The Iowa Developmental Disabilities Council (DD Council) is excited to offer grant funds to local advocacy groups that are **LED BY PEOPLE WITH DISABILITIES** that want to take action in their community. Qualified advocacy groups are those who work to increase voter turnout among Iowans with disabilities. Grantee activities must be non-partisan and encourage individuals with disabilities to vote in the 2022 primary and general elections, raise awareness, and educate elected officials and/or candidates on disability topics.

**AVAILABLE GRANTS**

Grants are available in varying amounts between $100 and $1,500. Local advocacy groups are encouraged to apply for any size grant they feel would have an impact on their community. Great ideas that have a big impact don’t always carry a big price tag. Grant requests must include a plan detailing how it will be put into action.

Grant funds are provided as reimbursement for actual expenses. Receipts for all expenses must be submitted to the DD Council along with a final report before being reimbursed. Grants may be awarded for a portion of the proposed activities.

**GRANT REQUIREMENTS**

As a grant recipient, you will be required to:

1. Complete the grant application, including a plan and proposed budget.
2. Sign the grant agreement.
3. Provide a final report within three weeks of the conclusion of grant-related activities. The requirements of the final report will be based on grant activities and will be included in the agreement.
4. Provide receipts for grant-related expenses.

All grant-related activities must adhere to public health guidelines provided by the state and federal government.

**ELIGIBILITY**

Groups that include people with disabilities, family members, friends, and advocates are eligible. Groups should be dedicated to supporting and encouraging those with disabilities to get involved in the electoral process and/or educate elected officials and candidates on disability issues.

Groups may be formal or informal, but a majority of the members must be people with disabilities.

**EXPECTATIONS**

Grants will be provided to allow local advocacy groups to take action in their communities. We want you to be creative and submit proposals that describe how your group will encourage and support community members with disabilities to get involved in the election process and/or educate elected officials and candidates.

Grants will be reviewed on the following:

- How many individuals with disabilities, elected officials, and candidates will be reached through the grant?
- How will you reach Iowans with disabilities?
- What will people do differently as a result of this grant?
- Does the application provide evidence that the proposal will work?
- Does the budget make sense for the proposal?

**SUPPORT**

The DD Council offers resources to support grantees activities at no charge. The following are items the DD Council can provide therefore; these activities will not be approved for funding:

- Voter trainings.
- Marketing materials (printing and distribution are the responsibility of the grantee).
- Public relations support to increase awareness of grantee’s activities.

**QUESTIONS**

If you have questions regarding the guidelines of the grant or questions about the application, a member of our team would be happy to assist.

**Iowa DD Council**  
contactus@iowaddcouncil.org  
(800) 452-1936  
iowaddcouncil.org
APPLICANT INFORMATION

Name: ____________________________

Group Name: ________________________

Address: ___________________________

City: ________________________________ State: _________________ Zip: __________________

Phone Number: ______________________ Email: __________________

GRANT REQUEST

The DD Council will award multiple grants in varying ranges. Actual grant amounts awarded will be stated in the grant contract and reimbursements will be provided based on actual expenses.

Select the grant range you wish to apply for.

☐ $100-$250  ☐ $251-$500  ☐ $501-$1,000  ☐ $1,001-$1,500

APPLICATION PROCEDURE

Submit a narrative that includes the following information for review by the DD Council team. Applications will be reviewed as they are received.

1. How many total people are in your group?
   • How many of those are persons with disabilities?
   • How many are family members?

2. Describe your voter education event. Include the following:
   • Planning timeline
   • Proposed activities and events
   • Disability issues to be discussed
   • List of elected officials and community and state leaders who will be invited

3. Who and how many will attend your activities?

4. What is the total cost of your event? (Use form on following page to list estimated expenses and who will pay for what.)

5. What will be the outcome of your voter education event and how will you know that your project was successful?
## GRANT APPLICATION BUDGET

<table>
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<tr>
<th>Expenses</th>
<th>Amount Requested From DD Council</th>
<th>In-Kind or Funds From Other Sources</th>
<th>Total</th>
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### APPLY TODAY!

To apply for a DD Council voter education grant, complete and submit the following grant application by the **September 30, 2022** deadline.

**EMAIL TO:**
contactus@iowaddcouncil.org

**MAIL TO:**
Iowa DD Council
700 2nd Ave Suite 101
Des Moines, IA 50309

This project is supported by the Administration for Community Living (ACL), U.S. Department of Health and Human Services (HHS) as part of a financial assistance award totaling $774,176 with 100 percent funding by ACL/HHS. The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by ACL/HHS, or the U.S. Government.
Congratulations on being awarded an Iowa Developmental Disabilities Council (DD Council) grant! We are excited to see your plans put into action. As an DD Council grant recipient you will be required to provide a final report regarding your grant-related activities. Below you will find detailed information on the requirements of the final report, the reimbursement process, and DD Council support.

**FINAL REPORT**

A final report will be due within 30 days of the conclusion of grant related activities. Your final report must include the following:

- A description of all grant-related activities and sample of all materials developed.
- The number of individuals with disabilities that were reached and their satisfaction with the activity(s).
- What those individuals report that they will do differently as a result of their participation.
- Elected officials/candidates who were reached along with any anecdotal feedback related to your message.
- List of any media earned as a result of grant-related activities. Include copies of each story with information regarding the source.
- To the extent possible, provide race/ethnicity of the individuals who benefited from grant activities.

**REIMBURSEMENT**

DD Council grants are provided as a reimbursement for actual expenses. Invoices for each expense will need to be submitted along with the final report and cannot exceed the total amount in your application. Reimbursements will be mailed within sixty days of receiving your final report.

**DD COUNCIL SUPPORT**

The DD Council will provide support to implement grant-related activities. If you need assistance with developing marketing materials or public relations activities, contact us to discuss. If you will be hosting a voter training, contact us as soon as possible because dates are limited.

Email the final report and reimbursements to contactus@iowaddcouncil.org.

Sign and date this agreement to acknowledge your acceptance and understanding of the grant reimbursement process and expectations. Return the signed agreement to the DD Council within two weeks of receipt via email at contactus@iowaddcouncil.org.

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Iowa DD Council Office (800) 452-1936 iowaddcouncil.org

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