

Iowa Developmental Disabilities Council

Conflict of Interest Policy

Definition: A conflict of interest can exist when the Iowa Developmental Disabilities (DD) Council member or a member of their family appears to benefit personally from their position on the DD Council.

Guidelines:

- 1) It is expected that all Council members volunteer with the Council to help increase the independence and inclusion of people with developmental disabilities.
- 2) Council members shall not engage in any activity that might be interpreted by the public as bad performance of their official Council duties.
- 3) A Council member who has a relationship with an agency applying for or receiving Council funds should not vote about awarding or stopping council funds. This also applies to a Council member who is a family member of someone with a relationship with an agency that is applying for Council funds.
 - a. Examples of relationships: employer, employee, owner, board of director, client or consumer.
- 4) A Council member shall not vote on policy positions when the agency he or she represents is impacted by the Council policy position.
 - a. Example: The Council is voting to make a policy statement about increasing funding to Vocational Rehabilitation. The Council member representing Vocational Rehabilitation should not vote on this.
- 5) A Council member must state any potential conflict of interest. The member should not discuss or vote on a grant award or policy position when conflicts of interest occur. This will be noted in the minutes of the Council meeting.
- 6) No contractor or grantee shall be allowed to the use salary of a DD Council member as the required federal match for any contract.
- 7) No DD Council member shall be allowed to receive salary money from any DD Council contracts or grants.

Adopted: August 5, 1993

Revised July 2018, August 2022