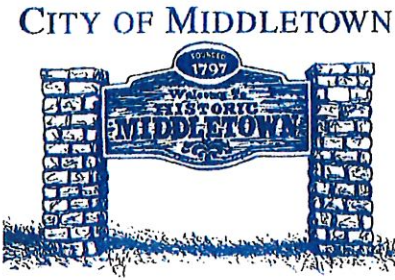


Mayor  
J. Byron Chapman

Commissioners  
Paul Hayden  
Amy Oliver  
Mark Stigers  
Ron Wolf



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## MINUTES FOR AUGUST 11, 2022 CITY OF MIDDLETOWN, KENTUCKY

Regular Meeting

Middletown City Hall, 11803 Shelbyville Road, August 11, 2022 at 6:00pm

1. Call to order and Pledge of Allegiance
  - a. Those in attendance included:
    - i. Mayor Byron Chapman
    - ii. Commissioner Amy Oliver
    - iii. Commissioner Paul Hayden
    - iv. Commissioner Mark Stigers
    - v. Commissioner Ron Wolf
    - vi. Public Works Director Marty Stansbury
    - vii. Police Chief Rob Herman
    - viii. City Attorney John Singler
    - ix. City Treasurer Tracy Dohn
    - x. City Clerk Marianne Butler
2. Approval of the minutes from the regular July 14, 2022, meeting were moved by Commissioner Wolf and seconded by Commissioner Stigers. The motion carried. Approval of the minutes from the special July 26, 2022, meeting were moved by Commissioner Oliver and seconded by Commissioner Hayden. The motion carried.
3. Approval of the Treasurer's Report for July 2022 was moved by Commissioner Oliver and seconded by Commissioner Wolf. Motion carried.
4. Approval of the Middletown Cemetery Association, Inc., Board of Trustees Financial Report was moved by Commissioner Stigers and seconded by Commissioner Hayden. The motion carried.
  - a. In Other Business Commissioner Stigers announced that a clean up of the cemetery will take place October 1. As it gets closer he will have more information to share.
5. Announcements
  - a. Diana Polsgrove gave an update on the progress for the 50<sup>th</sup> Middletown Family Fun Festival to take place September 9 and September 10. She has four sponsors at \$1k each – Middletown Eye Care, Todd's Car Wash, Transcend Credit Union and German American Bank. She has 89 vendors with more to come as the festival is still several weeks out. Senator Julie Raque Adams is the Grand Marshall of the parade. She has taken care of security and all permits that were needed. Since no Metro roads are closed there was no need to get a permit from Metro to close the roads. Louisville Crashers will play on Friday evening and Caribou on Saturday evening before the fireworks. The city will have a tent this year and Commissioner Wolf will send out a sign up sheet so they have the booth staffed the entire time. One resident did ask about the road closures and asked that a detour be set up for Kratz so cars don't come down a dead end roadway. City Officials will look at that request to see how they can

accommodate. Ms. Polsgrove did ask the city to consider additional funding for the event as the costs have gone up and are already \$13,760 over the last festival budget. Mayor Chapman asked that she supply the city with a written request with documentation. She said she will do so.

6. Museum Moment: Commissioner Stigers reported that they have had a few visitors.
7. Comments to the City Commission
  - a. Please give name, address and limit comments to three minutes
  - b. Dan Tobin (1103 Rachel Wood Court 502-416-2757) is concerned with crime, especially on his cul-de-sac. His house has been hit several times and last week his neighbor's car was stolen from his driveway. He suggested portable cameras to help deter crime. Marty Stansbury reported that LG&E is installing a new streetlight in the cul-de-sac which should help.
8. Middletown Chamber of Commerce Update by Executive Director Laura Wright
9. Middletown Police Department Update by Chief Rob Herman
10. KIPDA Report of ARPA
11. Municipal Order 08-11-22-A Approval of new pavilion and related site improvements for Wetherby Park
  - a. Discussion ensued as the project came in over budget. Derek Engineering and Bayus will work together on some change orders to bring back to the Commission to consider to get the cost down on the project.
  - b. Commissioner Stigers moved to approve the amended MO that states the contract is awarded to Derek Engineering so they can begin initial work with the understanding they will work with Bayus Designs to bring change orders back before the Commissioner. Commissioner Oliver seconded the amended MO. The motion carried.
12. Municipal Order 08-11-22-B Approval of landscaping plan for 12939 Shelbyville Road
  - a. Discussion ensued about the type of material will be used for the fencing at the development. On the plans given there is mention of vinyl fencing and wood fencing. The MO was amended to include that the MO is approved on the condition that the developer come back to Middletown to get approval for the fencing material. Nick Wright with Mindel Scott agreed that they would come back for approval.
  - b. Commissioner Hayden moved to approve the amended MO with Commissioner Wolf providing a second. The motion carried.
13. Municipal Order 08-11-22-C Employee Leave for Covid 2022
  - a. After discussion it was agreed to add language in the MO that it will be revisited by the Commission no later than 08-01-24 and that the city will continue to follow CDC Guidelines as they are updated.
  - b. Commissioner Oliver moved to approve the amended MO with Commissioner Hayden providing a second. The motion carried.
14. Ordinance 07-14-22-A ABC License Fees – second reading
  - a. 1<sup>st</sup> reading – July 14, 2022
  - b. 2<sup>nd</sup> reading – August 11, 2022
  - c. Approval of the Ordinance was made by Commissioner Hayden with a second by Commissioner Oliver.

- d. Those voting yes on the Ordinance included: Mayor Chapman, Commissioner Wolf, Commissioner Stigers, Commissioner Hayden and Commissioner Oliver. There were no “no” votes. The Ordinance passed.

15. Discussion

- a. KY House Bill 562 pertaining to critical incident leave for first responders: The Commission agree to place language in the Middletown Personnel Policy and the SOP for MPD to read: Officer will receive paid leave – up to two days – after a critical incident, as defined by KRS HB 562, 2022 General Assembly. Officers requesting critical incident leave are required to contact the Middletown Employee Assistance Program, other appropriate alternative program or medical professional approved by the City of Middletown during the paid leave. We support our officers and their medical/mental health and wellbeing.

16. Attorney Report – no report

17. Closed Executive Session for pending litigation per KRS 61.810 (1) (c)

- a. Commissioner Hayden moved to go into closed session for pending litigation with a second by Commissioner Oliver.
- b. Commissioner Oliver moved to come out of closed session with a second by Commissioner Hayden.
- c. No action was taken

18. Closed Session per KRS 61.810(1)(g) - discussion between a public agency and a representative of a business entity and discussions concerning a specific proposal

- a. Commissioner Hayden moved to go into closed session per KRS 91.810(1)(g) with a second by Commissioner Stigers.
- b. Commissioner Hayden moved to come out of closed session with a second by Commissioner Wolf.
- c. No action taken

19. Adjournment without objection at 7:28pm



J. Byron Chapman, Mayor

Attest:



Marianne Butler, City Clerk