



AGENDA
ORDINARY COUNCIL MEETING
15TH JULY 2025

Contents

1. NOTICE OF MEETING.	4
2. ACKNOWLEDGEMENT OF COUNTRY	5
3. PERSONS PRESENT	5
4. APOLOGIES AND LEAVE OF ABSENCE.	6
5. ELECTRONIC MEETING ATTENDANCE.....	7
6. DECLARATION OF INTEREST.	8
7. MOVING AGENDA ITEMS FROM PUBLIC TO CONFIDENTIAL.	9
8. MOVING AGENDA ITEMS FROM CONFIDENTIAL TO PUBLIC.....	9
9. PETITIONS, DEPUTATIONS AND QUESTIONS WITH NOTICE.	9
10. CONFIRMATION OF THE MINUTES OF PREVIOUS MEETINGS.	10
10.1 CONFIRMATION OF THE MINUTES 17 TH JUNE 2025 OGM.	10
10.1 ATTACHMENT – MINUTES FROM THE 17 TH JUNE 2025 OGM.	11
10.2 CONFIRMATION OF THE MINUTES 26 TH JUNE 2025 SPECIAL MEETING.	30
10.2 ATTACHMENT – MINUTES FROM THE 26 TH JUNE 2025 SPECIAL MEETING.	31
11. OFFICIAL MANAGER’S REPORTS.	42
12. CHIEF EXECUTIVE OFFICER’S REPORT.	45
13. MONTHLY FINANCE REPORT.....	49
13.1 MONTHLY FINANCIAL REPORT.....	49
14. REPORTS REQUIRING DECISIONS OF COUNCIL.....	64
14.1 AUTHORISED OFFICERS - BODY WORN CAMERA.....	64
14.2 TOP HALF FOLK FESTIVAL LIQUOR LICENSE APPLICATION.....	67
15. REPORTS FOR RECEIVING AND NOTING.	84
15.1 REVIEW OF ACTIONS ARISING LIST TO JULY 2025.	84
15.1 ATTACHMENT – ACTIONS ARISING LIST TO JULY 2025.....	85
15.2 COMPLAINTS AND COMPLIMENTS REGISTER.....	87
15.2 ATTACHMENT: COMPLAINTS & COMPLIMENTS TABLE	88
15.3 CORPORATE SERVICES 4th QUARTERLY REPORT 2024-25.....	91
15.4 COUNCIL SERVICES 4 th QUARTER REPORT 2024-25	96
15.5 COMMUNITY SERVICES 4TH QUARTERLY REPORT	103
15.5 ATTACHMENT ADELAIDE RIVER SCHOOL NEWSLETTER	112
16. CORRESPONDENCE AND INFORMATION.....	117
16.1 INCOMING AND OUTGOING MAIL.....	117
16.1 ATTACHMENT 1: INCOMING CORRESPONDENCE.....	118
16.1 ATTACHMENT 2: OUTGOING CORRESPONDENCE.	120
17. COUNCILLOR REPORTS.	121

18. USE OF THE COMMON SEAL	121
19. LATE ITEMS AND URGENT BUSINESS.....	121
20. GENERAL BUSINESS.	121
21. CONFIDENTIAL ITEMS.	122
21.1 CONFIRMATION OF THE CONFIDENTIAL MINUTES FROM THE 17 TH JUNE 2025 OGM..	123
21.2 CONFIRMATION OF THE SPECIAL COUNCIL MEETING MINUTES FROM THE 26 TH JUNE 2025.	123
21.3 REVIEW OF CONFIDENTIAL ACTIONS ARISING LIST TO JULY 2025.	123
21.4 RATES RECOVERY UPDATE 2024-25.....	123
21.5 OUT OF SESSION ANNUAL COMMUNITY GRANT APPLICATION – DEMENTIA ALLIANCE DARWIN INC.....	123
22. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL.	124
23. RE-OPEN MEETING TO THE GENERAL PUBLIC.	124
24. NEXT MEETING.	124
25. CLOSURE OF MEETING.....	124

1. NOTICE OF MEETING.

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: 15th July 2025
Time: 3.00 pm
Location: Council Chambers
22 Cameron Road, Batchelor NT 0845

Any member of Council and staff who may have a conflict of interest or perceived conflict of interest regarding any item of business to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Ordinary Meeting of Council will be open to the public and will adhere to COVID Safety Plan requirements, including optional wearing a mask, appropriate physical distancing, and health, and hygiene requirements.

The meeting will be recorded for minuting purposes only.

A handwritten signature in black ink, appearing to read 'SHILL', written in a cursive style.

Chief Executive Officer.

AGENDA

ORDINARY GENERAL COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON 15th JULY 2025

The Official Administrator of the Council, Mr. Mark Blackburn, will declare the meeting open at 3:00 pm and welcome all in attendance.

2. ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.

3. PERSONS PRESENT

Official Manager

Mr. Mark Blackburn

STAFF PRESENT

Chief Executive Officer

Sharon Hillen

Corporate Services Manager

Shaun Hardy

Council and Community Services Manager

Emma Dunne

Executive Services Coordinator

Stacey Shooter

VISITORS PRESENT

4. APOLOGIES AND LEAVE OF ABSENCE.

Date: 15th July 2025

Author: Sharon Hillen, Chief Executive Officer.

Attachments: Nil.

PURPOSE

This report is to table for Council's record any apologies and requests for leave of absence received for the Ordinary General Meeting held on 15th July 2025.

RECOMMENDATION

That Council receives and notes the apologies of..... absence for the Ordinary General Meeting held 15th July 2025.

Moved:

Seconded:

COMMENT.

The council can choose to accept the apologies or requests for leave of absence as presented or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.

Section 95 *Local Government Act 2019*.

1.07 Meetings of Council.

FINANCIAL IMPLICATIONS.

Nil.

5. ELECTRONIC MEETING ATTENDANCE.

Date: 15th July 2025.
Author: Sharon Hillen, Chief Executive Officer.
Attachments: Nil.

PURPOSE

This report is to table, for Council's record, any requests, and permissions for Electronic Attendance.

RECOMMENDATION

That Council acknowledges and accepts..... attendance to the meeting of 15th July 2025 via electronic means.

Moved:

Seconded:

COMMENT.

The *Local Government Act 2019* provides for a member who is not physically present at a meeting is taken to be present at the meeting if:

- (a) the member's attendance at the meeting by means of an audio or audio-visual conferencing system is authorised in accordance with a council resolution establishing a policy for attendance in such a manner.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.

Section 95 *Local Government Act 2019*.

FINANCIAL IMPLICATIONS.

Nil.

6. DECLARATION OF INTEREST.

Date: 15th July 2025.

Author: Sharon Hillen, Chief Executive Officer.

Attachments: Nil.

PURPOSE

Members and Staff are required to disclose an interest in a matter under consideration by the Council at a meeting of the Council by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the member or staff member must abide by the decision of Council on whether he/ she shall remain in the meeting and/ or take part in the issue. The Council may elect to allow the member or staff member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 15th July 2025.

Moved:

Seconded:

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.

Sections 175 *Local Government Act 2019*.

CEO and Staff Code of Conduct.

FINANCIAL IMPLICATIONS.

Nil.

7. MOVING AGENDA ITEMS FROM PUBLIC TO CONFIDENTIAL.

RECOMMENDATION

That Council moves Agenda Item from public to confidential in accordance with regulation 51(1)(c)(i).

Moved:

Seconded:

8. MOVING AGENDA ITEMS FROM CONFIDENTIAL TO PUBLIC.

RECOMMENDATION

That Council moves Agenda Item from confidential to public in accordance with regulation 51(1)(e).

Moved:

Seconded:

9. PETITIONS, DEPUTATIONS AND QUESTIONS WITH NOTICE.

RECOMMENDATION

That Council considers the list of questions put to the Council as per **1.07 Council Meetings Policy section 3.5.**

Moved:

Seconded:

10. CONFIRMATION OF THE MINUTES OF PREVIOUS MEETINGS.

10.1 CONFIRMATION OF THE MINUTES 17TH JUNE 2025 OGM.

Date: 15th July 2025

Author: Sharon Hillen, Chief Executive Officer.

Attachments: **Unconfirmed Public Minutes 17th June 2025.**

PURPOSE

Minutes of the Ordinary General Meeting held on 17th June 2025 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

RECOMMENDATION

That the Minutes of the Ordinary General Meeting held on 17th June 2025 be confirmed by Council as a true and correct record of the meeting.

Moved:

Seconded:

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.

Section 101 *Local Government Act 2019*.

FINANCIAL IMPLICATIONS.

Nil.



MINUTES
ORDINARY COUNCIL MEETING
17TH JUNE 2025

Contents

1. NOTICE OF MEETING.	4
2. ACKNOWLEDGEMENT OF COUNTRY	5
3. PERSONS PRESENT	5
4. APOLOGIES AND LEAVE OF ABSENCE	6
5. ELECTRONIC MEETING ATTENDANCE	6
6. DECLARATION OF INTEREST.	7
7. MOVING AGENDA ITEMS FROM PUBLIC TO CONFIDENTIAL	8
8. MOVING AGENDA ITEMS FROM CONFIDENTIAL TO PUBLIC	8
9. PETITIONS, DEPUTATIONS AND QUESTIONS WITH NOTICE	8
10. CONFIRMATION OF THE MINUTES OF PREVIOUS MEETINGS.	8
10.1 CONFIRMATION OF THE MINUTES FROM THE 20 TH MAY 2025 OGM.....	8
11. OFFICIAL MANAGER'S REPORTS.	9
12. CHIEF EXECUTIVE OFFICER'S REPORT	9
13. MONTHLY FINANCE REPORT.....	10
13.1 MONTHLY FINANCIAL REPORT.....	10
14. REPORTS REQUIRING DECISIONS OF COUNCIL.....	11
14.1 <i>LOCAL GOVERNMENT ACT 2019</i> REVIEW SUBMISSION REPORT	11
15. REPORTS FOR RECEIVING AND NOTING.	11
15.1 REVIEW OF ACTION ITEMS LIST TO MAY 2025.	11
15.2 COMPLAINTS AND COMPLIMENTS REGISTER.....	12
15.3 DEVELOPMENT APPLICATION PA2025/0172 ISABELLA DOWNS	12
15.4 AUCTION OF BACKHOE	13
16. CORRESPONDENCE AND INFORMATION.....	13
16.1 INCOMING AND OUTGOING MAIL.....	13
17. COUNCILLOR REPORTS.	14
18. USE OF THE COMMON SEAL	14
19. LATE ITEMS AND URGENT BUSINESS.....	14
20. GENERAL BUSINESS.	14
21. CONFIDENTIAL ITEMS.	15
21.1 CONFIRMATION OF THE CONFIDENTIAL MINUTES FROM THE 20 TH MAY OGM.....	16

21.2	REVIEW OF CONFIDENTIAL ACTION ITEMS LIST TO JUNE 2025.....	16
21.3	IRONBARK LEASE OF FINLAY ROAD, ADELAIDE RIVER	16
21.4	LAKE DE LAGO RESORT DEBT	16
21.5	AARNET	17
21.6	USE OF THE COMMON SEAL: FORM 48 – DISCHARGE OF STATUTORY CHARGE.....	17
21.7	ADELAIDE RIVER CEMETERY PRECINCT LIGHTING AND POWER UPGRADE.....	18
22.	DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL	18
23.	RE-OPEN MEETING TO THE GENERAL PUBLIC.	19
24.	NEXT MEETING.	19
25.	CLOSURE OF MEETING.....	19

DRAFT

1. NOTICE OF MEETING.

I hereby give notice that an Ordinary Meeting of Council was held on:

Date: 17th June 2025
Time: 3.00 pm
Location: Council Chambers
22 Cameron Road, Batchelor NT 0845

Any member of Council and staff who may have a conflict of interest or perceived conflict of interest regarding any item of business to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Ordinary Meeting of Council was open to the public and adhered to COVID Safety Plan requirements, including optional wearing a mask, appropriate physical distancing, and health, and hygiene requirements.

The meeting will be recorded for minuting purposes only.

A copy of the agenda can be found on Council's website, alternatively you can obtain a copy from the Council Office.



Chief Executive Officer.

MINUTES

ORDINARY GENERAL COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS, BATCHELOR ON 17TH JUNE 2025

The Official Administrator of the Council, Mr. Mark Blackburn, declared the meeting open at 3:00 pm and welcomed all in attendance.

2. ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.

3. PERSONS PRESENT

Official Manager

Mr. Mark Blackburn

STAFF PRESENT

Chief Executive Officer

Sharon Hillen

Corporate Services Manager

Shaun Hardy

Council and Community Services Manager

Emma Dunne

Executive Services Coordinator

Stacey Shooter

VISITORS PRESENT

4. APOLOGIES AND LEAVE OF ABSENCE.

Date: 17th June 2025.

Author: Sharon Hillen, Chief Executive Officer.

Attachments: Nil.

PURPOSE

This report is to table for Council's record any apologies and requests for leave of absence received for the Ordinary General Meeting held on 17th June 2025.

Nil

5. ELECTRONIC MEETING ATTENDANCE.

Date: 17th June 2025.

Author: Sharon Hillen, Chief Executive Officer.

Attachments: Nil.

PURPOSE

This report is to table, for Council's record, any requests, and permissions for Electronic Attendance.

Nil

6. DECLARATION OF INTEREST.

Date: 17th June 2025.

Author: Sharon Hillen, Chief Executive Officer.

Attachments: Nil.

PURPOSE

Members and Staff are required to disclose an interest in a matter under consideration by the Council at a meeting of the Council by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the member or staff member must abide by the decision of Council on whether he/ she shall remain in the meeting and/ or take part in the issue. The Council may elect to allow the member or staff member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

RESOLUTION 2025/06/17/001

That Council notes there are no declarations of interest as listed for the Ordinary General Meeting held 17th June 2025.

Moved: Official Manager

Seconded: Official Manager

Carried

7. MOVING AGENDA ITEMS FROM PUBLIC TO CONFIDENTIAL.

Nil

8. MOVING AGENDA ITEMS FROM CONFIDENTIAL TO PUBLIC.

Nil

9. PETITIONS, DEPUTATIONS AND QUESTIONS WITH NOTICE.

Nil

10. CONFIRMATION OF THE MINUTES OF PREVIOUS MEETINGS.

10.1 CONFIRMATION OF THE MINUTES FROM THE 20TH MAY 2025 OGM.

Date: 20th May 2025.

Author: Sharon Hillen, Chief Executive Officer.

Attachments: Unconfirmed Public Minutes 20th May 2025.

PURPOSE

Minutes of the Ordinary General Meeting held on 20th May 2025 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

RESOLUTION 2025/06/17/002

That the Minutes of the Ordinary General Meeting held on 20th May be confirmed by Council as a true and correct record of the meeting.

Moved: Official Manager

Seconded: Official Manager

Carried

11. OFFICIAL MANAGER'S REPORTS.

Date: 17th June 2025.
Author: Mark Blackburn, Official Manager.
Attachment: NIL

PURPOSE

To update Council on the activities of the Official Manager since the last Ordinary General Meeting (OGM) for the period 1- 31 May 2025.

RESOLUTION 2025/06/17/003

That Council receives and notes the Official Manager's Report for the period of 1 – 31 May 2025

Moved: Official Manager

Seconded: Official Manager

Carried

12. CHIEF EXECUTIVE OFFICER'S REPORT.

Date: 17th June 2025.
Author: Sharon Hillen, Chief Executive Officer.
Attachment: Nil.

PURPOSE

To brief Council on the monthly activities of the Chief Executive Officer (CEO) and key operational information from the May 2025 period.

RESOLUTION 2025/06/17/004

That Council receives and notes the Chief Executive Officer Report for the May 2025 period.

Moved: Official Manager

Seconded: Official Manager

Carried

13. MONTHLY FINANCE REPORT.

13.1 MONTHLY FINANCIAL REPORT.

Date:	17 th June 2025
Author:	Sharon Hillen, Chief Executive Officer Shaun Hardy, Corporate Services Manager
Attachment:	Nil

PURPOSE

To provide a summary of the financial position of Council for the period ending 31 May 2025.

In accordance with the *Local Government (General) Regulations 2021 – Part 2 Division 7*, the preceding month's financial report must be presented to Council. Regulation 17(1) of the *Local Government (General) Regulations 2021* requires a monthly report from the Chief Executive Officer to provide council with the actual income and expenditure for the year to date; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

RESOLUTION 2025/06/17/005

That Council;

a) notes the Chief Executive Officer (CEO) certifies to the best of her knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and

b) receives and notes the monthly financial report for May 2025.

Moved: Official Manager

Seconded: Official Manager

Carried

14. REPORTS REQUIRING DECISIONS OF COUNCIL.

14.1 LOCAL GOVERNMENT ACT 2019 REVIEW SUBMISSION REPORT

Date:	17 th June 2025
Author:	Sharon Hillen, Chief Executive Officer
Attachment:	Nil

PURPOSE

To approve a DRAFT submission for the NTG Review of the *Local Government Act 2019* on the 2025 – Amendments Discussion Papers A, B and C.

RESOLUTION 2025/06/17/006	
That Council:	
a) receives and notes the report regarding the Review of the <i>Local Government Act 2019</i> ; and	
b) approves the proposed submission as amended, regarding the Amendments proposed in the Review of the <i>Local Government Act 2019</i> , to include the reference to the Government controller.	
Moved:	Official Manager
Seconded:	Official Manager Carried

15. REPORTS FOR RECEIVING AND NOTING.

15.1 REVIEW OF ACTION ITEMS LIST TO MAY 2025.

Date:	17 th June 2025.
Author:	Sharon Hillen, Chief Executive Officer.
Attachments:	Action Items List to June 2025.

RESOLUTION 2025/06/17/007	
That Council;	
a) receives and notes the Action Items List to June 2025; and	
b) removes items, 6, 12, 13, 14, 15, & 16.	
Moved:	Official Manager
Seconded:	Official Manager Carried

15.2 COMPLAINTS AND COMPLIMENTS REGISTER.

Date:	17 th June 2025.
Author:	Sharon Hillen, Chief Executive Officer.
Attachments:	Complaints and compliments tables.

PURPOSE

To update Council on complaints and compliments received during May and June 2025 period.

RESOLUTION 2025/06/17/008	
That Council receives and notes the Complaints and Compliments Register during May and June 2025.	
Moved:	Official Manager
Seconded:	Official Manager Carried

15.3 DEVELOPMENT APPLICATION PA2025/0172 ISABELLA DOWNS

Date:	17 th June 2025
Author:	Sharon Hillen, Chief Executive Officer
Attachment:	Development Application documents

PURPOSE

From time-to-time Council is required to provide comment on various developments within the Coomalie Region. This Report requires a Council submission for the land clearance of 425.6ha of native vegetation for improved pasture grazing (Tully Grass).

RESOLUTION 2025/06/17/009	
That Council :	
a) receive and note the report titled Development Application PA2025/0172 Isabella Downs; and	
b) provides a submission for the Development Application Development Application PA2025/0172 Isabella Downs supporting the clearance of 425ha of native vegetation for native vegetation from improved pasture grazing (Tully Grass).	
Moved:	Official Manager
Seconded:	Official Manager Carried

15.4 AUCTION OF BACKHOE

Date:	17 June 2025
Author:	Shaun Hardy, Corporate Services Manager
Attachment:	Nil

PURPOSE

To report to Council on the result from the sale of a backhoe at auction.

RESOLUTION 2025/06/17/010

That Council;

- a) receives and notes the report titled Auction of Backhoe; and
- b) directs that the \$31,339 proceeds from the sale of the backhoe be transferred to the Asset Renewal Reserve.

Moved: Official Manager

Seconded: Official Manager

Carried

16. CORRESPONDENCE AND INFORMATION.

16.1 INCOMING AND OUTGOING MAIL.

Date:	17 th June 2025.
Author:	Sharon Hillen, Chief Executive Officer.
Attachment:	Incoming and outgoing correspondence tables.

PURPOSE

Council is provided with items of correspondence both received and sent during the months of May and June 2025.

RESOLUTION 2025/06/17/011

That Council receives and notes the items of incoming and outgoing correspondence as tabled for the May and June 2025 period.

Moved: Official Manager

Seconded: Official Manager

Carried

17. COUNCILLOR REPORTS.

Nil.

18. USE OF THE COMMON SEAL.

Nil.

19. LATE ITEMS AND URGENT BUSINESS.

RESOLUTION 2025/06/17/012

That Council consider accepting two (2) Confidential Late Reports titled:

21.6 Use of the Common Seal.

21.7 Tender assessment panel for the Adelaide River Cemetery Precinct Lighting and Power Upgrade.

Moved: Official Manager

Seconded: Official Manager

Carried

20. GENERAL BUSINESS.

Nil.

21. CONFIDENTIAL ITEMS.

RESOLUTION 2025/06/17/013

That Council close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*.

Moved: Official Manager

Seconded: Official Manager

Carried

Procedural Note:

The meeting was closed to the public at 4:08 pm.

The confidential meeting opened at 4:11 pm.

DRAFT

21.1 CONFIRMATION OF THE CONFIDENTIAL MINUTES FROM THE 20TH MAY OGM.

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.2 REVIEW OF CONFIDENTIAL ACTION ITEMS LIST TO JUNE 2025.

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.3 IRONBARK LEASE OF FINLAY ROAD, ADELAIDE RIVER

CONFIDENTIAL: Regulations 51(1)(c)(i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person

21.4 LAKE DE LAGO RESORT DEBT

CONFIDENTIAL: Regulations 51(1)(c)(i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person

Date:	17 th June 2025
Author:	Sharon Hillen, Chief Executive Officer
Attachment:	Nil

PURPOSE

To seek Council's approval to write off the debtor account for Lake De Lago Resort.

RESOLUTION CONF2025/06/17/017	
That Council;	
a) receives and notes the report entitled Lake De Lago Resort Debtor Write Off; and	
b) notes the Chief Executive Officer (CEO) certifies that the chief executive has made all reasonable efforts to recover the debt and it is not reasonably possible to recover it; and	
c) write off the debt of Lake De Lago Resort for \$3,541.10 for commercial waste collection services at Lake Bennett.	
Moved:	Official Manager
Seconded:	Official Manager
Carried	

21.5 AARNET

CONFIDENTIAL: Regulations 51(1)(c)(i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person

Date:	17 th June 2025
Author:	Shaun Hardy, Corporate Services Manager
Attachment:	AARNet Project Details. AARNet Land Access and Activity Notice Project Response Form.

PURPOSE

To seek Council's approval to endorse a high-speed Internet optic fibre cable project to be undertaken by AARNet at Batchelor township, at no cost to Council.

RESOLUTION CONF2025/06/17/018

That Council:

- a) receives and notes the Confidential Report regarding a high-speed Internet optic fibre cable project by AARNet; and
- b) approves the AARNet Land Access and Activity Notice Project Response Form.

Moved: Official Manager

Seconded: Official Manager

Carried

21.6 USE OF THE COMMON SEAL: FORM 48 – DISCHARGE OF STATUTORY CHARGE

CONFIDENTIAL: Regulations 51(1) (b) information about the personal circumstances of a resident or ratepayer.

21.7 ADELAIDE RIVER CEMETERY PRECINCT LIGHTING AND POWER UPGRADE

CONFIDENTIAL: 51 (1) (c) (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person

Date:	17 June 2025
Author:	Sharon Hillen, Chief Executive Officer Shaun Hardy, Corporate Services Manager
Attachment:	RFT2025-004 Adelaide River Cemetery Precinct Lighting and Power Upgrade

PURPOSE

To receive a decision from Council regarding the appointment of a contractor to complete the proposed Adelaide River Cemetery Precinct Lighting and Power Upgrade.

RESOLUTION CONF2025/06/17/020

That Council;

- a) receives and notes the report titled Adelaide River Cemetery Precinct Lighting and Power Upgrade; and
- b) gives the CEO delegation to enter contractual arrangements with SD Electrical of \$151,568 (GST Incl.); and
- c) moves the confidential Adelaide River Cemetery Precinct Lighting and Power Upgrade resolution into open minutes following awarding of the work to SD Electrical.

Moved: Official Manager

Seconded: Official Manager

Carried

22. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL.

RESOLUTION CONF2025/06/17/021

That Council move the following items into Open:

21.4 Lake De Lago Resort Debt.

21.5 AARNET.

21.7 Adelaide River Cemetery Precinct Lighting and Power Upgrade.

Moved: Official Manager

Seconded: Official Manager

Carried

23. RE-OPEN MEETING TO THE GENERAL PUBLIC.

RESOLUTION CONF2025/06/17/022

That Council re-opens the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021*

Moved: Official Manager

Seconded: Official Manager

Carried

Procedural Note:

The meeting was reopened to the public at 4:34 pm.

24. NEXT MEETING.

The next Ordinary Meeting of Council is scheduled to be held on **Tuesday 15th July 2025 at 3:00pm.**

25. CLOSURE OF MEETING.

The meeting closed at 4:35 pm.

10.2 CONFIRMATION OF THE MINUTES 26TH JUNE 2025 SPECIAL MEETING.

Date: 15th July 2025

Author: Sharon Hillen, Chief Executive Officer.

Attachments: [Unconfirmed Public Minutes 26th June 2025 Special Meeting.](#)

PURPOSE

Minutes of the Special Meeting held on 26th June 2025 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

RECOMMENDATION

That the Minutes of the Special Meeting held on 26th June 2025 be confirmed by Council as a true and correct record of the meeting.

Moved:

Seconded:

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.

Section 101 *Local Government Act 2019*.

FINANCIAL IMPLICATIONS.

Nil.



**MINUTES
SPECIAL COUNCIL MEETING
26TH JUNE 2025**

Contents

1. NOTICE OF MEETING	3
2. ACKNOWLEDGEMENT OF COUNTRY	4
3. PERSONS PRESENT	4
4. APOLOGIES AND LEAVE OF ABSENCE	5
5. ELECTRONIC MEETING ATTENDANCE	5
6. DECLARATION OF INTEREST OF MEMBERS OR STAFF	6
7. REPORTS REQUIRING DECISIONS OF COUNCIL	7
7.1 CERTIFICATION OF THE ASSESSMENT RECORD	7
7.2 2025-26 DECLARATION OF RATES AND CHARGES	8
7.3 2025-26 FEES AND CHARGES SCHEDULE	9
7.4 2025-26 BUDGET	9
7.5 2025-26 SHIRE PLAN	10
8. CONFIDENTIAL ITEMS	10
8.1 USE OF THE COMMON SEAL – DISCHARGE AN87	11
9. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL	11
10. RE-OPEN MEETING TO THE GENERAL PUBLIC	11
11. CLOSURE OF MEETING	11

1 NOTICE OF MEETING

I hereby give notice that a Special Meeting of Council was held on:

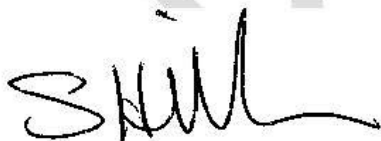
Date: 26th June 2025
Time: 3.00 pm
Location: Council Chambers
22 Cameron Road, Batchelor NT 0845

Any member of Council who may have a conflict of interest or perceived conflict of interest regarding any item of business to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Special Meeting of Council will be open to the public and will adhere to COVID Safety Plan requirements, including wearing a mask, appropriate physical distancing, and health, and hygiene requirements.

The meeting will be recorded for minuting purposes only.

A copy of the agenda can be found on Council's website, alternatively a copy can be obtained from the Council Office.



Chief Executive Officer.

DRAFT MINUTES

SPECIAL COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS, BATCHELOR
ON 26TH JUNE 2025

The Official Administrator of the Council, Mr. Mark Blackburn, declared the meeting open at 3:00 pm and welcomed all in attendance.

2. ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.

3. PERSONS PRESENT

Official Manager	Mr. Mark Blackburn
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STAFF PRESENT

Chief Executive Officer	Sharon Hillen
Corporate Services Manager	Shaun Hardy
Council & Community Services Manager	Emma Dunne
Executive Services Coordinator	Stacey Shooter

VISITORS PRESENT

4. APOLOGIES AND LEAVE OF ABSENCE

Date:	26 th June 2025
Author:	Sharon Hillen, Chief Executive Officer
Attachments:	Nil

PURPOSE

This report is to table for Council's record any apologies and requests for leave of absence received for the Special Meeting held on 26th June 2025.

Nil

5. ELECTRONIC MEETING ATTENDANCE

Date:	26 th June 2025
Author:	Sharon Hillen, Chief Executive Officer
Attachments:	Nil

PURPOSE

This report is to table, for Council's record, any requests, and permissions for Electronic Attendance.

Nil

6. DECLARATION OF INTEREST OF MEMBERS OR STAFF

Date:	26 th June 2025
Author:	Sharon Hillen, Chief Executive Officer
Attachments:	Nil

PURPOSE

Members are required to disclose an interest in a matter under consideration by the Council at a meeting of the Council by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the meeting and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

RESOLUTION SPEC2025/06/26/001

That Council notes there are no declarations of interest for the Special Council Meeting held 26th June 2025.

Moved: Official Manager

Seconded: Official Manager

Carried

7. REPORTS REQUIRING DECISIONS OF COUNCIL

7.1 CERTIFICATION OF THE ASSESSMENT RECORD

Date:	26 th June 2025
Author:	Sharon Hillen, Chief Executive Officer
Attachment:	Nil

PURPOSE

To accept the Certification of the Assessment Record before declaring the Rates and Charges for the 2025-26 financial year.

RESOLUTION SPEC2025/06/26/002	
That Council;	
a) notes the Chief Executive Officer (CEO), in accordance with Regulation 29 of the <i>Local Government (General) Regulations 2021</i> , certifies that, to the best of the CEO's knowledge, information, and belief, the Assessment Record is a comprehensive record of all rateable land within the Coomalie Community Government Council area; and	
b) accepts the signed Certification of the Assessment Record as included in this report and tabled at the Special Council Meeting of 26 th June 2025.	
Moved:	Official Manager
Seconded:	Official Manager Carried

7.2 2025-26 DECLARATION OF RATES AND CHARGES.

Date:	17 th June 2025
Author:	Sharon Hillen, Chief Executive Officer
Attachment:	2025-26 Declaration of Rates and Charges Gazettal Notice on Conditional Rating

PURPOSE

This report seeks Council approval to Declare the Rates and Charges for the 2025-26 financial year.

RESOLUTION SPEC2025/06/26/003

That Council;

- a) receives and notes the report entitled Declaration of Rates and Charges 2025-26 ;
- b) declares to raise \$1,762,018.05 in General Rates and Charges for the 2025-26 financial year to be paid in four (4) instalments as amended due on:

1. 26th September 2025
2. 28th November 2025
3. 30th January 2026
4. ~~27th March 2026~~ **7th April 2026**

and;

- c) declares to publish the notice as per section 241(1) of the *Local Government Act 2019*.

Moved: Official Manager

Seconded: Official Manager

Carried

7.3 2025-26 FEES AND CHARGES SCHEDULE

Date:	17 th June 2025
Author:	Sharon Hillen, Chief Executive Officer
Attachment:	2025-26 Fees and Charges Schedule

PURPOSE

For Council to approve the 2025-26 Fees and Charges Schedule, an appendix to the Coomalie Community Government Council Shire Plan 2025-26.

RESOLUTION SPEC2025/06/26/004	
That Council;	
a) adopts the 2025-26 Fees and Charges; and	
b) publishes the 2025-26 Fees and Charges on its website.	
Moved:	Official Manager
Seconded:	Official Manager Carried

7.4 2025-26 BUDGET

Date:	26 th June 2025
Author:	Sharon Hillen, Chief Executive Officer Shaun Hardy, Corporate Services Manager
Attachment:	2025-26 Budget Tables

PURPOSE

To adopt the 2025-26 Budget and Long-Term Financial Plan.

RESOLUTION SPEC2025/06/26/005	
That Council;	
a) adopts the 2025-26 Budget and Long-Term Financial Plan; and	
b) publishes the Budget on Council's website and in a newspaper circulating generally in the area and notify the Agency in writing in accordance with section 203(4) of the <i>Local Government Act 2019</i> .	
Moved:	Official Manager
Seconded:	Official Manager Carried

7.5 2025-26 SHIRE PLAN

Date:	26 th June 2025
Author:	Sharon Hillen, Chief Executive Officer
Attachment:	Shire Plan 2025-26

PURPOSE

For Council to approve and adopt the Shire Plan 2025-26.

RESOLUTION SPEC2025/06/26/006	
That Council;	
a) adopts the Shire Plan 2025-26 in accordance with section 35 of the <i>Local Government Act 2019</i> ; and	
b) provides the Agency with a copy of the Shire 2025-26 Plan in accordance with section 35 of the <i>Local Government Act 2019</i> .	
Moved:	Official Manager
Seconded:	Official Manager Carried

8. CONFIDENTIAL ITEMS

RESOLUTION SPEC2025/06/26/007	
That Council close the meeting to the general public in accordance with Regulation 51 of the <i>Local Government (General) Regulations 2021</i> .	
Moved:	Official Manager
Seconded:	Official Manager Carried

Procedural Note:

The meeting was closed to the public at 3:36 pm.

The confidential session opened at 3:38 pm.

8.1 USE OF THE COMMON SEAL – DISCHARGE AN87.

CONFIDENTIAL: Regulations 51(1) (b) information about the personal circumstances of a resident or ratepayer.

RESOLUTION CONFSPEC2025/06/26/008

That Council;

a) pursuant to Section 38(2)(a)(b) of the *Local Government Act 2019*, requests the use of its Common Seal to be affixed to Section 83 Form 48 - Discharge of Statutory Charge for property AN87; and

b) moves this decision into open business.

Moved: Official Manager

Seconded: Official Manager

Carried

9. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL

Nil

10. RE-OPEN MEETING TO THE GENERAL PUBLIC

RESOLUTION CONFSPEC2025/06/26/009

That Council re-opens the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*.

Moved: Official Manager

Seconded: Official Manager

Carried

Procedural Note:

The meeting was re-opened to the public at 3:42 pm.

11. CLOSURE OF MEETING

The meeting closed at 3:43 pm.

11. OFFICIAL MANAGER'S REPORTS.

Date:	15 July 2025
Author:	Mark Blackburn, Official Manager
Attachment:	NIL

PURPOSE

To update Council on the activities of the Official Manager since the last Ordinary General Meeting (OGM) for the period 1- 30 June 2025.

RECOMMENDATION

That Council receives and notes the Official Manager's Report for the period of 1 – 30 June 2025

Moved:

Seconded:

COMMENT:

On the 22nd of July 2024 the Minister for Local Government Hon. C.J Paech placed the Coomalie Community Government Council under official management by Government Gazette Number S69.

On 22 May 2025 Steven Mark Edgington, Minister for Housing, Local Government and Community Development: (a) (b) under section 318(6)(b) of the *Local Government Act 2019*, dismiss all of the suspended members of the Coomalie Community Government Council from office; and under section 319(1)(a) of the Act, call a general election for the Coomalie Community Government Council to be held on 23 August 2025.

Mark Blackburn will continue in the role of the Official Manager until the declaration of the results of the August 2025 Council elections.

Mark Blackburn, Official Manager has attended the following meetings in the month of June 2025.

Date	Meeting/Attendees	Purpose
5/06/25	Meeting with CEO	<ul style="list-style-type: none">Costs of 2025 Local Government electionShire Plan and Annual budgetQuarterly meeting with Minister YanEmergency ManagementRegional Waste ManagementWild horses Batchelor
	BITE Graduation <ul style="list-style-type: none">Met CEO BITE	<ul style="list-style-type: none">Trainee position with CouncilLeggo Foundation Project
	<ul style="list-style-type: none">Met Matthew Kerle	Consultation amendments to <i>Local Government Act 2019</i> .

6/06/25	TopRoc Meeting	<ul style="list-style-type: none"> • Waste to Energy • Local Government reforms <ul style="list-style-type: none"> ○ Code of Conduct ○ Principal member ○ Superannuation • Rates for not-for-profit sector – ex NTG public housing • Costs of 2025 local government elections
8/06/25	Batchelor Market	<ul style="list-style-type: none"> • Postal Service Batchelor • Consultation Shire Plan • Council election • Road maintenance • Playground – market site
10/06/25	Risk Management and Audit Committee Coomalie Bush Cemetery Board Meeting Meeting with CEO	See Website for Agenda and Minutes See Website for Agenda and Minutes <ul style="list-style-type: none"> • Outcomes of TopRoc meeting • Interim Postal Service • Planning Council Election information session
17/06/25	Meeting with CEO Citizenship Ceremony Council Meeting	<ul style="list-style-type: none"> • Pre- council meeting • Road Opening • Submission Local Government Act Amendments • Finance Report July meeting See Council website for Agenda and Minutes
26/06/25	Meeting with CEO Special Council meeting Information Session 2025 Council Elections	<ul style="list-style-type: none"> • Pre council meeting • Update on Capital Works Projects • Update Finance Report – Movements in Reserves See Website for Agenda and Minutes

OUTSTANDING COMPLIANCE MATTERS

The Official Manager continues to work with the CEO and the Senior Management team to address a number of irregularities and compliance issues.

CONSULTATION

- Chief Executive Officer – Council policies and procedures
- Local Government Unit

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

NIL

12. CHIEF EXECUTIVE OFFICER'S REPORT.

Date:	15 th July 2025
Author:	Sharon Hillen, Chief Executive Officer
Attachment:	Nil

PURPOSE

To brief Council on the monthly activities of the Chief Executive Officer (CEO) and key operational information from the June 2025 period.

RECOMMENDATION:

That Council receives and notes the Chief Executive Officer Report for the June 2025 period.

Moved:

Seconded:

BACKGROUND

The CEO report outlines the highlights leading up to the Ordinary General Meeting and activities of the operation that may be of interest to Council in the month ahead.

COMMENTS

Week commencing 2nd June 2025

Meetings	<ul style="list-style-type: none">- Senior Leadership Team – Operations meeting- Official Manager – Agenda and Action Items- Met with Dept of Business and Tjudah Aboriginal Corporation – Kungarakan Ranger Program NIAA funding application- Lake Bennett Body Corporate – update on development and roadside effluent issue- Dept Health Chinner Road Water Testing- BIITE Graduation and Meeting with CEO- Agency Meeting – Feral Horses- Resident – Paper Roads- TOPROC Meeting with OM- Batchelor Markets
Other	<ul style="list-style-type: none">- Engage Lawyer to check Draft Rates Declaration 2025-2026- Letter of Support – OM – Kungarakan Ranger Program – Tjudah Aboriginal Corporation

Week commencing 9th of June 2025

Meetings	<ul style="list-style-type: none">- Senior Leadership Team – Operations meeting- Official Manager – OGM Agenda and Action List- Rum Jungle Bowls Club- Resident – Owen Lagoon Road- Risk Management and Audit Committee – as per agenda- Coomalie Bush Cemetery Board Meeting – Cemetery Plan and Policy
Other	<ul style="list-style-type: none">- Development approval for the Batchelor WMF Weighbridge

Week commencing 16th June 2025

Meetings	<ul style="list-style-type: none">- Senior Leadership Team – Operations meeting- Official Manager OGM Agenda and actions- June OGM – as per Agenda- Citizenship Ceremony- Office of Climate Change – Litchfield Neighbours Group Project – Weed Action Plan- Dept Mining & Energy – Rum Jungle Rehab Project – Cross Cultural Training Opportunities for staff- Dept Veteran Affairs – Cemetery Precinct – Update to new managers- Electoral Commission – Coordinate Elections logistics and info session
Other	<ul style="list-style-type: none">- Local Government Act – Legislative Amendment Submission- All Staff – CPR Training- Engaged SD Electrical – Power at Cemetery Precinct- Inspected Heather Lagoon Road, Chinner Road, Poett Road and Rum jungle Lake Reserve; Drove the Northern Railway Line track through Collett Creek

Week commencing 23rd June 2025

Meetings	<ul style="list-style-type: none">- Senior Leadership Team – Operations meeting- Official Manager – Agenda and Actions- Resident – Collett Creek Paper Road enquiry x 2- NT Electoral Commission – Communications and scheduling- Workforce Plan Work- Special Council Meeting – Rates Declaration, Budget, Shire Plan 2025-2026- Local Government Election 2025 Candidate Information Session with NT Electoral Commission and LGANT staff presenting.
Other	<ul style="list-style-type: none">- Submission – Isabella Downs Land Clearance- Internal – Workforce Planning and Operational Plan workshopped with Service Unit staff and drafted- Final Shire Plan edits

Week commencing 30th June 2025

Meetings	<ul style="list-style-type: none">- Senior Leadership Team – Operations meeting- Official Manager – Agenda and Actions- Responded to Shire Plan Public Submissions
Other	<ul style="list-style-type: none">- Cemetery Management Plan and Policy amendments- Workforce Plan and Operational Plan drafting continues

- **Batchelor Postal Agency**

- 6-month contract to 28th November 2025
- Require notification 11/11/25 for contract extended if determined
- Thursday and Friday new trading hours 9-12, utilise the extra 2 hours Monday when there are 2 days of mail to sort (Fridays mail gets delivered late Friday)
- Determine Christmas closure if contract extended
- CCTV Cameras installed, operation pending WIFI to be connected
- Meeting to be held with Info Centre Volunteers to discuss facility management; Volunteer Sign up and induction
- Storage solutions: Expanding into tourist information section of building.

Visitor and CPA statistics

	Aus Post	Tourist
Week 1	193	74
Week 2	196	75
Week 3	214	49
Week 4	210	71
Week 5	171	96
Week 6	176	77
Total	1160	442

- **Project Management**

- Community Places for People Grant 2022-23, Activating Myrtle Fawcett Park – the new Toilet Block s40 Building Permit was approved and the building components are being transported to Adelaide River.
- Community Places for People Grant 2023-24 - Adelaide River Cemetery Precinct - Project components underway:
 - Electrical works commenced with SD Electrical engaged; Office of Ware Graves have concerns over Heritage Listed Trees requesting Council to engage an Arborist.
 - concrete pathways, headboards specs completed to go to quote.
 - Carpark Design and quantities at 30% with Tender Docs in development.
- Local Roads and Community Infrastructure Program Grant 2023-24 Phase 4 - Adelaide River Sports Oval fence is near completion and Solar Lights at Batchelor Oval have been repaired. Health Clinic access to landing areas on hold
- Local Roads and Community Infrastructure Program Grant 2023-24 - Phase 4 Part B - Miles Road drainage works have been completed and stabilising compound for Haynes and Strickland Roads has been procured by Oolloo Investments.
- Waste and Resource Management (WaRM) 2023-24 - Batchelor Waste Facility Weighbridge
 - the weighbridge has landed at Batchelor WMF
 - civil works RFQ issued assessment to be completed
- Waste and Resource Management (WaRM) 2024-2025 – Bulk Hook Bins – procurement not commenced

- Roads to Recovery
 - 23-24 Sargeant Rd partially completed; final seal awaiting installation of weighbridge
 - 24-25 - Haynes and Strickland Roads Stabilising and Resheeting – site visit scheduled with Period Contractor
- Black Spot 23-24 - project Blackspot Haynes Road intersection incorporated in to other road works on this road
- Black Spot 24-25:
 - Solomon and Miles Road Intersection
 - Nicks Crossing
- Black Spot 25-26 – Batchelor School Zone Application submitted
- Burial and Cremation Grant – Cemetery and Burial Ground Fences and service gates
- Council's Project Manager is coordinating 4 projects with ELT. (Myrtle Fawcett Toilet Block; Adelaide River Oval; Cemetery Precinct - Power, Pathways and Parking; AR Helipad)

CONSULTATION

- As per meeting list
- Executive Leadership Team
- Staff
- Australia Post

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

NIL

13. MONTHLY FINANCE REPORT.

13.1 MONTHLY FINANCIAL REPORT.

Date:	15 th July 2025
Author:	Sharon Hillen, Chief Executive Officer Shaun Hardy, Corporate Services Manager
Attachment:	Nil

PURPOSE

To provide a summary of the financial position of Council for the period ending 30 June 2025.

In accordance with the *Local Government (General) Regulations 2021 – Part 2 Division 7*, the preceding month's financial report must be presented to Council. Regulation 17(1) of the *Local Government (General) Regulations 2021* requires a monthly report from the Chief Executive Officer to provide council with the actual income and expenditure for the year to date; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

RECOMMENDATION

That Council;

- a) notes the Chief Executive Officer (CEO) certifies to the best of her knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for June 2025.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

The monthly financial report Income and Expenditure Statement compares the actual income and expenditure to budget at two levels, firstly for the year to date (YTD), and secondly for the full year budget. Comparatives to full year are relevant if the income and expenditure is linear, otherwise the YTD budget comparison provides a clearer position. Ideally, the budget is accurately phased so that the amount allocated each month will match the pattern of income and expenditure.

COMMENT

Operating Income and Expenditure

- Council's Operating Income is higher than YTD Budget due to higher Operating Grants and Subsidies as untied Financial Assistance Grants of \$368,429 were pre-paid in late June 2025.
- Operating Expenses are marginally higher than YTD Budget with the main variance resulting from Materials and Contracts expenses being much higher than YTD Budget which was partially offset by Employee Expenses being lower than YTD Budget.
- Council's YTD Operating result reflects a healthy Surplus from Operations of \$842,012.
- Council's Current Ratio reflects a healthy position at 1.86.
- Council's second Budget Review in 2024-25 was adopted at the April 2025 Council Meeting.

Capital Works

- Listed in CEO Report

Investments

- As at 30 June 2025, Council held \$2.95 Million in term deposits.
- As at 30 June 2025, Council's cash at bank contained \$0.90 Million.

Rates

- As at 30 June 2025, Council's rates in arrears totalled \$453,217 from 247 properties, including accumulated previous financial years, and ranged in value from \$5 to \$21,870.
- As at 30 June 2025, Council's rates in credit totalled \$71,183 from 98 properties due to direct debit or payment plans in place.
- Council's largest ratepayer, Silkwood Station, was recently sold to NT Government as an expansion of Litchfield National Park, which will reduce rates income by approximately \$8,900 per year.

Tax

- Council is compliant with all payments and reporting of tax liabilities
- The June 2025 PAYG Withholdings will be submitted with the Business Activity Statement prior to the due date of 21 July 2025.
- The June 2025 Business Activity Statements (BAS) will be lodged prior to the due date of 21 July 2025.
- The ATO has several invoices not yet paid to Council from monthly BAS returns which are being investigated further.

Asset Management

- Asset inspections and a Strategic Asset Management Plan have been completed.
- Asset Management Plans by asset categories were drafted and approved.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Regulation 17 *Local Government (General) Regulation 2021*

FINANCIAL IMPLICATIONS

As per following report and tables.

Certification by the CEO to the Council

Council Name:	COOMALIE COMMUNITY GOVERNMENT COUNCIL
Reporting Period:	30 June 2025

That, to the best of the CEO's knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

CEO Signed



Date Signed

9 July 2025

Note: The monthly financial report to Council must either be accompanied by a written certification by the CEO to the Council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the Local Government (General) Regulations 2021)

Table 1.1 Monthly Income and Expenditure Statement**Profit and Loss - Council OGM**

Coomalie Community Government Council

For the year ended 30 June 2025

Account	YTD Actual	YTD Budget	Budget Var	2024/25 Budget
Trading Income				
Rates	1,190,279	1,200,193	9,914	1,200,193
Charges	495,034	494,055	(979)	494,055
Fees and Charges	47,839	175,400	127,561	175,400
Operating Grants and Subsidies	1,976,227	1,510,487	(465,740)	1,510,487
Interest/Investment Income	141,125	160,000	18,875	160,000
Commercial/Other Income	168,776	40,705	(128,071)	40,705
Total Trading Income	4,019,280	3,580,840	(438,440)	3,580,840
Gross Profit	4,019,280	3,580,840	(438,440)	3,580,840
Operating Expenses				
Employee Expenses	1,392,812	1,448,126	55,314	1,448,126
Materials and Contracts	1,532,714	1,321,088	(211,626)	1,321,088
Elected Member Allowances	134,228	140,050	5,822	140,050
Elected Member Expenses	1,283	1,200	(83)	1,200
Other Expenses	116,231	128,000	11,769	128,000
Total Operating Expenses	3,177,268	3,038,464	(138,804)	3,038,464
Net Profit	842,012	542,376	(299,636)	542,376
Depreciation	1,672,094	1,742,155	70,061	1,742,155
Net Profit	(830,082)	(1,199,779)	(369,697)	(1,199,779)

Profit and Loss - Council OGM

Coomalie Community Government Council

For the year ended 30 June 2025

Account	YTD Actual	YTD Budget	Budget Var	2024/25 Budget
Trading Income				
Grant Commonwealth FAG	1,116,451	670,007	(446,444)	670,007
Grant Commonwealth RTR - Capital	211,624	216,000	4,376	216,000
Grant Commonwealth - Recurrent	269,014	340,413	71,399	340,413
Grant NTG Community Sport Recreation	125,000	123,000	(2,000)	123,000
Grant NTG Library	43,443	46,000	2,557	46,000
Grant NTG Operational Subsidy	651,000	636,000	(15,000)	636,000
Grant NTG Other	11,153	11,000	(153)	11,000
Grant NTG Special Purpose	1,634,487	965,500	(668,987)	965,500
Interest - Interest Received	99,662	115,000	15,338	115,000
Interest - Rates Penalties, Interest, Legals	41,463	45,000	3,537	45,000
Net Gain/Loss Assets - Gross sales revenue of asset	836	0	(836)	0
Other Revenue	194,820	65,185	(129,635)	65,185
Rates Charged - Garbage	495,034	494,055	(979)	494,055
Rates Charged - General Rates	1,190,279	1,200,193	9,914	1,200,193
Statutory Charges	9,324	12,500	3,176	12,500
User Charges	38,515	162,900	124,385	162,900
Grant Commonwealth Other - Capital	35,733	0	(35,733)	0
Grant Commonwealth - Non-Capital	2,300	0	(2,300)	0
Gross Profit	6,170,138	5,102,753	(1,067,385)	5,102,753
Operating Expenses				
Depreciation - Depreciation Expenses	1,672,094	1,742,155	70,061	1,742,155
Employee Costs	180,723	232,671	51,948	232,671
Employee Costs Payroll	1,212,089	1,215,455	3,366	1,215,455
Materials and Services - Other	612,631	498,206	(114,425)	498,206
Materials and Services - Contractor Services	355,928	227,940	(127,988)	227,940
Materials and Services - Insurance Costs	186,879	185,175	(1,704)	185,175
Materials and Services - Legal Costs	16,588	9,500	(7,088)	9,500
Materials and Services - Maintenance Buildings	60,172	63,270	3,098	63,270
Materials and Services - Maintenance Recreation	115,848	121,160	5,312	121,160
Materials and Services - Motor Vehicles	107,602	138,320	30,718	138,320
Materials and Services - Roadworks	591,261	509,376	(81,885)	509,376
Materials and Services - Street Lighting Costs	9,032	9,000	(32)	9,000
Materials and Services - Valuation Fees	13,324	5,217	(8,107)	5,217
Materials and Services - Water, Sewer Cost	54,711	63,300	8,589	63,300
Net Gain/Loss Assets - W.D.V. of asset written off	(41,801)	0	41,801	0
Other Expenses - Accounting, Audit, Consultant	158,032	128,000	(30,032)	128,000
Other Expenses - Councillors	135,512	141,250	5,738	141,250
Work in Progress Capital Works - Other Costs	828,410	1,785,527	957,117	1,785,527
Work in Progress Capital Works - Materials	38,398	0	(38,398)	0
Total Operating Expenses	6,307,430	7,075,522	768,092	7,075,522
Net Profit	(137,292)	(1,972,769)	(1,835,477)	(1,972,769)

Table 1.2 Monthly Operating Position

June 2025

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget
	\$	\$	\$	\$
BUDGETED OPERATING SURPLUS / DEFICIT	(830,082)	(1,199,779)	(369,697)	(1,199,779)
Remove NON-CASH ITEMS				
Less Non-Cash Income	0	0	0	0
Add Back Non-Cash Expenses	1,672,094	1,742,155	70,061	1,742,155
TOTAL NON-CASH ITEMS	1,672,094	1,742,155	70,061	1,742,155
Less ADDITIONAL OUTFLOWS				
Capital Expenditure	1,458,068	2,294,903	836,835	2,294,903
Borrowing Repayments (Principal Only)	0	0	0	0
Transfer to Reserves	0	0	0	0
Other Outflows	0	0	0	0
TOTAL ADDITIONAL OUTFLOWS	1,458,068	2,294,903	836,835	2,294,903
Add ADDITIONAL INFLOWS				
Capital Grants Income	2,150,858	1,521,913	(628,945)	1,521,913
Prior Year Carry Forward Tied Funding	1,826,085	1,305,913	(520,172)	1,305,913
Other Inflow of Funds	0	0	0	0
Transfers from Reserves*	141,500	141,500	0	220,120
TOTAL ADDITIONAL INFLOWS	4,118,443	2,969,326	(1,149,117)	2,969,326
NET BUDGETED OPERATING SURPLUS / DEFICIT	3,502,387	1,216,799	(2,285,588)	1,216,799

* **Reserves** expenditure in accordance to the Second Budget Review in April 2025 as follows:

Other Expenses – Consultants	\$100,000	Consultancy to develop new Asset Management Plans
Materials and Services – Motor Vehicle Registration and Insurance	\$20,000	Council's co-contribution to costs associated to new Backhoe (Immediate Priority Grant)
Materials and Services – Purchases Materials	\$10,000	Council's co-contribution to costs associated to a park upgrade (Stronger Communities for People - Batchelor)
Materials and Services – Legal Costs	\$6,000	Legal advice on negotiations on an unanticipated lease
Materials and Services – Community Events	\$5,500	Council's co-contribution to International Nurses Day and Juvenile Diversion program
Total	\$141,500	

Table 2.1 Capital Expenditure and Funding
By class of infrastructure, property, plant and equipment
June 2025

CAPITAL EXPENDITURE **	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
Buildings	232,100	415,000	182,900	415,000
Community Assets and Other Structures	304,369	1,220,716	916,347	1,220,716
Motor Vehicles	0	0	0	0
Plant and Equipment	257,730	257,730	0	257,730
Roads Infrastructure	663,869	1,128,903	465,034	1,128,903
From Table 1.2				
TOTAL CAPITAL EXPENDITURE*	1,458,068	2,294,903	836,835	2,294,903
TOTAL CAPITAL EXPENDITURE FUNDED BY: **				
2024-25 Capital Grants	2,150,858	1,521,913	-628,945	1,521,913
Prior Year Carry Forward Tied Capital Grants	1,826,085	1,305,913	-520,172	1,305,913
Operating Income	0	0	0	661,990
Reserves***	89,953	89,953	0	155,230
TOTAL CAPITAL EXPENDITURE FUNDING	4,066,896	2,917,779	-1,149,117	3,645,046

* Table 2.1 Total Capital Expenditure amounts are to equal Table 1.2 Capital Expenditure

** Additional lines can be added to Table 2.1 and lines can be split to provide more detail but not reduced or combined.

*** **Reserves** expenditure in accordance to the Second Budget Review in April 2025 as follows:

Backhoe	\$27,730	Purchase above original budget
Coach Road Seal	\$22,000	Works approved after budget adopted
Miles Road Drainage	\$40,223	Variation due to unanticipated costs
	\$89,953	

Table 3. Monthly Balance Sheet Report

BALANCE SHEET AS AT 30 JUNE 2025	YTD Actuals \$	Note Reference*
ASSETS		
Cash at Bank		
Tied Funds	2,294,721	
Untied Funds	1,559,099	
	3,853,820	(1)
Accounts Receivable		
Trade Debtors	88,361	(2)
Rates & Charges Debtors	420,598	
Other Current Assets	14,644	
TOTAL CURRENT ASSETS	4,377,423	
Non-Current Financial Assets	0	
Property, Plant and Equipment	17,225,139	
TOTAL NON-CURRENT ASSETS	17,225,139	
TOTAL ASSETS	21,602,562	
LIABILITIES		
Accounts Payable	(5,532)	(3)
ATO & Payroll Liabilities	(96,175)	(4)
Current Provisions	96,985	
Accruals		
Other Current Liabilities	(56,715)	
TOTAL CURRENT LIABILITIES	(61,437)	(5)
Non-Current Provisions	1,841	
Other Non-Current Liabilities	0	
TOTAL NON-CURRENT LIABILITIES	1,841	
TOTAL LIABILITIES	(59,596)	
NET ASSETS	21,662,158	
EQUITY		
Asset Revaluation Reserve	15,134,288	
Reserves	6,086,061	
Accumulated Surplus	441,809	
TOTAL EQUITY	21,662,158	

Note 1. Details of Cash and Investments Held

<i>\$2,979,412 held in investments as at 30 June 2025 (details in table below).</i>

Investments Summary

As at 30 June 2025

Category	Balance	Rate	Interest Frequency	Maturity Date
Fixed Term Deposit	\$400,000	5.06%	At Maturity	4/07/2025
Fixed Term Deposit	\$250,000	4.61%	At Maturity	10/09/2025
Fixed Term Deposit	\$300,000	4.10%	At Maturity	22/09/2025
Fixed Term Deposit	\$800,000	4.02%	At Maturity	30/10/2025
Fixed Term Deposit	\$1,229,412	4.08%	At Maturity	10/12/2025
TOTAL	\$2,979,412			

Note 2. Statement of Trade Debtors

	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Australian Taxation Office	0	0	13,427	0	61,886	75,313
Batchelor Outdoor Education Centre	501	0	0	0	0	501
Bowls NT	0	0	0	0	266	266
Department of Housing, Local Government and Community Development	127	0	254	0	0	381
Kylie Hamilton	0	180	0	0	0	180
Power and Water Corporation	0	0	0	295	0	295
Trafficwerx N.T Pty Ltd	0	0	0	0	284	284
Total	628	180	13,681	295	62,435	77,219

Note 3. Statement on Trade Creditors

	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
RS Gardening Care	(5,532)	0	0	0	0	(5,532)
	(5,532)	0	0	0	0	(5,532)

Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations

Council is compliant with all payment, reporting and tax liabilities:

- *PAYG Withholdings have been lodged by the due dates. The June 2025 PAYG Withholdings will be submitted with the Business Activity Statement prior to 21 July 2025.*
- *Business Activity Statements have been lodged by the due dates. The June 2025 BAS will be lodged prior to the due date of 21 July 2025.*

Note 5. Current Ratio

The Current Ratio measures Council's ability to pay short-term obligations or those due within one year. A Current Ratio that is higher than 1.00 is considered acceptable in contemporary financial management terms. Council's Current Ratio as at 30 June 2025 is 1.86.

Table 4. Member, CEO and Staff Transactions - June 2025**CBA Credit Card S Hillen Transactions**

Coomalie Community Government Council

For the period 1 June 2025 to 30 June 2025

Date	Description	Credit (AUD)
CBA Credit Card S Hillen		
04 Jun 2025	Microsoft	638.88
04 Jun 2025	Microsoft	260.84
04 Jun 2025	Microsoft	100.10
10 Jun 2025	Survey Monkey	349.09
23 Jun 2025	Xero	200.00
26 Jun 2025	Bank Transfer from CCGC CBA Cheque to CBA Credit Card S Hillen	0.00
30 Jun 2025	Mailchimp	40.93
Total CBA Credit Card S Hillen		1,589.84

CBA Credit Cards Other Staff Transactions

Coomalie Community Government Council

For the period 1 June 2025 to 30 June 2025

Date	Description	Credit (AUD)
CBA Credit Cards Other Staff		
03 Jun 2025	JB Hi Fi Berrimah	699.00
06 Jun 2025	SGT	3.11
06 Jun 2025	CBA Credit Card	0.08
09 Jun 2025	Adobe	43.99
12 Jun 2025	CBA Credit Card	1.93
12 Jun 2025	Adobe	77.11
17 Jun 2025	Bunnings	13.94
17 Jun 2025	Woolworths	22.46
17 Jun 2025	NT Souvenirs	13.95
18 Jun 2025	Australia Post	8.25
23 Jun 2025	Woolworths	52.60
26 Jun 2025	SAFE NT DARWIN NT	84.00
30 Jun 2025	Woolworths	58.60
Total CBA Credit Cards Other Staff		1,079.02

CCGC CBA Cheque Transactions

Coomalie Community Government Council

For the period 1 June 2025 to 30 June 2025

Date	Description	Credit (AUD)
CCGC CBA Cheque		
02 Jun 2025	Commonwealth Bank of Australia	150.20
02 Jun 2025	Commonwealth Bank of Australia	39.00
03 Jun 2025	CEO CC Top Up	3,817.85
06 Jun 2025	Payment: RS Gardening Care	5,752.08
06 Jun 2025	Payment: Area9	308.00
06 Jun 2025	Payment: RS Gardening Care	4,207.94
06 Jun 2025	Payment: Basketball Northern Territory Inc	6,869.17
06 Jun 2025	Payment: Top End Grub	1,040.00
06 Jun 2025	Payment: Oolloo Investments Pty Ltd	3,887.20
06 Jun 2025	Payment: TGS Diesel & Hydraulic Service & Repair	605.00
06 Jun 2025	Payment: St John Ambulance Australia	495.00
06 Jun 2025	Payment: ONEMUSIC Australia	378.55
06 Jun 2025	Payment: Blue Sky Transport (AKA Chris Reynold Transport)	84.70
06 Jun 2025	Payment: Prestons Mowing & Gardening	300.00
06 Jun 2025	Payment: Prestons Mowing & Gardening	2,160.00
06 Jun 2025	Payment: MASTEC Australia Pty Ltd	5,141.95
06 Jun 2025	Payment: TGS Diesel & Hydraulic Service & Repair	1,065.96
06 Jun 2025	Payment: TGS Diesel & Hydraulic Service & Repair	429.00
06 Jun 2025	Payment: Nexia Edwards Marshall NT	2,750.00
06 Jun 2025	Commonwealth Bank of Australia	1.10
06 Jun 2025	PC060625-145701400 SuperChoice P-L	5,160.05
06 Jun 2025	Payment: Howard & Sons Pyrotechnics Pty Ltd	1,500.00
06 Jun 2025	Payment: Darwin Office Technology	812.24
06 Jun 2025	Payment: Blue Sky Transport (AKA Chris Reynold Transport)	60.50
06 Jun 2025	Payment: The Big Mower	646.20
06 Jun 2025	Payment: Winc	20.17
06 Jun 2025	Payment: Prestons Mowing & Gardening	770.00
06 Jun 2025	Payment: Stoddy's Mobile Mechanical	458.79
06 Jun 2025	Payment: Blue Sky Transport (AKA Chris Reynold Transport)	60.50
06 Jun 2025	Payment: Winc	344.76
06 Jun 2025	Payment: Mark Blackburn	10,119.78
06 Jun 2025	Payment: RS Gardening Care	2,176.00
		60

06 Jun 2025	Payment: Telstra	275.00
06 Jun 2025	Direct Deposit rates returned	150.00
06 Jun 2025	PC060625-145701167 SuperChoice P-L	5,393.84
09 Jun 2025	Commonwealth Bank of Australia	3.30
09 Jun 2025	Direct Deposit rates	100.00
12 Jun 2025	PC120625-146582139 SuperChoice P-L	5,197.97
12 Jun 2025	SALARIES AND WAGES Coomalie Communi	39,022.03
12 Jun 2025	Direct Deposit rates	0.00
13 Jun 2025	Payment: Gleeming Cleaning Services	3,640.00
13 Jun 2025	Payment: Department of Environment, Parks and Water Security	238.00
13 Jun 2025	Payment: Swan Business Advisory	800.00
13 Jun 2025	Payment: Luke Ackland	168.00
13 Jun 2025	Payment: VTG Waste & Recycling P/L	2,514.20
13 Jun 2025	Payment: Top End Grub	1,040.00
13 Jun 2025	Payment: P&K Plumbing	1,545.48
13 Jun 2025	Payment: Telstra	37.44
16 Jun 2025	Commonwealth Bank of Australia	8.58
16 Jun 2025	Commonwealth Bank of Australia	51.92
16 Jun 2025	NT Telco	322.52
16 Jun 2025	EQUIPMENT RENTS	227.00
16 Jun 2025	Commonwealth Bank of Australia	67.54
18 Jun 2025	Bank Transfer from CCGC CBA Cheque to CBA Credit Card S Hardy	1,000.00
18 Jun 2025	Bank Transfer from CCGC CBA Cheque to CBA Credit Card S Shooter New	1,000.00
20 Jun 2025	Payment: Northern Projects Pty Ltd	7,524.00
20 Jun 2025	Payment: Think Water Virginia	3,071.20
20 Jun 2025	Payment: Air Liquide Australia Ltd	90.35
20 Jun 2025	Payment: Palmerston Paint Group Pty Ltd	424.49
20 Jun 2025	Payment: Stoddy's Mobile Mechanical	457.60
20 Jun 2025	Payment: Winc	15.06
20 Jun 2025	Payment: Southern Cross Landscaping Supplies	3,750.00
20 Jun 2025	Payment: Sam McAuley Electrical	478.50
20 Jun 2025	Payment: Top End Grub	1,040.00
20 Jun 2025	Payment: VTG Waste & Recycling P/L	2,514.20
20 Jun 2025	Payment: TGS Diesel & Hydraulic Service & Repair	165.00
20 Jun 2025	Payment: TGS Diesel & Hydraulic Service & Repair	814.00
20 Jun 2025	Payment: HWL Ebsworth Lawyers	2,200.00
20 Jun 2025	Payment: Dirtz Auto Electrical and Airconditioning	2,425.10
20 Jun 2025	Payment: Officeworks Ltd	79.00
20 Jun 2025	Payment: Officeworks Ltd	126.00
20 Jun 2025	Payment: Earl James & Associates	3,641.00
20 Jun 2025	Payment: WEX Australia Pty Ltd	1,212.95
20 Jun 2025	Payment: Territory Memorials	528.00

20 Jun 2025	Payment: Think Water Virginia	811.89
20 Jun 2025	Payment: Maxie Smith	400.00
20 Jun 2025	Payment: Jacana Energy	53.43
20 Jun 2025	Payment: Jacana Energy	91.16
20 Jun 2025	Payment: Jacana Energy	29.64
20 Jun 2025	Payment: Jacana Energy	91.16
20 Jun 2025	Payment: MVR	1,203.25
20 Jun 2025	Commonwealth Bank of Australia	1.10
20 Jun 2025	Direct Deposit rates returned	150.00
23 Jun 2025	Vocus	2,511.30
26 Jun 2025	Bank Transfer from CCGC CBA Cheque to CBA Credit Card S Hillen	2,000.00
26 Jun 2025	SALARIES AND WAGES Coomalie Communi	37,484.04
27 Jun 2025	Payment: Outback Batteries	5.35
27 Jun 2025	Payment: Flowers By Elise	825.00
27 Jun 2025	Payment: Sam McAuley Electrical	597.40
27 Jun 2025	Payment: Think Water Virginia	247.87
27 Jun 2025	Payment: Ark Animal Hospital Pty Ltd	4,699.56
27 Jun 2025	Payment: VTG Waste & Recycling P/L	2,514.20
27 Jun 2025	Payment: Batchelor Service Centre	3,292.17
27 Jun 2025	Payment: Petra Tomanova	86.00
27 Jun 2025	Payment: Practical Safety Australia Pty Ltd	245.10
27 Jun 2025	Payment: P&K Plumbing	2,191.66
27 Jun 2025	Payment: Area9 IT Solutions	600.16
27 Jun 2025	Payment: Advanced Weighing Technology NT Pty Ltd	32,447.25
27 Jun 2025	Payment: Captovate	165.00
27 Jun 2025	Payment: Winc	2,051.95
27 Jun 2025	Payment: Sam McAuley Electrical	3,637.10
27 Jun 2025	Payment: Practical Safety Australia Pty Ltd	297.70
27 Jun 2025	Payment: Practical Safety Australia Pty Ltd	100.80
27 Jun 2025	Payment: St John Ambulance Australia	2,938.04
27 Jun 2025	Payment: Area9 IT Solutions	308.00
27 Jun 2025	Payment: DC Jesser	660.00
27 Jun 2025	Payment: Water Dynamics-Darwin Irrigation	3,139.95
27 Jun 2025	Payment: TGS Diesel & Hydraulic Service & Repair	1,527.93
27 Jun 2025	Payment: Arafura Sweeping Pty Ltd	660.00
27 Jun 2025	Payment: Gaz NT Pty Ltd	1,111.00
27 Jun 2025	Payment: Bunnings Building Supplies P/L	772.91
27 Jun 2025	Payment: Top End Grub	1,105.00
27 Jun 2025	Payment: Engagis Pty Ltd	132.99
27 Jun 2025	Payment: Practical Safety Australia Pty Ltd	185.65
30 Jun 2025	Payment: Oolloo Investments Pty Ltd	13,929.61
30 Jun 2025	Payment: Oolloo Investments Pty Ltd	1,472.56
30 Jun 2025	Payment: Oolloo Investments Pty Ltd	45,000.00

30 Jun 2025	Payment: Oolloo Investments Pty Ltd	20,476.49
30 Jun 2025	Payment: Oolloo Investments Pty Ltd	736.28
30 Jun 2025	Payment: News Corp Australia	444.16
30 Jun 2025	Payment: Oolloo Investments Pty Ltd	13,760.00
30 Jun 2025	Payment: Oolloo Investments Pty Ltd	35,000.00
30 Jun 2025	Payment: Oolloo Investments Pty Ltd	368.14
30 Jun 2025	Payment: Oolloo Investments Pty Ltd	8,218.45
30 Jun 2025	Payment: RS Gardening Care	5,610.00
30 Jun 2025	Payment: Darwin Office Technology	882.54
30 Jun 2025	Payment: PowerWater - Bills	208.55
30 Jun 2025	Payment: PowerWater - Bills	446.44
30 Jun 2025	Payment: PowerWater - Bills	47.62
30 Jun 2025	Payment: PowerWater - Bills	272.50
30 Jun 2025	Payment: PowerWater - Bills	26.63
30 Jun 2025	Payment: PowerWater - Bills	1,216.10
30 Jun 2025	Payment: Jacana Energy	729.69
30 Jun 2025	Payment: Jacana Energy	760.95
30 Jun 2025	Payment: Jacana Energy	3,579.42
30 Jun 2025	Payment: MVR	841.25
30 Jun 2025	Payment: PowerWater - Bills	143.25
30 Jun 2025	Payment: PowerWater - Bills	243.56
30 Jun 2025	Payment: PowerWater - Bills	325.53
30 Jun 2025	Payment: PowerWater - Bills	1,694.22
30 Jun 2025	Payment: Jacana Energy	16.64
30 Jun 2025	Payment: Jacana Energy	124.52
30 Jun 2025	Payment: PowerWater - Bills	87.27
30 Jun 2025	Payment: PowerWater - Bills	159.57
30 Jun 2025	Payment: PowerWater - Bills	131.58
30 Jun 2025	Payment: Telstra	1,146.19
30 Jun 2025	Commonwealth Bank of Australia	1.10
Total CCGC CBA Cheque		424,444.48

14. REPORTS REQUIRING DECISIONS OF COUNCIL.

14.1 AUTHORISED OFFICERS - BODY WORN CAMERA

Date:	15 TH July 2025
Author:	Emma Dunne, Council and Community Services Manager
Attachment:	NIL

PURPOSE

To brief Council on challenges faced by Council's Authorised Officers and for consideration to approve the use and ability for Authorised Officers to wear a body camera in public place.

RECOMMENDATION

That Council;

- a) approve in principle the use of body worn cameras by Council's Authorised Officers; and
- b) directs the CEO to investigate further and present Council with the costs of the cameras and an associated policy and procedure for the use of body worn cameras by authorised officers.

Moved:

Seconded:

PREVIOUS DECISIONS

NIL

BACKGROUND

Council's authorised officers frequently encounter challenging and sometimes hostile situations while enforcing Council Bylaws and addressing animal welfare issues. The escalation of abuse and violence directed at these officers has raised concerns for their safety and the effectiveness of enforcement activities. While dash cameras have been installed in regulatory vehicles, many incidents occur at the rear of the vehicle or outside the camera's field of view, leaving critical interactions unrecorded.

Proposal: Introduction of Body Worn Cameras (BWCs)

The adoption of body worn cameras for authorised officers is recommended to address these gaps and enhance the safety and accountability of Council staff working in the public realm.

Key Benefits of Body Worn Cameras

Provision of Evidence

BWCs provide objective, real-time evidence of interactions, which is invaluable in investigations and legal proceedings.

Recordings can be used to verify the facts of a situation, reducing reliance on subjective accounts from officers or members of the public.

True Accounts of Situations

BWCs capture events as they unfold, offering an unbiased and accurate record of encounters.

This helps resolve disputes and complaints by providing a clear, factual record for review by management, legal teams, or external agencies.

Protection for Council Staff

The presence of BWCs has been shown to de-escalate potentially volatile situations, as individuals are less likely to engage in abusive or violent behaviour when aware they are being recorded.

BWCs enhance officer safety by deterring aggression and providing a record of any incidents that do occur.

Support for Policy and Compliance

BWCs support the enforcement of Council Bylaws and animal welfare regulations by providing clear evidence of breaches or non-compliance.

They also help protect staff from unfounded allegations by documenting their actions and the context of each interaction.

Operational and Training Benefits

Footage from BWCs can be used for training purposes, helping to identify best practices and areas for improvement in officer conduct and public engagement.

BWCs streamline the resolution of complaints, reducing the time and resources required for investigations.

Policy Development

To ensure the effective and lawful use of BWCs, it is recommended that Council develop a comprehensive policy with strict use guidelines. This policy should address:

- When and how BWCs should be activated
- Data management, storage, and access protocols
- Training requirements for all staff using BWCs
- Privacy and security considerations
- Procedures for handling and reviewing footage

COMMENT

The introduction of body worn cameras for authorised officers will provide significant benefits, including enhanced evidence collection, improved officer safety, and increased public confidence in Council's enforcement activities. With the development of a robust policy framework, Council can ensure that BWCs are used ethically, lawfully, and effectively to protect both staff and the community.

CONSULTATION

- NT Police
- NT Animal welfare

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**FINANCIAL IMPLICATION**

NIL

14.2 TOP HALF FOLK FESTIVAL LIQUOR LICENSE APPLICATION

Date:	15 th July 2025
Author:	Sharon Hillen, Chief Executive Officer
Attachment:	Liquor Commission Application

PURPOSE

The purpose of the report is to inform the Council about the proposed Top Half Folk Festival at Mt Bundy Station Liquor License scheduled for 1st – 3rd August 2025. Additionally, the report aims to provide comments to the Liquor Commission regarding the management and control measures for the event, based on stakeholder notifications.

RECOMMENDATION

That Council;

- a) receives and notes the Top Half Festival Liquor License Application report; and
- b) provides feedback and advice to the NT Liquor Commission regarding the proposed Top Half Folk Festival Liquor License for the 1 – 3 August 2025 at Mt Bundy Station as per the report.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

RESOLUTION 2025/05/20/011

- a) That Council receives and notes Sponsorship request- Top Half Folk Festival report; and*
- b) approves in kind support of waiving waste fees of up to \$1000; and*
- c) approves the use of the Council logo promoting Councils sponsorship on promotional material.*

Moved: Official Manager

Seconded: Official Manager

Carried

COMMENT

The Department of Tourism and Hospitality – Licencing NT seek comments regarding an application for a Liquor Licence with a Special Event Authority under section 56(4) of the Liquor Act 2019. The Director of Liquor Licensing has received an application for a new liquor licence with the following authority are the details and has extended the deadline for comment from Council to the 16th of July 2025:

Applicant/Nominee	Declan Haywood Carter 0447 183 520
Licensee	Mt Bundy Station Pty Ltd
Event	Top Half Folk Festival
Event Details	A community style festival and social gathering featuring performances, workshops, dances, music sessions and poet's breakfast.
Address of Premises	315 Haynes Road, Adelaide River NT 0846
PROPOSED TRADING HOURS	Friday 1 st August – 12:00pm – 02:00am (following day) Saturday 2 nd August – 12:00pm – 02:00am (following day) Sunday 3 rd August – 12:00pm – 02:00am (following day)
Number of Patrons	250-300 (any one time) 700-1000 (over the 4 day period)

The Council has previously provided sponsorship support to the Top Half Folk Festival as per previous resolutions. Council has also provided comment to other events requiring a liquor licence at Mt Bundy Station. Previous comments can be applied to this event as Council has to previous applications in the area:

The following concerns must be addressed to ensure the event is managed responsibly and safely:

Traffic Management and Signage:

- Clear signage for the community event must be placed on Haynes Road before and during the event.
- A comprehensive Traffic Management Plan should be included in the event documentation, detailing traffic control measures, road closures, and pedestrian safety arrangements and off road carparking.
- Council must be notified in advance of any activities within the road reserve, including the assembly or removal of signage within the road corridor.

Fire Management:

- Adequate fire breaks must be established around the event area.
- Controlled fuel reduction burns should be conducted prior to the event to minimise fire risks, ensuring compliance with fire safety standards.
- An adequate Smoking Policy should be in place to reduce the risk of fire.

Waste Management:

- All waste generated by the event must be disposed of appropriately.
- Event organisers should coordinate with Coomalie Council regarding opening and closing times of Adelaide River Waste Transfer Station, noting that commercial rates may apply for waste dumping.

Impact on Local Resources:

- The influx of attendees may strain local policing and health resources.
- The event organiser must provide sufficient security personnel, ambulance services, and first aid resources to support public safety during the event.

Alcohol Restrictions:

- No takeaway alcohol should be permitted from the event premises to prevent misuse and ensure responsible consumption.

Addressing these concerns will help ensure that the Top Half Folk Festival at Mt Bundy Station is conducted safely, responsibly, and with minimal disruption to the local community.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

- *Local Government Act 2019 and Regulations*
- *NT Liquor Act*
- *CCGC Strategic Plan- Goal 4; Strategy 4.1*

FINANCIAL IMPLICATIONS

NIL

Special Event Authority Application - Top Half Folk Festival TIM TO SIGN ON PAGES 6 AND 9

Approved form under section 52 of the *Liquor Act 2019*

- Type your answers or use clear, printed writing.
- Attach extra documents if your answer/s don't fit into the space provided.
- If you need help with your application, call Licensing NT on 08 8999 1800 or email LiquorLicensing.DITT@nt.gov.au

Before you apply

You must also attach supporting documents – see section 10 of this application. For more information, go to the NT Government website¹.

Fields marked with asterisk (*) are mandatory.			
Section 1 – Applicant details			
Given name*	Timothy Haywood		
Family name*	Carter		
Date of birth*	17 October 1968		
Residential address*	16 Stuart Street, Daly Waters NT 0852		
Postal address If different from residential address			
Phone*	0418 839 369	Email address	tim@cartersretail.com
Are you an Australian citizen?*	Yes / No	If no, how long have you been in Australia?	
Have you ever been arrested, charged, convicted or summoned for an offence (excluding spent convictions)?*			Yes / No
Have you ever been a defendant in a civil lawsuit for breach of duty of care?*			Yes / No
Have you ever been the subject of any action pursuant to the provisions of bankruptcy legislation?*			Yes / No
Are you associated with any other liquor licences?* For example, as a silent partner or event manager			Yes / No

¹ <https://nt.gov.au/liquor-licence>

If yes, provide these licence numbers	80819233/FLL		
Section 2 - Organisation's details (if you are applying on behalf of an organisation)			
What is the full name of the organisation?	Mt Bundy Station Pty Ltd		
What type of organisation is it? (e.g. business, company, incorporated association, body corporate or firm)	Company		
ABN or ACN	ACN: 165 156 605		
If incorporated, provide incorporation number			
Business name (if applicable)			
Head office address	Distinct Accounting, 126-128 Sturt Street, Adelaide SA 5000		
Phone*	0418 839 369	Email address	tim@cartersretail.com
Section 3 - Nominee's details			
Complete if the nominee is going to be someone other than applicant. If you have more than one, attach their information on an additional document.			
Given name	Declan Haywood		
Family name	Carter		
Date of birth	2 October 1994		
Residential address	16 Stuart Street, Daly Waters NT 0852		
Postal address If different from residential address			
Phone*	0447 183 520	Email address	declan@cartersretail.com

Are you an Australian citizen?*	Yes / No	If no, how long have you been in Australia?	
Have you ever been arrested, charged, convicted or summoned for an offence (excluding spent convictions)?			Yes / No
Have you ever been a defendant in a civil lawsuit for breach of duty of care?			Yes / No
Have you ever been the subject of any action pursuant to the provisions of bankruptcy legislation?			Yes / No
Are you associated with any other liquor licences? For example, as a silent partner or event manager			Yes / No
If yes, provide these licence numbers	80819233/FLL		
Section 4 – Executive officer details			
If your business is a firm or company, anyone with more than a 15% share/voting power in the entity who is not the applicant or nominee/s. If you have more than one, attach their information on an additional document.			
Given name			
Family name		Date of birth	
Job title			
Residential address			
Phone*		Email address	
Are you an Australian citizen?*	Yes / No	If no, how long have you been in Australia?	
Have you ever been arrested, charged, convicted or summoned for an offence (excluding spent convictions)?			Yes / No
Have you ever been a defendant in a civil lawsuit for breach of duty of care?			Yes / No
Have you ever been the subject of any action pursuant to the provisions of bankruptcy legislation?			Yes / No
Are you associated with any other liquor licences? For example, as a silent partner or event manager			Yes / No
If yes, provide these licence numbers			


Section 5 – Liquor authority being applied for	
Special event authority: Authorises the licensee to sell liquor for consumption on or in licensed premises to patrons attending a single event that is reasonably expected to have less than 1500 patrons. For more information on authorities, go to the NT Government website ² .	
Section 6 – Event details	
Name of event*	Top Half Folk Festival
Event start and end date*	1 August 2025 – 4 August 2025
Start and finish time for each day event is held*	Friday 1 August 2025 – 12:00 pm to 2:00 am (into Saturday) Saturday 2 August 2025 – (activities from 8:00am) bar from 12:00 pm to 2:00 am (into Sunday) Sunday 3 August 2025 –(activities from 8:00am) bar from 12:00 pm to 12:00 am Monday 4 August 2025 (no bar trading) –8am to 12:00 pm (festival ends)
Description of the event including its purpose*	A community-style festival and social gathering featuring performances, workshops, dances, music sessions and poet's breakfasts
Proposed address or location of event* <ul style="list-style-type: none"> Be specific – we will not accept vague addresses like 'Mindil Beach' or 'The Esplanade'. Attach a plan of and/or provide the lot number for the venue if it does not have a specific street address. 	
315 Haynes Road, Adelaide River NT 0846	
Is your event connected to an existing liquor licence?* This could include a licence you want to extend for an event taking place at a time or location you aren't currently licensed for.	Yes / No
If yes, provide the licence number	80819233/FLL
Will people under 18 years be attending?*	Yes / No
Will members of the general public be attending?*	Yes / No
Describe your target audience?* For example, is it a corporate event?	Local residents and visitors from the Northern Territory and interstate, particularly those with an interest in live music and cultural events

² <https://nt.gov.au/industry/hospitality/liquor-licences-and-wholesaler-registration/liquor-licence-types>

Special Event Authority Application - Top Half Folk Festival TIM TO SIGN ON PAGES 6 AND 9

Will this be a ticketed event?*	Yes / No	Will there be VIP tickets?*	Yes / No
What is the maximum number of people you expect to attend at any one time?*		250-300 pending final ticket sales	
Will light beer be available?*	Yes / No	Will mid-strength beer be available?*	Yes / No
Will heavy beer be available?*	Yes / No	Will spirits be available?*	Yes / No
If yes, what type of spirits will be available? For example, mixed cocktails or premium shots (more than 40% ABV) served with mixer.			
Will wine (by glass) be available?*	Yes / No	Will wine (by bottle) be available?*	Yes / No
Will ready to drink (RTD) beverages be available?*	Yes / No	Will there be entertainment, e.g. amplified music, a live band or strip show?*	Yes / No
If yes, provide details of the entertainment including a running sheet. Attach this separately if needed.	The Event will include over 40 live music acts, featuring bands, poets, solo artists and other performers. A full running sheet can be provided on request closer to the event date.		
Has the neighbourhood been notified of the event?*			Yes / No
If yes, how and when were they notified?		Remote location (not applicable)	
You may have a standard licence condition imposed of four standard drinks limited per person at any one time per sale. This may then be reduced at time intervals depending on the duration of the event.			
Do you agree with this standard licence condition?*			Yes / No
If no, explain why.			

Application for a new liquor licence with special event authority

Do you need extra conditions that are not in the authority you have requested? * (e.g. liquor not to be sold in glass containers)		Yes / No
If you need extra conditions that are not in the authority you have requested, list them here. Attach extra documents if required.		
A liquor licence will only be issued to applicants who understand responsible service of alcohol practices. Briefly describe at least three strategies you will implement to ensure that alcohol/liquor will be served responsibly.*		
<ul style="list-style-type: none"> • Refusing service to intoxicated persons and preventing undue intoxication • Monitoring and assessing patron behaviour • Providing complimentary drinking water • Ensuring all staff are trained in responsible service of alcohol 		
Section 7 - Details of the event location's owner or controller		
Full name of owner or controller*	Timothy Haywood Carter	
Job title*	Director	
Contact phone or email address*	0418 839 369	
Company/organisation name*	Mt Bundy Station Pty Ltd	
Signature of owner or controller approving the holding of the event*		Date* 24/06/25
Section 8 - Community impact		
Consider the 5 kilometre radius around your event. Will it impact any of the following? Impacts include excessive noise.		
People who live and work in the area?*	Yes / No	
Local businesses?*	Yes / No	
Hospitals?*	Yes / No	
Schools?*	Yes / No	
Places of worship?*	Yes / No	
Low or no impact to the local community*	Yes / No	

Special Event Authority Application - Top Half Folk Festival TIM TO SIGN ON PAGES 6 AND 9

Describe any impact your proposed licence will have on the local community. If it won't have an impact, explain why*	Mt Bundy Station is located approximately 4.2 km from the nearest town, Adelaide River. Due to its remote setting, our client expects any impact on surrounding residents or properties, whether by noise or otherwise, to be minimal, if not entirely negligible.	
Have you consulted with the local council?	Yes / No	
If yes, describe the consultation you have done.	We consulted the Coomalie Community Government Council via email regarding the Top Half Folk Festival, including details of the event, trading hours and capacity. As at the date of this application, no response has been received.	
Section 9 – Other licences		
Do you want to sell cigarettes and tobacco products?*	Yes / No	
If yes, you must also apply for a tobacco licence which is a separate process. More information and how to apply is available from the NT Government website ³ .		
Will the licensed premises have a designated smoking area?*)	Yes / No	
If yes, you must attach a smoking management plan ⁴ .		
Will you be preparing or selling food?	Yes / No	
If yes, you may need to register as a food business - read more on the NT Government website ⁵ .		
Section 10 – Supporting documents		
If you don't supply the supporting documentation, Licensing NT will not accept your application.		
An affidavit made in line with section 54 of the Liquor Act 2019⁶ ("the Act")*	Yes / No	
Declaration of associates required under section 55 of the Act*	Yes / No	
Your certificate of registration as a food business*	Yes / No Refer to prior Special Event Authority application	

³ <https://nt.gov.au/industry/licences/tobacco-licences>

⁴ <https://nt.gov.au/industry/hospitality/law-and-management/smoking-laws-and-businesses>


⁵ <https://nt.gov.au/industry/hospitality/accommodation-and-food-businesses/register-food-business>

⁶ <https://legislation.nt.gov.au/en/Legislation/LIQUOR-ACT-2019>

Detailed site and floor plans of the proposed licensed premises, including boundaries and any outdoor areas (decking or alfresco entertainment areas)* These should be drawn to scale, reflecting the size of the premises, identify street names and road access, entry and exit doors, smoking buffer zones if any, eating and drinking areas. These site and floor plans should be drawn up by an appropriately qualified person because they will be used as the liquor licensed site plan and may be made available to the public by Licensing NT.		Yes / No
Noise management must be considered as part of your liquor licence application.* Please provide a detailed statement outlining your noise management plan		Yes / No Not applicable due to remoteness
If you're going to have a smoking area/s: <ul style="list-style-type: none"> • details of any screens to be used as a buffer between areas including the size, type and materials used, and evidence (eg. photos) showing that it is resistant to smoke • a smoking management plan* 		Yes / No
A receipt for the application fee?*		Yes / No
Have you held a liquor licence in the previous 12 months?*		Yes / No
a) If no , then you will need to provide the following for any nominees: <ul style="list-style-type: none"> • statutory declaration disclosing that they have not had any criminal or court convictions - it must be signed, dated and include current contact details* • a clear, colour copy of photo ID (driver's licence, passport, NT working with children card, Australia Post keypass card or evidence of age card)* • resume* • responsible service of alcohol certificates* • signed and dated professional and personal referee statements (one each) that include the referees' contact details and state to the general reputation and character of the applicant* 	Documents attached / provided?	Yes / No
b) If yes , then you may only be required to provide the following for any nominees (contact Licensing NT): <ul style="list-style-type: none"> • statutory declaration disclosing that within the last 12 months they have not had any criminal or court convictions - these must be signed, dated and include current contact details.* • a clear, colour copy of photo ID (driver's licence, passport, NT working with children card, Australia Post keypass card or evidence of age card).* 	Documents attached / provided?	Yes / No
If applying on behalf of a club, supply a current certificate of incorporated association*		Yes / No

⁷ <https://nt.gov.au/industry/hospitality/liquor-licences-and-wholesaler-registration/liquor-licence-fees>

Application for a new liquor licence with special event authority

Privacy declaration			
I have read the privacy statement at the end of this form and declare that I have made reasonable efforts to make all third parties aware of the information in the privacy statement.			
Signature of applicant*		Date*	24/06/25

Privacy statement

For the applicant

You have been asked to provide personal information as part of this application. You do not have to provide us with your personal information but if you choose not to, we might not be able to accept or process your application, or your application may be refused. As part of this application, you are also providing personal information about other persons ('third parties'). Please ensure that you let all third parties know that you are providing their information as part of your application, and ensure they are aware of the information set out below.

For the applicant and third parties

We collect and use your personal information to process and manage this application (and, if approved, any subsequent licence/registration) under the *Liquor Act 2019*⁸. Third party information is required by law to enable consideration of the applicant's suitability to hold a licence / registration. If the applicant does not provide this information, it may affect their ability to obtain and maintain a licence / registration. We may share your information with the Liquor Commission, NT Police, Fire and Emergency Services, local council, the Department of Health and/or other authorities or people, but only if we are required or authorised by law to do so. We will also not use your personal information unless that use is required or authorised by law.

You have a right to access the information we hold about you. To learn more about this, or if you would like to access or correct the information we hold about you or make a privacy complaint about us, go to the Department of Industry, Tourism and Trade website⁹. To specifically discuss how your information is used and shared by Licensing NT, you can call us on 08 8999 1800 or email us at LiquorLicensing.DITT@nt.gov.au.

Pay application fee and submit application

You can pay the application fee at your nearest Territory Business Centre (TBC) using credit or debit card, cash or cheque. You can submit your application by mail, email or in person.

For more information, call 1800 193 111 or email territorybusinesscentre@nt.gov.au.

By mail or email

Licensing NT
Department of Industry, Tourism and Trade
GPO Box 1154, Darwin NT 0801
LiquorLicensing.DITT@nt.gov.au

In person at your nearest TBC

Building 3, Darwin Corporate Park
631 Stuart Highway
Berrimah NT 0828

Shop 2, Barkly House
Corner of Davidson and Paterson Streets
Tennant Creek NT 0860

Big Rivers Government Centre
5 First Street
Katherine NT 0850

Ground Floor, The Green Well Building
50 Bath Street
Alice Springs NT 0870

⁸ <https://legislation.nt.gov.au/en/Legislation/LIQUOR-ACT-2019>

⁹ <https://industry.nt.gov.au/publications/corporate/privacy-policy>



● Indicates Stage 1, Stage 2 and Stage 3

Our Ref: 10893

24 June 2025

liquorlicensing.ditt@nt.gov.au

GPO Box 1154
Darwin NT 5000

Dear Executive Director

Mt Bundy Station – Application for Special Event Authority

We act for Mt Bundy Station Pty Ltd (**our client**).

Background and Purpose of Application

Our client holds a Restaurant Bar Authority (Licence No. 80819233) for Mt Bundy Station, a well-known destination offering accommodation, dining and serving as a popular venue for events during the dry season, located at 315 Haynes Rd, Adelaide River NT 0846 (**Premises**).

Our client now seeks to obtain a Special Event Authority to permit the sale and consumption of alcohol at a one-off event known as the "Top Half Folk Festival" (**Event**), to be held at Mt Bundy Station as depicted within the enclosed Site Plan.

Event Overview, Capacity and Operating Hours

The Event marks the 53rd edition of the festival and the first time it will be held at Mt Bundy Station. It will feature over 40 artists from across the Northern Territory, as well as from interstate and beyond, with a diverse program of showcase performances, workshops, dances, music sessions, poet's breakfasts and more. More information about the Event can be found at: <https://topendfolkclub.org/top-half-folk-festival/>.

A range of alcoholic and non-alcoholic beverages will be available for purchase and consumption. At this stage, the maximum expected number of attendees over the four day festival is 1000, with actual figures likely to be closer to 700 to 800 (over the four day period as noted above).

Patrons may attend for a day, part of the weekend or the full Event, with camping and cabin accommodation available on-site for attendees by prior booking only.

The Event is scheduled to run over the Picnic Day long weekend, from Friday 1 August 2025 to Monday 4 August 2025.

The hours of the Event are as follows:

- Friday 1 August 2025 – 12:00 pm to 2:00 am (into Saturday)
- Saturday 2 August 2025 – Activities from 8:00 am, bar service from 12:00 pm to 2:00 am (into Sunday)

- Sunday 3 August 2025 – Activities from 8:00 am, bar service from 12:00 pm to 12:00 am (consistent with current approved trading hours)
- Monday 4 August 2025 – 8 am to 12:00 pm (no bar service).

Accordingly, for clarification our client is seeking an extension of its trading hours to 2.00am on Friday and Saturday of the event.

Community Impact and Benefits

Mt Bundy Station is located approximately 4.2 km from the nearest town, Adelaide River. Due to its remote setting, our client expects any impact on surrounding residents or properties, whether by noise or otherwise, to be minimal, if not entirely negligible.

The Event is expected to bring a range of positive social and economic outcomes for the Adelaide River region. It is anticipated to attract both local residents and visitors across the Northern Territory and interstate, contributing to regional tourism and creating short-term employment opportunities associated with the Event's operation.

We have contacted the Coomalie Community Government Council to notify them of the Event but have not received a response as at the date of this letter. The Council has previously expressed support for Mt Bundy Station's operations, including the Restaurant Bar Authority and the Old Mt Bundy Rodeo, another one-off event to be held at the Premises under a Special Event Authority on 28 June 2025. Accordingly, we do not anticipate any issues and our client will address any concerns raised by the Council.

Overall, our client is confident that the Event will foster positive community engagement and support the local economy while upholding the standards expected under the relevant liquor licensing framework.

Safety and Security Protocols

Our client is committed to ensuring a safe, responsible and inclusive environment, with the safety and well-being of both patrons and the local community being of the utmost priority.

In compliance with the *Liquor Regulations 2019*, a wide range of non-alcoholic beverages will be available for purchase throughout the Event, and complimentary tap water will also be available to patrons at all times.

All staff will be trained in RSA and equipped to manage incidents related to alcohol consumption and to maintain order in accordance with industry best practice. Alcohol will not be served to any person who appears to be under the age of 25 without valid identification, and staff will be trained to recognise acceptable forms of ID.

Security personal will be in attendance at the event in line with the liquor licensing regulations, being 2 licensed security guards for the first 100 attendees and 1 additional guard per 100 attendees thereafter.

St John Ambulance Australia NT paramedics will be present at the event in line with St John's recommendations, noting that there are two healthcare clinics near the Premises (5km away in Adelaide River and 36km away in Batchelor).

Above all, the Event is intended to be a family-friendly, community-based gathering, and anti-social or inappropriate behaviour will not be tolerated under any circumstances.

Relevant Documents

We have been advised that licensing has access to all other probity documents through the Restaurant Bar Authority and the prior Special Event Authority applications. Accordingly, in connection with this application, we *attach* the following documents:

1. Affidavit of Tim Carter;
2. Statutory Declaration of Declan Carter;
3. The Declaration of Associates; and
4. Site Plan.

Should the Commissioner or any other party have queries or require further information in relation to this application, we welcome the opportunity for direct discussion.

Please feel free to contact me using the details below for any further inquiries.

Yours sincerely

WRP LEGAL



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Associate

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15. REPORTS FOR RECEIVING AND NOTING.

15.1 REVIEW OF ACTIONS ARISING LIST TO JULY 2025.

Date: 15th July 2025.

Author: Sharon Hillen, Chief Executive Officer.

Attachments: [Actions Arising List to July 2025.](#)

RECOMMENDATION

That Council receives and notes the Actions Arising List to July 2025.

Moved:

Seconded:

15.1 ATTACHMENT – ACTIONS ARISING LIST TO JULY 2025.
(Non shaded area are new actions).

No.	ITEM	RESOLUTION	STATUS
#1	Preliminary Drafting Instructions – By-Laws	<p>RESOLUTION 2021/10/19/014 That Council; a) endorses the Preliminary Drafting Instructions for the Coomalie Community Government Council By-Laws; and b) directs the Chief Executive Officer to liaise with officers of the Department of the Chief Minister and Cabinet to progress these Drafting Instructions to Parliamentary Counsel. Moved: Vice Pres. McClymont Seconded: Clr. Freeman Carried</p> <p>RESOLUTION CONF2023/06/20/29 That Council; a) endorses the Version 2 Draft Coomalie Council By-Laws; and b) provide feedback to the CEO on the current version of the Draft By-laws by the 8th of July 2023. If members require an extension, this can be requested through the CEO. Moved: Clr. Noble Seconded: President Beswick Carried</p>	<p>IN PROGRESS * Third Version under review</p> <p>* Versions 3 & 4 had duplications, template and format changes only. (June 24)</p> <p>*Version 5 Parliamentary Counsel investigating options. (June 24)</p>
#2	Item 8 - Chief Executive Officer Report 18 th June 2024	Investigate signage for Rum Jungle Lake with regards to reporting procedure when a tagged fish is caught.	IN PROGRESS – waiting for response from Department. Email sent to the Department regarding signage that can be erected.
#3	Item 10.2 – Roads to Recovery	Investigate signage on Haynes Road – “No through road “or “Local traffic only” This is a black spot project for Haynes Rd.	IN PROGRESS With the Project Manager – PM05-3 Also, in CEO report – January 2025
#4	Item 10.1 Undeveloped Road Closure Request – Letchford Road	<p>1. RESOLUTION 2024/07/16/007 That Council; a) receives and notes the report entitled Undeveloped Road Closure Request – Letchford Road; b) considers seeking legal advice regarding the options of permanently closing or leasing the identified section of Letchford Road (North) to an adjoining landholder; and c) requests the Chief Executive Officer to correspond with the requesting landowner to seek and provide written approval from all adjoining landowner/occupiers for the request to fence/lease the identified section of the road reserve. Moved: Clr. Noble Seconded: Clr. Freeman Carried</p> <p>2. Schedule a tour of the area with the Elected Members</p>	IN PROGRESS
#5	Item 14.12 December OGM Smoke Free Workplace & Community Policy	RESOLUTION 2024/12/17/019 Designated signs to be erected and users of Council facilities to be introduced to this policy	IN PROGRESS (CCSM)
#6	Item 14.5 February OGM Stronger Communities Program	RESOLUTION 2025/02/18/010 b) project proposal approved c) approves councils’ co-contribution of 50% (no greater than \$10 000) and refers to 2 nd budget review. d) approves community consultation for naming the park	IN PROGRESS (CEO & CSM)
#7	Item 11.1 May OGM J McElwee memorial plaque	RESOLUTION 2025/05/20/003 CEO to coordinate with family regarding the installation of a memorial plaque at one of the Memorial Gardens.	IN PROGRESS (CEO)
#8	Item 11.2 May OGM C Freeman memorial plaque	RESOLUTION 2025/05/20/004 CEO to coordinate with family regarding the installation of a memorial plaque at one of the Memorial Gardens.	IN PROGRESS (CEO)

#9	Item 13.1 May OGM Rates report update	RESOLUTION 2025/05/20/007 A report to go to the JUNE OGM to provide an update on current property rates outstanding for 2024/25.	SEEK TO REMOVE REPORT IN JULY OGM AGENDA
#10	Item 13.1 May OGM Trade debtors report	RESOLUTION 2025/05/20/007 A report to go to the JUNE OGM on Lake De Lago Resort debt to Council.	SEEK TO REMOVE COMPLETED
#11	Item 8.1 RMAC June EOI	RESOLUTION RMAC2025/06/10/005 b) advises Council to seek expression of Interest for The Chairperson in August 2025.	SEEK TO REMOVE COMPLETED
#12	Item 8.2 Cemetery June Cemetery Plan	RESOLUTION CEM2025/06/10/004 b) endorses the DRAFT <i>Coomalie Bush Cemetery, Cemetery Plan 2025, as amended.</i>	IN PROGRESS (ESC)
#13	Item 8.3 Cemetery June Policy	RESOLUTION CEM2025/06/10/005 b) endorses the DRAFT Cemetery Policy as amended.	IN PROGRESS (ESC)
#14	Item 14.1 June OGM LG Act 2019 Review	RESOLUTION 2025/06/17/006 b) approves the proposed submission as amended, regarding the Amendments proposed in the Review of the <i>Local Government Act 2019</i> , to include the reference to the Government controller.	SEEK TO REMOVE COMPLETED
#15	Item 15.3 June OGM Development Application	RESOLUTION 2025/06/17/009 b) provides a submission for the Development Application Development Application PA2025/0172 Isabella Downs supporting the clearance of 425ha of native vegetation for native vegetation from improved pasture grazing (Tully Grass).	SEEK TO REMOVE COMPLETED
#16	Item 14.4 June OGM Backhoe auction funds	RESOLUTION 2025/06/17/010 b) directs that the \$31,339 proceeds from the sale of the backhoe be transferred to the Asset Renewal Reserve.	SEEK TO REMOVE COMPLETED
#17	Item 7.2 Special Meeting June Rates Declaration	RESOLUTION SPEC2025/06/26/003 c) declares to publish the notice as per section 241(1) of the <i>Local Government Act 2019</i> .	SEEK TO REMOVE COMPLETED
#18	Item 7.3 Special Meeting June Fees & Charges	RESOLUTION SPEC2025/06/26/004 b) publishes the 2025-26 Fees and Charges on its website.	SEEK TO REMOVE COMPLETED
#19	Item 7.4 Special Meeting June Budget	RESOLUTION SPEC2025/06/26/005 b) publishes the Budget on Council's website and in a newspaper circulating generally in the area and notify the Agency in writing in accordance with section 203(4) of the <i>Local Government Act 2019</i> .	SEEK TO REMOVE COMPLETED
#20	Item 7.5 Special Meeting June Shire Plan	RESOLUTION SPEC2025/06/26/006 b) provides the Agency with a copy of the Shire 2025-26 Plan in accordance with section 35 of the <i>Local Government Act 2019</i> .	SEEK TO REMOVE COMPLETED

15.2 COMPLAINTS AND COMPLIMENTS REGISTER.

Date: 15th July 2025.
Author: Sharon Hillen, Chief Executive Officer.
Attachments: Complaints and compliments tables.

PURPOSE

To update Council on complaints and compliments received during June and July 2025 period.

RECOMMENDATION

That Council receives and notes the Complaints and Compliments Register during June and July 2025.

Moved:

Seconded:

BACKGROUND

As per Councils *1.08 Customer Complaints* Policy the Council will receive a monthly report on numbers and nature of the complaints.

In the reporting period, Council has **17** complaints from various sources, and investigations are in progress.

In the reporting period, Council had **5** compliments from various sources.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.

1.08 Customer Complaints Policy.

FINANCIAL IMPLICATIONS.

NIL.

15.2 ATTACHMENT: COMPLAINTS & COMPLIMENTS TABLE

COMPLAINTS FOR JULY OGM 2025				
DATE	COMPLAINT TYPE	DESCRIPTION	ACTION	SOURCE
30/09/2024	Council Road on Fenceline-Lake Bennett	Fencing and road survey	Long Term	Reported in Office
2/10/2024	Drainage-Cameron Road	Drainage issues	Long Term- Sent Update 3/01/2025	Reported in Office
08/10/2024	Road reserve maintenance - Chinner Road	Road verge maintenance	In Progress- Quote received 10/03/25	SSS
15/01/2025	Driveway maintenance - Heathers Lagoon Rd	Driveway access issues	In Progress- Quote Received 10/03/2025	Reported via email
23/01/2025	Driveway maintenance - Poett Rd	Driveway access issues	In Progress-Works Scheduled	Reported in office and email
4/02/2025	Drainage-Bachelor	Drainage issues in Batchelor	Under Investigation- Crown Land	Reported in office
11/02/2025	Road Maintenance-Solomon Rd	Road maintenance.	Ongoing/ In progress	Reported to CEO
21/03/2025	Rum Jungles Bowls Club	Lighting issues at facility	CLOSED	Reported by website
27/03/2025	Road Maintenance Collet Creek	Road Maintenance	In Progress	Reported by website
27/03/2025	Road Maintenance Collet Creek	Road Maintenance	In Progress	Reported by Website
28/03/2025	Road Maintenance Collet Creek	Road Maintenance	In Progress	Reported by website
05/04/2025	Road Maintenance-Haynes Rd	Street sign pushed over	In Progress	SSS
02/05/2025	Road Maintenance-Lake Bennett	Roadside slashing	CLOSED	SSS
11/05/2025	Animal Management - Naranga St	Barking dog	CLOSED	Reported on website
16/05/2025	Vegetation - AR Bush Cemetery	Dangerous tree	In Progress	SSS

16/05/2025	Road Maintenance - Crater Lake Road	Pothole	In Progress	SSS
16/05/2025	Road Maintenance - Strickland Rd	Road maintenance	In Progress	Reported by email
23/05/2025	Waste – Oil waste Transfer Station, Adelaide River	Damage to the oil waste facility	In Progress	Reported on website
25/05/2025	Weeds - Miles, Solomon, Cheeney Rd	Slashing roadside	In Progress	Reported by email
27/05/2025	Road Maintenance-	Roadside Slashing	In Progress	Reported by email
03/06/2025	Road reserve maintenance - Chinner Road	Vandlism to Councils Road reserve	CLOSED	Reported over the phone to office
05/06/2025	Road Maintenance Collet Creek	Road Maintenance	In Progress	Reported via email
06/06/2025	Animal Management – Batchelor	Barking dog / Animal welfare	CLOSED	Reported via email
10/06/2025	Animal Management – Batchelor	Barking dog	CLOSED	Reported via website
10/06/2025	Vegetation – Batchelor	Overgrown vegetation	CLOSED	Reported via email
16/06/2025	Waste – Batchelor	Rubbish left at old shop	CLOSED	SSS
16/06/2025	Vehicle – Unknown	Vehicle left in parking bay	CLOSED	Reported via website
21/06/2025	Animal Management- Batchelor	Roaming dog	CLOSED	SSS
22/06/2025	Waste- Batchelor	Rubbish waste dumped	CLOSED	SSS
26/06/2025	Waste- Rum Jungle	Change to waste collection	In progress	Reported via email
28/06/2025	Waste – Batchelor	Change to waste collection	In progress	Reported via email
30/06/2025	Roadside verge maintenance- Lake Bennett	Vandlism to Councils Road reserve	CLOSED	SSS

30/06/2025	Road Maintenance Chin Estate	Road Maintenance	In Progress	Reported via email
01/07/2025	Road Maintenance Rum Jungle	Road Maintenance	In Progress	Reported in office
01/07/2025	Road Maintenance Dorat road	Road Maintenance	CLOSED	Reported over the phone to office
02/07/2025	Waste- Batchelor	Firecracker waste	CLOSED	SSS
02/07/2025	Waste- Lake Bennett	Change to waste collection	In progress	Reported VIA email

COMPLIMENTS FOR JULY OGM 2025		
DATE	DESCRIPTION	SOURCE
16/06/2025	Donation Day – this is excellent, so much kindness given.	Visitor
22/06/2025	VET Day – Well done Chloe & Emma, the work you do for the community does not go unnoticed. Thank you	Resident
30/06/2025	Adelaide River toilets are very clean and beautiful for public toilets.	Traveller
02/07/2025	Crater Lake Road slashing job – excellent	Resident
02/07/2025	A big thank you to the Council workers, they were up and around early cleaning up all the fireworks debris around town, the parks, on the oval, basketball courts and then the streets.	Resident

15.3 CORPORATE SERVICES 4th QUARTERLY REPORT 2024-25

Date:	15th July 2025
Author:	Shaun Hardy, Corporate Services Manager
Attachment:	Nil

PURPOSE

To provide Council with a quarterly update on financial, governance, administration and people and culture matters from the Corporate Services Unit.

RECOMMENDATION

That Council receives and notes the report entitled Corporate Services 4th Quarterly Report 2024-25.

Moved:

Seconded:

PREVIOUS DECISIONS

RESOLUTION 2025/04/15/009

That Council receives and notes the report entitled Corporate Services 3rd Quarterly Report 2024-25.

Moved: Official Manager

Seconded: Official Manager

CARRIED

COMMENT

Financial Management

In accordance to the *Local Government Act 2019* and *Local Government (General) Regulations 2021*, Council's second Budget Review 2024-25 was adopted at the April 2025 Ordinary General Meeting.

Two (2) procurement processes of goods and services were supported, a commercial property lease at Adelaide River to Ironbark was executed, and an agreement to provide certain Australian Post services at Batchelor was approved.

Processes to draft the Shire Plan and Budget 2025-26 were completed in the June 2025 quarter and the Rates Declaration, Fees and Charges, Shire Plan and Budget 2025-26 were all adopted at the Special Council Meeting in June 2025.

Rates

The Corporate Services team processed and issued the final instalments of rates and charges notices (in accordance to the rates assessment record) in February 2025.

Council was advised that the provider of Council's rates processing system, Councilwise, has been sold to another company but Council's should experience a smooth transition and business as usual.

There was one Overriding Statutory Charges processed in the June 2025 quarter.

Council's largest ratepayer, Silkwood Station, has been sold to the NT Government to increase Litchfield National Park, which will financially impact Council's returns at approximately \$9,000 pa.

Asset Management

Following Council's approval of a Strategic Asset Management Plan, and detailed Asset Management Plans in the categories of Buildings and Facilities, Fleet and Transport, next stages of implementation are currently being planned to include plans to reseal the internal roads of Batchelor in 2025-26 due to their poor state of repair.

Council will also replace 2 aged vehicles in the Council's Services Unit with a single vehicle reducing the fleet and financial obligations to a single vehicle.

Governance

Council Meetings

Executive support was provided to the Official Manager and Chief Executive Officer to prepare and manage three (3) monthly Ordinary General Meetings, and three (3) Special Meetings.

External Audit

Section 16 (1)(a) of the *Local Government (General) Regulations 2021* requires a Council to forward its audited annual financial statement for the previous financial year to the Northern Territory Grants Commission. The Regulations also require that a Council's annual financial statement is drawn up in accordance to Australian Accounting Standards.

Council's External Auditor, Nexia Edwards Marshall, Audit Program in 2025 is as follows:

Interim Audit

- The 2025 Interim Audit will be undertaken during the period to 14 July 2025.
- In the Interim Audit, Nexia will be testing transactions from 1 July 2024 to 31 May 2025.

Final Audit

- The 2025 Final Audit will be undertaken during the period 28 July – 1 August 2025.
- In the Final Audit, Nexia will review transactions from 1 June to 30 June 2025, test year end balances and assist in the completion of Council's 2025 financial statements.

Schedule	Date
Planning Meeting	23 May 2025
Interim Audit, Transaction and Control Testing, Samples Selection and AASB 15 and Unspent Grant Liabilities Assessment and Leases Review	30 June 2025 – 14 July 2025
Commence Grant Acquittals	July 2025
Final Audit, Substantive Procedures and Balance Sheet	28 July – 1 August 2025
Issue Interim Management Letter and Meet with the Audit Committee and Final Audit Planning Meeting	11 August 2025
Draft Financial Report and Grant Acquittal Report ready for review and Issue Final Management Letter	30 August 2025
Final financial report approved	30 September 2025 (proposed)
Risk Management and Audit Committee meeting	13 October 2025
Council Ordinary General Meeting	21 October 2025

Following an Expression of Interest process, Nexia Edwards Marshall NT was selected to be re-engaged as Council's external auditor from 1 July 2025 to 30 June 2028 at Council's Ordinary General Meeting in April 2025.

Annual Report

A program and scheduled dates to draft Council's Annual Report 2024-25 is currently being prepared. Tasks will be allocated to ensure drafting and Council approval stages to meet Council's required submission due date of 31 October 2025.

People and Culture

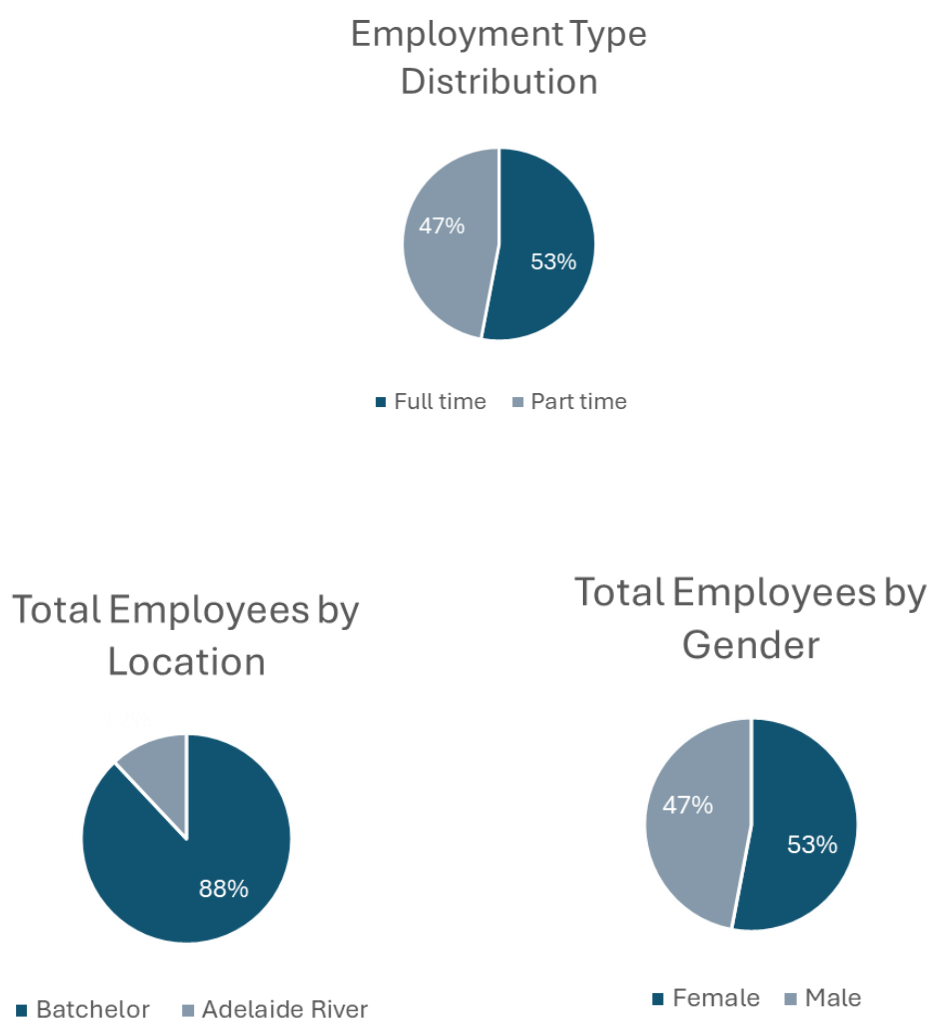
Workforce

A significant amount of time has been spend developing the Workforce Plan with the first draft is at 80%. The FINAL Draft will be presented to the August OGM.

The figures and graphs presented below provide a snapshot of Council workforce composition, gender, location, total workforce as well as employment types.

- Total employees: 17 Full Time Equivalent: 9

Figure 1: Workforce snapshot



Recruitment

- In the June Quarter 2025, there were 3 recruitment processes commenced, 1 of which was completed, 1 re-advertised and 1 in final stages of interviews.

Figure 2. Vacancies as at 30 June 2025

POSITION TITLE	EMPLOYMENT TYPE	LOCATION
Senior Administration Officer	Full time	Batchelor
Pool Lifeguard	Casual	Batchelor

Figure 3. Roles filled in June Quarter 2025

POSITION TITLE	EMPLOYMENT TYPE	LOCATION
People and Culture Coordinator	Full time	Batchelor

Staff Training

Training was conducted in the June Quarter 2025 for individual staff members in the following:

- WHS Committee
- Incident & Hazard reporting
- Digital timesheets
- Website host
- Council Wise platform
- Policy and Procedure formulation
- Standard operating procedure (SOP) development
- Workplace inspection skills training
- First Aid and CPR Certification updated – 12 staff

Employee Performance and Development Reviews

Action plans stemming from the Performance and Development Reviews for all staff, conducted in January - February 2025, included a series of workshops focused on our service delivery and alignment to the Councils Strategic Plan 2023-2027 and the new Shire Plan and Budget.

CONSULTATION

- Chief Executive Officer
- Executive Leadership Team
- Senior Leadership Team

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

- CCGC Strategic Plan 2023- 2027
- Coomalie Shire Plan and Budget 2024-2025
- CEO KPI's Schedule

FINANCIAL IMPLICATIONS

Nil

15.4 COUNCIL SERVICES 4th QUARTER REPORT 2024-25

Date: 15th July 2025

Author: Emma Dunne, Council and Community Services Manager

Attachment: NIL

PURPOSE

To brief Council on the activities of the Council Services unit, including all municipal, compliance and regulatory actions, for the April to June 2025 quarter.

RECOMMENDATION

That Council receives and notes the Council Services 4th quarterly report of 2024-2025.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

As per the Coomalie Shire Plan 24/25, a quarterly report is provided to the Council on all functions in the Service Delivery Plan.

STAKEHOLDER ENAGEMENT

- Attended the Finniss River Catchment Group Meeting
- Numerous Contract Management and Project Management meetings

INFRASTRUCTURE

- Continued reduction in vandalism.
- Old 'Council Office' container moved to BWMF.
- Bowls club lighting scheduled for repair. 95% completed.
- Rum Jungle Toilets light repairs completed with cages.

PARKS AND GARDENS

- Regular maintenance is conducted in the parks and gardens in both Adelaide River and Batchelor.
- Through both staff conducting regular tidy ups, tree lifts, stump griding and removal of mahogany and neem saplings. Also, the use of Council's period contractor who mow, whipper snip the green spaces.
- Tree maintenance is undertaken throughout the year to provide a safe environment for the community.
- Footpaths are regularly blown off during the dry season.
- Repairs to irrigation as required in irrigated areas in both Adelaide River and Batchelor.
- Wooden seating planks purchased for replacement Batchelor oval.
- Wooden garden boarder at Information Center replaced and garden mulched.

PUBLIC CONVENIENCES

- Council has two period contractors who clean the public toilets on a regular cleaning maintenance schedule.
- Maintenance expenses are high with continuous repairs needed at Myrtle Fawcett Park; this will reduce with the installation of the new toilet block.
- Maintenance and upkeep of the two sullage dump points. Adelaide River had an issue with the overflow pipe being damaged requiring repair. COMPLETED

WASTE MANAGEMENT

- RFT2025-001 Collection, Compaction and Disposal of Waste tender has now been appointed.
- Council staff are working under the direction of the Waste Management Strategy 2022-2027.
- NTEPA landfill site management and compliance.
- Domestic and commercial kerb side waste collection.
- Both facilities are running well. Council continues to look for recycling option to reduce waste going into landfill. Also to increase education and awareness in recycling, reusing and reducing waste.
- Council staff have commenced running load of scrap steel to Darwin to reduce stock levels.
- Council aims to obtain a license to occupy with Crown Land Estate to be able to lift our service delivery to the community. In doing so being able to apply to the EPA for licencing for some waste streams.
- Adelaide River
- Submission to crown land for a license to occupy required to progress further with EPA licencing.
- Batchelor
- Council have applied for Development Consent with Crown Land Estate for the development of the Weighbridge.
- Council continues to work with Crown Land to complete the land acquisition.

LOCAL ROAD NETWORK

- Bulk of the road damage of Coach Road has been completed; sealing will occur in due course.
- Weight restrictions have now been lifted.
- Pruning of roadsides have commenced by staff and will continue until completed. The following Roads to Recovery Projects are completed or underway in this quarter:

Program	Project	Progress report	Contractor
	Miles road - Line marking	COMPLETED	Oolloo Investments
	Coach road - Line marking	COMPLETED	Oolloo Investments
	Strickland Road Stabilisation and Partial Resheeting	Product sourced	Oolloo Investments
	Haynes Road Stabilisation and partial Sheeting	Product sourced	Oolloo Investments
	Sargent road- sealing works	Partially completed	Oolloo investments

ROAD PERIOD CONTRACT

Councils Period Contractor, Oolloo Investments for Road Grading and Maintenance has undertaken the following works in the last quarter:

Works description	Progress report
Repair Owen Lagoon Floodway	DELAYED
Firebreak AR oval	COMPLETED
floodway repair Fred Hardy Road #18	DELAYED
Headwall Repairs to Chinner Road	COMPLETED
clean out drains on Heathers Lagoon Road	COMPLETED
Resheeting Fowler Road	COMPLETED
BWMF Abandoned car compound hard stand	COMPLETED
Cameron Road edge works	COMPLETED
Kirra Crescent head wall	COMPLETED
Shoulder work at floodway's (washouts) Cheeney Road	COMPLETED
Erosion at Finniss River Cheeney Road	COMPLETED
Culvert and shoulders repairs on Coach Road	COMPLETED
remove silt build up on drains on Miles Road	COMPLETED
Firebreaks Rum Jungle Lake	COMPLETED
install floodway signs depth indicators and guideposts	SCHEDULED IN
Chinner Road culvert repair	COMPLETED
Batchelor town street drain clean out	COMPLETED
Chinner Road head wall repairs	COMPLETED

Heathers Lagoon Road, Cadogan Road and Echidna Road Emergency grading repairs works after storm	COMPLETED
ARWMF internal road repair	QUOTED
Heathers Lagoon Road driveway repair	QUOTED
Sargent Road, BWMF cart dirt for fill	COMPLETED
Chinner road drainage repairs	QUOTED
Munz Road pipe repair	QUOTED
Fred hardy, open grade and fill blown out floodway's	COMPLETED
Haynes Road, open grade, resheet and repair works on drains	COMPLETED
Coach Road, washed out culvert repairs	PARTIALLY COMPLETED
Coach road, shoulder repairs and seal	PARTIALLY COMPLETED
Coach road repairs	PARTIALLY COMPLETED
Chinner road floodway repairs	OBTAINING QUOTE
Cadogan road, extend floodway	OBTAINING QUOTE
Install signage on Scott Road and Chin estate and other locations	COMPLETED
Pot hole patching Chinner Road	COMPLETED
Opening grade	COMPLETED
Grade, water, roll program	COMPLETED

STREETLIGHTING

- Council conducts quarterly inspections and bi-annual repairs of the streetlights due to the high cost of mobilising qualified trades and repairs.
- Streetlights can be sensitive with the storms and blow fuses. Staff continue to monitor the number of lights out throughout the year.
- Complete a Street Light Audit 27th June 2025 – 5 outages across the region:
 - Adelaide River x 2
 - Batchelor x 3
 - Note the threshold for engaging a qualified contractor is 10 outages

CEMETERY

Council has approved the Draft Cemetery Plan with amendments as per the new *Burial and Cremations Act 2022*. The Bush Cemetery has a high standard of maintenance with regular attention to lawns, trees and garden beds. There were no burials, ash internments or request for a memorial plaque installation this quarter.

REGULATORY SERVICE AND COMPLIANCE

- The ranger is conducting daily controlled drives around townships, following up with complaints and working with other departments to ensure by-laws are followed. Working with NT housing to reduce overgrown properties and antisocial behaviour.
- Working with Animal welfare to ensure pet owners are being responsible and to keep animals safe in the community.
- Working with the Police to reduce vandalism, abandoned vehicles and antisocial behaviour.

Dog Management Statistics:

Impounded	7
Returned to owner	4
Rehomed	4
Euthanised	0
Lost dog followed up	0
Animals surrendered	1
Found by public	0
Puppies dumped	0

Other Regulatory activities included:

- Continue to monitor and report on ongoing issues at Lake Bennett regarding wastewater on Councils Road reserves.

Untidy Properties	0
Waste on road reserves	0
Impounded vehicles	2
Abandoned vehicle notices	2
Vehicles released	0
Vehicles disposed of	0

VET CLINIC

Batchelor vet clinic day	
K9 Desexing	6
K9 Vaccination	0
Feline desexing	6
Feline vaccination	3
Health check	6 (x4 nail clips)
Cancelled	2
No show	3
Late	0

Adelaide River vet clinic day	
K9 Desexing	8
K9 Vaccination	10
Feline desexing	1
Feline vaccination	1
Health check	4
Cancelled	2
No show	1
Late	1

Animal welfare on vet clinic days	
Desexing drop off	2
Performed	1 (X1 cancelled due to mastitis)

Feral cat trapping program	
Batchelor	15
Adelaide river	3

WEED AND FIRE MANAGMENT

- Council's roadside slashing is near completion by both staff and contractors.
- Fire Break in all Council properties are in place.

WORKHEALTH AND SAFETY & TRAINING

- Daily morning toolbox meetings held to discuss workplans, reflection on previous days works and any safety issues.
- Daily vehicle and machinery checks undertaken.
- Ongoing hazard inspections of Council buildings and assets.
- Ongoing hazard reporting.
- CPR and XERO training

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

- Coomalie Community Council General By-Laws 1998
- Coomalie Community (Dog Management) By-Laws 1998
- *Local Government Act 2019 and Regulations*

FINANCIAL IMPLICATIONS

Item	Income
Pound Fees	\$2,268.00
Dog registration	\$1,705.61
Total	\$3973.61

VET CLINIC

Item	Income
Budgeted amount	\$5,000
OUTGOING	\$4,699.56
INCOMING	\$2421.36
Total	\$2,721.80

15.5 COMMUNITY SERVICES 4TH QUARTERLY REPORT

Date:	15 July 2025
Author:	Andrew Roberts, Community Services Coordinator
Attachment:	ARS Newsletter 250501.pdf

PURPOSE

To provide Council with a quarterly update of activities and programs provided to the community through the sport, recreation, and community development program for the second quarter from January – March 2025.

RECOMMENDATION:

That Council receives and notes the Community Services Report for the Third Quarter of the 2024/2025 Financial year.

Moved: Clr.

Seconded: Clr.

BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

NIL

COMMENT

COMMUNITY RECREATION AND SPORT PROGRAMS

Active Regional & Remote Sport Program

Week Start	School Sport	ARRS* After School		ARRS* During School	
	Adelaide River	Adelaide River	Batchelor	Adelaide River	Batchelor
07/04/2025	School Holidays				
14/04/2025	21	Not held AFL Unavailable		Not held	61
21/04/2025	Public Holiday	14	0	46	47
28/04/2025	18	Not held AFL Unavailable		44	61
05/05/2025	Public Holiday			41	Not held Touch not available
12/05/2025	21			41	51
19/05/2025	19	13	18	Not held BNT Unavailable	Not held Touch not available
26/05/2025	21	15	10		
02/06/2025	26	Not held AFL Unavailable		43	66

09/06/2025	Public Holiday	12	9	Not held	70
16/06/2025	21	Not held AFL Unavailable			Not held
23/06/2025	School Holidays				
30/06/2025					
Totals	137	54	37	214	

*ARRS – Active Regional & Remote Sports Program

- Numbers for Adelaide River School Monday program have been consistent and continue to be pleasing for term 2 with lots of activities being mostly child led.
- Council continues to maintain this program for the schools with Terms 3 & 4 activities locked in for both the schools and term 3 after-school program locked in.
- Council has recently received advice from both schools regarding they wishes for terms 3 & 4 this year. We have contacted their suggestions and working through the process to secure these sports bodies.
- Both after school programs have been the AFL AusKick program with varying degrees of success with attendances. AFL NT have been unavailable to hold sessions from week 3 through week 7 due to AFL games being played in Darwin.
- Positive feedback has been received from Adelaide River School regarding the Basketball program being offered this term. See attached newsletter from the school with lots of positive comments.
- Issues have arisen with a lack of availability from Touch NT to deliver a 10-week program into Batchelor Area School. This has necessitated a change to NRL to cover the last 4 weeks of term. This will be taken up with the NTG Sport & Rec team.

Term	Adelaide River School	Batchelor Area School	After School Adelaide River	After School Batchelor
2, 2025	Basketball	Touch Football / NRL:	AFL	AFL
3, 2025	Netball	Soccer	Softball	Soccer
4, 2025	Corrugated Iron	Corrugated Iron	TBC	TBC

- Currently we are having communication issues with Football NT to run Batchelor's in school program. This may necessitate a change to a club from Palmerston that has expressed interest in running the program.
- Council developed a survey for the community to provide feedback on current sport & recreation programs and to drive future development of the program. Results will be available at the end of June, and once dissected will help drive the direction of the program.

Seniors Mystery Bus Tours have continued this quarter with strong attendance to all activities.

- The tour for April travelled to the Museum and Art Gallery of the NT to view the cinematography exhibition relating to film evidence of all conflicts that Australia has

fought in, as well as the Exit Art Exhibition of works by Year 12 students from around the Northern Territory. Lunch followed at the Darwin Ski Club.

- May's tour was unfortunately shuffled around and ultimately had to be cancelled due to unavailability of the writer.
- June's tour travelled to East Point to take in the Monsoon Boardwalk in amongst the mangroves. Lunch followed at Silks on request of the attendees.

Date	Numbers
17/04/2025	12
22/05/2025	Not held
19/06/2025	8
Total	20

Completed Council Events

- **Youth Week** was held during the April School Holidays. Council staff organized 2 activities for the youth of Coomalie. The first was a Cultural Day with a local Kungarakan group, Future Initiatives. However, this group did not attend despite multiple confirmations. Staff at Batchelor Institute Library assisted with activities to entertain the children who attended. The second activity was a painting lesson/class led by local artist Bev Garside. The children were instructed on structuring the artwork and shown techniques to add colour and shading for depth and interest. The attendees participated in and enjoyed the activity.
- **ANZAC Day** event was held at the Adelaide River War Cemetery on the 25th April. Good numbers attended the event that was led by a Flight Officer from RAAF Base Darwin for the first time. Approx 1,000 people attended the event this year which was well done on previous years.
- **Road Safety Week** May 11th to May 18th was acknowledged with social media information on Council's Facebook page each day of the national recognised week.
- **International Nurses Day** event was held on Thursday 15th May at both Adelaide River (8 attendees) and Batchelor (xx attendees) Clinics. Council provided a lunch at both venues as well as gifts for each nurse and for the clinic itself. At Batchelor they also invited 2 retired nurses from our community – Pat Simmonds and Elva Pearce, both were asked to speak on their training as a nurse and how it differs from today!

Upcoming Community Events

Event	Date	Council / Other
School Holiday Program	June - July	Council
Territory Day	July 1 st	Council
NAIDOC	July	BIITE
Rosella Festival	July	Other
Seniors Month	August	Council
Adelaide River Festival	August	ARPS
School Holidays	September	Council
Art Show	September 12 th - 14 th	Council
Seniors Christmas Lunch	December 5 th	Council

- **School Holiday Program** have commenced for the 3 weeks of the school holidays with activities ranging from historical activities to Litchfield Park hikes, AFL Gala Day, Art and Ice Skating.
- To date of writing, activities have been fully booked, with projected events also filled to capacity. Full details and data will be provided in next reporting cycle, a brief synopsis is provided below.

Date	Activity	Bookings	Attendees
23/06/2025	Litchfield NP Hike	17	17
25/06/2025	AFL Gala Day	17	19
27/06/2025	Movie & Games Day	17	18
30/06/2025	Leanyer Water Park	17	10
02/07/2025	Arts with Miss Bev	15	6
07/07/2025	Local History Day	17	N/A
09/07/2025	Fannie Bay Gaol & East Point	18	N/A
• 11/07/2025	• Ice Skating	• 17	• N/A

- **Territory Day** planning is underway for this activity in conjunction with NT Major Events Corporation. Batchelor Area School Pre-school have committed to providing food & soft drinks/water for the event. Council has also hired a jumping castle as additional activities for the children prior to the fireworks. There appeared to be approx. 200 spectators for the event, with what looked like quite a few tourists attending.
- **Seniors Month** planning has completed with a grant of \$1,000 being allocated to us for the event.
- Planned events need to be altered slightly as our last activity clashes with Coomalie COTA's event in Batchelor. Details of Council's activities are tabled below.

Date	Activity
Wed 6 th August	Jungili Water Gardens Walk & Lunch
Thu 14 th August	Barefoot Bowls & Lunch
Thu 21 st August	Aqua Aerobics & Lunch
Fri 29 th August	Casa de Bilsk Bus Tour

BATCHELOR SWIMMING POOL

Pool Statistics

Attendances for the quarter remain consistent with the prior year's statistics, with some good numbers evident during the hotter weeks between monsoon roughs.

Week Start	Lap Swim	Adult	Child	Conc	Schools	Swim Lessons	Total	Last Year
07/04/2025	11	35	52			35	113	116
14/04/2025	4	19	20				43	163
21/04/2025	8	27	25				60	98
28/04/2025	10	23	32		18		83	98
05/05/2025	5	20	24		80		129	87
12/05/2025	4	13	14		42		73	81
19/05/2025	Missing Stats							94
26/05/2025	2	16	19				37	170
02/06/2025		19	12		132		163	240
09/06/2025	2	15	7		32		56	119
16/06/2025	4	25	14		60		103	157
23/06/2025	2	12	6				20	64
Totals	52	224	225	0	364	35	880	1,534
YTD Total	469	1,727	2,157	296	1,539	138	4,653	6,367

Swimming lesson bookings are starting to come through for Adelaide River & Batchelor school programs. Adelaide River are being supported by Royal Life NT as the provider of their lessons. Batchelor Area School utilise their BOEC instructor to deliver their program.

As part of the election promise schools are required to provide 5 days of swimming lessons for all children from year 1 to year 6, whilst this has had no impact to date for bookings, a marketing strategy could be developed for the pool for regional schools in the area to utilise. Some planning would be required for this as the tyranny of distance may preclude our pool from being accessible to the smaller schools in the rural area down to Douglas Daly and Tipperary.

COMMUNITY LIBRARIES

Library Statistics

Numbers have been good over the past quarter, as can be seen in the table below.

Week Start	Adult	Child
01/04/2025	12	29
07/04/2025	18	16
14/04/2025	2	0
21/04/2025	9	9
28/04/2025	26	38
05/05/2025	15	34
12/05/2025	14	28
19/05/2025	7	19
26/05/2025	33	27
02/06/2025	12	29
09/06/2025	10	27
16/06/2025	16	31
23/06/2025	13	33
Totals	187	320

**Does not include Batchelor Library stats at time of report writing.*

Council staff are hosting an event on Wednesday 30th July at both Community Libraries. This is a virtual event entitled “An Evening with Dervla McTiernan”. Advertising commenced for this activity at the start of July.

Activities were also programmed for both Community Libraries over the school holidays; details can be seen in the below table.

Date	Library	Activity
26/06/2025	Adelaide River	"The Best Holiday Planning"
27/06/2025	Adelaide River	Story Time
	Batchelor	Movie Night
28/06/2025	Adelaide River	Scavenger Hunt
29/06/2025	Batchelor	Scavenger Hunt
03/07/2025	Adelaide River	Bookmark Making
04/07/2025	Adelaide River	Origami
	Batchelor	Board Game Bonanza
05/07/2025	Adelaide River	Jewellery Making / Beading
06/07/2025	Batchelor	Bookmark Making
10/07/2025	Adelaide River	Lego Wars
11/07/2025	Adelaide River	Movie Afternoon
	Batchelor	Lego Wars
12/07/2025	Adelaide River	Crafts
13/07/2025	Batchelor	Movie Afternoon

ICT SUPPORT AND STATISTICS

The Community Services Coordinator provides local ICT Support to all staff. Council has 19 Active Devices and 24 Active Licenses. All systems are backed up daily. There are currently 2 laptops and 2 desktop computers that need to be repurposed that are currently running Windows 10, these are not in use and will be erased and have free software installed on them. The 1 PC that was using Windows 10 in the office has been replaced by a laptop within current budget allocations.

Area9 Statistics

Month	Patches Applied		Trend Protection Events			Microsoft 365 Backup	
	Windows	Trend	Anti Spyware	Antivirus	URL Filtering	Licences	Volume (GB)
Apr-25	16	14	0	10	16	31	1,700
May-25	25	14	0	12	16	32	1,700
Jun-25 ***							
Totals	41	28	0	22	32	31.5	1,700

*** Data not to hand from Area9 at time of writing

Website Data

Month	Visits	Page Views	Emails Sent	Call Clicks	Form Submissions
Apr-25	7,012	8,400	7	40	13
May-25	6,636	8,634	8	34	13
Jun-25	6,452	7,588	9	55	9
Totals	20,100	24,622	24	129	35

CONSULTATION

External: BIITE Library Manager, Adelaide River School, Batchelor Area School

Internal: Council and Community Services Manager; Library Staff; Outdoor Pool Supervisor, CEO

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

- 1.6 Annual Community Grants Program Policy.
- Council Policy 4.1 Batchelor Swimming Pool.
- Council Policy 4.4 Annual Community Recognition.
- Shire Plan 2023.

FINANCIAL IMPLICATIONS

- Council entered into a Five-Year Funding Agreement with the Northern Territory Government and receives an annual allocation of \$125,000 for the provision of sport and recreation activities to the Coomalie community.
- Council has entered the 2nd year of a 5-year funding agreement through the Northern Territory Library and Archives Service. Through this agreement Council receives annual funding of \$48,000.

GRANT APPLICATIONS SINCE LAST REPORT

Grant Applications submitted:

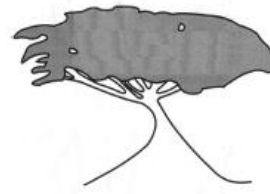
- Nil

Grants awarded:

- Seniors Month Grant - \$1,000 awarded, \$2,000 applied

ADELAIDE RIVER SCHOOL

C/- POST OFFICE PRINCIPAL: TONY CLEGG
Adelaide River Tel: 08 89 767 034
NT 0846 FAX: 08 89 767 074
EMAIL:
linda.roberts@education.nt.gov.au



Learning & Knowledge

NEWSLETTER 1325 Thursday 1st May, 2025

Dear Parents and Guardians,

Welcome to Week 3,

Basketball, Basketball, Basketball. The students were very excited on Tuesday to have their first basketball session with CJ from Basketball NT. As part of the program, students were also given a shirt, and a basketball to use for the program. It was great to see the enjoyment and engagement of all kids during CJ's sessions. It has also been great to see many kids choosing to practise their basketball skills at recess and lunch. Thank you to Coomalie Community Government Council for organising this for us, the shirts with the children's names on them were a real highlight!



Next week, Week 4 will be a big week at our school.

On Tuesday, all students will participate in a session from Life Ed – Healthy Harold. Each class will have their own session – all around the topic in a session of Social and Emotional Wellbeing.

On Wednesday, the T/1 class will have their excursion to the Adelaide River War Cemetery, I'm sure it will be a very exciting and educational experience. Also on Wednesday, the Year 2 to Year 8 students will have a visit from the Molecular Scientists. There will be two sessions throughout the day, one for the 2/3/4 class, then another for the 5/6/7/8 class. These sessions will be about DNA, another exciting and educational opportunity.

What an interesting couple of days!

Well done and thank you to Taylah, Kybie and Thea for representing our school so well at the Adelaide River Dawn Service on ANZAC Day. You all did a fantastic job!

Regards, Linda Roberts

5/6/7/8 Class

Hi to parents and guardians of the 5,6,7,8 class

It's really pleasing to see our student's enjoying their work. Lots of smiles and having fun while learning. They have started their good copy of the Jazz Dog comic strip. Wow, some great ideas coming through.

We had a great time experimenting with different containers and rubber bands. Students found that different materials and shapes of containers, and different thicknesses of rubber bands made a different sound. They were able to align this to what they already know about guitars.

We've practised changing chords, from Asus to Em, and they were able to keep in time. It's starting to sound good. This week we learnt about Brian May and his Red Special guitar. It really is amazing how many pieces of the guitar were made from items found around the house.

We have a big focus on fractions, practising every day, and I can see that students are feeling more at ease with the concept.

Mrs Schwartz is focussing on art for the show, with some great artwork being created.

Regards, Ms Margaret, Chris and Olivia

Year 2/3/4

Welcome to Week 3

This week the children have been continuing with the explanation report writing. Earlier in the term, the students followed a simple experiment to show how the Sun and Earth work to make night and day. The students wrote their own procedure to improve the simple instructions followed during the experiment, they have since been writing an explanation report, informing their audience of how they understand night and day occurs. The students have also been finalising their research projects on the Moon.

Our class this year are really enjoying the PE lessons. I have been very impressed with how positively and enthusiastically they engage in all PE. Through these daily lessons I have seen great gains in resilience, kindness and fairness, the children Work Hard during PE and they are Being Nice – which is great! Students in our class really enjoyed the basketball sessions on Tuesday. It was great to see all students participating and trying new things.



Regards, Linda, Lance, Hannah and Olivia

Transition / Year 1 Class

Dear Parents and Guardians,

Welcome to week 3.

This week we had our first of 6 basketball sessions with C.J from Aussie Hoops. The students thoroughly enjoyed the first session and were very, very excited to wear their new basketball shirts. We will send home their kit when the sessions are complete.

In Maths we continue to work on number, place value, partitioning and measuring length using direct comparison and uniform units. We are also practicing our addition and subtraction skills and developing our basic facts recall.

On Tuesday, I sent home excursion forms for our excursion to the Adelaide River War Cemetery on Wednesday 7/5/25. Many thanks to those that have returned them already. This week, we have been learning about symbols that we see during ANZAC Day commemorations and what those symbols represent.



In English, we have been focussing on identifying and constructing simple sentences. We have learnt that a simple sentence must have a subject and an action word (verb) to be a simple sentence. We have identified these features in sentences, then built our own sentences using this knowledge.

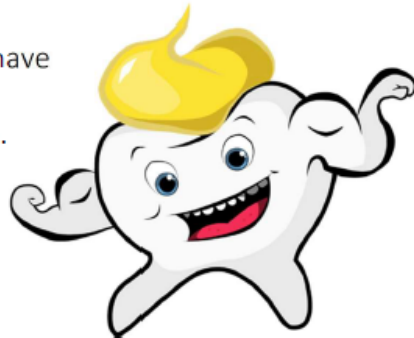
Regards

Michele, Linda and Stephanie

Top End Oral Health Service Fluoride Varnish Program

Notes were sent home on Tuesday for permission to have students attend the Fluoride Varnish program. Please return your notes to school as soon as possible. Spare notes are in the office.

The program will be on Friday 2nd May.



Stay, Play, Learn

Week 3

We had an exciting first week of basketball with CJ! The children had so much fun getting active, learning new skills, and building confidence on the court. Thank you to CJ for bringing so much energy and enthusiasm!

Our mornings have been full of joyful activities with our Families as First Teachers (FaFT) group. It's been lovely to see everyone connecting and exploring together. A big thank you to all the families who have joined us — your presence makes a big difference!

This week, we also got creative with moon painting! The children explored textures and colours while creating their own beautiful interpretations of the moon. It was a wonderful way to combine art and learning.

Important Reminder

There will be **no Stay, Play, Learn on Monday 5th May** due to the public holiday. We'll see you on **Tuesday 6th May instead** — we're looking forward to another great session then!

Regards, Hannah and Leah.



Week 4 – 5th May to 9th May

Monday 5th May – Public Holiday – May Day

Tuesday 6th May - Stay, Play, Learn

Tuesday 6th May - Basketball

Tuesday 6th May – Life Education – Healthy Harold

Wednesday – 7th May – Molecular Scientist

Thursday - 8th May – School Council meeting

Week 5 – 12th May to 16th May

Monday 12th May - Stay, Play, Learn

Tuesday 13th May - Stay, Play, Learn

Wednesday 14th May – Stay, Play, Learn

Week 6 – 19th May to 23rd May

Monday 19th May - Stay, Play, Learn

Tuesday 20th May - Stay, Play, Learn

Friday 21st May – 5/6/7/8 Assembly

Canteen News

Friday Special Breakfast : Ham and cheese toasties

Communication: School Phone: 89 767034

Linda Roberts – linda.roberts@education.nt.gov.au – Mob: 0403292798

Michele McLean – michele.mclean@education.nt.gov.au – Mob: 0427725927

Hannah Marriott – hannah.marriott@education.nt.gov.au – Mob: 0432175913

Tricia Forscutt – tricia.forscutt@education.nt.gov.au - Mob: 0428508887

It is important that we have a current / working contact number and email address for our families. If you have changed numbers, please let the school know. It is also a good time to check that your emergency contact details are correct and up to date.

16. CORRESPONDENCE AND INFORMATION.

16.1 INCOMING AND OUTGOING MAIL.

Date: 15th July 2025.

Author: Sharon Hillen, Chief Executive Officer.

Attachment: [Incoming and outgoing correspondence tables.](#)

PURPOSE

Council is provided with items of correspondence both received and sent during the months of June and July 2025.

RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled for the June and July 2025 period.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS.

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT.

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that issue.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.

Regulation 54 *Local Government (General) Regulations 2021*.

FINANCIAL IMPLICATIONS.

Nil.

16.1 ATTACHMENT 1: INCOMING CORRESPONDENCE.

10/06/2025	2025-869	CEO	Dept. Housing, LG & CD	Commencement of Tranche 1 reforms to the LG Act.
11/06/2025	2025-870	CEO	LGANT	Candidate information sessions
11/06/2025	2025-871	CEO	LGANT	Feedback for First draft submission - Tranche 2 amendments Discussion Papers
11/06/2025	2025-873	CEO	Ratepayer	Road opening
13/06/2025	2025-874	CEO & Mayors	Dept. of Foreign Affairs and Trade	Foreign Arrangements Scheme
13/06/2025	2025-875	CEO	Roper Gulf Regional Council	Aged Care Staff Graduate with Nationally Recognised Qualification
13/06/2025	2025-876	ESC	MP Office - M Scrymgour	RSVP - Citizenship
14/06/2025	2025-877	Mail	Customer	Batchelor CPA parcel query
16/06/2025	2025-878	RLAC	Contractor	Roadside slashing & Fire risk
17/06/2025	2025-879	CCSM	Contractor	Extension of contract
17/06/2025	2025-880	Mail	AARNet	Land Access & Activity Notice
17/06/2025	2025-881	CEO	LGANT	Reminder - nominations for the Code of Conduct Panel Pool
17/06/2025	2025-882	CEO & Mayors	LGANT	Governance Controller
18/06/2025	2025-883	Mail	Roper Golf Regional Council	Successful applicants for Community Grants 2024-25 Round 2
19/06/2025	2025-884	RLAC	Sell and Parker (NT)	Disposal of White Goods
19/06/2025	2025-885	Mail	WRP Legal	Top Half Folk Festival - seeking Council's support
19/06/2025	2025-886	Mail	Monash University	Survey - Water and Sustainability Transformations
19/06/2025	2025-887	Mail	Neighbourhood Watch NT	Coomalie Personal Safety Workshop
19/06/2025	2025-888	Mail	Coomalie COTANT	June Newsletter
19/06/2025	2025-889	Mail	Coomalie COTANT	10th Seniors Expo
19/06/2025	2025-890	CCSM	SD Electrical and Airconditioning	Awarding of RFT2025-004
20/06/2025	2025-891	Mail	Third Age Fitness	NT Seniors Festival in August
20/06/2025	2025-892	OM	Office of the Mayor - Sunshine Coast Council	Seeking support for SCC Motions
23/06/2025	2025-894	OM	Ratepayer	Road access
23/06/2025	2025-895	ESC	Customer	Batchelor CPA parcel enquiry
23/06/2025	2025-896	Mail	Dept. LP&E	Soil & vegetation mapping project
23/06/2025	2025-897	RLAC	PowerWater	New power pole (2a) Adelaide River
23/06/2025	2025-900	CEO	DHLGCD - Local Govt. & Comm Devlp.	One-off increase to the NT Operational Subsidy funding pool in 2024-25
24/06/2025	2025-898	CEO	Red Terra Investments	Thessally Resources Pty Ltd - Huandot Magnesite Project
24/06/2025	2025-899	RLAC	PowerWater	Working within Councils Road Reserve Permit form
24/06/2025	2025-901	CEO	FNAR	Slashing & feral animal support AR Railway Heritage Precinct

25/06/2025	2025-902	Mayors & CEO's	LGANT	LGANT Board meeting communique
25/06/2025	2025-903	Mail	Dept. of Tourism & Hospitality	Liquor Licence - Top Half Folk Festival at Mt Bundy Station
25/06/2025	2025-904	CEO	Ratepayer	Driveway access
27/06/2025	2025-905	OM	Ratepayer	Clarification on appointment of President
27/06/2025	2025-906	Mail	LGANT	Newsletter June 2025
27/06/2025	2025-907	CEO & Mayors	LGANT	Strategic Planning Policy
28/06/2025	2025-909	Mail	Local Company	Waste removal
30/06/2025	2025-910	CEO	NT Electoral Commission	Clarification on appointment of president
30/06/2025	2025-911	OM	Local Committee	Rubbish removal
1/07/2025	2025-912	Mail	Services Australia	Upcoming scheduled visit from Services Australia - Amangal, Belyuen and Batchelor
1/07/2025	2025-913	Mail	Local Company	Rubbish collection
2/07/2025	2025-914	Mail	LGANT	Approval of Procurement Entity
3/07/2025	2025-915	CEO	DLPE	Broadening and Simplifying the Container Deposit Scheme.
5/07/2025	2025-916	CEO	LGANT	Disability Parking Permits

16.1 ATTACHMENT 2: OUTGOING CORRESPONDENCE.

Date	MO	SENDER	Recipient	Subject
10/06/2025	2025-405	RLAC	PowerWater	Work within a road reserve permit
10/06/2025	2025-406	RLAC	Weeds Branch Darwin	Gamba Grass and un-maintained area
10/06/2025	2025-407	RLAC	MVR	JCB Backhoe
11/06/2025	2025-408	CEO	Resident	Community Grant
16/06/2025	2025-409	CCSM	Contractor	RFT2025-001 Deed of contract
17/06/2025	2025-410	CCSM	Contractor	Extension of contract 2025-26
17/06/2025	2025-411	CCSM	Contractor	RFT2024-002-002 Confirmation of contract extension
17/06/2025	2025-412	CCSM	Contractor	RFT35 confirmation of extension of contract
18/06/2025	2025-413	CSM	Ironbark	Lease - 35 Finlay Road Adelaide River
18/06/2025	2025-414	RLAC	Sell & Parker	White goods
19/06/2025	2025-415	CCSM	SD Electrical & Airconditioning	Awarding of RFT2025-004
20/06/2025	2025-416	OM	Ratepayer	Road access
20/06/2025	2025-417	CEO	Dept. HLGCD	Council's submission Tranche 2
23/06/2025	2025-418	CEO	DLPE	Submission PA2025.0172 Isabella Downs land clearing
25/06/2025	2025-419	RLAC	Residents	Tree removal in parkland
25/06/2025	2025-420	CEO	Power and Water Corporation	Approval to install powerlines Crater Lake Road Reserve
25/06/2025	2025-421	RLAC	Department of Housing	Park access closure
25/06/2025	2025-422	RLAC	Batchelor Resident	Park access closure
25/06/2025	2025-423	RLAC	Batchelor resident	Park access closure
27/06/2025	2025-424	CEO	Dept. of Chief Minister	Approved Shire Plan 2025-26
30/06/2025	2025-425	CEO	Resident	Meeting with Reverand
30/06/2025	2025-426	CEO	Ratepayer	Driveway access
1/07/2025	2025-427	RLAC	Ratepayer	Overgrown vegetation on NT Gov road reserves
1/07/2025	2025-428	OM	Ratepayer	Paper Roads in the Coomalie Comm. Govt. area
2/07/2025	2025-429	CEO	AR Primary School	AR Festival support
3/07/2025	2025-430	ESC	Ratepayers	Waste removal collection
4/07/2025	2025-431	CCSM	NT Gov Roads Dept.	Pell Airstrip & Stuart Highway roadworks & complaints

17. COUNCILLOR REPORTS.

Nil.

18. USE OF THE COMMON SEAL.

Nil.

19. LATE ITEMS AND URGENT BUSINESS.

Nil.

20. GENERAL BUSINESS.

Nil.

21. CONFIDENTIAL ITEMS.

RECOMMENDATION

That Council close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*.

Moved:

Seconded:

Procedural Note:

The meeting was closed to the public at _____

The confidential meeting opened at _____

21.1 CONFIRMATION OF THE CONFIDENTIAL MINUTES FROM THE 17TH JUNE 2025 OGM.

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.2 CONFIRMATION OF THE SPECIAL COUNCIL MEETING MINUTES FROM THE 26TH JUNE 2025.

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.3 REVIEW OF CONFIDENTIAL ACTIONS ARISING LIST TO JULY 2025.

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.4 RATES RECOVERY UPDATE 2024-25

CONFIDENTIAL: Regulations 51(1)(b) information about the personal circumstances of a resident or ratepayer

21.5 OUT OF SESSION ANNUAL COMMUNITY GRANT APPLICATION – DEMENTIA ALLIANCE DARWIN INC.

CONFIDENTIAL: Regulations 51(1)(c)(i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person

22. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL.

RECOMMENDATION

That Council move the following items into Open:

Moved:

Seconded:

23. RE-OPEN MEETING TO THE GENERAL PUBLIC.

RECOMMENDATION

That Council re-opens the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021*

Moved:

Seconded:

Procedural Note:

The meeting was reopened to the public at

24. NEXT MEETING.

The next Ordinary Meeting of Council is scheduled to be held on **Tuesday 19th August 2025 at 3:00pm.**

25. CLOSURE OF MEETING.

The meeting closed at