



MINUTES

RISK MANAGEMENT AND AUDIT COMMITTEE MEETING

MONDAY 13th APRIL 2026

10:00am

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1. NOTICE OF MEETING

I hereby give notice that a Risk Management and Audit Committee Meeting was held on:

Date: 13th April 2026
Time: 10:00am
Location: Council Chambers
22 Cameron Road, Batchelor NT 0845

Any member of the Committee who may have a conflict of interest, or perceived conflict of interest regarding any item of business to be discussed at a Risk Management and Audit Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Risk Management and Audit Committee Meeting was open to the public.

The meeting was recorded for minuting purposes only.



Acting Chief Executive Officer

MINUTES

RISK MANAGEMENT AND AUDIT COMMITTEE MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON MONDAY 13TH APRIL 2026 at 10:00am

The Chairperson, Mr Robert Annis-Brown, declared the meeting open at 10:02am and welcomed all in attendance.

2. ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.

3. PERSONS PRESENT

MEMBERS PRESENT

Chairperson	Robert Annis-Brown
Independent Member	Karl Hell
Deputy President	Chris Whatley
Councillor	Sharon Beswick

STAFF PRESENT

Acting Chief Executive Officer	Natasha Chapman
Acting Corporate Services Manager	Luke Ackland
Executive Services Coordinator	Terrill Forrest

4. APOLOGIES AND LEAVE OF ABSENCE

NIL

5. ELECTRONIC MEETING ATTENDANCE.

NIL

6. DECLARATION OF INTEREST OF MEMBERS OR STAFF.

Date: 13th April 2026

Author: Natasha Chapman, Acting Chief Executive Officer.

Attachments: Nil.

PURPOSE

Members are required to disclose an interest in a matter under consideration by the Committee at a meeting of a committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Committee by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Committee on whether he/she shall remain in the meeting and/or take part in the vote on the issue. The committee may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/her to leave the Chambers.

RESOLUTION: RMAC2026/04/13/001

That the Risk Management and Audit Committee notes there are no declarations of interest for the Risk Management and Audit Committee Meeting held 13th April 2026.

Moved: Clr Beswick

Seconded: DP Whatley

Carried

7. CONFIRMATION OF MINUTES.

7.1 CONFIRMATION OF MINUTES.

Date: 13th April 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: [Draft Public Minutes from 10th November 2025](#)

PURPOSE

Public Minutes from the meeting held on 10th November 2025 are to be confirmed as a true and correct record of the meeting.

RESOLUTION: RMAC2026/04/13/002

That the Public Minutes of the Risk Management and Audit Committee held on 10th November 2025 be confirmed by the Risk Management and Audit Committee as a true and correct record of the meeting.

Moved: DP Whatley
Seconded: Clr Beswick **Carried**

8. BUSINESS ARISING

8.1 BUSINESS FROM PREVIOUS MEETING

Date: 13th April 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: Nil

PURPOSE

To provide the Risk Management and Audit Committee with a summary of the business arising from the previous meeting and actions taken.

RESOLUTION: RMAC2026/04/13/003

That the Risk Management and Audit Committee confirm the business arising from the meeting held on 10th November 2025.

Moved: DP Whatley
Seconded: Clr Beswick **Carried**

9. OFFICER REPORTS

9.1 INCIDENTS AND CLAIMS

Date: 13th April 2026
Author: Luke Auckland, Acting Corporate Services Manager
Attachments: Nil

PURPOSE

To provide the Risk Management and Audit Committee with updates on any incidents or claims in the period January 2026 to March 2026.

RESOLUTION: RMAC2026/04/13/004

That the Risk Management and Audit Committee receives and notes the report entitled Incidents and Claims.

Moved: DP Whatley
Seconded: Clr Beswick **Carried**

9.2 FEBRUARY 2026 MONTHLY FINANCE REPORT

Date: 13th April 2026
Author: Luke Ackland, Acting Corporate Services Manager
Natasha Chapman, Acting Chief Executive Officer
Attachment: Nil

PURPOSE

To provide a summary of the financial position of Council for the period ending 28th February 2026. In accordance with the *Local Government (General) Regulations 2021 – Part 2 Division 7*, the preceding month's financial report must be presented to Council. Regulation 17(1) of the *Local Government (General) Regulations 2021* requires a monthly report from the Chief Executive Officer to provide council with the actual income and expenditure for the year to date; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

RESOLUTION: RMAC2026/04/13/005

That the Risk Management and Audit Committee;

- a) notes the Acting Chief Executive Officer (CEO) certifies to the best of her knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council;
- b) receives and notes the monthly financial report for February 2026; and
- c) recommends to Council to investigate and develop a policy for accruing interest on outstanding invoices.

Moved: DP Whatley
Seconded: Chair Annis-Brown **Carried**

9.3 COMMITTEE WORK SCHEDULE AND WORK PROGRAM UPDATE

Date: 13th April 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: Nil

To refresh the Committee members of the role of the Risk Management and Audit Committee and the 2026 Works Program and proposed meeting dates, as amended.

RESOLUTION: RMAC2026/04/13/006

That the Risk Management and Audit Committee receives and notes the report entitled Committee Work Schedule and Work Program Update and amends the October meeting date from 5th to 12th October 2026

Moved: Clr Beswick
Seconded: DP Whatley **Carried**

9.4 REVIEW OF COUNCIL POLICY 2.6 DELEGATIONS POLICY

Date: 21st April 2026
Author: Luke Ackland, Acting Corporate Services Manager
Attachment: [Rescinded Procurement Policy 2023/06/20/12 Table Snippet](#)
Attachment: [2.6 Delegation Policy](#)

PURPOSE

To seek the Risk Management and Audit Committee's recommendation to Council to amend Council Policy 2.6 Delegations Policy.

RESOLUTION: RMAC2026/04/13/007

That the Risk Management and Audit Committee.

- a) receives and notes the report entitled Review of Council Policy 2.6 Delegations Policy;
- b) recommends to Council to amend Council Policy 2.6 Delegations Policy to include a CEO delegation to expend funds not within budget for emergency situations (eg natural disaster recovery), up to \$50,000 (excluding GST); and
- c) recommends to Council to design an Emergency Management Policy and Plan.

Moved: DP Whatley
Seconded: Clr Beswick **Carried**

10. GENERAL BUSINESS

NIL

11. CONFIDENTIAL ITEMS

RESOLUTION: RMACCONF2026/04/13/008

That Risk Management and Audit Committee close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*;

Moved: DP Whatley

Seconded: Clr Beswick

Carried

Procedural Note:

The meeting was closed to the public at 11.06am.

11.1 CONFIRMATION OF CONFIDENTIAL MINUTES

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

11.2 SECOND BUDGET REVIEW 2025-26 AND LONG-TERM FINANCIAL PLAN 2025-29

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

11.3 INSURANCE CLAIM PROGRESS REPORT

CONFIDENTIAL: Regulations 51

(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; and
(d) information subject to an obligation of confidentiality at law, or in equity

12. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL

NIL

13. RE-OPENING OF THE MEETING

RESOLUTION: RMAC2026/04/13/012

That the Committee re-opens the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021*.

Moved: Cllr Beswick

Seconded: DP Whatley **Carried**

Procedural Note:

The meeting was reopened to the public at 12:25pm.

14. NEXT MEETING

The next Risk Management and Audit Committee meeting will be held at Batchelor on 1st June 2026.

15. MEETING CLOSED

The meeting was closed at 12:26pm.