

**Taneyville R-II
School District
Student Parent Handbook**



**302 Myrtle Street
Taneyville, Missouri 65759**

417-546-5803

Adopted by the Board of Education: June 19, 2025

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| Contents | |
| Mission C-110-S | 5 |
| School Board Members G-100-S | 5 |
| School Building and Contact Information | 6 |
| Superintendent Information..... | 6 |
| Daycare/Preschool Fees | 6 |
| Daycare/Preschool Late Fees..... | 6 |
| Returning Preschool Students | 6 |
| Welcome Letter..... | 7 |
| Academic Calendar I-100-S | 9 |
| School Admissions S-100-S | 10 |
| Attendance and Absence Procedures S-115-S | 10 |
| Dress Code S-180-S | 12 |
| Hygiene Intervention Policy | 13 |
| Food Service Program F-285-S..... | 13 |
| School Nutritional Program F-290-S | 15 |
| Allergy Prevention and Response S-145-S | 15 |
| Health Services S-215-S | 17 |
| Illnesses/Injuries..... | 17 |
| Health Screenings..... | 18 |
| Health Office..... | 20 |
| Administration of Medication S-135-S..... | 20 |
| Communicable Diseases F-245-S | 21 |
| Student Insurance S-140-S | 21 |
| Student Records S-125-S..... | 22 |
| Personnel Records E-190-S | 24 |
| Parent and Family Involvement and Engagement (Title I, Part A) I-135-S..... | 25 |
| Program for Students who are Homeless, Migrant, English Learners, At-Risk or in Foster Care I-140-S.. | 25 |
| English Language Learners I-150-S | 26 |
| Visitor Procedures C-155-S | 26 |
| Transportation Services F-260-S | 27 |
| Bus Rider Responsibilities | 27 |
| Parent Transportation Responsibilities | 27 |
| High School Students | 28 |
| Transportation Safety/Discipline Procedure | 28 |
| Student Discipline S-170-S | 29 |
| Bullying, Hazing, and Cyberbullying S-185-S..... | 38 |
| S-185-A Bullying Incident Report Form | 42 |

| | |
|--|----|
| Complaints or Concerns C-120-S | 44 |
| Every Student Succeeds Act of 2015 (ESSA) Complaint Procedures | 44 |
| Equal Opportunity and Prohibition against Harassment, Discrimination, and Retaliation C-130-S..... | 47 |
| Title IX C-131-S..... | 48 |
| Student Searches S-175-S..... | 48 |
| Student Alcohol/Drug Abuse S-195-S | 49 |
| Weapons in School S-200-S | 50 |
| Instruction | 50 |
| Curriculum Expectations | 50 |
| School Program of Studies | 50 |
| Assessment Program I-195-S..... | 51 |
| Teaching About Human Sexuality I-120-S | 51 |
| Valedictorian and Salutatorian Awards Policy | 51 |
| Section 504 I-125-S | 51 |
| Special Education I-125-S..... | 52 |
| Virtual/Online Courses I-160-S..... | 53 |
| Technology F-265-S | 53 |
| Building Information | 55 |
| Asbestos F-215-S | 55 |
| Safety F-225-S | 56 |
| Trauma-Informed Schools Initiative..... | 57 |
| Student Use of District Phone | 57 |
| Grading and Reporting System | 58 |
| Honors Program..... | 58 |
| Homework | 58 |
| Tiger Time/Response to Intervention (RTI) | 59 |
| Report to Parents | 59 |
| Parent-Teacher Conferences | 59 |
| Parent Portal..... | 59 |
| Missouri State High School Activities Association (MSHSAA) Activities..... | 59 |
| Athletic Code of Conduct | 59 |
| Athletic Standards..... | 61 |
| Policy for Away Games..... | 61 |
| District Sponsored Extra-Curricular Activities and Clubs I-210-S..... | 62 |
| School Cancellations and/or Early Dismissal..... | 62 |
| Arrival and Dismissal Procedures S-165-S | 63 |
| Class Schedules/Bell Schedules..... | 63 |

| | |
|---|----|
| Deliveries | 63 |
| Parties/Celebrations..... | 64 |
| Recess..... | 64 |
| Playground Equipment Rules..... | 64 |
| District Cameras | 65 |
| Lockers | 65 |
| Backpacks | 65 |
| Water Bottle Policy..... | 65 |
| District Policy Information | 66 |
| Physical Examinations and Screenings S-146-S..... | 66 |
| Surveying, Analyzing, and Evaluating Students S-150-S..... | 66 |
| Student Transfers S-120-S | 66 |
| Tobacco-Free Policy C-150-S..... | 67 |
| Firearms and Weapons F-235-S..... | 67 |
| Use of Recording Devices or Drones C-165-S..... | 67 |
| Signature and Form Requirements | 68 |
| F-265-P Technology Form A | 69 |
| F-265-P Technology Usage Agreement Form Form B..... | 70 |
| C-105-P District Rules and Guides Form A Student/Parent Handbook Acknowledgment | 71 |

Mission C-110-S

Empowering each student to learn, lead, and succeed.

Vision: Our Taneyville family is inspiring a community of excellence by developing extraordinary student leaders who are discovering their talents and abilities.

Our Commitment

As a District, we commit to empower students to:

Learn by:

- Seeking knowledge through self-discovery
- Cultivating a growth mindset
- Innovating and engaging
- Setting rigorous expectations

Lead by:

- Modeling respect and responsibility
- Taking ownership of successes and failures
- Exhibiting proactive behaviors
- Achieving goals

Succeed by:

- Utilizing talents
- Developing invincible grit
- Working cooperatively with others
- Demonstrating preparedness, confidence, and healthy behavior

School Board Members G-100-S

Ashley Sullenger

Bob Matthews

Brian Chaney

Casey Blacksher

Dustin Horner

Martie Dunn

Todd Brown

The role of the District's Board is to govern the community's public schools by making the major decisions for the District as a whole. The Board collectively makes these decisions and individual Board members do not have the power to speak or act for the Board. The Board as a whole, by working with the Superintendent to make decisions that will best serve the District's students, will govern the community's schools.

Accordingly, complaints or concerns made to Board members will be referred to the appropriate District point of contact for resolution.

School Building and Contact Information

302 Myrtle Street
Taneyville, MO 65759
Phone: (417) 546-5803
Fax: (417) 546-6401

The Department of Elementary and Secondary Education’s District and Building Report Cards are available [here](#).

Superintendent Information

Brandi Turner 417-546-5803 ext. 1701 (or option 1)
brandi.turner@taneyville.k12.mo.us

Daycare/Preschool Fees

Preschool fees are as follows:

| | |
|-----------|--------------|
| 0-2 Years | \$35 per day |
| 3-4 Years | \$25 per day |

** Additional days based on availability will be a daily rate of \$30.00.

All payments are due in advance. Two weeks of tuition is due the first day of attendance. If tuition is not paid in advance, your child will not be able to attend our program until full payment has been made. In the event there is an open day that your child attends, in addition to their regularly scheduled days, a flat rate of \$30 per day will be added to your bill as a “drop-in” day. Tuition is due even if your child is not at school on their scheduled day due to illness, vacation, or any other circumstances. You will not be charged if school is closed on your scheduled day. If we have to dismiss due to inclement weather or an emergency you will be credited for that day on your next bill.

Daycare/Preschool Late Fees

Your child must be picked up by 4:00 p.m. There will be an additional charge of \$1.00 per minute after time of closing. The fine will be added to your tuition bill. If this happens more than three times, your child may be dismissed from the program.

Returning Preschool Students

If your child was enrolled in the preschool program the prior year, all balances must be paid and/or arrangements made before enrolling your child in the current year.

Welcome Letter

Dear Taneyville School Family,

Welcome to the 2025–2026 school year! To our new Kindergarten students and all new families joining us—**welcome to Taneyville!** We're excited to have you as part of our school community.

As we kick off the new year, I'd like to share a few key updates and reminders that impact both your student and our district:

Community Events

We host a variety of events throughout the school year to bring families together and celebrate our students. Details and dates for these events can be found in our weekly **Tiger News** newsletter.

Tiger News

This newsletter goes home every **Friday** and is also posted on our **Facebook page**. It includes important updates, announcements, and upcoming events.

Text Cast Notifications

To help keep you informed, we send text message reminders as events approach. To receive these messages, please make sure we have your **current cell phone number and carrier** on file. Contact the front office at **546-5803** to update your information.

Our New Website is LIVE!

We're excited to announce that our updated website is now live! Visit <https://taneyvilletigers.org> for information, resources, and news.

Attendance Matters

Consistent attendance is key to your child's academic growth and success. We ask that all students attend school daily. If your child is sick, please call the school and send a **doctor's note** for multiple consecutive absences. Students who maintain **95% or higher attendance** will be eligible for special incentives throughout the year!

R.O.A.R. Expectations

At Taneyville, we use R.O.A.R. as a shared set of expectations across all areas of the school:

- **Respect**
- **On Task**
- **Appropriate**
- **Responsible**

You'll see our R.O.A.R. logo displayed around the building and campus. This common language helps create a positive and supportive environment for students, staff, and our community.

We value and welcome your involvement in your child's education. By working together, we can provide the best possible learning experience. If you ever have any questions or concerns, please don't hesitate to reach out to your child's teacher or the principal's office.

Thank you for your continued support. I truly appreciate each and every one of you.

Sincerely,

Mr. Sharon
Principal

Academic Calendar I-100-S

This is also available at: <https://www.taneyvilletigers.org>.

TANEYVILLE SCHOOL | 2025-2026 CALENDAR (8:00 AM-3:35 PM)

| AUGUST '25 | | | | | | | 11-14 | All Staff In-Services |
|------------|----|----|----|----|----|----|-------|-----------------------|
| S | M | T | W | Th | F | S | 11 | 14 |
| | | | | | 1 | 2 | 19 | First Day of School |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 | | |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | | |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | | |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | | |
| 31 | | | | | | | | |

| SEPTEMBER '25 | | | | | | | 01 | Labor Day |
|---------------|----|----|----|----|----|----|----|----------------------------------|
| S | M | T | W | Th | F | S | 08 | Teacher In-Service/ No School |
| | 1 | 2 | 3 | 4 | 5 | 6 | | |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | | |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | | |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | | |
| 28 | 29 | 30 | | | | | | |

| OCTOBER '25 | | | | | | | 06 | School In Session |
|-------------|----|----|----|----|----|----|-------|---|
| S | M | T | W | Th | F | S | 17 | End of 1 st Quarter (37 days) |
| | | | 1 | 2 | 3 | 4 | 20 | Teacher In-Service/ No School |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 | 21-24 | Parent-Teacher Conf. |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | | |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | | |
| 26 | 27 | 28 | 29 | 30 | 31 | | | |

| NOVEMBER '25 | | | | | | | 03 | Teacher In-Service/ No School |
|--------------|----|----|----|----|----|----|-------|----------------------------------|
| S | M | T | W | Th | F | S | 11 | Veterans Day |
| | | | | | | 1 | 24 | School In Session |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 | 26-28 | Thanksgiving Break/ No School |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | | |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | | |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 | | |
| 30 | | | | | | | | |

| DECEMBER '25 | | | | | | | 15 | School In Session |
|--------------|----|----|----|----|----|----|----------------|---|
| S | M | T | W | Th | F | S | 19 | End of 2 nd Quarter/ 1 st Semester (35/72 days) |
| | 1 | 2 | 3 | 4 | 5 | 6 | Dec. 22-Jan. 2 | Christmas Break |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | | |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | | |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | | |
| 28 | 29 | 30 | 31 | | | | | |

| JANUARY '26 | | | | | | | 05 | Teacher In-Service/ No School |
|-------------|----|----|----|----|----|----|---------|--|
| S | M | T | W | Th | F | S | 06 | Classes Resume Start 3 rd Quarter/ 2 nd Semester |
| | | | | 1 | 2 | 3 | 19 & 26 | Snow Make-Up Days |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | | |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | | |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 | | |

| FEBRUARY '26 | | | | | | | 02 | Teacher In-Service/ No School |
|--------------|----|----|----|----|----|----|-------------|----------------------------------|
| S | M | T | W | Th | F | S | 09, 16 & 23 | Snow Make-Up Days |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | | |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 | | |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 | | |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 | | |

| MARCH '26 | | | | | | | 13 | End of 3 rd Quarter (40 days) |
|-----------|----|----|----|----|----|----|---------|---|
| S | M | T | W | Th | F | S | 16-20 | Spring Break |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 23-27 | Parent-Teacher Conf. |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 | 02 & 09 | Snow Make-Up Days |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 | 30 | School In Session |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 | | |
| 29 | 30 | 31 | | | | | | |

| APRIL '26 | | | | | | | 03 | Good Friday |
|-----------|----|----|----|----|----|----|----|----------------------------------|
| S | M | T | W | Th | F | S | 13 | Teacher In-Service/ No School |
| | | | 1 | 2 | 3 | 4 | | |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 | | |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | | |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | | |
| 26 | 27 | 28 | 29 | 30 | | | | |

| MAY '26 | | | | | | | 18 | School In Session |
|---------|----|----|----|----|----|----|----|---|
| S | M | T | W | Th | F | S | 21 | Last Day of School End of 4 th Quarter/ 2 nd Semester (35/75 days) |
| | | | | | 1 | 2 | 22 | Teacher In-Service/ No School |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 | 25 | Memorial's Day |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 26 | Summer School Begins |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | | |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | | |
| 31 | | | | | | | | |

| Days In Attendance per Month | |
|------------------------------|----------------|
| Aug. - 08 | Apr. - 17 |
| Sept. - 17 | May - 13 |
| Oct. - 20 | |
| Nov. - 14 | Total 148 Days |
| Dec. - 13 | |
| Jan. - 16 | |
| Feb. - 16 | |
| Mar. - 14 | |

| Legend | |
|---|--------------------|
| | School In Session |
| | Teacher In-Service |
| | Make-Up Day |

| Make-Up Days/Hours | |
|----------------------------------|--|
| January 19, 26, February 09, 16, | |
| 23, March 02, 09 | |
| 7 days @ 7.1667hrs=50.17hrs | |

| Calendar Hours | |
|------------------------------------|--|
| 148 days @ 7.1667 hrs = 1060.67hrs | |
| (430 minutes/day) | |

BOE Approved 2-20-25

School Admissions S-100-S

Grade placement of students transferring from home school will be determined after the principal considers and examines the student's age, achievement test, performance data, transcripts, course descriptions, textbooks used, home-schooling logs, and interviews with the student and their parents/guardians. The District may administer additional tests to aid in placement decisions, if necessary, as determined by the District. After placement, the District may further adjust the student's placement to meet the student's educational needs after consulting with the student's parent/guardian.

Attendance and Absence Procedures S-115-S

Expectations for Attendance

Attendance is essential for learning. By law, all children must attend school from the age of 7 until the age of 17. Parents/guardians are accountable for the attendance of their child. The District will inform parents/guardians of their student's absence and support families when attendance becomes a concern. It is the responsibility of the student to make up work due to an absence. Students who wish to participate in school-sponsored activities must attend school the entire day on which the activity occurs, unless the principal has pre-approved the absence based upon special circumstances. The administration makes the final determination regarding whether an absence is excused or unexcused.

Procedures for Reporting an Absence

Excused Absences

Parents or students must provide proper notification and documentation to the school showing the absence was unavoidable for an absence to be excused.

Parents must report a student's absence by **sending a note from home** on their student's return to school or a parent phone call must be made to the Office indicating the reason for the absence or tardiness. Classroom teachers will be notified, explaining absences. Students not presenting a reason for absence may not be allowed to make up missed assignments until an excuse is received in the office. In case of prolonged illness or injury, a doctor's excuse will be required. The school will contact parents who do not report a student's absence by the designated time. When a student is released early from school to a parent or guardian, it constitutes an absence. In general, prior notification is required when a student is dismissed early and the student must be checked out through the office. The administration may request documentation to determine whether an absence is excused. Excused absences are allowed for:

- Illness of the student
- Medical appointments that cannot be scheduled outside the school day
- Serious illness or death of a family member
- Religious observances
- School-sponsored activities (e.g., field trips, athletics, competitions, etc.)
- Court appearances or other legal situations beyond the control of the family
- Emergency situations as approved by the principal

- Visits from a parent or guardian on active military duty who is on leave from, will be immediately deployed, or immediately returned with notification and approval of the principal
- An absence which has been requested and approved in advance by the principal due to exceptional circumstances. In these situations, make-up work should be requested in advance of the absence and any tests, projects, or in-class assignments will be made up at the direction of the teacher.

Unexcused Absences

Absence for reasons other than the categories of excusable reasons, or that does not have the proper documentation for an excused absence or proper notification from the parent indicating an excused reason as determined by the principal, will be considered unexcused. Excessive, unexcused absences will result in written notice from the principal to the parents/guardians. The principal may request a parent/guardian conference to discuss attendance concerns and a collaborative plan may be developed to remove barriers to attendance. When attendance remains problematic, the school may contact the appropriate agencies and/or authorities for assistance. After missing 14 days of avoidable absences or undocumented absences the student can expect to be required to attend Summer School or meet with the Superintendent or Board of Education.

Students will NOT be allowed to attend after school activities the day of an unexcused absence.

Late Arrival/Tardiness

A late arrival or tardy occurs when a student arrives after the expected class period has begun, as determined by the District. Students are considered tardy at 8:00 a.m. The District will count tardiness as an absence. Four unexcused morning tardies may result in an after-school detention being assigned.

Truancy

Truancy is when the student is absent from school without permission of the parents/guardians or school official. Truancy includes, but is not limited to, skipped classes, falsely informing the school about the reason(s) for the absence, or absences that have not been pre-arranged and pre-approved as excused. The District may assign disciplinary measures for truancy.

Make Up Work

It is the responsibility of the student to make up work with teacher support when a student's absence is excused. The timelines for turning in make-up work will be determined by the teacher. Students will generally be provided one additional day to turn in assignments for each day of absence. After returning to classes, work missed from an absence must be made up and turned in to the teacher within the number of days missed and/or agreed upon by the student, parent, and teacher. Example: a student that is absent two days has two days to turn in the assignment. Unexcused absences will be dealt with as a grade of zero for those assignments missed until the work is made up.

Dress Code S-180-S

The purpose of a dress code is to contribute to a safe, healthy environment that protects students and maintains a focus on learning. The dress code included in this handbook provides guidance to students and parents as to what constitutes appropriate attire for school and school activities. District administrators have the discretion to determine whether a garment or manner of dress not specifically described below is appropriate attire for school and school activities and/or causes a disruption to the educational environment. Administrators have the authority to take action to address dress code matters as they arise. The following District guidelines should be observed:

Dress Code Expectations and Prohibitions

Apparel is expected to conform to reasonable student standards of modesty. Shirts and shoes must be worn. Clothing should be properly fitted (not overly restrictive or loose). Coverage of the body is expected. Therefore, the following garments are not permitted:

1. House shoes or slippers;
2. See-through garments;
3. Tops that are backless, strapless, low-cut, bare-midriff, have overly-large arm openings; halter tops, crop tops, sleeveless unless shoulder straps are as wide as a credit card, sheer unless there's another shirt underneath that meets the dress code, or spaghetti straps;
4. Clothing that does not cover undergarments when a student is sitting or standing;
5. Undergarments worn as outer wear;
6. Clothing that does not reach an appropriate length;
7. Sagging pants which show underwear;
8. Clothing with profane, obscene, or otherwise inappropriate language;
9. Clothing with words, symbols or images that promote illegal, sexual, or violent behavior;
10. Clothing with advertisements or promotion of alcohol, tobacco, or drugs;
11. Language or symbols that promote gangs;
12. Hats, caps, headgear, and hoods (hooded sweatshirts worn up);
13. Do-rags;
14. Handkerchiefs;
15. Sunglasses;
16. Face paint;
17. Excessive writing/drawing on skin;
18. Overly-dramatic make-up;
19. Other wear that restricts the line of sight of a student's face and/or facial recognition may not be worn (although exceptions will be made by the principal for head coverings that have religious significance, are worn for medical reasons, or are for a specific, school-sponsored event);
20. Blankets carried or worn as coats or wraps while in the building;
21. Heavy or loose chains, or straps that create a safety risk;

22. Apparel that creates a safety concern (i.e. footwear or pant length which would cause a tripping hazard, socks, or bare feet which may cause injury).

Additional Dress Code Information

Courses and/or class activities that require observance of specific safety requirements may require adjustments of a student's clothing, accessories, or hair style for the duration of the class (e.g., hair pulled back and/or hair nets for culinary classes or other safety wear, etc.). Other dress code requirements may be articulated for students participating in certain extracurricular activities.

Violations of the District dress code will be addressed with remedial actions and/or consequences.

Hygiene Intervention Policy

Taneyville school is committed to creating a safe and positive learning environment with the highest possible standards in and around the premises to ensure the safety and health of all people who work and learn here. Excessive odors can cause other students in the classroom to become distracted. It is a disruption to the educational process and many times can lead to a social separation for students. Allergies to strong odors may sometimes cause headaches and other illnesses for students as well.

Students with excessive odor on a consistent basis may be sent to the school Nurse for Hygiene Intervention. They will be asked to change clothing, use wet wipes for clean-up, and may be sent home. Each incident will be documented should further intervention be needed or neglect be suspected.

Food Service Program F-285-S

Breakfast and lunch bills will be sent home each month and are due upon receipt; however, parents are encouraged to pay for meals prior to incurring charges. Cafeteria account balances, grades, and attendance information is available on the district's Parent Portal.

Breakfast

Breakfast is served daily in the school cafeteria. Students may purchase a breakfast for \$2.25. If students do not wish to eat breakfast at school, they may purchase a carton of milk for 35 cents. Breakfast will be served to grades K-8 from 7:35a.m.- 7:54 a.m.

Lunch

A hot class "A" lunch is served daily in the cafeteria. Students may purchase lunch for \$2.90. If a student desires to bring his/her lunch to school, he/she may purchase a carton of milk for 35 cents. Prices may change during the school year. When paying for meals, please indicate which portion of the payment is for lunches, breakfasts, and/or extra milk.

Students may bring a single serving size (12 oz. max.) of soda pop for lunch. Drinks from home will only be allowed in the cafeteria and must be finished or disposed of before leaving. No glass container and no sharing with other students is allowed.

The purpose of these provisions is to maintain consistent meal account procedures throughout the District. Unpaid charges place a financial strain on District finances. The Food Service Department is responsible for maintaining food charge records and for notifying the District's accounting department of outstanding balances.

1. Parents/guardians will receive monthly statements from the Food Service Department indicating current meal charges. Students will be allowed to charge a maximum of \$20.00.
 - After the balance exceeds \$20.00, the parents/guardians of students will be contacted electronically, by correspondence, or by phone call by the District Accounting Office, the Food Service Department, or the Superintendent.
 - After the balance exceeds \$100.00, the parents/guardians of students may be required to meet with the Food Service Director to discuss payment options.
 - After the balance exceeds two hundred and fifty (\$250.00) dollars, the District reserves the right to petition small claims court to seek collection of past due food service bills.
2. Charging will be cut off five (5) days before the last day of school. Parents are asked to prepay for meals during the last week of school.
 - Parents/guardians will be sent a written request for "payment in full" for charges incurred up until the last week of school.
 - All charges not paid before the end of the school year will be carried forward into the next school year.
 - Graduating eighth graders must pay all charges in full. Failure to do so may result in the student being denied participation in graduation ceremonies.
3. If a financial hardship is suspected, families will be encouraged to apply for free/reduced meals at any time during the school year.
4. This notice will also be posted on the District's website.

Free and Reduced Lunch Application

Free or reduced meals are available for qualifying students. Please contact the school if you think your student/family may qualify. You may find more information at: <https://www.taneyvilletigers.com/parents-students/menus/free-reduced-lunch-application>.

Adult Visitors for Lunch

Parents/guardians are asked to call by 9:00 a.m. the day they wish to visit to have lunch with their children. These visitors may bring their own lunch or purchase lunch for \$4.10.

School Nutritional Program F-290-S

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex (including gender identity and sexual orientation), religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: [How to File a Complaint](#), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
Fax: (202) 690-7442; or
Email: program.intake@usda.gov

This institution is an equal opportunity provider.

Allergy Prevention and Response S-145-S

The District is required to ensure students with allergies are safe at school through planned prevention and response to a student's allergic reaction. For purposes of District policy and related procedures, an allergic reaction occurs when the immune system overreacts to a typically harmless substance and may be mild to life-threatening. Allergy prevention and response protocols apply to all school locations, including nonacademic, school-sponsored activities and transportation provided by the District. The Board authorizes the Superintendent or designee to develop and implement procedures to protect the health and well-being of students with significant allergies.

Building-Wide and Classroom Approaches

Prepackaged items used in concessions, fundraisers and classroom activities must include a list of ingredients on the package. If the packaged does not contain a list of ingredients, the list of ingredients must be made available at the location where the package is sold or provided.

Parents/guardians should provide, at the time of enrollment, information on any allergies the student may have. The school nurse may request written permission from the parents/guardians to communicate with a student's health care provider as needed. Staff members are trained annually on risk reduction strategies, symptom recognition, and response procedures. The school nurse has an emergency kit available and accessible in all school buildings containing prefilled auto syringes of epinephrine and asthma-related medications as allowed by District rules. If you do not want these medications administered to your student in an emergency, please notify the school nurse in writing. If the school nurse is not present, the staff member may administer epinephrine pursuant to his/her transcript, if available, if the staff member determines it is necessary to safeguard the health of the student.

The District will provide age-appropriate education for students, consistent with state learning standards, including potential causes of allergic reactions, information on avoiding allergens, symptoms of allergic reactions, and simple steps a student can take to keep classmates safe.

All processed foods, including food sold in vending machines, are labeled with a complete list of ingredients on each individual package. Ingredient lists will be created for all food provided through the District's nutrition program, including before- and after-school programs, which are available upon request. This also applies to items sold as part of concessions, fundraisers, and classroom activities.

Individual Approaches

The District will evaluate and determine whether a student's allergies rise to the level of a disability that requires accommodations through the provisions of an Individual Education Plan (IEP) or Section 504 Plan (504). For those students who have allergies that do not rise to the level of disability, a designated team may develop an Individual Health Plan (IHP) and/or Emergency Action Plan (EAP). Staff who have a need to know about a student's allergies and plan will be informed and trained, and all staff members will follow any IEP, 504 Plan, IHP, and/or EAP.

A student's health information and individualized plan will be kept confidential and not shared with those who do not have a need to know unless authorized by the parent/guardian or as allowed by the Family Educational Rights and Privacy Act (FERPA). The District will communicate and collaborate at least annually

with parents/guardians regarding the student's allergies, medications, restrictions/precautions, emergency contacts and any other relevant information to keep the student safe.

Health Services S-215-S

Health services are provided under the direction of a school nurse. The school nurse for your student's building may provide services in other buildings as well. Although the nurse may be not physically present at all times in a specific building, the nurse is always on call and there are trained employees in the building to provide first aid, dispense medication, and support the needs presented in the health office.

Illnesses/Injuries

Students need to be fever free for 24 hours, without taking a fever reducer, before returning to school. (Please do not give a fever reducer to your child in order to send them to school as you are exposing everyone to the illness.) If it becomes necessary to remove a child during school hours due to illness, the parent will be notified by phone. If the parent/guardian cannot be reached, the emergency contact number will be called. Anytime a child must leave school early, he/she must be dismissed through the office. In most cases, the student will be held in the office or an isolation room for dismissal. A child having any communicable disease should be kept at home.

The Missouri Division of Health recommends consultations with a physician and offers the following guide, which the school uses:

- Chicken Pox – a student may return to school 7 days after the rash appears.
- German Measles – a student may return to school 5 days after a rash appears.
- Impetigo- a student may return to school after the skin lesions are healed or when he/she is under adequate and continuous medical care.
- Measles – a student may return to school 7 days after a rash appears.
- Mumps – a student may return to school 9 days after swelling begins.
- Strep Throat - a student may not return to school until recovery or after 24 hours of antibiotics have been administered.
- Fever – a student will not be permitted to attend school if they have a fever over 100 degrees. If the student becomes ill at school, the parent will be notified to pick their child up. This applies to faculty and staff as well.
- Vomiting/diarrhea – a student with vomiting/diarrhea should be kept home 24 hours after the last episode. All efforts will be made for specific concerns (medication, allergy, etc.)
- “Pink Eye” – a student with pink eye should be kept home until 24 hours of treatment has been started by a physician.
- Rashes – a student with an unidentifiable rash will need a physician's note before returning to school. This includes parasites such as scabies.

- Head Lice – The Taneyville R-II School is a “Nit Free” school. The following procedures will be used to control the situation when students are found to have lice or nits at school:
 - The student’s parent/guardian will be notified by phone to come and pick their child up from school.
 - His/her head will be checked to ensure that all “nits” have been removed and no live lice remain before being allowed to return to school.
 - If the child has not been satisfactorily treated, he/she will be refused readmission to school and sent home.
 - If the child returns with nits or lice three consecutive days, the principal will request direct follow-up by the local health department. The child will not be allowed admission to school until written notification from the local health department has been received.
 - When the parent finds lice at home, the parent is encouraged to notify the school so that the class can be checked.

Health Screenings

The nurse performs vision, hearing, lice, and BMI screenings. Also, the District’s speech and language implementor provides speech and language screenings. Please see additional details in the District’s Assessment Schedule under [Assessment Program I-195-S](#).

Screening for Dyslexia

Dyslexia is a disorder that is neurological in origin, characterized by difficulties with accurate and fluent word recognition and poor spelling and decoding abilities that typically result from a deficit on the phonological component of language, often unexpected in relation to other cognitive abilities and the provision of effective classroom instruction, and of which secondary consequences may include problems in reading, comprehension and reduced reading experience that can impede growth of vocabulary and background knowledge.

In order to close the gap between struggling readers and their "normally" developing peers, the District will:

1. Identify students at risk for dyslexia or reading failure.
2. Form small groups for instruction and intervention.
3. Plan instruction and intervention.
4. Goal setting for individual student achievement.
5. Set criteria for intervention exit.

Screening

Each student, kindergarten through third grade, will annually be screened for dyslexia within the first thirty (30) days of the school year. In order to monitor progress or lack of progress, benchmark assessments will also be completed for K-3 students in the middle and at the end of each school year.

The dyslexia screening protocol set forth in this policy will also be administered to the following students:

1. K-3 Missouri transfer students who have not been previously screened.
2. K-3 out-of-state transfer students who do not have documentation of previous screening.
3. Students in grades 4 and above with a record of potential dyslexia related issues as determined by the classroom teacher or as requested by the student's parent/guardian.

The following groups are exempt from dyslexia screening:

1. Students with an existing diagnosis of dyslexia.
2. Students with a sensory impairment (visual/auditory).
3. Students with severe intellectual disabilities.
4. Students who are English Learners where screening administration and/or interpretation are not available. However, English Learners may be screened for dyslexia-related risk factors through screening in the student's native language, where feasible.

Screening Components

There is no one test that encompasses all recommended skills. The District will utilize screening tools that are both reliable and valid. However, universal screening is not sufficient to identify students with dyslexia. Universal screening can reveal specific weaknesses that are consistent with dyslexia. Monitoring a student's response to high quality reading instruction may be the best way to identify students with severe dyslexia. The District will identify the appropriate staff to complete student screenings. These staff members may include: classroom teachers, reading interventionists, Title I teachers, reading specialists, or coaches or any combination of these individuals.

Supports and Accommodations

Once identified, students with dyslexia will be provided with the supports and accommodations tailored to meet the individual student's needs. These accommodations will derive from the following supports and accommodations.

1. General classroom instruction modifications.
2. Instructional environment.
3. Technology
4. Social/Emotional
5. Design of Classroom Assignments
6. Test and Exams.

The District will consider the specific supports and accommodations set forth in DESE's "Serving Students at Risk for Dyslexia: Guidance to LEAs."

The Board of Education may require any student to be examined by a physician for the purpose of determining whether the student is afflicted with a contagious or infectious disease or have the liability of transmitting the disease.

The Board may also require certification from a physician indicating a student's fitness to participate in specific educational programs or extra-class activities.

Refusal on the part of parent/guardian to obtain the required examination and to submit the certification indicating freedom from contagious or infectious disease may result in student exclusion from school.

Students may be excused from engaging in required educational activities upon proper certification from a physician advising of student disability.

All costs of physical or other examinations shall be at the expense of students unless state or federal law specifically mandates the examination to be the responsibility of the school.

Health Office

If you have any questions, please contact Chelsie Burkhart, School Nurse, 302 Myrtle Street, Taneyville, MO (417) 546-5803, chelsie.burkhart@taneyville.k12.mo.us.

Administration of Medication S-135-S

All medication, including over-the-counter medications, will be brought in by the parent or guardian to the office. (This includes cough medication and cough drops, etc.) All medication is kept in the health office and no medication will be dispensed without written parental permission, including over-the-counter medication. An authorization form must be filled out indicating the parent's approval, dosage, times and amounts, name of medication, physician's signature, and the termination date for administering the medication. Many medications can be given at home before or after school. When this is not possible, medication should be brought directly to the health office and must be accompanied by the following information:

Non-Prescription Medication – A written note from the parent/guardian with the student's name, reason for the medication, the time the medication is to be given, the dosage prescribed, and the number of days the medication is to be administered at school. These medications include, but are not limited to, allergy medication, decongestants, cough syrup, ibuprofen (Advil), acetaminophen (Tylenol), cough drops, or others.

Prescription Medication – Prescription medication must be sent to school in the original prescription container. The prescription label will serve as the written permission from the physician. If the doctor has given samples of medication, then a written note from the physician is necessary and should include the name of the student, the medication, and the dosage prescribed. The nurse may need to clarify prescription orders with the provider. The District will not administer the initial dose of a new prescription.

The parent/guardian must assume the responsibility to inform school personnel of any changes in the student's health or changes in medication. The nursing personnel reserve the right to refuse to administer medication that may be deemed questionable. Students should never be in possession of prescription, non-prescription (over-the-counter) medications, or any items that "appear" to be drugs or medications on the bus or on school grounds.

When a student has a health condition which needs accommodation or may necessitate emergency care, it is important that the school nurse be informed. Examples of a health condition that would need to be shared with the school nurse include severe allergies, asthma, diabetes, hearing loss, seizure disorder, etc. This would include situations when a physician recommends a student assume responsibility for self-medication. The nurse may request a release of information from the student's health care provider and the information may be shared with necessary District staff members on a need-to-know basis. Please contact the school nurse.

Communicable Diseases F-245-S

Parents/guardians must notify the District if their student has a communicable disease. The District reserves the right to prevent student attendance until clarification or implementation of precautionary measures are in place. Parents/guardians are required to notify the District if they are enrolling or have a student attending school who is HIV positive.

Medical information of students is highly confidential, and the District will take necessary steps to protect the medical information of students and ensure that such information is released only to those with a need-to-know and/or individuals and entities who are required by law to be notified of certain health and medical information.

Students with a communicable disease who exhibit behaviors that increase the chances of their condition being spread to other individuals, may be subject to discipline/remedial action in accordance with the discipline code, and state and federal law.

Immunizations and Vaccinations

It is unlawful for any student to attend school unless the student has been immunized according to Missouri School Immunization Law or unless a signed statement of medical or religious exemption is on file at the school, which is described in all enrollment information. Parents/guardians should bring immunization records at the time of enrollment and obtain additional immunizations as required by state law.

Student Insurance S-140-S

The District recommends student accident insurance for the protection of a student and parents/guardians. It is the responsibility of the parents/guardians to arrange insurance coverage as the District does not assume financial responsibility for student injuries. The District does, however, make an optional student accident group plan available for students, for which a carrier is named and rates established annually. Families and/or students must deal directly with the insurance carrier to obtain information about available coverage and policies. Each year the administration will choose a provider offering group rates and will make the information available to District families.

Students participating in interscholastic athletics are required to have insurance coverage. This may be in the form of either family coverage or the coverage offered

through the District. Missouri State High School Activities Association (MSHSAA), requires that a student be covered through insurance before being allowed to practice or compete for a school team. The student will not be allowed to participate in interscholastic practices or competitions until proof of insurance is provided.

The District also provides information about MO HealthNet for Kids (MHK), Missouri's Medicaid program, to qualifying families who enroll students in the District. Parents who complete an application for free and reduced-priced meals (FRL), and who indicate on the application form a child does not have insurance, will be notified by the District that the MHK program is available. Forms for MHK may be accessed at:

<https://dssmanuals.mo.gov/wp-content/uploads/2020/09/IM-1SSL-Fillable-Secured-6-24-21.pdf>.

Student Records S-125-S

Transfers

If at any time during the school year it becomes necessary for your child/children to withdraw from Taneyville School, please notify the school office as soon as possible. A copy of your child's records will be forwarded when the new school provides the necessary request.

Access to and Release of Student Information

All parents/guardians may inspect and review their student's education records, seek amendments, consent to disclosures except to the extent the law authorizes disclosure without consent, and file complaints regarding the records as allowed by law. Requests to inspect or review education records may be directed to the District's Custodian of Records. Requests to amend education records may be directed to the District's Custodian of Records to obtain the proper form. If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

The parents'/guardians' rights relating to the education records transfer to the student once the student becomes an eligible student; however, parents/guardians maintain some rights to inspect student records even after a student turns 18. The District allows access to records to either parent, regardless of divorce, custody or visitation rights, unless the District is provided with legal documents that the parent's rights to inspect records have been modified.

Directory Information

Directory information is information about a student that generally is not considered harmful or an invasion of privacy if disclosed without the consent of a parent or eligible student. The District will designate the types of information included in directory information and may release this information without obtaining consent from a parent or eligible student unless a parent or eligible student notifies the District in writing. Parents and eligible students will be notified annually of the information the District has

designated as directory information and the process for notifying the District if they do not want the information released. Even if parents or eligible students notify the District in writing that they do not want directory information disclosed, the District may still disclose the information if required or allowed by law. For example, the District may require students to disclose their names, District email addresses in classes in which they are enrolled, or students may be required to wear or display a student identification card that exhibits information designated as directory information. If you do not want the District to disclose any or all of the types of information designated below as directory information from your child's education records without your prior written consent (with exception of disclosures required by law), you must notify the District in writing by September 1st of each school year.

The District designates the following items as directory information:

General Directory Information: The following personally identifiable information about a student may be disclosed by the District without first obtaining written consent from a parent or eligible student: Student's name; date and place of birth; address; telephone listing; grade level; participation in District-sponsored or District-recognized activities and sports; weight and height of members of athletic teams; athletic performance data; dates of attendance; degrees, honors and awards received; and photographs, videotapes, digital images and recorded sound unless such records would be considered harmful or an invasion of privacy.

Limited Directory Information: In addition to general directory information, a student's address, telephone number and email address; and the parents' addresses, telephone numbers and email addresses may be disclosed to: school officials with a legitimate educational interest; parent groups or booster clubs that are recognized by the Board and are created solely to work with the District, its staff, students and parents and to raise funds for District activities; parents of other students enrolled in the same school as the student whose information is released; students enrolled in the same school as the student whose information is released; governmental entities including, but not limited to, law enforcement, the juvenile office and the Children's Division (CD) of the Department of Social Services.

School Officials with a Legitimate Educational Interest

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests.

A school official includes a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff, law enforcement unit personnel, and School Resource Officers) or a Board Member. A school official also may include a volunteer, contractor, or consultant who, while not

employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks.

A school official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Release of Records to Other Agencies or Institutions

The District forwards education records to officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements under the law.

Military and Higher Education Access

The District will disclose the names, addresses and telephone numbers of secondary school students to military recruiters or institutions of higher education as required by law. However, if a parent or a secondary school student who is at least 18 submits a written request, the District will not release the information without first obtaining written consent from the parent of the student/eligible student.

Release

Parents or guardians may designate additional adult(s) to have access to their student's records by requesting a Family Educational Rights and Privacy Act (FERPA) release form. The release form is available in the building office.

Notice

Parents/Guardians and/or eligible students have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

Personnel Records E-190-S

The District is required to inform you that, according to Every Student Succeeds Act of 2015 (Public Law 114-95), upon your request, the District is required to provide you in a timely manner, the following information:

- Whether your student's teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.

- Whether your student’s teacher is teaching under emergency or other provisional statute through which State qualification or licensing criteria have been waived.
- Whether your student’s teacher is teaching in the field of discipline of the certification of the teacher.
- Whether your student is provided services by paraprofessionals and if so, their qualifications.

In addition to the information that parents may request, a building receiving Title I.A funds must provide to each individual parent:

- Information on the level of achievement and academic growth of your student, if applicable and available, on each of the State academic assessments required under Title I.A.
- Timely notice that your student has been assigned, or have taught for 4 or more consecutive weeks by, a teacher who has not met applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

This information may be requested by contacting: Garnet Bills
garnet.bills@taneyville.k12.mo.us.

Parent and Family Involvement and Engagement (Title I, Part A) I-135-S

The District encourages effective involvement by parents, guardians, and families to support the education of their children. In consultation with the State Board, educators, local associations, parent organizations and individual parents/guardians whose children are enrolled in the District, the District will:

1. Promote regular, two-way communication between home and school.
2. Promote and support responsible parenting.
3. Recognize that parents and families play an integral role in assisting their children to learn.
4. Promote a safe and open atmosphere for parents and families to visit the school that their student(s) attend and actively solicit parental/family support and assistance for school programs.
5. Include parents as full partners in decisions affecting their children and families.
6. Avail community resources to strengthen school programs, family practices, and the achievement of students.

The Schoolwide Program Plan is available [here](#).

The School Parent and Family Engagement Plan may be found [here](#).

Program for Students who are Homeless, Migrant, English Learners, At-Risk or in Foster Care I-140-S

The District is committed to the provision of a free and appropriate education for all students enrolled in the District. Therefore, the District complies with all provisions, regulations, and administrative rules applicable to state and/or federal requirements in

order to serve students who are homeless, migrants, English learners, at-risk, or in foster care.

The District's liaison for students who are homeless, migrant, English learners, or in foster care is:

| | |
|----------------|--|
| Name: | Leslie Reinke (Migrant & ELL) Lisa Lux (Homeless & Foster Care) |
| Phone #: | (417) 546-5803 |
| Email Address: | leslie.reinke@taneyville.k12.mo.us lisa.lux@taneyville.k12.mo.us |

English Language Learners I-150-S

The District provides programs and support for students in order to provide equal educational opportunities for students with limited English proficiency (LEP).

Free language interpreting and translation is available for parents/guardians and students who require it. If you require an interpreter, please inform your student's teacher or school, and the District will arrange for an interpreter to assist at no cost to you. If we do not have an interpreter for your language, we will work to find someone who can help.

Information on District programs such as Gifted Education, AP classes, Special Education, extracurricular activities, and others can be found on the District website.

For more information about the programs for students with LEP or assistance for families, please contact:

Name of Coordinator: Leslie Reinke
Address of Office: 302 Myrtle Street, Taneyville, MO 65679
Phone #: (417) 546-5803
Email: leslie.reinke@taneyville.k12.mo.us

Visitor Procedures C-155-S

Visitors may be restricted as necessary to maintain a safe and healthy educational environment.

For student purposes, all visitors MUST use the main entrance, report to the office, and sign in and out upon arrival and departure. This is for the safety of ALL students. They will be issued an identification tag/sticker which will be returned when leaving the premises. No one will be allowed to enter the hallways or classrooms without permission from the office and without a visitor's identification tag/sticker. If you need to pick up your child before the end of the school day, come to the office and your child will be called to the office.

Parents/guardians are asked to call ahead to schedule conferences with teachers or to have lunch with their children. Homeroom teachers need to be contacted/made aware

prior to parties if anyone other than the parent or guardian will be attending (this includes siblings) in order to make sure everyone is adequately included in the activities planned. Since classroom observations and visits can be disruptive, the District does not permit parents/guardians or other family members to visit classrooms during instructional time for the purpose of observing students unless the principal has approved the visit in advance.

Transportation Services F-260-S

Bus Rider Responsibilities

A responsible student will:

1. Be on time at the scheduled stop.
2. Students are to sit properly in the bus seats, until the bus comes to a complete stop.
3. Classroom conduct is to be observed by students except for ordinary conversation.
4. Refrain from talking to the driver while the bus is in motion.
5. Load and unload in an orderly fashion (walk and keep hands, feet and other objects to self.)
6. Stay at least 10 feet away from the front of the bus if you must cross in front of the bus. Remember the driver needs to be able to see you until you are safely across the road. **NEVER CROSS BEHIND A BUS!**
7. Do not throw anything out the window.
8. Students will not bring glass containers, sprays or aerosols, balloons, perfume bottles, nail polish bottles, animals, lighters, or any kind of weapon (guns, knives, water guns, etc.) on the bus.
9. Students must observe the directions of the driver at all times.
10. Students are not allowed to use or possess tobacco, smokeless tobacco, unauthorized controlled substances, or alcohol.
11. There will be no transfer of students from bus to private vehicle or vice-versa, except for those parents who have made prior arrangements through the office.

Parent Transportation Responsibilities

Safety is a number one priority for ALL Taneyville students, faculty, and patrons. In order to ensure safety for ALL, parents may aid in the Pick-up/Drop-off experience by:

1. Cooperating with the school by making sure students are on time, insisting that students cooperate with school officials, comply with school requests, and observe the best safety practices in ALL situations (including placing high priority on driving safety in ALL lots).
2. Instilling the habits of punctuality and correct behavior in their child(ren).
3. Knowing about transportation regulations and teaching them to your children.
4. Accompany small children to the bus in the morning and meet them in the afternoon if at all possible.

High School Students

High school students will not be allowed in the school building before or after school unless the administrator has granted permission to do so. Students riding from home to Taneyville to transfer buses will not be allowed to board personal vehicles to continue their ride to the HS location unless prior consent is provided (in writing) by the parent/guardian. High school students are expected to adhere to Taneyville School District's rules and policies, including discipline procedures, while utilizing transportation services. In the event discipline is warranted, the high school student's attending high school administrators will also be notified of violations of rules and policies. Further discipline may occur according to the policies of the attending high school.

Transportation Safety/Discipline Procedure

The school buses are owned and operated by the school district and are under the jurisdiction of the Board of Education. The school administration has the authority to make necessary rules and regulations concerning the use of school buses. Student appreciation for this service can be shown by good conduct on the bus, following the directives of the driver, and also by considerate treatment of the bus equipment.

In order to insure the safest possible environment for ALL students on the bus, the following discipline policy is in effect for ALL students that CHOOSE to ride:

1. Obey the directives of the bus driver.
2. Be courteous: no pushing, shoving, swearing, fighting etc.
3. No illegal substances: tobacco, drugs, alcohol, weapons etc.
4. Do not eat or drink on the bus.
5. *Do not damage the bus or equipment.
6. Do not litter: includes inside and outside the bus.
7. Stay seated correctly and talk to your neighbors without screaming or shouting.
8. No pets, balloons, flowers etc. Buses are for transporting students and their school supplies.
9. Personal electronic devices may be used on the bus as long as they are not disruptive to the driver or surrounding students.
10. School issued devices must stay in their protective sleeve and in the student's backpack.

* Vandalism of bus seats will result in riders being required to clean the entire bus and/or provide restitution in some form to replace damage.

The transportation department wants you to know that we are doing all we can to make sure your child has a safe and enjoyable trip, whether it be to and from school or an activity. With your help we can achieve these goals.

The bus driver/administration reserves the right to assign seats to students while on the bus.

The administration reserves the right to use regular school discipline in addition to or in place of bus discipline. Anything not in the transportation policy will be dealt with on a case-by-case basis.

Student Discipline S-170-S

Student Code of Conduct

The District believes students deserve the right to participate and learn in a safe environment which allows teachers to focus on instruction that accelerates achievement. To ensure that school is a quality atmosphere for all students at all times, the code of conduct and discipline policies outline consequences for misconduct that occurs at school, during a school activity whether on- or off-campus, on District transportation, or misconduct that involves the use of District technology. All District personnel are responsible to supervise and hold students accountable for violations of discipline rules. Failure to obey standards of conduct may result in, yet is not limited to, verbal warning, community service, confiscation of property, principal/student conference, parent contact, loss of credit, grade reduction, course failure, removal from extracurricular activities, revocation of privileges including transportation, parking and technology privileges, detention, in- or out-of-school suspension, expulsion, and report to law enforcement. For offenses involving academic integrity, the student may also be subject to a loss of credit for work, a grade reduction, and/or course failure. The Board authorizes the immediate removal of a student who poses a threat to self or others as determined by the principal, Superintendent, or the Board.

Any student who is suspended for any serious violation of the District's Student Discipline policy shall not be allowed while suspended to be within 1,000 feet of any school property or any activity of the District, regardless of where the activity takes place, unless:

1. Such student is under the direct supervision of the student's parent, legal guardian, or custodian and the Superintendent or the Superintendent's designee has authorized the student to be on school property;
2. Such student is under the direct supervision of another adult designated by the student's parent, legal guardian, or custodian, in advance, in writing, to the principal of the school which suspended the student and the Superintendent or the Superintendent's designee has authorized the student to be on school property;
3. Such student is enrolled in and attending an alternative school that is located within one thousand feet of a public school in the District where such student attended school; or
4. Such student resides within one thousand feet of any public school in the District where such student attended school in which case such student may be on the property of his or her residence without direct adult supervision.

If a student engages in an act of violence, a school administrator will report the information to teachers and other District employees who are responsible for the

student's education or otherwise interact with the student on a professional basis while acting within the scope of their assigned duties. Additionally, school administrators will report to the appropriate law enforcement agencies any crimes as required by law.

Corporal punishment is strictly prohibited as a method of discipline. Reasonable force may be used, when necessary, for the protection of a student or others and property. The District limits the use of seclusion or restraint to situations or conditions in which there is imminent danger of physical harm to self or others.

Students with disabilities will be disciplined in compliance with state and federal laws per the Individuals with Disabilities Act (IDEA), Section 504 of the Rehabilitation Plan, and any regulations and state and local compliance plans, which includes due process rights as afforded to all students. Additionally, a student's Individual Education Plan (IEP), including any portion that is related to past or potentially future violent behavior, will be provided to appropriate staff members with a need to know.

Information regarding a student's misconduct and discipline is confidential and only shared with those who have a need to know. Teachers and other authorized District personnel shall not be civilly liable when acting in conformity with District policies, including the discipline policy, or when reporting acts of school violence to a supervisor or other person as mandated by law.

The District discipline policy and procedures will be provided to every student at the beginning of each year, be published on the District website, and made available in the office of the Superintendent during normal business hours.

This code applies to all misbehavior committed by a student on District property, at any school-sponsored activity or event whether on- or off-campus, and District transportation. Additionally, the District may use its authority to address behavior that occurs off-campus if it interferes with the operation of the school or endangers the safety of students or staff.

Standards of Conduct and Consequences

No document can identify every possible offense that could potentially result in disciplinary action. This code identifies most offenses constituting a failure to obey the standards of conduct set by the Board. However, when circumstances warrant, the principal, Superintendent, and/or Board may impose consequences for misconduct not specifically outlined in this document.

District Policy for Discipline

Definitions

Acts of violence or violent behavior - The exertion of physical force with the intent to do serious physical injury while on school property, including District-transportation and school activities.

Corporal Punishment – The intentional infliction of physical punishment, usually in the form of spanking, as a method of student discipline.

Detention – A form of student discipline that requires students to attend a before and/or after school setting which monitors and restricts student activity.

The following rules shall be strictly enforced during the detention period:

- Absolutely NO talking, disruptions, or visitors allowed.
- Students are not allowed to take or make telephone calls.
- No unapproved electronic devices, food or drink will be allowed in detention.
- Students will remain in an assigned seat and get up only with permission of the supervisor.
- Students must work on school assignments or reading materials, and must have ALL materials necessary to do the work assigned.
- Students will not be allowed to go to the library or locker after entering detention.
- Any student found writing on the desks will be assigned further discipline.
- Transportation home at the end of the detention is the responsibility of the student/parent.
- Students kicked out of Saturday detention will be assigned additional consequences in accordance with the infraction.

If any of these rules are broken or the student shows unnecessary disrespect to the detention teacher supervisor, the student maybe assigned an extra day of detention or ISS.

Detention will be held weekly from 3:45 p.m. until 4:45 p.m. Saturday Detention is held on a designated Saturday from 8 a.m. to 12:00 p.m. A detention note will be sent home to the parents stating the date of detention; however, it is the student's responsibility to see that parents are notified. A skipped detention may result in additional days being assigned or loss of privileges. On every fourth after-school detention, the student will serve an in-school suspension. Students will not be allowed to attend any school-sponsored activities until the detention is served.

It is the responsibility of the parents to provide transportation for their child. If a parent cannot pick up their child on the appointed weekday or cannot make arrangements for someone else to do so, the parents need to contact the office to make alternate arrangements. If a parent has planned for someone else to pick up their child, the school will need to be notified. Students are to be picked up at the Gym doors, promptly at 4:45 p.m.

Discipline Notes - The authorized school personnel and/or administrator who witnessed the breaking of the rule will assign discipline notes utilizing the student

information system. Parents of students who have committed a serious offense or who have repeatedly committed the same offense will be notified.

Three discipline notes within a nine-week period, or five within a semester, constitutes a loss of extra-curricular activities including field trips and after-school activities. Very serious offenses will be dealt with on an individual basis.

Any student who receives five (5) discipline slips within any quarter may be subject to appear before the board of education at the next regularly scheduled meeting.

Each infraction will be handled on a case-by-case basis. Age of student, frequency of the offense, and willingness to cooperate will all be considered. ALL discipline will be used as a learning opportunity so that students can learn appropriate self-control techniques, leadership skills, and discipline which will add to their success in the classroom.

Expulsion – A form of student discipline which removes and excludes a student from school for an indefinite period of time. Students who are expelled are entitled to due process rights.

In-school suspension – A form of student discipline which consists of removing the student from normal classes during the day and assigning the student to an in-school suspension program or class for a specified period of time.

Students assigned to in-school suspension will observe the following rules:

- The student will be supervised in an isolated area where he/she will spend the entire day and will be dismissed only in time to ride the bus home.
- Regular assignments will be given to the student, and they will be responsible for all assignments made in the classroom during the day.
- The supervising personnel will escort the student to the restroom, water fountain, and lunchroom at appointed times.
- The student is not to leave the assigned room or talk with anyone other than the supervising personnel except in extreme emergencies.
- If the student violates any of the requirements of the suspension, he/she will automatically return an additional day.
- Repeated violations will result in an out-of-school suspension and possible contact with the Taney County Juvenile Office.

Need to know – A requirement to report acts of school violence to school personnel who are directly responsible for a student's education and who otherwise interact with the student on a professional basis while acting within the scope of their assigned duties.

Out-of-school suspension – A form of student discipline which removes and excludes a student from school for a defined period of time. Students who are suspended are entitled to due process rights. Students assigned to out-of-school suspension will:

- Remain out of school and off the school campus day and night while suspended.
- Not be allowed to attend any school activities, home or away, nor any practices until suspension has been completely served.
- Be required to complete any missed schoolwork upon returning to school.
- Assignments may be assessed a lowered grade.

Physical Restraint – The use of person-to-person physical contact that immobilizes or reduces the ability of a student to move the student’s torso, arms, legs, or head freely. It does not include briefly comforting or calming a student, holding a student’s hand to transport the student for safety purposes, physical escort, intervening in a fight, or using an assistive or protective device prescribed by an appropriately trained professional or professional team.

Recess Detention

K-4th - Recess detentions are assigned for minor infractions:

- Students will spend the recess detention time walking laps in a single file or marching around the playground or in the gym.
- Students may also be assigned to take work to complete within the Recovery Room or Time-Out room in the Office if deemed necessary by the classroom teacher.
- Students may also be assigned to spend their recess time in the Recovery Room or Time-Out room for behavior in the Office if deemed necessary by the classroom teacher.

5th -8th - Recess detentions are assigned for minor infractions, and the following apply:

- Students will be the last ones to go through the lunch line and will sit at the designated location.
- There will be absolutely NO talking or disruptions.
- Students will spend the detention time walking laps in a single file line in the gym or writing in the classroom.
- Every 3 recess detentions per quarter will result in an after-school detention and a principal/parent contact. Extreme amounts could result in further consequences.

Restitution – The requirement of a student to return or pay for stolen goods or damaged property.

Saturday (or Monday) School - Students who are assigned to attend Saturday School for attendance or discipline reasons must:

- Be present from 8:00 a.m. to 12:00 noon to receive full credit for time.
- Must work on schoolwork.

Seclusion – This is the involuntary confinement of a student alone in a room or area that the student is physically prevented from leaving and that complies with the building code in effect in the school district. Seclusion does not include a timeout, in-school suspension, detention, or other appropriate disciplinary measures. Seclusion is limited to situations or conditions in which there is imminent danger of physical harm to self or others.

Serious violation of the District’s Student Discipline Policy – Any act of violence or violent behavior, any drug-related activity, any offense listed in [Section 160.261.2, RSMo](#), or any other violation of the District’s Student Discipline Policy resulting in the suspension of a student for more than 10 school days.

| Prohibited Conduct | Definition |
|---------------------------------|--|
| Academic Dishonesty | Any type of cheating that occurs in relation to an academic exercise or assignment. It may include plagiarism, fabrication of information or citations, cheating, falsification of work or excuses for work, disrupting or destroying another person’s work, failure to contribute to a team project, or other misconduct related to academic work. Students may not claim AI generated content as their own work. The use of AI to take tests, complete assignments, create multimedia projects, write papers, or complete schoolwork without permission of a teacher or administrator is strictly prohibited. The use of AI for these purposes constitutes cheating or plagiarism. |
| Arson | Starting or attempting to start a fire or causing or attempting to cause an explosion. |
| Assault, First or Second Degree | Knowingly causing or attempting to cause serious physical injury or death to another person, recklessly causing serious physical injury to another person, or any other act that constitutes criminal assault in the first or second degree. |
| Assault, Third or Fourth Degree | Using physical force, such as hitting, striking or pushing, to cause or attempt to cause physical injury; placing another person in apprehension of immediate physical injury; recklessly engaging in conduct that creates a grave risk of death or serious physical injury; causing physical contact with another person knowing the other |

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| | <p>person will regard the contact as offensive or provocative; or any other act that constitutes criminal assault in the third or fourth degree.</p> |
| <p>Automobile/Vehicle Misuse</p> | <p>Discourteous or unsafe driving on or around District property, unregistered parking, failure to move vehicle at the request of school officials, failure to follow directions given by school officials or failure to follow established rules for parking or driving on District property.</p> |
| <p>Bullying and Cyberbullying</p> | <p>Intimidation, unwanted aggressive behavior or harassment (including criminal harassment under the Safe Schools Act), that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; substantially interferes with the educational performance, opportunities or benefits of any student without exception; or substantially disrupts the orderly operation of the school. Bullying may consist of physical actions, including gestures, or oral communication, cyberbullying, electronic or written communication, and any threat of retaliation for reporting of such acts. "Cyberbullying" means bullying through the transmission of a communication including, but not limited to, a message, text, sound or image by means of an electronic device including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer or pager. Students will not be disciplined for speech in situations where the speech is protected by law.</p> |
| <p>Bus or Transportation Misconduct</p> | <p>Any misconduct committed by a student on transportation provided by or through the District.</p> |
| <p>Dishonesty</p> | <p>Any act of lying, whether verbal or written, including forgery.</p> |
| <p>Disrespectful or Disruptive Conduct or Speech</p> | <p>Conduct that interferes with an orderly education process such as disobedience or defiance to an adult's direction, use of vulgar or offensive language or graphics, any rude language or gesture directed toward another person. Discriminatory or harassing conduct may be addressed under the District's policy regarding this conduct.</p> |

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| Drugs/Alcohol/Tobacco/E-Cigarettes | The use, sale, transfer, distribution, possession, or being under the influence of prescription drugs, alcohol, tobacco products, electronic cigarettes, vaping products, other nicotine delivery products, imitation tobacco products, narcotic substances, unauthorized inhalants, controlled substances, illegal drugs, counterfeit substances, imitation controlled substances, drug/tobacco paraphernalia, or over the counter drugs on any District property, vehicles, or at District-sponsored events. However, students may use, possess, and be under the influence of their prescription drugs and over the counter drugs in compliance with District procedures. |
| Extortion | Threatening or intimidating any person for the purpose of obtaining money or anything of value. |
| False Alarms or Reports | Intentionally tampering with alarm equipment for the purpose of setting off an alarm, making false reports for the purpose of scaring or disrupting the school environment. |
| Fighting | A conflict: verbal, physical, or both, between two or more people. |
| Weapons and Firearms | <p>A) Possession or use of a firearm as defined in 18 U.S.C. § 921 or any instrument or device defined in § 571.010, RSMo, or any instrument or device defined as a dangerous weapon in 18 U.S.C. § 930(g)(2).</p> <p>B) Other weapons are prohibited. Other weapons are defined as a device readily capable of lethal use, or device designed to mimic a weapon. Other weapons include mace spray, any knife, regardless of blade length; and items customarily used, or which can be used, to inflict injury upon another person or property.</p> <p>C) Possession or use of ammunition, a component of ammunition or a weapon, weapon accessories, or tactical gear.</p> |
| Fireworks or Incendiary Devices | Possessing, displaying, or using fireworks, matches, lighters, or other devices to start fires or other unsanctioned actions. This does not include educational activities designed and supervised by District employees. |

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| Gambling | Betting something of value upon the outcome of a contest, event, assignment, or game of chance. |
| Harassment, including Sexual Harassment | Conduct that annoys, threatens, intimidates another person based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Harassment, including sexual harassment, is unwanted and unwelcomed conduct that causes another person extreme unease or fear. Examples include, but are not limited to, derogatory comments or slurs, lewd propositions, blocking movement, offensive touching, or offensive posters or graphics. |
| Hazing | The imposition of strenuous, humiliating, and/or dangerous tasks as part of an initiation, admission, or affiliation to a group, even when all parties willingly participate. |
| Nuisance Items | Displaying or using items that create distractions and could be lost, stolen, or broken such as toys, collectible items, or other possessions not approved for educational purposes. |
| Property Damage or Loss of School Property | Damage to or loss of school property such as, but not limited to, books, electronic devices, calculators, uniforms, equipment, or facilities, etc. |
| Public Display of Affection | Physical intimacy that is inappropriate for an educational setting, such as but not limited to, kissing, groping, fondling, cuddling. |
| Sexting and/or Possession of Sexually Explicit, Vulgar or Violent Material | Possessing, displaying, or generating sexually explicit, vulgar, or violent material, such as but not limited to, pornography, nudity, violence or explicit death or injury. Students will not be disciplined for speech in situations where it is permissible by law. This restriction does not apply to curricular material vetted and approved by District employees for educational purposes. |
| Sexual Activity | Consensual acts of sex or consensual simulations of sex including, but not limited to, intercourse or oral or manual stimulation. |
| Tardiness or Truancy | A student arriving after the class period has begun is marked tardy. Truancy is when a student is absent from school without permission from the parents/guardians |

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| | or school official. Truancy includes, but is not limited to skipping classes, falsifying the reason for an absence, or absences that have not been pre-arranged and pre-approved as excused. |
| Technology Misconduct | Gaining or attempting to gain unauthorized access to or interfering with a technology system or information, using any type of electronic device without permission, or recording audio or visual information without express permission for educational purposes and as allowed by District rules, or using technology in a manner inconsistent with the terms of the Technology Usage Agreement. This includes cell phone misuse. |
| Theft | Taking or attempting to take the property of others without consent or knowingly taking possession of stolen property. |
| Threats or Verbal Assault | Verbal, written, graphics, or gestures in a convincing manner that causes another person to fear for the safety of themselves or property. |
| Unauthorized Entry | Entering a District facility, office, locker or other area that is locked or assisting someone to enter District property who is not authorized or through an unauthorized entrance. |
| Vandalism | Deliberate destruction of or damage to property belonging to the District, employees, or students. |
| Violation of Imposed Disciplinary Consequences | The failure to comply with the discipline consequences assigned. This includes appearing on District property or at a school-sponsored event while serving a suspension or expulsion. |

Bullying, Hazing, and Cyberbullying S-185-S

The District strictly prohibits bullying, including hazing, and cyberbullying on school grounds, at any school function, or on District transportation.

Definitions

Bullying – Intimidation, unwanted aggressive behavior or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; substantially interferes with the educational performance, opportunities, or benefits of any student without exception; or substantially disrupts the orderly operation of the school. Bullying

may consist of physical actions, including gestures, or oral, cyberbullying, electronic, or written communication, and any threat of retaliation for reporting such acts.

Cyberbullying – Bullying as defined above through the transmission of a communication including, but not limited to a telephone, wireless telephone, or other wireless communication device, computer, or pager. The District has jurisdiction to prohibit cyberbullying that originates on a school campus, or at a District activity if the communication was made using District technological resources, if there is sufficient nexus to the educational environment, or if the electronic communication was made on the school’s campus or at a District activity using the student’s own person technological resource.

Anti-bullying Coordinator – The Superintendent will ensure an individual at each school is designated to serve as the anti-bullying coordinator. All anti-bullying coordinators will be teacher-level or above and a list of coordinators will be kept on file at the District administration office and updated annually. Additionally, a District anti-bullying coordinator will be designated. The building anti-bullying coordinator is: Brandi Turner, Principal, and can be reached at (417) 546-5803 or brandi.turner@taneyville.k12.mo.us.

School Day – A day on the District calendar when students are required to attend school.

Reporting Bullying or Cyberbullying

District employees are required to report any instance of bullying of which the employee has firsthand knowledge. Any employee, substitute, or volunteer who witnesses an incident of bullying must report the incident to the building anti-bullying coordinator within two (2) school days of witnessing the incident. If the anti-bullying coordinator is unavailable or is the subject of the report, the employee should contact the District’s Compliance Officer. In addition, all District employees, substitutes, or volunteers must direct all persons seeking to report an incident of bullying to the building anti-bullying coordinator.

Any individual making a verbal report of bullying will be asked to submit a written complaint to the anti-bullying coordinator. If the person refuses or is unable to submit a written complaint, the anti-bullying coordinator will summarize the verbal complaint in writing.

When an anti-bullying coordinator is informed about a possible bullying or cyberbullying incident, verbal, written, or otherwise, the District will conduct a prompt, impartial, and thorough investigation to determine whether misconduct, including unlawful conduct, occurred. The District will implement interim measures as necessary. When it is determined that bullying or cyberbullying occurred, the District will take appropriate action for violations of District expectations and rules.

Investigation

Within two (2) school days of receipt of a report of bullying or cyberbullying, the anti-bullying coordinator or designee will initiate an investigation of the incident. The school principal may appoint other school staff to assist with the investigation. The investigation will be completed within ten (10) school days from the date of the written report unless good cause exists to extend the investigation. A copy of the written report of the investigation and results will be sent to the District anti-bullying coordinator and included in the files of the victim and the alleged or actual perpetrator of bullying or cyberbullying. All reports are confidential in accordance with law and District rules.

Retaliation

The District prohibits reprisal or retaliation against any person who reports an act of bullying or cyberbullying, testifies, or participates in any manner with an investigation proceeding, or hearing. The District will take appropriate remedial action for any student, teacher, administrator, or other school personnel who retaliates.

Consequences of Bullying, Cyberbullying, or Retaliation

When the District receives a report of bullying, cyberbullying, or retaliation, interim measures to protect the victim(s) will be taken. If an investigation determines that bullying, cyberbullying, or retaliation occurred, the District will act to end the bullying, cyberbullying or retaliation.

Students who are determined to have participated in bullying, cyberbullying, or retaliation will be disciplined in accordance with the District discipline policy. Consequences may include, but are not limited to, loss of privileges, detention, in- or out-of-school suspension, expulsion, and referral to law enforcement. Any determination of consequences will consider factors such as the age of the student(s), developmental level of the student(s), degree of harm, severity of behavior, disciplinary history, and other educationally relevant factors.

District employees and substitutes who violate this policy will be disciplined, up to and including termination. Volunteers, visitors, patrons, or others who violate this policy may be prohibited from District property or activities, or other remedial action.

Public Notice

The District will:

1. Provide information and appropriate training to District staff who have significant contact with students regarding the policy.
2. Provide education and information to students regarding bullying, including information regarding the District policy prohibiting bullying, the harmful effects of bullying, and applicable initiatives to address bullying, including student peer-to-peer initiatives to provide accountability and policy enforcement for those found to have engaged in

- bullying, cyberbullying, and/or retaliation against any person who reports an act of bullying.
3. Instruct school counselors, school and licensed social workers, mental health professionals, and school psychologists to educate students who are victims of bullying on techniques for overcoming bullying's negative effects. Techniques will include, but are not limited to, cultivating the student's self-worth and self-esteem; teaching the student to defend himself/herself assertively and effectively; helping the student develop social skills; and/or encouraging the student to develop an internal locus of control.
 4. Implement programs and other initiatives to address and respond to bullying in a manner that does not stigmatize the victim and makes resources or referrals available to victims of bullying.

Complaints alleging unlawful discrimination, harassment, or retaliation in violation of District policy will be referred for investigation to the District Compliance Officer.

Your Name (Person Completing Form): _____

Your Role: (Circle one)

Student Parent/Guardian Community Member Employee

Your Telephone Number: _____

Your Email Address: _____

Victim's First Name: _____

Victim's Last Name: _____

Victim's Student ID: _____

Victim's School: _____

Name of person(s) you believe committed bullying: _____

State the nature of your report. Please describe the action(s)/incident(s) you believe may be in violation of the District's anti-bullying policy as clearly as possible, including such things as what physical force or contact, if any, was used and any verbal statements that were made (i.e. threats, requests, demands, etc.). Definitions of 'bullying', 'hazing', and 'cyberbullying' under District Policy can be found by clicking [here or by visiting the District's website at: https://egs.edcounsel.law/taneyville-r-ii-school-district-policies/](https://egs.edcounsel.law/taneyville-r-ii-school-district-policies/).

If others are affected by this possible violation, please also give their names and/or positions:

Date of alleged incident(s): _____

Where did the incident(s) occur? (Circle response)

On School Property School Bus During School Event/Function

Digital Communication Off School Property

Please list any witnesses who were present, or others who may have information regarding the incident(s):

Complaints or Concerns C-120-S

Effective communication helps avoid and resolve many complaints, concerns, misunderstandings and disagreements. Individuals who have a complaint or concern should discuss their concerns with the school personnel involved in the issue at hand in an effort to resolve problems. This step will usually involve communicating directly with the person or persons with whom the complainant has a concern. This step may be skipped when the complainant in good faith believes that speaking directly to the person would subject the complainant to discrimination, harassment or retaliation.

This step may also be skipped if the complainant in good faith believes that any law or a District policy or written rule has been violated. The District has adopted specific procedures for investigation and resolution for complaints or concerns as required by specific and varying laws that are applicable to the District. The District's Compliance Officer should be contacted with any complaints or concerns that any law or District written rule has been violated, including but not limited to, laws relating to: civil rights, including discrimination, harassment, and retaliation; special education matters including the IEP and 504 processes and services; federal programs and related services; bullying; and The Family Educational Rights and Privacy Act, including student records and confidentiality.

When communicating directly with the school personnel involved in the issue does not resolve matters satisfactorily, or if it is appropriate to skip the first step as described above, a complainant should consult with the District's Compliance Officer who will direct the complainant to the appropriate process for resolution of the complaint. The District designates the following individual to act as the District's Compliance Officer:

Name: Superintendent Brandi Turner
Phone #: (417) 546-5803
Email Address: brandi.turner@taneyville.k12.mo.us

In the event the District's Compliance Officer is unavailable or is the subject of a report that would otherwise be made to the Compliance Officer, reports should instead be directed to the alternative Compliance Officer:

Name: James Sharon
Phone #: (417) 546-5803
Email Address: james.sharon@taneyville.k12.mo.us

All complaints of violation of any law or a District policy or written rule will be promptly investigated by the District, and appropriate action will be taken. Complainants are strongly encouraged to provide their concerns in writing.

Every Student Succeeds Act of 2015 (ESSA) Complaint Procedures

This guide explains how to file a complaint about any of the programs (Title I, A,B, C, D, II, III, IV.A, V) that are administered by the Missouri Department of Elementary and

Secondary Education (the Department) under the Every Student Succeeds Act of 2015 (ESSA).

| Missouri Department of Elementary and Secondary Education Complaint Procedures for ESSA Programs Table of Contents | |
|--|---|
| General Information | |
| <ol style="list-style-type: none"> 1. What is a complaint under ESSA? 2. Who may file a complaint? 3. How can a complaint be filed? | |
| Complaints filed with LEA <ol style="list-style-type: none"> 4. How will a complaint filed with the LEA be investigated? 5. What happens if a complaint is not resolved at the local level (LEA)? | Complaints filed with the Department <ol style="list-style-type: none"> 6. How can a complaint be filed with the Department? 7. How will a complaint filed with the Department be investigated? 8. How are complaints related to equitable services to nonpublic school children handled differently? |
| Appeals | |
| <ol style="list-style-type: none"> 9. How will appeals to the Department be investigated? 10. What happens if the complaint is not resolved at the state level (the Department)? | |

1. What is a complaint?

For these purposes, a complaint is a written allegation that a local education agency (LEA) or the Missouri Department of Elementary and Secondary Education (the Department) has violated a federal statute or regulation that applies to a program under ESSA.

2. Who may file a complaint?

Any individual or organization may file a complaint.

3. How can a complaint be filed?

Complaints can be filed with the LEA or with the Department.

4. How will a complaint filed with the LEA be investigated?

Complaints filed with the LEA are to be investigated and attempted to be resolved according to the locally developed and adopted procedures.

5. What happens if a complaint is not resolved at the local level (LEA)?

A complaint not resolved at the local level may be appealed to the Department.

6. How can a complaint be filed with the Department?

A complaint filed with the Department must be a written, signed statement that include:

- A statement that a requirement that applies to an ESSA program has been violated by the LEA or the Department, and
- The facts on which the statement is based on the specific requirements allegedly violated.

7. How will a complaint filed with the Department be investigated?

The investigation and complaint resolution proceedings will be completed within a time limit of forty-five calendar days. That time limit can be extended by the agreement of all parties.

The following activities will occur in the investigation:

- **Record.** A written record of the investigation will be kept.
- **Notification of LEA.** The LEA will be notified of the complaint within five days of the complaint being filed.
- **Resolution at LEA.** The LEA will then initiate its local compliant procedures in an effort to first resolve the complaint at the local level.
- **Report by LEA.** Within thirty-five days of the complaint being filed, the LEA will submit a written summary of the LEA investigation and complaint resolution. This report is considered public record and may be made available to parents, teachers, and other members of the general public.
- **Verification.** Within five days of receiving the written summary of a complaint resolution, the Department will verify the resolution of the complaint through an on-site visit, letter, or telephone call(s).
- **Appeal.** The complainant or the LEA may appeal the decision of the Department to the U.S. Department of Education.

8. How are complaints related to equitable services to nonpublic school children handled differently?

In addition to the procedures listed in number 7 above, complaints related to equitable services will also be filed with the U.S. Department of Education, and they will receive all information related to the investigation and resolution of the complaint. Also, appeals to the United States Department of Education must be filed no longer than thirty days following the Department's resolution of the complaint (or its failure to resolve the complaint).

9. How will appeals to the Department be investigated?

The Department will initiate within ten days, which will be concluded within thirty days from the day of the appeal. This investigation may be continued beyond the thirty day limit at the discretion of the Department. At the conclusion of the investigation, the Department will communicate the decision and reasons for the decision to the complainant and the LEA. Recommendations and details of the decision are to be implemented within fifteen days of the decision being delivered to the LEA.

10. What happens if a complaint is not resolved at the state level (the Department)?

The complainant or the LEA may appeal the decision of the Department to the United States Department of Education.

Equal Opportunity and Prohibition against Harassment, Discrimination, and Retaliation C-130-S

The District is committed to providing equal opportunity in all areas of admission, recruiting, hiring, employment, retention, promotion, contracted services, and access to programs, services, activities, and facilities. The District strictly prohibits any unlawful discrimination or harassment against any person because of race, color, religion, disability, age, sex, gender, national origin, or any other characteristic protected by law. The District also prohibits retaliatory action, harassment, or discrimination against individuals who make complaints of, report, or otherwise participate in the investigation of any such unlawful discrimination, harassment, or retaliation. The District is an equal opportunity employer.

Anyone who believes that they have been discriminated, harassed, and/or retaliated against in violation of this policy should report the alleged discrimination, harassment and/or retaliation to the District's Compliance Officer. The District designates the following individual to act as the District's Compliance Officer:

Name: Superintendent Brandi Turner
Phone #: (417) 546-5803
Email Address: brandi.turner@taneyville.k12.mo.us

In the event the District's Compliance Officer is unavailable or is the subject of a report that would otherwise be made to the Compliance Officer, reports should instead be directed to the alternative Compliance Officer:

Name: James Sharon
Phone #: (417) 546-5803
Email Address: james.sharon@taneyville.mo.us

All employees, students, and visitors who have witnessed any incident or behavior that could constitute discrimination, harassment, or retaliation under this policy must immediately report such incident or behavior to the District's Compliance Officer for investigation.

All complaints of violation of this policy will be promptly investigated by the District, and appropriate action will be taken.

Title IX C-131-S

The District does not discriminate on the basis of sex in the education program or activity that it operates and is required by Title IX not to discriminate in such a manner. The requirement not to discriminate in the education program or activity extends to admissions and employment. Inquiries about the application of Title IX to the District may be referred to the Title IX Coordinator or Assistant Secretary for Civil Rights of the Department of Education, or both.

The District designates the following individual to serve as the District's Title IX Coordinator:

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|----------------|---|
| Name or Title: | James Sharon |
| Address: | 302 Myrtle Street, Taneyville, MO 65759 |
| Email Address: | james.sharon@taneyville.k12.mo.us |
| Phone #: | (417) 546-5803 |

Any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report. Such a report may be made at any time (including during non-business hours) by using the telephone number or electronic mail address, or by mail to the office address listed for the Title IX Coordinator.

All employees, students, and visitors who have witnessed, heard about, or received a report about any incident or behavior that could constitute sexual harassment under this policy must immediately report such incident or behavior to the District's Title IX Coordinator for investigation. If the allegations are against the District's Title IX Coordinator, it must be immediately reported to the Superintendent, unless the Superintendent is also the Title IX Coordinator, then to the President of the Board of Education.

All complaints of violation of this policy will be promptly investigated by the District, and appropriate action will be taken.

Student Searches S-175-S

Desks, lockers, and other District property provided for student use are subject to periodic and random inspections without notice. School lockers and desks are the

property of the Board of Education and are provided for the convenience of students, and as such, are subject to periodic inspection without notice, without student consent, and without a search warrant.

Student property may be searched based upon reasonable suspicion of a violation of school rules or law and an examination facts, credible information, or reasonable inferences based upon the facts and circumstances. Searches will be conducted in the presence of an adult witness.

Students are allowed the privilege of parking on school premises. The District has the authority to monitor vehicles and the parking lots of its campuses. The interior of a student's vehicle may be searched if the administration has reasonable suspicion that the search will reveal evidence that the student has or is violating school rules and/or the law.

Law enforcement will be contacted if a search produces a controlled substance, drug paraphernalia, weapons, stolen goods, or evidence of a crime.

Student Alcohol/Drug Abuse S-195-S

The District takes measures to foster a safe and drug-free learning environment that supports student engagement and development. Therefore, educational programs are provided to help students cultivate healthy lifestyles and age-appropriate drug awareness. All use, sale, transfer, distribution, possession, or being under the influence of unauthorized prescription drugs, alcohol, narcotic substances, unauthorized inhalants, controlled substances, illegal drugs, or counterfeit substances on any District property, vehicles, or at District-sponsored events is strictly prohibited. Suspected or known violations of the District policy should be immediately reported to school authorities. Any incidents that violate this policy are subject to disciplinary action and notification to law enforcement. Any confiscated substances will be turned over to law enforcement.

In cases where it is necessary for a student to take prescription or over-the-counter medications during the school day, the medication must be documented by the nurse's office in accordance with written label directions and parental permission in compliance with District rules. (*See the Handbook's section on Administration of Medication for more information.*)

Any drug/alcohol offense may result in one or more of the following:

Administrator/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension or expulsion, restitution if appropriate, loss of privileges including, but not limited to: confiscation of the contraband item, loss of parking privileges, loss of technology privileges, and referral to law enforcement. (*See the Handbook's section on Student Discipline for more information.*)

The possession or use of medical marijuana at school is prohibited. Students under the influence of medical marijuana may result in discipline. If you have questions or want to

discuss the use of medical marijuana, please contact James Sharon,
james.sharon@taneyville.k12.mo.us

Weapons in School S-200-S

The District strictly prohibits unauthorized possession or use of weapons on District property, at District-sponsored activities, either on- or off-campus, and District transportation. Weapons will be confiscated and reported to law enforcement authorities.

Examples of prohibited weapons may include, but are not limited to, blackjack, concealable firearm, explosive weapon, firearm, firearm silencer, gas gun, knife, machine gun, knuckles, projectile weapon, rifle, shotgun, spring gun, switchblade or any knife, mace spray, or any other items customarily used, or which can be used, to inflict injury upon another person or property.

By law, a student who brings a weapon prohibited by law on school property will be expelled or suspended from school for not less than one calendar year and referred to law enforcement. The expulsion or suspension may be modified on a case-by-case basis upon the recommendation of the Superintendent to the Board. Other provisions of the discipline code related to the offense may be applied in addition to the consequences required by law. Students with disabilities who violate this policy will be reviewed under the provisions of the Individuals with Disabilities Act (IDEA) and/or Section 504 of the Rehabilitation Act.

Instruction

Curriculum Expectations

All teachers will hand out a syllabus. Each syllabus will outline the expectations for the class, grading policies, and important information/requirements for the class. Parents will be provided with the proper contact information for their child's teacher should questions arise.

School Program of Studies

Each elementary student will receive regular instruction in and receive a passing grade for English Language Arts/ Literacy & Language (ELA), Mathematics, Science, Social Studies, and Comprehensive Health (including tobacco, alcohol and other drug prevention, suicide prevention, sexual abuse, and HIV/AIDS prevention education.) In addition, each elementary and middle level student will receive regular instruction in Art, Music, Physical Education, and other exploratory classes.

Students in 7th & 8th grades will receive instruction in and will receive a passing grade in the United States & Missouri Constitutions, and American History and Institutions as required by Section 170.011, RSMO. Students in 6th- 8th grades will have access to exploratory classes. These requirements meet the Missouri School Improvement Program as addressed in the "Standards and Indicators Manual" developed by the Missouri Department of Elementary and Secondary Education.

Assessment Program I-195-S

All students will participate in the required, statewide screening and assessment program or an alternative assessment as determined by a student's Individual Education Plan (IEP). The District will comply with all assessment requirements for students with disabilities. The District has a written assessment plan, which is updated and posted annually on the District's website.

General classroom assessments will be given under the teacher's discretion. Standardized tests are administered to all grade levels. The [*District Assessment Schedule](#) is available for viewing and outlines all assessments required throughout the district.

Assessment Schedule

Teachers will be required to determine student reading levels using the Developmental Reading Assessment (DRA) at specified times throughout the year. Teachers will administer the assessment individually to determine reading group placement and prescriptive lessons within the classroom.

Teaching About Human Sexuality I-120-S

Students will be provided instruction regarding human sexuality that is appropriate for students' age and gender. Students in 6th grade through 12th grade will be provided training regarding sexual abuse that is trauma-informed and developmentally appropriate. District Policy provides information about the requirements related to content. Parents/guardians have the right to remove their student from any part of human sexuality instruction or sexual abuse training. All curriculum materials used in the District's human sexuality instruction and sexual abuse training are available for review prior to its use in instruction.

Valedictorian and Salutatorian Awards Policy

The following criteria will be used to determine the valedictorian and salutatorian within the graduating Eighth Grade Class:

1. Percentages will be used to figure grades for the entire school year.
2. Non-core courses will be worth 20% of grade points.
3. Students must be enrolled for the entire 8th grade year at Taneyville.
4. Honor students will be selected from students with an average of 90% or higher.

Section 504 I-125-S

The Districts of the Tri-Lakes Special Services Cooperative (listed below), as recipients of federal financial assistance from the United States Department of Education and operator of a public elementary or secondary education program and/or activity, is required to undertake to identify and locate every qualified person residing in the District who is not receiving a public education; and take appropriate steps to notify disabled persons and their parents or guardians of the District's duty.

The Tri-Lakes Special Services Cooperative member districts assures that it will provide a free appropriate public education (FAPE) to each qualified disabled person in the District's jurisdiction regardless of the nature or severity of the person's disability. For purposes of Section 504 of the Rehabilitation Act of 1973, the provision of an appropriate education is the provision of regular or special and related aids and services that (i) are designed to meet individual education needs of disabled persons as adequately as the needs of nondisabled persons are met and (ii) are based on adherence to procedures that satisfy the requirements of the 504 federal regulations.

The Tri-Lakes Special Services Cooperative member district has developed a 504 Procedures Manual for the implementation of federal regulations for Section 504 of the Rehabilitation Act, Subpart D. This Procedures Manual may be reviewed at the Tri-Lakes Special Services Cooperative Administrative Office, 4280 State Hwy. 76 E, Kirbyville, MO from 8:00 a.m. to 4:00 p.m. on days that school is in session.

Published on behalf of Billings R-VI, Bradleyville R-I, Forsyth R-III, Kirbyville R-VI, Mark Twain R-VIII, Taneyville R-II, Plainview R-VIII, Galena R-II, Hurley R-I, Chadwick R-I, Sparta R-III, Spokane R-VII, Shell Knob #78, Exeter R-VI, Thornfield R-I, and Niangua R-V.

This notice will be provided in native languages as appropriate.

Special Education I-125-S

The District is required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the District, regardless of the severity of the disability, including children attending private schools, children who live outside the District but are attending a private school within the District, highly mobile children, such as migrant and homeless children, children who are wards of the state, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. The District assures that it will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, intellectual disability, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and young child with a developmental delay.

The District assures that it will provide information and referral services necessary to assist the State of Missouri in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program.

The District assures that personally identifiable information collected, used, or maintained by the District for the purposes of identification, evaluation, placement or provision of FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians. Parents/guardians may request amendment to the educational

record if the parent/guardian believes the record is inaccurate, misleading, or violates the privacy or other rights of their child. Parents have the right to file complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the District to meet the requirements of the Family Educational Rights and Privacy Act (FERPA).

The District has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally identifiable information and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA).

This plan may be reviewed Monday – Friday (8:00 am – 4:00 pm) in the office of the Superintendent, Brandi Turner, Taneyville R-II School District, 302 Myrtle Street, Taneyville, MO 65759, (417) 546-5803, brandi.turner@taneyville.k12.mo.us. . Alternative times are available by request.

This notice will be provided in native languages as appropriate.

Virtual/Online Courses I-160-S

The District offers online classes for students for acceleration, credit recovery, and options for students who need flexible schedules. The courses are taught by Missouri teachers, are aligned with the Missouri State Learning Standards, and follow the same semester calendar as face-to-face classes. The requirements for the enrollment and approval process are outlined in District Policy. Students whose educational interests are best served through on-line options may take up to six credits per semester.

For more information regarding online courses, consult the secondary course catalog and/or speak with your school counselor. Additional information about resources and processes may be accessed at <https://mocap.mo.gov/> and District Policy.

Technology F-265-S

Policy on Student Display or Use of Electronic Personal Communications Devices

For purposes of this policy, an "electronic personal communications device" means a portable device used to initiate, receive, store, or view communication, information, images, or data electronically.

This includes, but is not limited to, mobile phones, personal tablets, smartwatches, personal laptops, handheld gaming devices, meta/AI glasses, and earbuds/headphones connected to these devices.

Prohibited Display or Use

Students are prohibited from displaying or using electronic personal communications devices from the beginning of the school day until the end of the school day.

After arrival, these devices must be turned off and turned into the homeroom teacher.

Disciplinary Procedures

Upon violation of this rule, the student will be sent to the office to turn in the device. A parent/guardian will have to pick up the device from the office. Repeated offenses will result in the loss of privileges to bring a smart device to school. The school will not be responsible for stolen, lost, or damaged devices.

Exceptions

Display or use of an electronic personal communications device shall be permitted if required under:

- An Individualized Education Program (IEP)
- A Section 504 Plan
- An Individualized Emergency Health Care Plan or Individualized Health Care Plan (under §167.625 RSMo)
- The Americans with Disabilities Act (ADA), as amended
- The Rehabilitation Act of 1973, as amended
- The Civil Rights Act of 1964
- The Equal Educational Opportunities Act of 1974 for English language learners

Use of electronic devices are also allowed under the following conditions:

- In case of an emergency, a serious, unexpected, and dangerous situation that requires immediate action. This includes but not limited to the following: an active fire, active tornado or earthquake, active shooter, evacuation of school grounds, a medical emergency, or any other serious, unexpected, and dangerous situation that requires immediate action.
- For educational purposes, when explicitly authorized by a teacher or school official pursuant to this policy.

Technology Devices and Acceptable Use Policy

The District maintains an environment that promotes ethical and responsible conduct in all online network activities by employees and students. All authorized users are expected to acknowledge and comply with the rules and policies of technology usage and the District network.

Technology Devices

Textbooks/Chromebooks

The Taneyville R-II School District furnishes all textbooks and/or Chromebooks for students. Should a textbook or device become lost or damaged, the parent or guardian of the student to whom the book/device was issued will be held responsible for damages.

Inappropriate use or misuse of provided devices or textbooks will follow school discipline policies as outlined in the “Technology Infractions & Discipline” section.

Acceptable Use

All use of District devices and Internet usage must support educational purposes consistent with the District mission. Network accounts must be accessed only by the authorized user of the assigned account without an expectation of privacy from the

District. Employee and student subscriptions to mailing lists and bulletin boards require prior approval by the system administrator. All online activity will be respectful and align with the code of conduct, discipline, and other related policies of the District. All technology of students will be monitored in compliance with the Children’s Internet Protection Act (CIPA).

Unacceptable Use

Any use of the network for commercial, for-profit, political purposes or advertisement is prohibited. Excessive use of the network for personal business may be cause for disciplinary action. No use of the network may be used to disrupt the use of the network by others or to destroy, modify, or abuse the system in any manner. District resources may not be used to download software or other files unrelated to its mission. Use of the network to access or process pornographic, dangerous, or inappropriate files as determined by the administrator is prohibited. The network may not be used to download, duplicate, or distribute copyrighted materials. The network shall not be used for any unlawful purposes. Use of profanity, harassing, or other offensive or discriminatory language is prohibited.

User Agreements

Parents and, when age-appropriate, students are required to review and sign User Agreements in order to access District technology. (See User Agreement form in this handbook.)

Safety and Cybersecurity

The District monitors the online activities of students and operates a technology protection measure (“filtering/blocking device”) on the network and/or all computers with Internet access, as required by law. The filtering/blocking device will attempt to protect against access to visual depictions that are obscene or harmful to minors or are child pornography, as required by law. Filters/blocking devices are not foolproof, and the District cannot guarantee that users will never be able to access offensive materials using District equipment. Evading or disabling, or attempting to evade or disable, a filtering/blocking device installed by the District is prohibited.

Building Information

Asbestos F-215-S

Asbestos is an issue we have been dealing with for many years. The asbestos Hazard Emergency Response Act of 1986 (Referred to as AHERA) was recently enacted by Congress. AHERA was enacted to determine the extent of and develop solutions for any problems schools may have with asbestos. Under AHERA, the Federal Code of Regulations 40 CFR 763.93g(4) requires that building occupants be notified annually of the presence of asbestos in the building and the availability of the Asbestos Management Plan.

To give you some background, asbestos has been used as a building material for many years. It is a naturally occurring mineral that is mined primarily in Canada, South

Africa, and Russia. Properties of asbestos make it an ideal building material for insulating, sound absorption, decorative fireproofing and a variety of miscellaneous uses. There have been over 3,000 different products made using asbestos materials. EPA began action to limit uses of asbestos products in 1973 and most uses of asbestos products as building material were banned in 1978.

We have had our facilities re-inspected by our LEA rep, as required by AHERA. Our Program Manager inspected all areas that were classified or assumed to be asbestos. The inspection revealed no changes and those areas were in good condition.

A copy of the asbestos management plan is available for your inspection in our administrative offices during regular office hours. Our Asbestos Program Manager will answer all inquiries regarding the plan.

We will continue to implement the asbestos management plan. We are intent on not only complying with, but also exceeding federal, state, and local regulations in this area. We plan to take whatever steps are necessary to ensure your children and our employees have a healthy, safe environment in which to learn and work.

Safety F-225-S

The District places a high priority on the safety of its students and employees. All district plans for keeping order in the classroom and hallways are intended to help teach students how to show responsible behavior both inside and outside of school. Teachers will be working to teach students what self-discipline and leadership look like for students of all ages.

1. Toys, trading cards (Pokemon), laser pointers, or play equipment, other than ball gloves should not be brought to school.
2. Firearms, Knives OR anything deemed as a weapon is prohibited at school.
3. Stay away from strangers on your way to school and when returning to your home. DO NOT accept anything from someone you do not know. Report any instances to your parents, guardians, or school officials immediately.
4. Do not visit with anyone through the schoolyard fence. Parents wishing to give a child a message need to go to the office.
5. At no time are matches, lighters, tobacco, other smokeless tobacco, electronic cigarettes, vaping, or products appearing to be tobacco products of any kind or similar materials allowed.
6. Multimedia devices, including cell phones, and /or electronic games are not allowed at school (during school hours) or any school sponsored event without prior permission. Parents and students agree to accept full liability and responsibility for any such items brought onto school premises.
7. A note from parents will be required for any student planning to go home with another student.
8. A student will not be dismissed from school with anyone other than the custodial parent unless permission from the custodial parent has been sent to the school.

9. For your child’s safety, any vandalism will be reported to the police. The community is encouraged to report to the principal or any board member if any vandalism is witnessed.
10. No aerosol cans are allowed in school or on the bus (i.e. deodorant cans, hairspray cans, etc.)
11. No glass container of any kind is allowed in school or on the bus (pop bottles, perfume bottles, nail polish bottles, etc.)
12. Energy drinks of any sort will not be permitted on school grounds or at school functions. Faculty will confiscate and discard immediately.
13. Students shall not bring open containers or packages of food or drink into the building. This includes morning drinks such as coffee and fast food.

Trauma-Informed Schools Initiative

Pursuant to Missouri Senate Bill 638, Section 161.1050, the Missouri Department of Elementary and Secondary Education (DESE) has established the “Trauma-Informed Schools Initiative” and created a website with more information about this initiative. In accordance with Missouri law, the District is providing notice of the address for this website: <https://dese.mo.gov/college-career-readiness/school-counseling/traumainformed>.

For the purposes of this initiative, the following terms are defined as follows:

1. “Trauma-informed approach” - an approach that involves understanding and responding to the symptoms of chronic interpersonal trauma and traumatic stress across the lifespan
2. “Trauma-informed school” - a school that:
 - a. realizes the widespread impact of trauma and understands potential paths for recovery
 - b. recognizes the signs and symptoms of trauma in students, teachers and staff
 - c. responds by fully integrating knowledge about trauma into its policies, procedures and practices; and
 - d. seeks to actively resist re-traumatization

Student Use of District Phone

Students are not allowed to use the telephone except in an emergency with written permission from the teacher. In the case of illness, the school will contact the parent. Parents/guardians wanting to speak with students will need to leave a message with office personnel. If it is deemed necessary, the student will make a return call from a school-authorized phone. **Instructions for changes in normal routine need to be made before 2:30 p.m. Students will not be allowed to use the phone to initiate changes in their daily routine.**

Grading and Reporting System

Grades given in grades K-4 for PE, Art, Library, Health, and Music will be Satisfactory and Unsatisfactory. Grades 5-8 will receive a letter grade for PE, Health, and all exploratory classes.

Kindergarten through eighth grade will receive letter grades. A classroom syllabus will outline the requirements and process for such grade reports.

| | | | |
|-----------------|----------------|-----------------|------------------|
| A | 93-100% | C | 73-76% |
| A- | 90-92% | C- | 70-72% |
| B+ | 87-89% | D+ | 67-69% |
| B | 83-86% | D | 63-66% |
| B- | 80-82% | D- | 60-62% |
| C+ | 77-79% | F | Below 60% |

Semester grades and yearly grades will be determined by the average percentage for the corresponding quarters. See the following example:

- A 50% and a 65% will average to a 57.5%.
- If students receive an “F” for any class for a semester they will be required to attend summer school for half of the summer school term.
- An “F” grade for the year means they have to attend summer school.
- Those not attending summer school as required may be retained.

Honors Program

Special attention will be given to ALL students who have excelled in their academic work. To be listed on the quarterly honor roll, a student must possess all A’s and B’s on his/her grade cards (An average of 90% or greater will result in “A Honor” Roll status; an average of 80% or greater will result in “B Honor Roll” status). In addition to being recognized each quarter, they will also be recognized at semester, and at the end of the year.

All students achieving an A Average for all four quarters will be recognized with a special field trip at the end of the year. Those reaching and A or B average all four quarters will be treated to an Honor Roll celebration during the month of May.

Homework

All schoolwork is the student’s responsibility. Occasionally, work that is assigned will not be done in class. It is the student’s responsibility to complete work at home. Parents are encouraged to assist the student in accepting that responsibility. However, students do not benefit when assigned work is completed for them. Any work not completed in the assigned time frame may be assessed a lowered grade in accordance to classroom policies, and several missed assignments may result in an After-School Detention being assigned by the teacher and/or Principal.

Tiger Time/Response to Intervention (RTI)

Regular school attendance and completion of assignments are two primary keys to academic success. At Taneyville School, NOT doing assignments is not an option. Homework not finished for an assigned class period may be referred to Tiger Time/RTI, which is scheduled during noon recess. Students will have an opportunity to make up the incomplete assignment during this time.

During Tiger Time/RTI, students will receive personal intervention. This may include, but is not limited to individual/small group tutoring, help with assignments, extra time for completion of work, etc. Upon request, parents will be contacted when a student is referred to Tiger Time/RTI.

Report to Parents

We believe cooperation between parents and school staff members is vital if a school is to function in the best interest of the child. A part of this cooperation is the establishment of open lines of communication. Progress will be reported every three weeks. Report cards will be sent home with the students quarterly. See the school calendar for these dates.

Parent-Teacher Conferences

Parent-Teacher Conferences will be scheduled for all students (grades K-8) at the end of the first quarter and third quarter. These Parent-Teacher Conferences can be of great value to your child. Please make every effort to attend the scheduled conferences. Parents are encouraged to request a conference with teacher(s), principal, or both, at any time that such a conference would benefit the child.

Parent Portal

A parent portal is available for you to access your students' grades at any time, as well as your lunch account information. Please contact the office to receive access.

Missouri State High School Activities Association (MSHSAA) Activities

As part of a MSHAA partnership agreement, students in grades 7-8 are invited to participate in the football and baseball/softball programs through Forsyth Schools. Athletes may participate in basketball with Forsyth Schools if and only if participating in a sport that directly conflicts with the Taneyville season. Athletes are eligible to play only if their academics meet the "Athletic Standards" of Taneyville School and eligibility requirements outlined by Forsyth R-3. According to MHSAA guidelines, students are only allowed to play one season of each sport per school year.

Athletic Code of Conduct

As representatives of Taneyville R-II Schools and the entire student body, student athletes will be held to a higher standard of behavior both on and off the court. The following standards are recommended for ALL student athletes:

- Participants are expected to be respectful to other teammates as well as opposing players, coaches, and teachers.

- Participants are expected to act in a responsible manner on all away games.
- Participants are students first so grade requirements outlined in the student handbook apply.
- In addition to grades, students must maintain good behavior in school and the classroom. If a student received 3 discipline referral slips in a 9-week period, they are ineligible for nine (9) weeks of playing time. If a student continuously misbehaves, the principal may assign a one-week or more suspension from ballgames.
- Uniforms are the student’s responsibility. Students will pay for lost or damaged uniforms.
- Participants are expected to adhere to school dress code policy when not in uniforms before and after games.
- Participants must be at school the day of a ballgame in order to participate in that ballgame. Exceptions: doctor or dentist appointments, funerals, death in the family.
- The coach and/or principal will deal with any misconduct before, during or after practice accordingly.
- Participants are expected to travel to and from the activities with the team. The only exception would be if the parent informs the coach or teacher in charge by personal contact or by a note prior to the departure of the bus to the ballgame.
- Participants are required to attend the practice prior to each game or sit out the first half of the following game unless otherwise approved by the coach.
- All participants must be currently enrolled and engaged in a full academic course load.

In order to maintain the highest possible standards for athletics in the Taneyville School System, the following minimum requirements are established for all the students participating in the athletic program while representing Taneyville R-II School District.

| Infraction | 1st Offense | 2nd Offense | 3rd Offense |
|---|---|------------------------|---|
| Use, possession, or selling of any illegal, controlled substance, alcohol, or paraphernalia or which appears to be said products on school grounds or at a school-sponsored event | Dismissal from Team (minimum 1 month) Automatic OSS Possible Expulsion BOE Meeting Possible Law Enforcement Contact | | |
| Use, possession, or selling of tobacco, other smokeless tobacco, electronic cigarettes, vaping, or products appearing to be tobacco | Suspension from Team - 2 weeks | Suspension 4 weeks OSS | Dismissal from team Possible Expulsion |

| | | | |
|--|---|--|------------------------------|
| products on school property or at a school-sponsored event | OSS | | BOE Meeting |
| Use of profanity during practice, in a game, or during bus ride to/from game | Suspended from game Coach-assigned running | Suspended from 2 games Coach-assigned running | Dismissal from Team |
| Unsportsmanlike conduct during practice or game. (May also include a flagrant or unsportsmanlike technical foul during the game) | Sit out remainder of game | Sit out remainder of game + 2 games | Possible dismissal from Team |

Athletic Standards

Any student involved or wishing to participate in school-sanctioned athletic activities must:

- have proof of proper insurance on file in the office.
- have a current physical and a permission slip from his/her parent or guardian.
- meet academic and/or behavior standards to be eligible.
 - Students will be considered ineligible if they earn 2 D's or 1 F during a grading period. Grades will be checked when progress reports and grade cards are issued, which will be approximately every 3 weeks. If a student has 2 D's or 1 F on their progress report, they will be placed on a mandatory game suspension until grades are raised to the satisfaction of the teacher, coach and principal. While they are on suspension, students may continue to practice but not participate in competitions.

Policy for Away Games

All student behavior is reflective of Taneyville R-II School. A student who breaks any rule at any away game is subject to disciplinary action. This is in force regardless of whether the student came with the school or with other supervision. When not on the court, players and cheerleaders are there to cheer on and support their fellow athletes.

- Students should not arrive at school to board the bus until the departure time set by the coaching staff. After school supervision is not guaranteed.
- All players and cheerleaders must ride the bus to games, unless prior arrangements have been made between the parent/guardian and sponsor.
- Riders must follow ALL normal bus rules.

- Students are urged to visit concession stands and restrooms at half time and between games only so that they may support the Team as spectators..
- Students must sign in with a sponsor when loading the bus.
- Parents/Players need to tell sponsors if they are riding home with parents and sign out.
- Sponsor will dismiss the team to dress out after the 3rd quarter of the previous game.
- Students will be under the supervision of school sponsors until conclusion of ball games.
- Any student demonstrating poor sportsmanship will be warned and possibly not allowed to ride the district-provided bus to future games. In such cases, transportation must be provided by a parent/guardian.

District Sponsored Extra-Curricular Activities and Clubs I-210-S

Extracurricular activities sponsored by the District are part of the educational experience and opportunities for students. Clubs, sports, and other groups seek a diverse range of students and provide fair access under the law. Students are encouraged to identify activities matched to their interests and ability levels and participate in those activities. Participation in extracurricular activities is voluntary and a privilege. Therefore, students must meet certain academic standards, demonstrate acceptable citizenship and behavior, and maintain appropriate attendance in order to be eligible to participate. Unless special arrangements have been made with the principal, a student is required to attend school on the day of an activity in order to participate. All extracurricular activities are supervised by District employees and the expected code of conduct for students remains the same as during the standard school day. Additional guidelines for specific groups, including activities sanctioned by the Missouri State High School Activities Association (MSHSAA), may be outlined at the beginning of the year and/or season. Competitive, interscholastic activities may have evaluation procedures that eliminate some students from participation. When students are not selected for participation, communication will occur in a personal and respectful way.

School Cancellations and/or Early Dismissal

School will be closed when weather conditions are such that buses are unable to run safely. A broadcast will be made utilizing the TextCaster Alert System to notify students and parents/guardians. Announcements will also be made on KRZK 106.3, KWTO 560, KOMC 1220, and KTTS 94.7; and television stations KY3, and KOLR 10, , and Facebook page. Please do not call the administration or radio/TV stations for this information.

At times, school may dismiss early during the day. In the event such a closing should occur, a broadcast will be made and media notified. Information should be given to your child as to what s/he should do if this situation arises. Please keep a watch on the weather, especially in the winter months. If the school needs to send your student to another destination or phone someone to pick her/him, please have this information on file in the office. Time is short in emergency situations and every effort will be made to keep students safe.

If Taneyville is cancelled and Forsyth and Bradleyville Schools are in session, it will be communicated whether or not Taneyville buses will run for high school students. If buses do not run, then it will be the parents' responsibility to make transportation arrangements for those students.

If it becomes necessary to dismiss school early, we will have your child/children follow their usual procedure or early dismissal instructions noted at the time of enrollment.

Arrival and Dismissal Procedures S-165-S

The office is open every school day from 7:30 to 4:00 p.m. School is in session every day from 8:00 a.m. to 3:35 p.m. Students are considered tardy at 8:00 a.m. As funding permits, a super snack will be offered from 3:35 to 3:45 p.m. each day. No student is to be at the school before 7:30 a.m. as there is no supervision available and the doors open at that time.

Students not riding the bus should be dropped off and picked up at the main office at the gym entrance. Students that are not riding the bus will be released at 3:35 p.m. Parents picking up students will need to remain in their cars and drive through the pick-up line. If your child is not ready for pick-up, you will be asked to pull forward until they come to the centrally-designated area. Every effort should be made to pick up students by 3:45 daily. If an emergency arises, please contact the school PRIOR to 2:30 PM when alternative arrangements should be made for your child. If you are unable to pick up your child, please make alternative arrangements.

Class Schedules/Bell Schedules

| 2025-26 Master Schedule | | | | | | | | | | | | |
|-------------------------|-----------------------|-----------------------|-----------------------|-------------|------------------------|-------------------------|-------------------------|-------------|------------------------|------------------------|------------------------|------------------------|
| TIME | Preschool | Kindergarten | 1st Grade | TIME | 2nd Grade | 3rd Grade | 4th Grade | TIME | 5th Grade | 6th Grade | 7th Grade | 8th Grade |
| 7:30-8:00 | Breakfast | Breakfast | Breakfast | 7:30-8:00 | Breakfast | Breakfast | Breakfast | 7:30-7:56 | Breakfast/HR | Breakfast/HR | Breakfast/HR | Breakfast/HR |
| 8:00-9:20 | Reading | Reading | Reading | 8:00-9:40 | Reading | Reading | Reading | 8:00-8:54 | Stem/Health/Music/Art | Stem/Health/Music/Art | Stem/Health/Music/Art | Stem/Health/Music/Art |
| 9:20-9:40 | Recess/Bathroom Break | Recess/Bathroom Break | Recess/Bathroom Break | | | | | 8:58-9:52 | Language | Language | Math | Math |
| 9:40-10:40 | Math | Math | Math | 9:40-10:00 | Recess/Bathroom Break | Recess/Bathroom Break | Recess/Bathroom Break | 9:56-10:50 | Literacy | Math | Science | Language |
| | | | | 10:00-11:15 | Math | Math | Math | 10:54-11:48 | Math | Social Studies | Language | Science |
| 10:40-10:45 | Bathroom Break | Bathroom Break | Bathroom Break | 11:15-11:20 | Bathroom Break | Bathroom Break | Bathroom Break | 11:52-12:17 | Lunch | Lunch | Lunch | Lunch |
| 10:45-11:10 | Lunch | Lunch | Lunch | 11:20-11:45 | Lunch | Lunch | Lunch | | | | | |
| 11:10-11:35 | Recess/BB | Recess/BB | Recess/BB | 11:45-12:10 | Recess/BB/Tiger Time | Recess/BB/Tiger Time | Recess/BB/Tiger Time | 12:17-12:37 | Recess/BB/Tiger Time | Recess/BB/Tiger Time | Recess/BB/Tiger Time | Recess/BB/Tiger Time |
| 11:35-12:00 | Story Time | Story Time | Story Time | 12:00-12:40 | Science/Social Studies | Science/Social Studies | Guided Reading | 12:41-1:35 | Science | Literature | Literature | Social Studies |
| | | | iReady | 1:05-1:10 | Bathroom Break | Bathroom Break | Bathroom Break | | | | | |
| 12:40-1:05 | iReady | iReady | Hand.Wr./Spell | 1:10-2:00 | Specials | Wr./Language | Science/ Social Studies | 1:39-2:33 | Social Studies | Science | Social Studies | Literature |
| 1:05-1:10 | Bathroom Break | Bathroom Break | Bathroom Break | 2:00-3:10 | Science/SS | Science/ Social Studies | ELA/Writing Language | 2:37-3:31 | PE/ iReady/Ag/ Careers | PE/ iReady/Ag/ Careers | PE/ iReady/Ag/ Careers | PE/ iReady/Ag/ Careers |
| 1:10-2:00 | Specials | Specials | Specials | 3:10-3:30 | iReady | iReady | iReady | 3:31-3:35 | Pack-up | Pack-up | Pack-up | Pack-up |
| 2:00-2:45 | Phonics/Gram | Phonics/Gram | Science/SS | 3:30-3:35 | Pack Up | Pack-up | Pack-up | 3:35-3:45 | Enrichment | Enrichment/HR | Enrichment/HR | Enrichment/HR |
| 2:45-3:30 | Writer's Wkshop | Writer's Wkshop | Writer's Wkshop | | | | | | | | | |
| 3:30-3:35 | Pack Up | Pack Up | Pack Up | | | | | | | | | |
| 3:35-3:45 | Enrichment | Enrichment | Enrichment | | | | | | | | | |

Deliveries

Any deliveries for students must be dropped off at the front office.

Parties/Celebrations

Classrooms may have holiday parties during the school year. These parties are held at Halloween, Christmas, and Valentine's Day. Unopened, packaged food or drinks will be allowed. Snacks must adhere to federal guidelines [include any nutrition standards for food brought by parents to be served during school hours]. A list of appropriate food options will be sent home. Any parents wanting to help with parties should contact your child's teacher. Students are allowed to wear costumes at the Halloween Parade. Students are to wear costumes only during the parade. These are not to be excessively gory; please check with teachers if concerned.

Homeroom teachers need to be contacted/made aware prior to parties if anyone other than the parent or guardian will be attending (this includes siblings) in order to make sure everyone is adequately included in the activities planned.

Recess

Students who are not properly dressed for outside recess in colder weather may not be allowed to attend recess outside. If clothing is unavailable for student use, they will remain inside. Teachers will determine outside recess based on windchill and temperature levels.

Playground Equipment Rules

Playground rules are posted on the playground and should be followed at all times. All rules will be explained to students within each classroom. Teachers on duty will have the authority to make appropriate and necessary rules and requests designed to ensure the safety of ALL students.

Playground Rules

1. Do not walk up or climb on slides. Slide feet first, face forward, in a seated position, one at a time.
2. Do not climb on or over safety rails, walls, barriers, roofs, or swing frames.
3. Do not run on, jump off, or dive off playground equipment.
4. Do not walk or climb on top of overhead ladders, or monkey bars. Use overhead ladders one rung at a time.
5. Swing in a seated position and do not twist chains or jump out of swings.
6. Do not throw rocks.

Please take turns on the equipment. No pushing, shoving, or rough play. Be careful when the equipment is wet. Use the equipment correctly, and adhere to the playground rules.

Playground Rules - After School Hours

The school playground will be open each day after school, but will be closed after dark and weekends. The following procedure will be followed for anyone breaking the posted after- school playground rules - Also posted on the playground:

- 1st offense - Warning
- 2nd offense - Restraining order filed with the correct authorities to bar students from property during non-school hours and activities
- 3rd offense - Juvenile Authorities will be contacted

District Cameras

For safety and security, the Taneyville District has installed video surveillance cameras in many public areas around our school. These videos will be viewed periodically by authorized school employees for behavior management and security purposes. Our intention is to improve student and staff safety and security both during and AFTER school hours.

Lockers

Each student is assigned a hallway locker.

Combination or key locking locks shall be allowed on lockers as long as the students give the combination/spare key to the administration BEFORE placing the lock on the locker.

Backpacks

Students shall be required to keep bags, purses, and/or backpacks in their locker or cubby during the school day. If the bag or backpack is too big to fit in the locker or cubby, it should be left at home.

Water Bottle Policy

We will allow students to have water in the classrooms with the following considerations:

- The container must contain water and water ONLY. ABSOLUTELY NO juice, soda, flavor packets, or energy drinks. If a student comes to school with a drink other than water in their bottle, they will be asked to pour it out and not bring a water bottle back to school.
- The container must have a closable lid; this will be a screw-on lid or a push top.
- The student will be responsible to fill the bottle between classes. A student may not leave class to fill a bottle.
- Drinks are not to be in close proximity to any technology (computers, Chromebooks, document cameras, or projectors).
- Water bottles are not to be played with on school grounds. This includes throwing the bottle or pouring the contents of the bottle onto another student or teacher.

District Policy Information

Physical Examinations and Screenings S-146-S

The District will generally obtain parental consent before administering a physical examination or screening on a student. However, the District may forgo obtaining parental consent if there is a health or safety concern or by court order.

No nonemergency, invasive physical examinations or screenings of student are scheduled or expected to be scheduled at this time.

Parents and guardians will be provided an opportunity to opt out of any nonemergency, invasive physical examination or screening of their student.

This policy does not apply to any physical examination or screening that is permitted or required by state law, including physical examinations or screenings that are permitted without parent notification.

Surveying, Analyzing, and Evaluating Students S-150-S

The District has developed District Policies regarding the rights of a parent/guardian to:

- Inspect all instructional materials.
- Inspect and provide prior written consent for a student to participate in certain student surveys.
- Be informed of and provide prior written consent for physical examinations or screenings that the school or agency may administer to a student.
- Be informed of the District's collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose), including arrangements to protect student privacy that are provided by the agency in the event of such collection, disclosure, or use.

If a parent/guardian would like to request the review of any of the above materials, please contact: Brandi Turner, Principal.

All District policies can be located at: <https://egs.edcounsel.law/taneyville-r-ii-school-district-policies/>.

Student Transfers S-120-S

The District will enroll students in the school associated with the attendance area in which the student resides. The Superintendent or designee may consider exceptions to this policy under the following conditions:

1. Students who are homeless or in foster care may attend their school of origin if it is in the student's best interest. The District may assign District students with disabilities (served under the provisions of an Individual Education Plan (IEP) or Section 504 Plan (504)) to a school outside the student's attendance area as determined by the IEP or 504 team. In special circumstances, and at the mutual

discretion of the participating school Districts, Districts may contract for necessary services for students with disabilities.

2. The District will consider students placed into programs by the Missouri Department of Mental Health (DMH), the Department of Social Services (DSS), or by a court order a resident of the District in which the program is housed. The District will allow a student to attend another school within the District if that student is enrolled in a persistently dangerous school or becomes a victim of a violent criminal offense on school property as mandated by state regulations.

Tobacco-Free Policy C-150-S

To promote the health of all individuals, the District prohibits all employees, students and patrons from smoking or using tobacco products, electronic cigarettes or imitation tobacco or cigarette products in all District facilities, on District transportation, on all District grounds at all times and at any District-sponsored event or activity while off campus.

Firearms and Weapons F-235-S

Possession of weapons, including concealed weapons, is strictly prohibited on District property, on District transportation or at any District function or activity sponsored by the District unless the visitor is an authorized law enforcement official or is specifically authorized by the Board.

Use of Recording Devices or Drones C-165-S

The District prohibits audio and visual recordings on District property, District transportation or at a District activity unless authorized by the Superintendent. Requests for such authorization must be made within a reasonable period of time prior to the recording. Unless otherwise specified by the Superintendent, exceptions in Policy C-165-P apply to this prohibition.

All unmanned aircraft systems (UAS), commonly known as drones, with the potential to capture or produce visual images of District property or District events must be operated in accordance with applicable Federal Aviation Administration regulations or safety guidelines and must receive authorization from the Superintendent to operate a UAS on or over District property or at a District event.

Signature and Form Requirements

- *Email Consent/Permission Form*
- *Technology Usage Agreement Form*
- *Student/Parent Handbook Acknowledgement Form*

The faculty of the District strives to communicate and work together with the parents and guardians of our students. Email is one tool that promotes convenient, two-way communication between families and teachers. Though the District network is secure, we cannot guarantee that an email sent from the District server will remain secure once it leaves our system. When teachers or administrators receive email from outside sources, the identity of the person cannot always be easily discerned.

Therefore, permission must be granted by the parent/guardian to allow teachers or administrators to use email for communication. To remain compliant with the Family Educational Rights and Privacy Act (FERPA), email will not be used to send grading, attendance, discipline information of students, or other personally identifiable information without permission to do so. The District also encourages parents to access the District’s parent portal, a secure measure, to check your child’s school information and progress.

I, Parent/Guardian of (please print) _____, provide to my child’s school and to the District permission to email academic, attendance, discipline, or other personally identifiable information to the email address(es) listed below. I understand that by giving this permission, there is no guarantee that the information will be fully secure and do not hold the District liable for any inappropriate release of student information that may violate the FERPA regulations as a result of any email communication. Should your email address change, please contact the District.

Name of Student (please print:)

Email Address(es):

Parent/Guardian Signature

Parent/Guardian Name (please print):

Date:

*Student Technology Usage Agreement
Students (for ages --- and above)*

I have read, understand, and agree to the Technology Acceptable Use Policy when using electronic devices owned, leased, or operated by the District *or* while accessing the District Wi-Fi/Internet, even if using a personal device. Should I violate the policy (F-265-P) or the Student Parent Handbook provision regarding technology usage (F-265-S), my access privileges may be revoked. I also understand that any violation of the policy or Student Parent Handbook is prohibited and may result in disciplinary or legal action.

Student Signature:

Student Name (please print):

Student ID: _____ Grade: _____ Date: _____

Parent Technology Usage Agreement Permission Form

As the parent/guardian, I have read, understand, and agree to the Technology Acceptable Use Policy (F-265-P) and the Student Parent Handbook provision regarding technology usage (F-265-S) when my student(s) or family are using electronic devices owned, leased, or operated by the District *or* while accessing the District Wi-Fi/Internet, even if using a personal device. Should my student(s) violate the policy or Student Parent Handbook, access privileges may be revoked. I also understand that any violation of the policy or handbook is prohibited and may result in disciplinary or legal consequences. I further understand that the District has taken steps to control access to the Internet, but cannot guarantee that all controversial information will be inaccessible to student users. I agree not to hold the District responsible for materials acquired on the network and accept responsibility when my student(s) uses District technology outside the school setting. I give permission for my student(s) to use District technology and network resources, including the Internet.

Parent/Guardian Signature:

Parent/Guardian Name (please print):

Date: _____

*Students 18 years of age or older may sign this release form for themselves.

I acknowledge that I have received and reviewed the 2024-2025 Student/Parent Handbook. I understand the policies and guidelines of the District and that violations of these policies and guidelines may result in disciplinary action.

Parent/Guardian Signature

Parent/Guardian Name (please print):

Date: _____

*Students 18 years of age or older may sign this release form for themselves.