



The North Dakota Farmers Market and Growers Association, Inc.

## FARMERS MARKET DEVELOPMENT GRANT PROGRAM

To help establish and strengthen new farmers markets in North Dakota, the North Dakota Farmers Market and Growers Association is offering a Farmers Market Development Grant Program. Application deadline is May 15<sup>th</sup>. Applications will be reviewed at that time and all applicants will be notified within two weeks of the deadline date. Apply Today!

### GRANT APPLICATION GUIDELINES & REQUIREMENTS

Applications will be received until the grant monies are gone.

Communities or organizations seeking to develop or improve a farmers market in North Dakota qualify for this grant program.

Market Applicants must submit a paragraph describing what activities the grant money will fund with this application. If the market is already formed, applicants must also submit a current listing of officers and a list of known vendors at time of application.

### Example of Grant Funds

The total grant award is up **\$2,000**. While markets may adjust spending based on local needs, funds are typically used in the following manner:

- **Farmers Market Setup or Development**  
Registrations, state business name filing, Federal ID acquisition, logo development, and fulfillment of local or municipal requirements necessary to establish the market.
- **Promotional Materials and Marketing Events**  
Advertising, printed promotional materials, signage, community outreach, and events designed to promote and launch the farmers market.
- **Farmers Market Manager Stipend**  
A stipend provided to the market manager to support organizational work required to establish and operate the farmers market.
- **Vendor Financial Assistance**  
Support provided to participating vendors to assist with costs such as booth materials, signage, or other approved expenses that strengthen market participation.

All expenditures must support the development, promotion, and long-term sustainability of the North Dakota farmers market and align with the mission of the North Dakota Farmers Market and Growers Association.

Applicants **MUST** be members of the North Dakota Farmers Market and Growers Association to apply:

- The membership year for the NDFMGA runs from July 1 to June 30.
- You must be a fully paid member in the year in which the funds are used. If your market has not yet paid membership dues for the current year, membership funds and paperwork must accompany your grant application.

All applications will be reviewed and approved after the deadline date of May 15th. We may ask for an interview time to get more details about how the funds will be used.

Farmers Markets receiving grants will be notified as soon as we receive and process your paperwork.

Qualifying applicants will receive up to \$2000.

Grant recipients are required to:

- Submit copies of receipts for all purchases made with the grant money.
- Be responsible for full documentation of how the money is spent.
- Use an NDFMGA logo or tag line on all printed, audio, visual, and hard materials purchased with the grant funds. Acceptable wording includes:  
“This Farmers Market is a member of the North Dakota Farmers Market and Growers Association.”  
Logos can be obtained by requesting it through [NDFMGA@Outlook.com](mailto:NDFMGA@Outlook.com).
- Return any unused funds to the North Dakota Farmers Market and Growers Association.
- Complete all expenditures by November 30th of the grant year.
- NDFMGA may request a news story on farmers market success at the end of the farmers market year for the NDFMGA Newsletter

Eligible activities for this grant include, but are not limited to: costs associated with forming the new farmers market, advertising, circulars, flyers, posters, banners, billboards, website development, social media promotion, in-market activities, community launch events, and point-of-sale promotional materials used to promote North Dakota grown or produced products and new farmers markets.

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Submit completed application via email or mail to:

NDFMGA  
10191 Lake Road  
Bottineau, ND 58318

If you have questions, please e-mail us: [NDFMGA@outlook.com](mailto:NDFMGA@outlook.com)

# Farmers Market Development Grant Application

Name of Market:

Market Manager or President:

Mailing Address for Market/Manager/President:

Email: Phone

Website, social media page, or other media URL:

Physical Location of Market:

Proposed Market Days/Times:

Anticipated Start Date:

Average or Anticipated Number of Vendors:

If successful, your market will be awarded up to \$2000; describe how these funds will be used. This plan should provide detail on how you plan to use the funds. You may include a separate document with the breakdown of fund spending(Please include other available funding in your details):

Submit completed application (along with list of officers and known vendors, if applicable) to:

NDFMGA  
10191 Lake Road  
Bottineau, ND 58318

Grants will be awarded on a first-come-first-serve basis to qualifying applicants. As preparer of this grant application, I understand that all expenditures of grant funds must be accounted for and receipts submitted to the North Dakota Farmers Market and Growers Association by November 30th of this year.

If I receive the grant, please make a payable check to:

Signed: Date: