SO YOU WANT TO FORM A COMMUNITY LEARNING GROUP (CLG)?

What is a CLG?
A one-time 9-week class designed to encourage, prepare, and connect learners to existing Adult ESOL classes in Montgomery County.

Where can I learn more about CLGs?
https://www.mcael.org/community-learning-groups-program

Who can I contact to learn more?
Grace Karambiri, Program Manager
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WHAT DO YOU NEED?

- 18-20 Learners with limited access to existing English classes
- Instructor ideally from the community
- Location Physical or virtual
- Coordinator for the program

WHAT IS THE PROCESS?

Registration → Class Level and Determination → Instructor Chosen → MCAEL Next Steps Presentation

- Testing
- Scheduling
- 1st Day MCAEL Introduction
**Registration:** Learners fill out an on-line CLG interest form to provide basic contact information and their availability to take a class. The link to the form is placed on a promotional flyer created by MCAEL, in partnership with the community organization, to advertise the opportunity for an English class.

**Testing:** An English level placement test on speaking skills and a 15-minute English reading comprehension test is given, preferably in-person, at a designated time and place. The placement test will be given to learners by MCAEL in partnership with the community organization. A minimum of 20 learners must complete the placement test to move on to the next step – forming a class. When necessary, the community organization will help with communication between the graduates and MCAEL.

**Class Level:** A class level will be decided based on the results of the placement test. The level(s) with the most learners determine which class(es) will take place. Those at or close to the level will be invited to join the class(es). When necessary, the community organization will help with communication between the graduates and MCAEL.

**Class Schedule:** A CLG class is 9-weeks, 1 day a week. The day and time of the class will be based on the availability of the learners at the determined class level. The start and end dates will be arranged between the community organization and MCAEL with consideration of space availability, learner schedule and instructor availability. Someone from the community organization will be in the building during the day and hours of an in-person class.

**Instructor Chosen:** CLG uses a specific curriculum called Intercambio. The instructors are trained, by MCAEL, in the curriculum and selected based on availability for the class schedule. Instructors are preferably connected to the community organization and/or learners interested in the class.

**1st Day Presentation:** MCAEL staff will welcome the learners and explain the structure and purpose of the program. When necessary, the community organization will help with interpretation.

**Next Steps:** MCAEL staff will give a presentation to the class and meet individually with graduates to find opportunities to continue their English studies. When necessary, the community organization will help with communication between the graduates and MCAEL.