

Friendly Societies Act 1974

Acknowledgement of registration of a rule amendment

This document acknowledges the registration of the amendment of the attached rules under Friendly Societies Act 1974 for:

Society: Mzough U Tiv Uk Benevolent Society

Registration number: 107 BEN

Date: **19 May 2025**



**THE CONSTITUTION
OF
MZOUGH U TIV UK
BENEVOLENT SOCIETY**

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DEFINITIONS

Bank	means a clearing bank in the United Kingdom.
Auditor	means a qualified Auditor as defined by the Friendly Societies Act 1974.
Council of Elders	means all former Presidents in good standing without gross misconduct against the Society, and five (5) members elected or appointed to serve in that capacity by the members.
Electoral Committee	means three (3) members appointed at an annual general meeting to oversee the electoral process.
FCA	means the Financial Conduct Authority.
Majority	means a simple majority of the members of the Society at a general or emergency general meeting.
Executive Committee	means the President, the Vice President, the Secretary General, the Assistant Secretary General, the Publicity Secretary, the Treasurer, the Financial Secretary, the Social Secretary, the Chief Whip, the Welfare Secretary, and the Legal Adviser.
Member	means any individual that has completed the registration formalities put in place by the Executive Committee; that has paid his or her subscription as requested by the Executive Committee; that has attained the minimum age of 18 years and who is entitled to vote and be voted for in any election held by the Society.
Quorum	means ten (10) Members in the case of a general or emergency general meeting, and (2/3) members for the Executive Committee meeting.
Society	means the Mzough U Tiv UK Benevolent Society, which is registered under the Friendly Societies Act 1974 with registration number 107BEN.
Special Resolution	means a resolution passed by not less than 75% of registered members present by a show of hands at a general meeting or emergency general meeting of the Society.
Writing	means by first class post to the member's last known house address, email or distributed through social media.

INTERPRETATION

In this Constitution:

1. The clause headings are for reference only and do not affect its construction or interpretation.
2. Obligations owed by or to more than one person are owed by or to them jointly and severally.
3. References to the masculine gender shall include the feminine gender.

1. NAME AND CONSTITUTION

The Society is a benevolent Society. It shall be called **MZOUGH U TIV UK BENEVOLENT SOCIETY**.

2. REGISTERED OFFICE

- (a) The Society shall at all times have a registered office address which shall be an independent commercial serviced office or the permanent home address of the sitting president. The location of the registered office shall be decided by the Executive Committee. The current registered office is: **9 Offord Close, London N17 0TE**.
- (b) In the event of any change in the address of the registered office, notice of such change shall be sent to the FCA as soon as reasonably practicable and in any event within 14 days.

3. OBJECTS

The Society is established for benevolent and charitable purposes. It aims to promote the social, moral and cultural values of the Tiv community in the United Kingdom.

Pursuant to the above objects, the Society may establish and maintain suitable premises in London as headquarters for the Tiv community in the United Kingdom. In addition, the Society shall periodically produce a newsletter or bulletin to disseminate information about its activities as well as establish a library of books, newspaper, magazine and periodicals.

Furthermore, the Society shall provide financial support to relieve poverty for the Tiv community in the UK, support similar advancements in Tiv Land in Nigeria and co-operate with all kindred societies by which, in the opinion of the Executive Committee, the objects of the Society may be promoted.

Further pursuant to the above, the Society shall endeavor:

- 3.1 (a) To collect and disseminate information through all relevant media, about welfare improvement opportunities available to Africans resident in the UK.
- (b) To pursue the advancement of education and relief of poverty for members of the Tiv community in the UK and the elimination of racial discrimination and the promotion of equal opportunities.
- (c) To pursue self-help in the best interest of the community collectively and to secure resources to enable the organization to carry out its programs.
- (d) To articulate the needs of the Tiv community.

- (e) To work with other organizations whose aims are consistent with the aims of the Society.
- (f) To work with organizations involved in the elimination of racial discrimination and the promotion of equal opportunities.
- (g) To work towards securing adequate provisions, to meet the needs of the Tiv community.
- (h) To, where necessary, hire consultants or contractors on a project-by-project basis as approved by the Executive Committee to assist in the provision of any of the activities of the Society.
- (i) To promote and provide a forum for unity, peace and harmony among Tiv people.
- (j) To promote, secure and enhance social, economic and cultural advancement of Tiv people in the UK and support similar advancements in Tiv Land in Nigeria.
- (k) To promote, provide and preserve the educational, health and other social constitutions for Tiv people at all levels permitted by law.
- (l) To promote, preserve and enhance Tiv traditions for the benefit of the Tiv people in the diaspora, particularly those who were born and raised in the UK.
- (m) To promote and encourage the development of Tiv language and literature.
- (n) To issue appeals, to hold public meetings, lectures, exhibitions and entertainment and take all such other steps as may be necessary for the purpose of promoting and publicizing the objects of the Society or procuring contributions to its funds in the form of donations, subscriptions and otherwise, and to receive gifts of any description.
- (o) To promote encourage and undertake research for the preservation of Tiv cultural heritage for future generations.
- (p) To cooperate and coordinate with representatives of registered charities, voluntary organizations and statutory authorities whose objectives are in line with those of the Society.
- (q) To provide advice and guidance to Tiv visitors, students and immigrants who are arriving in the UK for the first time.

3.2 The Society shall be a non-partisan organization and accordingly partisan politics is strictly prohibited in the conduct of the affairs of the Society.

4. MOTTO AND SYMBOL

AYATUTU KA UNO? KA SE!

5. APPLICATION OF FUNDS

- 5.1 All monies received on account of entrance fees, subscriptions, levies, fines, donations, sales of the constitution or otherwise and interest on investments shall be applied in carrying out the objects of the Society in accordance with this constitution.
- 5.2 Any member of the Executive Committee who is discovered to have misapplied the Society's funds shall repay the amount misapplied and may be excluded without prejudice to his or her liability for prosecution for such misapplication.

6. INVESTMENT OF FUNDS

- 6.1 Provided that the Executive Committee has a 2/3 majority agreement at a general meeting or emergency general meeting, it may invest the Society's funds for the benefit of the Society in the following ways:
- (a) In a Bank
 - (b) In the acquisition of property or other assets
 - (c) In any other investment in the United Kingdom which is legally authorized by the Friendly Societies Act of 1974.

7. BANK ACCOUNT(S) AND OFFICIAL SIGNATORIES

- (a) The Executive Committee is vested with the authority to open and manage Bank Account(s) on behalf of the Society.
- (b) The official signatories shall be the President, Secretary General, and the Treasurer.
- (c) The President, one or both signatories must sign to authorize payments.
- (d) All signatories are to be informed of every financial transaction to ensure transparency.

8. MEMBERSHIP

- 8.1 In order for a person to be deemed a member, at least one of the following shall apply:
- a. That person must have a Tiv father or mother, be a wife or husband of a Tiv son or daughter.
 - b. That the person self identifies as Tiv and is approved by the Executive Committee.
 - c. Upon recommendation by the Executive Committee that person has been accepted as a member by a majority at a general or emergency general meeting.

8.2 The Society shall be at liberty to collaborate with members of the following types of Associations:

a. A social, cultural or economic Association whose membership is exclusively Tiv and whose aims and objectives are not in conflict with the provisions of this Constitution.

b. A social, cultural or economic Association whose membership is not exclusively Tiv, but whose aims and objectives are not in conflict with the provisions of this Constitution, and who, upon a recommendation by the Executive Committee has been accepted by a Special Resolution.

8.3 Relatives of members who have not yet attained the age of 18 may participate in the activities of the Society, but to a limited extent. They will not be required to pay dues and will not qualify to contest for or to vote in election.

8.4 Honorary members can be appointed by the Executive Committee and shall be ratified by a majority at an emergency general meeting or a general meeting. Such honorary members will enjoy all the privileges of the Society but will not be entitled to vote or be voted for in elections and will not be required to pay membership dues.

8.5 Each member shall have one vote at general or emergency general meetings.

9. SUBSCRIPTIONS

Every member (other than an honorary member) shall pay a subscription fee of £30 (thirty pounds) every six months. Therefore, the annual subscription fee is £60 (sixty pounds) and becomes due on 1st January of every year.

10. ARREARS

A member shall not qualify to vote or be voted for if he or she is in arrears of his/her subscription fees for a period exceeding six months.

11. BENEFITS

The Executive Committee shall determine from time to time the granting of benefits, its nature and amount, to persons who may receive them and any other conditions as to grants. For the purpose of this clause the word "person" shall not be limited only to those persons who are members. Benefits shall be granted only to persons who are, in the opinion of the Executive Committee, in distressed circumstances. Any benefit exceeding the sum of £250 will require a special resolution by members before it can be approved. However, the totality of such benefit shall not exceed £1,000 (one thousand pounds) per annum subject to approval and available funds.

12. DISCIPLINE

12.1 SUSPENSION

Where the conduct of any member is being inquired into with a view to disciplinary action being taken against him/her, such member shall be suspended by a 2/3 majority of the Executive Committee from participation in the affairs of the Society pending the outcome of such inquiry at a general or emergency general meeting.

12.2 EXPULSION

A member may be liable to expulsion if he/she knowingly:

- a) Does anything or act which he/she knows or ought reasonably to know that the thing or the act is forbidden or is prejudicial to the interest or wellbeing of the Society or;
- b) Omits to do anything or act which he ought reasonably to know that the thing or act, if done would promote or advance the interest or wellbeing of the Society.

13. RESIGNATION

- 13.1 Any person who forms part of the Executive Committee, Trustees or the Council of Elders may resign from such position by addressing a letter under his or her hand to the Society's Secretary General. Where it is the Secretary General who is resigning, he or she shall address a letter under his or her hand to the President.
- 13.2 A member may terminate his or her membership of the Society by addressing a letter under his or her hand to the Secretary General and such termination shall take effect upon the receipt of such letter.
- 13.3 A notice of resignation from a member of Executive Committee shall only become effective when it has been duly accepted by the Executive Committee or an officer charged with the responsibility of accepting it on behalf of the Executive Committee.
- 13.4 The Executive Committee may in its absolute discretion decline to accept a notice of termination from any member until such member fulfills certain obligations imposed upon the member by virtue of his or her membership of the Society, or by virtue of his or her holding an office from which he or she seeks to resign.

14. MEETINGS

- 14.1 The Annual General Meeting shall be held between the months of February and May each year at a location to be specified by the Executive Committee.
- 14.2 An Emergency General Meeting shall be held whenever the Executive Committee thinks expedient or whenever 20 Members so request in writing delivered to the Secretary General.

- 14.3 Seven days' notice of any general meeting, stating the business to be discussed at such meeting, shall be given to every member in writing.
- 14.4 The President, or if not present, the Vice President shall preside at all general meetings. A quorum must be formed in order for a general meeting to be held. Ten (10) members would constitute a quorum.
- 14.5 Every member present (and not disqualified by arrears or otherwise as mentioned in this constitution) shall have one vote and when the votes are equal the then presiding officer shall have an additional or casting vote.
- 14.6 Provisions as to general meetings, times of closing adjournments and fines and penalties in connection with any meeting will be determined by the Executive Committee from time to time.

15. ELECTION OF THE EXECUTIVE COMMITTEE

The election of all officers of the Executive Committee shall be conducted biennially at an annual general meeting of the Society in line with the following procedure:

- (a) The Electoral Committee, appointed by a simple majority, shall preside over the elections in line with the guidelines and procedures approved by the members.
- (b) All members present at the meeting at which the elections are held shall be entitled to vote and be voted for in the election.
- (c) Pre-voting and voting by proxy shall be permitted so long as the integrity of the relevant votes is guaranteed.
- (d) The following positions shall be elected:
 - President
 - Vice president
 - Secretary General
 - Assistant Secretary General
 - Publicity Secretary
 - Treasurer
 - Financial Secretary
 - Social Secretary
 - Chief Whip
 - Welfare Secretary
 - Legal Adviser
- (d) All nominations must be made by a member and must be submitted to the Electoral Committee no later than two weeks to the date of the election. Such nominations must be made in writing (this includes email).

- (e) In order to be valid, all nominations must be seconded by a different member to that, who did the original nomination.

16. VOTING

During any election of the Executive Committee, the following rules shall apply:

- (a) To vote and be voted for, a member must have been registered at least 1 month prior to the date of the election. The Society can waive this provision if it is expedient, in an emergency or general meeting by a special resolution.
- (b) Candidates will be granted the opportunity to address the general assembly on the day of the elections. The order and time slot for such statements shall be determined by the Electoral Committee.
- (c) Candidates for all offices shall be deemed to be elected by Majority votes cast.
- (d) A rerun shall be held in the event that there is a tie for any of the offices.
- (e) Voting shall be by secret ballot.
- (f) A candidate may withdraw from the election at any time prior to its commencement only.

17. OFFICIALS

- (a) The Grand Patron shall be the traditional ruler of the Tiv people – His Royal Majesty, the Tor Tiv at the time. The patrons shall be the President General MUT Worldwide and all the First Class Kings under the Tor Tiv at the time.
- (b) A minimum of 2/3 members of the Executive Committee as stated in Section 15(d), shall be present in order for an Executive Committee meeting to hold.
- (c) The President or Vice President must be present in order for an Executive Committee meeting to hold.
- (d) In the absence of the Secretary General or Assistant Secretary General, the presiding officer shall nominate an alternative member of the Executive Committee to take minutes of any Executive Committee meeting.
- (e) Any officer may be removed by Special Resolution. In the event of a vacancy being created in this manner, then the position can be filled, pending the next election, by a Special Resolution.

- (f) In the event that any officer of the Executive Committee, Trustees or the Council of Elders shall die, resign, or become unfit or incapable of carrying out his or her duties, then the vacancy thereby created may be filled by Special Resolution.

17.1 THE PRESIDENT

The President, who heads the Executive Committee, shall provide leadership and direction to the Society, enabling the Executive Committee to fulfill their responsibilities of running the Society on a day-to-day basis for the effective running of the Society in accordance with the constitution. The President is accountable to the Executive Committee and the members of the Society.

The main duties of the President are to:

- (a) Develop the future direction of the society including participation in the preparation of strategic plans and policies as well as the annual work plan.
- (b) Promote the society and decisions of the Executive Committee and to act as an ambassador for the Society.
- (c) Oversee sound financial management of the Society's resources, ensuring expenditure is in line with objectives and that investment activities meet accepted standards and policies.
- (d) Monitor the work and activities of the Society including approval of the annual accounts and undertaking an annual review of the Society's performance.
- (e) Consider any other matters that affect the work, performance and standing of the Society.

The President will also be expected to:

- (f) Attend and Chair all meetings (e.g. Executive Committee, Emergency General Meeting, and Annual General Meeting etc.) of the Society.
- (g) Lead the fund-raising activities of the Society
- (h) Make recommendations to Executive Committee for the appointment of sub-committees and the respective Chairs and members of the sub-committees.
- (i) Serve, at the request of Executive Committee of the Society.
- (j) Represent the Society from time to time at functions, external events and meetings both in the UK and abroad

- (k) Maintain absolute confidentiality of sensitive/confidential information received in the course of the Executive Committee's responsibilities to the Society
- (l) Act in the best interest of the Society at all time.

17.2 THE VICE PRESIDENT

The Vice President shall deputize for the president in his or her absence and shall carryout certain functions as instructed by the President or the Executive Committee.

17.3 THE SECRETARY GENERAL

The Secretary General shall on the direction of the President, or the Executive Committee call and attend all meetings of the Society and of the Executive Committee; he or she shall record correctly the names of the officers there present and the minutes of the proceedings, and shall prepare the agenda for meetings of the Society and the Executive Committee. He or she shall receive proposals for admission to the meeting; he or she shall forthwith hand over all moneys received by him or her to the Treasurer. He or she shall produce all books, documents, property and accounts at each audit and whenever required by Special Resolution of the Society or of the Executive Committee and keep the accounts, documents and papers of the Society and in such manner and for such purposes as the Executive Committee may appoint and shall file all returns and other documents required by the FCA and duly forward them to the registrar. The Secretary General shall on all occasions, in the execution of his or her office, act under the superintendence, control and direction of the Executive Committee.

17.4 ASSISTANT SECRETARY GENERAL

The Assistant Secretary General shall deputize for the Secretary General and act in the capacity of the Secretary General in his or her absence.

17.5 THE TREASURER

The Treasurer shall supervise the financial affairs of the Society and take charge of the funds of the Society, which are not invested and pay all demands when ordered to do so by the Society or the Executive Committee. His or her duties shall include:

- (a) General financial oversight.
- (b) Overseeing and presenting budgets, accounts and financial statements to the Executive Committee.
- (c) Financial planning and budgeting.
- (d) Financial preparation and reporting.
- (e) Banking, book-keeping and record-keeping.
- (f) Control of fixed assets and stock.

He or she shall not pay any money without written approval of the President or the Executive Committee. He or she shall also give up all books, documents, monies and property of the Society in his or her possession to the Executive Committee when required to do so by a Special Resolution of the Society or by the Executive Committee.

17.6 FINANCIAL SECRETARY

The Financial Secretary shall assist the Treasurer.

The duties and functions of the Financial Secretary shall include:

- (a) Collecting all moneys for and on behalf of the Society and handing it over to the Treasurer for payment into the Society's account;
- (b) Keeping a proper record of account of all such moneys collected;
- (c) Liaising with the Treasurer in preparing such financial report as may be required for inclusion in the Annual General Report;
- (d) Doing or performing other things or act which is not expressly provided herein but which is direct or incidental to the proper and due implementation of financial policies relating to his or her office.

17.7 PUBLICITY SECRETARY

The Publicity Secretary shall be the Chief Public Relations Officer for the Society and his or her duties shall include:

- (a) General direction of publicity activities of the Society.
- (b) Formulating and recommending to the Executive Committee the publicity policy to be adopted by the Society.
- (c) Doing or performing any other thing or act which is not herein expressly provided for but which is direct or incidental to the proper implementation of the Society's policy (in relation to his or her office).

17.8 SOCIAL SECRETARY

The duties of and functions of the Social Secretary shall include:

- (a) The formulation of policy and general direction on the social activities of the Society.
- (b) Recommending to the Executive Committee, measures to be adapted towards the achievement of social goals of the Society.
- (c) Doing or performing any other thing or act, which is not herein expressly provided for, but which is direct or incidental to the due and proper implementation of the social policies of the Society.

17.9 CHIEF WHIP

The duties and functions of the Chief Whip shall be to enforce and call order at all meetings.

17.10 WELFARE SECRETARY

The Welfare Secretary shall be responsible for:

- (a) Coordinating, overseeing, and reacting to the well-being of members.
- (b) Issues, interests and queries concerning welfare of members.
- (c) Initiating welfare programs within the community with the approval of the Executive Committee.
- (d) The Welfare Secretary shall carry out all such duties incidental to the office of Welfare Secretary including reporting to the Executive Committee on such issues, interests and queries, and making recommendations thereto.

17.11 LEGAL ADVISER

- (a) Ensures legal compliance, drafts, and review legal documents.
- (b) Only members with a legal background should be eligible.
- (c) The Legal Adviser shall carry out all such duties incidental to the office of Legal Adviser with the approval of Executive Committee on such issues, interests and queries, and making recommendations thereto.

18. EXECUTIVE COMMITTEE

- (a) The Executive Committee shall be made up of the elected officers of the Society, namely: President, Vice President, Secretary General, Assistant Secretary General, Chief Whip, Treasurer, Financial Secretary, Publicity Secretary, Social Secretary, Welfare Secretary, and Legal Adviser.
- (b) Should additional roles be created to be voted in, they would automatically become members of Executive Committee.
- (c) The Executive Committee shall meet as often as necessary as but not less than once in every quarter.
- (d) The President or if not present, the Vice President shall preside.
- (e) 2/3 shall form a quorum.
- (f) The Executive Committee shall have full power to superintend and conduct the business of the Society and shall, in all things, act for and in the name of the Society.
- (g) Every question shall be decided by a majority of votes, and if the votes are equal, the President or in his or her absence, the Vice President, shall have a casting vote in addition to his vote as a member.
- (h) Any three members of the Executive Committee may call an emergency general meeting thereof, by giving seven clear days' notice in writing to the Secretary General, but at such special meeting no other business than that specified in the notice shall be taken into consideration.
- (i) All deeds and documents of title shall be held by the Executive Committee who shall take such measures for the safe custody and preservation thereof at the reasonable expense of the Society as they

may think fit and shall produce them for inspection by the auditors when required by them and whenever else required by a Special Resolution.

- (j) The Executive Committee (if given authority by Special Resolution) may borrow money for the purposes of the Society and shall have power to execute all deeds or other documents, which may be required for such purposes.

19 TRUSTEES

The Trustees shall hold office at the pleasure of the Society. The Society will have one or more Trustees, who will be elected or appointed during a Special or General Meeting by a resolution of a majority of the members present and entitled to vote at the meeting for a limitless four (4) years renewable term. All process for the election or appointment of Trustees must be in compliance with the Friendly Societies Act of 1974. The duties of the Trustees include:

- (a) Custodians of the society's property and assets.
- (b) Hold legal ownership of the society's property on behalf of members.
- (c) Limited to asset management, ensuring lawful use of funds.
- (d) Ensure society's assets are safeguarded and used appropriately.
- (e) Ensure legal compliance regarding asset management and trustee duties.
- (f) Safeguard the society's financial interests.
- (g) Work with the Executive Committee to ensure financial compliance.
- (h) Report on asset management.

20 COUNCIL OF ELDERS

All former Presidents and a maximum of 5 members elected by members shall constitute the Council of Elders. The 5 elected members will have a renewable tenure of 4 years. All former Presidents will serve indefinitely except they resign. The Committee of Elders shall regulate their activities such as appointing who serves as their Chairman and Secretary.

The key roles of the Elders are as follows:

- (a) Act in an advisory capacity to the existing Executive Committee bringing their knowledge and experience as 'elders' to bear.
- (b) Act as mediators (on request) where there is conflict within the Executive Committee or between a member of the Executive Committee and a MUTUK member.
- (c) To form 'Stage 2' of the 4-step Dispute Resolution process for the Society where 'Step 1' is the Executive Committee and 'Step 3' is a General Meeting and 'Step 4' is the courts in the United Kingdom.

21 ACCOUNTS AND INSPECTION OF BOOKS

- (a) The Executive Committee shall cause proper accounts of the Society to be kept by the Secretary General in accordance with Section 29 of the Friendly Societies Act 1974.
- (b) It shall be the duty of the Executive Committee to keep a copy of the last annual balance sheet and of the report of the auditor in a safe location.
- (c) The Executive Committee shall cause the books to be available for the inspection of any member or person having an interest in the funds of the Society at all reasonable hours, at the registered office or at any place where the books are kept, and it shall be the duty of the Secretary General to produce them accordingly.

22 AUDIT

- (a) The Society shall in each financial year appoint an Auditor to audit its Accounts and Balance sheet for that year.
- (b) Every appointment of an Auditor shall be made by the Executive Committee and ratified during an emergency or general meeting of the Society by a majority present and voting.
- (c) An Auditor appointed to audit accounts and balance sheet of the Society for the preceding year of account shall be reappointed as auditor of the Society for the current year of account (whether or not any resolution expressly reappointing him or her has been passed) unless:
 - (a) A Special Resolution has been passed appointing somebody else, or providing expressly that he or she shall not be reappointed, or
 - (b) He or she has given to the Society notice in writing of his or her unwillingness to be reappointed, or
 - (c) He or she is ineligible for the appointment as auditor of the Society for the current year of account, or
 - (d) He or she has ceased to act as auditor of the Society by reason of incapacity.
- (d) None of the following persons shall be appointed as auditor of the Society:
 - (a) An officer or servant of the Society
 - (b) A person who is a partner of or in the employment of or who employs an officer or servant of the Society.
- (e) The auditor shall in accordance with Section 38 of the Friendly Societies Act 1974 make a report to the Society on the account or

accounts and balance sheet of the society for the year of account in respect of which he or she is appointed.

- (f) The Society by a special resolution at a special or general meeting, in line with section 32A of the Friendly Societies Act 1974, may disapply section 31 of the Act.

23 ANNUAL RETURNS

- (a) The Secretary General shall file the annual accounts of the Society to the FCA on or before 31st May of each year, and indicating the number of registered members of the Society.
- (b) Members shall have access to the annual audited accounts from the Society's Secretary General or the FCA's website. Members who require printed copies, on application shall be provided copies gratuitously in line with Section 44(1) of the Friendly Societies Act 1974.

24 DISPUTES

- (a) If any dispute shall arise between a current or previous member, and any member of the Executive Committee, it shall be decided by reference to arbitration.
- (b) The Council of Elders shall mediate in any dispute arising between members of the Executive Committee.
- (c) The Executive Committee shall mediate in any dispute arising between current or previous members.
- (d) In the event that the Council of Elders or the Executive Committee is unable to resolve any dispute, then the matter shall be referred to the members at a general meeting or emergency meeting.

25 APPLICATIONS TO THE FCA

One-fifth of the total number of members, or if the number of members is 1,000 or more, then such number of members as prescribed by the Act, by an application in writing to the Chief Registrar, may apply:

- (a) For the appointment of one or more inspectors to examine into, and report on the affairs of the Society.
- (b) For the calling of an emergency general meeting of the Society.
- (c) For an investigation into the affairs of the Society with a view to the dissolution thereof where the funds held by the Society are insufficient to meet its existing liabilities.

26 VOLUNTARY DISSOLUTION

The Society may, at any time, be dissolved by a Special Resolution and in accordance with the Friendly Societies Act 1974.

27 NOTICES

All summonses and notices shall be deemed to have been duly served if addressed to the member or a person for whom they are intended, at his or her last known address, and delivered at or sent by recorded post to that address or via his or her email address held by the Society.

28 AMENDMENT OF RULES

- (a) Any amendments or rescindments to this constitution shall be proposed by the Executive Committee and then require the ratification of a majority of members present at an emergency general meeting, or a general meeting in order to be accepted.
- (b) Any amendments or rescindments to the constitution must be registered with the FCA within 14 days of the changes being agreed by the members.

In accordance with Section 18, Subsection (1) of the Friendly Societies Act 1974, the below members and the Secretary hereby append their signatures to the Society's rules amendments.

1. Victor Bemdoo Aleva, BFP, FCA-**PRESIDENT**



2. Dr. Rebecca Torkwase Kral-**SECRETARY**



3. Mrs Joy Kange-**SOCIAL SECRETARY**



4. Mrs Elizabeth Yatar-**TRUSTEE**



Complete amendment of rules

Section 1 – About this form

Use this form to register a complete rule change for a society registered under the Friendly Societies Act 1974. A complete amendment means a whole new set of rules is registered in place of an existing rule book.

To register a complete amendment of rules we need:

- this completed form
- one signed copy of the society's rules (or two copies where not submitting electronically)
- a marked-up version of the rules tracking changes made to the model, if you are using a set of model rules
- a completed Statutory Declaration form.

This form, including any details provided on the form, will be made available to the public through the Mutuels Public Register: <https://mutuals.fca.org.uk>.

Section 2 – About this application

Society name	MZOUGH U TIV UK BENEVOLENT SOCIETY
Register number	107BEN

2.1 Who should we contact about this application?

Name	VICTOR BEMDOO ALEVA
Role	PRESIDENT
Email address	INFO@MUTUK.ORG
Phone number	07538130400

2.2 If you have used a set of model rules please provide the name of the model and the name of sponsoring body.

Sponsor	NO
Model	NO

2.3 Please confirm you have the consent of the sponsoring body for use of their model rules.

The sponsoring body has consented to our use of their model ☐

Please go to Section 3.

Section 3– Table of Matters

Matters to be provided for	Rule number
The name of the society	1
Place of the society's registered office, to which all communications and notices may be addressed	2
The objects of the society	3
The mode of holding meetings and right of voting, and the manner of making, altering or rescinding rules	14,16 & 28
The appointment and removal of a committee of management (by whatever name), of a treasurer and other officers and trustee	15,17(e),19 & 20
The investment of the funds, the keeping of the accounts and the audit of the accounts at least once a year	6, 21 & 22
Annual returns to the FCA relating to the affairs and numbers of members of the society	23(a)
The inspection of the books of the society by every person having an interest in the funds of the society	21(c) & 23(b)
The manner in which disputes shall be settled	24 & 20(c)
In the case of dividing societies, a provision for meeting all claims upon the society existing at the time of division before any such division takes place	N/A
(Where the society has branches) the composition and powers of the central body and conditions under which a branch may secede from the society	N/A
(Where the society divides its funds) provision for meeting all claims upon the society existing at the time of division before any such division takes place	N/A

Complete this section if you are registered as a friendly society (e.g. suffix of F, FS, or FI). Do not complete this section if you are a working men's club or benevolent society.	Rule number
The keeping of proper accounts in accordance with section 29 of the Act and the keeping of a separate account of the expenses of management and of all contributions and other moneys which may be applied to those expenses.	N/A
Such periodic valuation or valuations (if any) of the assets and liabilities of the society as a whole, or of the assets and liabilities of the society in respect of any particular business or businesses conducted by the society, as may from time to time be required by law in the case of that society.	N/A
The voluntary dissolution of the society.	N/A
The right of one-fifth of the total number of members, or of 100 members in the case of a society of not less than 1,000 members and not more than 10,000 or of 500 members in the case of a society of more than 10,000 members, to apply to the Authority for an investigation of the affairs of the society or for winding it up.	N/A
Note: by virtue of paragraph 3(3) of schedule 2 to the Friendly Societies Act 1974 'nothing ...shall prevent a registered friendly society from specifying in its rules the manner in which the conditions under which any member may become entitled to any benefit assured by the society are to be determined, instead of specifying the conditions themselves.' If this is the case enter the appropriate rule number(s) in the column opposite.	N/A

Please go to Section 4.

Section 4 – Completing this application

4.1 Please confirm the rules have been signed by 3 members and the secretary (4 signatures in total)

The rules contain the required signatures ☒

4.2 Please confirm which of the following you are submitting:

One electronic, scanned signed copy of the rules ☒

Or two signed paper copies of the rules ☐

4.3 Please confirm either:

Model rules have not been used. ☒

Model rules have been used without amendment ☐

An amended set of model rules have been used,
and a marked-up copy detailing the changes
made to the model is included with the
application. ☐

Section 5 – Statutory Declaration

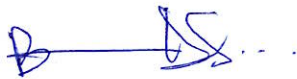
5.1 Please complete this statutory declaration

An officer of the society must complete this section:

Name	VICTOR BEMDOO ALEVA
Role	PRESIDENT

I do solemnly and sincerely declare that the amendment of the rules of the said society, a copy of which is attached marked 'X', complies with the Friendly Societies Act 1974 and has been duly made by the society in the manner provided in its rules for the making, altering or rescinding of rules.

I make this solemn declaration conscientiously believing it to be true, and by the provisions of the Statutory Declarations Act 1835.

Signature	
Date	24/04/2025

This was declared before me, a:

Solicitor ☒

Commissioner for oaths ☐

Notary Public ☐

Justice of the Peace ☐

Name	IVAN HO
Declared at:	F BARNES SOLICITORS LIMITED 20 Balgore Square Gidea Park Essex RM2 6AU
Signature	
Date	24TH APRIL 2025

Section 6 – Submitting this form

Please submit a signed, scanned version of your application by email to:
mutual.societies@fca.org.uk

Or please submit by post to:

Mutual Societies
Financial Conduct Authority
12 Endeavour Square
London
E20 1JN

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