MINUTES

RISK MANAGEMENT AND AUDIT COMMITTEE MEETING

MONDAY 10TH AUGUST 2026

10:00am

Table of Content

1. NOTICE OF MEETING

I hereby give notice that a Risk Management and Audit Committee Meeting was held on:

Date:	10th August 2026
Time:	10:00am
Location:	Council Chambers
	22 Cameron Road, Batchelor NT 0845

Any member of the Committee who may have a conflict of interest, or perceived conflict of interest regarding any item of business to be discussed at a Risk Management and Audit Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Risk Management and Audit Committee Meeting was open to the public.

The meeting was recorded for minuting purposes only.

Acting Chief Executive Officer

MINUTES

RISK MANAGEMENT AND AUDIT COMMITTEE MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR ON

MONDAY 10TH AUGUST 2026 at 10:00am.

The Chairperson, Mr Robert Annis-Brown, declared the meeting open at 10:00am and welcomed all in attendance.

2. ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.

3. PERSONS PRESENT

MEMBERS PRESENT

Chairperson	Robert Annis-Brown
Independent Member	Karl Hell
Deputy President	Chris Whatley
Councilor	Sharon Beswick

STAFF PRESENT

Acting Chief Executive Officer	Natasha Chapman
Acting Corporate Services Manager	Luke Ackland

4. APOLOGIES AND LEAVE OF ABSENCE.

Date:	10th August 2026
Author:	Natasha Chapman, Acting Chief Executive Officer.
Attachments:	**Nil.**

PURPOSE

This report is to table for Committee's records, any apologies and requests for leave of absence received from Members of the Risk Management and Audit Committee for the meeting held 10th August 2026.

NIL

5. ELECTRONIC MEETING ATTENDANCE.

Date:	10th August 2026
Author:	Natasha Chapman, Acting Chief Executive Officer.
Attachments:	**Nil.**

PURPOSE

This report is to table, for the Committee's record, any requests and permissions for Electronic Attendance.

NIL

6. DECLARATION OF INTEREST OF MEMBERS OR STAFF

Date:	10th August 2026
Author:	Natasha Chapman, Acting Chief Executive Officer.
Attachments:	**Nil.**

PURPOSE

Members are required to disclose an interest in a matter under consideration by the Committee at a meeting of a committee by:

1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.

2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Committee by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Committee on whether he/she shall remain in the meeting and/or take part in the vote on the issue. The committee may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/her to leave the Chambers.

RESOLUTION: RMAC2026/08/10/001

That the Risk Management and Audit Committee received NO declarations of interest for the Risk Management and Audit Committee Meeting held 10th August 2026.

Moved: **DP Whatley**

Seconded: **Member Hell** **Carried**

7. CONFIRMATION OF MINUTES.

7.1 CONFIRMATION OF MINUTES.

Date:	10th August 2026
Author:	Natasha Chapman Acting Chief Executive Officer
Attachments:	**Draft Public Minutes from 1st June 2026**

PURPOSE

Public Minutes from the meeting held on 1st June 2026 are to be confirmed as a true and correct record of the meeting.

RESOLUTION: RMAC2026/08/10/002

That the Public Minutes of the Risk Management and Audit Committee held on 1st June 2026 be confirmed by the Risk Management and Audit Committee as a true and correct record of the meeting.

Moved: **Clr Beswick**

Seconded: **DP Whatley** **Carried**

Discussion Points:

- JLT presentation to Council - dates TBC
- Add LGANT benchmarking into actions
- Add Grant funds to actions - start new financial year

8. BUSINESS ARISING

8.1 BUSINESS FROM PREVIOUS MEETING

Date:	10th August 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachments:	Nil

PURPOSE

To provide the Risk Management and Audit Committee with a summary of the business arising from the previous meeting and actions taken.

RESOLUTION: RMAC/2026/08/10/003

That the Risk Management and Audit Committee confirm the business with the following inclusions arising from the meeting held on 1st June 2026.

a) Benchmark of delegations

b) Investments funds to include grant funds

Moved: **DP Whatley**

Seconded: **Clr Beswick** **Carried**

Discussion Points:

- Query whether Asset disposal regulations are being applied

9. OFFICER REPORTS

9.1 INCIDENTS AND CLAIMS – MAY TO JULY 2026

Date:	10th August 2026
Author:	Luke Auckland, Acting Corporate Services Manager
Attachments:	**Nil**

PURPOSE

To provide the Risk Management and Audit Committee with updates on any incidents or claims in the period May 2026 to July 2026.

RESOLUTION: RMAC2026/08/10/004

That the Risk Management and Audit Committee receives and notes the report entitled Incidents and Claims – May to July 2026.

Moved: **DP Whatley**

Seconded: **Clr Beswick** **Carried**

9.2 JUNE 2026 MONTHLY FINANCE REPORT

Date:	10th August 2026
Author:	Luke Ackland, Acting Corporate Services Manager
Attachment:	Nil

PURPOSE

To provide the Risk Management and Audit Committee with an update on the Council's financial position as at 30 June 2026.

RESOLUTION: RMAC2026/08/10/005

That the Risk Management and Audit Committee receives and notes the report entitled June 2026 Monthly Finance Report.

a) Table 2.1 to be recirculated to RMAC committee with updated Capital Grants Income

b) Table 1.1 to be recirculated to RMAC committee with updated Operating Grants and Subsidies

Moved: **DP Whatley**

Seconded: **Clr Beswick** **Carried**

Discussion Points:

- Query on the YTD Capital Grants Income $857k compared to Budget $249k
- Expansion of Commercial and Other Income (include Waste) – discussion of reporting against each service delivery function at quarterly reports. Query on the internal staff qualifications relating to financial oversight

9.3 LONG TERM FINANCIAL AND SUSTAINABILITY PLANNING REPORT REVIEW

Date:	10th August 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To provide the Risk Management and Audit Committee with the opportunity to discuss the long-term financial and sustainability planning requirements of the organisation moving into the 2026/2027 financial year.

RESOLUTION: RMAC/2026/08/10/006

That the Risk Management and Audit Committee;

a) receives and notes the report entitled Long Term Financial and Sustainability Planning; and

b) recommends that Council consider the following options:

- Investigate independent financial assessment which includes grant funding to have completed
- Consider in-house accountant/contract through accountant/shared service with other Council
- Metered charge for public water
- Fee for non-residents residential waste charge
- Charge for dump points in Batchelor and Adelaide River

notes future revenue through Rum Jungle Project

Moved: **DP Whatley**
Seconded: **Clr Beswick** **Carried**

<u>**Action Items:**</u>

- Take depreciation out of functions and add as a separately reported expenses to each function
- Employee expenses to be moved into each function lines as a separately reported line
- More detailed asset management plans for each service function
- Asset register
- Check Rum Jungle agreement clause that gravel pit and road is returned to current state

<u>Procedural Note:</u>
DP Whatley left the meeting at 11:17am.
DP Whatley returned at 11:19am.

9.4 REVIEW POLICY 1.15 RISK MANAGEMENT POLICY

Date:	10th August 2026
Author:	Luke Ackland, Acting Corporate Services Manager
Attachment:	**1.15 Risk Management Policy**

PURPOSE

To seek the Risk Management and Audit Committee's recommendation to Council to update Council Policy 1.15 Risk Management Policy.

RESOLUTION: RMAC2026/08/10/007

That the Risk Management and Audit Committee;

a) receives and notes the report entitled Review of Council Policy 1.15 Risk Management Policy; and

b) defers Council Policy 1.15 Risk Management Policy review, until October 2026 RMAC meeting to include test case and benchmarking of policy against other LGA's.

Moved: **Clr Beswick**

Seconded: **DP Whatley** **Carried**

9.5 REVIEW POLICY 1.14 RISK MANAGEMENT AND AUDIT COMMITTEE TERMS OF REFERENCE

Date:	10th August 2026
Author:	Luke Ackland, Acting Corporate Services Manager
Attachment:	**1.14 Risk Management and Audit Committee Terms of Reference Policy**

PURPOSE

To seek the Risk Management and Audit Committee's recommendation to Council to update Council Policy 1.14 Risk Management and Audit Committee Terms of Reference Policy as part of its scheduled review prior to the policy's review date of January 2027.

RESOLUTION: RMAC2026/08/10/008

That the Risk Management and Audit Committee;

a) receives and notes the report entitled Review of Council Policy 1.14 Risk Management and Audit Committee Terms of Reference Policy; and

b) recommends to Council to amend Council Policy 1.14 Risk Management and Audit Committee Terms of Reference Policy, ahead of its scheduled review date of January 2027, to include the minor amendments at sections 2. Scope, 3. Definitions, 501 Risk Appetite, and 5.4 Monitoring and Review

Moved: **Clr Beswick**

Seconded: **Member Hell** **Carried**

9.6 COMMITTEE PERFORMANCE REVIEW 2026

Date:	10th August 2026
Author:	Luke Ackland, Acting Corporate Services Manager
Attachment:	**Nil**

PURPOSE

The purpose of this report is to facilitate the Risk Management and Audit Committee's (RMAC) self-assessment of its performance against the Terms of Reference (TOR) for 2025–26, in line with Council Policy 1.14 and section 86 of *the Local Government Act 2019* (NT).

This report provides the framework and rating scale for members to complete the assessment. The assessment is to be completed individually by each RMAC member and returned to the Council's Executive Services Coordinator by Wednesday 30 September 2026, so that a consolidated report can be prepared and presented at the October 2026 RMAC meeting

RESOLUTION: RMAC2026/08/10/009

That the Risk Management and Audit Committee;

a) receives and notes the report titled Committee Performance Review 2026; and

b) confirms members will complete the individual member self-assessment using the framework and rating scale provided, with amendments and returns the completed assessment to the Council's Executive Services Coordinator by Wednesday 30 September 2026.

Moved: **DP Whatley**

Seconded: **Clr Beswick** **Carried**

<u>**Discussion Points:**</u>

- Committee to review specific risk assessments against previous agenda items completed (i.e. Long-Term Financial planning)
- Circulate DRAFT minutes to committee members before being published online within the 10 business days
- Chair to meet with auditor

10. GENERAL BUSINESS

10.1 Batchelor Brumbies and Council Risk

MOTION:
RESOLUTION: RMAC2026/08/10/010

That the Risk Management and Audit Committee;

a) acknowledges that there is a potential risk for the Council, community and stakeholders and recommends that Council remove all of the horses; and

b) recommends that Council formally writes to the CEO of Department of Land, Planning and Environment, NT Police, Department of Health, Careflight, and the local member to seek their direct assistance in removal of horses.

Moved: **DP Whatley**

Seconded: **Clr Beswick** **Carried**

Discussion Point:

- Contact Litchfield Council regarding their horse issue on Jenkins Road

11. CONFIDENTIAL ITEMS

RESOLUTION: RMAC2026/08/10/011

That Council close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021;*

Moved: **Clr Beswick**

Seconded: **DP Whatley** **Carried**

Procedural Note:
The meeting was closed to the public at 12:28pm.

11.1 CONFIRMATION OF CONFIDENTIAL MINUTES

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

11.2 DRAFT RISK REGISTER

CONFIDENTIAL: Regulation 51(1) For section 293(1) of the Act, the following information is prescribed as confidential:(c) information that would, if publicly disclosed, be likely to:

(iv) subject to subregulation (3) – prejudice the interests of the council or some other person

Procedural Note:
Acting Corporate Services Manager left the meeting at 12:42pm.

11.3 INSURANCE CLAIM PROGRESS REPORT

CONFIDENTIAL: Regulations 51
(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; and
(d) information subject to an obligation of confidentiality at law, or in equity

12. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL

NIL

13. RE-OPENING OF THE MEETING

RESOLUTION: RMAC2026/08/10/015

That the Committee re-opens the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021.*

Moved: **Member Hell**

Seconded: **DP Whatley** **Carried**

Procedural Note:
The meeting was reopened to the public at 12:52pm.

14. NEXT MEETING

The next Risk Management and Audit Committee meeting will be held at Batchelor on Monday **12th October 2026** at 10:00am.

15. MEETING CLOSED

The meeting was closed at 12:53pm.