



AGENDA

ORDINARY COUNCIL MEETING

20th JUNE 2026

10:00am

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1. NOTICE OF MEETING

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: 20th June 2026
Time: 10.00 am
Location: Council Chambers
22 Cameron Road, Batchelor NT 0845

Any member of Council and staff who may have a conflict of interest or perceived conflict of interest regarding any item of business to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Ordinary Meeting of Council will be open to the public and will adhere to COVID Safety Plan requirements, including optional wearing a mask, appropriate physical distancing, and health, and hygiene requirements.

The meeting will be recorded for minuting purposes only.



Natasha Chapman

Acting Chief Executive Officer.

AGENDA

ORDINARY GENERAL COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON 20th JUNE 2026

The President of the Council, Mr. Ross McGorman will declare the meeting open at 10:00 am and welcome all in attendance.

2. ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.

3. PERSONS PRESENT

ELECTED MEMBERS PRESENT

President	Ross McGorman
Deputy President	Chris Whatley
Councillor	Sharon Beswick
Councillor	Mae Mae Morrison
Councillor	Alan Roe
Councillor	Greg Strettles

STAFF PRESENT

Acting Chief Executive Officer	Natasha Chapman
Acting Corporate Service Manager	Luke Ackland
Council and Community Services Manager	Emma Dunne
Executive Services Coordinator	Terrill Forrest

VISITORS PRESENT

4. APOLOGIES AND LEAVE OF ABSENCE

Date: 20th June 2026

Author: Natasha Chapman, Acting Chief Executive Officer

Attachments: Nil.

PURPOSE

This report is to table for Council's record any apologies and requests for leave of absence received for the Ordinary General Meeting held on 20th June 2026.

RECOMMENDATION

That Council;

- a) notes the leave of absence of President McGorman from the 4th June 2026 to 13th June 2026; and
- b) receives and notes the apologies of..... for the Ordinary General Meeting held 20th June 2026.

Moved:

Seconded:

COMMENT

The council can choose to accept the apologies or requests for leave of absence as presented or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 95 *Local Government Act 2019*.

1.07 Meetings of Council.

FINANCIAL IMPLICATIONS

Nil.

5. ELECTRONIC MEETING ATTENDANCE

Date: 20th June 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: Nil.

PURPOSE

This report is to table, for Council's record, any requests, and permissions for Electronic Attendance.

RECOMMENDATION

That Council acknowledges and accepts attendance to the meeting of 20th June 2026 via electronic means.

Moved:

Seconded:

COMMENT

The *Local Government Act 2019* provides for a member who is not physically present at a meeting is taken to be present at the meeting if:

- (a) the member's attendance at the meeting by means of an audio or audio-visual conferencing system is authorised in accordance with a council resolution establishing a policy for attendance in such a manner.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 95 *Local Government Act 2019*.

FINANCIAL IMPLICATIONS

Nil.

6. DECLARATION OF INTEREST

Date: 20th June 2026

Author: Natasha Chapman, Acting Chief Executive Officer

Attachments: Nil.

PURPOSE

Members and Staff are required to disclose an interest in a matter under consideration by the Council at a meeting of the Council by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the member or staff member must abide by the decision of Council on whether he/ she shall remain in the meeting and/ or take part in the issue. The Council may elect to allow the member or staff member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 20th June 2026.

Moved:

Seconded:

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Sections 175 *Local Government Act 2019*.

CEO and Staff Code of Conduct.

FINANCIAL IMPLICATIONS

Nil.

7. MOVING AGENDA ITEMS FROM PUBLIC TO CONFIDENTIAL

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8. MOVING AGENDA ITEMS FROM CONFIDENTIAL TO PUBLIC

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9. PETITIONS

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10. CONFIRMATION OF THE MINUTES OF PREVIOUS MEETINGS

10.1 CONFIRMATION OF THE PUBLIC MEETING MINUTES OF 19th May 2026

Date: 20th June 2026

Author: Natasha Chapman, Acting Chief Executive Officer

Attachments: **DRAFT PUBLIC MEETING MINUTES FOR 19th MAY 2026**

PURPOSE

Minutes of the Ordinary General Meeting held on 19th May 2026 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

RECOMMENDATION

That the Public Minutes of the Ordinary General Meeting held on 19th May 2026 be confirmed as a true and correct record of the meeting.

Moved:

Seconded:

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 101 *Local Government Act 2019*.

FINANCIAL IMPLICATIONS

Nil.



MINUTES
ORDINARY COUNCIL MEETING
19th MAY 2026
5:00pm

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OGM Minutes 19th May 2026

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1. NOTICE OF MEETING

I hereby give notice that an Ordinary Meeting of Council was held on:

Date: 19th May 2026
Time: 5.00 pm
Location: Council Chambers
22 Cameron Road, Batchelor NT 0845

Any member of Council and staff who may have a conflict of interest or perceived conflict of interest regarding any item of business to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Ordinary Meeting of Council was open to the public and adhered to COVID Safety Plan requirements, including optional wearing a mask, appropriate physical distancing, and health, and hygiene requirements.

The meeting was recorded for minuting purposes only.



Natasha Chapman

Acting Chief Executive Officer.

MINUTES

ORDINARY GENERAL COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON 19th MAY 2026

The President of the Council, Mr. Ross McGorman declared the meeting open at 5:00 pm and welcomed all in attendance.

2. ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.

3. PERSONS PRESENT

ELECTED MEMBERS PRESENT

President	Ross McGorman
Deputy President	Chris Whatley
Councillor	Sharon Beswick
Councillor	Mae Mae Morrison
Councillor	Alan Roe
Councillor	Greg Strettles

STAFF PRESENT

Acting Chief Executive Officer	Natasha Chapman
Acting Corporate Service Manager	Luke Ackland
Council and Community Services Manager	Emma Dunne
Executive Services Coordinator	Terrill Forrest

VISITORS PRESENT

4. APOLOGIES AND LEAVE OF ABSENCE

Date: 19th May 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: Nil.

PURPOSE

This report is to table for Council's record any apologies and requests for leave of absence received for the Ordinary General Meeting held on 19th May 2026.

NIL

5. ELECTRONIC MEETING ATTENDANCE

Date: 19th May 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: Nil.

PURPOSE

This report is to table, for Council's record, any requests, and permissions for Electronic Attendance.

NIL

6. DECLARATION OF INTEREST

Date: 19th May 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: Nil.

PURPOSE

Members and Staff are required to disclose an interest in a matter under consideration by the Council at a meeting of the Council by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the member or staff member must abide by the decision of Council on whether he/ she shall remain in the meeting and/ or take part in the issue. The Council may elect to allow the member or staff member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

RESOLUTION 2026/05/19/001

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 19th May 2026:

21.5 CODE OF CONDUCT COMPLAINT PROGRESS REPORT - President McGorman

21.5 CODE OF CONDUCT COMPLAINT PROGRESS REPORT – Clr. Beswick

Moved: Clr. Beswick

Seconded: Clr. Strettles **Carried**

7. MOVING AGENDA ITEMS FROM PUBLIC TO CONFIDENTIAL

NIL

8. MOVING AGENDA ITEMS FROM CONFIDENTIAL TO PUBLIC

NIL

9. PETITIONS

NIL

10. CONFIRMATION OF THE MINUTES OF PREVIOUS MEETINGS

10.1 CONFIRMATION OF THE PUBLIC MEETING MINUTES OF 21ST APRIL 2026

Date: 19th May 2026

Author: Natasha Chapman, Acting Chief Executive Officer

Attachments: [DRAFT Public Meeting Minutes of 21st April 2026](#)

PURPOSE

Minutes of the Ordinary General Meeting held on 21st April 2026 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

RESOLUTION 2026/05/19/002

That the Public Minutes of the Ordinary General Meeting held on 21st April 2026 be confirmed as a true and correct record of the meeting.

Moved: Cllr. Morrison

Seconded: DP Whatley

Carried

11. PRESIDENT REPORT

Date: 19th May 2026

Author: Ross McGorman, President

Attachment: [NIL](#)

PURPOSE

To update Council on the activities of the President since the last Ordinary General Meeting (OGM) for the period of April 2026 to May 2026.

RESOLUTION 2026/05/19/003

That Council receives and notes the President's Report for the period of April 2026 to May 2026.

Moved: DP Whatley

Seconded: Cllr. Strettles

Carried

12. CHIEF EXECUTIVE OFFICERS REPORT

Date:	19 th May 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To update Council on the activities of the Chief Executive Officer since the last Ordinary General Meeting (OGM) for the period of April to May 2026.

RESOLUTION: 2026/05/19/004

That Council receives and notes the Chief Executive Officers Report for the period of April to May 2026.

Moved: Clr. Strettles

Seconded: DP Whatley

Carried

Discussion Points:

- Horse Sanctuary unavailable to assist this financial year – private property investigation.
- Shire Plan time frame - Council to consider draft handed out tonight. Special meeting ASAP as the deadline is 8th June to open for public consultation.
- Hook bins on order with an estimated 3-month construction time, should be expecting delivery by end of May.
- Road weight limit restrictions expected to be lifted as conditions permit over the next month. Communications will be issued when lifted.
- Vet day cancelled in Adelaide River due to lack of bookings received.

13. FINANCE REPORTS

13.1 MONTHLY FINANCE REPORT

Date:	19 th May 2026
Author:	Luke Ackland, Acting Corporate Services Manager Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To provide a summary of the financial position of Council for the period ending 30th April 2026. In accordance with the *Local Government (General) Regulations 2021 – Part 2 Division 7*, the preceding month's financial report must be presented to Council. Regulation 17(1) of the *Local Government (General) Regulations 2021* requires a monthly report from the Chief Executive Officer to provide council with the actual income and expenditure for the year to date; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

RESOLUTION 2026/05/19/005

That Council;

a) notes the Chief Executive Officer (CEO) certifies to the best of her knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and

b) receives and notes the monthly financial report for April 2026.

Moved: DP Whatley

Seconded: Clr. Strettles

Carried

Discussion Points:

- Rates arrears (debtors) have increased as the 4th instalment has now passed and everything outstanding is now in arrears.

14. REPORTS REQUIRING DECISIONS OF COUNCIL

14.1 COUNCIL COMMUNITY ENGAGEMENT PLAN 2026/27

Date:	19 th May 2026
Author:	Luke Ackland, Acting Corporate Services Manager
Attachment:	COUNCIL COMMUNITY ENGAGEMENT PLAN 2026/27

PURPOSE

To present the draft Community Engagement Plan 2026/27 for adoption by Council to strengthen meaningful, inclusive, and transparent engagement with residents, stakeholders, businesses, and community organisations across the Council area.

RESOLUTION 2026/05/19/006

That Council;

- a) receives and notes the report entitled Council Community Engagement Plan 2026/27; and
- b) adopts the Community Engagement Plan 2026/27 with minor adjustments as discussed.

Moved: DP Whatley

Seconded: Clr. Roe

Carried 5/1

Against: Clr. Beswick

Discussion Points:

- Amendments to clearly identify additional stakeholders including critical service providers and emergency management committees and response groups.
- Engagement activities are identified as a minimum standard for Council to work to and can be increased depending on Council and the community's needs.
- Communication between Council and the community is a two-way process and the document captures mechanisms for ensuring this is followed.

14.2 AMENDED REQUEST TO INSTALL MEMORIAL PLAQUES AT RUM JUNGLE LAKE

Date:	19 th May 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Photo of Memorial Rock, Rum Jungle Lake

PURPOSE

To seek Council's consideration for approval for the installation of a larger plaque for the last child, Janet, on the Litchfield Memorial Rock in place of the previously approved plaque.

RESOLUTION 2026/05/19/007

That Council;

- a) receives and notes the report entitled Amended Request to Install Memorial Plaques at Rum Jungle Lake;
- b) approves the change in plaque size to 30 cm x 20 cm for the last child of Gladys and Boyne Litchfield, Janet, to be installed at the base of the Litchfield Memorial Rock; and
- c) reconfirms the replacement of the current plaque for Gladys Litchfield with a plaque sized 12 cm x 17 cm.

Moved: Clr. Strettles

Seconded: DP Whatley

Carried

14.3 ART SHOW STRATEGIC PLANNING REPORT

Date:	19 th May 2026
Author:	Natasha Chapman, Acting Chief Executive Officer Andrew Roberts, Community Services Coordinator
Attachment:	Draft Art Show Marketing Plan

PURPOSE

To provide Council with a strategic assessment of the proposed 2026 Art Show and present options for ongoing event delivery, including consideration of an annual versus biennial event model, indicative budget projections, and a community engagement action plan to inform 2026/27 budget deliberations.

RESOLUTION 2026/05/19/008

That Council;

- a) receives and notes the report entitled Art Show Strategic Planning;
- b) approves the Art Show to transition to a biennial event, commencing from 2027; and
- c) approves the Coomalie Bush and Beyond theme for the 2027 Art Show.

Moved: DP Whatley

Seconded: Clr. Strettles

Carried

Discussion Points:

- Current resourcing constraints and the capacity to deliver a high-quality event with the upcoming Council commitments were considered.
- Transition to a biennial event to allow increased promotion over the next 12-month period to re-engage the community.

14.4 COOMALIE CHRISTMAS CELEBRATIONS

Date:	19 th May 2026
Author:	Andrew Roberts, Community Services Coordinator Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To provide Council with options regarding Christmas celebrations within the Coomalie Shire region.

RESOLUTION 2026/05/19/009

That Council;

- a) receives and notes the report entitled Coomalie Christmas Celebrations;
- b) requests the Acting Chief Executive Officer to proceed with planning for 2026 Christmas Celebrations by coordinating a family-oriented afternoon/evening event in Batchelor incorporating Carols and Santa Run; and
- c) approves a \$200 donation to Adelaide River Show Society for the 2026 Children's Christmas Tree event.

Moved: DP Whatley

Seconded: Clr. Morrison

Carried 5/5

Clr. Morrison not present for vote.

Discussion Points:

- Desire to provide a whole of community event that combines multiple existing events in the Shire to be more inclusive for all community members.
- Goal is to coordinate multiple community groups to actively participate in the delivery of an inclusive event.

Procedural Notes:

DP Whatley left the meeting at 5:57pm and returned at 5:59pm.

Clr. Morrison left the meeting at 6:03pm and returned at 6:09pm.

14.5 CORPORATE CREDIT CARD ARRANGEMENT

Date:	19 th May 2026
Author:	Luke Ackland, Acting Corporate Services Manager
Attachment:	Council Policy 2.5 Credit Cards Policy

PURPOSE

To seek Council approval to increase the credit card limit for the Acting Chief Executive Officer.

RESOLUTION 2026/05/19/010

That Council;

- a) approves the increase in corporate credit card limit to \$4,000 for Natasha Chapman, Acting Chief Executive Officer; and
- d) authorises the Corporate Services Manager to arrange the update of the credit card facilities in accordance with Council Policy 2.5 Credit Cards Policy.

Moved: Clr. Beswick

Seconded: Clr. Strettles

Carried

14.6 LGANT NOVEMBER 2026 CONFERENCE ATTENDANCE

Date:	19 th May 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To seek Council's approval of elected members to attend the LGANT Annual General Meeting and November 2026 Conference in Alice Springs on Tuesday 10th and Wednesday 11th November 2026.

RESOLUTION 2026/05/19/011

That Council;

- a) receives and notes the report entitled LGANT November 2026 Conference Attendance;
- b) confirms the attendance of President McGorman, Deputy President Whatley, Clr. Beswick, Clr. Morrison and the CEO at the LGANT November 2026 Conference, including the dinner, in Alice Springs on 10th and 11th November 2026; and
- c) request the Acting Chief Executive Officer make all required bookings and registrations as early as possible in the 2026/27 Financial year with available professional development allowances.

Moved: Clr. Morrison

Seconded: Clr. Beswick

Carried 5/1

Against: Clr. Strettles

Discussion Points:

- Queries on value to the community for attending the conferences and what information/actions come back to the Councillors/operations from attendees.

14.7 REQUEST FOR MUNZ ROAD UPGRADE

Date:	19 th May 2026
Author:	Luke Ackland, Acting Corporate Services Manager
Attachment:	Munz Road Map

PURPOSE

To consider a request from a ratepayer for the upgrade of Munz Road following cyclone damage, and to seek an increase in the road's tonnage weight limit to improve access for essential and freight vehicles.

RESOLUTION 2026/05/19/012

That Council;

- a) receives and notes the report entitled Request for Munz Road Upgrade;
- b) does not approve the request to upgrade Munz Road to increase its tonnage weight limit, noting that works to bring the road back to a usable condition are already scheduled as part of routine road maintenance;
- c) requests the CEO to organise signage identifying varied load limits in the wet season; and
- d) notes upgrading of Munz Road may be considered in the future in accordance with planned management of roads

Moved: DP Whatley

Seconded: President McGorman

Carried

Discussion Points:

- Currently scheduled repair works on Munz Road discussed including contractor requirements for obtaining gravel and quality controls.
- Queries regarding procurement process and pricing through the period contract if resources are 'donated' by a landholder to the contractor/Council.

15. REPORTS FOR RECEIVING AND NOTING

15.1 REVIEW OF ACTIONS FOR THE MARCH OGM 2026

Date: 19th May 2026
Author: Natasha Chapman, Acting Chief Executive Officer.
Attachments: [Actions for the March OGM 2026.](#)

RESOLUTION 2026/05/19/013

That Council;

- a) receives and notes the Actions for the May 2026 OGM; and
- b) remove items: 8 and 12.

Moved: DP Whatley

Seconded: President McGorman **Carried**

Procedural Note:

Clr. Strettles left the meeting at 6:51pm and returned at 6:52pm.

15.2 COMPLAINTS, COMPLIMENTS AND SERVICE REQUEST REGISTER.

Date: 19th May 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: [Complaints, Compliments and Service Request tables.](#)

PURPOSE

To update Council on complaints, compliments and service requests received during April 2026.

RESOLUTION 2026/05/19/014

That Council receives and notes the Complaints, Compliments and Service Request Register during April 2026.

Moved: DP Whatley

Seconded: Clr. Roe **Carried**

15.3 NOTICE OF GAZETAL OF CONDITIONAL RATES 2026/27

Date:	19 th May 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	NT Government Gazette

PURPOSE

To brief Council on the Notice of Rateability of Conditionally Rateable Land for the 2026/27 financial year.

RESOLUTION 2026/05/19/015

That Council receives and notes the report entitled Notice of Gazettal of Conditional Rates 2026/27.

Moved: Clr. Strettles

Seconded: Clr. Roe

Carried 5/5

Clr. Morrison not present for vote.

Procedural Note:

Clr. Morrison left the meeting at 6:58pm and returned at 6:59pm.

15.4 ELECTRICITY PRICING REFORMS FOR LOCAL GOVERNMENT

Date:	19 th May 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Correspondence – Jacana Energy

PURPOSE

To notify Council of the NT Government's electricity pricing reforms and the implications for Council's service delivery and budgeting into the future.

RESOLUTION 2026/05/19/016

That Council;

a) receives and notes the report entitled Electricity Pricing Reforms for Local Government and the budget implications of the changes currently scheduled to be implemented from 2026/27; and

b) request Acting Chief Executive Officer to investigate grants and other opportunities to improve electricity cost efficiencies.

Moved: DP Whatley

Seconded: Clr. Roe

Carried

16. CORRESPONDENCE AND INFORMATION.

16.1 INCOMING AND OUTGOING MAIL.

Date:	19 th May 2026
Author:	Natasha Chapman, Acting Chief Executive Officer.
Attachment:	Incoming and outgoing correspondence tables.

PURPOSE

Council is provided with items of correspondence both received and sent during the months of April 2026 to May 2026.

RESOLUTION 2026/05/19/017		
That Council receives and notes the items of incoming and outgoing correspondence as tabled for April 2026 to May 2026 period.		
Moved:	Clr. Morrison	
Seconded:	President McGorman	Carried

17. COUNCILLOR REPORTS.

NIL

18. USE OF THE COMMON SEAL.

18.1 USE OF THE COMMON SEAL: FORM 48 – DISCHARGE OF STATUTORY CHARGE

Date:	19 th May 2026
Author:	Terrill Forrest, Executive Services Coordinator
Attachment:	Nil

PURPOSE

To seek Council's approval for the use of its Common Seal on a Discharge of Statutory Charge form.

RESOLUTION 2026/05/19/018		
That Council, pursuant to Section 38(2)(a)(b) of the <i>Local Government Act 2019</i> , authorises its Common Seal to be affixed to Section 83 Form 48 – Discharge of Statutory Charge for property AN227.		
Moved:	DP Whatley	
Seconded:	Clr. Roe	Carried

19. LATE ITEMS AND URGENT BUSINESS.

NIL

20. GENERAL BUSINESS.

20.1 MOTION: CHANGE OF ORDINARY GENERAL MEETING DAY AND TIME

RESOLUTION 2026/05/19/019

That Council:

- a) changes the general meeting day and time to the third Saturday of each month commencing 10:00am; and
- b) endorses the change to Council Policy 1.07 Council Meetings Policy to reflect the new meeting day and time.

Moved: Clr. Beswick

Seconded: Clr. Morrison

Carried

20.2 MOTION: COUNCILLOR FINANCIAL TRAINING

RESOLUTION 2026/05/19/020

That Council requests the Acting Chief Executive Officer to arrange financial training and contractor panel training from Karl Hell, Independent member of Council's Risk Management and Audit Committee.

Moved: DP Whatley

Seconded: Clr. Strettles

Carried

Discussion Point:

- Council will be reviewing the draft Shire Plan and Budget 2026/27 in coming weeks and seeking additional financial training to assist with reviewing the budget and ongoing monthly finance reports.

21. CONFIDENTIAL ITEMS.

RESOLUTION 2026/05/19/021

That Council close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*.

Moved: Clr Strettles

Seconded: Clr Morrison

Carried

Procedural Note:

The meeting was closed to the public at 7:31pm.

The confidential meeting opened at 7:46pm.

21.1 CONFIRMATION OF THE CONFIDENTIAL MEETING MINUTES OF 21ST APRIL 2026

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

21.2 REVIEW OF CONFIDENTIAL ACTIONS FOR THE MAY 2026 OGM

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.3 LIQUOR LICENCE APPLICATION – OLD MT BUNDY RODEO

CONFIDENTIAL: Regulations 51(1)(c) information that would, if publicly disclosed, be likely to:

- (i) Cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

21.4 PROPOSED LEASE OF SECTION 68 HUNDRED OF WATERHOUSE

CONFIDENTIAL: Regulations 51(1)(c) information that would, if publicly disclosed, be likely to:

- (ii) Cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Procedural Note:

President McGorman and Clr. Beswick left the meeting at 7:56pm.

DP Whatley became the Chair at 7:56pm.

21.5 CODE OF CONDUCT COMPLAINT PROGRESS REPORT

CONFIDENTIAL: Regulations 51(1)(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

Procedural Note:

President McGorman and Cllr Beswick returned to the meeting at 8:12pm.

President McGorman resumed as Chair at 8:12pm.

Cllr. Strettles left the meeting at 8:12pm and returned at 8:13pm.

22. CONFIDENTIAL LATE ITEMS

NIL

Procedural Note:

Council staff left the meeting at 8:13pm.

23. CONFIDENTIAL GENERAL BUSINESS

23.1 MOTION: UPDATE ON CHIEF EXECUTIVE OFFICER MATTERS

CONFIDENTIAL: Regulations 51 (a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; and
(d) information subject to an obligation of confidentiality at law, or in equity

24. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL.

NIL

25. RE-OPEN MEETING TO THE GENERAL PUBLIC.

RESOLUTION 2026/05/19/028

That Council re-opens the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021*

Moved: DP Whatley

Seconded: Cllr. Roe

Carried

Procedural Note:

The meeting was reopened to the public at 8:32pm.

26. NEXT MEETING.

The next Ordinary Meeting of Council is scheduled to be held on **20TH JUNE 2026 at 10:00am.**

27. CLOSURE OF MEETING. .

The meeting closed at 8:33pm.

DRAFT

10.2 CONFIRMATION OF THE PUBLIC SPECIAL MEETING MINUTES OF 12th MAY 2026

Date: 20th June 2026

Author: Natasha Chapman, Acting Chief Executive Officer

Attachments: **DRAFT PUBLIC SPECIAL MEETING MINUTES FOR 12TH MAY 2026**

PURPOSE

Minutes of the Special Meeting held on 12th May 2026 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

RECOMMENDATION

That the Public Minutes of the Special Meeting held on 12th May 2026 be confirmed they are a true and correct record of the meeting.

Moved:

Seconded:

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 101 *Local Government Act 2019*.

FINANCIAL IMPLICATIONS

Nil.



MINUTES

**CONFIDENTIAL SPECIAL COUNCIL
MEETING**

12th MAY 2026

5:00pm

1
Special Council Meeting 12th May 2026

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1. NOTICE OF MEETING

I hereby give notice that a Special Meeting of Council was held on:

Date: 12th May 2026
Time: 5.00 pm
Location: Council Chambers
22 Cameron Road, Batchelor NT 0845

Any member of Council and staff who may have a conflict of interest or perceived conflict of interest regarding any item of business to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Special Meeting of Council was closed to the public.



Natasha Chapman
Acting Chief Executive Officer.

MINUTES

CONFIDENTIAL SPECIAL COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON 12th MAY 2026

The President of the Council, Mr. Ross McGorman declared the meeting open at 5:05 pm and welcomed all in attendance.

2. ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.

3. PERSONS PRESENT

ELECTED MEMBERS PRESENT

President	Ross McGorman
Deputy President	Chris Whatley (via electronic means)
Councillor	Sharon Beswick
Councillor	Mae Mae Morrison (via electronic means)
Councillor	Alan Roe (via electronic means)
Councillor	Greg Strettles

STAFF PRESENT

Acting Chief Executive Officer	Natasha Chapman
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VISITORS PRESENT

Consultant, Ward Keller	Kaliopi Hourdas (via electronic means)
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4. APOLOGIES AND LEAVE OF ABSENCE

Date: 12th May 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: Nil.

PURPOSE

This report is to table for Council's record any apologies and requests for leave of absence received for the Special Meeting held on 12th May 2026.

NIL

5. ELECTRONIC MEETING ATTENDANCE

Date: 12th May 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: Nil.

PURPOSE

This report is to table, for Council's record, any requests, and permissions for Electronic Attendance.

RESOLUTION SPEC2026/05/12/001

That Council acknowledges and accepts Deputy President Whatley, Clr. Roe and Clr. Morrison's attendance to the meeting of 12th May 2026 via electronic means.

Moved: Clr. Beswick

Seconded: Clr. Strettles

Carried

6. DECLARATION OF INTEREST

Date: 12th May 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: Nil.

PURPOSE

Members and Staff are required to disclose an interest in a matter under consideration by the Council at a meeting of the Council by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the member

5
Special Meeting 12th May 2026

or staff member must abide by the decision of Council on whether he/ she shall remain in the meeting and/ or take part in the issue. The Council may elect to allow the member or staff member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

NIL

7. CONFIDENTIAL ITEMS.

RESOLUTION SPEC2026/05/12/002

That Council close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*.

Moved: Clr. Beswick

Seconded: Clr. Strettles

Carried

Procedural Note:

The meeting was closed to the public at: 5:06 pm.

The confidential meeting opened at: 5:06 pm.

7.1 CHIEF EXECUTIVE OFFICER'S EMPLOYMENT

CONFIDENTIAL: Regulations 51

- (a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; and
- (d) information subject to an obligation of confidentiality at law, or in equity

7.2 COOMALIE'S OPEN SPACES MAINTENANCE SERVICE DELIVERY REPORT

CONFIDENTIAL: Regulations 51(1)(c) information that would, if publicly disclosed, be likely to:

- (i) Cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

8. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL.

RESOLUTION SPECCONF2026/05/12/005

That Council move the following items into Open:

7.2 – COOMALIE'S OPEN SPACES MAINTENANCE SERVICE DELIVERY REPORT

Moved: Clr. Roe

Seconded: DP Whatley

Carried

9. RE-OPEN MEETING TO THE GENERAL PUBLIC.

RESOLUTION SPEC2026/05/12/006

That Council re-opens the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021*

Moved: Clr. Strettles

Seconded: Clr. Morrison

Carried

Procedural Note:

The meeting was reopened to the public at 6:25pm.

RESOLUTION SPEC2026/05/12/007

That Council;

- a) receives and notes the report entitled Coomalie's Open Spaces Maintenance Service Delivery Report;
- b) confirms the service will continue to be delivered by contract in the same scope of works for a minimum period of 12 months;
- c) requests the Acting Chief Executive Officer to open the tender for the Mowing and Landscaping Maintenance contract as soon as practicable for commencement in the 2026/27 financial year; and
- d) requests the Acting Chief Executive Officer continues to work on service delivery models and cost efficiencies throughout the Council's operations.

Moved: Clr. Beswick

Seconded: Clr. Strettles

Carried

10. CLOSURE OF MEETING.

The meeting closed at 6:25pm.

10.3 CONFIRMATION OF THE PUBLIC SPECIAL MEETING MINUTES OF 6th JUNE 2026

Date: 20th June 2026

Author: Natasha Chapman, Acting Chief Executive Officer

Attachments: **DRAFT PUBLIC SPECIAL MEETING MINUTES FOR 6th JUNE 2026**

PURPOSE

Minutes of the Special Meeting held on 6th June 2026 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

RECOMMENDATION

That the Public Minutes of the Special Meeting held on 6th June 2026 be confirmed they are a true and correct record of the meeting.

Moved:

Seconded:

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 101 *Local Government Act 2019*.

FINANCIAL IMPLICATIONS

Nil.



MINUTES

CONFIDENTIAL SPECIAL COUNCIL MEETING

6th JUNE 2026

10:00am

1
Special Council Meeting 6th June 2026

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1. NOTICE OF MEETING

I hereby give notice that a Special Meeting of Council was held on:

Date: 6th June 2026
Time: 10:00 am
Location: Council Chambers
22 Cameron Road, Batchelor NT 0845

Any member of Council and staff who may have a conflict of interest or perceived conflict of interest regarding any item of business to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Special Meeting of Council was closed to the public.

The meeting was recorded for minuting purposes only.



Natasha Chapman
Acting Chief Executive Officer.

MINUTES

CONFIDENTIAL SPECIAL COUNCIL MEETING

HELD ELECTRONICALLY BY TEAMS

ON 6TH JUNE 2026

The Deputy President of the Council, Mr. Chris Whatley declared the meeting open at 10:04 am and welcomed all in attendance.

2. ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.

3. PERSONS PRESENT

ELECTED MEMBERS PRESENT

Deputy President	Chris Whatley (via electronic means)
Councillor	Sharon Beswick (via electronic means)
Councillor	Alan Roe (via electronic means)
Councillor	Greg Strettles (via electronic means)

STAFF PRESENT

Acting Chief Executive Officer	Natasha Chapman
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VISITORS PRESENT

4. APOLOGIES AND LEAVE OF ABSENCE

Date: 6th June 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: Nil.

PURPOSE

This report is to table for Council's record any apologies and requests for leave of absence received for the Special Meeting held on 6th June 2026.

RESOLUTION SCM2026/06/06/001

That Council receives and notes the apologies of President McGorman and Clr. Morrison for the Special Meeting held 6th June 2026.

Moved: Clr. Roe

Seconded: Clr. Strettles

Carried

5. ELECTRONIC MEETING ATTENDANCE

Date: 6th June 2026
Author: Natasha Chapman, Acting Chief Executive Officer
Attachments: Nil.

PURPOSE

This report is to table, for Council's record, any requests, and permissions for Electronic Attendance.

RESOLUTION SCM2026/06/06/002

That Council acknowledges and accepts Deputy President Whatley, Clr. Beswick, Clr. Roe and Clr. Strettles's attendance to the Special Meeting of 6th June 2026 via electronic means.

Moved: Clr. Beswick

Seconded: DP Whatley

Carried

6. DECLARATION OF INTEREST

Date: 6th June 2026

Author: Natasha Chapman, Acting Chief Executive Officer

Attachments: Nil.

PURPOSE

Members and Staff are required to disclose an interest in a matter under consideration by the Council at a meeting of the Council by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the member or staff member must abide by the decision of Council on whether he/ she shall remain in the meeting and/ or take part in the issue. The Council may elect to allow the member or staff member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

NIL

7. CONFIDENTIAL ITEMS.

RESOLUTION SCM2026/06/06/003

That Council close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*.

Moved: Clr. Strettles

Seconded: Clr. Roe

Carried

Procedural Note:

The meeting was closed to the public at 10:07 am.

The confidential meeting opened at 10:07 am.

7.1 DRAFT DECLARATION OF RATES AND CHARGES 2026/2027

Confidential: 51 (1) (e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest;

7.2 DRAFT FEES AND CHARGES 2026/2027

Confidential: 51 (1) (e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest;

7.3 DRAFT BUDGET 2026/2027

Confidential: 51 (1) (e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest;

7.4 DRAFT SHIRE PLAN 2026/2027

Confidential: 51 (1) (e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest;

8. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL.

RESOLUTION SCMCONF2026/06/06/008

That Council move the following items into Open:

- 7.1 Draft Declaration of Rates and Charges 2026/2027
- 7.2 Draft Fees and Charges 2026/2027
- 7.3 Draft Budget 2026/2027
- 7.4 Draft Shire Plan 2026/2027

Moved: Clr. Strettles

Seconded: DP Whatley

Carried

9. RE-OPEN MEETING TO THE GENERAL PUBLIC.

RESOLUTION SCM2026/06/06/009

That Council re-opens the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*

Moved: Clr. Roe

Seconded: Clr. Strettles

Carried

Procedural Note:

The meeting was reopened to the public at 10:48 am.

RESOLUTION SCM2026/06/06/010

That Council;

- a) receives and notes the report entitled Draft Declaration of Rates and Charges 2026/2027; and
- b) endorses the Draft Declaration of Rates and Charges 2026/2027 (as amended to include special meeting date of 30 June 2026) for inclusion in the Draft 2026/2027 Shire Plan for public consultation.

Moved: Clr. Strettles

Seconded: DP Whatley

Carried

RESOLUTION SCM2026/06/06/011

That Council;

- a) receives and notes the report titled Draft Fees and Charges 2026/2027; and
- b) endorses the Draft Fees and Charges 2026/2027 (as amended to include the below tables) for inclusion in the Draft Shire Plan 2026/2027 for public consultation.

Moved: Clr Roe

Seconded: Clr Strettles

Carried

RESOLUTION SCM2026/06/06/012

That Council;

- a) receives and notes the report titled Draft Budget 2026/2027; and
- b) endorses the Draft Budget 2026/2027 for inclusion in the Draft Shire Plan 2026/2027 for public consultation.

Moved: Clr. Strettles

Seconded: DP Whatley

Carried

RESOLUTION SCM2026/06/06/013

That Council;

- a) receives and notes the report titled Draft Shire Plan 2026/2027; and
- b) endorses the Draft Shire Plan 2026/2027 (as amended) inclusive of the above endorsed documents to be opened for public consultation.
- c) determines to hold community consultation stalls at the Batchelor Markets (14th June), Adelaide River Markets (13th June) and an open session prior to the June OGM (20th June).

Moved: Clr. Strettles

Seconded: Clr. Beswick

Carried

10. CLOSURE OF MEETING.

The meeting closed at 10:49am.

11. PRESIDENT REPORT

Date: 20th June 2026

Author: Ross McGorman, President

Attachment: NIL

PURPOSE

To update Council on the activities of the President since the last Ordinary General Meeting (OGM) for the period of May 2026 to June 2026.

RECOMMENDATION

That Council receives and notes the President's Report for the period of May 2026 to June 2026.

Moved:

Seconded:

COMMENT:

President McGorman was absent on leave from Thursday 4th June 2026 to Saturday 13th June 2026. Meetings and events attended by the President.

Date	Meeting/Attendees	Purpose
19/05/2026	Australian Citizenship Ceremony	Coomalie Citizenship
	Council OGM	Monthly OGM
26/05/2026	Phone call to NT Government	Relocation of demountables from Batchelor
27/05/2026	LGANT and DHLGCD Briefing	Draft Ministerial Guideline on Code of Conduct Framework
	Phone call to NT Government	Relocation of demountables from Batchelor
28/05/2026	LGANT Discussion	Draft Ministerial Guideline on Code of Conduct Framework
12/06/2026	Phone call with A/CEO	Outstanding works
15/06/2026	Meeting with A/CEO	Monthly catch up

President McGorman also drafted a letter to the Chief Minister for Councillor consideration throughout this month.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

NIL

12. CHIEF EXECUTIVE OFFICERS REPORT

Date:	20 th June 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To update Council on the activities of the Chief Executive Officer since the last Ordinary General Meeting (OGM) for the period of May to June 2026.

RECOMMENDATION:

That Council receives and notes the Chief Executive Officers Report for the period of April to May 2026.

Moved:

Seconded:

BACKGROUND

The CEO report outlines the highlights leading up to the Ordinary General Meeting and activities of the operation that may be of interest to Council in the month ahead.

COMMENTS

Sharon Hillen is on leave. Natasha Chapman is Acting CEO during this period.

Week commencing 18th May 2026

Meetings	- Citizenship Ceremony - Council OGM - Council Insurance Provider
Other	- Internal SLT meeting

Week commencing 25th May 2026

Meetings	- LGANT and DHLGCD Briefing – Draft Ministerial Guideline on Code of Conduct Framework - City of Palmerston – Rates Recovery processes - Council workshop – financial reporting and draft Shire Plan
Other	NIL

Week commencing 1st June 2026

Meetings	- Risk Management and Audit Committee Meeting - TOPROC Meeting - Special Council Meeting
Other	- Internal SLT Meeting - Special Meeting agenda preparation - Draft Shire Plan document preparation

Week commencing 8th June 2026

Meetings	- Phone call with President - NTG Weeds Branch and contractor meeting – Weed Management Strategy development
Other	- Internal agenda preparation – Council OGM.

Grants:

- Successful notice: Seniors Month grant - \$2,000
- Successful notice: Regional and Remote Burial Areas grant 2025-26 - \$51,500

Leases and Agreements:

- Amplitel lease finalised and executed after Council endorsement in Council's May OGM
- New contract negotiated with Office of Australian War Graves (OAWG) for the annual contribution toward the maintenance and cleaning of the public toilets at the Coomalie Bush Cemetery – increased annual contribution rate to be reflective of estimated patron usage and actual costs of cleaning and maintenance to the site. Annual contribution for 2026/27 will be \$17,609.

Corporate Services

- Development of multiple Meeting Agendas.
- Correspondence to complaints and public enquiries.
- Staff and resource planning.
- 2026/27 Shire Plan and Budget planning. Council endorsed a draft Shire Plan and Budget for public consultation on 6th June 2026. The public consultation period will close on 28th June 2026 with a special meeting to be held on 30th June 2026. The below table reflects the remaining timeline to adopting the Shire Plan, Budget and other associated documents for the 2026/27 financial year.

DATE	ACTION	DEADLINE
11/04/2026	Council Workshop – 2026/27 Shire Plan, Budget and Rates	COMPLETED
27/05/2026	DRAFT 2026/27 Shire Plan issued to members for consideration at April OGM – required to issue the draft to members 6 business days prior to the meeting it will be considered at.	COMPLETED
06/06/2026	Special Meeting – Draft Shire Plan and Budget approved for public consultation	COMPLETED
06/06/2026	Open public consultation for 21 days	COMPLETED
28/06/2026	Public consultation closes	29/06/2026
30/06/2026	Special Meeting - Shire Plan and Budget 2026/27 adopted	30/06/2026
30/06/2026	Adopted document distributed and notices issued as per <i>Local Government Act 2019</i>	30/06/2026

Community Services

- Stop Press Articles.
- Christmas event planning
- Aqua Fitness classes at Batchelor pool – program ending for dry season
- School Holiday Program planning and enrolments open

Council Services

- Regulatory Services

- Dogs, abandoned vehicles, education and awareness for Adelaide River and Batchelor Pet owners.
- Overgrown vegetation and untidy allotment inspections.

Grant Source	Project Name	Project Description	Expected Completion
Community Places for People Grant 2023-24	Adelaide River Cemetery Precinct	1. Survey and Quantifies COMPLETED 2. Electrical works commenced with SD Electrical engaged COMPLETED 3. Arborist Engaged COMPLETED 4. concrete pathways COMPLETED 5. Carpark –Public Tender awarded ROAD WORKS COMMENCED, ESTIMATED COMPLETION WITHIN 8 WEEKS	30/06/2026 Extension request submitted – awaiting formal approval.
Local Roads and Community Infrastructure Program Grant 2023-24 Phase 4	Safer Communities Projects	1. AR Oval Fence COMPLETED 2. Batchelor Solar Lights COMPLETED 3. AR Oval Resurfacing; irrigation; pending the wet season Landscaping and reconditioning of the oval surface, including topsoil, seeding and fertilizer. Tree Planting Day scheduled for Monday 15 th December School Holidays Project COMPLETE 4. Construction of a formal sealed access to the vehicle entry gate of the new oval fence (as access to a new helipad remains contingent on separate grant funding) COMPLETE? 5. Installation of a solar light to improve community safety COMPLETE?	31/12/2025
Waste and Resource Management (WaRM) 2024-25	Bulk Hook Bins	Bulk Hook Bins BINS HAVE ARRIVED IN DARWIN DEPOT – COLLECTION IN PROGRESS	30/06/2026
Roads to Recovery 24-25	Haynes and Strickland Roads Stabilising and Resheeting	Stabiliser Product Purchased COMPLETED Haynes Road COMPLETED Strickland Road IN PROGRESS – Material being laid	31/10/2025 for stabiliser Roadworks 30/06/2026
Black Spot 23-24	Haynes Road & White Horse Track	Formalise intersection and signage for road safety – Aligned with into R2R Project COMMENCED	31/10/2025

Black Spot 24-25	Solomon and Miles Road Intersection	Clear Sight Lines and improve road safety by installing turning lanes NOT COMMENCED	30/06/2025
Black Spot 24-25	Niks Crossing	Clear sight lines and install road furniture to improve safety NOT COMMENCED	30/06/2025
Regional and Remote Burial Areas Grant 2024-25	Cemetery and Burial Ground Fences and service gates	1. Fence Bush Cemetery – Undeveloped zones and install firebreaks and service gates PROCUREMENT COMPLETE – AWAITING WORKS TO COMMENCE 2. Install Vehicle barriers and Services Gates at Rum Jungle Lake PROCUREMENT COMPLETE – AWAITING WORKS TO COMMENCE	30/06/2027

CONSULTATION

- President
- As per meeting list
- Executive Leadership Team

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

NIL

13. FINANCE REPORTS

13.1 MONTHLY FINANCE REPORT

Date:	20 th June 2026
Author:	Luke Ackland, Acting Corporate Services Manager Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To provide a summary of the financial position of Council for the period ending 31st May 2026. In accordance with the *Local Government (General) Regulations 2021 – Part 2 Division 7*, the preceding month's financial report must be presented to Council. Regulation 17(1) of the *Local Government (General) Regulations 2021* requires a monthly report from the Chief Executive Officer to provide council with the actual income and expenditure for the year to date; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

RECOMMENDATION

That Council;

a) notes the Chief Executive Officer (CEO) certifies to the best of her knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and

b) receives and notes the monthly financial report for May 2026.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

The monthly financial report Income and Expenditure Statement compares the actual income and expenditure to budget at two levels, firstly for the year to date (YTD), and secondly for the full year budget. Comparatives to full year are relevant if the income and expenditure is linear, otherwise the YTD budget comparison provides a clearer position. Ideally, the budget is accurately phased so that the amount allocated each month will match the pattern of income and expenditure.

COMMENT

Operating Income and Expenditure

Council's operating income is slightly lower than YTD, resulting from:

- Reduced income from rates and charges resulting from changes in the assessment record after the Rates Declaration was endorsed and from property changes throughout the financial year. Additionally, changes in waste charges from recognition on the rates notice

to optional fee for service arrangements for extra bins resulting in income recognised under 'Fees and Charges' instead of 'Charges'.

- Investment and interest income is lower than YTD because of term deposit maturity dates and lower interest yields than estimated.

Operating expenditure is less than YTD with the main variances resulting from:

- Some employee costs are recognised as payable from the beginning of the financial year however not yet expended. For example, training and uniforms costs are recognised from the beginning of the year as an employee could access training from 1 July 2025, even if it isn't spent immediately. Additionally, several positions within the organisation remain unfilled and therefore full salary budget is not being utilised currently.
- Elected Member Professional Development allowance has been recognised as payable from the beginning of the financial year, however not expended. Movements of budget figures have been aligned to declared amounts in the 2025-26 Shire Plan, no additional funds have been added, just moved to the 'allowances' line rather than the 'expenses' line in the budget tables.
- Depreciation expenses are lower than YTD budget, resulting from the changes in total assets held at the end of the last financial year.
- Other expenses, such as consultant fees for specific projects (WaRM 2025-26), have not yet been completed and therefore remain lower than YTD estimates.
- Materials and contracts are currently less than YTD due to cost saving efforts throughout the operations.

Capital Works

- Adelaide River Cemetery Precinct works – Car parking/road upgrades works have commenced, with an estimated completion within 8 weeks.
- Adelaide River Oval- Solar light footing installed with light scheduled for install June 2026.
- Adelaide River Oval - Driveway work schedule for June 2026.
- Three of the five Hook Bins have been delivered to the Waste Facilities with the remaining two bins in transit.
- Concrete wings completed at Batchelor Waste facility and Batchelor Swimming Pool.

Investments

- At 31 May 2026, Council held \$3M in term deposits.
- At 31 May 2026, Council's cash at bank contained \$2.1 Million of tied funding.

Grants

Council received the following grant funding in May 2026:

- Financial Assistance Grants Quarter 4 Payment, General Purpose = \$4,979.
- Financial Assistance Grants Quarter 4 Payment, Roads = \$85,976.

Rates

- 2025/26 Rates and Charges have been levied in August 2025. The fourth instalment for 2025/26 rates were due by 7th April 2026. Any ratepayer who has not met their instalments is now considered in arrears in accordance with the *Local Government Act 2019*.

- At 31 May 2026, Council's overdue rates are worth \$537k. The overdue rates balances relate to rates and charges from current and previous financial years and continue to accrue interest until payment is received.
- At 31 May 2026, \$298k is arrears from previous financial years. \$239k is arrears from 2025-26 rates and charges.
- At 31 May 2026, there are 111 properties that have a rates credit due to direct debit or payment plans being in place. The total of these applied credits is \$73k.

Tax

Council is compliant with payment and reporting all tax liabilities as outlined below:

- Pay As You Go (PAYG Withholdings) have been lodged with the Business Activity Statements (BAS) each month. The May PAYG Withholdings will be submitted with the Business Activity Statement in June 2026.
- Business Activity Statements have been lodged by the due dates. The May BAS will be lodged by the due date of 21st June 2026.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Regulation 17 *Local Government (General) Regulation 2021*

FINANCIAL IMPLICATIONS

Nil

Certification by the CEO to the Council

Council Name:	COOMALIE COMMUNITY GOVERNMENT COUNCIL
Reporting Period:	31-May-26

That, to the best of the CEO's knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and
 (2) The council's financial report best reflects the financial affairs of the council.

A/CEO Signed



Date Signed

15/06/2026

Table 1.1 Monthly Income and Expenditure Statement

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
OPERATING INCOME				
Rates	1,237,410	1,248,201	(10,791)	1,248,201
Charges	405,631	513,817	(108,186)	513,817
Fees and Charges	139,372	135,500	3,872	142,586
Operating Grants and Subsidies	2,228,054	2,222,475	5,579	2,222,475
Interest / Investment Income	178,465	200,000	(21,535)	215,000
Commercial and Other Income	200,636	189,154	11,482	189,154
TOTAL OPERATING INCOME	4,389,568	4,509,147	(119,579)	4,531,233
OPERATING EXPENDITURE				
Employee Expenses	1,337,756	1,411,558	(73,802)	1,531,668
Materials and Contracts	2,328,343	2,353,000	(24,657)	2,764,068
Elected Member Allowances	88,978	137,957	(48,979)	147,772
Elected Member Expenses	2,025	3,600	(1,575)	3,600
Council Committee & LA Allowances	2,891	5,000	(2,109)	5,000
Council Committee & LA Expenses	0	0	0	0
Depreciation, Amortisation and Impairment	1,318,911	1,465,350	(146,439)	1,598,564
Interest Expenses	0	0	0	0
Other Expenses	23,300	67,400	(44,100)	161,900
TOTAL OPERATING EXPENDITURE	5,102,204	5,443,865	(341,661)	6,212,572
OPERATING SURPLUS / DEFICIT	(712,636)	(934,718)	222,082	(1,681,339)

Table 1.2 Monthly Operating Position

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
BUDGETED OPERATING SURPLUS / DEFICIT	(240,886)	(774,974)	534,088	(1,681,339)
Remove NON-CASH ITEMS				
Less Non-Cash Income	0	0	0	0
Add Back Non-Cash Expenses	1,318,911	1,465,350	(146,439)	1,598,564
TOTAL NON-CASH ITEMS	1,318,911	1,465,350	(146,439)	1,598,564
Less ADDITIONAL OUTFLOWS				
Capital Expenditure	820,399	819,525	874	1,444,407
Borrowing Repayments (Principal Only)	0	0	0	0
Transfer to Reserves	0	0	0	105,783
Other Outflows	0	0	0	0
TOTAL ADDITIONAL OUTFLOWS	(820,399)	(819,525)	(874)	(1,550,190)
Add ADDITIONAL INFLOWS				
Capital Grants Income	0	0	0	249,000
Prior Year Carry Forward Tied Funding	911,673	911,673	0	911,673
Other Inflow of Funds	0	0	0	0
Transfers from Reserves	17,235	25,000	(7,765)	472,292
TOTAL ADDITIONAL INFLOWS	928,908	936,673	(7,765)	1,632,965
NET BUDGETED OPERATING SURPLUS / DEFICIT	714,784	647,780	67,004	0

Table 2.1 Capital Expenditure and Funding

By class of infrastructure, property, plant and equipment

CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
Buildings	388,419	203,380	185,039	203,380
Community Assets and Other Structures	197,751	191,145	6,606	191,145
Motor Vehicles	0	0	0	60,000
Plant and Equipment	105,235	25,000	80,235	137,235
Roads Infrastructure	128,994	400,000	(271,006)	852,647
TOTAL CAPITAL EXPENDITURE	820,399	819,525	874	1,444,407
TOTAL CAPITAL EXPENDITURE FUNDED BY:				
Capital Grants Income	0	0	0	249,000
Prior Year Carry Forward Tied Funding	864,173	864,173	0	864,173
Operating Income and Subsidies	459,120	248,999	210,121	233,999
Reserves	17,235	25,000	(7,765)	97,235
TOTAL CAPITAL EXPENDITURE FUNDING	1,340,528	1,138,172	202,356	1,444,407

Table 3. Monthly Balance Sheet Report

BALANCE SHEET AS AT 31 May 2026	YTD Actuals \$	Note Reference*
ASSETS		
Cash at Bank		(1)
Tied Funds	2,107,252	
Untied Funds	1,720,812	
Accounts Receivable		
Trade Debtors	26,375	(2)
Rates & Charges Debtors	466,559	
Other Current Assets	22,345	
TOTAL CURRENT ASSETS	4,343,342	
Non-Current Financial Assets	0	
Property, Plant and Equipment	16,082,724	
TOTAL NON-CURRENT ASSETS	16,082,724	
TOTAL ASSETS	20,426,067	
LIABILITIES		
Accounts Payable	226,959	(3)
ATO & Payroll Liabilities	(33,050)	(4)
Current Provisions	136,642	
Accruals	0	
Other Current Liabilities	13,611	
TOTAL CURRENT LIABILITIES	344,162	(5)
Non-Current Provisions	0	
Other Non-Current Liabilities	0	
TOTAL NON-CURRENT LIABILITIES	0	
TOTAL LIABILITIES	344,162	
NET ASSETS	20,081,905	
EQUITY		
Asset Revaluation Reserve	15,424,509	
Reserves	374,265	(6)
Accumulated Surplus	4,283,131	
TOTAL EQUITY	20,081,905	

Note 1. Details of Cash and Investments Held

*\$3,000,000 held in investments as at 31 May 2026 (details in table below).
Tied funds include grant/project obligations, current provisions and tied reserve accounts.*

Investments Summary

As at 31 May 2026

Category	Balance	Rate	Interest Frequency	Maturity Date
Fixed Term Deposit	\$300,000	4.34%	At Maturity	15/06/2026
Fixed Term Deposit	\$400,000	4.20%	At Maturity	1/07/2026
Fixed Term Deposit	\$300,000	4.90%	At Maturity	19/08/2026
Fixed Term Deposit	\$250,000	4.82%	At Maturity	7/09/2026
Fixed Term Deposit	\$300,000	4.44%	At Maturity	14/09/2026
Fixed Term Deposit	\$400,000	5.10%	At Maturity	27/10/2026
Fixed Term Deposit	\$300,000	4.50%	At Maturity	12/11/2026
Fixed Term Deposit	\$350,000	4.52%	At Maturity	17/12/2026
Fixed Term Deposit	\$400,000	5.19%	At Maturity	5/01/2027
TOTAL	\$3,000,000			

Note 2. Statement of Trade Debtors

	Current	Past Due 1–30 Days	Past Due 31–60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Commercial Waste	\$1,143	\$1,480	-	-	\$17,491	\$20,114
Facility and Equipment Hire Fees	\$440	\$435	-	-	\$266	\$1,141
Regulatory Services	-	-	-	-	-	-
Road permits	-	-	\$307	-	\$397	\$704
Sundry Debtors		-	-	-	\$4,416	\$4,416
TOTAL	\$1,583	\$1,915	\$307	-	\$22,570	\$26,375

Note 3. Statement on Trade Creditors

	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Area9 IT Solutions	148.50				49.50	198.00
Arjay's Sales Pty Ltd	9,570.00					9,570.00
Associate Advertising		-7,570.00				-7,570.00
Ballinger Technology					2,068.00	2,068.00
Bunnings Building Supplies	4.15					4.15
Debbie Pennell	400.00					400.00
Hart Sports	401.52					401.52
Jacana Energy	106.84	164.75				271.59
Poolwerx	1,579.00					1,579.00
Local Govt Assoc of NT	-		7,570.00			7,570.00
Mills Oakley	765.60					765.60
Monsterball Darwin	450.34					450.34
MVR	1,220.25					1,220.25
Officeworks Ltd	318.79					318.79
Oolloo Investments Pty Ltd	35,150.32					35,150.32
PowerWater - Bills	2,270.96					2,270.96
Prestons Mowing & Gardening	23,660.00					23,660.00
Rural Formwork	9,680.00					9,680.00
Skip Bin suppliers Pty Ltd. T/A Skip Factory		125,950.00				125,950.00
Telstra	275.00					275.00
The Bookshop Darwin		121.43				121.43
VTG Waste & Recycling P/L		5,893.93				5,893.93
Ward Keller	6,710.00					6,710.00
Total Accounts Payable	\$92,711.27	\$124,560.11	\$7,570.00	-	\$2,117.50	\$226,958.88

Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations

""Council is compliant with all payment, reporting and tax liabilities:

- PAYG Withholdings have been lodged by the due dates. The May 2026 PAYG Withholdings will be submitted with the Business Activity Statement prior to 21 June 2026.
- Business Activity Statements have been lodged by the due dates. The May 2026 BAS will be lodged prior to the due date of 21 June 2026."

Note 5. Current Ratio

The Current Ratio measures Council's ability to pay short-term obligations or those due within one year. A Current Ratio that is higher than 1.00 is considered acceptable in contemporary financial management terms. Council's Current Ratio as at 31 May 2026 is 1.8.

Note 6. Reserve Accounts

Internally Restricted	Total (\$)
Asset Renewal Reserve	182,765
Batchelor Playground Reserve	2,500
Disaster Recovery Reserve	25,000
Election Expenses Reserve	39,000
Waste Management Reserve	100,000
Externally Restricted	
Disaster Recovery Reserve	25,000
TOTAL RESERVES BALANCE	374,265

Table 4. Member and CEO Council Credit Card Transactions for the Month
Cardholder

Name: S HILLEN (CEO) & N CHAPMAN (A/CEO)

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
4/05/2026	\$243.10	Microsoft	Monthly Software Subscription
4/05/2026	\$638.88	Microsoft	Monthly Software Subscription
5/05/2026	\$122.00	Australia Post	PO Box Renewal
9/05/2026	\$87.00	Safe NT	WWC Renewal
Total	\$1,090.98		

Staff Credit Card Transactions

Date	Description	Credit (AUD)
08/05/2026	Australia Post	340.00
12/08/2026	First Aid Training	97.00
14/05/2026	Bunnings	21.63
27/05/2026	Offietworks	108.00
Total Other Staff Credit Cards		566.63

CCGC CBA Cheque

Date	Description	Debit (AUD)
01 May 2026	Payment: Big Winch 360 - Adelaide River Inn	370.00
01 May 2026	Payment: VTG Waste & Recycling P/L	5,893.93
01 May 2026	Payment: Sam McAuley Electrical	329.48
01 May 2026	Payment: PowerWater - Bills	1,070.90
01 May 2026	Payment: Telstra	290.00
01 May 2026	Payment: Bunnings Building Supplies P/L	2,410.57
01 May 2026	Payment: Oolloo Investments Pty Ltd	1,824.80
01 May 2026	Payment: Bunnings Building Supplies P/L	70.30
01 May 2026	Payment: Howard & Sons Pyrotechnics Pty Ltd	1,650.00
01 May 2026	Payment: VTG Waste & Recycling P/L	5,893.93
01 May 2026	Payment: Debbie Pennell	800.00
01 May 2026	Payment: Top End Grub	2,181.30
01 May 2026	Payment: Gleeming Cleaning Services	3,710.01
01 May 2026	Payment: L and J Arnott Investments Pty Ltd T/A Power Clean NT	15,892.39
01 May 2026	Payment: Arafura Sweeping Pty Ltd	748.00
01 May 2026	Payment: VTG Waste & Recycling P/L	5,893.93
01 May 2026	Payment: Performance Services Pty Ltd	1,322.75
01 May 2026	Payment: Oolloo Investments Pty Ltd	729.86
01 May 2026	Payment: Debbie Pennell	400.00
01 May 2026	Payment: BEIJA FLOR DARWIN PTY LTD	1,175.00
01 May 2026	Payment: RSL Donations	435.20
01 May 2026	Payment: Bunnings Building Supplies P/L	90.30
01 May 2026	Payment: Oolloo Investments Pty Ltd	1,877.50
01 May 2026	Payment: PowerWater - Bills	3,250.59
01 May 2026	Payment: PowerWater - Bills	545.71
01 May 2026	Payment: PowerWater - Bills	94.28
01 May 2026	SALARIES AND WAGES Coomalie Communi	262.41
01 May 2026	Bank Transfer from CCGC CBA Cheque to CBA Credit Card S Hillen	1,414.29
01 May 2026	Bank Transfer from CCGC CBA Cheque to CBA Credit Card E Dunne	350.90
02 May 2026	Commonwealth Bank of Australia	44.91
02 May 2026	Commonwealth Bank of Australia	320.76
04 May 2026	Bank Transfer from CCGC CBA Cheque to CBA Credit Card N Chapman	821.39
08 May 2026	Payment: Oolloo Investments Pty Ltd	182.48
08 May 2026	Payment: Captovate	165.00
08 May 2026	Payment: CMI SAFE CO AUSTRALASIA PTY LTD	1,320.00
08 May 2026	Payment: VTG Waste & Recycling P/L	5,893.93
08 May 2026	Payment: PowerWater - Bills	57.56
08 May 2026	Payment: WEX Australia Pty Ltd	4,407.90
08 May 2026	Payment: Oolloo Investments Pty Ltd	3,748.80
08 May 2026	Payment: TGS Diesel & Hydraulic Service & Repair	319.00
08 May 2026	Payment: Oolloo Investments Pty Ltd	2,935.90
08 May 2026	Payment: Gaz NT Pty Ltd	10,780.00
08 May 2026	Payment: Bunnings Building Supplies P/L	100.94
08 May 2026	Payment: MASTEC Australia Pty Ltd	2,671.13
08 May 2026	Payment: Oolloo Investments Pty Ltd	2,372.24
08 May 2026	Payment: Oolloo Investments Pty Ltd	1,222.10
08 May 2026	Payment: Oolloo Investments Pty Ltd	1,141.80
08 May 2026	Payment: Oolloo Investments Pty Ltd	4,173.66
08 May 2026	Payment: Oolloo Investments Pty Ltd	2,604.80
08 May 2026	Payment: RS Gardening Care	5,642.08
08 May 2026	Payment: Bunnings Building Supplies P/L	36.09
08 May 2026	Payment: Top End Grub	1,520.30
08 May 2026	Payment: Oolloo Investments Pty Ltd	3,408.48

08 May 2026	Payment: RS Gardening Care	3,350.09
08 May 2026	Payment: NT Water Filters aka Viva Water Pty Ltd	275.00
08 May 2026	Payment: Telstra	37.85
08 May 2026	Payment: PowerWater - Bills	297.29
08 May 2026	Payment: Jacana Energy	52.72
13 May 2026	PC130526-129888726 SuperChoice P-L	5,211.45
13 May 2026	EQUIPMENT RENTS	187.00
14 May 2026	SALARIES AND WAGES Coomalie Communi	37,545.50
15 May 2026	Payment: Monsterball Darwin	450.35
15 May 2026	Payment: PowerWater - Bills	959.82
15 May 2026	Payment: PowerWater - Bills	304.99
15 May 2026	Payment: PowerWater - Bills	94.64
15 May 2026	Payment: MVR	479.00
15 May 2026	Commonwealth Bank of Australia	2.00
15 May 2026	Commonwealth Bank of Australia	3.52
15 May 2026	Commonwealth Bank of Australia	34.32
15 May 2026	Commonwealth Bank of Australia	110.88
15 May 2026	NBN Biz	322.52
15 May 2026	Overpayment: Associate Advertising	7,570.00
15 May 2026	Payment: VTG Waste & Recycling P/L	5,893.93
15 May 2026	Payment: Ooloo Investments Pty Ltd	603.36
15 May 2026	Payment: Nexia Edwards Marshall NT	1,760.00
15 May 2026	Payment: St John Ambulance Australia	371.25
15 May 2026	Payment: Figleaf Pool Products	3,525.00
15 May 2026	Payment: Ooloo Investments Pty Ltd	3,746.00
15 May 2026	Payment: VTG Waste & Recycling P/L	25,131.70
15 May 2026	Payment: Debbie Pennell	400.00
15 May 2026	Payment: Top End Grub	1,520.30
15 May 2026	Payment: Enfra (NT) Pty Ltd	10,648.00
15 May 2026	Payment: Ooloo Investments Pty Ltd	7,394.00
15 May 2026	Payment: Ooloo Investments Pty Ltd	13,011.17
15 May 2026	Payment: Ark Animal Hospital Pty Ltd	3,724.41
15 May 2026	Payment: Prestons Mowing & Gardening	8,820.02
21 May 2026	Xero Australia Pty Ltd	222.00
22 May 2026	Payment: Top End Grub	1,520.30
22 May 2026	Payment: Greg Strettles	821.83
22 May 2026	Payment: Sharon Beswick	1,491.35
22 May 2026	Payment: Andrew Dudley Enterprises (ADVENTS)	3,055.00
22 May 2026	Payment: Figleaf Pool Products	490.00
22 May 2026	Payment: Stoddy's Mobile Mechanical	170.50
22 May 2026	Payment: Stoddy's Mobile Mechanical	170.50
22 May 2026	Payment: Hart Sports	2,388.69
22 May 2026	Payment: Gleeming Cleaning Services	420.00
22 May 2026	Payment: Chris Whatley	1,421.83
22 May 2026	Payment: Figleaf Pool Products	1,200.00
22 May 2026	Payment: Batchelor Service Centre	2,057.25
22 May 2026	Payment: Roadside Services & Solutions Pty Ltd	473.88
22 May 2026	Payment: Ooloo Investments Pty Ltd	2,400.00
22 May 2026	Payment: Ooloo Investments Pty Ltd	8,018.93
22 May 2026	Payment: Ross McGorman	2,538.50
22 May 2026	Payment: Stoddy's Mobile Mechanical	447.70
22 May 2026	Payment: [REDACTED] *Reversal of customers hire fee	30.00
22 May 2026	Payment: Debbie Pennell	400.00
22 May 2026	Payment: VTG Waste & Recycling P/L	5,893.93
22 May 2026	Payment: Debbie Pennell	400.00
22 May 2026	Payment: Ooloo Investments Pty Ltd	15,145.88

22 May 2026	Payment: Gleeming Cleaning Services	3,465.01
22 May 2026	Payment: Australian Taxation Office	15,535.00
22 May 2026	SALARIES AND WAGES Coomalie Communi	1,780.89
22 May 2026	Vocus	2,511.30
22 May 2026	Payment: Valmae Morrison	821.83
22 May 2026	Payment: Alan Roe	1,150.31
22 May 2026	PC220526-132504391 SuperChoice P-L	156.74
27 May 2026	Payment: MVR	1,653.25
27 May 2026	Payment: MVR	684.00
27 May 2026	PC270526-133824846 SuperChoice P-L	3,326.08
28 May 2026	PC280526-134092943 SuperChoice P-L	1,690.92
28 May 2026	SALARIES AND WAGES Coomalie Communi	36,874.78
29 May 2026	Payment: News Corp Australia	452.85
29 May 2026	Payment: Water Dynamics-Darwin Irrigation	807.22
29 May 2026	Payment: Trafficwerx N.T Pty Ltd	6,633.00
29 May 2026	Payment: Stoddy's Mobile Mechanical	610.50
29 May 2026	Payment: Arjay's Sales and Services Pty Ltd	3,190.00
29 May 2026	Payment: VTG Waste & Recycling P/L	5,893.93
29 May 2026	Payment: Endorsed Enterprises Pty Ltd (Tennis Palmerston)	3,508.80
29 May 2026	Payment: Darwin Office Technology	191.15
29 May 2026	Payment: Gymnastics NT Association	4,442.19
29 May 2026	Payment: Bunnings Building Supplies P/L	1,558.62
29 May 2026	Payment: Nutrien AG Solutions	48.40
29 May 2026	Payment: Stoddy's Mobile Mechanical	453.20
29 May 2026	Payment: Total Safety Solution rob@totalsafetysolution.com.au	292.40
29 May 2026	Payment: Oolloo Investments Pty Ltd	4,072.99
29 May 2026	Payment: Winc	1,004.49
29 May 2026	Payment: Think Water Virginia	187.88
29 May 2026	Payment: Engagis Pty Ltd	3,212.00
29 May 2026	Payment: Gymnastics NT Association	697.54
29 May 2026	Payment: Water Dynamics-Darwin Irrigation	331.38
29 May 2026	Payment: Bunnings Building Supplies P/L	11.78
29 May 2026	Payment: Air Liquide Australia Ltd	31.63
29 May 2026	Payment: Area9 IT Solutions	492.25
29 May 2026	Payment: TGS Diesel & Hydraulic Service & Repair	1,514.28
29 May 2026	Payment: Top End Grub	1,520.30
29 May 2026	Payment: ArborWork Tree Services PTY LTD	3,850.00
29 May 2026	Payment: Oolloo Investments Pty Ltd	9,898.32
29 May 2026	Payment: Jacana Energy	46.06
29 May 2026	Payment: PowerWater - Bills	1,063.12
29 May 2026	Payment: PowerWater - Bills	89.84
29 May 2026	Payment: PowerWater - Bills	89.84
29 May 2026	Payment: Jacana Energy	125.50
29 May 2026	Payment: Telstra	1,239.24
29 May 2026	Payment: Jacana Energy	73.96
29 May 2026	Payment: Jacana Energy	479.81
29 May 2026	Payment: PowerWater - Bills	132.59
29 May 2026	Payment: PowerWater - Bills	100.71
29 May 2026	Payment: PowerWater - Bills	3,485.85
29 May 2026	Payment: PowerWater - Bills	158.46
29 May 2026	Payment: Jacana Energy	763.50
29 May 2026	Payment: Jacana Energy	124.89
29 May 2026	Payment: PowerWater - Bills	197.89
29 May 2026	Payment: Jacana Energy	2,252.04
Total		446,866.24

14. REPORTS REQUIRING DECISIONS OF COUNCIL

14.1 POLICY DEVELOPMENT: 2.13 DEBT RECOVERY POLICY

Date:	20 th June 2026
Author:	Luke Ackland, Acting Corporate Services Manager
Attachment:	DRAFT 2.13 DEBT RECOVERY POLICY

PURPOSE

To present the Draft Debt Recovery Policy to Council for endorsement. The policy establishes a consistent, transparent, and legislatively compliant framework for managing and recovering debts owed to Council.

RECOMMENDATION

That Council;

- a) receives and notes the report entitled Policy Development: 2.13 Debt Recovery Policy; and
- b) adopts Policy 2.13 Debt Recovery Policy (as amended).

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

Council's Risk Management and Audit Committee (RMAC) requested Council officers to develop a Debt Recovery Policy, inclusive of penalty interest applications, for consideration by Council.

COMMENT

Council is responsible for the effective management and recovery of various debts, including rates, infringements, and sundry debts. A formalised Debt Recovery Policy ensures consistency in approach, supports financial sustainability, and aligns practices with the *Local Government Act 2019 (NT)* and associated Regulations.

The draft policy has been developed to consolidate current practices, strengthen governance, and ensure equitable treatment of all debtors.

The Draft Debt Recovery Policy provides a structured and transparent framework for debt collection across all categories (rates, infringements, sundry debts). It includes clear processes for issuing notices, reminders, and escalation to legal recovery actions where required. The policy defines payment terms, interest application, and payment arrangement provisions. It also includes provisions for doubtful debts and formal write-off processes in accordance with legislation. The policy emphasises respectful, fair, and confidential treatment of all debtors and includes reporting requirements to ensure Council oversight of debt levels and recovery actions.

The RMAC reviewed the draft Debt Recovery Policy at the meeting held on 1 June 2026 and recommends that Council adopt the draft Debt Recovery Policy. RMAC Resolution below:

RESOLUTION: RMAC2026/06/01/006

That the Risk Management and Audit Committee;

a) receives and notes the report entitled Policy Development: Policy 2.13 Debt Recovery Policy; and

b) recommends to Council to adopt the drafted Policy 2.13 Debt Recovery Policy (as amended).

Moved: **Clr. Beswick**

Seconded: **DP Whatley**

Carried

CONSULTATION

Acting Chief Executive Officer

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019

Local Government (General) Regulations 2021

Australian Accounting Standards

FINANCIAL IMPLICATIONS

Effective implementation of the policy is expected to improve debt recovery rates, strengthen cash flow management, reduce the level of aged and doubtful debts, and ensure appropriate recognition and reporting of financial risk.

Throughout the debt recovery process, Council may incur costs to engage legal or debt recovery services, however these costs can be applied to the relevant properties rates balance and recovered through the process.



2.13 DRAFT Debt Recovery Policy

Council Resolution:	
Date to take effect:	
Policy Custodian:	Chief Executive Officer
Review Date:	November 2029
Version (Revision Number)	1.1

1. Purpose

Coomalie Community Government Council (Council) is committed to providing a considered and consistent approach to the decision-making process when collecting debt owed to Council.

2. Scope

The Debt Collection Policy will ensure that:

- All debtors are shown utmost respect, courtesy and diligence in all dealings.
- Council will follow a clear, fair, equitable, accountable and transparent process for its debt management and collection practices.
- Proper records are kept of debts owed to Council in line with the *Local Government Act 2019 (NT)* and *Local Government (General) Regulations 2021*.

3. Definitions

For the purposes of this policy the following definitions apply:

Term	Definition
Act	Refers to the <i>Local Government Act 2019 (NT)</i> .
Regulations	Refers to the <i>Local Government (General) Regulations 2021</i> .

Credit	When a ratepayer has paid their rates in advance of the rates being issued for the following year.
Debt	The amount of money owed by a debtor <u>as a result of a</u> transaction with Council.
Debtor	Any individual, corporation, organisation or other entity owing money to Council.
NTCAT	Northern Territory Civil and Administrative Tribunal.
Provision for doubtful debts	The accounting procedure for recognising the estimated value of debts that may end up being uncollectable.
Rates	As defined in line with Section 252 of the Act: <u>rates includes:</u> (a) a charge; and (b) if the rates (or charge) are overdue: (i) accrued interest; and (ii) costs reasonably incurred by the council in recovering, or attempting to recover, the rates (or charge).
Ratepayer	Means individual, corporation, organisation or other entity who pays, or is liable to pay, rates or a charge imposed on land Pursuant to Chapter 11 of the Act.
Write off	The accounting procedure for removing debt that is no longer collectable, resulting in its removal from Council's balance sheet.

4. Policy Statement

1. Staff responsibilities

- 1.1 Council will ensure that all accounts that have a debt or are in credit are fairly and equitably managed.
- 1.2 While maximum possible collection targets are sought by Council, all debtors are shown utmost respect, courtesy and diligence in all dealings.
- 1.3 All debt collection arrangements are treated as strictly confidential.
- 1.4 Principles of risk management will underpin decisions made in relation to debt management:

- 1.41 The possibility of non-payment of the debt by the debtor when the amount is due.
 - 1.42 The likelihood of non-payment increases with the age of the debt.
- 1.5 To reduce the risk of non-payment of debt, a structured management and collection process will be applied in compliance with the Act.

2. Debt Records

- 2.1 In line with the Regulations, proper records of debts owed to Council are kept electronically and are arranged by:
 - 2.1.1 Category of debt; and
 - 2.1.2 Age of debt.
- 2.2 The following categories of debt are recorded and debt collection processes considered individually:
 - 2.2.1. Rates Debtors
 - 2.2.2. Infringement Debtors
 - 2.2.3. Sundry Debtors
- 2.3 Debts will be recorded in a way that will enable financial reporting to the Council as detailed in Clause 8. Reporting.

3. Rates Debtors

- 3.1 Rates Debtors have incurred a Rates debt which includes:

- 3.1.1 General Rates
 - 3.1.2. Special Rates
 - 3.1.3. Charges, for example waste
 - 3.1.4. Accrued interest
 - 3.1.5. Costs reasonably incurred by the council in recovering, or attempting to recover the above.

3.2 Payment Terms

- 3.2.1. Council allows payment by instalments per financial year.
 - 3.2.2. If a ratepayer defaults in payment of an instalment by the due date, all remaining instalments become immediately due and payable.

3.3 Penalty Interest

- 3.3.1. Interest will accrue daily on unpaid rates at the relevant interest rate as set by Council annually through rates declaration.
 - 3.3.2. A remission of interest may be granted in individual circumstances under the Rate Concession Policy.

3.4 Debt Collection Process

The debt collection process for rates debt will incorporate the following:

3.4.1. Rates Notice: Council will issue rates notices at least 28 days before the first instalment of the rates falls due.

3.4.2. Instalment Reminder Notice: Council will issue reminder notices at least 28 days before each instalment falls due.

3.4.3. Overdue Letter: Overdue letters will be issued to inform of any overdue amounts and advise of possible legal action. Other forms of communication, as deemed necessary, such as telephone, SMS notification and emails may also be used to notify debtors of amounts owed.

3.4.4. External Debt Collection Agency: Council may engage an external debt collection agency to undertake management and debt collection on behalf of Council. All expenses incurred during this process will be charged to the relevant rates debtor and recovered in full.

3.4.5. Overriding Statutory Charge: If rates have been in arrears for at least 6 months, Council may apply for registration of an overriding statutory charge over the land. All expenses incurred during this process will be charged to the relevant rates debtor and recovered in full.

3.4.6. Letter of demand: A Letter of Demand issued by nominated legal firm demanding payment in full or legal action will commence.

3.4.7. NTCAT Order: Application made on behalf of Council for the rates debt on the property, which specifies actions required to be undertaken by the rates debtor with regard to the debt.

3.4.8. If the NTCAT Order is registered with the Local Court, an application can be made to the Local Court for enforcement action to recover the outstanding debt.

3.4.9. Local Court - Order Enforcement refers to the legal process of enforcing a court order that has been made by the Local Court:

- i. Examination of Summons - Where the debtor is summoned to attend an Examination hearing where they inform the court of their financial circumstances and ability to pay the debt.
- ii. Attachment of Earnings - A court order that obliges the debtor's employer to pay part of the debtor's salary directly to the creditor.
- iii. Attachment of Debts – A court order that obliges a third party (e.g. a tenant or real estate agent) to pay money owed to the debtor to the creditor.
- iv. Warrant of Seizure and Sale - The seizure and sale of the debtor's assets to pay the debt (also includes the sale of land).

3.5 Sale of Land

- 3.5.1 Council has ability to recover outstanding rates debt, through sale of land as per Clause 3.4.9 (iv) as set out in the Local Court Rules 2023 (NT) or as per Clause 3.5.2 as set out in Section 258 to 260 of the Act
- 3.5.2 If rates have been in arrears for at least 3 years and an overriding statutory charge has been registered for at least 6 months, Council reserves the right to sell land for non-payment of rates. This process must include the following
- i. instructing an external provider to undertake this process.
 - ii. notice must be given 21 days prior to the auction and advertisement must be placed in the newspaper as prescribed by section 260 of the Act.
- 3.5.3 All expenses incurred during this process will be charged to the relevant rates debtor and recovered in full.

3.6 Payment Arrangements

- 3.6.1. Council may enter into a payment arrangement with any ratepayer.
- 3.6.2. Agreements are made on an individual basis depending on the situation and payment history of a rates debtor.
- 3.6.3. Penalty interest for overdue rates or charges will continue to accrue unless a rates concession has been granted to the rates debtor in accordance with the Rate Concession Policy.

3.7 Provision for Doubtful Debts

- 3.7.1 Rates are a charge over the land, therefore provision for doubtful debt for rates debt will only be established if the origin of the debt is doubtful, for example if an anomaly exists or where sufficient evidence shows the rates debt is not substantiated.
- 3.7.2 As the debt is transferred with the land, it is not a doubtful debt if there is certainty regarding whether the rates can be recovered from the current landowner.

4 Infringement Debtors

- 4.1 Infringement Debtors have incurred a debt of a regulatory nature by committing an offence against a Council By-Law. For the purpose of this policy an infringement debt can include one or more of the following:

- 4.1.1. Animal Infringement
- 4.1.2. Public Places Infringement
- 4.1.3. Litter Infringement
- 4.1.4. Signage Infringement
- 4.1.5. Other Law and Order Infringements

4.2 Payment Terms

- 4.2.1. In accordance with the Fines and Penalties (Recovery) Act 2001 (NT), any infringement issued by Council under this Legislation allows the alleged offender 14

days to pay the prescribed amount.

4.2.2. Payment must be made in full; no part payments will be accepted.

4.3 Penalty Interest - Council does not apply penalty interest to the outstanding debt of infringement debtors.

4.4 Debt Collection Process

4.4.1. Overdue letter: If payment is not received within 14 days, a courtesy letter will be issued with an additional administration cost applied requiring payment within 28 days of receiving the letter.

4.4.2. Fines Recovery Unit: Unpaid infringements may be lodged with the Fines Recovery Unit if payment is not received 28 days after receipt of the overdue letter, and enforcement orders may be made.

4.5 Payment Arrangements

4.5.1. An infringement notice can only be paid in full to Council.

4.5.2. Once an unpaid infringement is lodged with the Fines Recovery Unit they are the competent authority that manages payment arrangements.

4.6 Withdrawal of infringement

4.6.1. The withdrawal of an infringement notice may only be authorised by an officer holding the appropriate delegation.

4.6.2. Withdrawal of an infringement may occur from the following reasons:

- i. After a written review has been submitted to Council against the alleged offence which, in the opinion of the delegated officer, has merit; or
- ii. An administrative error or legal issue has been identified with the infringement notice.

4.6.3. Written confirmation of the infringement withdrawal will be sent to the customer.

4.7 Provision for doubtful debts - A provision for doubtful debt is made, made in line with the Australian Accounting Standards for doubtful debt, if a person who receives an infringement chooses to have the matter dealt with by the Courts for unpaid infringements lodged with the Fines Recovery Unit.

5. Sundry Debtors

5.1 Sundry Debtors have incurred a debt for other Goods and/or Services delivered by Council. For the purpose of this policy a sundry debt can include one or more of the following:

5.1.1. User Fees and Charges

5.1.2. Statutory Charges

5.1.3. Investment Income

5.1.4. Reimbursements

5.1.5. Other Income

5.1.6. Grants, Subsidies and Contributions

5.2 Payment Terms

- 5.2.1. Payment terms for all Sundry debtors are 30 days from the date of invoice.
- 5.2.2. Where appropriate, prepayment, bonds or deposits will be required prior to Council commencing the supply of goods or services.
- 5.2.3. Council reserves the right to request full payment in advance depending on a debtor's payment history.

5.3 Penalty Interest - Council may apply penalty interest to the outstanding debt of sundry debtors.

5.4 Debt Collection Process

- 5.4.1. Monthly Statements: Sundry debtors are issued with statements of all outstanding debt at the end of each calendar month.
- 5.4.2. Reminder Letter: When deemed appropriate Council may issue reminder letters to sundry debtors to inform them of an overdue amount and advise of possible legal actions.
- 5.4.3. External Debt Collection Agency: Council may involve an external debt collection agency to issue letters of demand or other legal actions. All incurred expenses will be charged to the relevant sundry debtor and recovered in full.

5.5 Payment Arrangements

- 5.5.1 Council may enter into a payment arrangement with any sundry debtor.
- 5.5.2 Agreements are made on an individual basis depending on the situation and payment history of a sundry debtor.

5.6 Provision for Doubtful Debts - Where the recovery of debt is unlikely prior to completing all steps listed in the debt collection process (i.e. if a debtor is bankrupt or in liquidation), a provision shall be made in line with the Australian Accounting Standards for doubtful debt.

6. Debt Write-off

- 6.1 Write-off of debts must occur in accordance with the Act and seek Council resolution.
- 6.2 For a rates or charges debt to be written off, the Chief Executive Officer must certify that there is some doubt whether the rates were properly imposed, or are recoverable at law, or it would be impracticable or uneconomical to recover the rates.
- 6.3 For debts that fall into other categories the Chief Executive Officer must certify that all reasonable efforts have been made to recover the debt and it is not reasonably possible to recover it.
- 6.4 The writing-off of debt does not prevent Council from subsequently taking action for the recovery of the debt.

7. Authority The authority of a council officer to initiate the debt collection process and enter into a payment arrangement with a debtor is outlined in Council's Register of

Delegations and is individually assessed dependent on the category of debt, the amount and age of the debt.

8. Reporting

8.1 Council receives information on outstanding debt as part of the monthly finance report.

8.2 Rates debts are reported to Council on a monthly basis and are categorised as follows:

8.2.1 Current year: annual rates issued, overdue by instalment

8.2.2 Prior years: rates overdue by year.

8.3 At least once in a financial year, Council receives information on the number of properties that have rates in arrears of more than two years and the actions taken to recover them.

8.4 All other debt balances are reported and categorised by age from the issued date:

8.4.1 Debt not yet due

8.4.2 30 days overdue

8.4.3 60 days overdue

8.4.4 90 days overdue

8.4.5 Overdue, greater than 90 days

8.5 Any debt that has been written off during that financial year must be reported as part of the monthly finance report.

5. Associated Documents

Coomalie Community Government Council Declaration of Rates and Charges

6. References and Related Legislation

Local Government Act 2019 including section 245 on accrual of interest on overdue rates.

Local Government (General) Regulations 2021

Fines and Penalties (Recovery) Act 2001 (NT)

Australian Accounting Standards

DOCUMENT HISTORY	
Date Adopted:	
Amended:	
Amended:	

DRAFT

14.2 GRANT PROJECT PROPOSAL – DISASTER READY FUND GRANT

Date:	20 th June 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To seek Council's endorsement of the proposed project for submission to the Disaster Ready Fund grant round.

RECOMMENDATION

That Council;

- a) receives and notes the report entitled Grant Project Proposal – Disaster Ready Fund Grant;
- b) endorses the project proposal below for submission to the Disaster Ready Fund Grant Round 4 2026-27
 - _____; and
- c) approves a co-contribution of \$_____ to the project should the grant funding application be successful.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

RESOLUTION 2024/04/16/009

That Council;

- a) receives and notes the Future use of Council land in the Adelaide River Road Reserve; And*
- b) approves Land Lots 89 and 114 for use in the upgrade of the Adelaide River Cul-de-sac for open space, off road car parking and day use amenity as well as staging area for emergency management structure; And*
- c) approve a 25% contribution to the Tourism Asset Grant for Design and Documentation for the Adelaide River cul-de-sac upgrade incorporating Lots 89 and 114 and Myrtle Fawcett Park.*

Moved: **Clr. Noble**

Seconded: **Clr. McClymont**

Carried

COMMENT

Round Four of the Disaster Ready Fund (DRF) is currently open nationwide. The DRF is the Australian Government's flagship disaster resilience and risk reduction program.

Key aspects for Round Four of the DRF include:

- Investment in larger scale infrastructure projects is encouraged to provide enduring investment in reducing disaster impacts.

- Risk reduction projects with demonstrated co-benefits for insurance will be given preference.
- Projects must be scoped to be completed within three (3) years.

75% of the available funding pool has been allocated for infrastructure projects, with the remaining 25% allocated for other eligible projects including planning and capacity building projects.

For infrastructure projects, the total project cost must be valued at a minimum of \$500,000. There is no minimum project cost for all other eligible project types.

All projects require a minimum 20% co-contribution from the applicant.

Given the DRF objectives and prioritisation of projects, the following projects are proposed for Council's consideration:

1. Design and construction of an emergency management staging structure/multi-purpose building in Adelaide River (as previously endorsed by Council for future land use of lots 89 and 114) – major infrastructure project that would require a minimum of \$500,000 project cost and a minimum co-contribution of \$100,000.
Estimated project cost is between \$800,000 - \$1,200,000 including all approvals, design, construction and connections. The minimum contribution required by Council for this project based on the estimated project cost would be \$160,000.
2. Feasibility and design scoping of an emergency managements staging structure/multi-purpose building in Adelaide River – smaller planning and capacity building project requiring a 20% co-contribution.
Estimated project cost is between \$50,000 - \$100,000 to undertake engineering, surveying and design work to be project ready. The minimum contribution required by Council for this project based on the estimated project cost would be \$10,000.
3. Investment in natural hazard monitoring infrastructure, such as monitoring cameras for Coomalie Creek with electronic signage indicating flood levels to improve safety and preparedness of communities – requires a 20% co-contribution.
Estimated project cost is approximately \$35,000, including cameras, internet connectivity, solar power and website connections. The minimum contribution required by Council for this project based on the estimated project cost would be \$7,000.

Project proposals must be submitted by close of business on **Wednesday 1 July 2026**.

CONSULTATION

Acting Corporate Services Manager

Council and Community Services Manager

Department of Housing, Local Government and Community Development

NT Fire and Emergency Services

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

Council will be required to contribute a minimum of 20% of the total project cost if a project application is successful and the grant funding is accepted by Council.

Indicative costs for proposed projects are outlined above for Council's consideration

14.3 2026/27 FAIR WORK COMMISSION WAGE INCREASE

Date:	20 th June 2026
Author:	Luke Ackland, Acting Corporate Services Manager
Attachment:	NIL

PURPOSE

To provide Council with an update on the Fair Work Commission's (FWC) minimum wage increase applicable from the first full pay period on or after 1st July 2026 for employees covered by the *Local Government Industry Award 2020* and the financial implications for Council.

RECOMMENDATION

That Council;

- a) receives and notes the report entitled 2026/27 Fair Work Commission Wage Increase; and
- b) approves/does not approve a wage increase of ____ % to all employees covered by the Local Government Industry Award 2020, applicable from the first full pay period of the 2026/27 financial year; and
- c) refers an amount of \$_____ to be added to the Draft Budget 2026/27.

Moved: Clr.

Seconded: Clr.

BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

RESOLUTION CONF2025/07/15/021

That Council;

- a) receives and notes the report entitled Fair Work Commission Wage Increase 2025-26; and*
- b) approves a wage increase of 3.75% to all non-contracted employees for the 2025-26 financial year; and*
- c) notes that a 3.75% increase to all non-contracted employees was budgeted in the 2025-2026 Shire Plan; and*
- d) moves this decision into open business.*

Moved: Official Manager

Seconded: Official Manager

Carried

COMMENT

Coomalie Council employees are employed under the *Local Government Industry Award 2020*.

In June 2015, a new salary system was introduced. This included annualised salaries for all staff members, the removal of the District Allowance, and to ensure staff pay levels were commensurate with previous levels, Council agreed to remunerate employees 10% above the minimum rate plus access to superannuation, leave loading and specific allowances in the *Local Government Industry Award 2020*.

Each year, it has been custom and practice to pass on to all staff the Fair Work Commission's (FWC) recommended national increases to rates of pay. For the past four financial years, Council passed along the FWC wage increase at the rates below:

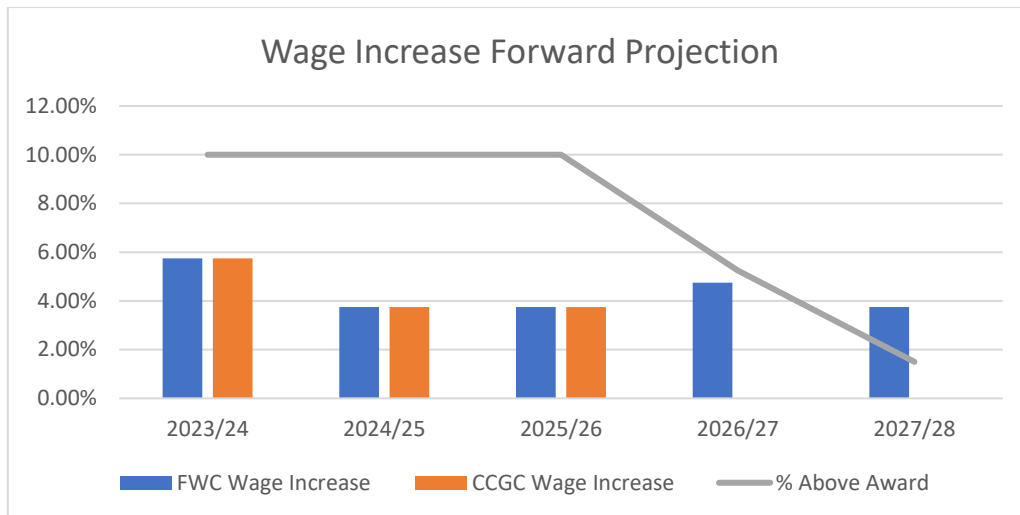
- 2022/23 financial year = 4.6%
- 2023/24 financial year = 5.75%
- 2024/25 financial year = 3.75%
- 2025/26 financial year = 3.75%

All Local Governments that pay the **minimum wage rates** in the Award must pass on the FWC's wage increase from the first full pay period after 1st July 2026. The minimum rates of pay have been increased by 4.75% this year. Council is not required to pass on the FWC wage increase to all staff members as Council's Salary Matrix already provides wages 10% above the Award rates.

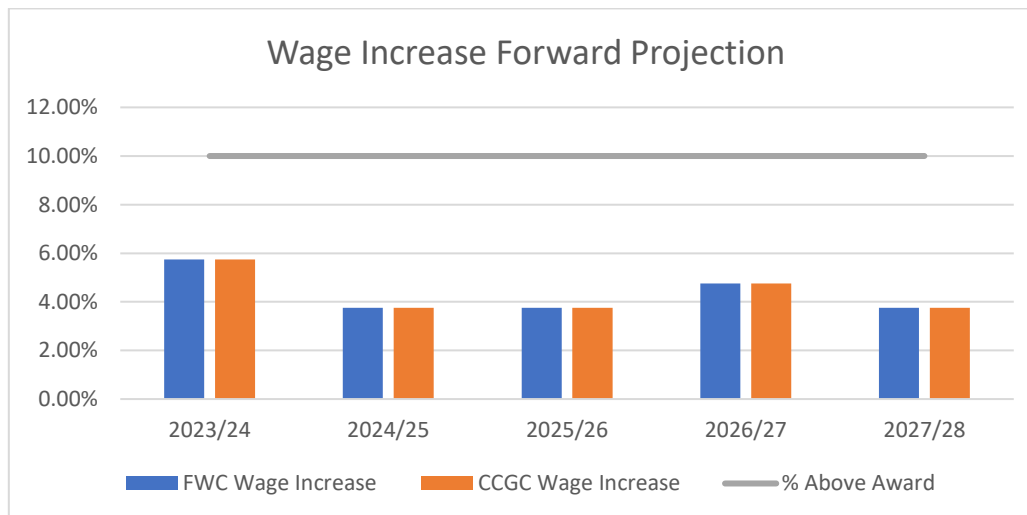
Council took Consumer Price Index (CPI) increases and other financial indicators into consideration when setting the 2026/27 budget and rates. Council staff will also be experiencing the same increased cost of living and market pressures and may have some expectation regarding commensurate remuneration.

2023/24 increase of 5.75% being the largest seen. As Council passed the 5.75% wage increase onto staff, the Salary Matrix remained 10% above the Award rates. Should Council choose to pass on no increase to staff and keep the Salary Matrix and rates of pay the same, Council's Salary Matrix will fall to being 5.25% above Award rates. This is still legally acceptable, however when considering FWC wage increases in coming years, Council may be faced with larger and unavoidable increases to remain either above or in line with the minimum wage requirements.

The graph below shows the last three (3) FWC wage increases compared to Coomalie Council's wage increases with a forward projection of one (1) year FWC increase of 4.75% (2026/27) and an additional one (1) year estimated FWC increase at 3.75%. The green line indicates how far above Award rates Council's Salary Matrix remains with FWC increases and no additional wage increases passed on by Council. If another 3.75% increase is passed next year, Council will be only 1.5% above the Award. This may result in Council being forced to pass on a higher increase to remain in line with legislated minimum rates of pay in future years depending on FWC determinations.



**Table 1- No FWC CCGC Wage Increase passed on*



**Table 2- Full FWC CCGC Wage Increase passed on*

CONSULTATION

- WALGA
- Acting CEO

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019

Local Government Industry Award 2020

Fair Work Act 2009

FINANCIAL IMPLICATIONS

The table below compares the current wages and salaries included in the 2026/27 draft budget to three modelled wage increases of 2.5%, 3.5% and 4.75% (FWC increase) for Council's information on the financial implications.

	ADOPTED Budget 2025/26 (\$)	DRAFT Budget 2026/27 (\$)*	2.5% Increase (\$)	3.5% Increase (\$)	4.75% Increase (\$)
Salaries/Wages	1,232,778	1,276,286	1,308,193	1,320,956	1,336,910
Allowances	37,826	37,826	37,826	37,826	37,826
Leave Loading	18,824	21,768	22,013	22,228	22,496
Superannuation	152,240	155,238	156,983	158,515	160,429
Oncosts	90,000	90,000	90,000	90,000	90,000
Total Cost	1,531,668	1,581,118	1,615,015	1,629,524	1,647,661
\$ INCREASE TO BUDGET			33,897	48,406	66,543

**Includes estimated increase of 3.5%*

14.4 ANNUAL COMMUNITY GRANT APPLICATION – OUT OF SESSION REQUESTS

Date:	20 th June 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Assessment Panel Report

PURPOSE

To seek Council's consideration of two applications for support under the Annual Community Grants Program 2025-26.

RECOMMENDATION

That Council;

- a) receives and notes the report entitled Annual Community Grants 2025-26 – Out of Session Requests;
- b) approves/does not approve to provide representation support to Ricky Ryan as a donation of \$250 under the 2025-26 Community Grant Program; and
- c) approves/does not approve to provide sponsorship of \$1,400 to the Adelaide River Community Craft Markets for the 2026 Rosella Festival through the Community Grant Program 2025-26.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

RESOLUTION 2026/02/17/032

That Council;

- a) receives and notes the report entitled Annual Community Grants 2025-26;*
- b) approves the proposal received for the 2025-26 Community Grant Program from Skydive Territory for \$1,500.*

Moved: DP Whatley

Seconded: Clr. Beswick

Carried

RESOLUTION 2024/08/27/02

That Council;

- a) receives and notes the report entitled Request for Sponsorship – Representation Support; and*
- b) approves to sponsor the request for Representation Support through the Community Grants Program; and*
- c) provides the two Coomalie youths with a \$250.00 sponsorship each towards the Tassel Trophy Challenge to be held in Cairns.*

Moved: Official Manager

Seconded: Official Manager

Carried

RESOLUTION 2023/06/20/11

That Council;

- a) receives and notes the report on the Rosella Festival 2023 Sponsorship Request;*
- b) Considers the level of sponsorship for the Rosella Festival and includes the Event in their Annual Community Grant Policy and review annually in line with the Budget; and*

c) agrees to support the festival with \$900.00 for Children's entertainment.

Moved: **Clr. Noble**

Seconded: **Clr. Freeman**

Carried 5/1

COMMENT

In November 2025, Council endorsed the opening of the Coomalie Community Grants Program 2025-26. The grant application period opened on 1 December 2025 and closed 31 January 2026. Through the grant round, Council approved the provision of one community grant to the only application received during the grant round.

The Coomalie Community Grants Policy allows for applications to be received 'out of session' for purposes such as event sponsorship and representation support that does not align with the annual grant program rounds.

The Coomalie Community Grants Guidelines identifies that individuals seeking representation support are eligible for a donation of up to \$250. Council has previously supported individuals or teams in sporting activities or events. The individual seeking support has previously received representation support from Council to attend the Tassell Trophy Challenge in 2024.

Organisations seeking assistance may seek funding up to \$1,500. The event seeking sponsorship has received Council support in previous years as detailed below:

- 2014 granted \$1728, Resolution 16/09/2014/008
- 2015 granted \$500, Resolution 16/06/2015/008
- 2016 granted \$350, Resolution 17/05/2016/008
- 2017 granted \$1000, Resolution 16/05/2017/008
- 2023 granted \$900, Resolution 2023/06/20/11

The attached Assessment Panel report details the merits of the two applications and provides a recommendation to Council for approval.

CONSULTATION

Assessment Panel

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Council Policy 2.4 Coomalie Community Grants Policy

Local Government Act 2019

Strategic Plan 2023-2027 Goal 4: Advocacy

FINANCIAL IMPLICATIONS

The total grant funding allocation determined through the 2025-26 budget process is \$5,000. Council received only one application during the application period for a total of \$1,500. If Council approves both applications, there will be a surplus of \$1,850 in the community grants funding pool for 2025-26.

COOMALIE COMMUNITY GOVERNMENT COUNCIL



COMMUNITY GRANTS PROGRAM

ASSESSMENT PANEL RECOMMENDATION TO A/CEO

Date: 17 June 2026

Panel: Emma Dunne, Council and Community Services Manager (CCSM)

Luke Ackland, Acting Corporate Services Manager (A/CSM)

Terrill Forrest, Executive Services Coordinator (ESC)

SUMMARY

Two (2) out-of-session applications were received under the Community Grants Program (Special Consideration stream):

1. Application for Representation Support

A request for \$250 to support an individual representing the Northern Territory Rugby League team at an interstate event. Supporting documentation was provided, including a letter of endorsement from Northern Territory Rugby League.

2. Application for Event Sponsorship

A request for \$1,400 to support the delivery of the 2026 Rosella Festival. Supporting documentation and financials were provided.

ASSESSMENT

The panel met on 17 June 2026 to assess the two (2) applications against the criteria as stated in the Community Grants Program policy:

4.1 Criteria for Financial or In-Kind Support

(a) All requests for grants, donations and sponsorship must benefit the Coomalie Community and identify how it relates to one or more of the objectives of the Annual Shire Plan or Strategic Plan 2023-2027.

The Panel determined that both applications meet the eligibility criteria, demonstrating community benefit and capacity to deliver the proposed outcomes. The applications were also considered to align with the following objectives of the Shire Plan / Strategic Plan 2023-2027:

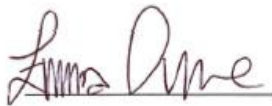
1. Application for representation support: aligns with objectives relating to community wellbeing, participation, inclusion, and supporting residents to represent the Coomalie community or broader regional community.
2. Application for event sponsorship: aligns with objectives relating to community connection, local participation, cultural/community events, and supporting activities that contribute to a vibrant and engaged community.

ASSESSMENT PANEL'S RECOMMENDATION:

The Assessment Panel recommends that the A/CEO:

1. Approve the special consideration out-of-session application for representation support in the amount of \$250.
2. Approve the special consideration out-of-session application for event sponsorship in the amount of \$1,400 for the 2026 Rosella Festival.

Signed:



Emma Dunne

CCSM

Date: 17/06/26



Luke Ackland

A/CSM

Date: 17/06/2026



Terrill Forrest

ESC

Date: 17/6/26

ACCEPTANCE OF RECOMMENDATION BY ACTING CHIEF EXECUTIVE OFFICER:



Natasha Chapman

Date: 17/06/2026

14.5 REPRESENTATIVE NOMINATION: NT LIVEABILITY FRAMEWORK WORKING GROUP

Date:	20 th June 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Liveability Framework Working Group FINAL V1 LGANT Representative Nomination Form

PURPOSE

To seek Council's endorsement of a nomination to represent LGANT on the NT Liveability Framework Working Group.

RECOMMENDATION

That Council;

- a) receives and notes the report entitled Representative Nomination: NT Liveability Framework Working Group; and
- b) approves the nomination of to be submitted to LGANT as a representative on the NT Liveability Framework Working Group.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

Nil relevant decisions.

COMMENT

LGANT has been invited to nominate a local government representative to join the NT Liveability Framework Working Group;

Role and Purpose

The NT Liveability Framework Working Group will provide strategic advice, cross-sector input and partnership coordination to support RDA NT in scoping and designing a Territory-wide Liveability Framework during the initial scoping phase commencing in 2026.

The Working Group will:

- Provide expert input on liveability definitions, priorities and contexts across the Northern Territory.
- Co-design the purpose, scope, principles and structure of the Liveability Framework.
- Identify data sources, evidence gaps and measurement approaches.
- Advise on pilot location selection and criteria.

- Support partnership development and stakeholder engagement.
- Review and endorse the Scoping and Work Program Report for presentation to the RDA NT Committee.
- Champion the Framework within their organisations and networks.

The Working Group will comprise 10-14 members using a mixed membership model combining core (appointed) members from key system organisations and additional members selected via Expression of Interest.

Nominee

Nominees can be elected members or council staff and must meet the selection criteria:

- Sector and geographic diversity (coverage of remote, regional, urban contexts).
- Expertise in liveability-related areas (housing, services, workforce, community development, planning).
- Authority to represent organisation and contribute meaningfully.
- Commitment to attend meetings and contribute between sessions.
- Understanding of First Nations partnership and place-based approaches.

Meetings

The Working Group will meet 2 times in September-October 2026 (2 hours each, in Darwin or online) with light preparation between meetings. The Working Group may meet up to 4-5 times total if the project proceeds to design phase. The Terms of Reference will be reviewed and refined at the first meeting to ensure members have ownership of the ways of working.

CONSULTATION

Acting Corporate Services Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

LGANT Representative Requirements

FINANCIAL IMPLICATIONS

Nil to Council.



NORTHERN TERRITORY

Liveability Working Group Draft Terms of Reference

Important note: These Terms of Reference are provided as a draft for initial operation and will be reviewed and refined by the Working Group at its first meeting. This ensures members have ownership of the ways of working while maintaining the overall parameters endorsed by the RDA NT Committee.

5 June 2026

1. Purpose

The Northern Territory Liveability Framework Working Group will provide strategic advice, cross-sector input and partnership coordination to support RDA NT in scoping and designing a Territory-wide Liveability Framework during the initial scoping phase commencing in 2026

2. Role and Responsibilities

The Working Group will:

- Provide expert input on liveability definitions, priorities and contexts across the Northern Territory
- Co-design the purpose, scope, principles and structure of the Liveability Framework
- Identify data sources, evidence gaps and measurement approaches
- Advise on pilot location selection and criteria
- Support partnership development and stakeholder engagement
- Review and endorse the Scoping and Work Program Report for presentation to the RDA NT Committee
- Champion the Framework within their organisations and networks

The Working Group will NOT:

- Make funding decisions or allocate resources
- Replace existing governance structures or agency responsibilities
- Operate as a delivery body - RDA NT leads coordination and implementation

3. Membership

The Working Group will comprise 10-14 members using a mixed membership model combining core (appointed) members from key system organisations and additional members selected via Expression of Interest.

3.1 Core (Appointed) Members

The following organisations will be invited to nominate a representative with appropriate authority and expertise:

- Northern Territory Government: Department of Sport and Recreation, Chief Minister and Cabinet, Treasury or Infrastructure/Planning (3 members)
- Commonwealth Government: Regional development or relevant program area (1 member)
- Local Government Association NT (LGANT) (1 member)
- Land Councils: Northern Land Council and/or Central Land Council (at least 1 member, up to 2)
- First Nations peak body: APO NT, AHNT or equivalent Aboriginal peak organisation (1 member)

Core members provide system-level coordination, policy alignment and government partnership. Total core members: 7-9.

3.2 Additional Members (Expression of Interest)

4-6 additional members will be selected via Expression of Interest to ensure diversity of perspective, regional representation and sector expertise. EOI members will be drawn from:

- Smaller regional and remote councils
- Aboriginal community-controlled organisations
- Housing and community services sector
- Workforce, education and training organisations
- Business, industry and tourism
- Research institutions and planning/liveability experts

Target composition: 1-2 business/industry; 1 ACCO or First Nations organisation; 1 housing/community services; 1 regional/remote council; 1 research/planning expert.

Selection Criteria (for all members)

- Sector and geographic diversity (coverage of remote, regional, urban contexts)
- Expertise in liveability-related areas (housing, services, workforce, community development, planning)
- Authority to represent organisation and contribute meaningfully
- Commitment to attend meetings and contribute between sessions
- Understanding of First Nations partnership and place-based approaches
- For EOI members: ability to think systemically beyond own organisation's immediate interests

4. Chair and Secretariat

- Chair: RDA NT Chair (or nominee)
- Secretariat: RDA NT CEO (meeting coordination, papers, minutes, follow-up)

5. Meeting Schedule and Time Commitment

- Duration: September-October 2026 for the initial scoping phase (with potential to continue into 2026-27 depending on funding and progress).
- Meetings: Minimum 2 meetings in September-October 2026; up to 4-5 meetings total if project proceeds to design phase
- Format: In-person (Darwin preferred) or hybrid/online where needed to enable remote participation
- Duration per meeting: 2 hours
- Preparation: Members expected to review papers (typically 5-10 pages) 1 week before meetings
- Between meetings: Light contributions (e.g., providing data sources, reviewing draft materials, consulting within organisations)

6. Decision-Making

The Working Group operates as an advisory body. Decisions will be made by consensus wherever possible. Where consensus cannot be reached, RDA NT will document different perspectives and present options to the RDA NT Committee for final decision.

Key outputs requiring working group endorsement before going to RDA NT Committee:

- Purpose, scope and principles of the Liveability Framework
- Staged work program and governance approach
- Pilot location criteria and shortlist

7. Conflicts of Interest

Members must declare any real, potential or perceived conflicts of interest at the start of their appointment and at each meeting. Where conflicts arise (e.g., in pilot location selection affecting member organisations), members will be asked to step out of that discussion.

8. Confidentiality and Communication

Working Group discussions and draft materials are confidential until formally released by RDA NT. Members may consult within their organisations but should not share draft documents externally. All public communications about the Framework will be coordinated by RDA NT.

9. Review

These Terms of Reference will be reviewed by the Working Group at its first meeting and may be amended by agreement. The Working Group's role and membership will be reviewed in late 2026 based on progress and next steps.

Endorsed by RDA NT Committee 11 May 2026



PROCEDURES FOR LGANT REPRESENTATIVES ON COMMITTEES

Background

Section 18 of LGANT's Governance Charter states:

1. From time to time the Association will be called to nominate delegates to external committees established by other spheres of Government under legislation.
2. The Board shall determine the membership of such committees in accordance with LGANT policy.
3. The Board will call for nominations to external committees as they arise.
4. Potential nominees will be supplied with a nomination pack and must complete the 'External Committee' nomination form.
5. The Board reserves the right to disregard a nomination if the 'External Committee' nomination form is not completed satisfactorily.

Nominations

Once the LGANT Board endorse a nomination, LGANT will advise the relevant committee.

The LGANT Board may remove its endorsement of a representative on a committee if that representative fails to deliver regular reports to LGANT, fails to consult with other councils, or misses committee meetings without just cause.

Representatives

LGANT committee representatives are required to represent the local government sector rather than their individual council during committee proceedings.

LGANT representatives are required to provide LGANT with regular reports. These reports include, but are not limited to, reports to the Board and to members at the General Meeting in April and November each year. These reports should include updates on current key issues, how representatives are ensuring input and feedback from other councils, as well as any other noteworthy items.

Sitting fees

LGANT does not pay representatives a sitting fee or travel related expenses for committee representation. Such fees, if any, will be administered by the secretariat managing the respective committee eg. the NTG.

NOMINATION FORM

NT LIVEABILITY FRAMEWORK WORKING GROUP

LGANT Nominations Close 22 June 2026

Council Name: _____

1. Agreement to be nominated

I, _____ agree to be nominated as a member
(Name in full)

of the (NT LIVEABILITY FRAMEWORK WORKING GROUP).

I recognise and understand that as the LGANT representative I am:

- required to represent the sector, rather than my individual council, and
- provide regular reports to LGANT including written reports to the LGANT General Meetings and to the LGANT Board as requested.

I acknowledge that representation on this committee does not entitle me to sitting fees or travel related expense reimbursement from LGANT.

Signature: _____ Date: _____

2. Council confirmation of nomination

I, _____ the Chief Executive Officer
hereby confirm that _____

was approved by resolution of Council to be nominated as a member of the (NT LIVEABILITY FRAMEWORK WORKING GROUP) at a meeting held on / /

Signature: _____ Date: _____

3. Nominee's contact details

Email address: _____

Mobile: _____

4. Nominee information

The following information is required to enable the LGANT Board to make an informed decision. If you would like to submit further information, please attach it to this form.

4.1 What is your current council position? _____

4.2 How long have you held your current council position? _____

4.3 Please list your educational qualifications:

4.4 Explain what skills and experience you have that are relevant to this committee:

- ☐ Sector and geographic diversity (coverage of remote, regional, urban contexts)
- ☐ Expertise in liveability-related areas (housing, services, workforce, community development, planning)
- ☐ Authority to represent organisation and contribute meaningfully
- ☐ Commitment to attend meetings and contribute between sessions
- ☐ Understanding of First Nations partnership and place-based approaches

4.5 Apart from your current position what other local government experience do you have relevant to this committee?

14.6 LONG TERM FINANCIAL AND SUSTAINABILITY PLANNING

Date:	20 th June 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To provide Council with the opportunity to discuss the long term financial and sustainability planning requirements of the organisation moving into the 2026/2027 financial year.

RECOMMENDATION

That Council;

- a) receives and notes the report entitled Long Term Financial and Sustainability Planning; and
- b)

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

Nil decisions.

COMMENT

Council released its Draft Shire Plan 2026/2027 with the draft Budget 2026/2027 and Long-Term Financial Plan 2026-2030. In the plan and financial planning documents, it has been identified that Council will need to consider its long-term sustainability, which may include an extensive review of current services delivered, revenue streams and capital programs.

Councillors requested an agenda item to discuss the current draft Long-term Financial Plan and the implications for Council and the community.

CONSULTATION

Acting Corporate Services Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

Nil for this report unless a further directive is made by Council on this matter.

14.7 ADELAIDE RIVER COMMUNITY MEETING

Date:	20 th June 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Adelaide River Community Meeting Summary

PURPOSE

To provide Council the opportunity to discuss the topics raised at the Adelaide River Community Meeting held by two elected members in April 2026.

RECOMMENDATION

That Council

- a) receives and notes the report entitled Adelaide River Community Meeting; and
- b)

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

RESOLUTION: 2026/04/21/025

That Council;

a) receives verbal and written report from Adelaide River Ward Councillors regarding the Adelaide River Public Meeting

b) that the Acting Chief Executive Officer develop a community engagement plan for next Financial Year to be reviewed at next meeting.

Moved: *Clr Roe*

Seconded: *Clr Strettles*

Carried

COMMENT

The Adelaide River ward Councillors held a community meeting in April 2026. Councillor have requested the meeting summary be tabled again for further discussion on the topics raised at the meeting.

CONSULTATION

Councillors

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

Nil unless further directive is given by Council.

Adelaide River Community Discussion Report

Myrtle Fawcett Park – Sunday, 19 April 2026

Councillors in Attendance:

Clr. Sharon Beswick

Clr. Alan Roe

1. Overview

Approximately 20 members of the Adelaide River community attended the discussion session. The conversation was active and constructive, lasting around 90 minutes. Attendees expressed that the session was valuable and recommended that similar events be held regularly, with broader participation from additional councillors to strengthen community engagement.

While a number of concerns were raised about council operations, most feedback was constructive and aimed at improving service delivery. This report summarises the key issues raised. These points reflect the views of community members and are presented for Council's consideration.

Acknowledgement: The councillors thank the ARSS for providing chairs for the event.

2. Specific issues

2.1 Myrtle Fawcett Park information sign

The community noted that the park's information sign is now obscured behind the new toilet block. They requested that it be relocated to the front of the park where it is visible.

2.2 CEO contract and role

Residents sought clarification regarding the CEO's contract, which they believed had been extended beyond January. Questions were also raised about why the CEO was driving a council vehicle while another person was acting in the CEO role.

2.3 Need for an Evacuation Centre

During the recent flood, evacuees were initially taken to the ARSS site but then later moved to the service station. The ARSS site itself is prone to flooding and is located across the river, potentially isolating evacuees from essential services.

The community recommended establishing an evacuation facility near the clinic, fire station and police station, and encouraged Council to seek grant funding for a basic, fit-for-purpose centre.

2.4 Council presence during flood response

Residents felt that Council was not adequately represented during the flood response. They reported seeing only a small number of staff briefly inspecting the area without taking visible action.

2.5 Outstanding issues from the 2025 CEO walkaround

A CEO walkaround in March 2025 identified several issues in Adelaide River, including trip hazards along pathways. Community members stated that none of these issues appear to have been addressed.

2.6 Concerns about new toilets

Residents expressed dissatisfaction with the new toilet facilities, citing:

- Poor disabled access
- Inward-opening doors
- Excessive internal heat
- A design unsuited to Territory conditions

They also reported that requests to view compliance documentation have not been met.

2.7 Access to the oval ‘helipad’

Two recent medical evacuations highlighted difficulties for ambulances accessing the helicopter landing area due to flood damage and erosion. The usual landing site was underwater and unusable during the flood.

2.8 Additional local issues

- The railway corridor contains significant Gamba grass growth and has not been sprayed this year, posing a fire risk.
- The pioneer cemetery is currently in poor condition.
- Sand and debris in gutters and drains worsened flooding during Tropical Low Narelle; residents recommended regular clearing and possible installation of one-way flap valves.

- A large hole exists behind the Police Station.
- The Give Way sign on Memorial Terrace is down.
- The flood level indicator on the railway bridge is no longer visible and requires repainting or replacement.
- Water pressure remains low due to pumping issues; residents have contacted PowerWater but suggested Council advocate for a faster resolution.
- A community walkaround with Council staff was proposed to identify flood-related damage and outstanding maintenance issues.

2.9 Northern town development

Residents expressed general satisfaction with consultation on the northern town development and service road project. They requested clarity on which development option will proceed and asked to remain involved in ongoing consultation.

3. General governance issues

3.1 Transparency and decision-making

Residents expressed concern about a perceived lack of transparency in Council decision-making. They felt that Council minutes do not clearly explain how decisions are reached or what options were considered.

There is also a perception that excessive use of confidentiality provisions undermines accountability.

3.2 Communication and responsiveness

Multiple attendees reported difficulties contacting Council or receiving responses to reported issues. Improved responsiveness was strongly recommended.

A weekly updated register of complaints and outstanding tasks was suggested to ensure issues are tracked and resolved.

3.3 Staff workload and task flexibility

Residents believe that highly specific task assignments prevent Council staff from addressing minor issues (e.g., fallen branches, small repairs) that were previously managed opportunistically by local staff.

3.4 Quality of infrastructure maintenance

Concerns were raised about the quality of maintenance and repair work, with examples of road repairs failing within months. The community recommended stronger quality assurance processes for Council contracts and works.

3.5 Workplace culture concerns

Community members described the Coomalie Council workplace as toxic, citing:

- High staff turnover, including long-serving employees
- Allegations of bullying, nepotism and conflict of interests.
- A perceived lack of respect for staff

These concerns were raised as contributing factors to broader service delivery issues.

4. Conclusion

The Adelaide River community offered constructive criticism and provided feedback across a wide range of operational, infrastructure and governance matters. The issues summarised in this report highlight opportunities for improved communication, transparency, maintenance practices and emergency preparedness.

Although trust in the council appears to have diminished among certain members of the Adelaide River community, actively addressing identified concerns and maintaining effective community engagement could help restore confidence.

The community expressed a strong desire for ongoing engagement with Council and welcomed the possibility of regular discussion sessions.

14.8 REHOMING DONATION TO SAVE A PAW NT

Date:	20 th June 2026
Author:	Chloe James, Ranger and Land Management Coordinator
Attachment:	NIL

PURPOSE

To seek Council's consideration to provide a donation to Save A Paw NT, the organisation that provides free support to Council for the rehoming and care of animals from our community when required through Council's regulatory services function.

RECOMMENDATION

That Council;

- a) receives and notes the report entitled Animal Rehoming Donation to Save A Paw NT;
- b) approves/does not approve a donation to Save a Paw NT to the value of \$_____ in recognition of the ongoing contribution and partnership with Council; and
- c) notes the funds will be re-allocated from the vet clinic budget allocation to cover the donation cost at no additional expense to Council.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

RESOLUTION 2024/12/17/008

That Council approves a \$500 donation to Save a Paw organisation for their contribution to the rehoming and care of unwanted and injured dogs upon receipt of documentation of working towards incorporation or not for profit status.

Moved: Official Manager

Seconded: Official Manager

Carried

Save A Paw NT is a small, volunteer-run, unincorporated organisation dedicated to rehoming unwanted, homeless, medically surrendered, and financially surrendered animals. The organisation relies heavily on community donations to provide essential care, veterinary treatment, and support for animals in need of a second chance. The organisation provides free assistance to Council in the care and rehoming of animals from within the community, delivering a valuable service that contributes positively to animal welfare outcomes across the Coomalie region and the wider NT.

COMMENTS

Save A Paw NT has generously accepted 28 animals from the Coomalie region between 1 July 2025 and 12 May 2026. A total of 53 animals from Coomalie Shire have been accepted since June 2024, with no surrender fees charged to Council.

Due to the nature of the rehoming and surrender of animals, many of the animals required ongoing veterinary treatment due to abuse, neglect, illness, or poor condition. The full cost of this veterinary care has been funded by Save A Paw NT.

Save a Paw NT maintains mandatory desexing requirements for all animals in their care, in addition to vaccinations, worming, heartworm prevention, parasite treatment, and rehabilitation where required. These measures are essential in reducing unwanted litters and preventing the spread of disease within the broader community. All associated treatment and care costs are fully financed by the organisation. Between 19 June 2024 and 31 October 2025, Save a Paw NT expended a total of \$16,595.60 on animals surrendered by Coomalie Council alone.

Save a Paw NT works closely with Council Rangers and has agreed not to rehome dogs back into the Coomalie region, acknowledging the current challenges faced within the community and recognising that some animals may be at risk if publicly advertised locally.

Council Rangers continue to receive significant operational support from Save A Paw NT through the timely fostering and rehoming of impounded and surrendered animals, ensuring animals are removed from the pound as quickly as possible. In situations where animals require urgent relocation outside the Coomalie region, Save a Paw NT facilitates prompt collection and safe placement. Rangers are confident that unwanted and homeless animals are being responsibly rehomed and provided with ongoing care outside the Coomalie region.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Coomalie Council (Dog Management) By-Laws 2002

FINANCIAL IMPLICATIONS

The 2025/26 Budget included an allocation of \$10,000 to deliver two veterinary clinic days across both townships during the financial year. Council subsequently approved an additional allocation of \$2,000 to support the veterinary clinic days program, bringing the total available budget to \$12,000.

Each round of clinic days was budgeted at approximately \$5,000 across both townships. Council conducted one round of clinic days in October 2025, with expenditure of \$4,954.29 (GST exclusive), and a second round in May 2026, with expenditure of \$3,385.83 (GST exclusive). The total expenditure on the vet clinic programs for the 2025/2026 year is \$8,340.12. This has resulted in an underspend of \$3,659.88.

As a result, a surplus remains within the allocated budget. It is requested that Council considers approving the remaining allocation, or part of, to be provided as a donation to Save A Paw NT in recognition of their ongoing partnership and support provided to Council and the Coomalie community through animal care and rehoming services.

15. REPORTS FOR RECEIVING AND NOTING

15.1 REVIEW OF ACTIONS FOR THE JUNE OGM 2026

Date: 20th June 2026

Author: Natasha Chapman, Acting Chief Executive Officer.

Attachments: [Actions for the June OGM 2026.](#)

RECOMMENDATION

That Council;

a) receives and notes the Actions for the June 2026 OGM; and

b) remove items: 10, 13,14, 18

Moved:

Seconded:

ACTIONS ARISING

SHADED AREAS ARE FROM PREVIOUS OGM'S

NO.	ITEM	RESOLUTION	STATUS
#1	Preliminary Drafting Instructions – By-Laws	CEO to re-engage with Parliamentary Secretary to re-commence.	IN PROGRESS Email sent for status update
#2	Item 8 - Chief Executive Officer Report 18 th June 2024	Investigate signage for Rum Jungle Lake with regards to reporting procedure when a tagged fish is caught.	IN PROGRESS Signage to be installed when tagged fish are released
#3	Item 14.12 December OGM Smoke Free Workplace & Community Policy	RESOLUTION 2024/12/17/019 Designated signs to be erected and users of Council facilities to be introduced to this policy	IN PROGRESS – waiting for confirmation
#4	Item 8.2 Cemetery June Cemetery Plan	RESOLUTION CEM2025/06/10/004 b) endorses the DRAFT <i>Coomalie Bush Cemetery, Cemetery Plan 2025, as amended.</i>	IN PROGRESS Report to endorse Plan in July OGM
#5	Item 8.3 Cemetery June Policy	RESOLUTION CEM2025/06/10/005 b) endorses the DRAFT Cemetery Policy as amended.	IN PROGRESS Report to endorse Policy in July OGM
#6	Item 17. November OGM Paper Roads	RESOLUTION 2025/11/27/16 That Council is to receive a progress report on paper roads in the Shire at the December OGM. Moved: Deputy President Whatley Seconded: Clr. Beswick Carried	IN PROGRESS MOVED TO JULY 2026 OGM
#7	January 2026 OGM Item 20.1 Motion: Community Feedback on Promoting Batchelor	RESOLUTION 2026/01/20/016 That Council seeks community engagement and suggestions on how Council can promote and establish Batchelor township as a day trip destination.	IN PROGRESS – Report to July OGM
#8	February 2026 OGM Item 14.4 Request to Install Permanent Signage on Council Land	RESOLUTION 2026/02/17/009 That Council; a) receives and notes the report entitled Request to Install Permanent Signage – Information Centre; b) approves the installation of a permanent sign to a maximum size of 1200mm x 600mm in the specified front garden hedge location on Council land adjacent to the Information Centre, subject to the applicant funding and arranging the installation of the additional post and compliance with any relevant Council design, placement, and maintenance requirements.	IN PROGRESS Moved to July OGM – draft to be reviewed by CEO

		c) notes the community benefit of promoting local wellbeing services through this visible, low-cost signage initiative funded entirely by the applicant. d) requests the Chief Executive Officer to investigate and develop a Signage Policy for Council to consider adopting at the June OGM. Moved: Clr. Beswick Seconded: Clr. Strettles Carried	
#9	March 2026 OGM Item 14.4 LGANT General Meeting Call for Motions	RESOLUTION: 2026/03/17/010 That Council; a) receives and notes the report entitled LGANT April 2026 General Meeting Call for Motions; b) requests the Chief Executive Officer to discuss with LGANT the below options to be submitted as Call for Motions, if not already on the LGANT Agenda 1. LGANT advocacy for increased Disaster Relief funding from NT and Federal Government, specifically relating to local government infrastructure 2. LGANT to develop an independent support and advocacy network for elected members 3. LGANT to coordinate Collective waste management service provision across the Top End Region of Councils 4. LGANT to advocate to reinstate NT Government funding specifically for road maintenance support relating to local council roads being used for the benefit of NT Government initiatives Moved: Clr Roe Seconded: DP Whatley Carried	IN PROGRESS Discussed with LGANT and advised to collaborate and detail motions further for submission throughout the year.
#10	March 2026 OGM Item 14.7 Chinner Road Maintenance Report	RESOLUTION: 2026/03/17/013 That Council; a) receives and notes report entitled Chinner Road Maintenance Report; and b) determines that Chinner Road will be identified as a priority in the 2026/27 Annual Shire Plan and Budget with an allocation of funds to be made in the budget Moved: Clr Strettles Seconded: DP Whatley Carried	COMPLETE – SEEK TO REMOVE
#11	April OGM 2026 Item 14.8 Batchelor Unowned Horse Management	RESOLUTION: 2026/04/21/014 That Council; a) receives and notes the report entitled Batchelor Unowned Horse Management; b) determines to actively work in collaboration with willing stakeholders; and c) determines the preferred option for further investigation into the removal of horses to a registered horse sanctuary located within the NT; Moved: DP Whatley Seconded: Clr Morrison Carried	IN PROGRESS – Pending further investigation into private options outside Sanctuary Option
#12.	April OGM 2026 Item 19.1 Acquittal of Immediate Priority Grant 2023/24 – Socail Infrastructure	RESOLUTION: 2026/04/21/023 That Council; a) receives and notes the report entitled Acquittal Immediate Priority Grant 2023-2024 – Coomalie Community Safety Through Social Infrastructure; b) forwards the acquittal report for the Immediate Priority Grant 2023-24 to the Department of Housing, Local Government and Community Development before the reporting due date of 30 April 2026 and c) requests Acting Chief Executive Officer write to the Development of Housing, Local Government and Community Development to seek to retain the unspent funds; and obtain a final extension to complete the outstanding project works.	IN PROGRESS – Extension request submitted

		Moved: DP Whatley Seconded: Clr Roe Carried	
#13	April OGM 2026 Item 20.2 Adelaide River Community Meeting	RESOLUTION: 2026/04/21/025 That Council a) receives verbal and written report from Adelaide River Ward Councillors regarding the Adelaide River Public Meeting b) that the Acting Chief Executive Officer develop a community engagement plan for next Financial Year to be reviewed at next meeting. Moved: Clr Roe Seconded: Clr Strettles Carried	COMPLETED – SEEK TO REMOVE
#14	Special Meeting May 2026 Item 9. Coomalie Open Spaces Maintenance Service Delivery	RESOLUTION SPEC2026/05/12/007 That Council; a) receives and notes the report entitled Coomalie's Open Spaces Maintenance Service Delivery Report; b) confirms the service will continue to be delivered by contract in the same scope of works for a minimum period of 12 months; c) requests the Acting Chief Executive Officer to open the tender for the Mowing and Landscaping Maintenance contract as soon as practicable for commencement in the 2026/27 financial year; and d) requests the Acting Chief Executive Officer continues to work on service delivery models and cost efficiencies throughout the Council's operations. Moved: Clr. Beswick Seconded: Clr. Strettles Carried	COMPLETED – SEEK TO REMOVE
#15	May OGM 2026 Item 14.4 Coomalie Christmas Celebrations	RESOLUTION 2026/05/19/009 That Council; a) receives and notes the report entitled Coomalie Christmas Celebrations; and b) requests the Acting Chief Executive Officer to proceed with planning for 2026 Christmas Celebrations by implementing a coordinated family oriented afternoon/evening event in Batchelor incorporating Carols and Santa Run. c) approves a \$200 donation to Adelaide River Show Society Club for 2026 Children's Christmas Tree event Moved: DP Whatley Seconded: Clr Morrison Carried	IN PROGRESS
#16	May OGM 2026 Item 14.6 LGANT November 2026 Conference Attendance	RESOLUTION 2026/05/19/011 That Council; a) receives and notes the report entitled LGANT November 2026 Conference Attendance; b) confirms the attendance of the President McGorman, Clr Beswick, Deputy President Whatley, Clr Morrison and the CEO at the LGANT November 2026 Conference, including the dinner, in Alice Springs on 10 th and 11 th November 2026; and c) request the Acting Chief Executive Officer make all required bookings and registrations as early as possible in the 2026/27 Financial year with available professional development allowances. Moved: Clr Morrison Seconded: Clr Beswick Carried 5/1 Clr Strettles	IN PROGRESS – to action bookings in July 2026
#17	May OGM 2026 Item 14.7 Request for Munz Road Upgrade	RESOLUTION 2026/05/19/012 That Council; a) receives and notes the report entitled Request for Munz Road Upgrade; b) does not approve the request to upgrade Munz Road to increase its tonnage weight limit, noting that works to bring the road back to a usable condition are already scheduled as part of routine road maintenance	IN PROGRESS

		c) organise signage identifying varied load limits in the wet season. d) notes upgrading of Munz Road may be considered in the future in accordance with planned management of roads Moved: DP Whatley Seconded: President McGorman Carried	
#18	May OGM 2026 Item 15.4 Electricity Pricing Reforms for Local Government	RECOMMENDATION 2026/05/19/016 That Council; a) receives and notes the report entitled Electricity Pricing Reforms for Local Government and the budget implications of the changes currently scheduled to be implemented from 2026/27. b) request Acting Chief Executive Officer to investigate grants and other opportunities to improve electricity cost efficiencies Moved: DP Whatley Seconded: Clr Roe Carried	Seek to remove – will continue to monitor for grant opportunities

15.2 COMPLAINTS, COMPLIMENTS AND SERVICE REQUEST REGISTER.

Date: 20th June 2026

Author: Natasha Chapman, Acting Chief Executive Officer

Attachments: Complaints, Compliments and Service Request tables.

PURPOSE

To update Council on complaints, compliments and service requests received during May 2026.

RECOMMENDATION

That Council receives and notes the Complaints, Compliments and Service Request Register during May 2026.

Moved:

Seconded:

BACKGROUND

As per Councils *1.08 Customer Complaints* Policy the Council will receive a monthly report on numbers and nature of the complaints.

In the reporting period, Council had various complaints and investigations are completed.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.

1.08 Customer Complaints Policy.

FINANCIAL IMPLICATIONS.

NIL.

15.2 ATTACHMENT – COMPLAINTS, COMPLIMENTS AND SERVICE REQUEST REGISTER

SERVICE REQUEST FOR JUNE OGM 2026			
DATE	SERVICE REQUEST DESCRIPTION	ACTION	SOURCE
21.02.2026 21.02.2026 21.02.2026	Road maintenance – Chinner Road, Lake Bennett	Long term – in progress	Snap Send Solve Snap Send Solve Snap Send Solve
22.02.2026	Road maintenance – Chinner Road, Lake Bennett	Long term- in progress	Snap Send Solve
25.02.2026	Road maintenance – Chinner Road, Lake Bennett	Long term- in progress	Snap Send Solve
06.03.2026	Road maintenance – Crater Lake Road, Batchelor	Long term – in progress	Service request
10.03.2026	Vegetation maintenance – Batchelor	CLOSED	Email
22.03.2026	Road maintenance – Chinner road and Stuart Highway, Lake Bennett	Long term – in progress and referred onto relevant department	Service request
02.04.2026	Road maintenance – Strickland Road	CLOSED	Email
07.04.2026	Road maintenance – Chinner Road	Long term – in progress	Service request
10.04.2026	Road maintenance – Haynes Road	CLOSED	Email
21.04.2026	Road maintenance – Haynes Road	CLOSED	Email
26.04.2026 26.04.2026 26.04.2026 26.04.2026 26.04.2026 26.04.2026 26.04.2026 26.04.2026	Road maintenance- Chinner Road- Lake Bennett	Long term – in progress	Snap Send Solve Snap Send Solve Snap Send Solve Snap Send Solve Snap Send Solve Snap Send Solve Snap Send Solve Snap Send Solve
26.04.2026 26.04.2026	Road maintenance- Chinner Road- Lake Bennett	CLOSED	Snap Send Solve Snap Send Solve

26.04.2026	Sign maintenance – Lake Bennett	In progress	Snap Send Solve
28.04.2026	Sign maintenance – Lake Bennett	Under investigation	Snap Send Solve
28.04.2026	Sign maintenance – Lake Bennett	In progress	Snap Send Solve
28.04.2026 28.04.2026	Road maintenance and signage – Chinner Road	In progress	Snap Send Solve Snap Send Solve
28.04.2026 28.04.2026	Road maintenance – Chinner Road	CLOSED	Snap Send Solve Snap Send Solve
03.05.2026	Vegetation maintenance – Adelaide River	In progress	Snap Send Solve
07.05.2026	Road reserve maintenance – Batchelor	In progress	Snap Send Solve
10.05.2026	Road maintenance – Heather Lagoon Road, Lake Bennett	In progress	Service request
11.05.2026	Road reserve maintenance – Batchelor	CLOSED	Phone
11.05.2026 11.05.2026	Animal management, Adelaide River	CLOSED	Service request Phone
18.05.2026	Road maintenance – Woolley Court	CLOSED	Service request
18.05.2026	Road reserve maintenance – Batchelor	In progress	Snap Send Solve
01.06.2026	Road Maintenance – Fernree Road, Stapleton	Under investigation	Phone
05.06.2026	Vegetation maintenance – Eva Valley	Scheduled in	Email
08.06.2026	Damaged Bin	Under investigation	Snap Send Solve

COMPLAINTS FOR JUNE OGM 2026		
DATE	DESCRIPTION	SOURCE
21.04.2026	CEO Employment	Rate Payer
02.06.2026 02.06.2026	Barking dogs	Resident

COMPLIMENTS FOR JUNE OGM 2026		
DATE	DESCRIPTION	SOURCE
17.05.2026	Many thanks to Coomalie Council for doing a wonderful job repairing my nature strip	Resident

16. CORRESPONDENCE AND INFORMATION.

16.1 INCOMING AND OUTGOING MAIL.

Date:	20 th June 2026
Author:	Natasha Chapman, Acting Chief Executive Officer.
Attachment:	Incoming and outgoing correspondence tables.

PURPOSE

Council is provided with items of correspondence both received and sent during the months of May 2026 to June 2026

RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled for May 2026 to June 2026 period.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

Documents are available to be shown on the big screen on the day of each Ordinary Council meeting if requested, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence tables, inwards and outwards will be included in the agenda as part of the correspondence and information item.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Regulation 54 *Local Government (General) Regulations 2021*.

FINANCIAL IMPLICATIONS

Nil.

16.1 ATTACHMENT: INCOMING and OUTGOING MAIL

INCOMING MAIL

Date	MI	SENDER	From	Subject
21/06/2026	2026-206	President	LGANT	RE: NTGC - Review of Funding Methodology
11/06/2026	2026-205	CSC	Mail	Invitation to a Combined Coomalie Community Christmas Event
9/06/2026	2026-204	Mail	Rate Payer	FESTIVAL of Lights Lake Bennett 1st - 5th July Lake Bennett Culture Centre and water Adventure Park
8/06/2026	2026-201	ACEO	LGANT	Fuel supply and affordability crisis
8/06/2026	2026-202	ACEO	Rosella Festival	Invite
5/06/2026	2026-198	ACEO	Rate Payer	Vegetation growth concerns
5/06/2026	2026-199	ACEO	Northern Territory Government	Rum Jungle Project Newsletter April - May 2026
5/06/2026	2026-200	ACEO	LGANT	Call for nominations - NT Liveability Framework Working Group
4/06/2026	2026-192	ACEO	LGANT	RTCCO review - fuel
4/06/2026	2026-197	ACEO	LGANT	RTCCO review - fuel
3/06/2026	2026-190	Mail	Gown Bush	CRC TIME Regions update – June 2026
3/06/2026	2026-194	Mail	Rate Payer	Community Grant and Donation Request
3/06/2026	2026 195	Mail	Gowan Bush	CRC TIME Regions update – June 2026
3/06/2026	2026-196	ACEO	LGANT	Draft Ministerial Guideline – Code of Conduct Framework
2/06/2026	2026-193	Mail	VivaCity	Building the Evidence for Safer School Streets
1/06/2026	2026-189	CSC	Northern Territory Government	Letter from Minister Charls
1/06/2026	2026-203	ACEO	Parliament House	Letter from Minister Edgington
29/05/2026	2026-188	Mail	PFES	Disaster Ready Fund Round Four 2026-27
28/05/2026	2026-186	ESC	LGANT	AICD Governance Essentials for Local Government - Darwin September Intake Open

26/05/2026	2026-182	ACEO	LGANT	Circular Economy Symposium - Expression of Interest to Present
26/05/2026	2026-183	PCC	Rate Payer	Munz Rd Repair
26/05/2026	2026-184	ACEO	LGANT	Circular Economy Symposium - Expression of Interest to Present
26/05/2026	2026-185	ESC	LGANT	Registrations open: LGANT Procurement Symposium 2026
21/05/2026	2026-180	ACEO	Department of Housing	NTGC - Review of Funding Methodology
20/05/2026	2026-179	Mail	LGANT	Road Transport Contractual Chain Order – Legal Opinion
20/05/2026	2026-181	ACEO	LGANT	Draft Ministerial Guideline – Code of Conduct Framework
20/05/2026	2026-191	ACEO	LGANT	Draft Ministerial Guideline – Code of Conduct Framework
19/05/2026	2026-177	Mail	Contractor	RFT2026-001 Mowing and Landscape Maintenance Tenderer Queries
19/05/2026	2026-178	Mail	Rate Payer	Property queries
18/05/2026	2026-187	ACEO	LGANT	Endorsement of nomination - Darwin Regional Weeds Working Group
14/05/2026	2026-173	Mail	Bushfires	ADVICE: LOCATION: Leonino Road ACACIA HILLS
14/05/2026	2026-174	ESC	LGANT	Federal Budget 2026-27
14/05/2026	2026-175	Mail	Bushfires	BUSHFIRES NT PLANNED BURN ADVICE POINT STUART AND HAROLD KNOWLES ROADS
14/05/2026	2026-176	Mail	BushFires	BUSHFIRES NT MESSAGE: PLANNED BURN - Road verge Point Stuart Road and Harold Knowles and Shady Camp roads, POINT STUART
13/05/2026	2026-169	Mail	Bushfires NT	BUSHFIRES NT MESSAGE: ADVICE - LOCATION: Victoria Highway, DELAMERE
13/05/2026	2026-170	Mail	BushFires	BUSHFIRES NT MESSAGE: ADVICE - LOCATION: Stuart Highway, NITMILUK
13/05/2026	2026-171	Mail	BushFires	BUSHFIRES NT MESSAGE: PLANNED BURN - LOCATION: NT Portion 1832 POINT STUART, Marry River National Park, Bird Billabong
13/05/2026	2026-172	Mail	Bushfires	BUSHFIRES NT MESSAGE: ADVICE - LOCATION: NTPor 4505 and Part NTPor 1533, Katherine River Corridor/Florina Road, COSSACK

OUTGOING MAIL

Date	MO	SENDER	Recipient	Subject
11/06/2026	2026-041	PCC	Rate Payer	Radio Stations
5/06/2026	2026-040	Ranger	Rater Payer	Vegetation Growth Concerns
3/06/2026	2026-039	PCC	Rate Payer	Community Grant and Donation Request
26/05/2026	2026-038	DCLS	Mail	Request for meeting - free legal service pop up service in Adelaide River and Batchelor
25/05/2026	2026-037	Rate Payer	PCC	Restricted Access at Council Depot
22/05/2026	2026-036	Contractor	ACEO	RFT2026-001 Tender Return Schedules Document Issues and Request for Clarification
15/05/2026	2026-035	Rate Payer	PCC	FW: Availability to Support Holiday Care Program

16.2 JLT CORRESPONDANCE – PROPERTY VALUATIONS

Date:	20 th June 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	JLT Correspondence – Property Valuations

PURPOSE

To notify Council of the correspondence received from JLT regarding Trust fund disbursements to assist with Council property valuations within the next two years.

RECOMMENDATION

That Council receives and notes the report entitled JLT Correspondence – Property Valuations.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

Nil

COMMENT

Correspondence has been received from JLT, Council's insurance broker, regarding the NT Council's Discretionary Trust fund disbursements for property valuations.

The Trust has reviewed the trust account surplus and determined to distribute the surplus to member councils for the purpose of subsidising some of the cost of undertaking asset valuations, specifically property related assets.

Council has been allocated a \$9,000 disbursement to assist with undertaking property valuations between 1 January 2026 and 31 December 2028.

Property valuations are recommended to be undertaken on a 3-5 yearly cycle to ensure insurances and accounting records of assets remain current. The last asset valuations were completed in 2022/2023, with the values taking effect from 1 July 2023. The 2026/2027 FY will be four (4) years since the last asset valuations were completed and it is timely for Council to consider obtaining new asset valuations.

CONSULTATION

Acting Corporate Services Manager

JLT Insurance Broker

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

Council will receive \$9,000 from JLT through the NT Council's Discretionary Trust for property valuations. Council will need to seek quotations and contribute to the cost of the valuations above the \$9,000 received.

16.2 ATTACHMENT: JLT Correspondence – Property Valuations



JLT Public Sector
Northern Territory

JLT Risk Solutions Pty Ltd
ABN 69 009 098 864

Level 4
9 Cavenagh Street
Darwin NT 0800
Locked Bag 2
Darwin NT 0801

www.jltpublicsector.com

12 May 2026

Ms Natasha Chapman
Acting Chief Executive Officer
Coomalie Community Government Council
PO Box 20
BATCHELOR NT 0845

c/- natasha.chapman@coomalie.nt.gov.au

Dear Natasha,

RE: NT Councils Discretionary Trust – Member Surplus Disbursement – Subsidised Property Valuations

On behalf of the NT Councils Discretionary Trust (Trust), we are pleased to advise that following the sustainable success of the Trust arrangement a surplus disbursement is now available and the Trustee has approved a recommendation from the Trust Advisory Committee regarding the disbursement to Members that benefits both the Trust and Members.

Background

The Trust Advisory Committee, consisting of Member representatives, guides the Trustee who is ultimately responsible for Trust surplus disbursements in accordance with the Scheme Rules, specifically:

- as a rebate on contributions for subsequent years; or
- for expenditure on administrative or operational issues relevant to the Fund; or
- on issues which are relevant to Members and/or Member's businesses, or which advance the purposes of the Fund generally.

The Trust Advisory Committee identified that Members asset information continues to be challenging to obtain, maintain and verify which directly impacts Member contributions and claims outcomes. The Trust continues to receive multiple claims on undeclared and undervalued assets that Members expect discretion to apply.

Regular property valuations are effective in gathering appropriately detailed and accurate asset information and ensuring declared replacement values are adequate.

The Trustee supported the recommendation from Trust Advisory Committee that Members Property Valuations are subsidised to an amount and conditions noted below.

Member Surplus Disbursement

Coomalie Community Government Council is entitled to **\$9,000** for the purposes of Property Valuations between 1 January 2026 and 31 December 2028.

The surplus may be redeemed in full or in part during this period. Members may undertake valuations as a single exercise or progressively.

To redeem the above or appropriate proportion, JLT Public Sector must receive the property valuations invoice and the insurance valuation reports that meets the Property Valuation Conditions listed below.

Property valuations are generally recommended on a three-year cycle, or earlier where there have been significant capital works, acquisitions or material changes to asset values.

Property Valuations Conditions

Property valuations are to be appropriately scoped, with a credible provider, and to be eligible for surplus disbursement must as a minimum include:

- Location of Assets including physical address and geo-coding (Longitude and Latitude)
- Main Construction Material
- Year Built (approximate range in unknown)
- Number of Stories
- Insurance Replacement/Reinstatement Value (considering Buildings, Contents and Stock)

There should also be a target requirement for On Site Inspection of >90% of Declared Assets.

Members may include other valuation activities within the scope such as valuations for financial and accounting purposes and non-“insurable” assets and these do not need to be disclosed to JLT Public Sector for the purpose of redeeming the surplus disbursement.

Property Valuations Procurement

The Member surplus disbursement does not bypass appropriate procurement practices and we request you don't disclose the above surplus amount during the procurement process to potential respondents.

The Trust requests Members undertake this procurement through the Asset Management Services LB347 Local Buy arrangement. LGANT has developed a request for quote (RFQ) template aligned to the Trust's Property Valuation Conditions and supporting information to assist Members. The template can be tailored and uploaded to the Local Buy VendorPanel platform to invite quotations from pre-qualified valuation providers.

Please contact Rachel Pritchard, LGANT for a copy a list of preferred suppliers and a copy of the template: (08) 8944 9685 or rachel.pritchard@lgant.asn.au.

Supporting Documents

To assist Members in undertaking property valuations and meeting the requirements of the Trust, the following documents are attached:

- **Template – NT Councils Schedule of Declared Assets (Excel):** to support the review, validation and capture of asset information, including required data fields such as location, construction, and replacement values

- **NT Property Protection Supporting Information:** guidance on valuation requirements, replacement value considerations and risk information to ensure asset data is accurate and aligned with Trust expectations.

These documents are intended to support Members in completing valuations in a consistent and efficient manner and to ensure all required information is captured to meet Trust requirements.

For Additional Information

In addition to LGANT's procurement support, JLT Public Sector is available to assist with scoping of property valuation requirements or redeeming of your Member surplus disbursement.

Yours sincerely,



Mary Watson
CEO
LGANT



Katie McGettigan
Executive Manager – NT
JLT Public Sector

Encl:

1. Sample NT Councils Schedule of Declared Assets
2. NT Councils Property Protection Supporting Information

17. COUNCILLOR REPORTS.

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18. USE OF THE COMMON SEAL.

18.1 USE OF THE COMMON SEAL: FORM 48 – DISCHARGE OF STATUTORY CHARGE

Date:	20 th June 2026
Author:	Natasha Chapman, Acting Chief Executive Officer
Attachment:	Nil

PURPOSE

To seek Council's ratification for the use of its Common Seal on a Discharge of Statutory Charge form.

RECOMMENDATION

That Council, pursuant to Section 38(2)(a)(b) of the *Local Government Act 2019*, ratifies the use of the Common Seal affixed to Section 83 Form 48 – Discharge of Statutory Charge for property AN867.

Moved: Clr.

Seconded: Clr.

BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

RESOLUTION CONF2022/11/15/45 – Confidential resolution relating to registration of Overriding Statutory Charges on properties.

COMMENT

Council has previously registered an Overriding Statutory Charge on property AN867.

The property was scheduled for settlement of sale at the Lands Title Office in early June 2026. For the sale to proceed and the debt to be cleared, Council was required under Section 256 of the *Local Government Act 2019* to apply to remove the Overriding Statutory Charge upon the payment of the debt which the charge applied to. Council lodged a Section 83 Form 48, Discharge of Statutory Charge with the Land Titles Office for this property at the time of settlement and received final payment for the outstanding rates balance.

This report seeks to ratify the use of the Common Seal on the *Section 83 Form 48, Discharge of Statutory Charge* for property AN867.

Pursuant to the *Local Government Act 2019*;

Section 38

(1) *A council acts:*

(a) *through local authorities, council committees, officers, staff and agents to whom the council has delegated powers or authorised to act on its behalf; or*

- (b) through officers or other persons authorised by this Act (or a by-law) to act on the council's behalf; or*
 - (c) under its common seal.*
- (2) The affixing of the common seal to a document:*
 - (a) must be authorised or ratified by resolution of the council; and*
 - (b) must be attested by the signatures of the CEO and at least one member of the council.*

The Section 83 Form 48 was lodged and the property sale has settled with Council receiving payment for the balance of outstanding rates and charges. All matters relating to outstanding rates between the ratepayer and Council are resolved.

CONSULTATION

Acting Corporate Services Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Land Titles Act 2000

Local Government Act 2019

FINANCIAL IMPLICATIONS

There are no expenses to Council for this process.

19. LATE ITEMS AND URGENT BUSINESS.

19.1 COMMENT ON DCA DEVELOPMENT PROPOSAL

20. GENERAL BUSINESS.

21. CONFIDENTIAL ITEMS.

RECOMMENDATION

That Council close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*.

Moved:

Seconded:

Procedural Note:

The meeting was closed to the public at:

The confidential meeting opened at:

21.1 CONFIRMATION OF THE CONFIDENTIAL MEETING MINUTES OF 19th May 2026

CONFIDENTIAL: Regulations 51(1) For section 293(1) of the Act, the following information is prescribed as confidential:

- (c) information that would, if publicly disclosed, be likely to:
- (iv) subject to subregulation (3) – prejudice the interests of the council or some other person.

21.2 CONFIRMATION OF THE SPECIAL MEETING MINUTES OF 12th May 2026

CONFIDENTIAL: Regulations 51(1) For section 293(1) of the Act, the following information is prescribed as confidential:

- (c) information that would, if publicly disclosed, be likely to:
- (iv) subject to subregulation (3) – prejudice the interests of the council or some other person.

21.3 CONFIRMATION OF THE SPECIAL MEETING MINUTES OF 6th JUNE 2026

CONFIDENTIAL: Regulations 51(1) For section 293(1) of the Act, the following information is prescribed as confidential:

- (c) information that would, if publicly disclosed, be likely to:
- (iv) subject to subregulation (3) – prejudice the interests of the council or some other person.

21.4 REVIEW OF CONFIDENTIAL ACTIONS FOR THE JUNE 2026 OGM

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.5 AMANGAL INDIGENOUS VILLAGE ADELAIDE RIVER PROGRESS REPORT

CONFIDENTIAL: Regulation 51(1) For section 293(1) of the Act, the following information is prescribed as confidential:

- (b) information about the personal circumstances of a resident or ratepayer;

21.6 INSURANCE CLAIM PROGRESS UPDATE

CONFIDENTIAL: Regulations 51 (a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; and (d) information subject to an obligation of confidentiality at law, or in equity

21.7 CODE OF CONDUCT COMPLAINT PROGRESS REPORT

CONFIDENTIAL: Regulations 51 (a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; and (d) information subject to an obligation of confidentiality at law, or in equity

22. CONFIDENTIAL GENERAL BUSINESS

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23. CONFIDENTIAL LATE ITEMS

23.1 AWARDING OF TENDER RFT2026-001

CONFIDENTIAL: 51 (1) (c) (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person

23.2 AWARDING OF TENDER RFT2026-002

CONFIDENTIAL: 51 (1) (c) (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person

24. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL.

RECOMMENDATION

That Council move the following items into Open:

Moved:

Seconded:

25. RE-OPEN MEETING TO THE GENERAL PUBLIC.

RECOMMENDATION

That Council re-opens the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021*

Moved:

Seconded:

Procedural Note:

The meeting was reopened to the public at

26. NEXT MEETING.

The next Ordinary Meeting of Council is scheduled to be held on **Saturday 18th July 2026 at 10:00am.**

27. CLOSURE OF MEETING.

The meeting closed at