

# 4.1 Batchelor Swimming Pool Policy



<b>Council Resolution:</b>	19/03/2013/007
<b>Date to take effect:</b>	19/03/2013
<b>Legislative reference:</b>	<i>Nil</i>
<b>Review Date:</b>	15/06/2025

## 1. Purpose

To provide the community with a well maintained and sustainably managed asset that ensures safety and enjoyment for the community.

## 2. Principles

Council is committed to maintaining a high standard of supervision and commitment to services and programs delivered at the Batchelor Swimming Pool.

## 3. Policy Statement

### 3.1 Policy

Council undertakes an annual Aquatic Facility Safety Assessment and implements swimming pool improvement plans as part of a safety maintenance program.

Council continues to update its asset management plan, tools and training to enhance Council's ability to manage the short-, medium- and long-term requirements of the Batchelor Swimming Pool.

Council continues to provide funding to maintain the pool to a designated safety standard, including safety signage, chemical storage, security, surveillance and amenities.

Local Schools and Outdoor Education Units are encouraged to take a greater interest in the Batchelor Pool to ensure greater utilisation is achieved.

Council continues to develop operational plans and related workforce development strategies as to maximise local employment at the swimming pool. Options could include funding for mentoring programs and development of innovative employment pathway programs.

The Batchelor Swimming Pool is located at Pinaroo Crescent in the Batchelor Township.

### 3.2 Opening Hours

The Swimming Pool Attendant is present during all hire and recreational swimming times. The recreational swimming times are currently defined as:

- Mon: 3pm – 6pm
- Tue: Closed
- Wed: Closed

Thurs: 3pm – 6pm  
Fri: 3pm – 6pm  
Sat: 1pm – 6pm  
Sun: 12pm – 6pm

The pool will be closed on Good Friday and Christmas Day.

### **3.3 Annual Closure**

Each year the pool will close during the cooler months for maintenance to be determined on an annual basis.

### **3.4 Hire Agreements**

The Principal of the Batchelor Area School has a key which can be given to their Education personnel to use the Pool for educational activities. These people must have the qualifications/training as described in Section 3.7 below, Minimum Qualifications. Notification of these events is to be coordinated with the Community Recreation Development Officer.

### **3.5 Key Holder Requirements**

The key holders must sign the Batchelor Swimming Pool Hire Agreement Schools which requires the following;

- (a) They are over the age of 18 years of age.
- (b) Must designate the Pool Supervisors who will be in attendance during all activities.
- (c) The designated Pool Supervisors must hold qualifications as described in Section 3.7 below, Minimum Qualifications.
- (d) The designated Pool Supervisor(s) must remain out of the water at all times and can only enter the water should a rescue situation arise, i.e. they cannot partake in “free swim activities”.
- (e) Must be in attendance at all times the Pool is in use for out of hour’s sessions. Be trained in emergency evacuation procedures of the Pool and be aware of the relevant contact personnel such as Ambulance and Police.
- (f) Pool gates must remain closed at all times, should you need to open gates these must be closed and secured immediately after their use.
- (g) Be aware of the location of all safety equipment contained in the Pool and have keys to access this equipment.
- (h) Be trained to comply with all health and safety legislation and regulations relating to the sampling of water and to undertake this task prior to all activities, and completed every 4 hours from taking of the initial sample. Should any sample NOT meet the required Health Department standard – NO swimming will be allowed.

### **3.6 Pool Hire for School Activities**

School hire is also available, and the Pool Hire Agreement Schools must be completed prior to access being granted.

The Hirer must sign the Swimming Pool Hire Agreement which requires the following;

- (a) They are over the age of 18 years of age.

- (b) Will have at least one (1) person in attendance that holds the Minimum Qualifications as described in Section 3.7 below.
- (c) Numbers must be advised in advance to ascertain to correct supervision levels in order to maintain required lifeguard to patron ratios as described in the Guidelines for Safe Pool Operations and Council's Risk Management strategy.
- (d) Complete an induction of the pool which includes:
  - emergency evacuation procedures of the Pool and awareness of the relevant contact personnel such as Ambulance and Police; and
  - the location of all safety equipment contained in the Pool and have keys to access this equipment.
- (e) All other conditions as contained within the Swimming Pool Hire Agreement remain pertinent.
- (f) Should "recreational swimming" be a part of the scheduled program, your Risk Assessment for the day's activities must be provided with the returned agreement along with details of all persons designated as qualified supervisors. Adherence to Department of Education policy 'School Swimming, Water Safety Programs and Aquatic Activities' specifically clause 4.15 Classifying Students – Coloured Wrist bands and Supporting Documents Attachment A – Qualifications and Ratios
- (g) Should hire of the facility encompass the use of the Toddler Pool, the Hirer agrees to ensure adequate qualified supervision of this area at all times. Should the hire not encompass, the hirer agrees they will provide security to ensure no one utilises this body of water.

### **3.7 Minimum Qualifications**

As a minimum the following current qualifications are required by the hirer, or one of their designated representatives.

- Pool Lifeguard (SISSS00111)
- Senior First Aid (HLTAID003) or Provide First Aid (HLTAID011)
- Ochre Card

### **3.8 Forms**

- (a) BOEC Booking Form
- (b) Batchelor Swimming Pool – Hire Agreement Schools.

### **3.9 Conditions of entry and pool rules during opening hours**

The current rules apply at the Batchelor Swimming Pool:

- No alcohol permitted within pool grounds.
- No smoking within pool grounds.
- No glass to be taken into the pool grounds.
- Abusive, disruptive or offensive behaviour and language are not permitted.
- Cameras and mobile phone cameras are not permitted in change rooms.
- No running, pushing, bombing or inconsiderate behaviour.
- No diving or pushing in or near the shallow end of the pool or wading pool.
- Children under 10 years of age must be accompanied and actively supervised by a person over the age of 16 years at all times.
- Children under 5 must be within arms reach of a person over the age of 16 years at all times

- Aquatic Supervision ratios, as described below, are required at all times
- Children under the age of 10 are on a 1:10 ratio per supervising adult
- Children under the age of 5 are on a 1:2 ratio (unless in an Aquatic Education class)
- No animals allowed, with the exception of Assistance Dogs.
- Appropriate clean swim wear to be worn in the pool.
- Pool users must shower before entering the pool.
- Security of valuables is a personal responsibility.
- No hard ball games to be played in pool enclosure.
- Pool supervisor can refuse entry to those deemed unsuitable.
- Pool supervisor can request an individual to leave pool enclosure if he/she deems their behaviour unsuitable.

## 4. Council requirements

### 4.1 Annual reporting

Council must include in its Annual Report a detailed report of activities over the past 12 months.

From time-to-time Council may set one or more performance indicator measurements and expectations for shared services in Council's annual Shire Plan and actual performance comparatives must be reported in the subsequent Annual Report for the same financial year(s).

### 4.2 Agreements to be in writing

All Pool Hire Agreements must be undertaken in writing prior to the event or activity occurring. Council reserves the right to decline any offer of hire as it sees fit.

<b>DOCUMENT HISTORY</b> <b>4.1 Batchelor Swimming Pool</b>		
<b>Date Adopted:</b>	19/03/2013	19/03/2013/007  Resolution by Council 101/06/96 – Pool Rules
<b>Amended:</b>	09/2000	Resolution of Council 38/09/00 – Pool Supervisor to receive and receipt incoming monies.
<b>Amended:</b>	17/11/2001	Resolution by Council 17/11/01 When pool is hired it is exclusive to the hirer and the pool is closed to the public as well as key holders.
<b>Amended:</b>	15/09/2020	Amended to reflect current Australia Guidelines as specified within the Guidelines for Safe Pool Operations
<b>Amended:</b>	15/06/2021	15/06/2021/019