



PUPIL MOBILE PHONE POLICY

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In order to maintain a safe, calm and focused learning environment, and to meet safeguarding requirements, mobile phone use by pupils during the school day is not permitted. This is in line with the UK Government's most recent guidance to all school's in January 2026.

We are committed to creating a safe, calm and focused learning environment where pupils can engage positively with learning and relationships. The use of mobile phones is carefully managed to support wellbeing, safeguarding and learning.

Our approach to pupil mobile phone use is guided by our core values:

Belong – We ensure all pupils feel safe, respected and supported, with clear boundaries that promote positive relationships and inclusion.

Commit – We are committed to clear expectations, consistent practice and reasonable adjustments where needed, working in partnership with families to support individual needs.

Thrive – By managing mobile phone use appropriately, pupils are supported to develop self-regulation, focus and positive digital habits that enable learning and personal growth.

We recognise that some pupils may require access to mobile phones for specific reasons. Any permitted use is agreed in advance and managed in a way that prioritises safeguarding, wellbeing and positive outcomes for all pupils.

Expectations During the School Day

- Any pupil who brings a mobile phone onto the school site must place it immediately into their personally allocated, phone pouch on arrival and the pouch must then be locked.
- Mobile phones must remain locked away and inaccessible for the duration of the school day, including during lessons, social times, movement around the site and transitions.
- Mobile phones must not be used to take photographs, record audio or video, access social media or communicate with others during the school day.
- Pupils remain personally responsible for their phone pouch throughout the day.
- Phone pouches must remain in school and not be taken home at the end of the day.
- The same expectations apply when pupils are engaged in any school activity off site – e.g. trips and visits (including when attending the holiday fun club).

Behaviour and Compliance

- Pupils are expected to follow all staff instructions regarding the secure storage of mobile phones, should they need reminding by staff.
- Refusal to secure a phone, tampering with a phone pouch, or attempting to access a phone during the school day will be treated as a breach of the school's behaviour expectations and managed in line with the Behaviour Policy.

Safeguarding

- The unauthorised use of mobile phones presents safeguarding risks, including exposure to inappropriate content, misuse of images, online bullying, harassment and breaches of privacy.
- Any misuse of a mobile phone that raises safeguarding concerns will be responded to in line with the school's Safeguarding and Child Protection Policy, including referral to the Designated Safeguarding Lead (DSL) where appropriate.

Expectations Outside of the School Day (Online Conduct)

- Outside of the school day, pupils who choose to communicate with others via mobile phones, messaging apps or social media are expected to do so in a civil, respectful and lawful manner.
- Online behaviour that impacts on the wellbeing, safety or education of pupils or the wider school community may be addressed by the school, even where this behaviour occurs off-site.
- Online bullying, harassment, trolling, intimidation or the sharing of harmful or inappropriate content will be dealt with under the school's -
 - Behaviour Policy
 - Anti-Bullying Policy
 - Child-on-Child Abuse Policy
 - Safeguarding and Child Protection Policy
 - Serious concerns will be escalated to the DSL and, where necessary, external agencies, including the Police.

Support and Reasonable Adjustments

- Reasonable adjustments will be made where required to meet a pupil's individual needs, in line with their EHCP or agreed support plan.
- Any agreed exceptions to this policy will be clearly defined and supervised by staff.
- Failure to comply with this policy may result in sanctions in line with the Behaviour Policy and/or safeguarding action where appropriate.

Contact home during the school day

- If a pupil needs to contact their parents/carers during the school day, they are not allowed to use their mobile phones without permission from a member of staff. This will only be given in exceptional circumstances, and the contact must be supervised by an adult. After contact has been made, the phone must be secured back into their allocated phone pouch. It may be more appropriate for contact home to be made via the school's phone landline, without the need for a mobile phone to be used.
- Where a pupil may need regular contact home due to an ongoing need, this must be agreed by the Principal in advance and will be well communicated to all staff in advance. Such an arrangement will be subject to regular review.

Loss of or Damage to Phone Pouches

- Any pupil who causes damage to their phone pouch will be expected to pay for a replacement pouch (£65 each). They will not be allowed to bring their phone into school again until a new pouch is purchased.
- This also applies to pouches that are lost. Pupils are responsible for their own phone pouches and this includes ensuring their pouches are looked after.



Using Mobile Phones at School

Information for Pupils

If you bring a mobile phone to school, it must go straight into your own phone pouch when you arrive.

Your phone pouch will be locked and you must keep it with you all day.

You must not use your phone during the school day. This includes lessons, breaktimes and moving around school.

Do not try to open your pouch or use your phone unless a member of staff tells you it is okay.

Looking After Your Phone

- Your phone pouch is your responsibility.
- You need to keep it safe and not tamper with it.
- If you choose to bring a phone to school, you are responsible for it.

Following the Rules

- You are expected to listen to staff and follow instructions about phones.
- If you refuse to lock your phone away, try to use it, or damage a pouch, this will be dealt with using the school behaviour rules.

Being Safe and Kind Online

When you are not in school, and you use your phone for messaging or social media, you must:

- Be kind and respectful
- Think before you post or send messages
- Treat others the way you want to be treated
- Bullying, trolling, mean messages or sharing harmful content is not okay.
- If online behaviour causes problems for someone in school, staff may need to deal with it using the school's behaviour, anti-bullying and safeguarding rules.

Need Help?

If something online worries you or makes you feel unsafe, tell a trusted adult or a member of staff.

Staff are here to help and keep everyone safe.



Mobile Phones at School

🚫 During the School Day

- 📲 Phone gets locked into your pouch as soon as you arrive
- 🔒 Keep it locked all day
- ✖️ Do not use your phone at school

🎒 Your Pouch

- 👤 Your pouch is your responsibility
- ✋ Do not open or damage it

🌐 Online (After School)

- 🗣️ Be kind and respectful
- 🚫 No bullying, trolling or mean messages

❤️ Need Help?

- 😟 Worried or upset online?
- 👨‍🏫 Tell an adult or staff member

We keep everyone safe.