



AGENDA
ORDINARY COUNCIL MEETING
19TH AUGUST 2025

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1. NOTICE OF MEETING.

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: 19th August 2025
Time: 3.00 pm
Location: Council Chambers
22 Cameron Road, Batchelor NT 0845

Any member of Council and staff who may have a conflict of interest or perceived conflict of interest regarding any item of business to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Ordinary Meeting of Council will be open to the public and will adhere to COVID Safety Plan requirements, including optional wearing a mask, appropriate physical distancing, and health, and hygiene requirements.

The meeting will be recorded for minuting purposes only.

A handwritten signature in black ink, appearing to read 'SHILL', with a long horizontal flourish extending to the right.

Chief Executive Officer.

AGENDA

ORDINARY GENERAL COUNCIL MEETING TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR ON 19th August 2025

The Official Administrator of the Council, Mr. Mark Blackburn, will declare the meeting open at 3:00 pm and welcome all in attendance.

2. ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.

3. PERSONS PRESENT

Official Manager	Mr. Mark Blackburn
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STAFF PRESENT

Chief Executive Officer	Sharon Hillen
Council and Community Services Manager	Emma Dunne
Executive Services Coordinator	Stacey Shooter

VISITORS PRESENT

4. APOLOGIES AND LEAVE OF ABSENCE.

Date: 19th August 2025
Author: Sharon Hillen, Chief Executive Officer.
Attachments: Nil.

PURPOSE

This report is to table for Council's record any apologies and requests for leave of absence received for the Ordinary General Meeting held on 19th August 2025.

RECOMMENDATION

That Council receives and notes the apologies of..... absence for the Ordinary General Meeting held 19th August 2025.

Moved:

Seconded:

COMMENT.

The council can choose to accept the apologies or requests for leave of absence as presented or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.

Section 95 *Local Government Act 2019*.

1.07 Meetings of Council.

FINANCIAL IMPLICATIONS.

Nil.

5. ELECTRONIC MEETING ATTENDANCE.

Date: 19th August 2025.
Author: Sharon Hillen, Chief Executive Officer.
Attachments: Nil.

PURPOSE

This report is to table, for Council's record, any requests, and permissions for Electronic Attendance.

RECOMMENDATION

That Council acknowledges and accepts..... attendance to the meeting of 19th August 2025 via electronic means.

Moved:

Seconded:

COMMENT.

The *Local Government Act 2019* provides for a member who is not physically present at a meeting is taken to be present at the meeting if:

- (a) the member's attendance at the meeting by means of an audio or audio-visual conferencing system is authorised in accordance with a council resolution establishing a policy for attendance in such a manner.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.

Section 95 *Local Government Act 2019*.

FINANCIAL IMPLICATIONS.

Nil.

6. DECLARATION OF INTEREST.

Date: 19th August 2025.
Author: Sharon Hillen, Chief Executive Officer.
Attachments: Nil.

PURPOSE

Members and Staff are required to disclose an interest in a matter under consideration by the Council at a meeting of the Council by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the member or staff member must abide by the decision of Council on whether he/ she shall remain in the meeting and/ or take part in the issue. The Council may elect to allow the member or staff member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 19th August 2025.

Moved:

Seconded:

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.

Sections 175 *Local Government Act 2019*.

CEO and Staff Code of Conduct.

FINANCIAL IMPLICATIONS.

Nil.

7. MOVING AGENDA ITEMS FROM PUBLIC TO CONFIDENTIAL.

RECOMMENDATION

That Council moves Agenda Item from public to confidential in accordance with regulation 51(1)(c)(i).

Moved:

Seconded:

8. MOVING AGENDA ITEMS FROM CONFIDENTIAL TO PUBLIC.

RECOMMENDATION

That Council moves Agenda Item from confidential to public in accordance with regulation 51(1)(e).

Moved:

Seconded:

9. PETITIONS, DEPUTATIONS AND QUESTIONS WITH NOTICE.

RECOMMENDATION

That Council considers the list of questions put to the Council as per **1.07 Council Meetings Policy section 3.5.**

Moved:

Seconded:

10. CONFIRMATION OF THE MINUTES OF PREVIOUS MEETINGS.

10.1 CONFIRMATION OF THE MINUTES 15TH JULY 2025 OGM.

Date: 19th August 2025

Author: Sharon Hillen, Chief Executive Officer.

Attachments: **Unconfirmed Public Minutes 15th July 2025.**

PURPOSE

Minutes of the Ordinary General Meeting held on 15th July 2025 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

RECOMMENDATION

That the Minutes of the Ordinary General Meeting held on 15th July 2025 be confirmed by Council as a true and correct record of the meeting.

Moved:

Seconded:

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.

Section 101 *Local Government Act 2019*.

FINANCIAL IMPLICATIONS.

Nil.



MINUTES
ORDINARY COUNCIL MEETING
15TH JULY 2025

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1. NOTICE OF MEETING.

I hereby give notice that an Ordinary Meeting of Council was held on:

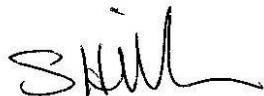
Date: 15th July 2025
Time: 3.00 pm
Location: Council Chambers
22 Cameron Road, Batchelor NT 0845

Any member of Council and staff who may have a conflict of interest or perceived conflict of interest regarding any item of business to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Ordinary Meeting of Council was open to the public and adhered to COVID Safety Plan requirements, including optional wearing a mask, appropriate physical distancing, and health and hygiene requirements.

The meeting was recorded for minuting purposes only.

A copy of the agenda can be found on Council's website, alternatively you can obtain a copy from the Council Office.



Chief Executive Officer.

MINUTES

ORDINARY GENERAL COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS, BATCHELOR
ON 15th JULY 2025

The Official Administrator of the Council, Mr. Mark Blackburn, declared the meeting open at 3:00 pm and welcomed all in attendance.

2. ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.

3. PERSONS PRESENT

Official Manager	Mr. Mark Blackburn
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STAFF PRESENT

Chief Executive Officer	Sharon Hillen
Corporate Services Manager	Shaun Hardy
Executive Services Coordinator	Stacey Shooter

VISITORS PRESENT

4. APOLOGIES AND LEAVE OF ABSENCE.

Date: 15th July 2025
Author: Sharon Hillen, Chief Executive Officer.
Attachments: Nil.

PURPOSE

This report is to table for Council's record any apologies and requests for leave of absence received for the Ordinary General Meeting held on 15th July 2025.

Nil

5. ELECTRONIC MEETING ATTENDANCE.

Date: 15th July 2025.
Author: Sharon Hillen, Chief Executive Officer.
Attachments: Nil.

PURPOSE

This report is to table, for Council's record, any requests, and permissions for Electronic Attendance.

Nil

6. DECLARATION OF INTEREST.

Date: 15th July 2025.
Author: Sharon Hillen, Chief Executive Officer.
Attachments: Nil.

PURPOSE

Members and Staff are required to disclose an interest in a matter under consideration by the Council at a meeting of the Council by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the member or staff member must abide by the decision of Council on whether he/ she shall remain in the meeting and/or take part in the issue. The Council may elect to allow the member or staff member to provide further and better particulars of the interest prior to requesting him/her to leave the Chambers.

RESOLUTION 2025/07/15/001

That Council notes there are no declarations of interest for the Ordinary General Meeting held 15th July 2025.

Moved: Official Manager

Seconded: Official Manager

Carried

7. MOVING AGENDA ITEMS FROM PUBLIC TO CONFIDENTIAL.

Nil

8. MOVING AGENDA ITEMS FROM CONFIDENTIAL TO PUBLIC.

Nil

9. PETITIONS, DEPUTATIONS AND QUESTIONS WITH NOTICE.

Nil

10. CONFIRMATION OF THE MINUTES OF PREVIOUS MEETINGS.

10.1 CONFIRMATION OF THE MINUTES 17TH JUNE 2025 OGM.

Date: 15th July 2025

Author: Sharon Hillen, Chief Executive Officer.

Attachments: [Unconfirmed Public Minutes 17th June 2025.](#)

PURPOSE

Minutes of the Ordinary General Meeting held on 17th June 2025 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

RESOLUTION 2025/07/15/002

That the Minutes of the Ordinary General Meeting held on 17th June 2025 be confirmed as amended by Council as a true and correct record of the meeting.

Moved: Official Manager

Seconded: Official Manager

Carried

10.2 CONFIRMATION OF THE MINUTES 26TH JUNE 2025 SPECIAL MEETING.

Date: 15th July 2025

Author: Sharon Hillen, Chief Executive Officer.

Attachments: [Unconfirmed Public Minutes 26th June 2025 Special Meeting.](#)

PURPOSE

Minutes of the Special Meeting held on 26th June 2025 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

RESOLUTION 2025/07/15/003

That the Minutes of the Special Meeting held on 26th June 2025 be confirmed by Council as a true and correct record of the meeting.

Moved: Official Manager

Seconded: Official Manager

Carried

11. OFFICIAL MANAGER'S REPORTS.

Date:	15 July 2025
Author:	Mark Blackburn, Official Manager
Attachment:	NIL

PURPOSE

To update Council on the activities of the Official Manager since the last Ordinary General Meeting (OGM) for the period 1- 30 June 2025.

RESOLUTION 2025/07/15/004

That Council receives and notes the Official Manager's Report for the period of 1 – 30 June 2025

Moved: Official Manager

Seconded: Official Manager

Carried

12. CHIEF EXECUTIVE OFFICER'S REPORT.

Date:	15 th July 2025
Author:	Sharon Hillen, Chief Executive Officer
Attachment:	Nil

PURPOSE

To brief Council on the monthly activities of the Chief Executive Officer (CEO) and key operational information from the June 2025 period.

RESOLUTION 2025/07/15/005

That Council receives and notes the Chief Executive Officer Report for the June 2025 period.

Moved: Official Manager

Seconded: Official Manager

Carried

13. MONTHLY FINANCE REPORT.

13.1 MONTHLY FINANCIAL REPORT.

Date:	15 th July 2025
Author:	Sharon Hillen, Chief Executive Officer Shaun Hardy, Corporate Services Manager
Attachment:	Nil

PURPOSE

To provide a summary of the financial position of Council for the period ending 30 June 2025.

In accordance with the *Local Government (General) Regulations 2021 – Part 2 Division 7*, the preceding month's financial report must be presented to Council. Regulation 17(1) of the *Local Government (General) Regulations 2021* requires a monthly report from the Chief Executive Officer to provide council with the actual income and expenditure for the year to date; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

RESOLUTION 2025/07/15/006

That Council;

- a) notes the Chief Executive Officer (CEO) certifies to the best of her knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for June 2025.

Moved: Official Manager

Seconded: Official Manager

Carried

14. REPORTS REQUIRING DECISIONS OF COUNCIL.

14.1 AUTHORISED OFFICERS - BODY WORN CAMERA

Date:	15 th July 2025
Author:	Emma Dunne, Council and Community Services Manager
Attachment:	NIL

PURPOSE

To brief Council on challenges faced by Council's Authorised Officers and for consideration to approve the use and ability for Authorised Officers to wear a body camera in public place.

RESOLUTION 2025/07/15/007

That Council;

a) approve a trial use of body worn cameras by Council's Authorised Officers for a 6-month period; and noting

b) The footage is subject to the same privacy principles and legislation as any other personal information collected by the Coomalie Community Government Council.

Moved: Official Manager

Seconded: Official Manager

Carried

14.2 TOP HALF FOLK FESTIVAL LIQUOR LICENSE APPLICATION

Date:	15 th July 2025
Author:	Sharon Hillen, Chief Executive Officer
Attachment:	Liquor Commission Application

PURPOSE

The purpose of the report is to inform the Council about the proposed Top Half Folk Festival at Mt Bundy Station Liquor License scheduled for 1st – 3rd August 2025. Additionally, the report aims to provide comments to the Liquor Commission regarding the management and control measures for the event, based on stakeholder notifications.

RESOLUTION 2025/07/15/008

That Council;

- a) receives and notes the Top Half Festival Liquor License Application report; and
- b) provides feedback and advice to the NT Liquor Commission regarding the proposed Top Half Folk Festival Liquor License for the 1 – 3 August 2025 at Mt Bundy Station as per the report.

Moved: Official Manager

Seconded: Official Manager

Carried

15. REPORTS FOR RECEIVING AND NOTING.

15.1 REVIEW OF ACTIONS ARISING LIST TO JULY 2025.

Date:	15 th July 2025.
Author:	Sharon Hillen, Chief Executive Officer.
Attachments:	Actions Arising List to July 2025.

RESOLUTION 2025/07/15/009

That Council receives and notes the Actions Arising List to July 2025; and
b) the following items: 6, 9, 10, 11, 14, 15, 16, 17, 18, 19, & 20 be removed.

Moved:	Official Manager	
Seconded:	Official Manager	Carried

15.2 COMPLAINTS AND COMPLIMENTS REGISTER.

Date:	15 th July 2025.
Author:	Sharon Hillen, Chief Executive Officer.
Attachments:	Complaints and compliments tables.

PURPOSE

To update Council on complaints and compliments received during June and July 2025 period.

RESOLUTION 2025/07/15/010

That Council receives and notes the Complaints and Compliments Register during June and July 2025.

Moved:	Official Manager	
Seconded:	Official Manager	Carried

15.3 CORPORATE SERVICES 4th QUARTERLY REPORT 2024-25

Date:	15th July 2025
Author:	Shaun Hardy, Corporate Services Manager
Attachment:	Nil

PURPOSE

To provide Council with a quarterly update on financial, governance, administration and people and culture matters from the Corporate Services Unit.

RESOLUTION 2025/07/15/011

That Council receives and notes the Corporate Services 4th Quarterly Report of 2024-25.

Moved: Official Manager

Seconded: Official Manager

Carried

15.4 COUNCIL SERVICES 4th QUARTER REPORT 2024-25

Date:	15 th July 2025
Author:	Emma Dunne, Council and Community Services Manager
Attachment:	NIL

PURPOSE

To brief Council on the activities of the Council Services unit, including all municipal, compliance and regulatory actions.

RESOLUTION 2025/07/15/012

That Council receives and notes the Council Services 4th Quarterly Report of 2024-25.

Moved: Official Manager

Seconded: Official Manager

Carried

15.5 COMMUNITY SERVICES 4TH QUARTERLY REPORT 2024-25

Date:	15 July 2025
Author:	Andrew Roberts, Community Services Coordinator
Attachment:	ARS Newsletter 250501.pdf

PURPOSE

To provide Council with a quarterly update of activities and programs provided to the community through the sport, recreation, and community development program.

RESOLUTION 2025/07/15/013

That Council receives and notes the Community Services 4th Quarterly Report of 2024-25.

Moved: Official Manager

Seconded: Official Manager

Carried

16. CORRESPONDENCE AND INFORMATION.

16.1 INCOMING AND OUTGOING MAIL.

Date:	15 th July 2025.
Author:	Sharon Hillen, Chief Executive Officer.
Attachment:	Incoming and outgoing correspondence tables.

PURPOSE

Council is provided with items of correspondence both received and sent during the months of June and July 2025.

RESOLUTION 2025/07/15/014

That Council receives and notes the items of incoming and outgoing correspondence as tabled for the June and July 2025 period.

Moved: Official Manager

Seconded: Official Manager

Carried

17. COUNCILLOR REPORTS.

Nil.

18. USE OF THE COMMON SEAL.

Nil.

19. LATE ITEMS AND URGENT BUSINESS.

21.6 CONFIDENTIAL: FAIR WORK COMMISSION WAGE INCREASE 2025-26

20. GENERAL BUSINESS.

Nil.

21. CONFIDENTIAL ITEMS.

RESOLUTION 2025/07/15/015

That Council close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*.

Moved: Official Manager

Seconded: Official Manager

Carried

Procedural Note:

The meeting was closed to the public at 4:26pm.

The confidential meeting opened at 4:28pm.

21.1 CONFIRMATION OF THE CONFIDENTIAL MINUTES FROM THE 17TH JUNE 2025 OGM.

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.2 CONFIRMATION OF THE SPECIAL COUNCIL MEETING MINUTES FROM THE 26TH JUNE 2025.

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.3 REVIEW OF CONFIDENTIAL ACTIONS ARISING LIST TO JULY 2025.

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.3 RATES RECOVERY UPDATE 2024-25

CONFIDENTIAL: Regulations 51(1)(b) information about the personal circumstances of a resident or ratepayer

21.5 OUT OF SESSION ANNUAL COMMUNITY GRANT APPLICATION – DEMENTIA ALLIANCE DARWIN INC.

CONFIDENTIAL: Regulations 51(1)(c)(i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person

RESOLUTION CONF2025/07/15/020

That Council:

- a) receives and notes the report titled Out of Session Annual Community Grant Application – Dementia Alliance Darwin Inc.; and
- b) approves \$1,450.00 for the out of session Community Grant application for Dementia Alliance Darwin Inc.; and
- c) this decision be moved into open business.

Moved: Official Manager

Seconded: Official Manager

Carried

21.6 FAIR WORK COMMISSION WAGE INCREASE 2025-26

CONFIDENTIAL: 51(1)(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed cause prejudice to the individual.

RESOLUTION CONF2025/07/15/021

That Council;

- a) receives and notes the report entitled Fair Work Commission Wage Increase 2025-26; and
- b) approves a wage increase of 3.75% to all non-contracted employees for the 2025-26 financial year; and
- c) notes that a 3.75% increase to all non-contracted employees was budgeted in the 2025-2026 Shire Plan; and
- d) moves this decision into open business.

Moved: Official Manager

Seconded: Official Manager

Carried

22. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL.

Nil

23. RE-OPEN MEETING TO THE GENERAL PUBLIC.

RESOLUTION CONF2025/07/15/022

That Council re-opens the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021*

Moved: Official Manager

Seconded: Official Manager

Carried

Procedural Note:

The meeting was reopened to the public at 4:50pm

24. NEXT MEETING.

The next Ordinary Meeting of Council is scheduled to be held on **Tuesday 19th August 2025 at 3:00pm.**

25. CLOSURE OF MEETING.

The meeting closed at 4:51pm.

10.2 CONFIRMATION OF THE SPECIAL MEETING MINUTES 7TH AUGUST 2025.

Date: 19th August 2025

Author: Sharon Hillen, Chief Executive Officer.

Attachments: **Unconfirmed Public Minutes 7th August 2025.**

PURPOSE

Minutes of the Special Meeting held on 7th August 2025 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

RECOMMENDATION

That the Minutes of the Special Meeting held on 7th August 2025 be confirmed by Council as a true and correct record of the meeting.

Moved:

Seconded:

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.

Section 101 *Local Government Act 2019*.

FINANCIAL IMPLICATIONS.

Nil.



MINUTES
SPECIAL COUNCIL MEETING
7TH AUGUST 2025

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1. NOTICE OF MEETING

I hereby give notice that a Special Confidential Meeting of Council was held on:

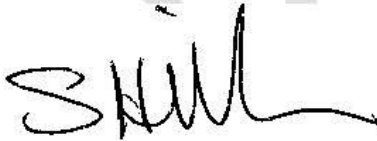
Date: 7th August 2025
Time: 3.00 pm
Location: Council Chambers
22 Cameron Road, Batchelor NT 0845

Any member of Council who may have a conflict of interest or perceived conflict of interest regarding any item of business to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

The Special Confidential Meeting of Council was open to the public and adhered to COVID Safety Plan requirements, including wearing a mask, appropriate physical distancing, and health and hygiene requirements.

The meeting was recorded for minuting purposes only.

A copy of the agenda can be found on Council's website, alternatively you can obtain a copy at the Council Office.



Chief Executive Officer.

MINUTES

SPECIAL CONFIDENTIAL COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS, BATCHELOR
ON 7TH AUGUST 2025

The Official Administrator of the Council, Mr. Mark Blackburn, declared the meeting open at 3:00pm and welcomed all in attendance.

2. ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land commonly referred to as Coomalie. I pay my respects to their Elders, past, present and emerging.

3. PERSONS PRESENT

Official Manager

Mr. Mark Blackburn

STAFF PRESENT

Chief Executive Officer

Sharon Hillen

Executive Services Coordinator

Stacey Shooter

VISITORS PRESENT

4. APOLOGIES AND LEAVE OF ABSENCE

Date: 7th August 2025
Author: Sharon Hillen, Chief Executive Officer
Attachments: Nil

PURPOSE

This report is to table for Council's record any apologies and requests for leave of absence received for the Special Meeting held on 7th August 2025.

Nil

5. ELECTRONIC MEETING ATTENDANCE

Date: 7th August 2025
Author: Sharon Hillen, Chief Executive Officer
Attachments: Nil

PURPOSE

This report is to table, for Council's record, any requests, and permissions for Electronic Attendance.

Nil

6. DECLARATION OF INTEREST OF MEMBERS OR STAFF

Date: 7th August 2025
Author: Sharon Hillen, Chief Executive Officer
Attachments: Nil

PURPOSE

Members are required to disclose an interest in a matter under consideration by the Council at a meeting of the Council by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/ she shall remain in the meeting and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

RESOLUTION SPEC2025/08/07/001

That Council notes there are no declarations of interest as listed for the Special Council Meeting held 7th August 2025.

Moved: Official Manager

Seconded: Official Manager

Carried

7. CONFIDENTIAL ITEMS

RESOLUTION SPEC2025/08/07/02

That Council close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*.

Moved: Official Manager

Seconded: Official Manager

Carried

Procedural Note:

The meeting was closed to the public at 3:02pm.

7.1 KERBSIDE WASTE COLLECTION SERVICE FEE FOR MULTIPLE BINS

CONFIDENTIAL: 51 (1) (e) Information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

RESOLUTION SPECONF2025/08/07/003

That Council:

- a) receives and notes the report titled Kerbside Waste Collection Service Fee for Multiple Bins; and
- b) legally provide for the optional kerbside waste collection for multiple bins for the following fees as amended to identify a GST component
 - residential 240 litre bin (weekly) \$563 plus GST per annum
 - commercial 240 litre bin (twice per week) \$563 x 2 plus GST per annum
 - commercial 660 litre bin (twice per week) \$3,042 plus GST per annum
- c) correspond to recipients of bin collections with multiple bins to explain the optional service fees structure; and
- d) invoice recipients of bin collections with multiple bins in accordance with the optional service fees; and
- e) moves this decision into open business.

Moved: Official Manager

Seconded: Official Manager

Carried

8. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL

Nil

9. RE-OPEN MEETING TO THE GENERAL PUBLIC

RESOLUTION SPECONF2025/08/07/004

That Council re-opens the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*.

Moved: Official Manager

Seconded: Official Manager

Carried

Procedural Note:

The meeting was reopened to the public at 3:22pm.

10. CLOSURE OF MEETING

The meeting closed at 3:23pm.

11. OFFICIAL MANAGER'S REPORTS.

11.1 CONDOLENCE MOTION MRS SUSAN BULMER

Date:	19 th August 2025
Author:	Sharon Hillen, Chief Executive Officer
Attachment:	Nil

PURPOSE

Council to formally acknowledge the loss of a significant Coomalie Region community member and elected Councillor, Mrs Sue Bulmer following his unexpected passing on the 30th of July 2025.

RECOMMENDATION:

That Council records its deep sorrow at the passing of Councillor Sue Bulmer in July 2025, and places on record its appreciation for her outstanding and dedicated service to the Coomalie community from 2003 to 2024.

Councillor Bulmer was only recently recognised by the Local Government Association for her two decades of committed service. Throughout her time in the chamber, Sue was known for being loud, feisty and a passionate leader of healthy and resolute debate. She was staunch in her views, spoke her mind, and always voted with her heart – which she wore proudly on her sleeve.

A strong advocate for financial efficiency, Sue consistently championed the principle that Council should achieve more with less. She was also a tireless supporter of Seniors and Youth Development initiatives, and in more recent years, instigated Council's International Women's Day recognition event, honouring the sacrifices made by frontline nurses in service to our community.

Beyond Council, Sue devoted countless hours as a volunteer at the Batchelor Information Centre, warmly welcoming visitors and sharing her knowledge of local destinations – including hidden gems not always found in the glossy brochures.

Sue's dedication, energy and generosity of spirit leaves a lasting legacy that will benefit the Coomalie community for decades to come. She will be deeply missed by her colleagues, friends and all who knew her.

On behalf of the Coomalie Council and the community, we extend our heartfelt condolences to her husband Ken, their children, grandchildren, great-grandchildren, and her wide circle of friends.

May she rest peacefully, knowing the profound and enduring impact of her life's work.

Moved:

Seconded:

BACKGROUND

Mrs Sue Bulmer was first elected to Council in 2003 and worked tirelessly as Councillor for two decades resigning following poor health in 2024.

COMMENTS

Sue Bulmer is survived by her loving husband Ken and their children. Sue has 5 grandchildren and 4 great grandchildren. Sue was commemorated at the Thorak Chapel on Wednesday the 13th of July 2025. Those in attendance were requested to wear bright colours in honour of her vibrant legacy as a vivacious woman with a verve for life.

Council provided a bus and driver from Batchelor for Coomalie residents to attend the funeral.

CONSULTATION

Family and friends of the late Sue Bulmer.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

11.2 OFFICIAL MANAGER REPORT

Date:	19 th August 2025
Author:	Mark Blackburn, Official Manager
Attachment:	NIL

PURPOSE

To update Council on the activities of the Official Manager since the last Ordinary General Meeting (OGM) for the period 1- 31 July 2025.

RECOMMENDATION

That Council receives and notes the Official Manager's Report for the period of 1 – 31 July 2025

Moved:

Seconded:

COMMENT:

On the 22nd of July 2024 the Minister for Local Government Hon. C.J Paech placed the Coomalie Community Government Council under official management by Government Gazette Number S69.

On 22 May 2025 Steven Mark Edgington, Minister for Housing, Local Government and Community Development: (a) (b) under section 318(6)(b) of the *Local Government Act 2019*, dismiss all of the suspended members of the Coomalie Community Government Council from office; and under section 319(1)(a) of the Act, call a general election for the Coomalie Community Government Council to be held on 23 August 2025.

Mark Blackburn will continue in the role of the Official Manager until the declaration of the results of the August 2025 Council elections on 8 September 2025.

Mark Blackburn and has attended the following meetings in the month of July 2025.

Date	Meeting/Attendees	Purpose
2/07/25	Meeting with Marion Scrymgour	<ul style="list-style-type: none">• Adelaide River Service Road• Batchelor Pool• Paper Roads
	Meeting with CEO	<ul style="list-style-type: none">• Paper Roads• Capital Works Program• July Finance Report• Workforce Development Plan

9/07/25	Rum Jungle NAIDOC Event Meeting with CEO	<ul style="list-style-type: none"> • July Finance Report • NT Local Government Elections • Wild horses Batchelor • Acting CEO • Rosella Festival
14/07/25	Telephone meeting CEO	<ul style="list-style-type: none"> • Minutes July Council meeting • Monthly Finance Report • Late Council Reports
15/07/25	Meeting with CEO Council meeting	<ul style="list-style-type: none"> • NT Economic Development • NT Council Elections • Council Agenda • Capital Works Program • See Council Agenda
25/07/25	Rosella Festival	<ul style="list-style-type: none"> • Consultation Shire Plan • Council Election • Road maintenance • Batchelor Postal Service • Adelaide River Races
29/07/25	Meeting with Acting CEO Capital Works Inspections	<ul style="list-style-type: none"> • Council elections • Wild horses Batchelor • Paper Roads • Council meeting August Agenda • Outstanding debtors • Miles Road Culvert repair • Batchelor Waste Management Facility • Adelaide Oval fence • Electrical works Adelaide River Cemetery

CONSULTATION

- Chief Executive Officer – Council policies and procedures
- Local Government Unit

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

NIL

12. CHIEF EXECUTIVE OFFICER'S REPORT.

Date:	18 th August 2025
Author:	Sharon Hillen, Chief Executive Officer
Attachment:	Nil

PURPOSE

To brief Council on the monthly activities of the Chief Executive Officer (CEO) and key operational information from the July 2025 period.

RECOMMENDATION:

That Council receives and notes the Chief Executive Officer Report for the July 2025 period.

Moved:

Seconded:

BACKGROUND

The CEO report outlines the highlights leading up to the Ordinary General Meeting and activities of the operation that may be of interest to Council in the month ahead.

COMMENTS

Week commencing 30th June 2025

Meetings	<ul style="list-style-type: none">- Senior Leadership Team – Operations meeting.- Official Manager – Agenda and Action Items.- Official Manager and Marion Scrymgour – Member for Lingiari – Adelaide River Road Reserve; Paper Roads; Batchelor Pool and Ministerial Visit from Seniors Minister.- Reverend and Congregation Rep from St Francis Church.
Other	<ul style="list-style-type: none">- Carers Leave – Tuesday 1st of July.- Replied to Shire Plan Submissions x 5.- CBF Grant Application for AR Helipad.- Developing the Workforce Development Plan – ELT Workshop.- Distributing NT Electoral Commission Information.

Week commencing 7th July 2025

Meetings	<ul style="list-style-type: none">- Senior Leadership Team – Operations meeting.- Official Manager – OGM Agenda and Action List.- NTG – DLI – Crater Lake Turnoff Road signage.- Lake Bennett Body Corporate Chair– Transition issues with new Kerbside Bin Collection.
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	<ul style="list-style-type: none"> - Aust Post – CPA Contract. - Local Government Unit – unpaid rates. - Election Nomination opened 11 July – residents seeking assistance with nomination form and photographs. - NT Electoral Commission – Schedule of Rates and Service Level of Agreement Execution. - CEO BIITE – Outgoing CEO retiring. - Batchelor Markets – Promoting Shire Plan and Budget.
Other	<ul style="list-style-type: none"> - NT News and CCGC Website – Notice for Owen Lagoon Road Opening. - NT News EOI – RMAC Chair. - Continue to supply Nexia with Audit Sample data and evidence. - Commence compilation of Annual Report front end. - ELT – Internal – HR, Project Management; Election Scheduling and Communications.

Week commencing 14th of July 2025

Meetings	<ul style="list-style-type: none"> - Senior Leadership Team – Operations meeting. - Official Manager OGM Agenda and actions. - July OGM – as per agenda. - NTG Chief Mins and Treasury via LGANT – NT Economic Strategy 2025.
Other	<ul style="list-style-type: none"> - Workforce Development Plan – ELT Workshop. - NTG Cyber Security Review in Local Government. - CEO Annual Leave 17th July to 5th of August.

Week commencing 21st August 2025

Meetings	<ul style="list-style-type: none"> - Acting Corporate Services Manager – Acting CEO. - Senior Leadership Team – Operations meeting. - Official Manager – Agenda and Actions. - All Staff Meeting.
Other	<ul style="list-style-type: none"> - Continue with External Audit process. - ELT – Workforce Development Plan Workshop. - Corporate Services Manager N Chapman Returned from Personal Leave. - GTNT – Local Government Traineeship Program incentives.

Week commencing 28th July 2025

Meetings	<ul style="list-style-type: none"> - Acting Corporate Services Manager – Acting CEO. - Senior Leadership Team – Operations meeting. - Official Manager – Agenda and Actions.
Other	<ul style="list-style-type: none"> - External Audit coordinate response from Nexia. - Meeting with Work Safe to create a WH Safety Hub.

Corporate Services

- Development of the Workforce Plan.
- Coordination of the External Audit and sample data.
- Grant Writing and Acquittal.
- Liaising with Electoral Commission in coordination of 2025 Council Election.
- Aust Post Community Postal Agency – Ongoing; increase contract following first period Review (\$6000).
- Preparing Systems and Notices for Rates Notice distribution.

Community Services

- Stop Press Articles.
- Library and BIITE Library Agreement executed.

Council Services

- Crater Lake Road Pothole – site levelled and reinforced temporarily to check seepage.
- First Round of post wet season road maintenance completed; Reseal of Coach Road waiting on quotes and contractor availability.
- Released Seasonal Contracts Tender for Roadside Slashing and Spraying.
- Assisted with communications and complaints regarding transition to new Kerbside Pick Up Service Changes.
- Regulatory Services 15 Notices distributed ranging from Dogs to overgrown properties.
- Project Management.

Grant Source	Project Name	Project Description	Expenditure To Date	Expected Completion
Community Places for People Grant 2022-23	Activating Myrtle Fawcett Park	<ol style="list-style-type: none"> 1. Construct new Ablutions Block and Demolish old toilet block at Lot 76 Near Completion 2. Install Potable Water Supply at Lot 114 Adelaide River (NOT COMMENCED) 	Total Expenditure \$365,500 Claim 1 \$66,000 Claim 5 \$79,000 Artwork \$3980 Building Permit \$1,265 Project Man YTD \$7,730 TOTAL YTD \$157,975	31 st August
Community Places for People Grant 2023-24	Adelaide River Cemetery Precinct	<ul style="list-style-type: none"> • Survey and Quantifies (\$33,000) COMMENCED • Electrical works commenced with SD Electrical engaged 	Survey & Engineer \$24,750 Project Man \$11,520 Electrical	Dec 2025

		<p>COMMENCED; (\$151,568)</p> <ul style="list-style-type: none"> Arborist Engaged <p>COMMENCED (\$9,900)</p> <ul style="list-style-type: none"> concrete pathways, headboards specs completed – PENDING PROCUREMENT Carpark Design and quantities at 30% with Tender Docs in development. PENDING PROCUREMENT 	<p>\$73,380 Arborist (\$0) TOTAL YTD \$109,650</p>	
Local Roads and Community Infrastructure Program Grant 2023-24 Phase 4	Safer Communities Projects	<ol style="list-style-type: none"> Adelaide River Sports Oval fence COMPLETED Solar Lights at Batchelor COMPLETED (remaining funds for a Light at Coach Road) Oval Surface and Irrigation COMPLETED Health Clinic access to landing areas on hold NOT COMMENCED 	<p>\$75,040 \$18,950 \$15,180 TOTAL YTD 109,170</p>	Sept 2025
Local Roads and Community Infrastructure Program Grant 2023-24 - Phase 4 Part B	Roads	<ol style="list-style-type: none"> Miles Road Drainage Works (\$99,860 + variation \$42,000) approved by resolution) Stabilising Compound Haynes (\$45,000 PO issued) and Strickland Roads \$35,000 PO Issues) Line Marking in Towns – NOT COMMENCED – PENDING RESEAL 	<p>\$141,860 \$45,000 \$35,000</p>	COMPLETED
Waste and Resource Management (WaRM) 2023-24	Batchelor Waste Facility Weighbridge	<ol style="list-style-type: none"> Supply and install weighbridge at Batchelor WMF (\$72,105) Civil works (\$38,500) COMPLETED 	\$29,289.15	Sept 2025

		3. Fence & Gates (\$8,800) COMPLETED 4. Connect Sealed Road to Weighbridge entry (R2R Funded – Sargeant Rd) – NOT COMMENCED		
Waste and Resource Management (WaRM) 2024-2025 –	Bulk Hook Bins	Bulk Hook Bins – procurement NOT COMMENCED	\$0	December 2025
Roads to Recovery 23-24	Sargeant Road	1.Sargeant Rd partially completed; \$77,389 2. final seal awaiting installation of weighbridge (\$23,000)	\$77,389	September 2025
Roads to Recovery 24-25	Haynes and Strickland Roads Stabilising and Resheeting	Road Works – Planning COMMENCED	\$0	October 2025
Black Spot 23-24	Haynes Road & White Horse Track	Formalise intersection and signage for road safety – Aligned with into R2R Project – NOT COMMENCED	\$0	October 2025
Black Spot 23-24	Solomon and Miles Road Intersection	Clear Sight Lines and improve road safety by installing turning lanes – NOT COMMENCED	\$0	June 2026
Black Spot 23-24	Nicks Crossing	Clear sight lines and install road furniture to improve safety – NOT COMMENCED	\$0	June 2026
Black Spot 24-25	Batchelor School Zone	Application submitted – NOT COMMENCED	\$0	tbc
Burial and Cremation Grant	Cemetery and Burial Ground Fences and service gates	1. Fence Bush Cemetery – Undeveloped zones and install firebreaks and service gates 2. Install Vehicle barriers and Services Gates at Rum Jungle Lake	\$0	December 2025

CONSULTATION

- Office Manager
- As per meeting list
- Executive Leadership Team
- Staff
- Australia Post

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019 and Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

NIL

13. MONTHLY FINANCE REPORT.

13.1 MONTHLY FINANCIAL REPORT.

Date:	19 th August 2025
Author:	Sharon Hillen, Chief Executive Officer Natasha Chapman, Corporate Services Manager
Attachment:	Nil

PURPOSE

To provide a summary of the financial position of Council for the period ending 31st July 2025. In accordance with the *Local Government (General) Regulations 2021 – Part 2 Division 7*, the preceding month's financial report must be presented to Council. Regulation 17(1) of the *Local Government (General) Regulations 2021* requires a monthly report from the Chief Executive Officer to provide council with the actual income and expenditure for the year to date; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

RECOMMENDATION

That Council;

- a) notes the Chief Executive Officer (CEO) certifies to the best of her knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for July 2025.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS

The monthly financial report Income and Expenditure Statement compares the actual income and expenditure to budget at two levels, firstly for the year to date (YTD), and secondly for the full year budget. Comparatives to full year are relevant if the income and expenditure is linear, otherwise the YTD budget comparison provides a clearer position. Ideally, the budget is accurately phased so that the amount allocated each month will match the pattern of income and expenditure.

COMMENT

Operating Income and Expenditure

- Council's operating income is lower than YTD, resulting from anticipated Financial Assistance Grant payments not received in July. Investment interest for July 2025 was higher than projected.
- Operating expenditure is less than YTD with the main variances resulting from:
 - Employee costs have been as payable from the beginning of the financial year however not yet expended. For example, training and uniforms costs are recognised from the beginning of the year as an employee could access training from 1 July 2025, even if it isn't spent immediately.
 - Elected Member Professional Development allowance has been recognised as payable from the beginning of the financial year, however not expended. No elected member/Official Manager payments have been accrued for July 2025 at the time of writing this report.

Capital Works

- Listed in CEO report.

Investments

- At 31 July 2025, Council held \$2,979,412 in term deposits.
- At 31 July 2025, Council's cash at bank contained \$2.09 Million of tied funding for projects.

Grants

Council received the following grant payments in July 2024:

- Seniors Month Grant 2025 - \$1,000

Unexpended grants from the 2024-25 financial year are still being worked through with Council's auditors and have not been finalised or recognised in this report. Therefore, the Prior Year Carry Forward funds are reported as \$0 this month but will be corrected in the August financial report. There will be an amendment to the annual budget at the first budget review.

Reserves

Council introduced a Reserves Policy and outlined opening balances to be created from 1 July 2025 in the Shire Plan 2025/26. Equity reserve accounts have been created, with opening balances to be transferred from retained earnings equity as detailed in the tables below.

Rates

- 2025/26 Rates and Charges will be levied in August 2025.
- At 31 July 2025, any ratepayer with an outstanding balance is in arrears.
- At 31 July 2025, Council's overdue rates are worth \$419k.
- At 31 July 2025, there are 106 properties that have a rates credit due to direct debit or payment plans being in place. The total of these applied credits is \$83k.

Tax

Council is compliant with payment and reporting all tax liabilities as outlined below:

- Pay As You Go (PAYG Withholdings) have been lodged with the Business Activity Statements (BAS) each month. The July PAYG Withholdings will be submitted with the Business Activity Statement in August 2025.
- Business Activity Statements have been lodged by the due dates. The July BAS will be lodged by the due date of 21st August 2025.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Regulation 17 *Local Government (General) Regulation 2021*

FINANCIAL IMPLICATIONS

Nil

Certification by the CEO to the Council

Council Name:	COOMALIE COMMUNITY GOVERNMENT COUNCIL
Reporting Period:	31-Jul-25

That, to the best of the CEO's knowledge, information and belief:
 (1) The internal controls implemented by the council are appropriate; and
 (2) The council's financial report best reflects the financial affairs of the council.

CEO Signed



Date Signed

14/08/2025

Table 1.1 Monthly Income and Expenditure Statement

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
OPERATING INCOME				
Rates	(448)	0	(448)	1,248,201
Charges	0	0	0	513,817
Fees and Charges	5,530	12,629	(7,099)	145,536
Operating Grants and Subsidies	1,000	370,429	(369,429)	1,544,627
Interest / Investment Income	39,485	15,832	30,920	190,000
Commercial and Other Income	8,911	8,565	8,911	76,848
TOTAL OPERATING INCOME	54,478	391,623	(337,145)	3,719,029
OPERATING EXPENDITURE				
Employee Expenses	113,673	161,840	(48,167)	1,531,668
Materials and Contracts	159,610	128,277	31,333	2,002,807
Elected Member Allowances	0	39,815	(39,815)	67,772
Elected Member Expenses	0	3,600	(3,600)	33,600
Council Committee & LA Allowances	0	0	0	50,000
Council Committee & LA Expenses	0	0	0	7,000
Depreciation, Amortisation and Impairment	122,225	133,215	(10,990)	1,598,564
Interest Expenses	0	0	0	0
Other Expenses	0	5,000	(5,000)	25,400
TOTAL OPERATING EXPENDITURE	395,509	471,747	(76,238)	5,316,811
OPERATING SURPLUS / DEFICIT	(341,030)	(80,124)	(260,906)	(1,597,782)

Table 1.2 Monthly Operating Position

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
BUDGETED OPERATING SURPLUS / DEFICIT	(341,030)	(80,124)	(260,906)	(1,597,782)
Remove NON-CASH ITEMS				
Less Non-Cash Income	0	0	0	0
Add Back Non-Cash Expenses	122,225	133,215	(10,990)	1,598,564
TOTAL NON-CASH ITEMS	122,225	133,215	(10,990)	1,598,564
Less ADDITIONAL OUTFLOWS				
Capital Expenditure	121,000	150,000	(29,000)	1,622,000
Borrowing Repayments (Principal Only)	0	0	0	0
Transfer to Reserves	0	0	0	162,500
Other Outflows	0	0	0	0
TOTAL ADDITIONAL OUTFLOWS	(121,000)	(150,000)	29,000	(1,784,500)
Add ADDITIONAL INFLOWS				
Capital Grants Income	0	0	0	532,000
Prior Year Carry Forward Tied Funding	0	595,000	(595,000)	595,000
Other Inflow of Funds	0	0	0	0
Transfers from Reserves	0	0	0	781,500
TOTAL ADDITIONAL INFLOWS	0	595,000	(595,000)	1,908,500
NET BUDGETED OPERATING SURPLUS / DEFICIT	(339,805)	498,091	(837,896)	124,782

Table 2.1 Capital Expenditure and Funding**By class of infrastructure, property, plant and equipment**

CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
Buildings	79,000	0	79,000	0
Community Assets and Other Structures	0	0	0	544,500
Motor Vehicles	0	0	0	70,000
Plant and Equipment	0	0	0	25,000
Roads Infrastructure	42,000	50,000	(8,000)	982,500
			0	
TOTAL CAPITAL EXPENDITURE	121,000	50,000	71,000	1,622,000
TOTAL CAPITAL EXPENDITURE FUNDED BY:				
Capital Grants Income	0	0	0	532,000
Prior Year Carry Forward Tied Funding	0	595,000	(595,000)	595,000
Operating Income and Subsidies	0	0	0	400,000
Reserves	0	0	0	95,000
			0	
TOTAL CAPITAL EXPENDITURE FUNDING	0	595,000	(595,000)	1,622,000

Table 3. Monthly Balance Sheet Report

BALANCE SHEET AS AT 31 JULY 2025	YTD Actuals \$	Note Reference*
ASSETS		
Cash at Bank		(1)
Tied Funds	2,095,533	
Untied Funds	1,501,721	
Accounts Receivable		
Trade Debtors	16,748	(2)
Rates & Charges Debtors	396,938	
Other Current Assets	47,934	
TOTAL CURRENT ASSETS	4,058,874	
Non-Current Financial Assets	0	
Property, Plant and Equipment	17,102,914	
TOTAL NON-CURRENT ASSETS	17,102,914	
TOTAL ASSETS	21,161,788	
LIABILITIES		
Accounts Payable	139,197	(3)
ATO & Payroll Liabilities	(7,377)	(4)
Current Provisions	96,985	
Accruals	(131)	
Other Current Liabilities	(149,544)	
TOTAL CURRENT LIABILITIES	79,130	(5)
Non-Current Provisions	1,841	
Other Non-Current Liabilities	0	
TOTAL NON-CURRENT LIABILITIES	1,841	
TOTAL LIABILITIES	80,971	
NET ASSETS	21,080,817	
EQUITY		
Asset Revaluation Reserve	15,424,509	
Reserves	391,500	(6)
Accumulated Surplus	5,264,808	
TOTAL EQUITY	21,080,817	

Note 1. Details of Cash and Investments Held

\$2,979,412 held in investments as at 31 July 2025 (details in table below).

Investments Summary

As at 31 July 2025

Category	Balance	Rate	Interest Frequency	Maturity Date
Fixed Term Deposit	\$250,000	4.61%	At Maturity	10/09/2025
Fixed Term Deposit	\$300,000	4.10%	At Maturity	22/09/2025
Fixed Term Deposit	\$400,000	4.09%	At Maturity	2/10/2025
Fixed Term Deposit	\$800,000	4.02%	At Maturity	30/10/2025
Fixed Term Deposit	\$1,229,412	4.08%	At Maturity	10/12/2025
TOTAL	\$2,979,412			

Note 2. Statement of Trade Debtors

	Current	Past Due 1–30 Days	Past Due 31–60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Trade Debtors	1,469.00	586.00	180.00	13,669.00	844.03	\$16,748.03

Note 3. Statement on Trade Creditors

	Current	Past Due 1–30 Days	Past Due 31–60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Trade Creditors	137,407.26	1,238.00	551.85	-	-	\$139,197.11
Other Creditors	-	-	-	-	-	\$ -
Total Accounts Payable	\$137,407.26	\$1,238.00	\$551.85	\$ -	\$ -	\$ 139,197.11

Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations

Council is compliant with all payment, reporting and tax liabilities:

- PAYG Withholdings have been lodged by the due dates. The July 2025 PAYG Withholdings will be submitted with the Business Activity Statement prior to 21 August 2025.
- Business Activity Statements have been lodged by the due dates. The July 2025 BAS will be lodged prior to the due date of 21 August 2025.

Note 5. Current Ratio

The Current Ratio measures Council's ability to pay short-term obligations or those due within one year. A Current Ratio that is higher than 1.00 is considered acceptable in contemporary financial management terms. Council's Current Ratio as at 31 July 2025 is 1.86.

Note 6. Reserve Accounts

Internally Restricted	Total (\$)
Asset Renewal Reserve	200,000
Batchelor Playground Reserve	2,500
Disaster Recovery Reserve	25,000
Election Expenses Reserve	39,000
Waste Management Reserve	100,000
Externally Restricted	
Disaster Recovery Reserve	25,000
TOTAL RESERVES BALANCE	391,500

Table 4. Member and CEO Council Credit Card Transactions for the MonthCardholder Name: S HILLEN

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
4/07/2025	100.1	Microsoft	Monthly Software Subscription
4/07/2025	269.55	Microsoft	Monthly Software Subscription
4/07/2025	638.88	Microsoft	Monthly Software Subscription
21/07/2025	222	Xero	Monthly Software Subscription
30/07/2025	40.9	Mailchimp	Monthly StopPress Subscription
Total	1271.43		

Other Staff Credit Cards

For the period 1 July 2025 to 31 July 2025

Date	Description	Credit (AUD)
Other Staff Credit Cards		
01 Jul 2025	Royal Life Saving	120.00
07 Jul 2025	Adobe	43.99
08 Jul 2025	Australia Post	36.00
08 Jul 2025	Kmart	70.00
09 Jul 2025	Biz Display Elite	445.34
14 Jul 2025	Chill Ice Rink	324.00
14 Jul 2025	Coles	63.11
14 Jul 2025	CBA Credit Card	1.91
14 Jul 2025	The PDF Guru	76.39
15 Jul 2025	McDonalds	279.50
18 Jul 2025	Bunnings Building Supplies P/L	104.20
Total Other Staff Credit Cards		1,564.44

CCGC CBA Cheque Transactions

For the period 1 July 2025 to 31 July 2025

Date		
01 Jul 2025	Bank Transfer to CBA Credit Card	107.23
01 Jul 2025	Bank Transfer to CBA Credit Card	323.45
01 Jul 2025	Bank Transfer to CBA Credit Card	465.41
02 Jul 2025	Commonwealth Bank of Australia	30.00
02 Jul 2025	Commonwealth Bank of Australia	75.43
02 Jul 2025	Commonwealth Bank of Australia	85.20
02 Jul 2025	PC020725-124514003 SuperChoice P-L	4,936.67
04 Jul 2025	Payment: Oolloo Investments Pty Ltd	7,500.00
04 Jul 2025	Payment: Nutrien AG Solutions	556.60
04 Jul 2025	Payment: Howard & Sons Pyrotechnics Pty Ltd	1,500.00
04 Jul 2025	Payment: Top End Grub	1,365.00
04 Jul 2025	Payment: Bunnings Building Supplies P/L	181.92
04 Jul 2025	Payment: Tick of Approval Pty Ltd	1,045.00
04 Jul 2025	Payment: Oolloo Investments Pty Ltd	8,500.00
04 Jul 2025	Payment: Prestons Mowing & Gardening	5,280.00
04 Jul 2025	Payment: SD Electrical and Air-conditioning	14,980.00
04 Jul 2025	Payment: NT News (News Corp)	444.16
04 Jul 2025	Payment: Blue Sky Transport	84.70
04 Jul 2025	Payment: Gleeming Cleaning Services	4,270.00
04 Jul 2025	Payment: Jacana Energy	121.25
04 Jul 2025	Payment: Litchfield Outback Resort	98.00
04 Jul 2025	Payment: Southern Cross Landscaping Supplies	200.00
04 Jul 2025	Payment: WEX Australia Pty Ltd	759.92
04 Jul 2025	Payment: Captovate	165.00
04 Jul 2025	Payment: Oolloo Investments Pty Ltd	6,000.00
04 Jul 2025	Payment: P&K Plumbing	937.58
04 Jul 2025	Payment: Bunnings Building Supplies P/L	37.70
04 Jul 2025	Payment: ADG Engineers (Aust) Pty Ltd	24,750.00
04 Jul 2025	Payment: Air Liquide Australia Ltd	87.44
04 Jul 2025	Payment: Mark Blackburn	11,569.91
04 Jul 2025	Payment: Petra Tomanova	17.57
04 Jul 2025	Payment: Andrew Roberts	103.57
04 Jul 2025	Payment: P&K Plumbing	1,351.77
04 Jul 2025	Payment: Bunnings Building Supplies P/L	1,187.22
04 Jul 2025	Payment: Jacana Energy	75.54
04 Jul 2025	Payment: Jacana Energy	38.32
04 Jul 2025	Payment: Jacana Energy	70.27
04 Jul 2025	Payment: Telstra	275.00
10 Jul 2025	SALARIES AND WAGES Coomalie Communi	38,316.79
11 Jul 2025	Payment: Telstra	37.74
11 Jul 2025	Payment: Power and Water Corporation	93.92
11 Jul 2025	Commonwealth Bank of Australia	1.10
11 Jul 2025	Payment: Top End Grub	1,255.90
11 Jul 2025	Payment: St John Ambulance Australia	2,314.56
11 Jul 2025	Payment: TGS Diesel & Hydraulic Service & Repair	556.64

11 Jul 2025	Payment: Touch Football Australia Limited	2,336.00
11 Jul 2025	Payment: Area9	602.47
11 Jul 2025	Payment: Winc	570.04
11 Jul 2025	Payment: Adelaide River Inn	72.25
11 Jul 2025	Payment: Batchelor Service Centre	3,017.55
11 Jul 2025	Payment: P&K Plumbing	720.38
11 Jul 2025	Payment: Jacana Energy	121.25
11 Jul 2025	Payment: Power and Water Corporation	240.43
11 Jul 2025	Payment: Andrew Roberts	50.50
11 Jul 2025	Payment: RS Gardening Care	3,269.24
11 Jul 2025	Payment: TGS Diesel & Hydraulic Service & Repair	822.75
11 Jul 2025	Payment: Rural Fire Protection	1,293.49
11 Jul 2025	Payment: The Trustee for Terrain Trust	4,378.00
11 Jul 2025	Payment: RS Gardening Care	2,176.00
11 Jul 2025	Supplier payment failed payment	200.00
15 Jul 2025	Commonwealth Bank of Australia	4.00
15 Jul 2025	Commonwealth Bank of Australia	5.94
15 Jul 2025	Commonwealth Bank of Australia	54.56
15 Jul 2025	Commonwealth Bank of Australia	55.77
15 Jul 2025	NT Telco	322.52
16 Jul 2025	EQUIPMENT RENTS	227.00
16 Jul 2025	Petty Cash	551.85
18 Jul 2025	Payment: Adelaide River Inn	346.50
18 Jul 2025	Payment: Top End Grub	1,255.90
18 Jul 2025	Payment: Local Community Insurance Services	816.75
18 Jul 2025	Payment: Southern Cross Landscaping Supplies	3,750.00
18 Jul 2025	Payment: RS Gardening Care	5,752.08
18 Jul 2025	Payment: SD Electrical and Air-conditioning	20,020.00
18 Jul 2025	Payment: Engagis Pty Ltd	214.67
18 Jul 2025	Payment: ArborWork Tree Services PTY LTD	7,700.00
18 Jul 2025	Payment: Prestons Mowing & Gardening	14,300.00
18 Jul 2025	Payment: VTG Waste & Recycling P/L	5,893.94
18 Jul 2025	Payment: Blue Sky Transport	84.70
18 Jul 2025	Payment: XO Aviation	200.00
18 Jul 2025	Payment: Adelaide River Primary School	2,420.00
18 Jul 2025	Payment: Winc	760.85
18 Jul 2025	Payment: Air Liquide Australia Ltd	87.44
18 Jul 2025	Payment: MASTEC Australia Pty Ltd	5,141.95
21 Jul 2025	Commonwealth Bank of Australia	1.10
21 Jul 2025	Direct Deposit rates returned	100.00
22 Jul 2025	Vocus	2,511.30
24 Jul 2025	Payment: Top End Grub	1,057.60
24 Jul 2025	Payment: Fly Creek Tyres	1,890.50
24 Jul 2025	Payment: L&V Nominees Pty Ltd aka Poolwerx	320.00
24 Jul 2025	Payment: Outback Batteries	111.60
24 Jul 2025	Payment: Practical Safety Australia Pty Ltd	211.00
24 Jul 2025	Payment: The Trustee for Terrain Trust	86,900.00
24 Jul 2025	Payment: RDO Equipment	75.42

24 Jul 2025	Payment: VTG Waste & Recycling P/L	5,893.93
24 Jul 2025	Payment: Repeat Plastics Australia (trading as Replas)	3,295.38
24 Jul 2025	Payment: RDO Equipment	486.15
24 Jul 2025	Payment: Prestons Mowing & Gardening	4,510.00
24 Jul 2025	Payment: Alison Hoy	1,000.00
24 Jul 2025	Payment: Jacana Energy	118.22
24 Jul 2025	Payment: Jacana Energy	46.46
24 Jul 2025	Payment: Jacana Energy	713.93
24 Jul 2025	Payment: Jacana Energy	614.82
24 Jul 2025	Payment: Telstra	1,203.23
24 Jul 2025	SALARIES AND WAGES Coomalie Communi	41,026.76
Total CCGC CBA Cheque		384,077.65

14. REPORTS REQUIRING DECISIONS OF COUNCIL.

Nil

15. REPORTS FOR RECEIVING AND NOTING.

15.1 REVIEW OF ACTIONS ARISING LIST TO JULY 2025.

Date: 19th August 2025.

Author: Sharon Hillen, Chief Executive Officer.

Attachments: [Actions Arising List to August 2025.](#)

RECOMMENDATION

That Council;

a) receives and notes the Actions Arising List to August 2025; and

b) removes items.....from the actions arising list to August.

Moved:

Seconded:

15.1 ATTACHMENT – ACTIONS ARISING LIST TO AUGUST 2025.
(Non shaded area are new actions).

No.	ITEM	RESOLUTION	STATUS
#1	Preliminary Drafting Instructions – By-Laws	<p>RESOLUTION 2021/10/19/014 That Council; a) endorses the Preliminary Drafting Instructions for the Coomalie Community Government Council By-Laws; and b) directs the Chief Executive Officer to liaise with officers of the Department of the Chief Minister and Cabinet to progress these Drafting Instructions to Parliamentary Counsel. Moved: Vice Pres. McClymont Seconded: Clr. Freeman Carried</p> <p>RESOLUTION CONF2023/06/20/29 That Council; a) endorses the Version 2 Draft Coomalie Council By-Laws; and b) provide feedback to the CEO on the current version of the Draft By-laws by the 8th of July 2023. If members require an extension, this can be requested through the CEO. Moved: Clr. Noble Seconded: President Beswick Carried</p>	<p>IN PROGRESS * Third Version under review</p> <p>* Versions 3 & 4 had duplications, template and format changes only. (June 24)</p> <p>*Version 5 Parliamentary Counsel investigating options. (June 24)</p>
#2	Item 8 - Chief Executive Officer Report 18 th June 2024	Investigate signage for Rum Jungle Lake with regards to reporting procedure when a tagged fish is caught.	IN PROGRESS – waiting for response from Department. Email sent to the Department regarding signage that can be erected.
#3	Item 10.2 – Roads to Recovery	Investigate signage on Haynes Road – “No through road “or “Local traffic only” This is a black spot project for Haynes Rd.	IN PROGRESS With the Project Manager – PM05-3 Also, in CEO report – January 2025
#4	Item 10.1 Undeveloped Road Closure Request – Letchford Road	<p>1. RESOLUTION 2024/07/16/007 That Council; a) receives and notes the report entitled Undeveloped Road Closure Request – Letchford Road; b) considers seeking legal advice regarding the options of permanently closing or leasing the identified section of Letchford Road (North) to an adjoining landholder; and c) requests the Chief Executive Officer to correspond with the requesting landowner to seek and provide written approval from all adjoining landowner/occupiers for the request to fence/lease the identified section of the road reserve. Moved: Clr. Noble Seconded: Clr. Freeman Carried</p> <p>2. Schedule a tour of the area with the Elected Members</p>	IN PROGRESS
#5	Item 14.12 December OGM Smoke Free Workplace & Community Policy	RESOLUTION 2024/12/17/019 Designated signs to be erected and users of Council facilities to be introduced to this policy	IN PROGRESS (CCSM)
#6	Item 11.1 May OGM J McElwee memorial plaque	RESOLUTION 2025/05/20/003 CEO to coordinate with family regarding the installation of a memorial plaque at one of the Memorial Gardens.	IN PROGRESS (CEO)
#7	Item 11.2 May OGM C Freeman memorial plaque	RESOLUTION 2025/05/20/004 CEO to coordinate with family regarding the installation of a memorial plaque at one of the Memorial Gardens.	IN PROGRESS (CEO)
#8	Item 8.2 Cemetery June Cemetery Plan	RESOLUTION CEM2025/06/10/004	IN PROGRESS (ESC)

		b) endorses the DRAFT <i>Coomalie Bush Cemetery, Cemetery Plan 2025, as amended</i> .	
#9	Item 8.3 Cemetery June Policy	RESOLUTION CEM2025/06/10/005 b) endorses the DRAFT Cemetery Policy as amended.	IN PROGRESS (ESC)
#10	Item 14.2 July OGM Top Half Folk Festival	RESOLUTION 2025/07/15/008 That Council; b) provides feedback and advice to the NT Liquor Commission regarding the proposed Top Half Folk Festival Liquor License for the 1 – 3 August 2025 at Mt Bundy Station as per the report.	SEEK TO REMOVE COMPLETED

15.2 COMPLAINTS AND COMPLIMENTS REGISTER.

Date: 19th August 2025.
Author: Sharon Hillen, Chief Executive Officer.
Attachments: Complaints and compliments tables.

PURPOSE

To update Council on complaints and compliments received during July and August 2025 period.

RECOMMENDATION

That Council receives and notes the Complaints and Compliments Register during July and August 2025.

Moved:

Seconded:

BACKGROUND

As per Councils *1.08 Customer Complaints* Policy the Council will receive a monthly report on numbers and nature of the complaints.

In the reporting period, Council has **25** complaints from various sources, and investigations are in progress.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.

1.08 Customer Complaints Policy.

FINANCIAL IMPLICATIONS.

NIL.

15.2 ATTACHMENT: COMPLAINTS & COMPLIMENTS TABLE

COMPLAINTS FOR AUGUST OGM 2025 – <i>New complaints since last meeting are shaded.</i>				
DATE	COMPLAINT TYPE	DESCRIPTION	ACTION	SOURCE
30/09/2024	Council Road on Fenceline- Lake Bennett	Fencing and road survey	Long Term	Reported in Office
2/10/2024	Drainage- Cameron Road	Drainage issues	Long Term- Sent Update 3/01/2025	Reported in Office
08/10/2024	Road reserve maintenance - Chinner Road	Road verge maintenance	In Progress- Quote received 10/03/25	SSS
15/01/2025	Driveway maintenance - Heathers Lagoon Rd	Driveway access issues	In Progress- Quote Received 10/03/2025	Reported via email
23/01/2025	Driveway maintenance - Poett Rd	Driveway access issues	In Progress- Works Scheduled	Reported in office and email
4/02/2025	Drainage- Batchelor	Drainage issues in Batchelor	Under Investigation- Crown Land	Reported in office
11/02/2025	Road Maintenance- Solomon Rd	Road maintenance.	Ongoing/ In progress	Reported to CEO
27/03/2025 28/03/2025 05/06/2025	Road Maintenance Collet Creek	Road Maintenance	In Progress	Reported by website
05/04/2025	Road Maintenance- Haynes Rd	Street sign pushed over	CLOSED	SSS
16/05/2025	Vegetation - AR Bush Cemetery	Dangerous tree	CLOSED	SSS
16/05/2025	Road Maintenance - Crater Lake Road	Pothole	CLOSED	SSS
16/05/2025	Road Maintenance - Strickland Rd	Road maintenance	In Progress	Reported by email
23/05/2025	Waste – Oil waste Transfer Station, Adelaide River	Damage to the oil waste facility	In Progress	Reported on website
25/05/2025	Weeds - Miles, Solomon, Cheeney Rd	Slashing roadside	CLOSED	Reported by email
27/05/2025	Road Maintenance-	Roadside Slashing	CLOSED	Reported by email
26/06/2025	Waste- Rum Jungle	Change to waste collection	CLOSED	Reported via email
28/06/2025	Waste – Batchelor	Change to waste collection	CLOSED	Reported via email
30/06/2025	Road Maintenance Chin Estate	Road Maintenance	In Progress	Reported via email
01/07/2025	Road Maintenance Rum Jungle	Road Maintenance	In Progress	Reported in office
02/07/2025	Waste- Lake Bennett	Change to waste collection	CLOSED	Reported VIA email

05/07/2025	Vandalism – Batchelor	Motorbike on oval and in park.	CLOSED	Reported via email
07/07/2025	Potholes	Coomalie Creek service road	Reported to NTG - Completed	In person
07/07/2025 08/07/2025	Waste management – Lake Bennett	Waste Collection	CLOSED	Reported via email
11/07/2025	Animal Management – Batchelor	Barking dog	CLOSED	Reported via email
11/07/2025	Vegetation – Batchelor	Vegetation management	CLOSED	Reported via phone and email
13/07/2025	Lot Access – Chin estate	Road maintenance	In progress	Reported VIA email
14/07/2025	Lot Access – Batchelor	Lot access	CLOSED	Reported VIA email
15/07/2025	Road Maintenance – Batchelor	Road maintenance	In progress	SSS
16/07/2025 17/07/2025	Waste management- Batchelor	Change to waste collection	CLOSED	Reported VIA email
16/07/2025 16/07/2025	Animal management – Adelaide River	Barking dog	CLOSED	Reported via email
21/07/2025 22/07/2025 03/08/2025 03/08/2025 05/08/2025 08/08/2025 11/08/2025 12/08/2025 13/08/2025	Animal Management – Batchelor	Barking dog	CLOSED	Reported VIA website
21/07/2025	Waste management – Adelaide River	Change to waste collection	CLOSED	Reported VIA website
29/07/2025	Waste management- Batchelor	waste collection	CLOSED	Reported VIA phone
02/08/2025 02//08/2025	Batchelor oval	Hooning damage	CLOSED	SSS
05/08/2025	Basketball courts – Batchelor	Vegetation clean up and maintenance	CLOSED	SSS
05/08/2025	Waste management- Batchelor	Change to waste collection	CLOSED	Reported VIA email
05/08/2025	Animal Management – Batchelor	Unleashed animals	CLOSED	SSS
06/08/2025	Public toilets – Batchelor	Vandalism	CLOSED	Reported VIA phone
06/08/2025	Street signs – Adelaide River	Street sign pushed over	CLOSED- Reported to NTG	Reported via email
07/08/2025	Waste management- Batchelor	Change to waste collection	CLOSED	Reported via Email
07/08/2025	Vegetation – Batchelor	Vegetation management	In progress	Reported via website
08/08/2025	Roadside Maintenance- Lake Bennett	Roadside vegetation	CLOSED	Reported VIA email

08/08/2025	Animal Management – Batchelor	Unleashed animals	CLOSED	SSS
09/08/2025	Vegetation – Batchelor	Vegetation management	In progress	Reported VIA website
12/08/2025	Vegetation – Batchelor	Vegetation management	CLOSED- Reported to NTG	Reported VIA email

16. CORRESPONDENCE AND INFORMATION.

16.1 INCOMING AND OUTGOING MAIL.

Date: 19th August 2025.

Author: Sharon Hillen, Chief Executive Officer.

Attachment: [Incoming and outgoing correspondence tables.](#)

PURPOSE

Council is provided with items of correspondence both received and sent during the months of July and August 2025.

RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled for the July and August 2025 period.

Moved:

Seconded:

BACKGROUND AND PREVIOUS DECISIONS.

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT.

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that issue.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS.

Regulation 54 *Local Government (General) Regulations 2021*.

FINANCIAL IMPLICATIONS.

Nil.

16.1 ATTACHMENT 1: INCOMING CORRESPONDENCE.

Date	MI	Receiver	From	Subject
7/07/2025	2025-917	CEO	LGANT	Elections - candidate campaign
7/07/2025	2025-918	CEO & OM	LGANT	Call for nominations - Local Government Code of Conduct Panel
7/07/2025	2025-919	CEO	Friends of North Australian Railway	Slashing at Friends of North Australian railway Dorat Road Adelaide River
8/07/2025	2025-920	CCSM	Darwin Cycling Club	Proposed Events, Lake Bennett
9/07/2025	2025-921	CEO & OM	LGANT	Nominations now open - LGANT Circular Economy Award 2025
9/07/2025	2025-922	CEO & OM	LGANT	Nominations now open - LGANT Awards 2025
9/07/2025	2025-923	CCSM	Combat Training Centre	Request Use of Batchelor Airport for NT Warfighter Exercise 1-14 Sep 2025 [SEC=OFFICIAL]
9/07/2025	2025-924	CCSM	Darwin Cycling Club	Re: Darwin Cycling Club - proposed events, Lake Bennett
9/07/2025	2025-925	Mail	Resident	Information regarding the removal of trees in the Kirra Crescent Park
10/07/2025	2025-926	CEO	BIITE	Leadership Transition at BIITE
11/07/2025	2025-927	CEO	NT Electoral Commission	Coomalie ESA
13/07/2025	2025-928	CEO	Rosella Festival Coordinator	Rosella Festival 2025 Mud map & Coomalie site number
14/07/2025	2025-929	CEO	BIITE	RE: Coomalie Council Meet & Greet
14/07/2025	2025-930	Mail	Libraries NT	Hayley Arkinstall Memorial
14/07/2025	2025-931	OM	Department of LPE.	Adelaide River water committee meeting
14/07/2025	2025-932	OM & CEO	LGANT	NTG Briefing: Rebuilding the Economy Strategy / Territory Benefit Plan
14/07/2025	2025-933	Mail	Ratepayer/Business Owner	Request for Immediate Review of Rubbish Collection Schedule
15/07/2025	2025-934	Mail	Local Government Managers Australia	Event Announcement: LGMA Annual Local Government Conference 2025, 9 Sep 2025
15/07/2025	2025-935	CEO	LGANT	RE: Elections - candidate campaign
15/07/2025	2025-936	OM & CEO	LGANT	Territory Benefit Policy fact sheet
15/07/2025	2025-937	Mail	COTA NT	Seniors Month 2025 Calendar out now!
15/07/2025	2025-938	CEO	NTEC	Amendment to election cost estimate
16/07/2025	2025-939	CEO	LGANT	LGANT Rates Network
16/07/2025	2025-940	CEO & OM	LGANT	Approvals report released: Red Tape cut for Territory businesses
16/07/2025	2025-941	CEO	Department of Housing, Local Government	FW: Commencement of the Local Government Legislation Amendment A
18/07/2025	2025-942	Mail	Coomalie COTANT	Newsletter
21/07/2025	2025-943	CEO	LGANT	Elections - candidate campaign
21/07/2025	2025-944	Mail	Coomalie COTANT	Seniors Month Event.
22/07/2025	2025-945	CEO	LGANT	Subdivision Development Guidelines Management Committee - EOI contacts
23/07/2025	2025-946	CEO	LGANT	CEO forum date

23/07/2025	2025-947	Mail	Dept. of Education & Training	Request for assistance to locate mail item
23/07/2025	2025-948	CEO	Dept. of Tourism & Hospitality	FW: Special Event Authority Application - reply to special event application
23/07/2025	2025-949	Mail	Rum Jungle Projects	2025 Q2 Quarterly Stakeholder Report April
24/07/2025	2025-950	OM & CEO	LGANT	Call for agenda items - Mayors and Presidents Forum
24/07/2025	2025-951	CEO & OM	LGANT	Road Funding, Maintenance and Safety discussion paper
24/07/2025	2025-952	OM & CEO	LGANT	NTG Multicultural strategy presentation
28/07/2025	2025-953	CEO	LGANT	RE: Subdivision Development Guidelines Management Committee - EOI contacts
28/07/2025	2025-954	CEO	LGANT	RE: Final submission - tranche 2 amendments
28/07/2025	2025-955	Mail	Applicant - EOI RMAC Chair	Expression of Interest - Chairperson Risk Management and Audit Committee
29/07/2025	2025-956	A/CEO	Ratepayer	Road Maintenance - Solomon west
29/07/2025	2025-957	A/CEO	Ratepayer	Re: Road Maintenance - Solomon west
29/07/2025	2025-958	CEO	Adelaide River Police	LEMC Meeting - 1:00pm - 29 July 2025
29/07/2025	2025-959	Mail	Applicant RMAC EOI	Eol: Chairperson – Risk Management and Audit Committee
29/07/2025	2025-960	OM & CEO	LGANT	NT Housing productivity - feedback request
30/07/2025	2025-961	Mail	Dept. of Infrastructure, Transport. Regional Develop.	Letter requesting input to the Economic Reform Roundtable
31/07/2025	2025-962	CEO	Dept. of LPE.	Introduction of Lands, Planning and Environment Legislation Amendment Bill 2025
1/08/2025	2025-963	CEO	Dept. of LPE	Planning Scheme Amendment PA2024/0130 - To facilitate group dwelling and multiple dwelling development
1/08/2025	2025-964	CEO	LGANT	Call for nominations - NT Tobacco Action Committee (NTSTAC).
1/08/2025	2025-965	Mail	Dept. of Logistics & Infrastructure	Released - Construction Snapshot - Quarter 2 – 2025
5/08/2025	2025-966	CEO	Australian Signals Directorate	CHIPs NT Roadshow Invitation - August 2025 [SEC
5/08/2025	2025-967	Mail	LGMA	LGMA eNews August 2025
5/08/2025	2025-968	Mail	Dept. of LPE	Access to Parcel 2830 Poett Road, Rum Jungle
7/08/2025	2025-969	CEO & OM	LGANT	Bushfires NT call for regional committee nominations
7/08/2025	2025-970	CEO	LGANT	CEO Forum - agenda items
7/08/2025	2025-971	Mail	Neighbourhood Watch NT	Save the Date - Neighbourhood Watch NT AGM
8/08/2025	2025-972	Mail	Ratepayer	Live stream the council meetings

16.1 ATTACHMENT 2: OUTGOING CORRESPONDENCE.

Date	MO	SENDER	Recipient	Subject
8/08/2025	2025-453	RLAC	Ratepayer	Slashing of road verge
7/08/2025	2025-452	CEO	Ratepayer	2025 Local Government Election Posters
7/08/2025	2025-451	RLAC	NTG	Access to Parcel 2830 Poett Road, Rum Jungle
31/07/2025	2025-450	RLAC	Various Businesses in Coomalie Shire	Commercial waste collection - Coomalie Shire
29/07/2025	2025-450	CSM	Ratepayer	Re Re: Road Maintenance - Solomon west
29/07/2025	2025-449	CSM	Ratepayer	Re: Road Maintenance - Solomon west
22/07/2025	2025-448	ESC	Dementia Alliance Darwin Inc.	RE: Community Grant 2024-25: Dementia Alliance Darwin, Adelaide River & Batchelor
17/07/2025	2025-447	RLAC	Coomalie Shire Businesses	Waste collection
16/07/2025	2025-446	CEO	Department of Tourism & Hospitality	RE: Liquor Licence - Stakeholders Notification - Special Event - Top Half Folk Festival at Mt Bundy Station
14/07/2025	2025-445	CCSSM	Combat Training Centre	RE: Request Use of Batchelor Airport for NT Warfighter Exercise 1-14 Sep 2025 [SEC=OFFICIAL]
14/07/2025	2025-444	OM	Member of Goyder	FW: Coomalie -Batchelor Feral Horses
14/07/2025	2025-443	CEO	Rosella Festival Coordinators	RE: Rosella Festival 2025 Mud map & site
11/07/2025	2025-442	OM	The Hon Claire Boothby	RE: Urgent Community Safety Concerns Wild Horses in Batchelor
11/07/2025	2025-441	CEO	NTEC	Coomalie ESA
10/07/2025	2025-440	RLAC	Resident	Council park development
9/07/2025	2025-439	CCSM	Darwin Cycling Club	RE: Darwin Cycling Club - proposed events, Lake Bennett
8/07/2025	2025-438	CEO	Lake Bennett Committee	RE: Rubbish pick up Lake Bennett
8/07/2025	2025-437	RLAC	Residents	Tree Removal Batchelor Park
8/07/2025	2025-436	CEO	Lake Bennett Committee	RE: Rubbish pick up Lake Bennett
7/07/2025	2025-435	CCSM	Resident	RE: Access on Chin Estate
7/07/2025	2025-434	CCSM	Resident	RE: Termite infestation in Men's shed and surrounding trees and private gardens
7/07/2025	2025-433	CEO	Friends of North Australian Railway	RE: Slashing at Friends of North Australian Railway Dorat Road Adelaide River
7/07/2025	2025-432	CEO	Official Manager	DLPE CE Ms Joanne Townsend to CDS Stakeholders

17. COUNCILLOR REPORTS.

Nil.

18. USE OF THE COMMON SEAL.

Nil.

19. LATE ITEMS AND URGENT BUSINESS.

Nil.

20. GENERAL BUSINESS.

Nil.

21. CONFIDENTIAL ITEMS.

RECOMMENDATION

That Council close the meeting to the general public in accordance with Regulation 51 of the *Local Government (General) Regulations 2021*.

Moved:

Seconded:

Procedural Note:

The meeting was closed to the public at _____

The confidential meeting opened at _____

21.1 CONFIRMATION OF THE CONFIDENTIAL MINUTES FROM THE 15TH JULY 2025 OGM.

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.2 CONFIRMATION OF THE CONFIDENTIAL SPECIAL MEETING MINUTES FROM THE 7TH AUGUST 2025.

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.3 REVIEW OF CONFIDENTIAL ACTIONS ARISING LIST TO JULY 2025.

CONFIDENTIAL: Regulations 51(1)(e) information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.4 RATES RECOVERY UPDATE

CONFIDENTIAL: Regulations 51(1) (b) information about the personal circumstances of a resident or ratepayer.

21.5 USE OF THE COMMON SEAL: FORM 48 – DISCHARGE OF STATUTORY CHARGE

CONFIDENTIAL: Regulations 51(1) (b) information about the personal circumstances of a resident or ratepayer.

22. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL.

RECOMMENDATION

That Council move the following items into Open:

Moved:

Seconded:

23. RE-OPEN MEETING TO THE GENERAL PUBLIC.

RECOMMENDATION

That Council re-opens the meeting to the general public in accordance with Regulation 51 of *the Local Government (General) Regulations 2021*

Moved:

Seconded:

Procedural Note:

The meeting was reopened to the public at

24. NEXT MEETING.

The next Ordinary Meeting of Council is scheduled to be held on **Tuesday 23rd September 2025 at 3:00pm.**

25. CLOSURE OF MEETING.

The meeting closed at