

**CITY OF CHARLOTTE**  
**Planning Committee Meeting Minutes**  
**March 5, 2026**

**Members:**

Jimmy Breeden, Chairman - present  
Jim Robertson - present  
Scott Story - present  
Ricky Pastor, Council at Large - present  
Jason Pilkinton, Consultant - absent  
Jacob Doerffler, GNRC Planner - present  
Kirk Vandivort, City Attorney - present  
Shari Wright, City Recorder - present

**Meeting Called to Order at 6:00pm by Chairman Jimmy Breeden**

**Announcements:** Welcome to Scott Story who will be filling the seat on the Planning Commission Board.

**Public Comments:** No one signed up

**Meeting Items:**

1. January 8, 2026 Planning Committee Meeting Minutes approval motioned by Ricky Pastor, Scott Story seconded. Ayes: All
2. A reminder was given on Training Hours Requirements for TAPA are needed from everyone. Jacob verified the training they had with Bryan is valid for their hours: they can just type it up with the dates, times, the type of training & get it turned in to the City Recorder for documentation in their files.
3. Kirk Vandivort recommended a continuation of the Ordinance to Adopt and Amend the 2024 ICC Codes for the City of Charlotte & use Resolutions for the fees so it will be simplified for future changes rather than a complete Ordinance change with 1<sup>st</sup>, 2<sup>nd</sup> readings & then the voting process. Chairman Breeden agreed this would be a much more efficient process. Jacob with GNRC does recommend the same process for going forward.
4. Kirk to meet with Jacob & Jason to get the Ordinance cleaned up & clarification on a couple of items & put together a Resolution for the fees in a clear packet for the April 2, 2026 meeting. Ricky Pastor motioned to approve this process & Scott Story seconded. Ayes: All
5. Kirk will be out of town for the April 2<sup>nd</sup> meeting but will have all the documents ready. Tim Potter will probably attend in his place.
6. Due to Jason Pilkington being unable to attend the March 5<sup>th</sup> Meeting, the Consultant Contract information packet was circulated to the members & suggested to defer to the April 2<sup>nd</sup> Meeting. Approval to defer motioned by Ricky Pastor, Jim Robertson seconded. Ayes: All

7. BZA Meetings will have their own Agenda going forward & will start tonight with separating the Meeting Minutes.

Chairman Jimmy Breeden asked if there were any other discussions & there were none. Motion to adjourn made by Jim Robertson and Ricky Pastor seconded. Ayes: All

**Meeting Adjourned**

Minutes Prepared by Shari Wright

**Approved:**

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**Chairman Jimmy Breeden**

Date: \_\_\_\_\_