



Complete Application and EMail to: NewOrders@AgenciaAbstract.com

TITLE INSURANCE ORDER APPLICATION

DATE: _____

CLIENT FILE#/LOAN#: _____

CLIENT NAME: _____

CLIENT COMPANY: _____

CLIENT ADDRESS/CONTACT: _____

CLIENT EMAIL FOR DELIVERY: _____

COMPLETE ORDER BY: _____

SALE PRICE: _____

LOAN AMOUNT: _____

TRANSACTION TYPE (check all that apply)

INSURED

UNINSURED

COMMERCIAL

RESIDENTIAL

PURCHASE

REFINANCE

VACANT LAND

CONDO

CO - OP

DEED IN LIEU OF FORECLOSURE

DATE DOWN POLICY

ASSUMPTION

REO SALE

FORECLOSURE SEARCH

OTHER

(SPECIFY): _____

PROPERTY INFORMATION

FEE LEASEHOLD FEE PRIMARY RESIDENCE INVESTMENT PROPERTY

RECORD OWNER(S)/SELLER(S): _____

PURCHASER (S): _____

LENDER: _____

SINGLE SITE MULTIPLE SITE – SEE ATTACHED SCHEDULE, POLICY OR LEGAL DESCRIPTION

PREMISES: _____ UNIT: _____

CITY: _____ STATE: _____ ZIP: _____

SEARCHES TO BE ORDERED

- CERTIFICATE OF OCCUPANCY
- STREET REPORT
- BANKRUPTCY
- HOUSING/BUILDING VIOLATIONS
- FIRE DEPARTMENT
- EMERGENCY REPAIRS
- HIGHWAY
- FUEL OIL
- AIR RESOURCES
- ENVIRONMENTAL CONTROL
- ZONING
- LANDMARK
- SEWER
- PATRIOT SEARCH

SURVEY INSTRUCTIONS

- APPLICANT TO SEND
- INSPECT
- ORDER NEW SURVEY
- LOCATE EXISTING
- VISUAL EXAMINATION (COMM.)
- QUOTE NEW SURVEY



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CONTACT INFORMATION:

**APPLICANT
NAME:** _____
ADDRESS: _____

PHONE: _____
FAX: _____
EMAIL: _____

**BORROWER
ATTORNEY:** _____
ADDRESS: _____

PHONE: _____
FAX: _____
EMAIL: _____

**SELLER
ATTORNEY:** _____
ADDRESS: _____

PHONE: _____
FAX: _____
EMAIL: _____

**LENDER
ATTORNEY:** _____
ADDRESS: _____

PHONE: _____
FAX: _____
EMAIL: _____

SPECIAL INSTRUCTIONS:

DELIVERY PREFERENCE: E-MAIL POSTAL MAIL