

## 5.2 Emergency Preparedness & Response



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| <b>Council resolution</b>    | 2022/10/18/013   |
| <b>Date adopted</b>          | 19/10/2022   |
| <b>Legislative framework</b> | <i>Emergency Management Act 2013</i><br><i>Local Government Act 2019</i><br><i>Local Government (General) Regulations 2021</i> |
| <b>Date for Review</b>       | September 2024   |

### 1. Purpose

This policy provides a framework for the preparation and management of an emergency situation.

### 2. Policy Statement

#### 2.1 Guiding principles

The aim of this Emergency Preparedness and Response Policy is to ensure that the Coomalie Community Government Council staff and assets are available to assist in the event of a Local Emergency Response declaration, and to ensure Council's staff and assets are protected during these events.

Local Emergency Responses are declared for the following events:

- Transport Incident (Road, Aircraft and Rail)
- Tropical Cyclone
- Bushfire
- Flood
- Pandemic

Locally, the Council district can also be affected by Severe Storms which can cause extensive damage including flooding of Council roads, fallen trees (and power lines), damage to buildings and damage to Council maintained roads and drains.

This policy outlines Council's activities to ensure that Council's assets and staff are secure in an emergency event including;

- Undertaking preparations to ensure Council can provide the best assistance to other authorities as detailed in the **Local Emergency Response Plans (LEP)**; and
- Works are undertaken pre-storm season to prepare the community and Council's assets and staff to minimise any potential damage.

### 3. General Provisions

The **District Local Emergency Controller** is the OIC of Adelaide River and/or Batchelor Police Station.

A **Local Emergency Management Committee (LEMC)** has been established in both Adelaide River and Batchelor. Council's Chief Executive Officer is a member of both Committees.

In the event of an emergency an **Emergency Operations Centre** will be established. This will be located at either the Adelaide River Police Station or the Batchelor Police Station.

**WebEOC** is platform for coordination of multi-agency response to a critical incident.

**SecureNT** is a general website that is available to everyone for preparation prior to the storm season and information regarding the status of an event.

### 4. Transport Incident (Road, Aircraft or Rail)

Under the **LEP** actions required by Council in response to this event is:

- Community clean up
- Restoration of roads and bridges (excluding Railways)
- Road management and traffic control including public information on road status
- Waste management- collection and disposal of stock
- Provision of various plant and equipment
- Provision of manpower
- Welfare support to victims/responders
- Lighting
- Towing
- Road/airstrip clearance
- Mechanical/electrical assistance
- Transportation
- Construction of by-pass roads

### 5. Cyclone

The **LEP** does not mention Council undertaking any actions for a cyclone event. But the following actions would be undertaken by Council:

- Community clean up
- Restoration of roads and bridges (excluding Railways)
- Road management and traffic control including public information on road status

- Waste management- collection and disposal of stock
- Provision of various plant and equipment
- Provision of manpower
- Welfare support to victims/responders
- Lighting
- Towing
- Road/airstrip clearance
- Mechanical/electrical assistance
- Transportation
- Construction of by-pass roads.

## **6. Bushfire**

Under the **LEP** actions required by Council in response to this event is:

- Provision of manpower
- Welfare support to victims/responders.

## **7. Flood/Severe Storm**

Under the **LEP** actions required by Council in response to this event are:

- Clearing storm water drains
- Community clean up
- Restoration of roads and bridges (excluding Railways)
- Road management and traffic control including public information on road status
- Waste management- collection and disposal of stock
- Provision of various plant and equipment
- Provision of manpower
- Welfare support to victims/responders
- Lighting
- Towing
- Road/airstrip clearance
- Mechanical/electrical assistance
- Transportation
- Construction of by-pass roads.

## 8. Pandemic

Under the **LEP** actions required by Council in response to this event are:

- Establish contact with the local Incident Controller
- Attend LEC meetings as required
- In consultation with Health Clinic Staff, identify location of a Virus Clinic
- Maintain liaison with the Local Incident Controller
- Identify staff needs
- Provide resource and/or logistic support
- Provide public education support
- Implement business continuity plan

| <b>DOCUMENT HISTORY</b>                          |            |                |
|--|------------|----------------|
| <b>5.2 Emergency Preparedness &amp; Response</b> |            |                |
| <b>Date Adopted:</b>                             | 20/02/2013 | 19/02/2013/007 |
| <b>Amended:</b>                                  | 15/09/2020 | 15/09/2020/010 |
| <b>Amended:</b>                                  | 18/10/2022 | 2022/10/18/013 |
| <b>Amended:</b>                                  |            |                |