



MINUTES
CEMETERY BOARD MEETING
21st APRIL 2026
4:30 PM

1. MEETING NOTICE

I hereby give notice that a Cemetery Board meeting was held on:

Date: Tuesday 21st April 2026
Time: 4:30pm
Location: Council Chambers
22 Cameron Road, Batchelor NT 0845

Any member of the Board who may have a conflict of interest, or perceived conflict of interest regarding any item of business to be discussed at a Cemetery Board meeting should declare that conflict of interest to enable the Board to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Cemetery Board meeting was open to the public.

The meeting was recorded for minuting purposes only.



Acting Chief Executive Officer

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MINUTES

CEMETERY BOARD MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 21ST APRIL 2026

The Chairperson of the Cemetery Board, Mr Ross McGorman, declared the meeting open at 4:40 pm and welcomed all in attendance.

2. ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.

3. PERSONS PRESENT

ELECTED MEMBERS PRESENT

President	Ross McGorman
Deputy President	Chris Whatley
Councillor	Sharon Beswick
Councillor	Mae Mae Morrison (via electronic means)

STAFF PRESENT

Acting Chief Executive Officer	Natasha Chapman
Acting Corporate Services Manager	Luke Ackland
Council and Community Services Manager	Emma Dunne
Executive Services Coordinator	Terrill Forrest

VISITORS PRESENT

4. APOLOGIES AND LEAVE OF ABSENCE

Date: 21st April 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: Nil

PURPOSE

This report is to table for the Board's record any apologies and requests for leave of absence received from Board Members for the Cemetery Board Meeting held on 21st April 2026.

RESOLUTION CEM2026/04/21/001

That the Board notes the absence of Clr Alan Roe and Clr Greg Strettles from the Cemetery Board Meeting held on the 21st April 2026.

Moved: DP Whatley
Seconded: Clr Morrison **Carried**

5. ELECTRONIC MEETING ATTENDANCE

Date: 21st April 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachment: Nil

PURPOSE

This report is to table the Board's records, and any requests for Electronic Attendance.

RESOLUTION: CEM2026/04/21/002

That the Board receives and notes the attendance via electronic means of Clr Mae Mae Morrison for the Board meeting on 21st April 2026.

Moved: DP Whatley
Seconded: President McGorman **Carried**

6. DECLARATION OF INTEREST OF MEMBERS OR STAFF

NIL

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING

Date: 21st April 2026

Author: Natasha Chapman, Acting Chief Executive Officer

Attachments: [Minutes of the meeting held 10th June 2025](#)

PURPOSE

Minutes of the Cemetery Board Meeting held on 10th June 2025 are submitted to the Board for noting as a record of the meeting.

RESOLUTION: CEM2026/04/21/003

That the Minutes of the Cemetery Board Meeting held on 10th June 2025 be noted by the Cemetery Board as a record of the meeting.

Moved: DP Whatley

Seconded: Clr Morrison **Carried**

8. REPORTS

8.1 COOMALIE BUSH CEMETERY, CEMETERY MANAGERS REPORT

Date: 21st April 2026

Author: Natasha Chapman, Acting Chief Executive Officer (Acting Cemetery Manager)

Attachment: [Nil](#)

PURPOSE

To provide the Board with an update of general operational activities and statistics.

RESOLUTION: CEM2026/04/21/004

That the Board receives and notes the Coomalie Bush Cemetery, Cemetery Managers Report.

Moved: DP Whatley

Seconded: President McGorman **Carried**

8.2 FINANCE REPORT MARCH 2026

Date: 21st April 2026
Author: Luke Ackland, Acting Corporate Services Manager
Natasha Chapman, Acting Chief Executive Officer
Attachment: Nil

PURPOSE

To provide the Cemetery Board with an update of Coomalie Bush Cemetery financials.

RESOLUTION: CEM2026/04/21/005

That the Cemetery Board receives and notes the Coomalie Bush Cemetery Finance Report for March 2026.

Moved: DP Whatley

Seconded: Clr Morrison

Carried

9. CONFIDENTIAL ITEMS

NIL

10. GENERAL BUSINESS

NIL

11. NEXT MEETING

The next Cemetery Board meeting will be on 15th September 2026 at 4:30pm.

12. CLOSURE OF MEETING

The meeting was closed at 4:45pm.