MINUTES

RISK MANAGEMENT AND AUDIT COMMITTEE MEETING

MONDAY 12TH OCTOBER 2026

09:00am

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1. NOTICE OF MEETING

I hereby give notice that a Risk Management and Audit Committee Meeting was held on:

Date:	12th October 2026
Time:	09:00am
Location:	Council Chambers
	22 Cameron Road, Batchelor NT 0845

Any member of the Committee who may have a conflict of interest, or perceived conflict of interest regarding any item of business to be discussed at a Risk Management and Audit Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Risk Management and Audit Committee Meeting was open to the public.

The meeting was recorded for minuting purposes only.

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Acting Chief Executive Officer

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MINUTES

RISK MANAGEMENT AND AUDIT COMMITTEE MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON MONDAY 12th OCTOBER 2026 at 09:00am.

The Chairperson, Mr Robert Annis-Brown, declared the meeting open at 09:01am and welcomed all in attendance.

2. ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.

3. PERSONS PRESENT

MEMBERS PRESENT

Chairperson	Robert Annis-Brown
Independent Member	Karl Hell
Deputy President	Chris Whatley
Councillor	Sharon Beswick

STAFF PRESENT

Acting Chief Executive Officer	Natasha Chapman
	Russell Anderson
Auditor	

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4. APOLOGIES AND LEAVE OF ABSENCE.

Date:	12th October 2026
Author:	Natasha Chapman, Acting Chief Executive Officer.
Attachments:	**Nil.**

PURPOSE

This report is to table for Committee's records, any apologies and requests for leave of absence received from Members of the Risk Management and Audit Committee for the meeting held 12th October 2026.

NIL

5. ELECTRONIC MEETING ATTENDANCE.

Date:	12th October 2026
Author:	Natasha Chapman, Acting Chief Executive Officer.
Attachments:	**Nil.**

PURPOSE

This report is to table, for the Committee's record, any requests and permissions for Electronic Attendance.

NIL

6. DECLARATION OF INTEREST OF MEMBERS OR STAFF

Date:	12th October 2026
Author:	Natasha Chapman, Acting Chief Executive Officer.
Attachments:	**Nil.**

PURPOSE

Members are required to disclose an interest in a matter under consideration by the Committee at a meeting of a committee by:

1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.

2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Committee by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Committee on whether he/she shall remain in the meeting and/or take part in the vote on the issue. The committee may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/her to leave the Chambers.

RESOLUTION: RMAC2026/10/12/001		
That the Risk Management and Audit Committee receives no declarations of interest for the Risk Management and Audit Committee Meeting held 12th October 2026.		
Moved:	**Deputy President Whatley**	
Seconded:	**Chair Annis-Brown**	**Carried**

11. CONFIDENTIAL ITEMS

RESOLUTION: RMAC2026/10/12/002		
That Council close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021;*		
Moved:	**Clr. Beswick**	
Seconded:	**Member Hell**	**Carried**

Procedural Note:

The meeting was closed to the public at 9:03am.

Committee determined to address 11.2 first.

Committee returned to 11.1 after the auditor presentation.

11.1 CONFIRMATION OF CONFIDENTIAL MINUTES

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

11.2 DRAFT AUDITED FINANCIAL STATEMENTS 2025-26

CONFIDENTIAL: Regulation 51(1) For section 293(1) of the Act, the following information is prescribed as confidential: (c) information that would, if publicly disclosed, be likely to: (iv) subject to subregulation (3) – prejudice the interests of the council or some other person

11.3 INSURANCE CLAIM REPORT

CONFIDENTIAL: Regulations 51
(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; and
(d) information subject to an obligation of confidentiality at law, or in equity

12. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL

NIL

13. RE-OPENING OF THE MEETING

RESOLUTION: RMAC2026/10/12/006

That the Committee re-opens the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021.*

Moved: **Clr. Beswick**

Seconded: **Chair Annis-Brown** **Carried**

Procedural Note:

The meeting was reopened to the public at 11:03am

7. CONFIRMATION OF MINUTES.

7.1 CONFIRMATION OF MINUTES.

Date: 12th October 2026

Author: Natasha Chapman, Acting Chief Executive Officer

Attachments: **Draft Public Minutes from 10th August 2026**

PURPOSE

Public Minutes from the meeting held on 10th August 2026 are to be confirmed as a true and correct record of the meeting.

RESOLUTION: RMAC2026/10/12/007

That the Public Minutes of the Risk Management and Audit Committee held on 10th August 2026 be confirmed by the Risk Management and Audit Committee as a true and correct record of the meeting.

Moved: **Clr. Beswick**

Seconded: **Member Hell** **Carried**

8. BUSINESS ARISING

8.1 BUSINESS FROM PREVIOUS MEETINGS

Date: 12th October 2026

Author: Natasha Chapman, Acting Chief Executive Officer

Attachments: Nil

PURPOSE

To provide the Risk Management and Audit Committee with a summary of the business arising from the previous meetings and actions taken.

RESOLUTION: RMAC2026/10/12/008

That the Risk Management and Audit Committee confirm the business arising from the meeting held on 10th August 2026 as amended in the table below.

Moved: **DP Whatley**

Seconded: **Chair Annis-Brown** **Carried**

Action Requested	**Officer Responsible**	**Progress**
RMAC recommendation to Council to write to stakeholders regarding Batchelor horses	CEO	Completed. Recommended to Council at August 2026 OGM. Correspondence sent.
RMAC Performance Self-assessments and report.	CEO	Completed. In October 2026 agenda.
Recommendation to Council to amend RMAC Terms of Reference before review date of January 2027	CEO	In Progress. To go to a Council OGM before January 2027.
Review of Risk Management Policy	CEO	To present at February 2027 meeting
Adjustments to Long-Term Financial Plan tables to clearly identify employee and depreciation expenses	CSM	In Progress
Investigation of independent financial assessment options; consideration by Council of alternative revenue streams suggested by RMAC	CEO	Not yet commenced. Independent financial assessment to align with development of Financial Management Plan and Strategic Plan. CoP Mayor offered to provide possible contacts.
LGANT Benchmarking of delegations	CEO/CSM	In Progress
Grant funds table to be included in finance reports from start of new FY	CEO/CSM	Completed – included in monthly finance reports.
Council to consider developing a Financial Management Plan in line with the new Strategic Plan starting 2027	CEO/ Council	Not yet commenced. To commence with Strategic Plan work.

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Resolution RMAC2026/06/01/005		
JLT Consultation at OGM	A/CEO	Completed – Information session on 7th September 2026
Aug Meeting – Finance Report – YTD Capital Income variance query		
Asset Register		Committee to receive documents. Schedule a workshop when new CEO onboard.
Asset Management Plans/Asset Replacement Plans		
Rum Jungle Agreement clause check – Poett Road to be returned to condition equivalent to before use		

Discussion Point:

- LGU Compliance team undertakes full internal compliance audits across each council on a rotational basis.
- Acknowledgement of current staff/resourcing shortage and that works need to be prioritised

9. OFFICER REPORTS

9.1 INCIDENTS AND CLAIMS – AUGUST TO SEPTEMBER 2026

Date: 12th October 2026

Author: Luke Auckland, Acting Corporate Services Manager

Attachments: **Nil**

PURPOSE

To provide the Risk Management and Audit Committee with updates on any incidents or claims in the period August 2026 to September 2026.

RESOLUTION: RMAC2026/10/12/009

That the Risk Management and Audit Committee receives and notes the report entitled Incidents and Claims – August to September 2026.

Moved: **Clr. Beswick**

Seconded: **DP Whatley** **Carried**

9.2 AUGUST 2026 MONTHLY FINANCE REPORT

Date:	15th August 2026
Author:	Luke Ackland, Acting Corporate Services Manager
	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To provide the Risk Management and Audit Committee with an update on the Council's financial position as at 31st August 2026.

RESOLUTION: RMAC2026/10/12/010

That the Risk Management and Audit Committee received and notes the report entitled August 2026 Monthly Finance Report.

Moved: **DP Whatley**

Seconded: **Clr. Beswick** **Carried**

Discussion Point:

- Investigate interest generating bank accounts for additional interest revenue.
-

9.3 COMMITTEE PERFORMANCE REVIEW

Date:	12th October 2026
Author:	Luke Ackland, Acting Corporate Services Manager
Attachment:	**Nil**

PURPOSE

The purpose of this report is to detail the outcomes of the Risk Management and Audit Committee's (RMAC) self-assessment of its performance against the Terms of Reference (TOR) for 2025–26, in line with Council Policy 1.14 and section 86 of *the Local Government Act 2019* (NT).

RESOLUTION: RMAC2026/10/12/011

That the Risk Management and Audit Committee receives and notes the report titled Committee Performance Review 2026

Moved: **DP Whatley**

Seconded: **Clr. Beswick** **Carried**

Action:

- Monitor for professional development/training options relating to Risk Management topics for members.
- DP Whatley to report verbally to Council the outcome of the RMAC meetings.

9.4 LONG-TERM MANAGEMENT OF PAPER ROADS

Date:	12th October 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	NIL

PURPOSE

To seek the Risk Management and Audit Committee's consideration and recommendations regarding the ongoing plan for addressing paper roads in the Coomalie Shire.

RESOLUTION: RMAC2026/12/12/012

That the Risk Management and Audit Committee;

a) receives and notes the report entitled Long-Term Management of Paper Roads; and

b) provides the following recommendation to Council:

1. to seek the support of the Minister of Logistics and Infrastructure to provide road access through Crown Land parcels to existing subdivisions.

Moved: **Clr. Beswick**

Seconded: **Member Hell** **Carried**

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9.5 2027 COMMITTEE WORKS SCHEDULE

Date:	12TH October 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachments:	Nil

PURPOSE

To set the Risk Management and Audit Committee's meeting and works schedule for 2027.

RESOLUTION: RMAC2026/10/12/013

That the Risk Management and Audit Committee receives and notes the report entitled 2027 Committee Works Schedule.

Moved: **Clr. Beswick**

Seconded: **Chair Annis-Brown** **Carried**

COMMENT

The Risk Management and Audit Committee's Terms of Reference stipulates that the committee will meet four times per year. The committee has some flexibility in the timing of the four meetings.

The Work Schedule is provided below to provide clarification to members of the reports that will be included in each meeting, in addition to any other reports that may arise from time to time.

Item	February 2027	May 2027	August 2027	October 2027
Incidents and Claims Report				
Budget Reviews				
Review Draft Shire Plan 27- 28				
Review Draft Budget 27 - 28				
Risk Management and Risk Register				
Review of Interim Audit Report				
Review of Draft Annual Report				
Review of Draft Annual Financial Statements				
Assessment of Committee Performance and Terms of Reference Review				
Proposed Meeting Dates and Report Schedule 2028				

The following schedule for the four Risk Management and Audit Committee meetings are proposed and align with deadlines of major documents to be tabled at the next Ordinary General Meeting of Council:

Meeting 1: 8th February 2027
Meeting 2: 10th May 2027
Meeting 3: 9th August 2027
Meeting 4: 11th October 2027

9.6 RESPITE AND RECOVERY FACILITY DEVELOPMENT

Date:	12th October 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	**Correspondence to Chief Minister**
	Correspondence to Prime Minister

PURPOSE

To provide the Risk Management and Audit Committee with a summary of the recent announcement of the NT Government's plan to establish a Respite and Recovery Facility in Batchelor.

RESOLUTION: RMAC2026/10/12/014

That the Risk Management and Audit Committee;

a) receives and notes the report entitled Respite and Recovery Facility Development; and

b) recommends to Council to review the long-term priorities and address the existing plans to provide the most benefit to the community and initiatives for funding proposals.

Moved: **DP Whatley**

Seconded: **Clr. Beswick** **Carried**

Discussion Point:

- The Committee notes there was no prior consultation with Council or the community regarding the development.

9.7 CHAIR'S REPORT ON MEETING WITH COUNCIL'S AUDITOR

Date:	12th October 2026
Author:	Chair Annis-Brown
Attachment:	Nil

PURPOSE

To provide the Committee with a summary of the Chair's meeting with Council's auditor as agreed by the Committee at the June 2026 meeting.

RESOLUTION: RMAC2026/10/12/015

That the Risk Management and Audit Committee receives and notes the report entitled Chair's Report on Meeting with Council's Auditor.

Moved: **Clr. Beswick**

Seconded: **Member Hell** **Carried**

Action:

- The President to sign off on the CEO's Credit Card statements monthly and to include a note in the monthly finance report that the sign off occurred.

10. GENERAL BUSINESS

NIL

14. NEXT MEETING

The next Risk Management and Audit Committee meeting will be held at Batchelor on **Monday 8th February 2027 at 10:00am.**

15. MEETING CLOSED

The meeting was closed at 1:13PM.

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