



MINUTES
SPECIAL COUNCIL MEETING
7TH AUGUST 2025

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1. NOTICE OF MEETING

I hereby give notice that a Special Confidential Meeting of Council was held on:

Date: 7th August 2025
Time: 3.00 pm
Location: Council Chambers
22 Cameron Road, Batchelor NT 0845

Any member of Council who may have a conflict of interest or perceived conflict of interest regarding any item of business to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Special Confidential Meeting of Council was open to the public and adhered to COVID Safety Plan requirements, including wearing a mask, appropriate physical distancing, and health and hygiene requirements.

The meeting was recorded for minuting purposes only.

A copy of the agenda can be found on Council's website, alternatively you can obtain a copy at the Council Office.



Chief Executive Officer.

RESOLUTION 2025/08/19/003

That the Minutes of the Special Meeting held on 7th August 2025 be confirmed by Council as a true and correct record of the meeting.

Moved: Official Manager

Seconded: Official Manager

Carried

MINUTES

SPECIAL CONFIDENTIAL COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS, BATCHELOR
ON 7TH AUGUST 2025

The Official Administrator of the Council, Mr. Mark Blackburn, declared the meeting open at 3:00pm and welcomed all in attendance.

2. ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.

3. PERSONS PRESENT

Official Manager

Mr. Mark Blackburn

STAFF PRESENT

Chief Executive Officer

Sharon Hillen

Executive Services Coordinator

Stacey Shooter

VISITORS PRESENT

4. APOLOGIES AND LEAVE OF ABSENCE

Date: 7th August 2025
Author: Sharon Hillen, Chief Executive Officer
Attachments: Nil

PURPOSE

This report is to table for Council's record any apologies and requests for leave of absence received for the Special Meeting held on 7th August 2025.

Nil

5. ELECTRONIC MEETING ATTENDANCE

Date: 7th August 2025
Author: Sharon Hillen, Chief Executive Officer
Attachments: Nil

PURPOSE

This report is to table, for Council's record, any requests, and permissions for Electronic Attendance.

Nil

6. DECLARATION OF INTEREST OF MEMBERS OR STAFF

Date:	7 th August 2025
Author:	Sharon Hillen, Chief Executive Officer
Attachments:	Nil

PURPOSE

Members are required to disclose an interest in a matter under consideration by the Council at a meeting of the Council by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the meeting and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

RESOLUTION SPEC2025/08/07/001

That Council notes there are no declarations of interest as listed for the Special Council Meeting held 7th August 2025.

Moved: Official Manager

Seconded: Official Manager

Carried

7. CONFIDENTIAL ITEMS

RESOLUTION SPEC2025/08/07/02

That Council close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*.

Moved: Official Manager

Seconded: Official Manager

Carried

Procedural Note:

The meeting was closed to the public at 3:02pm.

7.1 KERBSIDE WASTE COLLECTION SERVICE FEE FOR MULTIPLE BINS

CONFIDENTIAL: 51 (1) (e) Information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

RESOLUTION SPECONF2025/08/07/003

That Council:

- a) receives and notes the report titled Kerbside Waste Collection Service Fee for Multiple Bins; and
- b) legally provide for the optional kerbside waste collection for multiple bins for the following fees as amended to identify a GST component
 - residential 240 litre bin (weekly) \$563 plus GST per annum
 - commercial 240 litre bin (twice per week) \$563 x 2 plus GST per annum
 - commercial 660 litre bin (twice per week) \$3,042 plus GST per annum
- c) correspond to recipients of bin collections with multiple bins to explain the optional service fees structure; and
- d) invoice recipients of bin collections with multiple bins in accordance with the optional service fees; and
- e) moves this decision into open business.

Moved: Official Manager

Seconded: Official Manager

Carried

8. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL

Nil

9. RE-OPEN MEETING TO THE GENERAL PUBLIC

RESOLUTION SPECONF2025/08/07/004

That Council re-opens the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021*.

Moved: Official Manager

Seconded: Official Manager

Carried

Procedural Note:

The meeting was reopened to the public at 3:22pm.

10. CLOSURE OF MEETING

The meeting closed at 3:23pm.