

SO YOU WANT TO FORM A COMMUNITY LEARNING GROUP (CLG)?



What is a CLG?

A one-time 9-week class designed to encourage, prepare, and connect learners to existing Adult ESOL classes in Montgomery County.

Where can I learn more about CLGs?

www.mcael.org/community-learning-groups

Who can I contact to learn more?

Grace Karambiri, MCAEL Program Manager | gkarambiri@mcael.org

WHAT DO YOU NEED?

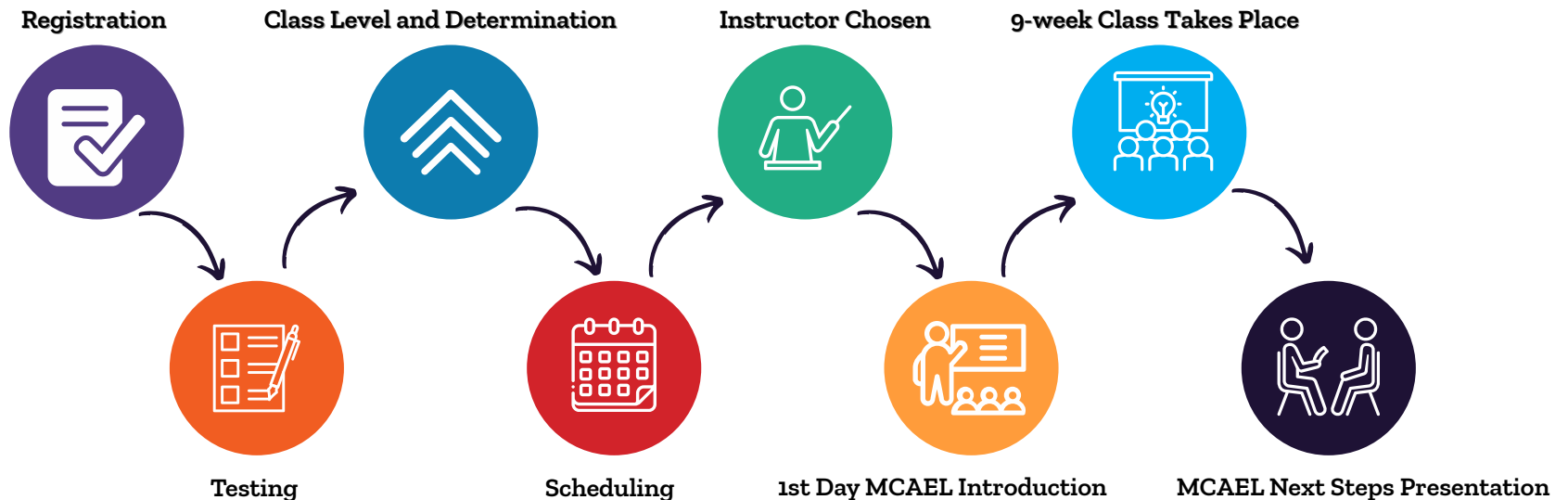
Coordinator/ Contact Person
to work with the CLG
team at MCAEL

18-20 Learners
with limited access to
existing English classes

Location
Physical or Virtual

Instructor
Provided by MCAEL

WHAT IS THE PROCESS?





Registration: Learners fill out MCAEL's on-line CLG interest form to provide basic contact information and their availability to take a class. The link to the form is placed on a promotional flyer created by MCAEL, in partnership with the community organization, to advertise the opportunity for an English class.



Testing: An English level placement test on speaking skills and a 15-minute English reading comprehension test is given, preferably in-person, at a designated time and place. The placement test will be given to learners by MCAEL in partnership with the community organization. Ideally, a minimum of 18 learners complete the placement test to move on to the next step – forming a class. When necessary, the community organization will help with communication between the graduates and MCAEL.



Class Level: A class level will be decided based on the results of the placement test. The level(s) with the most learners determine which class(es) will take place. Those at or close to the level will be invited to join the class(es). Based on the numbers of participants assessed and the outcomes, there may be enough learners to form classes at different levels. When necessary, the community organization will help with communication between the learners and MCAEL.



Class Schedule: A CLG class is 9-weeks, 1 day a week. The day and time of the class will be based on the availability of the learners at the determined class level. The start and end dates will be arranged between the community organization and MCAEL with consideration of space availability, learner schedule and instructor availability. Someone from the community organization will be in the building during the day and hours of an in-person class.



Instructor Chosen: CLG uses a specific curriculum called Intercambio. Most instructors are trained, by MCAEL, in the curriculum and will be selected by MCAEL based on availability for the class schedule.



1st Day Presentation: MCAEL staff will welcome the learners and explain the structure and purpose of the program. When necessary, the community organization will help with interpretation.



Next Steps: MCAEL staff will give a presentation to the class and meet individually with graduates to find opportunities to continue their English studies. When necessary, the community organization will help with communication between the graduates and MCAEL.