- The second instalment of the Northern Territory Operational Subsidy has been received and the reduction in funding for this financial year totals \$14,000. An amendment at the second budget review will be required.
- Council has received \$1.6M in grants income excluding carry forward grant income from 2021/22.
- Operating expenditure is less than budgeted Year to Date with the main expenditure variance due to not all staffing positions being filled and some planned works programs not yet completed but budgeted to be completed in this quarter.
- No Works in Progress were completed in February and no additional assets were acquired and registered.

Investments

- As of 28 February 2023, Council held \$2.65 Million in term deposits.
- Of the money sitting in term deposits, \$566k is tied funding for projects.

Grants

- In February 2023, Council received the third quarter payment of the Federal Assistance Grant for 2022/2023 (\$41k) and Waste and Resource Management Round 3 funds (\$104k).

Rates

- The second and final instalment for the 2022/23 rates was due on 24th February 2023. All properties that did not meet the rates payments in full are now in arrears for 2022/23.
- Council's overdue rates for 2022/23 and older are currently worth \$334k from 335 properties.
- As at 28 February 2023, there are 81 properties that have a rate credit due to direct debit/payment plans being in place. The total of these applied credits is \$43k.

Tax

Council is compliant with payment and reporting all tax liabilities as outlined below:

- \$133k has been paid to the ATO for Pay As You Go (PAYG Withholdings) since 1 July to 28 February 2023. The February PAYG Withholdings will be submitted with the Business Activity Statement in March 2023.
- Business Activity Statements have been lodged by the due dates. The February BAS will be lodged by the due date of 21st March 2023.

CONSULTATION

Chief Executive Officer

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Regulation 17 *Local Government (General) Regulations 2021*

Profit and Loss - Council OGM

Coomalie Community Government Council

For the 8 months ended 28 February 2023

Account	YTD Actual	YTD Budget	Budget Var	Var %	2022/23 Budget	2021/22 Actual
Trading Income						
Grant Commonwealth FAG	584,825.00	584,825.00	0.00	0.00%	625,884.00	584,163.00
Grant Commonwealth RTR - Capital	216,000.00	432,000.00	216,000.00	50.00%	432,000.00	0.00
Grant Commonwealth - Recurrent	395,661.00	431,772.00	36,111.00	8.36%	431,772.00	209,423.00
Grant NTG Community Sport Recreation	43,643.00	43,643.00	0.00	0.00%	43,643.00	44,073.00
Grant NTG Library	47,961.00	46,800.00	(1,161.00)	-2.48%	46,800.00	48,240.00
Grant NTG Operational Subsidy	622,000.00	636,000.00	14,000.00	2.20%	636,000.00	636,000.00
Grant NTG Other	162,993.85	200,739.00	37,745.15	18.80%	204,739.00	19,303.73
Grant NTG Special Purpose	465,617.28	465,617.00	(0.28)	0.00%	465,617.00	101,476.72
Interest - Interest Received	19,749.20	26,120.00	6,370.80	24.39%	45,000.00	7,379.56
Interest - Rates Penalties, Interest, Legals	33,005.43	28,000.00	(5,005.43)	-17.88%	42,000.00	42,300.11
Net Gain/Loss Assets - Gross sales revenue of asset	3,045.15	3,045.00	(0.15)	0.00%	3,045.00	0.00
Other Revenue	58,621.33	60,892.00	2,270.67	3.73%	88,125.00	69,313.36
Rates Charged - Garbage	439,155.22	438,500.00	(655.22)	-0.15%	438,500.00	411,390.30
Rates Charged - General Rates	1,059,768.88	1,060,070.00	301.12	0.03%	1,060,070.00	989,353.51
Statutory Charges	5,626.00	8,860.00	3,234.00	36.50%	13,000.00	9,788.00
User Charges	5,906.19	7,225.00	1,318.81	18.25%	8,700.00	10,869.22
Grant Commonwealth Other - Capital	0.00	39,850.00	39,850.00	100.00%	39,850.00	42,255.00
Grant Commonwealth - Non-Capital	700.00	700.00	0.00	0.00%	700.00	0.00
Total Trading Income	4,164,278.53	4,514,658.00	350,379.47	7.76%	4,625,445.00	3,225,328.51
Gross Profit	4,164,278.53	4,514,658.00	350,379.47	7.76%	4,625,445.00	3,225,328.51
Operating Expenses						
Depreciation - Depreciation Expenses	434,630.65	426,992.00	(7,638.65)	-1.79%	640,488.00	653,167.27
Employee Costs	127,535.66	153,790.00	26,254.34	17.07%	206,390.00	144,525.34
Employee Costs Payroll	641,876.81	695,708.00	53,831.19	7.74%	1,034,700.00	977,429.75
Materials and Services - Other	305,260.27	327,697.00	22,436.73	6.85%	479,162.00	386,800.24
Materials and Services - Contractor Services	141,183.70	156,480.00	15,296.30	9.78%	234,704.00	336,568.96
Materials and Services - Insurance Costs	90,836.42	91,501.00	664.58	0.73%	91,501.00	85,518.38
Materials and Services - Legal Costs	2,509.50	2,400.00	(109.50)	-4.56%	2,400.00	(1,211.75)
Materials and Services - Maintenance Buildings and Property	23,374.77	44,680.00	21,305.23	47.68%	67,000.00	60,131.47
Materials and Services - Maintenance Recreation Facilities	73,856.68	69,335.00	(4,521.68)	-6.52%	104,000.00	118,450.96
Materials and Services - Motor Vehicles	74,742.80	67,460.00	(7,282.80)	-10.80%	101,250.00	107,201.91
Materials and Services - Roadworks	243,632.07	438,800.00	195,167.93	44.48%	636,399.00	403,292.20
Materials and Services - Street Lighting Costs	3,607.39	4,535.00	927.61	20.45%	6,800.00	6,942.25
Materials and Services - Valuation Fees	0.00	5,217.00	5,217.00	100.00%	5,217.00	9,976.36
Materials and Services - Water, Sewer Cost	62,150.16	44,655.00	(17,495.16)	-39.18%	63,800.00	58,052.90
Other Expenses - Accounting, Audit, Consultant	31,942.50	23,900.00	(8,042.50)	-33.65%	35,500.00	75,105.16
Other Expenses - Councillors	34,742.54	51,000.00	16,257.46	31.88%	76,500.00	63,112.00
Work in Progress Capital Works - Other Costs	0.00	1,389,323.00	1,389,323.00	100.00%	1,805,445.00	0.00
Materials and Services - Community Engagement Program	76.00	1,650.00	1,574.00	95.39%	2,500.00	350.07
Materials and Services - Community Initiatives	14,203.70	17,500.00	3,296.30	18.84%	22,000.00	0.00
Total Operating Expenses	2,306,161.62	4,012,623.00	1,706,461.38	42.53%	5,615,756.00	3,485,413.47
Net Profit	1,858,116.91	502,035.00	(1,356,081.91)	270.12%	(990,311.00)	(260,084.96)

**Table 1.1 Monthly Income and
Expenditure Statement**

As at 28 February 2023	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
OPERATING INCOME				
Rates	1,059,769	1,060,070	(301)	1,060,070
Charges	439,155	438,500	655	438,500
Fees and Charges	70,154	76,977	(6,823)	109,825
Operating Grants and Subsidies	1,316,162	1,328,501	(12,339)	1,373,560
Interest / Investment Income	52,755	54,120	(1,365)	87,000
Commercial and Other Income	3,045	3,045	0	3,045
TOTAL OPERATING INCOME	2,941,040	2,961,213	(20,173)	3,072,000
OPERATING EXPENDITURE				
Employee Expenses	769,412	849,498	(80,086)	1,241,090
Materials and Contracts	765,175	833,110	(67,935)	1,180,334
Elected Member Allowances	34,743	51,000	(16,257)	76,500
Elected Member Expenses	0	0	0	0
Council Committee & LA Allowances	0	0	0	0
Council Committee & LA Expenses	0	0	0	0
Depreciation, Amortisation and Impairment	434,631	426,992	7,639	640,488
Interest Expenses	0	0	0	0
Other Expenses	31,943	23,900	8,043	35,500
TOTAL OPERATING EXPENDITURE	2,035,904	2,184,500	(148,596)	3,173,912
OPERATING SURPLUS / DEFICIT	905,136	776,713	128,423	(101,912)

Table 1.2 Monthly Operating Position

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
BUDGETED OPERATING SURPLUS / DEFICIT	905,136	776,713	128,423	(101,912)
<i>Remove</i> NON-CASH ITEMS				
<i>Less</i> Non-Cash Income	0	0	0	0
<i>Add Back</i> Non-Cash Expenses	434,631	426,992	7,639	640,488
TOTAL NON-CASH ITEMS	434,631	426,992	7,639	640,488
<i>Less</i> ADDITIONAL OUTFLOWS				
Capital Expenditure	859,364	1,828,123	(968,759)	2,441,844
Borrowing Repayments (Principal Only)	0	0	0	0
Transfer to Reserves	0	0	0	0
Other Outflows	0	0	0	0
TOTAL ADDITIONAL OUTFLOWS	(859,364)	(1,828,123)	968,759	(2,441,844)
<i>Add</i> ADDITIONAL INFLOWS				
Capital Grants Income	284,047	614,253	(330,206)	614,253
Prior Year Carry Forward Tied Funding	939,192	939,192	0	939,192
Other Inflow of Funds	0	0	0	0
Transfers from Reserves	156,431	262,000	(105,569)	349,823
TOTAL ADDITIONAL INFLOWS	1,379,670	1,815,445	(435,775)	1,903,268
NET BUDGETED OPERATING SURPLUS / DEFICIT	1,860,073	1,191,027	669,046	0

Table 2.1 Capital Expenditure and Funding
By class of infrastructure, property, plant and
equipment

CAPITAL EXPENDITURE **	YTD Actuals \$	YTD Budget * \$	YTD Variance \$	Current Financial Year (Annual) Budget * \$
Buildings	46,500	50,617	(4,117)	50,617
Infrastructure (Roads, footpaths, etc)	368,982	1,251,800	(882,818)	1,761,021
Motor Vehicles	0	57,000	(57,000)	57,000
Plant and Equipment	336,573	362,215	(25,642)	362,215
Property - Community Assets	88,142	106,491	(18,349)	210,991
Land and Land Improvements	19,167	0	19,167	0
			0	
TOTAL CAPITAL EXPENDITURE*	859,364	1,828,123	(968,759)	2,441,844
TOTAL CAPITAL EXPENDITURE FUNDED BY: **				
Capital Grants	1,223,239	1,409,095	(185,856)	1,553,445
Operating Income (amount allocated to fund capital items)	554,488	554,488	0	671,399
Transfers from Reserves for Plant Replacement Program	156,431	217,000	(60,569)	217,000
			0	
			0	
			0	
TOTAL CAPITAL EXPENDITURE FUNDING	1,934,158	2,180,583	(246,425)	2,441,844

Table 3. Monthly Balance Sheet Report

BALANCE SHEET AS AT 31 January 2023	YTD Actuals \$	Note Reference*
ASSETS		
Cash at Bank		(1)
Tied Funds	565,819	
Untied Funds	3,086,558	
Accounts Receivable		
Trade Debtors	3,787	(2)
Rates & Charges Debtors	338,307	
Other Current Assets	1,000	
TOTAL CURRENT ASSETS	3,995,471	
Non-Current Financial Assets	0	
Property, Plant and Equipment	17,703,563	
TOTAL NON-CURRENT ASSETS	17,703,563	
TOTAL ASSETS	21,699,034	
LIABILITIES		
Accounts Payable	43,893	(3)
ATO & Payroll Liabilities	16,630	(4)
Current Provisions	67,793	
Accruals	0	
Other Current Liabilities	7,744	
TOTAL CURRENT LIABILITIES	136,060	
Non-Current Provisions	0	
Other Non-Current Liabilities	0	
TOTAL NON-CURRENT LIABILITIES	0	
TOTAL LIABILITIES	136,060	
NET ASSETS	21,562,974	
EQUITY		
Asset Revaluation Reserve	12,694,014	
Reserves	7,010,844	
Accumulated Surplus	1,858,116	
TOTAL EQUITY	21,562,974	

Note 1. Details of Cash and Investments Held

\$2,650,000 in investments as at 28 February 2023 (details in table below).

Note 2. Statement of Trade Debtors

<i>(Council can select timing of the age of trade debtors)</i>	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total *
<i>Batchelor Outdoor Education Centre</i>	0.00	0.00	0.00	0.00	0.10	0.10
<i>Department of Environment, Parks and Water Security</i>	0.00	1,543.81	0.00	0.00	0.00	1,543.81
<i>Lake De Lago Resort</i>	416.66	416.66	416.66	416.66	0.00	1,666.64
<i>Neighbourhood Watch NT</i>	0.00	0.00	0.00	0.00	4.00	4.00
<i>RS Gardening Care</i>	572.00	0.00	0.00	0.00	0.00	572.00
Trade Debtors	988.66	1,960.47	416.66	416.66	4.10	3,786.55

Note 3. Statement on Trade Creditors

<i>(Council can select timing of the age of creditors)</i>	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
<i>Air Liquide Australia Ltd</i>	78.42	0.00	0.00	0.00	0.00	78.42
<i>Captovate</i>	165.00	0.00	0.00	0.00	0.00	165.00
<i>Darwin Office Technology</i>	498.92	0.00	0.00	0.00	0.00	498.92
<i>HWL Ebsworth Lawyers</i>	544.50	0.00	0.00	0.00	0.00	544.50
<i>Integrated Land Information System</i>	5,973.00	0.00	0.00	0.00	0.00	5,973.00
<i>Jacana Energy</i>	2,010.49	0.00	0.00	0.00	0.00	2,010.49
<i>Litchfield Motel</i>	1,420.00	0.00	0.00	0.00	0.00	1,420.00
<i>Nutrien Ag Solutions</i>	11,827.20	0.00	0.00	0.00	0.00	11,827.20
<i>PowerWater - Bills</i>	18,424.69	0.00	0.00	0.00	0.00	18,424.69
<i>Telstra</i>	225.00	0.00	0.00	0.00	0.00	225.00
<i>VTG Waste & Recycling P/L</i>	2,485.05	0.00	0.00	0.00	0.00	2,485.05
<i>Winc</i>	240.77	0.00	0.00	0.00	0.00	240.77
Trade Creditors	43,893.04	0.00	0.00	0.00	0.00	43,893.04

Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations

Council is compliant with payment and reporting all tax liabilities as outlined below:

- \$133k has been paid to the ATO for Pay As You Go (PAYG Withholdings) since 1 July to 28 February 2023. The February PAYG Withholdings will be submitted with the Business Activity Statement in March 2023.
- Business Activity Statements have been lodged by the due dates. The February BAS will be lodged by the due date of 21st March 2023.

Grants Summary

Coomalie Community Government Council

As at 28 February 2023.

Date Received	Grant	Grant Amount	Council Contribution	Expended to date	Amount Remaining	Acquittal Due
Grants						
24/02/2022	Immediate Priority Grant 2021-22	206,000.00	15,000.00	-	221,000.00	28/02/2023
3/06/2022	LRCIP Round 3 (\$431,772)	323,829.00		131,500.00	300,272.00	31/12/2023
12/07/2022	Community Benefit Fund	107,715.00	19,212.00	126,927.00	-	ACQUITTAL IN PROGRESS
6/10/2022	Youth Vibe Holiday Grant (School Holiday Program)	4,000.00	-	1,900.00	2,100.00	11/08/2023
16/12/2022	Australia Day Grant 2023	1,500.00	294.00	1,794.00	-	ACQUITTED
18/01/2023	International Women's Day Grant	1,500.00	-	-	1,500.00	21/04/2023
27/02/2023	Waste and Resource Management (WaRM) Round 3	104,500.00	-	-	104,500.00	30/06/2024
Grant Totals:		749,044.00	34,506.00	262,121.00	629,372.00	
Subsidies						
14/04/2022	Federal Assistance Grants 2022-23 Pre-payment - Roads	440,758.00				15/11/2023
14/04/2022	Federal Assistance Grants 2022-23 Pre-payment - Admin	20,896.00				15/11/2023
3/08/2022	NT Operational Subsidy 2022/23 First Instalment	318,000.00				15/11/2023
31/08/2022	Federal Assistance Grants 2022/23 Quarter 1 - Admin/General	3,147.00				15/11/2023
31/08/2022	Federal Assistance Grants 2022/23 Quarter 1 - Roads	37,910.00				15/11/2023
6/10/2022	CRDO - Remote Sport Officer 2022/23	43,643.00				31/08/2023
21/11/2022	Federal Assistance Grants 2022-23 Quarter 2 - Admin/General	3,147.00				15/11/2023
22/11/2022	Federal Assistance Grants 2022-23 Quarter 2 - Roads	37,910.00				15/11/2023
14/12/2022	NT Libraries Annual Funding 2022-23	47,961.00				15/11/2023
30/01/2023	NT Operational Subsidy 2022/23 Second Instalment	304,000.00				15/11/2023
20/02/2023	Federal Assistance Grants 2022/23 Quarter 3 - Roads	37,910.00				15/11/2023
20/02/2023	Federal Assistance Grants 2022/23 Quarter 3 - Admin/General	3,147.00				15/11/2023
Subsidies Totals:		1,298,429.00				

Investments Summary

Coomalie Community Government Council

As at 28 February 2023

Category	Balance	Rate	Interest Frequency	Maturity Date
Fixed Term Deposit	\$300,000	3.83%	At Maturity	21/04/2023
Fixed Term Deposit	\$400,000	4.10%	At Maturity	21/06/2023
Fixed Term Deposit	\$300,000	4.44%	At Maturity	20/07/2023
Fixed Term Deposit	\$250,000	4.04%	Half-yearly	11/09/2023
Fixed Term Deposit	\$300,000	4.57%	Half-yearly	23/10/2023
Fixed Term Deposit	\$300,000	4.44%	At Maturity	2/11/2023
Fixed Term Deposit	\$600,000	4.20%	At Maturity	1/12/2023
Fixed Term Deposit	\$200,000	4.67%	At Maturity	30/01/2024
TOTAL	\$2,650,000			

Statement of Cash Flows

Coomalie Community Government Council

For the 8 months ended 28 February 2023

Account	Jul 2022-Feb 2023
Operating Activities	
Receipts from customers	4,164,860.04
Payments to suppliers and employees	(2,038,463.81)
Cash receipts from other operating activities	151,687.56
Net Cash Flows from Operating Activities	2,278,083.79
Investing Activities	
Proceeds from sale of property, plant and equipment	4,114.38
Payment for property, plant and equipment	(610,569.26)
Other cash items from investing activities	(100,514.74)
Net Cash Flows from Investing Activities	(706,969.62)
Financing Activities	
Other cash items from financing activities	(1,412,120.20)
Net Cash Flows from Financing Activities	(1,412,120.20)
Net Cash Flows	158,993.97
Cash and Cash Equivalents	
Cash and cash equivalents at beginning of period	3,491,880.94
Net change in cash for period	158,993.97
Cash and cash equivalents at end of period	3,650,874.91

Table 4. Member and CEO Council Credit Card Transactions for the Month

Cardholder Name:

S Hillen (CEO)

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
-	-	-	
Total	0.00		

Payment Register

Coomalie Community Government Council

For the period 1 February 2023 to 28 February 2023

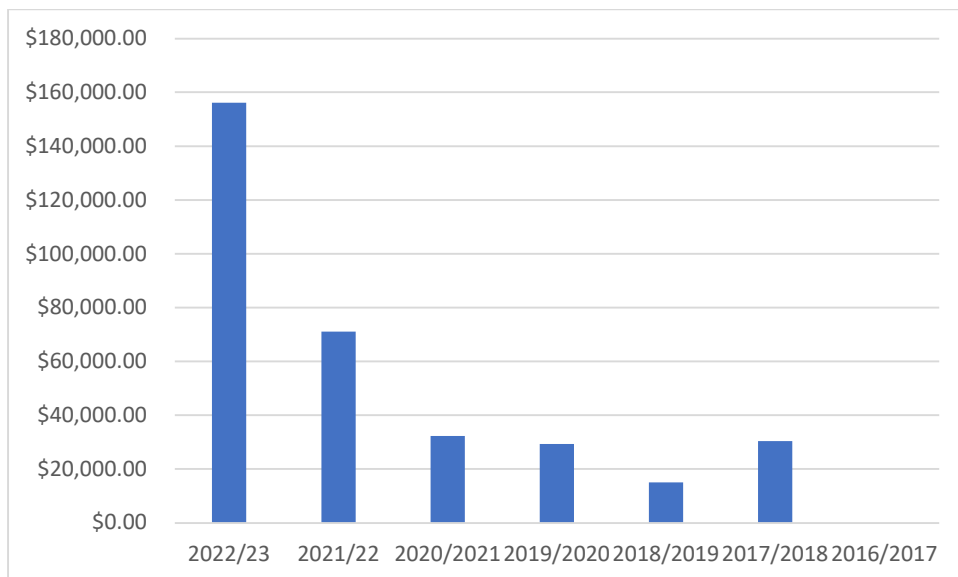
Date	Description	Reference	Credit
CCGC CBA Cheque			
Opening Balance			0.00
02 Feb 2023	Commonwealth Bank of Australia	M T	174.94
02 Feb 2023	Commonwealth Bank of Australia	M T	51.99
02 Feb 2023	Bank Transfer from CCGC CBA Cheque to CBA Credit Card N Chapman		1,733.83
03 Feb 2023	Payment: Clr. Sue Bulmer	Coomalie Council	450.00
03 Feb 2023	Payment: Councilwise	Coomalie Council	1,982.00
03 Feb 2023	Payment: Prestons Mowing & Gardening	Coomalie Council	6,633.00
03 Feb 2023	Payment: PowerWater - Bills	Coomalie Council	214.01
03 Feb 2023	Payment: Jacana Energy	Coomalie Council	77.52
03 Feb 2023	Payment: Air Liquide Australia Ltd	Coomalie Council	86.82
03 Feb 2023	Payment: Remote Area Tree Services Pty Ltd	Coomalie Council	2,420.00
03 Feb 2023	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,485.05
03 Feb 2023	Payment: Clr. Richard Luxton	Coomalie Council	450.00
03 Feb 2023	Payment: RS Gardening Care	Coomalie Council	4,814.25
03 Feb 2023	Payment: Ooloo Investments Pty Ltd	Coomalie Council	1,731.60
03 Feb 2023	Payment: President Sharon Beswick	Coomalie Council	2,320.67
03 Feb 2023	Payment: Evie's Entertainment	2205	385.00
03 Feb 2023	Payment: Stewart's Diesel	Coomalie Council	544.50
03 Feb 2023	Payment: Clr. Colin Freeman	Coomalie Council	450.00
03 Feb 2023	Payment: Clr. Angus McClymont	Coomalie Council	803.33
03 Feb 2023	Payment: Katrina Taylor t/a Tombstone Pastoral NT	0021	3,468.85
03 Feb 2023	Payment: Remote Area Tree Services Pty Ltd	Coomalie Council	4,000.00
03 Feb 2023	Payment: Katrina Taylor t/a Tombstone Pastoral NT	0021	3,288.12
03 Feb 2023	Payment: Ridgeview Contracting	Coomalie Council	1,100.70

03 Feb 2023	Payment: RS Gardening Care	Coomalie Council	6,023.12
03 Feb 2023	Payment: Telstra	Coomalie Council	225.00
03 Feb 2023	Payment: Cann Industries	5827B	480.70
03 Feb 2023	Payment: Pumacard	Coomalie Council	3,416.53
03 Feb 2023	Payment: Oolloo Investments Pty Ltd	Coomalie Council	1,951.70
03 Feb 2023	Payment: Clr. Stephen Noble	Coomalie Council	450.00
03 Feb 2023	Payment: Captovate	INV-18151	165.00
08 Feb 2023	NT Telco	M T	66.00
09 Feb 2023	NT Telco	M T	548.90
09 Feb 2023	SALARIES AND WAGES Coomalie Communi	315	47,203.48
10 Feb 2023	Payment: Remote Area Tree Services Pty Ltd	Coomalie Council	3,333.00
10 Feb 2023	Payment: Ridgeview Contracting	Coomalie Council	978.40
10 Feb 2023	Payment: RS Gardening Care	Coomalie Council	6,050.00
10 Feb 2023	Payment: PowerWater - Bills	Coomalie Council	93.51
10 Feb 2023	Payment: Fingleaf Pool Products	Coomalie Council	1,948.00
10 Feb 2023	Payment: Sam McAuley Electrical	Electrical	1,379.51
10 Feb 2023	Payment: Practical Safety Australia Pty Ltd	Coomalie Council	220.00
10 Feb 2023	Payment: PowerWater - Bills	Coomalie Council	82.13
10 Feb 2023	Payment: HB Comms Telecom Solutions	Invoice	548.90
10 Feb 2023	Payment: Hosepower	IN038537	89.57
10 Feb 2023	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,485.05
10 Feb 2023	Payment: Telstra	Coomalie Council	35.53
10 Feb 2023	Payment: Remote Area Tree Services Pty Ltd	Coomalie Council	990.00
10 Feb 2023	Payment: NT Water Filters aka Viva Water Pty Ltd	Coomalie Council	220.00
10 Feb 2023	Payment: RS Gardening Care	Coomalie Council	6,050.00
10 Feb 2023	Payment: PowerWater - Bills	Coomalie Council	99.85
10 Feb 2023	Payment: Winc	Coomalie Council	535.95
10 Feb 2023	Payment: Area9 IT Solutions	Coomalie Council	385.02
10 Feb 2023	Payment: PowerWater - Bills	Coomalie Council	81.75
10 Feb 2023	Payment: RF Consulting Pty Ltd	0260	4,081.00
10 Feb 2023	Payment: PowerWater - Bills	Coomalie Council	331.56
10 Feb 2023	Payment: Prestons Mowing & Gardening	Coomalie Council	2,178.00
10 Feb 2023	Payment: PowerWater - Bills	Coomalie Council	852.27
10 Feb 2023	Payment: PowerWater - Bills	Coomalie Council	465.09
14 Feb 2023	Telecom Billing	M T	248.32
15 Feb 2023	Commonwealth Bank of Australia	342	51.92
15 Feb 2023	Commonwealth Bank of Australia	342	5.72
15 Feb 2023	Commonwealth Bank of Australia	342	52.91
16 Feb 2023	EQUIPMENT RENTS	M T	227.00
17 Feb 2023	Payment: IBIS Information Systems	Coomalie Council	5,336.10
17 Feb 2023	PC170223-166534220 SuperChoice P-L	M T	5,640.54
17 Feb 2023	Payment: Flowers By Elise	Coomalie Council	750.00
17 Feb 2023	Payment: Ridgeview Contracting	Coomalie Council	978.40

17 Feb 2023	PC170223-166531201 SuperChoice P-L	M T	4,299.70
17 Feb 2023	Payment: Game Automotive P/L T/A Bridgestone Service Centre	Supplier	470.00
17 Feb 2023	Payment: Ark Animal Hospital Pty Ltd	193633	2,259.62
17 Feb 2023	Payment: Chris Reynolds Transport	Coomalie Council	84.70
17 Feb 2023	Payment: Swan Business Advisory	Chair RMAC	880.00
17 Feb 2023	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,485.05
17 Feb 2023	Payment: RF Consulting Pty Ltd	0264	1,457.50
17 Feb 2023	Payment: Area9 IT Solutions	Coomalie Council	477.40
17 Feb 2023	Payment: Rosejoy NT T/A Batchelor General Store	Coomalie Council	87.44
22 Feb 2023	Vocus	M T	2,668.60
23 Feb 2023	Payment: RF Consulting Pty Ltd	0266	3,789.50
23 Feb 2023	Payment: First Class Communications	7317	3,465.00
23 Feb 2023	Payment: Stewart's Diesel	Coomalie Council	1,694.00
23 Feb 2023	Payment: Outback Batteries	Coomalie Council	1,059.25
23 Feb 2023	SALARIES AND WAGES Coomalie Communi	315	27,490.16
23 Feb 2023	Payment: Sam McAuley Electrical	Electrical	1,936.12
23 Feb 2023	Payment: Jacana Energy	Coomalie Council	52.86
23 Feb 2023	Payment: Jacana Energy	Coomalie Council	29.49
23 Feb 2023	Payment: Jacana Energy	Coomalie Council	89.17
23 Feb 2023	Payment: Flick Anticimex	Coomalie Council	99.00
23 Feb 2023	Payment: Area9 IT Solutions	Coomalie Council	132.00
23 Feb 2023	Payment: PowerWater - Bills	Coomalie Council	29.26
23 Feb 2023	Payment: PowerWater - Bills	Coomalie Council	867.57
23 Feb 2023	Payment: Jacana Energy	Coomalie Council	29.49
23 Feb 2023	Payment: Jacana Energy	Coomalie Council	83.33
23 Feb 2023	Payment: Jacana Energy	Coomalie Council	323.27
23 Feb 2023	Payment: PowerWater - Bills	Coomalie Council	324.34
23 Feb 2023	Payment: Ridgeview Contracting	Coomalie Council	978.40
23 Feb 2023	Payment: Jacana Energy	Coomalie Council	406.49
23 Feb 2023	Payment: PowerWater - Bills	Coomalie Council	340.02
23 Feb 2023	Payment: HWL Ebsworth Lawyers	Coomalie Council	2,215.95
23 Feb 2023	Payment: VTG Waste & Recycling P/L	Coomalie Council	2,485.05
23 Feb 2023	Payment: Jacana Energy	Coomalie Council	29.49
23 Feb 2023	Payment: PowerWater - Bills	Coomalie Council	154.71
28 Feb 2023	Payment: Petty Cash Reimbursements	Petty Cash	672.65
Total CCGC CBA Cheque			210,948.19
Closing Balance			0.00
Total			210,948.19

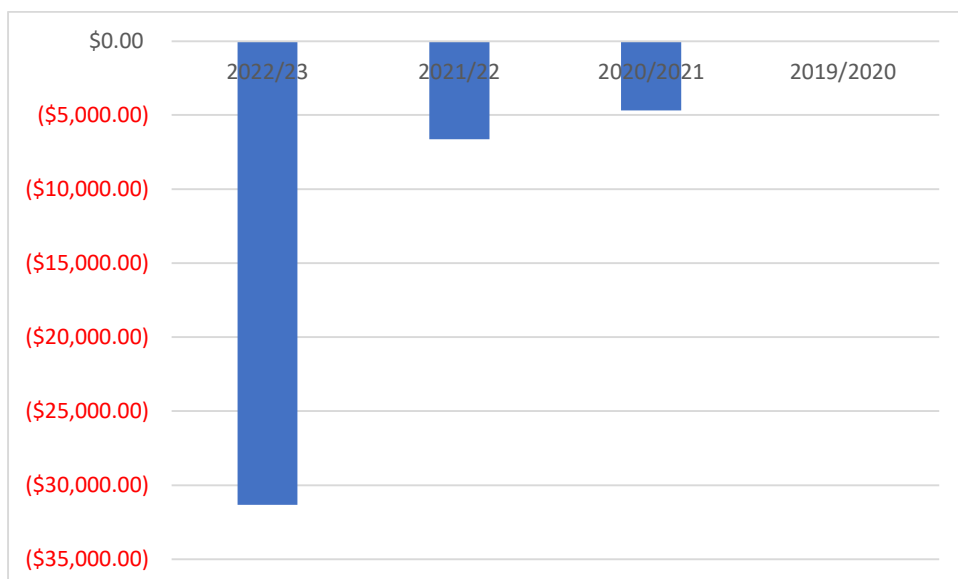
Rates Arrears

As at 28 February 2023



Rates in Credit

As at 28 February 2023



Certification by the CEO to the Council

Council Name:	Coomalie Community Government Council
Reporting Period:	28/02/2023

That, to the best of the CEO's knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

CEO Signed



Date Signed

10th March 2023

FINANCIAL IMPLICATIONS

Nil

That Council;

a) notes the Chief Executive Officer (CEO) certifies to the best of her knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and

b) receives and notes the monthly financial report for February 2023.

Moved: Clr.

Seconded: Clr.

13.2 SECOND BUDGET REVIEW 2022-23

Date:	16 th March 2023
Author:	Natasha Chapman, Corporate Services Manager
Attachment:	Nil

PURPOSE

This report seeks Council approval for the Second Review of the 2022/23 Budget.

BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

RESOLUTION 2022/11/15/27

That Council;

- a) receives and notes the report entitled First Quarter 2022-23 Budget Review;*
- b) approves the transfer of \$349,823 from Reserves to meet additional operational commitments and committed capital project expenses; and*
- c) publishes the amended 2022-23 Budget pursuant to Section 203 Local Government Act 2019.*

Moved: **Clr. Freeman**

Seconded: **Clr. Noble**

Carried

RESOLUTION 2022/05/17/011

That Council;

- a) adopts the 2022-23 Budget; and*
- b) publishes the Budget on Councils website and in a newspaper circulating generally in the area and notify the agency in writing in accordance with section 203(4) of the Local Government Act 2019.*

Moved: **Vice President McClymont**

Seconded: **Clr. Noble**

Carried

COMMENT

In accordance with Section 9 of the *Local Government (General) Regulations 2021*, Council must review the budget at least twice in a financial year. The budget reviews consider Council's current requirements against the Original Budget to ensure Council can deliver on the services outlined in the Shire Plan 2022/23 and grant commitments made to funding bodies.

Council's Second Budget Review is based on year-to-date results to 28 February 2023.

Council continues to deliver a balanced budget at the end of the Second Budget Review by considering unanticipated income, cost-saving strategies and the long-term community benefits.

The recommended movements for consideration by Council are:

Operational Income:

- Confirmation of 2022/23 grant and subsidy allocations led to decrease in income from the 2022/23 NT Operational Subsidy to a total of \$14,000.
- Other income from fees and charges and investments have been reviewed with an overall decrease of anticipated income by \$1,200.

Operational Expenditure:

Operational expenditure increased in the Second budget review. The key movements resulting in the increase in expenses include:

- Engagement of consultants for the Asset and Building Revaluation process and mediation for the Elected Member group, resulting in an additional \$39,000 being required to cover these expenses.
- Asset maintenance costs have been increased due to additional repairs and maintenance being required across all asset classes to the total of \$21,000.
- Savings will be made in employee expenses this financial year as several key positions have continued to be vacant for a large portion of the year.

Capital Income:

- Capital income increased by \$54,000 due to final payment of 2021/22 Local Roads and Community Infrastructure Program funds being received in this financial year, works have already been completed and acquitted.
- Amendment to the prior year carry forward tied funding is recognition of grants that were acknowledged in operational income that should have been allocated as prior year funds in first budget review.

Capital Expenditure:

- Capital expenditure decreased by \$21,000 because of the final invoices being received for the Wheeled Loader, community bus and Information 'Kiosk' and the total GST exclusive price requiring less than the originally approved transfer of funds from reserves.

As a result of the above movements, the budget has seen an increase in operational expenditure, however some additional savings have been made due to cost-saving strategies and the reduction in total funds being required for key capital purchases. This results in funds being able to be transferred back to reserves to the total of \$31,048.

Table 1.1 Annual Budget Income and Expenditure

	2022/23 Annual Budget \$	First Budget Review 2022/23 \$	Second Budget Review 2022/23 \$	Increase/ (Decrease) \$
OPERATING INCOME				
Rates	1,052,466	1,060,070	1,060,070	0
Charges	436,905	438,500	439,160	660
Fees and Charges	14,520	21,700	25,800	4,100
Operating Grants and Subsidies	1,347,413	1,396,840	1,381,253	(15,587)
Interest / Investment Income	40,000	87,000	78,000	(9,000)
Commercial and Other Income	51,295	67,890	86,432	18,542
TOTAL OPERATING INCOME	2,942,599	3,072,000	3,070,715	(1,285)
OPERATING EXPENDITURE				
Employee Expenses	1,161,815	1,241,090	1,236,521	(4,569)
Materials and Contracts	1,634,284	1,816,732	1,837,927	21,195
Elected Member Allowances	60,000	60,000	60,000	0
Elected Member Expenses	16,500	16,500	16,500	0
Council Committee & LA Allowances	5,000	5,000	5,000	0
Council Committee & LA Expenses	0	0	0	0
Depreciation, Amortisation and Impairment	640,488	640,488	640,488	0
Interest Expenses	0	0	0	0
Other Expenses	8,000	30,500	69,300	38,800
TOTAL OPERATING EXPENDITURE	3,526,087	3,810,310	3,865,736	55,426
BUDGETED OPERATING SURPLUS / DEFICIT	(583,488)	(738,310)	(795,021)	(56,711)



Table 1.2 Annual Budget Operating Position

	2022/23 Annual Budget \$	First Budget Review 2022/23 \$	Second Budget Review 2022/23 \$	Increase/ Decrease \$
BUDGETED OPERATING SURPLUS / DEFICIT	(583,488)	(738,310)	(795,021)	(56,711)
Remove NON-CASH ITEMS				
Less Non-Cash Income	0	0	0	0
Add Back Non-Cash Expenses	640,488	640,488	640,488	0
TOTAL NON-CASH ITEMS	640,488	640,488	640,488	0
				0
Less ADDITIONAL OUTFLOWS				0
Capital Expenditure	377,500	1,801,445	1,780,401	(21,044)
Borrowing Repayments (Principal Only)	0	0	0	0
Transfer to Reserves	0	0	31,048	31,048
Other Outflows	0	0		0
TOTAL ADDITIONAL OUTFLOWS	(377,500)	(1,801,445)	(1,811,449)	(10,004)
				0
Add ADDITIONAL INFLOWS				0
Capital Grants Income	216,000	614,252	668,234	53,982
Prior Year Carry Forward Tied Funding	104,500	939,192	947,925	8,733
Other Inflow of Funds	0			0
Transfers from Reserves	0	345,823	349,823	4,000
TOTAL ADDITIONAL INFLOWS	320,500	1,899,267	1,965,982	66,715
NET BUDGETED OPERATING POSITION	0	0	0	0



ERROR IN PREVIOUSLY
PUBLISHED FIGURE



Table 2.1 Capital Expenditure and Funding
By class of infrastructure, property, plant and equipment

CAPITAL EXPENDITURE **	Current Financial Year First Budget \$	First Budget Review 2022/23 Amended \$	Second Budget Review 2022/23 Amended \$	Outer Financial Year 1 Budget \$	OFY 2 Budget \$	OFY 3 Budget \$	> OFY 3 Budget \$
Buildings	0	50,617	50,617				
Infrastructure (Roads, footpaths, etc)	216,000	1,124,622	1,124,622	431,886	216,000	216,000	216,000
Motor Vehicles	57,000	57,000	65,000				
Plant and Equipment	104,500	362,215	329,171				
Property - Community Assets	0	210,991	210,991				
Land and Land Improvements	0	0	0				
TOTAL CAPITAL EXPENDITURE*	377,500	1,805,445	1,780,401	431,886	216,000	216,000	216,000
TOTAL CAPITAL EXPENDITURE FUNDED BY: **							
Capital Grants	320,500	1,553,445	1,607,426	431,886	216,000	216,000	216,000
Transfer from Reserves	57,000	252,000	172,975				
TOTAL CAPITAL EXPENDITURE FUNDING	377,500	1,805,445	1,780,401	431,886	216,000	216,000	216,000

Table 3.1 Budget by Planned Major Capital Works

Class of Assets	By Major Capital Project*	Total Prior Year(s) Actuals \$	Current Financial Year First Budget \$	First Budget Review 2022/23 Amended \$	Second Budget Review 2022/23 Amended \$	Outer FY 1 Budget \$	OFY 2 Budget \$	OFY 3 Budget \$	> OFY 3 Budget \$	Total Planned Budget \$	Expected Project Completion Date
Infrastructure	LRCIP-3 Miles Road floodway/ road improvements	0	0	431,772	431,772	0	0	0	0	431,772	30/06/2023
	IPG footpaths (Adelaide River and Batchelor)	0	0	221,000	221,000	0	0	0	0	221,000	31/07/2023
Plant and Equipment	WaRM-2 Front End Loader	0	104,500	244,500	207,500	0	0	0	0	207,500	31/01/2023
	Community Bus	0	0	117,715	121,671	0	0	0	0	121,671	31/01/2023
Property - Community Assets	Interactive Screen at Batchelor Information Centre	0	0	106,491	106,491	0	0	0	0	106,491	31/12/2022
	TOTAL	0	104,500	1,121,478	1,088,434	0	0	0	0	1,088,434	

COOMALIE COMMUNITY GOVERNMENT COUNCIL

Budget 2022/2023

	2022/23 Budget	First Budget Review 2022/23	Second Budget Review 2022/23
ADMINISTRATION			
Income	1,804,610	1,864,955	1,853,005
Expenditure	1,037,836	1,132,045	1,183,945
Net Profit/(Loss)	766,774	732,910	669,060
CEMETERIES			
Income	2,845	5,000	5,000
Expenditure	7,400	7,400	7,400
Net Profit/(Loss)	(4,555)	(2,400)	(2,400)
COMMUNITY FUNCTIONS			
Income	10,500	94,286	94,068
Expenditure	66,400	186,551	183,721
Net Profit/(Loss)	(55,900)	(92,265)	(89,653)
COMMUNITY RECREATION OFFICER			
Income	48,950	165,529	165,629
Expenditure	82,918	204,398	221,577
Net Profit/(Loss)	(33,968)	(38,869)	(55,948)
WEED MANAGEMENT			
Income	5,000	7,000	8,000
Expenditure	40,524	47,524	53,725
Net Profit/(Loss)	(35,524)	(40,524)	(45,725)
COMMUNITY LIBRARIES			
Income	46,800	47,112	52,758
Expenditure	57,200	58,810	63,055
Net Profit/(Loss)	(10,400)	(11,698)	(10,297)
PARKS AND GARDENS			
Income	120	600	600
Expenditure	255,200	262,350	257,810
Net Profit/(Loss)	(255,080)	(261,750)	(257,210)
PUBLIC CONVENIENCES			
Income	10,500	10,500	10,500
Expenditure	129,120	130,720	131,020
Net Profit/(Loss)	(118,620)	(120,220)	(120,520)
REGULATORY SERVICES			
Income	3,000	4,500	5,310
Expenditure	79,380	94,610	95,886
Net Profit/(Loss)	(76,380)	(90,110)	(90,576)
ROADS			
Income	782,069	1,511,566	1,564,947
Expenditure	1,410,379	2,205,421	2,190,602
Net Profit/(Loss)	(628,310)	(693,855)	(625,655)

SPORT AND RECREATION FACILITIES			
Income	1,400	207,400	207,400
Expenditure	121,340	353,020	352,320
Net Profit/(Loss)	(119,940)	(145,620)	(144,920)
STREETLIGHTING			
Income	0	0	0
Expenditure	9,200	9,200	20,800
Net Profit/(Loss)	(9,200)	(9,200)	(20,800)
SWIMMING POOL			
Income	2,300	2,000	2,000
Expenditure	119,190	124,990	118,330
Net Profit/(Loss)	(116,890)	(122,990)	(116,330)
WASTE MANAGEMENT			
Income	545,005	704,997	717,657
Expenditure	487,500	798,717	765,946
Net Profit/(Loss)	57,505	(93,720)	(48,289)
TOTAL INCOME	3,263,099	4,625,445	4,686,874
TOTAL EXPENDITURE	3,903,587	5,615,756	5,646,137
NET PROFIT/(LOSS)	(640,488)	(990,311)	(959,263)
ADD BACK UNFUNDED DEPRECIATION	640,488	640,488	640,488
FIRST REVIEW TRANSFER FROM RESERVES	0	0	349,823
TRANSFER (TO)/FROM RESERVES	0	349,823	(31,048)
BUDGET BALANCED TO ZERO	0	0	(0)

CONSULTATION

Chief Executive Officer

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

In accordance with Section 203 of the *Local Government Act 2019*, the Budget amendments will be published on Council's website, notified to the Agency and an advertisement will be placed in the NT News.

The Long-Term Financial Plan has been reviewed and will require endorsement by Council.

FINANCIAL IMPLICATIONS

The first review of the 2022/23 budget completed in November 2022 resulted in a transfer of \$349,823 from reserves to fund additional capital projects and increased operational expenses endorsed by Council.

This budget review seeks to balance to the reviewed budget and implement appropriate cost-saving strategies to ensure the budget remains balanced. This has resulted in a reduction of funds being required from reserves for the financial year. As a result, \$31,048 can be transferred back to reserves.

The total reduction to reserves for this financial year will be \$318,775.

RECOMMENDATION

That Council;

- a) receives and notes the report entitled Second Budget Review 2022/23;
- b) approves the transfer of \$31,048 back to Reserves to balance the budget after reviewing total income and expenditure requirements; and
- c) publishes the amended 2022-23 Budget pursuant to Section 203 of the *Local Government Act 2019*.

Moved: Clr.

Seconded: Clr.

13.3 LONG TERM FINANCIAL PLAN REVIEW

Date:	16 th March 2023
Author:	Natasha Chapman, Corporate Services Manager
Attachment:	Nil

PURPOSE

To seek Council's approval of the amendment to the Long-Term Financial Plan after endorsing the Second Review of the 2022/23 Budget.

BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

RESOLUTION 2022/12/20/019

That Council;

- a) receives and notes the report entitled Long Term Financial Plan Amendment;*
- b) adopts the amended Long Term Financial Plan in accordance with section 9 of the Local Government (General) Regulations 2021; and*
- c) requests the Chief Executive Officer publish the amended Long Term Financial Plan on Council's website and place a notice in the Stop Press in fulfilment of Council's disclosure requirements.*

Moved: Vice Pres. McClymont

Seconded: Clr. Noble

Carried

RESOLUTION 2022/05/17/012

That Council;

- a) acknowledges receipt of comments from the Department of the Chief Minister and Cabinet by the due date and took into consideration these comments;*
- b) adopts the Shire Plan 2022-23 and Long Term Financial Plan in accordance with section 35 of the Local Government Act 2019; and*
- c) provides the Agency with a copy of the Shire Plan 2022-23.*

Moved: Vice President McClymont

Seconded: Clr. Noble

Carried

COMMENT

In accordance with Section 9 of the *Local Government (General) Regulations 2021*, Council must review the budget at least twice in a financial year and amend the Long-Term Financial Plan if the amended budget has a material impact on the Council's Long-Term Financial Plan. The budget review resulted in a reduction of funds being required to be transferred from Reserves. As a result, the Long-Term Financial Plan needs to be reviewed and amended.

The amended Long-Term Financial Plan below, including the assumptions that are made in preparing the Plan, outlines the Council's expected commitments to service delivery and capital expenditure for the next three (3) financial years.

Council will need to review and consider its long-term service delivery and sustainability as part of the 2023/24 budgeting process due to increased operational expenses, limited income streams and inflation rates.

LONG TERM FINANCIAL PLAN

The long-term financial planning of the Council is restricted by a series of unknowns in regard to annual grant funding from Territory and Commonwealth governments.

The sustainability of Council is dependent upon stable, long term grant funding arrangements with the Commonwealth and Northern Territory Government. Changes in these arrangements have the potential to disrupt the Council's capacity to deliver core services to the communities.

Key assumptions of the long term financial plan:

- All current core services will continue to be provided by Council
- Grant funded (community) services have been considered only where experience shows that the funding is recurrent, and Council assumes this service will continue to be funded in the future
- There will be no adverse change in government policies impacting upon the operation of the Council
- Inflation is measured by the annual CPI figures. The community is generally aware of the normal CPI which is derived from a basket of Goods and Services used by the community. It has been recognised that costs associated with local government vary from the normal CPI figures. The long-term financial plan assumes 4% CPI increase in most income functions and at least 3% increase in most expenditure functions for each year.
- There are no additional major initiatives planned over the next four years, outside the goals outlined in the Strategic Plan. This is due to major initiatives being wholly dependent on additional grant funding and there is currently no indication of significant increases that would enable major initiatives to be considered.
- The repairs, maintenance and management of infrastructure is intended to continue at the same level as detailed in the current year budget with increases in line with inflation.
- Capital works expenditure includes road infrastructure upgrades utilising roads to recovery grant funding and plant and equipment upgrades.

LTFP	2022-23	2023-24	2024-25	2025-26
ADMINISTRATION	\$	\$	\$	\$
Income	1,853,005	1,927,125	2,004,210	2,084,379
Expenditure	1,118,945	1,152,513	1,187,089	1,222,701
Net Profit/(Loss)	734,060	774,612	817,121	861,677
CEMETERIES				
Income	5,000	5,200	5,408	5,624
Expenditure	7,400	7,622	7,851	8,086
Net Profit/(Loss)	-2,400	-2,422	-2,443	-2,462
COMMUNITY FUNCTIONS				
Income	94,068	18,200	18,928	19,685
Expenditure	77,230	62,037	63,898	65,815
Net Profit/(Loss)	16,838	-43,837	-44,970	-46,130
COMMUNITY LIBRARIES				
Income	52,758	48,000	47,500	47,000
Expenditure	63,055	64,947	66,895	68,902
Net Profit/(Loss)	-10,297	-16,947	-19,395	-21,902
COMMUNITY RECREATION DEVELOPMENT				
Income	165,629	52,000	51,000	50,000
Expenditure	99,906	93,979	96,798	99,702
Net Profit/(Loss)	65,723	-41,979	-45,798	-49,702
PARKS AND GARDENS				
Income	600	624	649	675
Expenditure	257,810	265,544	273,511	281,716
Net Profit/(Loss)	-257,210	-264,920	-272,862	-281,041
PUBLIC CONVENIENCES				
Income	10,500	10,500	10,500	10,500
Expenditure	131,020	133,303	137,302	141,421
Net Profit/(Loss)	-120,520	-122,803	-126,802	-130,921
REGULATORY SERVICES				
Income	5,310	5,522	5,743	5,973
Expenditure	95,886	95,467	98,331	101,280
Net Profit/(Loss)	-90,576	-89,944	-92,587	-95,307
ROADS				
Income	1,564,947	1,025,985	842,503	876,203
Expenditure	1,286,980	1,325,589	1,365,357	1,406,318
Net Profit/(Loss)	277,967	-299,604	-522,854	-530,115
SPORT AND RECREATION FACILITIES				
Income	207,400	1,456	1,514	1,575
Expenditure	131,320	135,260	139,317	143,497
Net Profit/(Loss)	76,080	-133,804	-137,803	-141,922

LTFP	2022-23	2023-24	2024-25	2025-26
STREETLIGHTING	\$	\$	\$	\$
Income	0	0	0	0
Expenditure	20,800	9,476	9,760	10,053
Net Profit/(Loss)	-20,800	-9,476	-9,760	-10,053
SWIMMING POOL				
Income	2,000	2,080	2,163	2,250
Expenditure	118,330	121,880	125,536	129,302
Net Profit/(Loss)	-116,330	-119,800	-123,373	-127,053
WASTE MANAGEMENT				
Income	717,657	580,362	603,576	627,719
Expenditure	403,329	446,372	459,763	473,556
Net Profit/(Loss)	314,328	133,989	143,813	154,163
WEED MANAGEMENT				
Income	8,000	0	0	0
Expenditure	53,725	43,725	45,037	46,388
Net Profit/(Loss)	-45,725	-43,725	-45,037	-46,388
CAPITAL WORKS EXPENDITURE	1,780,401	431,886	216,000	216,000
TOTAL INCOME	4,686,874	3,677,054	3,593,695	3,731,583
TOTAL EXPENDITURE	5,646,137	4,389,599	4,292,445	4,414,738
NET PROFIT/(LOSS)	-959,263	-712,545	-698,750	-683,155
ADD BACK UNFUNDED DEPRECIATION	640,488	640,488	640,488	640,488
TRANSFER (TO)/FROM RESERVES	318,775	72,057	58,262	42,667
BUDGET BALANCED TO ZERO	0	0	0	0

CONSULTATION

Chief Executive Officer

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 9 of the Local Government (General) Regulations 2021

Local Government Act 2019

FINANCIAL IMPLICATIONS

The increased operational expenses forecast over the next three (3) financial years will have a significant financial impact to Council. Council needs to review and consider service delivery and income streams during the 2023/24 budget process to ensure long term sustainability.

RECOMMENDATION

That Council;

a) receives and notes the report entitled Second Review 2022/23 of the Long Term Financial Plan;

b) adopts the amended Long Term Financial Plan in accordance with section 9 of the *Local Government (General) Regulations 2021*; and

c) requests the Chief Executive Officer publish the amended Long Term Financial Plan pursuant to Section 203 of the *Local Government Act 2019*.

Moved: Clr.

Seconded: Clr.

14. LATE ITEMS**15. GENERAL BUSINESS****16. CONFIDENTIAL ITEMS****RECOMMENDATION**

That Council close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*;

(a) information about the employment of a particular individual as a member of staff or possible member of the staff of the Council that could, if publicly disclosed, cause prejudice to the individual;

(b) information about the personal circumstances of a resident or ratepayer;

(c) information that would, if publicly disclosed, be likely to:

(i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or

(ii) prejudice the maintenance or administration of the law; or

(iii) prejudice the security of the council, its members or staff; or

(iv) subject to subregulation (3) – prejudice the interests of the council or some other person;

(d) information subject to an obligation of confidentiality at law, or in equity;

(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest;

(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

Moved: Clr.

Seconded: Clr.

Meeting closed to the Public at

16.1 REVIEW OF CONFIDENTIAL ACTION ITEMS LIST TO MARCH 2023

16.2 MOWING AND LANDSCAPE MAINTENANCE TENDER – BRIEF AND SCOPE

16.3 GRADING AND ROAD MAINTENANCE TENDER APPROVAL – BRIEF AND SCOPE

16.4 WASTE MANAGEMENT FACILITIES OPENING TIMES

16.5 CHIEF EXECUTIVE OFFICER PERFORMANCE EVALUATION

RECOMMENDATION

That Council re-opens the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021*

Moved:

Seconded:

Meeting reopened to the Public at

17. DECISIONS ARISING FROM CONFIDENTIAL

RECOMMENDATION

That Council move the following items into Open:

Moved: Clr.

Seconded: Clr.

18. NEXT MEETING

THE NEXT OGM OF COUNCIL IS **TUESDAY 18TH APRIL 2023.**

19. MEETING CLOSED