

**Stockton R-I**  
**Student/Parent Handbook**  
**2023-2024**



**Adopted by the Board of Education: July 19, 2023**

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### Mission C-110-S

In carrying out its responsibilities, the Board of Education is guided by the desire to use the resources of its community, its staff and its students to provide the highest quality education permitted by its financial resources. In reaching decisions the Board will attempt in every case to act in the best interests of its students.

### School Board Members G-100-S

President – Billy Bruce

Vice-President – Dianna Saathoff

Secretary – Eddie Johnson

Member – Dean Pate

Member – Rodger Campbell

Member – Phyllis Rutledge

The role of the District's Board is to govern the community's public schools by making the major decisions for the District as a whole. The Board collectively makes these decisions and individual Board members do not have the power to speak or act for the Board. The Board as a whole, by working with the Superintendent to make decisions that will best serve the District's students, will govern the community's schools. Accordingly, complaints or concerns made to Board members will be referred to the appropriate District point of contact for resolution.

### School bBuilding I nformation and C ontact Information

## **STOCKTON R-1 EDUCATIONAL PHILOSOPHY**

A philosophy of education is the foundation on which a school district is built and upon which the product of the school program is evaluated. The philosophy herein subscribed to by the Stockton R-1 Board of Education shall be a guide in determining the policies, rules, and regulations of the school district. Recognizing each student as a unique individual, we believe that education should provide an opportunity for the maximum development of each individual within the limitations of his/her capacities. Through education, it is possible for the individual to discover and endeavor to achieve to the limits of his capacities.

We believe that in a democratic society, education must help the student realize his worth as an individual and should lead him toward becoming a productive member of society. Strong emphasis must be placed upon democratic values which are important for an effective and satisfying personal and social life.

We believe that the role of the teacher in the educational process is to provide opportunities for the individual to achieve at the maximum level of capacity; to create a

learning situation in which individual motivation for learning is the stimulus for achievement; and to promote through teaching and example, the principles of the democratic way of life.

We believe that parents/guardians have definite responsibilities in education. They need to have a basic confidence in the school. Parents need to impart this confidence to the students. The parents/guardians may do this by cooperating to the fullest within the school, by encouraging the student to give his/her best efforts to his/her daily school responsibilities, and by participating in school activities.

We believe that the student must have responsibilities in the educational program of his/her community. Most important of these is attitude. The student is obliged to come with an open mind, equipped with all the necessary materials, ready to fulfill their responsibilities in the learning process. The basic attitude should be that the school is an institution of opportunity, staffed with trained personnel to help the student become a contributing member of society.

We believe the foundation of the district's educational program is based on the development of competencies in basic fundamentals of reading, oral and written communication and mathematics.

It is, therefore, the responsibility of the district to provide an educational environment for children of the district, which will foster and accelerate their intellectual, physical, emotional, social and career development.

**STOCKTON R-1 ELEMENTARY SCHOOL**

**906 SOUTH ST.**

**STOCKTON, MO. 65785**

**TELEPHONE: (417) 276-3315**

Mrs. Andrea Baxter.. .....Principal

Mrs. Kyra Henretta..... Guidance Counselor

**STOCKTON R-1 MIDDLE SCHOOL**

**P.O. BOX 190, 906 SOUTH ST.**

**STOCKTON, MO 65785**

**TELEPHONE: (417) 276-6161**

Dr. Brandon Foley                      Principal

Ms. Stefanie Eslinger                  Guidance Counselor

**STOCKTON R-1 SENIOR HIGH SCHOOL**

**P.O. BOX 190, #1 Tiger Drive**

**STOCKTON, MISSOURI 65785**

**TELEPHONE: (417) 276-8806**

Mr. James Flora                      Principal

Mrs. Carmen Coose                Guidance Counselor

Superintendent    Information

Doug Crawford, Superintendent

906 South Street, Stockton, MO 65785

(417) 276-5143

dcrawford@stockton.k12.mo.us

Dr. Doug Crawford                Homeless Coordinator

Mr. Josh Vance                    Special Education Director/504 Coordinator

Mrs Stefanie Eslinger            ELL Coordinator

## Academic Calendar I-100-S

<https://drive.google.com/file/d/1vZ4Gbg8A1Vfac9BYLWbheJ5-NGGgThiO/view>

## Attendance and Absence Procedures S-115-S

### *Expectations for Attendance*

Attendance is essential for learning. By law, all children must attend school from the age of 7 until the age of 17. Parents/guardians are accountable for the attendance of their child. The District will inform parents/guardians of their student's absence and support families when attendance becomes a concern. It is the responsibility of the student to make up work due to an absence. Students who wish to participate in school-sponsored activities must attend school the entire day on which the activity occurs, unless the principal has pre-approved the absence based upon special circumstances. The administration makes the final determination regarding whether an absence is excused or unexcused.

### *Procedures for Reporting an Absence*

Please call the school when your child is absent before 9:00 a.m. Each building has an attendance voice mailbox. Please follow the prompts and leave your child's first and last name, teacher, reason for absence, your name and contact information, and any other pertinent information in the voice mail. The building secretary will check these voice mails and after 10:00 a.m. the office may call the parents at home or workplace to verify a child is at home. This is for the protection of your child. Parents will be asked to come in for a conference if absences become excessive. The telephone number for the elementary office is (417) 276-3315; the middle school office is (417) 276-6161; and the high school office is (417) 276-8806. The school must be notified in advance when such absences are foreseen. Thank you for your cooperation.

When a student is released early from school to a parent or guardian, it constitutes an absence. In general, prior notification is required when a student is dismissed early and the student must be checked out through the office.

Make-up work will be required of all students who are absent. Students should arrange with their teachers for make-up work if there is prior knowledge of the absence when they must be absent for more than one or two days. If a student cannot complete work beforehand, he/she should make arrangements to complete the assignments as soon as possible after returning to school.

Middle School and High School students must inform the teacher that they will be absent and request any and all make-up work.

Students with absences will be allowed a minimum of 2 days to arrange for and complete make-up work and alternative assignments. For absences longer than one day, the maximum time allowed will not exceed one day for each day absent. However, notwithstanding the provisions of the preceding paragraph, no student will be permitted to take more than one week (seven days following the date upon which the student returns to class) to make-up work without special permission from the teacher. Example: If a student misses eight days of class and returns to school on Wednesday,

the 19<sup>th</sup> day of the month, the student must complete and submit all make-up work on or before Wednesday, the 26<sup>th</sup> day of the month, unless the student receives special permission from the teacher.

“Make-up Work Sheets” (for students who know in advance that they will be absent) will be available in the principal’s office/or from their teachers. It is the student’s responsibility to obtain this sheet and present it to all teachers in order that they may indicate all make-up work due.

### *Excused Absences*

Parents or students must provide proper notification and documentation to the school showing the absence was unavoidable for an absence to be excused. A form must be filled out in the office and the administration will determine if the absence is excused or unexcused.

The administration may request documentation to determine whether an absence is excused. Excused absences are allowed for:

- Illness of the student (Doctor’s statement may be required to support such absences)
- Medical appointments that cannot be scheduled outside the school day
- Serious illness or death of a family member
- Religious observances
- Court appearances or other legal situations beyond the control of the family
- Emergency situations as approved by the principal
- Visits from a parent or guardian on active military duty who is on leave from, will be immediately deployed, or immediately returned with notification and approval of the principal
- Suspensions
- An absence which has been requested and approved in advance by the principal due to exceptional circumstances. In these situations, make-up work should be requested in advance of the absence and any tests, projects, or in-class assignments will be made up at the direction of the teacher.

### *Unexcused Absences*

Absence for reasons other than the categories of excusable reasons, or that does not have the proper documentation for an excused absence as determined by the principal, will be considered unexcused. Students with unexcused absences are encouraged to make-up missed work. The timelines for turning in make-up work and any impact on grading will be according to the guidelines of the building and at the direction of the teacher. Students will be permitted a maximum of seven (7) absences per class per semester. A student who accrues eight (8) absences will automatically forfeit credit for the class. A student will be considered absent if he or she misses more than ten (10) consecutive minutes of class time. Days of out-of-school suspension are counted as absences and accrue toward the eight (8) day absence limit. Monday school may be assigned to students with excessive absences.



Exemplary attendance does not ensure credit in a class. Each student is responsible for fulfilling the academic requirements for earning credit.

### *Late Arrival/Tardiness*

A student will be considered tardy if they arrive up to 9 minutes after class starts. If a student arrives 10 minutes or later to class, they are considered absent. Students tardy to class are required to report to the office when they enter the building.

Parents/guardians will be expected to contact the school explaining the circumstances that result in excessive tardiness. When a student has accrued a chronic tardy pattern during the semester, the school will contact the parent or guardian informing the parent or guardian the student is in danger of falling behind academically. Excess tardies will result in discipline from the principal. Before school tutoring, after school tutoring, mandatory summer school, Monday schools and/or retention may be recommended. This will require parents to transport their child to these activities.

### *Truancy*

Truancy is when the student is absent from school without permission of the parents/guardians or school official. Truancy includes, but is not limited to, skipped classes, falsely informing the school about the reason(s) for the absence, or absences that have not been pre-arranged and pre-approved as excused. The District may assign disciplinary measures for truancy. Students who are truant are encouraged to make-up the work to aid learning. The timelines for turning in make-up work and any impact on grading will be according to the guidelines of the building and at the direction of the teacher. Families are entitled to appeal assigned consequences to the Superintendent or designee.

Any student who is absent, tardy, arrives late, or leaves school early must stop at the office for a slip. This procedure assists us in keeping more accurate records of attendance. Whenever a student is dismissed from school for any reason while the school day is in progress, we must issue a “slip” to record when the child has departed. For students who return, such as in the case of an eye appointment, they must “check in” again so we will be able to verify the hours of attendance.

### *Excessive Absences*

When a student has accrued three (3) absences during the semester, the school will send a letter to the parent or guardian informing the parent or guardian, in accordance with the published policies of the Stockton Board of Education, the student is in danger of falling behind academically. Before school tutoring, after school tutoring, mandatory summer school, Monday schools and/or retention may be recommended. This will require parents to transport their child to these activities.

When a student has accrued five (5) absences in a class during the semester, school personnel will make all reasonable efforts to contact the student and his/her parents or guardians to discuss the student's excessive absences and the consequences. However, if the parents or guardians cannot be reached, the school administration will enforce the policy as written.

When a student has accrued seven (7) absences in a class during the semester, school personnel will make all reasonable efforts to contact the student and his/her parents or guardians to discuss the student's excessive absences and the consequences. However, if the parents or guardians cannot be reached, the school administration will enforce the policy as written.

When a student has accrued ten (10) absences in a class during the semester, the school will notify the parent or guardian. All above consequences will be possible as well as prosecution.

After 10 unexcused absences, a referral will be sent to the juvenile officer. 3 tardies = 1 absence. Please contact the office to set up an appointment to discuss this if your child is starting to develop a pattern of tardies or excessive absences. (Attendance for schools is recorded on an hourly basis and checked by our auditors each summer for accuracy.)

#### *Attendance Appeal Process*

The Attendance Committee shall meet to consider appeals regarding exceptions to the excessive absence rules and the denial of credit pursuant to such rules. The committee shall include, but is not limited to, the following: the principal, a counselor, a secretary and two teachers. Other persons may be designated to serve as deemed appropriate.

Students who, pursuant to the excessive absence rules, have accrued eight (8) absences, or who anticipate accruing eight or more absences attributable to illness or other good cause, may appeal to the Attendance Committee for the purpose of requesting one or more of the following:

- a. an exception to the excessive absence rules for unavoidable absence due to illness or other good cause;
- b. an extension of the number of absences that shall accrue before credit will be denied; and/or
- c. other appropriate relief within the contents of the excessive absence rules.

The committee will consider all the facts under the circumstances of each case in deciding whether to grant or deny the relief requested. Relevant factors may include, but are not limited to the following:

- a. the reason(s) for the accrued or anticipated absences;
- b. the extent to which the reasons for each absence were documented at the time the absence occurred and/or at the time of appeal;
- c. the distribution of absences during the semester, i.e., whether scattered throughout the semester or occurring as a single block;

- d. the duration of each period of absence;
- e. the pattern of attendance prior to the accrual of absences at issue;
- f. whether all class work has been satisfactorily completed;
- g. the extent to which class objectives have been met.

The parent or guardian of a student who anticipates missing more than eight (8) sessions of any class(es) due to hospitalization, prolonged illness, or other good cause may request an exception to the excessive absence rules in writing prior to the accrual of the eighth (8<sup>th</sup>) absences. If the parent does not submit such request prior to the date on which the eighth (8<sup>th</sup>) absence accrues, the parent or guardian should request an appeal of the automatic denial of credit in the same manner as for any other appeal under the excessive absence rules.

The parent or guardian of a student who has accrued eight (8) absences may submit an appeal to the Attendance Committee requesting reinstatement of credit. Such appeal shall be in writing and must be submitted with seven (7) calendar days following the date on which the parent or guardian receives notice of the accrual of the eleventh absence. The appeal may be submitted on the Appeal Form provided to the parent or in other written or typed form that provides the following information:

- a. date of appeal;
- b. a complete explanation of the reason(s) why the appeal should be granted;
- c. any appropriate documentation;
- d. signature of the parent or guardian.

Within one (1) week of the Attendance Committee's final decision, the student or parents will be notified.

Enrollment date for earning high school credit:

Students who enroll late in a given semester will be enrolled, but may not be automatically eligible for credit if too many class periods/assignments are missed due to late enrollment and a lack of transfer credit. The District will work with the student regarding the necessary credit recovery on a case-by-case basis.

#### Dress Code S-180-S

The purpose of a dress code is to contribute to a safe, healthy environment that protects students and maintains a focus on learning. The dress code included in this handbook provides guidance to students and parents as to what constitutes appropriate attire for school and school activities. District administrators have the discretion to determine whether a garment or manner of dress not specifically described below is appropriate attire for school and school activities and/or causes a disruption to the educational environment. Administrators have the authority to take action to address dress code matters as they arise. The following District guidelines should be observed:

#### *Dress Code Expectations and Prohibitions*

Shirts and shoes must be worn. Clothing should be properly fitted (not overly restrictive or loose). Coverage of the body is expected. Therefore, the following garments are not permitted:

1. House shoes or slippers;
2. See-through garments;
3. Tops that are backless, strapless, low-cut, bare-midriff, have overly-large arm openings; or spaghetti straps;
4. Clothing that does not cover undergarments when a student is sitting or standing;
5. Undergarments worn as outer wear;
6. Clothing that does not cover the rear end;
7. Holes in pants that do not cover rear end or pelvic area unless patched;
8. Clothing with profane, obscene, or otherwise inappropriate language;
9. Clothing with words, symbols or images that promote illegal, sexual, or violent behavior;
10. Clothing with advertisements or promotion of alcohol, tobacco, or drugs;
11. Language or symbols that promote gangs;
12. Hats
13. Do-rags;
14. Handkerchiefs;
15. Sunglasses;
16. Face paint;
17. Overly-dramatic make-up;
18. Costumes except for Halloween and spirits days;
19. Other wear that restricts the line of sight of a student's face and/or facial recognition may not be worn (although exceptions will be made by the principal for head coverings that have religious significance, are worn for medical reasons, or are for a specific, school-sponsored event);
20. Heavy or loose chains, or straps that create a safety risk.

#### *Additional Dress Code Information*

Courses and/or class activities that require observance of specific safety requirements may require adjustments of a student's clothing, accessories, or hair style for the duration of the class (e.g., hair pulled back and/or hair nets for culinary classes or other safety wear, etc.). Other dress code requirements may be articulated for students participating in certain extracurricular activities.

Students taking Physical Education in Middle School and High School will wear proper attire which includes athletic shoes (must be tied and should remain tight on the foot during class activities) with non-marking soles (no boots/sandals), full t-shirts (no sleeveless shirts are allowed). The student is more than welcome to wear sweatpants and sweatshirts when necessary due to inclement weather or personal comfort. The length of a student's shorts must be appropriate and the general ruling will be that if the shorts are shorter than the student's hands/fingertips when placed at their side, the

shorts will be deemed inappropriate. A student's undergarments should also not be visible at any time during PE class to another student or teacher. All jewelry must be removed prior to the beginning of class activities. These clothes must be taken home and washed once a week.

Violations of the District dress code will be addressed with remedial actions and/or consequences. Students who violate this code will be given the opportunity to change to appropriate attire at school.

### Food Service Program F-285-S

The school district's breakfast and lunch programs are designed to serve nutritious, balanced and appetizing meals at a nominal cost to the student. The price for student breakfast and lunch is subject to change based upon the financial experience of the program. Meals are available and must be purchased with a lunch card. Parents/students who feel that they may qualify for free or reduced lunches may pick up an application in the Superintendent's office.

Because of the varying cost from year to year, parents should check on current prices via the District's website: <https://www.stockton.k12.mo.us/page/breakfast-lunch-prices>

#### *Breakfast*

Elementary school: 7:25 A.M. through 7:45 A.M.

Middle School: 7:25 A.M. through 7:45 A.M.

High School: 7:30 A.M. through 7:45 A.M.

#### *Lunch (Middle School and High School)*

1. Lunch will be served in two shifts with approximately half of the students in lunch, while the other half are in an advisory period.
2. All students must assume their share of the responsibility for keeping the cafeteria clean.
3. Students will not be allowed to leave the cafeteria during the scheduled lunch times, unless approved by a lunchroom supervisor or the principal.

#### *Free and Reduced Lunch Application*

Information on free and reduced lunches can be found on the District website or by requesting a form from any school building office. Snack milk must be paid for by all who participate. Free/reduced meal plans do not cover "milk break".

#### *Adult Visitors for Lunch*

Adult visitors for lunch will check in at the school building office and may have lunch with their student during the student's regularly scheduled lunch time in a designated area with only their student(s). Parents/guardians may request for other adult family members to eat lunch with their student by contacting the school building office in advance.

All students are required to eat in the cafeteria. This includes students who bring lunch from home. We discourage sending pop with your child's lunch and will not be responsible for refrigeration of food or beverages.

### *Lunch Accounts*

Parents/guardians must send lunch money with their student/s or send it directly to the District's food service director/building office. Lunch money should be in the form check or cash, in an envelope with the student's name in order to credit the money to the correct student account.

If you have more than 1 child in school please place each child's lunch money in a separate envelope.

1. Each student will be assigned a lunch card that is to be used to pay for meals and a la carte items. High School students will only be allowed to charge one (1) meal.
2. If the initial card is lost or damaged, the second card will cost \$5.00.
3. Students can put money in their account at the high school office before the school day begins.
4. Students must pay full price for all extra items or second breakfasts/lunches. ***Free lunch students will not be allowed to have seconds or additional items free of cost, but may pay for those items separately..***
5. If there are any problems with an account, a student should see the cashier before the beginning of the school day.
6. Parents/guardians of students with negative balances will be contacted electronically, by correspondence, by phone call by the District Accounting Office, or by the Food Service Department.
7. If a financial hardship is suspected, families will be encouraged to apply for free/reduced lunch meals at any time during the school year.

If a student's balance drops below \$0, a \$5 credit may be used. Beyond that, a student may be provided an alternative meal.

### Allergy Prevention and Response S-145-S

The District is required to ensure students with allergies are safe at school through planned prevention and response to a student's allergic reaction. For purposes of District policy and related procedures, an allergic reaction occurs when the immune system overreacts to a typically harmless substance and may be mild to life-threatening. Allergy prevention and response protocols apply to all school locations, including nonacademic, school-sponsored activities and transportation provided by the District. The Board authorizes the Superintendent or designee to develop and implement procedures to protect the health and well-being of students with significant allergies.

### *Building-Wide and Classroom Approaches*

Please make us aware of all allergies. If your child has been prescribed an EpiPen, the school must be made aware. These plans must be updated annually. In the

event of a diagnosed allergy, the district must have the diagnosis signed by a physician and kept on file with OPAA and the district. Students may have intolerances to a food however school breakfast and lunches will not be altered without a diagnosed allergy.

Parents/guardians should provide, at the time of enrollment, information on any allergies the student may have. The school nurse may request written permission from the parents/guardians to communicate with a student's health care provider as needed. Staff members are trained annually on risk reduction strategies, symptom recognition, and response procedures. The school nurse has an emergency kit available and accessible containing prefilled auto syringes of epinephrine as allowed by District rules Nurse's offices are located in the hex and the high school building.

The District will provide age-appropriate education for students, consistent with state learning standards, including potential causes of allergic reactions, information on avoiding allergens, symptoms of allergic reactions, and simple steps a student can take to keep classmates safe.

All processed foods, including food sold in vending machines, are labeled with a complete list of ingredients on each individual package. Ingredient lists will be created for all food provided through the District's nutrition program, including before- and after-school programs, which are available upon request. This also applies to items sold as part of concessions, fundraisers, and classroom activities.

#### *Individual Approaches*

The District will evaluate and determine whether a student's allergies rises to the level of a disability that require accommodations through the provisions of an Individual Education Plan (IEP) or Section 504 Plan (504). For those students who have allergies that do not rise to the level of disability, a designated team may develop an Individual Health Plan (IHP) and/or Emergency Action Plan (EAP). Staff who have a need to know about a student's allergies and plan will be informed and trained, and all staff members will follow any IEP, 504 Plan, IHP, and/or EAP.

A student's health information and individualized plan will be kept confidential and not shared with those who do not have a need to know unless authorized by the parent/guardian or as allowed by the Family Educational Rights and Privacy Act (FERPA). The District will communicate and collaborate at least annually with parents/guardians regarding the student's allergies, medications, restrictions/precautions, emergency contacts and any other relevant information to keep the student safe.

### Health Services S-215-S

Health services are provided under the direction of a school nurse. The school nurse for your student's building may provide services in other buildings as well. Although the nurse may be not physically present at all times in a specific building, the nurse is always on call and there are trained employees in the building to provide first aid, dispense medication, and support the needs presented in the health office.

Healthy learners are better learners. Parents best serve their child by making sure that their child maintains a healthy diet, gets adequate exercise, and plenty of rest. Communication between the school and the parent is vital. The school must be made aware of any health condition that the child may have. The school must also be made aware of changes in phone numbers and have contact numbers that will aid the school in making emergency medical decisions. Notify the school nurse of any medical issues.

### *Illnesses/Injuries*

The nurse and school personnel must decide when a child should be sent home due to illness. We realize that our decisions will not always match those of the parent due to personal preference. We urge the parent to keep an open mind in these matters. We do not take these matters lightly.

Some common guidelines to use when deciding whether your child should be kept home are as follows and are general guidelines for when the District may determine a student must be sent home from school/kept home from school:

- If a rash is present that has not been evaluated by a physician.
- If your child's oral temperature exceeds 100.0 without fever-reducing medication, or is 1 to 2 degrees above the child's normal temperature, if the District has received notice from the child's physician regarding the child's "normal temperature."
- If the child vomits.
- If your child shows signs of upper respiratory infection (cold symptoms) serious enough to interfere with the child's ability to learn. (Or a cough that is disrupting the classroom).
- If there are signs of conjunctivitis (pink eye) with matter coming from one or both eyes, itching and crusts on eyelid, the child should be evaluated by a physician. **NOTE:** A student must be on antibiotic drops for no less than 24 hours before returning to school; pink eye is highly contagious.
- If there is any draining wound or lesion.
- The district may ask for a doctor's note on any illness that may be contagious.
- In the event of communicable disease outbreak such as chicken pox, measles, mumps, etc., the district may follow guidance from the local health department. Students who are not immunized may be required to stay home from school. These absences will be excused by the district; however, work will be required to be made up.



- Lice and Nits: Students who exhibit lice and/or nits are sent home from school. Prior to return to school, students must check in with the nurse to verify the student is lice/nit free before being released to return to the classroom.

The school is equipped with a shower. The school may contact a parent/guardian and offer the opportunity to shower if necessary. Showering at school is only done with parent/guardian permission.

### *Health Screenings*

Children should be seen by a doctor and dentist yearly. There are services we offer during school hours to assist you. Please contact the nurse or the social worker if there are barriers to medical care. A list of area providers can be received from the nurse. If a student does not have a medical provider, please contact the school nurse for a list of local healthcare providers. Random head checks are done for head lice. You will be contacted if your child has lice and/or nits. They will be asked to take them home and treated.

Throughout the year, the District receives services from healthcare providers to perform specified health screenings. All parents/guardians will be contacted prior to any health screening opportunity and the District must first receive written consent from the parent/guardian prior to screening.

Pre-kindergarten Screening is held each spring, which includes vision and hearing.

This policy does not apply to any physical examination or screening that is permitted or required by state law, including physical examinations or screenings that are permitted without parent notification.

### *Health Office*

If you have any questions, please contact Karen Collins, District Nurse, (417) 276-5143, ext. 222, [kjcollins@stockton.k12.mo.us](mailto:kjcollins@stockton.k12.mo.us).

### Administration of Medication S-135-S

All medication is kept in the health office and no medication will be dispensed without written parental permission, including over-the-counter medication. Many medications can be given at home before or after school. When this is not possible, medication should be brought directly to the health office and must be accompanied by the following information:

*Non-Prescription Medication* – A written note from the parent/guardian with the student's name, reason for the medication, the time the medication is to be given, the dosage prescribed, and the number of days the medication is to be administered at school. These medications include, but are not limited to, allergy

medication, decongestants, cough syrup, ibuprofen (Advil), acetaminophen (Tylenol), cough drops, or other.

*Prescription Medication* – Prescription medication must be sent to school in the original prescription container. The prescription label will serve as the written permission from the physician. If the doctor has given samples of medication, then a written note from the physician is necessary and should include the name of the student, the medication, and the dosage prescribed. The nurse may need to clarify prescription orders with the provider.

When a student has a health condition which needs accommodation or may necessitate emergency care, it is important that the school nurse be informed. Examples of a health condition that would need to be shared with the school nurse include severe allergies, asthma, diabetes, hearing loss, seizure disorder, etc. This would include situations when a physician recommends a student assume responsibility for self-medication. The nurse may request a release of information from the student's health care provider and the information may be shared with necessary District staff members on a need to know basis. Please contact the school nurse.

#### Communicable Diseases F-245-S

Parents/guardians must notify the District if their student has a communicable disease. Parents/guardians will be required to provide written approval from the student's treating physician in order for their student to attend school. The District reserves the right to prevent student attendance until clarification or implementation of precautionary measures are in place. Parents/guardians are required to notify the District if they are enrolling or have a student attending school who is HIV positive.

Medical information of students is highly confidential, and the District will take necessary steps to protect the medical information of students and ensure that such information is released only to those with a need-to-know and/or individuals and entities who are required by law to be notified of certain health and medical information.

Students with a communicable disease who exhibit behaviors that increase the chances of their condition being spread to other individuals, may be subject to remedial action in accordance with the discipline code, and state and federal law.

Please see the District's Board-approved re-entry plan with regard to COVID-19 specific procedures.

#### *Immunizations and Vaccinations*

It is unlawful for any student to attend school unless the student has been immunized according to Missouri School Immunization Law or unless a signed statement of medical or religious exemption is on file at the school, which is described in all enrollment information. Exemption forms are available in the nurse's office. Parents/guardians should bring immunization records at the time of enrollment and

obtain additional immunizations as required by state law. Delinquent immunization letters are sent out throughout the school year.

#### Asbestos F-215-S

The U.S. EPA Asbestos Hazard Emergency Response Act (AHERA) under the Federal Code of Regulations 40 CFR 763.93g(4) requires that building occupants be notified annually of the presence of asbestos in the building and the availability of the Asbestos Management Plan.

Asbestos reports are done every 3 years.

A copy of the Management Plan and inspection reports are available for review at the Superintendent's Office located at 906 S. Street as well as each school office. Questions regarding asbestos or the management plan may be directed to Maintenance Supervisor, Rod Barnes, title, etc. at 417-276-5143.

#### Student Insurance S-140-S

The District recommends student accident insurance for the protection of a student and parents/guardians. It is the responsibility of the parents/guardians to arrange insurance coverage as the District does not assume financial responsibility for student injuries. The District does, however, make an optional student accident group plan available for students, for which a carrier is named and rates established annually. Families and/or students must deal directly with the insurance carrier to obtain information about available coverage and policies. Further information is available on the District website:

[https://drive.google.com/file/d/1XiQBxVQwItapc7n658V\\_nILMVYu86FEz/view?usp=sharing](https://drive.google.com/file/d/1XiQBxVQwItapc7n658V_nILMVYu86FEz/view?usp=sharing)

Parents: please read the insurance material carefully to fully understand the amount of coverage provided since all insurance policies have limitations.

Students participating in interscholastic athletics are required to have insurance coverage. This may be in the form of either family coverage or the coverage offered through the District. Missouri State High School Activities Association (MSHSAA), requires that a student be covered through insurance before being allowed to practice or compete for a school team. The student will not be allowed to participate in interscholastic practices or competitions until proof of insurance is provided.

The District also provides information about MO HealthNet for Kids (MHK), Missouri's Medicaid program, to qualifying families who enroll students in the District. Parents who complete an application for free and reduced-priced meals (FRL), and who indicate on the application form a child does not have insurance, will be notified by the District that the MHK program is available. Forms for MHK may be accessed at:

<https://dssmanuals.mo.gov/wp-content/uploads/2020/09/IM-1SSL-Fillable-Secured-6-24-21.pdf>.

## Student Records S-125-S

### *Access to and Release of Student Information*

All parents/guardians may inspect and review their student's education records, seek amendments, consent to disclosures except to the extent the law authorizes disclosure without consent, and file complaints regarding the records as allowed by law. Requests to inspect or review education records may be directed to the building principal. Requests to amend education records may be directed to the building principal to obtain the proper form. If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

The parents'/guardians' rights relating to the education records transfer to the student once the student becomes an eligible student; however, parents/guardians maintain some rights to inspect student records even after a student turns 18. The District allows access to records to either parent, regardless of divorce, custody or visitation rights, unless the District is provided with legal documents that the parent's rights to inspect records have been modified.

### *Directory Information*

Directory information is information about a student that generally is not considered harmful or an invasion of privacy if disclosed without the consent of a parent or eligible student. The District will designate the types of information included in directory information and may release this information without obtaining consent from a parent or eligible student unless a parent or eligible student notifies the District in writing by September 4th. Parents and eligible students will be notified annually of the information the District has designated as directory information and the process for notifying the District if they do not want the information released. Even if parents or eligible students notify the District in writing that they do not want directory information disclosed, the District may still disclose the information if required or allowed by law. For example, the District may require students to disclose their names, District email addresses in classes in which they are enrolled, or students may be required to wear or display a student identification card that exhibits information designated as directory information. If you do not want the District to disclose any or all of the types of information designated below as directory information from your child's education records without your prior written consent (with exception of disclosures required by law), you must notify the District in writing within 14 days after registration.

The District designates the following items as directory information:

*General Directory Information:* The following personally identifiable information about a student may be disclosed by the District without first obtaining written consent from a parent or eligible student: Student's name; date and place of birth; grade level; enrollment status (e.g., full-time or part-time);

participation in District-sponsored or District-recognized activities and sports; weight and height of members of athletic teams; athletic performance data; dates of attendance; degrees, honors and awards received; artwork or course work displayed by the District; schools or school Districts previously attended; and photographs, videotapes, digital images and recorded sound unless such records would be considered harmful or an invasion of privacy.

*Limited Directory Information:* In addition to general directory information, a student's address, telephone number and email address; and the parents' names and addresses, telephone numbers and email addresses may be disclosed to: school officials with a legitimate educational interest; parents coordinating school or class-related events or booster clubs that are recognized by the Board and are created solely to work with the District, its staff, students and parents and to raise funds for District activities; parents of other students enrolled in the same school as the student whose information is released; students enrolled in the same school as the student whose information is released; governmental entities including, but not limited to, law enforcement, the juvenile office and the Children's Division (CD) of the Department of Social Services.

#### *School Officials with a Legitimate Educational Interest*

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests.

A school official includes a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a Board Member. A school official also may include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks.

A school official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

#### *Release of Records to Other Agencies or Institutions*

The District forwards education records to officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements under the law.

#### *Military and Higher Education Access*

The District will disclose the names, addresses and telephone numbers of secondary school students to military recruiters or institutions of higher education as required by

law. However, if a parent or a secondary school student who is at least 18 submits a written request, the District will not release the information without first obtaining written consent from the parent of the student/eligible student.

#### *Release*

Parents or guardians may designate additional adult(s) to have access to their student's records by requesting a Family Educational Rights and Privacy Act (FERPA) release form from the Central Office.

#### *Notice*

Parents/Guardians and/or eligible students have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202

#### Personnel Records E-190-S

The District is required to inform you that, according to the Every Student Succeeds Act of 2015 (Public Law 114-95), upon your request, the District is required to provide you in a timely manner, the following information:

- Whether your student's teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether your student's teacher is teaching under emergency or other provisional statute through which State qualification or licensing criteria have been waived.
- Whether your student's teacher is teaching in the field of discipline of the certification of the teacher.
- Whether your student is provided services by paraprofessionals and if so, their qualifications.

In addition to the information that parents may request, a building receiving Title I.A funds must provide to each individual parent:

- Information on the level of achievement and academic growth of your student, if applicable and available, on each of the State academic assessments required under Title I.A.
- Timely notice that your student has been assigned, or have taught for 4 or more consecutive weeks by, a teacher who has not met applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

This information may be requested by contacting the District Central Office.

### Parent and Family Involvement and Engagement (Title I, Part A) I-135-S

The District encourages effective involvement by parents, guardians, and families to support the education of their children. In consultation with the State Board, educators, local associations, parent organizations and individual parents/guardians whose children are enrolled in the District, the District will:

1. Promote regular, two-way communication between home and school.
2. Promote and support responsible parenting.
3. Recognize that parents and families play an integral role in assisting their children to learn.
4. Promote a safe and open atmosphere for parents and families to visit the school that their student(s) attend and actively solicit parental/family support and assistance for school programs.
5. Include parents as full partners in decisions affecting their children and families.
6. Avail community resources to strengthen school programs, family practices, and the achievement of students.

The Schoolwide Program Plan and the School Parent and Family Engagement Plan is available here: <https://www.stockton.k12.mo.us/page/title-i>

### Program for Students who are Homeless, Migrant, English Learners, At-Risk or in Foster Care I-140-S

The District is committed to the provision of a free and appropriate education for all students enrolled in the District. Therefore, the District complies with all provisions, regulations, and administrative rules applicable to state and/or federal requirements in order to serve students who are homeless, migrants, English learners, at-risk, or in foster care.

The District's liaison for students who are homeless, migrant, English learners, or in foster care is:

Name:	Superintendent
Phone #:	417-276-5143
Email Address:	dcrawford@stockton.k12.mo.us

### Visitor Procedures C-155-S

For student purposes, all visitors MUST use the main entrance, report to the office, and sign in and out upon arrival and departure. No one will be allowed to enter the hallways or classrooms without permission from the office and without a visitor's pass. If you need to pick up your child before the end of the school day, come to the office and your child will be called to the office.

We do not expect our students to visit other schools when our school is in session. Neither do we expect our students to bring or encourage students from other schools to visit here when their school is in session. If you are an approved volunteer or visitor we

will give you a pass, which indicates to all personnel that you do have permission to be in the buildings. In order to protect instructional time parents are not to be in the classroom, without administrator's approval, during instructional time or passing periods.

Since classroom observations and visits can be disruptive, the District does not permit parents/guardians or other family members to visit classrooms during instructional time for the purpose of observing students unless the principal has approved the visit in an exceptional circumstance.

#### Transportation Services F-260-S

All of the Stockton R-1 buses are equipped with radios. In order to maintain good discipline and safety on our buses, the students are expected to abide by the following rules and regulations:

- The driver is in charge of the students on the bus. Pupils should obey the driver promptly and with respect.
- Students should be at the designated stop on time; the bus cannot wait beyond its schedule for those who are tardy.
- Students should stand a safe distance from the roadway while waiting on the bus.
- If a student must cross the street when approaching or leaving the bus, he/she should always cross in front of the bus where the driver can see the child.
- Students should not block the aisle with books, clothing, feet, etc., which others could trip over.
- Leave emergency exits unblocked and accessible. Use them only when necessary.
- Any damage to the bus should be reported to the driver as soon as it happens or is noticed by the student. Students found responsible for damages will be expected to pay the cost of repair.

In addition to the rules stated previously, the following **behavior rules** apply:

- ~ No smoking or use of tobacco products is permitted at any time.
- ~ Students are to remain seated while the bus is in motion.
- ~ Profane language, loud noises are not permitted.
- ~ Horseplay is not permitted.
- ~ Students are to keep all of their body inside the bus at all times.
- ~ Throwing of any object is forbidden.
- ~ Students are responsible for keeping the bus clean.
- ~ Students are not to sit in the driver's seat.
- ~ Students are not to touch any of the operating controls.

Riding on buses is a privilege, not a right! Any serious misbehavior may result in the withdrawal of bus service to that student.

#### Bus Discipline Slips

Minor discipline problems will be the responsibility of the driver, but on larger infractions or when students continually break the rules and are referred to the principal's office. Normal order is:

**Initial Slip** – parent reads then signs and returns slip to driver. Signed slip is the child's ticket to ride. (Additional "parent signature" slips may be issued due to the nature and/or timing of offenses.)



**Later Slip** – parent may be required to meet with principal before the child is allowed to ride the bus to or from school.

**Additional Slips** – bus suspension for time specified (may end in termination of bus privileges).

**Major discipline problems and safety hazards may result in alteration of this plan.**

Since bus rider misconduct presents a real safety hazard, students will not receive a clean slate when a new school year starts (early slips will result in parent involvement). All riders deserve equal treatment – THE RIGHTS OF ONE DO NOT OUTWEIGH THE RIGHTS OF THE OTHER RIDERS.

### **Bus Changes**

Students will be picked up and dropped off at their initial designation site unless the school has an alternative bus schedule form completed, signed by the parent/guardian, and on file in the office. THIS WILL BE THE ROUTINE THAT IS FOLLOWED FOR THE CHILD UNLESS THE PARENT/GUARDIAN PHYSICALLY COMES TO THE OFFICE AND COMPLETES A NEW BUS SCHEDULE FORM. NO NOTES OR PHONE CALL CHANGES WILL BE ACCEPTED WITH THE FOLLOWING ACCEPTION:

1. Parents can send a note that they will be picking up their child in the cafeteria after school or that the child will be staying after school for tutoring rather than the child following their normal after school routine. The parent MUST sign the child out in the cafeteria when they pick the child up from school that day. Bring identification so we can verify who you are before we allow your child to leave with you.
2. Parents can come directly to the office to sign their child out of school.

We live in a wonderful section of small-town America. Attitudes and the atmosphere are different here.... that's why many people move out of the city! DO NOT let that lull you to sleep as a parent. Talk to your children about two situations that could occur related to riding the school bus:

- What to do if children arrive home to an empty house. Have a plan ready so they know who to call or where to go. Don't wait until the problem occurs.
- What to do at a bus stop if approached by a stranger. Discuss this with your children so they know what to do. Report suspected problems to the school so the drivers can be informed.

These guidelines are not intended to alarm. We want you and your children to be prepared in advance for these possible problems.

### **Regulations for Bus Trips Involving School Groups**

It is the intent of the Stockton R-1 School district to provide adequate transportation for all students to and from extra-curricular activities. Students are required to use the transportation provided to activities unless prior arrangements are made with the designated activity sponsor and the principal. The following regulations should be observed:

1. School sponsored field trips are for Stockton R-1 School students only. Non-Stockton students are not permitted to ride Stockton R-1 school buses and are not to be housed with Stockton High School students.

2. Students who ride a bus to attend and/or participate in any off-campus school activity will be expected to return on the bus. If the student is to return home with parent(s) or guardian(s), the sponsor needs prior written approval from the parent(s) or guardian(s). **Students will not be released to ride home with other relatives or friends unless prior approval by administration has been given.** Requests for alternate transportation must involve a personal visit or telephone conversation between the parent and the designated activity sponsor. In all cases, requests for alternate transportation for student, either to or from activities, will be granted only when a special situation exists which would create an unnecessary hardship on the parent.
3. Any student who participates in a school-sponsored trip must have a completed and signed travel release form.
4. Students will sign up in the manner prescribed by the sponsor.
5. Students may be charged a price relative to the mileage for certain trips. The administration and/or sponsor will determine the exact price for each trip.
6. The sponsor will post or inform students as to the time of departure and the approximate time of return.
7. At least one certified teacher will be on each bus. Any non-faculty sponsor must be approved by the principal or superintendent well in advance of any trip.
8. Sponsors will be in charge of the bus trip and its passengers until the bus arrives back at school after the activity
9. The sponsor will have a list of all passengers. After the activity, the sponsor will check to see that all passengers are accounted for before the bus departs.
10. In a case where a passenger is not accounted for when the bus is ready to leave, the sponsor will immediately attempt to determine where the missing passenger may be. Upon satisfactory solution or explanation, sponsor will permit the bus to depart for Stockton High School. The bus should not leave without an explanation or satisfactory solution for the missing passenger.

The sponsor is responsible for the behavior of students on any school-sponsored bus trip. The sponsor does have the authority to stop any violation at the time it occurs. These violations should be reported to the principal upon return.

### Student Discipline S-170-S

#### *Student Code of Conduct*

The District believes students deserve the right to participate and learn in a safe environment which allows teachers to focus on instruction that accelerates achievement. To ensure that school is a quality atmosphere for all students at all times, the code of conduct and discipline policies outline consequences for misconduct that occurs at school, during a school activity whether on- or off-campus, on District transportation, or misconduct that involves the use of District technology. All District personnel are responsible to supervise and hold students accountable for violations of discipline rules.

Failure to obey standards of conduct may result in, yet is not limited to, verbal warning, community service, confiscation of property, principal/student conference, parent contact, loss of credit, grade reduction, course failure, removal from extracurricular activities, revocation of privileges including transportation, parking and technology

privileges, detention, in- or out-of-school suspension, expulsion, and report to law enforcement. For offenses involving academic integrity, the student may also be subject to a loss of credit for work, a grade reduction, and/or course failure. The Board authorizes the immediate removal of a student who poses a threat to self or others as determined by the principal, Superintendent, or the Board.

Any student who is suspended for any serious violation of the District's Student Discipline policy shall not be allowed while suspended to be within 1,000 feet of any school property or any activity of the District, regardless of where the activity takes place, unless:

1. Such student is under the direct supervision of the student's parent, legal guardian, or custodian and the Superintendent or the Superintendent's designee has authorized the student to be on school property;
2. Such student is under the direct supervision of another adult designated by the student's parent, legal guardian, or custodian, in advance, in writing, to the principal of the school which suspended the student and the Superintendent or the Superintendent's designee has authorized the student to be on school property;
3. Such student is enrolled in and attending an alternative school that is located within one thousand feet of a public school in the District where such student attended school; or
4. Such student resides within one thousand feet of any public school in the District where such student attended school in which case such student may be on the property of his or her residence without direct adult supervision.

If a student engages in an act of violence, a school administrator will report the information to teachers and other District employees who are responsible for the student's education or otherwise interact with the student on a professional basis while acting within the scope of their assigned duties. Additionally, school administrators will report to the appropriate law enforcement agencies any crimes as required by law.

Corporal punishment is strictly prohibited as a method of discipline. Reasonable force may be used, when necessary, for the protection of a student or others and property. The District limits the use of seclusion or restraint to situations or conditions in which there is imminent danger of physical harm to self or others.

Students with disabilities will be disciplined in compliance with state and federal laws per the Individuals with Disabilities Act (IDEA), Section 504 of the Rehabilitation Plan, and any regulations and state and local compliance plans, which includes due process rights as afforded to all students. Additionally, a student's Individual Education Plan (IEP), including any portion that is related to past or potentially future violent behavior, will be provided to appropriate staff members with a need to know.

Information regarding a student's misconduct and discipline is confidential and only shared with those who have a need to know. Teachers and other authorized District

personnel shall not be civilly liable when acting in conformity with District policies, including the discipline policy, or when reporting acts of school violence to a supervisor or other person as mandated by law.

The District discipline policy and procedures will be provided to every student at the beginning of each year, be published on the District website, and made available in the office of the Superintendent during normal business hours.

This code applies to all misbehavior committed by a student on District property, at any school-sponsored activity or event whether on- or off-campus, and District transportation. Additionally, the District may use its authority to address behavior that occurs off-campus if it interferes with the operation of the school or endangers the safety of students or staff.

### *Standards of Conduct and Consequences*

No document can identify every possible offense that could potentially result in disciplinary action. This code identifies most offenses constituting a failure to obey the standards of conduct set by the Board. However, when circumstances warrant, the principal, Superintendent, and/or Board may impose consequences for misconduct not specifically outlined in this document.

### *District Policy for Discipline*

#### *Definitions*

*Acts of violence or violent behavior* - The exertion of physical force with the intent to do serious physical injury while on school property, including District-transportation and school activities.

*Corporal Punishment* – The intentional infliction of physical punishment, usually in the form of spanking, as a method of student discipline.

*Detention* – A form of student discipline that requires students to attend a before and/or after school setting which monitors and restricts student activity.

*Expulsion* – A form of student discipline which removes and excludes a student from school for an indefinite period of time. Students who are expelled are entitled to due process rights.

*In-school suspension* – A form of student discipline which consists of removing the student from normal classes during the day and assigning the student to an in-school suspension program or class for a specified period of time.

*Need to know* – A requirement to report acts of school violence to school personnel who are directly responsible for a student's education and who otherwise interact

with the student on a professional basis while acting within the scope of their assigned duties.

*Out-of-school suspension* – A form of student discipline which removes and excludes a student from school for a defined period of time. Students who are suspended are entitled to due process rights.

*Physical Restraint* – The use of person-to-person physical contact that immobilizes or reduces the ability of a student to move the student’s torso, arms, legs, or head freely. It does not include briefly comforting or calming a student, holding a student’s hand to transport the student for safety purposes, physical escort, intervening in a fight, or using an assistive or protective device prescribed by an appropriately trained professional or professional team.

*Restitution* – The requirement of a student to return or pay for stolen goods or damaged property.

*Seclusion* – This is the involuntary confinement of a student alone in a room or area that the student is physically prevented from leaving and that complies with the building code in effect in the school district. Seclusion does not include a timeout, in-school suspension, detention, or other appropriate disciplinary measures. Seclusion is limited to situations or conditions in which there is imminent danger of physical harm to self or others.

*Serious violation of the District’s Student Discipline Policy* – Any act of violence or violent behavior, any drug-related activity, any offense listed in [Section 160.261.2, RSMo](#), or any other violation of the District’s Student Discipline Policy resulting in the suspension of a student for more than 10 school days.

<b>Prohibited Conduct</b>	<b>Definition</b>
Academic Dishonesty	Any type of cheating that occurs in relation to an academic exercise or assignment. It may include plagiarism, fabrication of information or citations, cheating, falsification of work or excuses for work, disrupting or destroying another person’s work, failure to contribute to a team project, or other misconduct related to academic work.
Arson	Starting or attempting to start a fire or causing or attempting to cause an explosion.
Assault, First or Second Degree	Knowingly causing or attempting to cause serious physical injury or death to another person, recklessly causing serious physical injury to another person, or any other act that constitutes criminal assault in the first or second degree.

Assault, Third or Fourth Degree	Using physical force, such as hitting, striking or pushing, to cause or attempt to cause physical injury; placing another person in apprehension of immediate physical injury; recklessly engaging in conduct that creates a grave risk of death or serious physical injury; causing physical contact with another person knowing the other person will regard the contact as offensive or provocative; or any other act that constitutes criminal assault in the third or fourth degree.
Automobile/Vehicle Misuse	Discourteous or unsafe driving on or around District property, unregistered parking, failure to move vehicle at the request of school officials, failure to follow directions given by school officials or failure to follow established rules for parking or driving on District property.
Bullying and Cyberbullying	Intimidation, unwanted aggressive behavior or harassment (including criminal harassment under the Safe Schools Act), that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; substantially interferes with the educational performance, opportunities or benefits of any student without exception; or substantially disrupts the orderly operation of the school. Bullying may consist of physical actions, including gestures, or oral communication, cyberbullying, electronic or written communication, and any threat of retaliation for reporting of such acts. "Cyberbullying" means bullying through the transmission of a communication including, but not limited to, a message, text, sound or image by means of an electronic device including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer or pager. Students will not be disciplined for speech in situations where the speech is protected by law.
Bus or Transportation Misconduct	Any misconduct committed by a student on transportation provided by or through the District.
Dishonesty	Any act of lying, whether verbal or written, including forgery.

Disrespectful or Disruptive Conduct or Speech	Conduct that interferes with an orderly education process such as disobedience or defiance to an adult's direction, use of vulgar or offensive language or graphics, any rude language or gesture directed toward another person. Discriminatory or harassing conduct may be addressed under the District's policy regarding this conduct.
Drugs/Alcohol/Tobacco/E-Cigarettes	The use, sale, transfer, distribution, possession, or being under the influence of prescription drugs, alcohol, tobacco products, electronic cigarettes, vaping products, other nicotine delivery products, imitation tobacco products, narcotic substances, unauthorized inhalants, controlled substances, illegal drugs, counterfeit substances, imitation controlled substances, drug/tobacco paraphernalia, or over the counter drugs on any District property, vehicles, or at District-sponsored events. However, students may use, possess, and be under the influence of their prescription drugs and over the counter drugs in compliance with District procedures.
Extortion	Threatening or intimidating any person for the purpose of obtaining money or anything of value.
False Alarms or Reports	Intentionally tampering with alarm equipment for the purpose of setting off an alarm, making false reports for the purpose of scaring or disrupting the school environment.
Fighting	A conflict: verbal, physical, or both, between two or more people.
Weapons and Firearms	<p>A) Possession or use of a firearm as defined in <a href="#">18 U.S.C. § 921</a> or any instrument or device defined in <a href="#">§ 571.010, RSMo</a>, or any instrument or device defined as a dangerous weapon in <a href="#">18 U.S.C. § 930(g)(2)</a>.</p> <p>B) Other weapons are prohibited. Other weapons are defined as a device readily capable of lethal use, or device designed to mimic a weapon. Other weapons include, mace spray, any knife, regardless of blade length; and items customarily used, or which can be used, to inflict injury upon another person or property.</p>

	C) Possession or use of ammunition, a component of ammunition or a weapon, weapon accessories, or tactical gear.
Fireworks or Incendiary Devices	Possessing, displaying, or using fireworks, matches, lighters, or other devices to start fires or other unsanctioned actions. This does not include educational activities designed and supervised by District employees.
Gambling	Betting something of value upon the outcome of a contest, event, assignment, or game of chance.
Harassment, including Sexual Harassment	Conduct that annoys, threatens, intimidates another person based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Harassment, including sexual harassment, is unwanted and unwelcomed conduct that causes another person extreme unease or fear. Examples include, but are not limited to, derogatory comments or slurs, lewd propositions, blocking movement, offensive touching, or offensive posters or graphics.
Hazing	The imposition of strenuous, humiliating, and/or dangerous tasks as part of an initiation, admission, or affiliation to a group, even when all parties willingly participate.
Nuisance Items	Displaying or using items that create distractions and could be lost, stolen, or broken such as toys, collectible items, or other possessions not approved for educational purposes.
Property Damage or Loss of School Property	Damage to or loss of school property such as, but not limited to, books, electronic devices, calculators, uniforms, equipment, or facilities, etc.
Public Display of Affection	Physical intimacy that is inappropriate for an educational setting, such as but not limited to, kissing, groping, fondling, cuddling.
Sexting and/or Possession of Sexually Explicit, Vulgar or Violent Material	Possessing, displaying, or generating sexually explicit, vulgar, or violent material, such as but not limited to, pornography, nudity, violence or explicit death or injury. Students will not be disciplined for speech in situations where it is permissible by law. This restriction does not



	apply to curricular material vetted and approved by District employees for educational purposes.
Sexual Activity	Consensual acts of sex or consensual simulations of sex including, but not limited to, intercourse or oral or manual stimulation.
Tardiness or Truancy	A student arriving after the class period has begun is marked tardy. Truancy is when a student is absent from school without permission from the parents/guardians or school official. Truancy includes, but is not limited to skipping classes, falsifying the reason for an absence, or absences that have not been pre-arranged and pre-approved as excused.
Technology Misconduct	Gaining or attempting to gain unauthorized access to or interfering with a technology system or information, using any type of electronic device without permission, or recording audio or visual information without express permission for educational purposes and as allowed by District rules, or using technology in a manner inconsistent with the terms of the Technology Usage Agreement. This includes cell phone misuse.
Theft	Taking or attempting to take the property of others without consent or knowingly taking possession of stolen property.
Threats or Verbal Assault	Verbal, written, graphics, or gestures in a convincing manner that causes another person to fear for the safety of themselves or property.
Unauthorized Entry	Entering a District facility, office, locker or other area that is locked or assisting someone to enter District property who is not authorized or through an unauthorized entrance.
Vandalism	Deliberate destruction of or damage to property belonging to the District, employees, or students.
Violation of Imposed Disciplinary Consequences	The failure to comply with the discipline consequences assigned. This includes appearing on District property or at a school-sponsored event while serving a suspension or expulsion.

### Bullying, Hazing, and Cyberbullying S-185-S

The District strictly prohibits bullying, including hazing, and cyberbullying on school grounds, at any school function, or on District transportation.

#### *Definitions*

*Bullying* – Intimidation, unwanted aggressive behavior or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; substantially interferes with the educational performance, opportunities, or benefits of any student without exception; or substantially disrupts the orderly operation of the school. Bullying may consist of physical actions, including gestures, or oral, cyberbullying, electronic, or written communication, and any threat of retaliation for reporting such acts.

*Cyberbullying* – Bullying as defined above through the transmission of a communication including, but not limited to a telephone, wireless telephone, or other wireless communication device, computer, or pager. The District has jurisdiction to prohibit cyberbullying that originates on a school campus, or at a District activity if the communication was made using District technological resources, if there is sufficient nexus to the educational environment, or if the electronic communication was made on the school's campus or at a District activity using the student's own person technological resource.

*Anti-bullying Coordinator* – The Superintendent will ensure an individual at each school is designated to serve as the anti-bullying coordinator. All anti-bullying coordinators will be teacher-level or above and a list of coordinators will be kept on file at the District administration office and updated annually. Additionally, a District anti-bullying coordinator will be designated. The building anti-bullying coordinator is: the building principal and can be reached at:

- Elementary School: 417-276-5143
- Middle School: 417-276-5143
- High School: 417-276-8806

*School Day* – A day on the District calendar when students are required to attend school.

#### *Reporting Bullying or Cyberbullying*

District employees are required to report any instance of bullying of which the employee has firsthand knowledge. Any employee, substitute, or volunteer who witnesses an incident of bullying must report the incident to the building anti-bullying coordinator within two (2) school days of witnessing the incident. If the anti-bullying coordinator is unavailable or is the subject of the report, the employee should contact the District's Compliance Officer. In addition, all District employees, substitutes, or volunteers must direct all persons seeking to report an incident of bullying to the building anti-bullying coordinator.

Any individual making a verbal report of bullying will be asked to submit a written complaint to the anti-bullying coordinator. The written complaint form can be found on the District website:

<https://docs.google.com/document/d/1UtTci31vZNhbOvj1wMMVwHOsVuA8zhSM/edit>

t. If the person refuses or is unable to submit a written complaint, the anti-bullying coordinator will summarize the verbal complaint in writing.

When an anti-bullying coordinator is informed about a possible bullying or cyberbullying incident, verbal, written, or otherwise, the District will conduct a prompt, impartial, and thorough investigation to determine whether misconduct, including unlawful conduct, occurred. The District will implement interim measures as necessary. When it is determined that bullying or cyberbullying occurred, the District will take appropriate action for violations of District expectations and rules.

#### *Investigation*

Within two (2) school days of receipt of a report of bullying or cyberbullying, the anti-bullying coordinator or designee will initiate an investigation of the incident. The school principal may appoint other school staff to assist with the investigation. The investigation will be completed within ten (10) school days from the date of the written report unless good cause exists to extend the investigation. A copy of the written report of the investigation and results will be sent to the District anti-bullying coordinator and included in the files of the victim and the alleged or actual perpetrator of bullying or cyberbullying. All reports are confidential in accordance with law and District rules.

#### *Retaliation*

The District prohibits reprisal or retaliation against any person who reports an act of bullying or cyberbullying, testifies, or participates in any manner with an investigation proceeding, or hearing. The District will take appropriate remedial action for any student, teacher, administrator, or other school personnel who retaliates.

#### *Consequences of Bullying, Cyberbullying, or Retaliation*

When the District receives a report of bullying, cyberbullying, or retaliation, interim measures to protect the victim(s) will be taken. If an investigation determines that bullying, cyberbullying, or retaliation occurred, the District will act to end the bullying, cyberbullying or retaliation.

Students who are determined to have participated in bullying, cyberbullying, or retaliation will be disciplined in accordance with the District discipline policy. Consequences may include, but are not limited to, loss of privileges, detention, in- or out-of-school suspension, expulsion, and referral to law enforcement. Any determination of consequences will consider factors such as the age of the student(s), developmental level of the student(s), degree of harm, severity of behavior, disciplinary history, and other educationally relevant factors.

District employees and substitutes who violate this policy will be disciplined, up to and including termination. Volunteers, visitors, patrons, or others who violate this policy may be prohibited from District property or activities, or other remedial action.

#### *Public Notice*

The District will:

1. Provide information and appropriate training to District staff who have significant contact with students regarding the policy.
2. Provide education and information to students regarding bullying, including information regarding the District policy prohibiting bullying, the harmful effects of bullying, and applicable initiatives to address bullying, including student peer-to-peer initiatives to provide accountability and policy enforcement for those found to have engaged in bullying, cyberbullying, and/or retaliation against any person who reports an act of bullying.
3. Instruct school counselors, school and licensed social workers, mental health professionals, and school psychologists to educate students who are victims of bullying on techniques for overcoming bullying's negative effects. Techniques will include, but are not limited to, cultivating the student's self-worth and self-esteem; teaching the student to defend himself/herself assertively and effectively; helping the student develop social skills; and/or encouraging the student to develop an internal locus of control.
4. Implement programs and other initiatives to address and respond to bullying in a manner that does not stigmatize the victim and makes resources or referrals available to victims of bullying.

Complaints alleging unlawful discrimination, harassment, or retaliation in violation of District policy will be referred for investigation to the District Compliance Officer.

#### *Report Form*

Complaint forms can be found on the District website at:

<https://docs.google.com/document/d/1UtTci31vZNhbOvj1wMMVwHOsVuA8zhSM/edit>.

#### Complaints or Concerns C-120-S

Effective communication helps avoid and resolve many complaints, concerns, misunderstandings and disagreements. Individuals who have a complaint or concern should discuss their concerns with the school personnel involved in the issue at hand in an effort to resolve problems. This step will usually involve communicating directly with the person or persons with whom the complainant has a concern. This step may be skipped when the complainant in good faith believes that speaking directly to the person would subject the complainant to discrimination, harassment or retaliation.

This step may also be skipped if the complainant in good faith believes that any law or a District policy or written rule has been violated. The District has adopted specific procedures for investigation and resolution for complaints or concerns as required by specific and varying laws that are applicable to the District. The District's Compliance Officer should be contacted with any complaints or concerns that any law or District written rule has been violated, including but not limited to, laws relating to: civil rights, including discrimination, harassment, and retaliation; special education matters including the IEP and 504 processes and services; federal programs and related services; bullying; and The Family Educational Rights and Privacy Act, including student records and confidentiality.

When communicating directly with the school personnel involved in the issue does not resolve matters satisfactorily, or if it is appropriate to skip the first step as described above, a complainant should consult with the District's Compliance Officer who will direct the complainant to the appropriate process for resolution of the complaint. The District designates the following individual to act as the District's Compliance Officer:

Name: Doug Crawford  
 Phone #: 417-276-5143  
 Email Address: dcrawford@stockton.k12.mo.us

In the event the District's Compliance Officer is unavailable or is the subject of a report that would otherwise be made to the Compliance Officer, reports should instead be directed to the alternative Compliance Officer:

Name: Jim Flora  
 Phone #: 417-276-5143  
 Email Address: jflora@stockton.k12.mo.us

All complaints of violation of any law or a District policy or written rule will be promptly investigated by the District, and appropriate action will be taken. Complainants are strongly encouraged to provide their concerns in writing.

#### Every Student Succeeds Act of 2015 (ESSA) Complaint Procedures

This guide explains how to file a complaint about any of the programs (Title I, A,B, C, D, II, III, IV.A, V) that are administered by the Missouri Department of Elementary and Secondary Education (the Department) under the Every Student Succeeds Act of 2015 (ESSA).

<b>Missouri Department of Elementary and Secondary Education          Compliant Procedures for ESSA Programs          Table of Contents</b>	
<b>General Information</b>	
1.	What is a complaint under ESSA?
2.	Who may file a complaint?
3.	How can a complaint be filed?

<b>Complaints filed with LEA</b> 4. How will a complaint filed with the LEA be investigated? 5. What happens if a complaint is not resolved at the local level (LEA)?	<b>Complaints filed with the Department</b> 6. How can a complaint be filed with the Department? 7. How will a complaint filed with the Department be investigated? 8. How are complaints related to equitable services to nonpublic school children handled differently?
<b>Appeals</b> 9. How will appeals to the Department be investigated? 10. What happens if the complaint is not resolved at the state level (the Department)?	

### **1. What is a complaint?**

For these purposes, a complaint is a written allegation that a local education agency (LEA) or the Missouri Department of Elementary and Secondary Education (the Department) has violated a federal statute or regulation that applies to a program under ESSA.

### **2. Who may file a complaint?**

Any individual or organization may file a complaint.

### **3. How can a complaint be filed?**

Complaints can be filed with the LEA or with the Department.

### **4. How will a complaint filed with the LEA be investigated?**

Complaints filed with the LEA are to be investigated and attempted to be resolved according to the locally developed and adopted procedures.

### **5. What happens if a complaint is not resolved at the local level (LEA)?**

A complaint not resolved at the local level may be appealed to the Department.

### **6. How can a complaint be filed with the Department?**

A complaint filed with the Department must be a written, signed statement that include:

- A statement that a requirement that applies to an ESSA program has been violated by the LEA or the Department, and
- The facts on which the statement is based on the specific requirements allegedly violated.

## **7. How will a complaint filed with the Department be investigated?**

The investigation and complaint resolution proceedings will be completed within a time limit of forty-five calendar days. That time limit can be extended by the agreement of all parties.

The following activities will occur in the investigation:

- **Record.** A written record of the investigation will be kept.
- **Notification of LEA.** The LEA will be notified of the complaint within five days of the complaint being filed.
- **Resolution at LEA.** The LEA will then initiate its local complaint procedures in an effort to first resolve the complaint at the local level.
- **Report by LEA.** Within thirty-five days of the complaint being filed, the LEA will submit a written summary of the LEA investigation and complaint resolution. This report is considered public record and may be made available to parents, teachers, and other members of the general public.
- **Verification.** Within five days of receiving the written summary of a complaint resolution, the Department will verify the resolution of the complaint through an on-site visit, letter, or telephone call(s).
- **Appeal.** The complainant or the LEA may appeal the decision of the Department to the U.S. Department of Education.

## **8. How are complaints related to equitable services to nonpublic school children handled differently?**

In addition to the procedures listed in number 7 above, complaints related to equitable services will also be filed with the U.S. Department of Education, and they will receive all information related to the investigation and resolution of the complaint. Also, appeals to the United States Department of Education must be filed no longer than thirty days following the Department's resolution of the complaint (or its failure to resolve the complaint).

## **9. How will appeals to the Department be investigated?**

The Department will initiate within ten days, which will be concluded within thirty days from the day of the appeal. This investigation may be continued beyond the thirty day limit at the discretion of the Department. At the conclusion of the investigation, the Department will communicate the decision and reasons for the decision to the complainant and the LEA. Recommendations and details of the decision are to be implemented within fifteen days of the decision being delivered to the LEA.

## **10. What happens if a complaint is not resolved at the state level (the Department)?**

The complainant or the LEA may appeal the decision of the Department to the United States Department of Education.

Equal Opportunity and Prohibition against Harassment, Discrimination, and Retaliation C-130-S

The District is committed to providing equal opportunity in all areas of admission, recruiting, hiring, employment, retention, promotion, contracted services, and access to programs, services, activities, and facilities. The District strictly prohibits any unlawful discrimination or harassment against any person because of race, color, religion, disability, age, sex, gender, national origin, or any other characteristic protected by law. The District also prohibits retaliatory action, harassment, or discrimination against individuals who make complaints of, report, or otherwise participate in the investigation of any such unlawful discrimination, harassment, or retaliation. The District is an equal opportunity employer.

Anyone who believes that they have been discriminated, harassed, and/or retaliated against in violation of this policy should report the alleged discrimination, harassment and/or retaliation to the District's Compliance Officer. The District designates the following individual to act as the District's Compliance Officer:

Name: Doug Crawford  
Phone #: 417-276-5143  
Email: dcrawford@stockton.k12.mo.us

In the event the Compliance Officer is unavailable or is the subject of a report that would otherwise be made to the Compliance Officer, reports should instead be directed to the alternative Compliance Officer:

Name: Jim Flora  
Phone #: 417-276-5143  
Email: jflora@stockton.k12.mo.us

All employees, students, and visitors who have witnessed any incident or behavior that could constitute discrimination, harassment, or retaliation under this policy must immediately report such incident or behavior to the District's Compliance Officer for investigation.

All complaints of violation of this policy will be promptly investigated by the District, and appropriate action will be taken.

Title IX C-131-S

The District does not discriminate on the basis of sex in the education program or activity that it operates and is required by Title IX not to discriminate in such a manner. The requirement not to discriminate in the education program or activity extends to admissions and employment. Inquiries about the application of Title IX to the District



may be referred to the Title IX Coordinator or Assistant Secretary for Civil Rights of the Department of Education, or both.

The District designates the following individual to serve as the District's Title IX Coordinator:

Name or Title: Andrea Baxter  
Address: 906 South Street, Stockton, MO  
Email Address: [abaxter@stockton.k12.mo.us](mailto:abaxter@stockton.k12.mo.us)  
Phone #: 417-276-5143

Any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report. Such a report may be made at any time (including during non-business hours) by using the telephone number or electronic mail address, or by mail to the office address, listed for the Title IX Coordinator.

All employees, students, and visitors who have witnessed, heard about, or received a report about any incident or behavior that could constitute sexual harassment under this policy must immediately report such incident or behavior to the District's Title IX Coordinator for investigation. If the allegations are against the District's Title IX Coordinator, it must be immediately reported to the Superintendent, unless the Superintendent is also the Title IX Coordinator, then to the President of the Board of Education.

All complaints of violation of this policy will be promptly investigated by the District, and appropriate action will be taken.

#### Student Searches S-175-S

Desks, lockers, and other District property provided for student use are subject to periodic and random inspections without notice.

Student property may be searched based upon reasonable suspicion of a violation of school rules or law and an examination of facts, credible information, or reasonable inferences based upon the facts and circumstances. Searches will be conducted in the presence of an adult witness.

Students are allowed the privilege of parking on school premises. The District has the authority to monitor vehicles and the parking lots of its campuses. The interior of a student's vehicle may be searched if the administration has reasonable suspicion that the search will reveal evidence that the student has or is violating school rules and/or the law.

The District may use drug dogs on campus. Drug dogs will not come into direct contact with students.

Law enforcement will be contacted if a search produces a controlled substance, drug paraphernalia, weapons, stolen goods, or evidence of a crime.

#### Student Alcohol/Drug Abuse S-195-S

The District takes measures to foster a safe and drug-free learning environment that supports student engagement and development. Therefore, educational programs are provided to help students cultivate healthy lifestyles and age-appropriate drug awareness. All use, sale, transfer, distribution, possession, or being under the influence of unauthorized prescription drugs, alcohol, narcotic substances, unauthorized inhalants, controlled substances, illegal drugs, or counterfeit substances on any District property, vehicles, or at District-sponsored events is strictly prohibited. Suspected or known violations of the District policy should be immediately reported to a school authorities. Any incidents that violate this policy are subject to disciplinary action and notification to law enforcement. Any confiscated substances will be turned over to law enforcement.

In cases where it is necessary for a student to take prescription or over-the-counter medications during the school day, the medication must be documented by the nurse's office in accordance with written label directions and parental permission in compliance with District rules. (See the Handbook's section on Administration of Medication for more information.)

Any drug/alcohol offense may result in one or more of the following:

Administrator/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension or expulsion, restitution if appropriate, loss of privileges including, but not limited to: confiscation of the contraband item, loss of parking privileges, loss of technology privileges, and referral to law enforcement. (See the Handbook's section on Student Discipline for more information.)

The possession or use of medical marijuana at school is prohibited. Students under the influence of medical marijuana may result in discipline.

#### Student Alcohol and Drug Testing S-196-S

Participating in school sponsored activities and clubs and parking on campus at SHS is a privilege. Accordingly, students involved in such activities carry a responsibility to themselves, their fellow students, their parents, and their school to set the highest possible examples of conduct, which includes avoiding the use or possession of illegal drugs and alcohol. Therefore, students engaging in these privileges must submit to the district's random drug testing policy (board policy #2642). Participants who test positive on a Drug Test administered under this Policy shall be subjected to the following penalties:

**First Offense** – The participant shall be suspended from participation in all extracurricular and/or co-curricular activities including meetings, performances and competition and suspended from parking privileges on campus for 45 calendar days. During this time, it is recommended that the parent/guardian obtain a substance abuse evaluation/risk assessment and counseling for the student. If the participant participates in drug counseling with a licensed counselor at the parent's expense for a minimum of five (5) hours, the participant will regain their privileges after a 30 day suspension from activities. Documentation is mandatory.

Each Participant who is suspended from extracurricular activities/performances because of a positive drug test will be required to pass a drug test administered by the Stockton R-1 School District's testing service. The re-testing will be within 180 calendar days after failing the first test. After passing a drug test and being reinstated, the Participant will be placed back in the testing pool and will again be eligible for random testing.

During the suspension from activities, the participant is required to attend all activities/practices as directed by the coach/sponsor, but may not participate in the events. Participants may also be removed from any elected or appointed office, school club or performance. Decision for removal will be made by the building administrator with input from the club sponsor.

**Second offense** – Participant will be removed for 365 calendar days which could be reduced to 180 days if the student participates in a counseling program as explained in the First Offense at parent's expense and receive at least 15 hours of on-going counseling from a licensed counselor.

**Third offense** – Participant will be suspended from all extracurricular and co-curricular activities and will be restricted from driving privileges on campus for the remainder of school career.

**Participants will be allowed to practice and attend summer camps during his or her suspension. Participation in practices and summer camps will be allowed to ensure the participant maintains the ability to perform once he or she is able to return to competition.**

#### Weapons in School S-200-S

The District strictly prohibits unauthorized possession or use of weapons on District property, at District-sponsored activities, either on- or off-campus, and District transportation. Weapons will be confiscated and reported to law enforcement authorities.

Examples of prohibited weapons may include, but are not limited to, blackjack, concealable firearm, explosive weapon, firearm, firearm silencer, gas gun, knife, machine gun, knuckles, projectile weapon, rifle, shotgun, spring gun, switchblade or any knife, mace spray, or any other items customarily used, or which can be used, to inflict injury upon another person or property.

By law, a student who brings a weapon prohibited by law on school property will be expelled or suspended from school for not less than one calendar year and referred to law enforcement. The expulsion or suspension may be modified on a case-by-case basis upon the recommendation of the Superintendent to the Board. Other provisions of the discipline code related to the offense may be applied in addition to the consequences required by law. Students with disabilities who violate this policy will be reviewed under the provisions of the Individuals with Disabilities Act (IDEA) and/or Section 504 of the Rehabilitation Act.

### Instruction

#### *A+ Program S-130-S*

##### *A+ Program Description*

The District is a proud participant of the Missouri A+ Program. As a designated school, the District graduates are eligible for the A+ designation, which qualifies them to receive A+ monies from the state to be used for tuition to any public community college or public vocational technical school in Missouri. Several four-year colleges and universities accept A+ credentials and funding as well. Some private, career/technical schools are also A+ eligible. In addition, more four-year institutions are offering incentives for students who meet the A+ criteria.

##### *A+ Program Requirements*

To participate in the A+ program, a student must meet all requirements. These requirements are available here:

<https://dhewd.mo.gov/ppc/grants/aplusscholarship.php>.

More information about the A+ program may be accessed through on

<https://www.stockton.k12.mo.us/page/missouri-a-program><http://stocktonmo.apptegy.us/o/stockton/page/missouri-a-program>, the high school counselor, and/or the District A+ Coordinator, Jim Flora, High School Principal, 417-276-0086, [jflora@stockton.k12.mo.us](mailto:jflora@stockton.k12.mo.us).

#### *Assessment Program I-195-S*

All students will participate in the required, statewide screening and assessment program or an alternative assessment as determined by a student's Individual Education Plan (IEP). The District will comply with all assessment requirements for students with disabilities. The District has a written assessment plan, which is updated and posted annually on the District's website.

Students transferring from a non-public school will be assessed for academic functioning levels and placed in the appropriate grade level based on assessment results.

#### *Elementary School*

In the spring, students are given a standardized test mandated by the state. This is for students in **grades 3 & 4**. This assessment is directed toward assessing programs as defined by the Missouri Learning Standards. The standards define what students should know and be able to do by the time they graduate from high school.

We ask the parent's cooperation to see that your child is in attendance during State Mandated Testing, that they get plenty of rest, and that they eat breakfast each day. Parents desiring test interpretation or information should make an appointment with the teacher or counselor. Test dates may be announced through teacher newsletters, the Stockton Elementary Newsletter, Social Media and/ or the Cedar County Republican Newspaper.

<https://app.discoveryeducation.com/learn/signin>.

### *Teaching About Human Sexuality I-120-S*

Students will be provided instruction regarding human sexuality that is appropriate for students' age and gender. Students in 6th grade through 12th grade will be provided training regarding sexual abuse that is trauma-informed and developmentally appropriate. District Policy provides information about the requirements related to content. Parents/guardians have the right to remove their student from any part of human sexuality instruction or sexual abuse training. All curriculum materials used in the District's human sexuality instruction and sexual abuse training are available for review prior to its use in instruction.

### *Grading and Reporting System Elementary*

Progress reports are given to students approximately every three weeks. Report cards are issued quarterly. Students are graded on a Standard's Based Grading System. Below is a description of the grades given:

**Advanced (A)** – Your child is able to consistently demonstrate the ability to apply and/or extend the grade level standard to more challenging subject matter. This does not identify your child as gifted; however it does suggest they have a deep level of understanding of the learning standard.

**Proficient (P)** – Your child has a mastery of the grade level standard that has been achieved. They demonstrate the ability to present essential knowledge and skills of the standard.

**Developing (D)** – Your child has a partial mastery of the grade level standard that has been achieved. They inconsistently demonstrate ability in the essential knowledge and skills of the standard.

**Not-Mastered (NM)** – Your child has not mastered the grade level standard. Your child is experiencing difficulty in demonstrating the essential knowledge and skills of the standard. \*Please contact the teacher for more information.

**No Points (NP)** – This assignment was never turned in by the student.

**The space on the grade card is blank** - This standard has not been assessed. Students will be assessed on all standards by the end of the year.

Some areas, such as physical education and conduct, may not receive a letter grade, but use the following scale:

S – Satisfactory

N – Needs Improvement

U – Unsatisfactory

Other areas, such as lower grade levels or music, may use a checklist or rating scale instead of letter grades.

### *Middle School and High School*

#### **GRADE POINT AVERAGE/RANK IN CLASS**

The school uses a modified 4-point system to compute grade point averages (GPA). Unless a special need arises, a student's GPA and rank in class is not open for inspection. This information is considered confidential and will not be released to the student or to the public until the time of graduation.

#### **GRADING SCALE**

GPA will be calculated using the following letter, percentage and points scale. High school students taking weighted courses will receive one (1) additional point when calculating the final GPA. The letter grade will remain the same on the transcript. Note: Courses taken during high school for dual credit may require the use of a different grading scale.

Letter	%	GPA points	Letter	%	GPA points
A	96-100	4.00	C	73-76	2.00
A-	90-95	3.67	C-	70-72	1.67
B+	87-89	3.33	D+	67-69	1.33
B	83-86	3.00	D	63-66	1.00
B-	80-82	2.67	D-	60-62	0.67
C+	77-79	2.33	F	0-59	0.00

### *Retention I-185-S*

It may be determined that retention in a grade or subject area serves a student's best educational interest. Retention, unless otherwise required by law, or acceleration are exceptions that will be reviewed on a case-by-case basis. Retention occurs only after communication with the family throughout the course of the year regarding the student's progress including any interventions or enrichment opportunities have been implemented, and after multiple data points have been considered, including social/emotional factors. The District may provide and require tutoring outside the school day or summer school as a condition of promotion. The District recognizes that different students learn differently and will employ methods designed to help these students achieve at high levels. The final decision rests with the District's administration.

#### **HONOR ROLL**

##### *Middle School*

In order for a student to qualify for the "B" Honor Roll, he/she must have a cumulative grade point average of 3.0 or above for that semester and no grade below a "B-." In order for a student to qualify for the "All A" Honor Roll, he/she must receive grades of "A" or "A-" in all courses.

##### *High School*

In order for a student to qualify for the "B" Honor Roll, he/she must have a cumulative grade point average of 3.0 or above for that semester and no grade below a "C-"

In order for a student to qualify for the “All A” Honor Roll, he/she must receive grades of “A” or “A-” in all courses. Students must be enrolled in a minimum of six (6) graded classes (five (5) for Vo-Tech students) to be considered for the Honor Roll. SHS uses the Cum Laude system for recognizing student academic performance. The standards are as follows: Cum Laude= 3.5-3.74; Magna Cum Laude= 3.75-3.89; Summa Cum Laude 3.9 or higher.

### **QUALITY OF WORK**

Students are expected to submit written work in all classes which reflects an adequate amount of time-on-task and attention to detail. It is expected that students who have reached the high school level will have a fundamental understanding of the importance of spelling, grammar, punctuation, and penmanship. In addition, it is important that students understand these fundamentals extend to all classes and written work.

### **HIGH SCHOOL WEIGHTED COURSES**

Students who satisfactorily complete the following classes will receive 1 additional bonus point in the computation of grade point averages (these classes must be non-virtual):

AP/Advanced Biology  
Psychology  
Agriculture Business Management  
Animal & Meat Science  
College English  
Anatomy/Physiology  
Physics

Probability/Statistics  
Chemistry I & II  
Trig/Pre-Calc  
College Algebra  
Spanish III & IV  
Advanced Math  
Calculus

### ***Virtual/Online Courses I-160-S***

The District offers online classes for students for acceleration, credit recovery, and options for students who need flexible schedules. Students must enroll in Virtual Learning Classes no later than 5 days after initial enrollment or within 5 days of the fall or spring semester. The courses are taught by Missouri teachers, are aligned with the Missouri State Learning Standards, and follow the same semester calendar as face-to-face classes. The requirements for the enrollment and approval process are outlined in District Policy. Students whose educational interests are best served through on-line options may take up to seven credits per semester.

### **EDGENUITY COURSES**

Edgenuity courses are computer-based/virtual courses offered from 6<sup>th</sup> through 12<sup>th</sup> grade. These courses can be taken for both initial credit and to recover credit. Initial credit courses that are completed are assessed on the current grading scale. Recovery courses that are completed are assessed as pass/fail. Students are expected to complete course work under the supervision of an assigned instructor unless circumstances exist which would keep them from doing so. Students are not allowed to take seated initial credit Edgenuity courses that are currently being taught by Stockton Middle School or High School instructors in the master schedule. Edgenuity is the District's preferred virtual platform. Student placement in full time non-seated virtual classes will be determined by the virtual committee.

For more information regarding online courses, consult the secondary course catalog and/or speak with your school counselor. Additional information about resources and processes may be accessed on the District's website.

### **SOEP (Work Release)**

Students who have **90% attendance** may participate in an SOEP class. SOEP is a credited class. Students will receive ½ unit of credit per semester for each hour of approved SOEP. Failure to obtain the required signatures or failure to submit the appropriate documentation will result in a FAIL grade on your transcript and could jeopardized your graduation status. SOEP requirements are:

1. Must be a senior.
2. Must be employed.
3. Must be in good standing for graduation.
4. Must obtain permission from the school, employer, and parent/guardian.
5. Must submit a pay stub or other approved documentation to teacher assigned to monitor on a weekly basis to verify hours of employment. Failure to do so will result in a FAIL grade and denial of credit.
6. Must work 5 hours a week for each credit earned through SOEP.

Only one(1) hour of SOEP will be allowed unless approved by the principal.

### *Graduation Requirements I-190-S*

Stockton High School offers a varied curriculum with general, vocational, and college-prep emphasis. More than 110 courses are available from which to choose in grades 9 through 12. Students are eligible to receive one of two distinctions on their diplomas- Academic Honors or Regular.

### **ACADEMIC HONORS DIPLOMA**

Students at Stockton High School may elect a program of studies leading to an “academic honors diploma.” To meet the requirements for this diploma, the student must complete at least the following:

English/Language Arts	4 units	Fine Arts	1 unit
Mathematics	4 units	Comp. Apps	1 unit
Science	4 units	Physical Ed	1 unit
Social Studies	3 units	Speech	1 unit
Foreign Language	1 unit		
Approved Elect. 7.0 units			
<b>TOTAL</b>	<b>27.0 UNITS</b>		



## **Additional requirements and exemptions**

1. A minimum of 27 units of credit is required.
2. A cumulative GPA of 3.0 must be attained at graduation
3. An ACT composite score of 21 or above is required.
4. The student must pass tests covering the Missouri and United States Constitutions.
5. The counselor and principal must approve all electives and necessary deviations from the planned program.

## **REGULAR DIPLOMA**

To meet the minimum graduation requirements of the Stockton R-1 Schools, the student must complete the following:

English/Language Arts	4 units
(English I, II, & either English III or Technical English III required)	
Social Studies	3 units
(Am. Government, Am. History, & World History required)	
Mathematics	3 units
Science	3 units
(Biology I & Physical Science required)	
Practical Arts	1 unit
(Ag, Business, FACS, Industrial Arts)	
Fine Arts	1 unit
(Music, Art)	
Physical Education	1 unit
Personal Finance	1/2 unit
Health	1/2 unit
Electives	9 units
 TOTAL	 26 units

(Vo-Tech students may graduate with 25 units.)

### **Outside Credit**

Students may utilize correspondence or virtual classes to recover credit when they are behind their class for graduation. They may take up to one credit extra their junior and senior year to make up for missed credits. Student's must approve this plan with the counselor and high school principal before enrolling in outside credit options.

### **Missouri Options Program**

The Missouri Options program is alternative graduation program that Stockton High School participates in . The guidelines can be found at <https://dese.mo.gov/quality-schools/missouri-option-program>

Students that graduate through the MoOptions program will receive a Stockton Diploma but will not walk during the graduation ceremony.

**Graduation caps and gowns:** Each graduating senior will purchase graduation clothing. While the fee may vary from year to year, the approximate cost is forty-five dollars (\$45.00).

### **VALEDICTORIAN/SALUTATORIAN**

To be eligible for the Valedictorian or Salutatorian awards, the student must have attended high school for eight semesters and must have been seated at Stockton High School the four semesters preceding graduation. Online coursework will not be a part of the Valedictorian and Salutatorian calculations.

### **EARLY GRADUATION**

Students may apply for “early graduation” from high school providing that the following conditions are met:

1. The designated number of units of credit required for graduation must be met.
2. The student must have attended high school a minimum of six semesters prior to the requested date of graduation unless an exception to this rule is requested on the application.
3. The student must have been enrolled as a full-time student in the Stockton Schools the semester immediately prior to the requested date of graduation unless an exception to this rule is requested on the application.
4. In all cases the student requesting “early graduation” shall demonstrate a special need to leave high school early.

5. Requests for “early graduation” must be accompanied by a letter from the parent or guardian and must have the recommendation of the counselor and principal.
6. Students should make application on the proper form obtained from the counselor at the beginning of the semester in which they plan to graduate.

NOTE: Only students who have attended high school for eight semesters and have been in attendance at Stockton R-1 Schools the four semesters preceding graduation will be eligible for the Valedictorian or Salutatorian awards. Early graduates are not considered students and, therefore, are not eligible to participate in school social functions.

#### *Students Eligible for Services under the IDEA*

Students eligible for services under the Individuals with Disabilities Education Act (IDEA) who will have completed four years of high school at the end of a school year may participate in the graduation ceremony and all related activities of the student's graduating class if:

1. The student's Individualized Education Program (IEP) prescribes special education, transition planning, transition services or related services beyond the student's four years of high school, and
2. The student's IEP team determines the student is making progress toward the completion of the IEP and that participation in the graduation ceremony is appropriate.

The student and the student's parent/guardian will be provided written notice of this policy at the annual IEP meeting prior to or during the student's fourth year of high school.

#### *Section 504 I-125-S*

The District is required to undertake measures to identify and locate every qualified disabled person residing in the District who is not receiving a public education; and take appropriate steps to notify disabled persons and their parent or guardians of the District's duty.

The District will provide free appropriate public education (FAPE) to each qualified disabled person in the District's jurisdiction regardless of the nature or severity of the person's disability. For purposes of Section 504 of the Rehabilitation Act of 1973, the provision of an appropriate education is the provision of regular or special and related aids and services that are designed to meet individual educational needs of disabled persons as adequately as the needs of nondisabled persons are met and are based on adherence to procedures that satisfy the requirements of the Section 504 federal regulations.

The District has developed a 504 Procedures Manual for the implementation of federal regulations for Section 504 of the Rehabilitation Act, Subpart D. This Procedures

Manual may be reviewed by contacting the Special Services Director, Josh Vance, (417) 276-5143, [jvance@stockton.k12.mo.us](mailto:jvance@stockton.k12.mo.us). Alternative times are available by request.

This notice will be provided in native languages as appropriate.

### *Special Education I-125-S*

The District is required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the District, regardless of the severity of the disability, including children attending private schools, children who live outside the District but are attending a private school within the District, highly mobile children, such as migrant and homeless children, children who are wards of the state, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. The District assures that it will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, intellectual disability, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and young child with a developmental delay.

The District assures that it will provide information and referral services necessary to assist the State of Missouri in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program.

The District assures that personally identifiable information collected, used, or maintained by the District for the purposes of identification, evaluation, placement or provision of FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians. Parents/guardians may request amendment to the educational record if the parent/guardian believes the record is inaccurate, misleading, or violates the privacy or other rights of their child. Parents have the right to file complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the District to meet the requirements of the Family Educational Rights and Privacy Act (FERPA).

The District has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally identifiable information and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA).

This plan may be reviewed during regular school hours on days school is in session in the office of the Special Services Director, Stockton R-I School District. 906 South Street, Stockton, MO 65785, (417) 276-5143, [jvance@stockton.k12.mo.us](mailto:jvance@stockton.k12.mo.us). Alternative times are available by request.

This notice will be provided in native languages as appropriate.

## Technology F-265-S

### *Cell Phone Guidelines*

Developments in cell phone technology in recent years have resulted in enhanced communication opportunities. However, the use of cell phones in schools poses increasing risks of school disruptions, bullying, criminal activity, and academic dishonesty. As a result, student cell phones are banned during the instructional day, as well as in dressing areas and restrooms during extracurricular activities.

### *Elementary School*

No cell phones are permitted at all during the school day.

### *Middle School and High School*

Cell phone use is permitted before the first bell of the school day, during passing periods and lunch, and after the last bell of the school day. At all other times during the school day, cell phones must be off or on silent mode and out of sight. An exception may be permitted if a class teacher permits the use of a cell phone for educational purposes during the class period.

### *Technology Devices and Acceptable Use Policy*

The District maintains an environment that promotes ethical and responsible conduct in all online network activities by employees and students. All authorized users are expected to acknowledge and comply with the rules and policies of technology usage and the District network.

### *Technology Devices*

Other electronic devices, including but not limited to AirPods and smartwatches, are subject to the same guidelines as cell phones unless specifically permitted by a teacher or administrator.

### *Acceptable Use*

All use of District devices and Internet usage must support educational purposes consistent with the District mission. Network accounts must be accessed only by the authorized user of the assigned account without an expectation of privacy from the District. Employee and student subscriptions to mailing lists and bulletin boards require prior approval by the system administrator. All online activity will be respectful and align with the code of conduct, discipline, and other related policies of the District. All technology of students will be monitored in compliance with the Children's Internet Protection Act (CIPA).

### *Unacceptable Use*

Any use of the network for commercial, for-profit, political purposes or advertisement is prohibited. Excessive use of the network for personal business may be cause for disciplinary action. No use of the network may be used to disrupt the use of the network by others or to destroy, modify, or abuse the system in any manner. District resources

may not be used to download software or other files unrelated to its mission. Use of the network to access or process pornographic, dangerous, or inappropriate files as determined by the administrator is prohibited. The network may not be used to download, duplicate, or distribute copyrighted materials. The network shall not be used for any unlawful purposes. Use of profanity, harassing, or other offensive or discriminatory language is prohibited.

### *User Agreements*

Parents and, when age-appropriate, students are required to review and sign User Agreements in order to access District technology. (See User Agreement form in this handbook.)

### *Safety and Cybersecurity*

The District monitors the online activities of students and operates a technology protection measure (“filtering/blocking device”) on the network and/or all computers with Internet access, as required by law. The filtering/blocking device will attempt to protect against access to visual depictions that are obscene or harmful to minors or are child pornography, as required by law. Filters/blocking devices are not foolproof, and the District cannot guarantee that users will never be able to access offensive materials using District equipment. Evading or disabling, or attempting to evade or disable, a filtering/blocking device installed by the District is prohibited.

### *District Sponsored Extra-Curricular Activities and Clubs I-210-S*

#### **FEES**

**Band Instruments:** School-owned instruments will be loaned to students at no cost. The students to whom the instruments have been loaned, however, will be responsible for any repair costs. Normal wear will not be the responsibility of the student.

**Students are encouraged to purchase insurance on personal equipment.**

Extracurricular activities sponsored by the District are part of the educational experience and opportunities for students. Clubs, sports, and other groups seek a diverse range of students and provide fair access under the law. Students are encouraged to identify activities matched to their interests and ability levels and participate in those activities. Participation in extracurricular activities is voluntary and a privilege. Therefore, students must meet certain academic standards, demonstrate acceptable citizenship and behavior, and maintain appropriate attendance in order to be eligible to participate. Unless special arrangements have been made with the principal, a student is required to attend school on the day of an activity in order to participate. All extracurricular activities are supervised by District employees and the expected code of conduct for students remains the same as during the standard school day. Additional guidelines for specific groups, including activities sanctioned by the Missouri State High School Activities Association (MSHSAA), may be outlined at the beginning of the year and/or season. Competitive, interscholastic activities may have evaluation procedures that eliminate some students from participation. When students are not selected for participation, communication will occur in a personal and respectful way.

*Missouri State High School Activities Association (MSHSAA) Activities*

The District complies with all MSHSAA guidelines.

The most up to date version of the MSHAA handbook is located at

<https://www.mshsaa.org/>.

**ATHLETIC DEPARTMENT RULES**

**DROPPING A SPORT:** Quitting is an intolerable habit to acquire. On occasion, however, an athlete may find it necessary to drop a sport for a good reason. If this is the case, the following procedure must be followed:

- A. Talk with your head coach
- B. Report your situation to the athletic director
- C. Check in or pay for all equipment issued to you

**EQUIPMENT:** School equipment, checked out by the student athlete, is his/her responsibility. He/She is expected to keep it clean and in good condition. Loss of any equipment is the athlete's financial obligation.

**MISSING PRACTICE:** An athlete should always consult his/her coach before missing practice. Missing practice, team activities or a game without good reason will be dealt with severely. A sudden illness or some other emergency can be considered a good reason for missing a practice or game.

**TRAVEL:** All athletes must travel to and from out-of-town athletic contests in transportation provided by the athletic department.

**CONFLICT IN EXTRACURRICULAR ACTIVITIES:** Any individual student who attempts to participate in too many extra-curricular activities will, undoubtedly, face conflicting obligations. The athletic department recognizes that each student should have the opportunity for a broad range of experiences in the area of extra-curricular activities, and to that end, will attempt to schedule events in a manner so as to minimize conflicts. When conflicts do arise, the sponsors will get together and work out a solution, rather than having the student do so. If a solution cannot be found, then the Principal will have to make a decision based on the following:

- A. The relative importance of each event.
- B. The importance of each event to the student.
- C. The relative contribution the student can make.
- D. How long each event has been scheduled.
- E. Communicate with the parents.

Once the decision has been made and the student has followed that decision, the student will not be penalized in any way by the faculty sponsor. If it becomes obvious that the student cannot fulfill the obligation of a school activity, the student should withdraw from that activity.

**VIOLATIONS**

In the event an athlete fails to comply with these necessary standards, it will be interpreted by the athletic department as an indication that the athlete does not have sufficient desire to participate in the interscholastic athletic program. Therefore, the athlete will be denied the privilege of participating until such time as they can prove this desire. The precise period of suspension will depend on the violation and the attitude of the athlete and parent/guardian. Repeated or flagrant violations may result in total suspension from the interscholastic athletic program.

**DISCIPLINE PROCEDURE:** The coach may immediately suspend a player from a contest or a practice. Any suspension period of more than one week (seven days) shall be determined by a meeting of the athlete's coach or coaches, and the athletic director. The following will be required:

1. A written statement of violation by the coach.
2. Consultation with the student athlete.

Consultation with parent/guardian or their representative, preferably by meeting when necessary.

#### **CONDUCT OF AN ATHLETE**

The conduct of an athlete is closely observed in many areas of life. It is important that your behavior be above reproach in all the following areas:

**ON THE FIELD/COURT:** In the area of athletic competition, a real athlete does not use profanity or illegal tactics and learns quickly that losing is part of the game, and that you should be gracious in defeat and modest in victory. It is always courteous to congratulate the opponent on a well-played game after the contest, whether in defeat or victory.

**IN THE CLASSROOM:** In the academic area, a good athlete becomes a quality student. As an athlete, you must plan your schedule so that you give sufficient time and energy to your studies to insure acceptable grades.

**ON THE CAMPUS:** The way we act and look on campus is of great importance. Athletes should be leaders, and fellow students should respect and follow them.

**GROOMING AND DRESS POLICY:** A member of an athletic team is expected to be well groomed. "He shows up best is who shows off least." Appearance, expression, and actions always influence people's opinions of athletes, the team, and the school. Once you have volunteered to be a member of a squad, you have made a choice to uphold certain standards expected of athletes in this community.

#### **ACADEMIC STANDARDS**

Stockton R-I additional grade requirements for athletic eligibility:



For students who have 1 or more failing grades (F):

This would be at three week reporting periods, with a probationary period until the next three-week reporting period. While on probation, students would still be allowed to play sports provided they are attending mandatory tutoring on a weekly basis. Should the student miss tutoring during the probationary period, they are immediately deemed ineligible until the next three-week reporting period. Eligibility requirements would have to be met to regain eligible status. Should a student attend the required tutoring and still not achieve the eligibility standards by the next three-week reporting period, they would then be ineligible to play in games until their grades meet the minimum requirements. This could happen before the next grade reporting period; however, should grades not meet the minimum standards at that time the student would be back to being ineligible to play in games and would forego the probationary period. If deemed ineligible to participate due to grades, the student does retain team membership status and practice privileges; however, they are expected to dress and sit with the team on the bench during games and remain inactive. The one exception to this would be if a teacher/coach agreement is reached that a student needs to stay behind on an away game in order to avoid missing critical material in a course that the student-athlete is struggling in.

Eligibility status will take into effect the day following grade checks.

**Grades 7-8:** Any student failing 2 classes in a quarter will be deemed academically ineligible for the next quarter. You must be enrolled in a normal course load for your grade at the member school. You will be in-eligible if you failed more than one class the previous grading period. You must have been promoted to a higher grade prior to the first day of classes for the new school year. The student promoted to a higher grade level will be eligible for the next academic year. Students promoted for the first time into 7<sup>th</sup> grade are considered academically eligible for the first grading period after promotion.

#### SEMESTERS OF PARTICIPATION

A student shall not participate for more than four seasons while in grades 9-12 in any interscholastic activity and these shall be during the student's first eight semesters of attendance in high school.

#### ATTENDANCE

High School Athletes:

On game days, student-athletes must be in school a minimum of four classes (hours) or have approval from the building administrator before being allowed to play. With proper documentation and approval, Funerals, Doctor/Dental/Orthodontist appointments, etc. are appropriate reasons for missing part of a day on game days. On the day subsequent to a game day, students are also expected to be in attendance. In order to participate that day, the student would need to be in attendance a minimum of four classes (hours) or have the approval from the building administrator before being allowed to participate in practices. Again, with proper

documentation and approval, Funerals, Doctor/Dentist/Orthodontist appointments, etc. are appropriate reasons for missing part of a day.

#### Junior High Athletes:

On game days, student-athletes must be in school a minimal of three classes (hours) or have approval from the building administrator before being allowed to play. With proper documentation and approval, Funerals, Doctor/Dental\Orthodontist appointments, etc. are appropriate reasons for missing part of a day on game days. On the day subsequent to a game day, students are also expected to be in attendance. In order to participate that day, the student would need to be in attendance a minimal of three classes (hours) or have the approval from the building administrator before being allowed to participate in practices. Again, with proper documentation and approval, Funerals, Doctor/Dentist/Orthodontist appointments, etc. are appropriate reasons for missing part of a day.

#### AMATEUR PRACTICES

A student shall not have accepted money, merchandise, memberships, privileges, service, or other valuable consideration for participating in any form of athletics, sports, games, or for officiating interscholastic athletic contest, or have signed a professional contract.

#### NON-SCHOOL COMPETITION

An athlete shall neither practice nor compete as a member of a non-school team or as an individual participate in organized non-school competition in that same sport during the sport season a student represents his or her school.

#### TRAINING RULES AND REGULATIONS

It is the overwhelming opinion of health educators and coaches that athletes perform best when they follow intelligent training rules which include restrictions on tobacco, alcohol, and drugs. Medical research clearly substantiates the fact that use of tobacco, alcohol, and any type of mood modifying substances produce harmful effects on the human organism. This includes any substances used to enhance athletic performance which intends to short cut the natural progress of hard work.

The coaches of the Stockton Public Schools, concerned with the health habits of the student athletes of this community, are convinced that athletics and the use of these substances are not compatible. It is also a fact that when students have a strong interest to participate in athletics, their desire to use these substances is greatly reduced.

Students have to decide if they want to be athletes. If you do wish to be an athlete, “you have to pay the price” in order to be a competitor. A big part of this price is following a simple set of training rules which the athletic department believes to be fair.

It is a fact that use of tobacco, use of alcohol, drug abuses, and steroids are injurious to the development of human growth. You cannot compromise athletics with

substance abuse. The student who wishes to experiment with such abuses should remove himself from the team before they jeopardize team morale, team reputation, and team success, and does physical harm to him/herself.

**USE OF TOBACCO-JUULS-VAPING-ETC:** The use of tobacco is discouraged all year, in or out of season. See Stockton Student Handbook and Board Policy C-150-P, Prohibition of Tobacco and Imitation Tobacco Products. Additional team discipline may occur.

**ALCOHOLIC BEVERAGES:** The use of alcohol is discouraged all year, in or out of season. See Stockton Student Handbook and Board Policy S-195-P, Student Alcohol/Drug Abuse. Additional team discipline may occur.

**DRUGS:** Simply stated, drug abuse is the consumption of any chemical substance or the smoking of some plant derivatives for the purpose of mood modification. The use or misuse of drugs is a social problem. Students with a strong sense of purpose have no need for mood modifiers. The rule against substance abuse is in effect all year.

#### *School Cancellations and/or Early Dismissal*

School will be closed when weather conditions are such that buses are unable to run safely. Every attempt will be made to reach a decision by 6:00 A.M. An automated system will be used to notify students and parent/guardians. Parents/guardians are automatically added to this system via the District's PowerSchool platform. Please ensure that your contact information in PowerSchool is correct and up-to-date! If school is canceled for weather, this will also be listed on KY3, Facebook, and the District website. Please do not call the administration or radio/TV stations for this information.

At times, school may dismiss early during the day. In the event such a closing should occur, an automatic alert will be made and media notified. Information should be given to your child as to what s/he should do if this situation arises. Please keep a watch on the weather, especially in the winter months. If the school needs to send your student to another destination or phone someone to pick her/him, please have this information on file in the office. Time is short in emergency situations and every effort will be made to keep students safe.

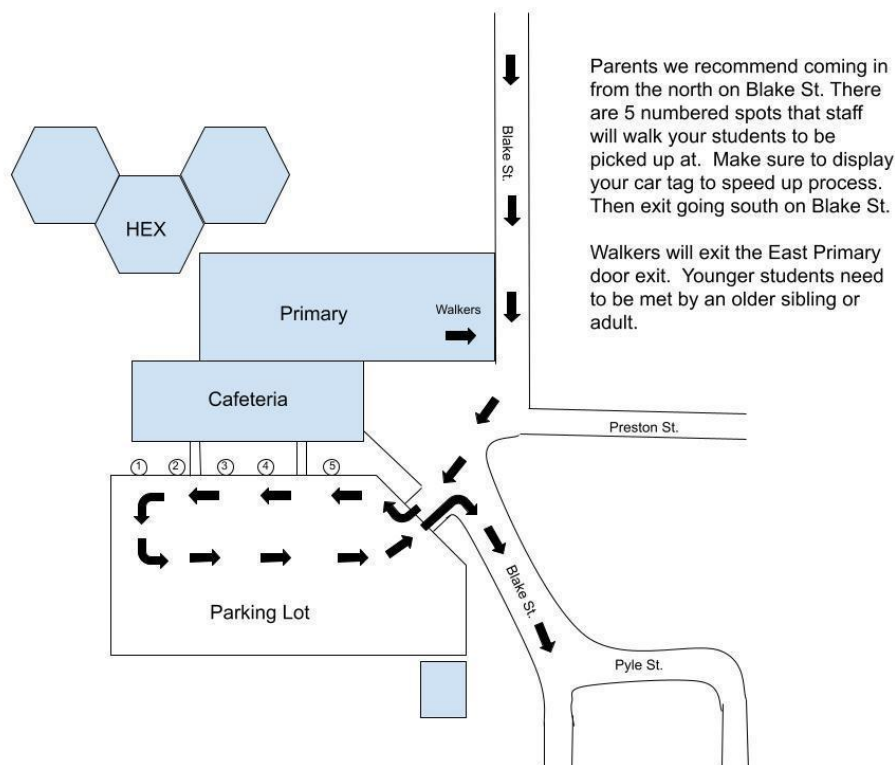
#### *Arrival and Dismissal Procedures S-165-S*

Students are not to arrive at school before 7:30 A.M. Supervision is not provided for early arrivals. We ask that parents not go into classrooms or wait in the hallways outside classrooms during the school day. After students are dropped off, parents/guardians should leave the building promptly so that students may prepare for learning. If you need an early dismissal of your child, the parent/guardian needs to go to the main office to sign the student out of school. The secretary will ensure your child comes to the office. No child will be released from the classroom without permission from the office. **Parents are sent student profile sheets regarding the names of persons who have their permission to pick up the children. PLEASE PRINT NAMES OF INDIVIDUALS WHO HAVE PERMISSION TO PICK UP YOUR**

CHILD(REN) AS THEIR NAME APPEARS ON THEIR ID. If names do not match and we cannot positively identify the person picking up your child, we will not release your child. The profile sheets also supply us with emergency information. It is **imperative** that you give them much thought; as they will be adhered to once they are returned to school. If you do not return the profile sheet, the school will release the children only to legal guardians. Children are not to leave the school other than their normal bus schedule or end of day routine unless the parent/guardian physically signs them out of school in the office or in the cafeteria with the child's teacher during after school sign out.

It is understood that changes may occur in end of day routine. The only changes that will be accommodated by the school will include the following:

1. Parents can send a note that they will be picking up their child in the carline after school rather than the child following their normal after school routine.
2. Parents can come directly to the office to sign their child out of school.



- A yellow car tag is needed to pick up students in the carline. Anyone who is not the regular designated pick up person needs to bring a method for us to verify your identification such as a driver's license. PLEASE ENSURE THAT ANYONE WHO WILL BE PICKING UP YOUR CHILD HAS THEIR NAME LISTED EXACTLY AS IT APPEARS ON THEIR ID LISTED ON FORM C AT THE END OF THIS HANDBOOK.

Students are required to be picked up no later than the designated time for each building. Students who remain after the appointed time will be in the building office.

## High School

Stockton High School is legally responsible for the safety of its students during the school day. Therefore, the principal will establish procedures to validate requests for early dismissal, to assure that students are released only for proper reasons, and only to an authorized person(s).

Staff members shall not excuse any student from school prior to the end of the school day, or into any person's custody without the direct prior approval and knowledge of the building principal or his designee. In keeping with these precautions, the following procedures will be adhered to:

- The principal shall not excuse a student before the end of the school day without a request for early dismissal by the student's parent or guardian, except in cases where law enforcement authorities legally intervene.
  - Students 18 years of age are allowed to check themselves out of school.
- Telephone requests for early dismissal of a student shall be honored only if the caller can be positively identified as the student's parent or guardian. Same-day check out requests will require the parent/guardian to come into the office to sign the student out.
- Children of single-parent families will be released only upon request of the custodial parent; i.e. the parent whom the court holds directly responsible for the child, and who is identified as such on the school record. In physical joint custody cases, every reasonable attempt will be made to release the student to the appropriate parent or guardian.

Additional precautions may be taken by the school administration, appropriate to the age of the students and as needs arise. Parents shall provide documentation concerning parental rights, including divorce decrees and restraining orders, if applicable.

Exceptions to these procedures may be made for emergency situations at the administration's discretion.

## *Class Schedules/Bell Schedules*

### Middle School

The middle school will operate on a seven-period day. Each period will be approximately fifty four minutes in length. There will be four minutes allowed for the changing of classes between each period.

### 2023-2024 MS Schedule

First Bell: 7:45

1st hour: 7:50-8:45

2nd hour: 8:49-9:44

3rd hour: 9:48-10:43

4th hour: 10:47-11:42

7th/8th Advisory 11:46-12:17

7th/8th Lunch 12:21-12:43  
5th/6th Lunch 11:46-12:08  
5th/6th Advisory 12:12-12:43

5th hour 12:47-1:42  
6th hour 1:46-2:41  
7th hour 2:45-3:32

Students should NOT plan to arrive prior to 7:25 A.M. (7:30 is recommended unless eating breakfast), and must be out of the buildings by 3:40 P.M. Breakfast is served from 7:25 A.M. to 7:45 A.M. Groups or individuals working in the school buildings after 3:30 P.M. must have a school sponsor present. All students arriving at school not eating breakfast must report directly to their first hour class.

### High School

The senior high school will operate on a seven-period day. Each period will be fifty –five minutes in length. There will be four (4) minutes allowed for the changing of classes between each period.

### **Tuesday-Friday**

1<sup>st</sup> period 7:45-8:40  
2<sup>nd</sup> period 8:44-9:39  
3<sup>rd</sup> period 9:43-10:38  
4<sup>th</sup> period 10:42-11:37  
1<sup>st</sup> Lunch/Advisory 11:37-12:02  
2<sup>nd</sup> Lunch/Advisory 12:02-12:27  
5<sup>th</sup> period 12:31-1:26  
6<sup>th</sup> period 1:30-2:25  
7<sup>th</sup> period 2:29-3:24

Students should not plan to arrive prior to 7:30 am. A school sponsor must be present for all groups or individuals in the school buildings before 7:30 am or after 3:24 pm. The school district is not responsible for student supervision outside of these times.

### *Deliveries*

The District would like to discourage the delivery of flowers, candy, balloons, etc. to students in our buildings. Although we recognize the good intentions of the sender, these articles only detract from our purpose. WE WILL NOT TAKE THEM TO THE CLASSROOMS. Distractions caused by helium balloons could be a safety hazard if taken on the bus, therefore, please make transportation arrangements for your child if you are sending something for a special occasion. We encourage parents to celebrate those special occasions outside the school setting.

## *Parties/Celebrations*

### *Elementary*

PTO usually sponsors three (3) parties in each room during the year:

- Fall
- Christmas
- Valentine

Any cooperation that can be given to the room coordinator, such as volunteering to help with the games or refreshments is greatly appreciated.

As for a birthday treat, we ask that you gain approval from your child's teacher as to the time and what kind of refreshments is appropriate.

**ALL FOOD BROUGHT DURING PARTIES AND/OR BIRTHDAYS MUST BE STORE BOUGHT AND UNOPENED.**

We know that your child is excited when their birthday occurs during the school year or when it is their snack day. In order to continue with the learning process, we are requesting that all birthday treats or classroom snacks be left at the office and the office will make sure they get down to the appropriate classroom.

### *High School and Middle School*

#### **RULES GOVERNING SOCIAL FUNCTIONS**

1. All guests/dates must be either a Stockton High School student or be granted administrative approval to attend (see #2 below).
2. Administrative approval for guests to attend school dances, i.e. Prom, Homecoming, Court-warming, etc., will only be granted for those who have completed the Social Function Release Form and are between the ages of 15 and 20, inclusive. Middle School social functions are limited to Stockton Middle School students only.
3. Application for a social event should be made at least a week in advance. Formal dances require an application at least 3 weeks in advance.
4. Non-school students' attendance at SHS social functions is a privilege, not a right. Therefore, the administration has the right to deny admittance to any or all non-school guests.
5. Guests will observe the same high standards of social conduct expected of SHS students.
6. **Students and/or guests leaving the event will not be allowed to return.**
7. Use and/or possession of tobacco products are strictly prohibited.
8. Alcoholic beverages and any other illegal substances will not be allowed on school property or at school functions.
9. All activities will end by 11:30 p.m.
10. The same rules and regulations that apply during the normal school day are applicable to all school activities.
11. Students must be in attendance the day of the activity if on a school night or the day before if on a weekend.

### *Lockers*

Students who wish to use a locker may request a locker at the building office. Lockers should be kept clean and orderly. Locker doors should be kept shut and locked at all times, with nothing hanging out. Doors should be able to shut easily. If doors or locks are damaged, the students will be charged accordingly. Extra clothes, coats, shoes, etc. should be taken home regularly. Students should keep personal items to a minimum. Students should also keep their locker combinations to themselves and their locker partner. Students are not permitted to share a locker. All locker changes are to be approved by the principal's office, **prior to moving**.

### *Supply Lists*

School supply lists can be found on the District website, in the local newspaper, and posted in local retail stores.

### *Student Parking*

#### **PARKING PERMITS**

High school students are permitted to park on school premises as a matter of privilege, not of right. Students must purchase a parking permit prior to being allowed to park on school grounds. Students must have a completed and signed registration form and parking contract signed by a parent/guardian, a copy of the student driver's license, and submit a fee of \$10 to receive an annual parking permit. Each car driven to school must display a permit for identification purposes. Replacements may be purchased for \$5.

#### **PARKING REGULATIONS**

All permits should be visibly displayed by hanging on the rearview mirror upon arrival at school. **Students who park on school grounds must submit to the district's random drug testing policy.** Students who drive personal vehicles to school shall park their vehicles upon arrival and shall not move them until school is dismissed, unless directed to do so by a faculty member. It is absolutely necessary that extreme caution be exercised near the campus area.

1. Hours of parking permit enforcement are M-F from 7:00 a.m. – 4:00 p.m.
2. Parking permits are not considered valid unless they are displayed by hanging from the rearview mirror.
3. A student parking permit limits parking to spots designated for student parking only. Parking in any location other than in a designated student parking stall is prohibited and place student subject to disciplinary consequences.
4. Parking at Stockton High School is a privilege and **may be revoked, without refund**, by administration for safety and/or disciplinary reasons.
5. Reckless driving, failure to obey traffic signs, parking in an unauthorized area and the use of vehicles for the purpose of leaving school without authorization may result in the temporary loss of a student's driving privileges and/or other disciplinary measures.
6. Students are not to be on the parking lot during the school day unless they have permission from school authorities.



7. Once a student arrives on campus, they must park and immediately enter school. A student may not leave campus after arriving.
8. Students should report all accidents, theft, or damage to a school administrator.
9. All Parking permits expire at 4:00 P.M. on the last day of instruction of each school year.
10. Students parking at school without a permit may incur a \$5 fine and/or disciplinary action, if a permit is not secured within two days of receiving notice.

All student vehicles parked on the District's property are subject to search in the event of reasonable suspicion of any violation of the District's disciplinary code and/or violation of the law.

### District Policy Information

#### *English Language Learners I-150-S*

The District provides programs and support for students in order to provide equal educational opportunities for students with limited English proficiency (LEP).

Free language interpreting and translation is available for parents/guardians and students who require it. If you require an interpreter, please inform your student's teacher or school, and the District will arrange for an interpreter to assist at no cost to you. If we do not have an interpreter for your language, we will work to find someone who can help.

Information on District programs such as Gifted Education, AP classes, Special Education, extracurricular activities, and others can be found on the District website. *The website features the ability to translate information into more than 10 languages.*

For more information about the programs for students with LEP or assistance for families, please contact:

Name of Coordinator: Superintendent  
Address of Office: 906 South Street, Stockton, MO 65785  
Phone #: 417-276-5143  
Email: [dcrawford@stockton.k12.mo.us](mailto:dcrawford@stockton.k12.mo.us)

#### *Physical Examinations and Screenings S-146-S*

The District will generally obtain parental consent before administering a physical examination or screening on a student. However, the District may forgo obtaining parental consent if there is a health or safety concern or by court order.

No nonemergency, invasive physical examinations or screenings of student are scheduled or expected to be scheduled at this time.

Parents and guardians will be provided an opportunity to opt out of any nonemergency, invasive physical examination or screening of their student.

This policy does not apply to any physical examination or screening that is permitted or required by state law, including physical examinations or screenings that are permitted without parent notification.

### *Surveying, Analyzing, and Evaluating Students S-150-S*

The District has developed District Policies regarding the rights of a parent/guardian to:

- Inspect all instructional materials.
- Inspect and provide prior written consent for a student to participate in certain student surveys.
- Be informed of and provide prior written consent for physical examinations or screenings that the school or agency may administer to a student.
- Be informed of the District's collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose), including arrangements to protect student privacy that are provided by the agency in the event of such collection, disclosure, or use.

If a parent/guardian would like to request the review of any of the above materials, please contact: Your student's building principal or the Superintendent.

All District policies can be located at: <https://egs.edcounsel.law/stockton-r-i-school-district-policies/>

### *School Nutritional Program F-290-S*

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: [How to File a Complaint](#), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;  
Fax: (202) 690-7442; or  
Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.

#### *Student Transfers S-120-S*

The District will enroll students in the school associated with the attendance area in which the student resides. The Superintendent or designee may consider exceptions to this policy under the following conditions:

1. Students who are homeless or in foster care may attend their school of origin if it is in the student's best interest. The District may assign District students with disabilities (served under the provisions of an Individual Education Plan (IEP) or Section 504 Plan (504)) to a school outside the student's attendance area as determined by the IEP or 504 team. In special circumstances, and at the mutual discretion of the participating school Districts, Districts may contract for necessary services for students with disabilities.
2. The District will consider students placed into programs by the Missouri Department of Mental Health (DMH), the Department of Social Services (DSS), or by a court order a resident of the District in which the program is housed. The District will allow a student to attend another school within the District if that student is enrolled in a persistently dangerous school or becomes a victim of a violent criminal offense on school property as mandated by state regulations.

#### *Trauma-Informed Schools Initiative*

The Missouri Department of Elementary and Secondary Education (DESE) has established the "Trauma-Informed Schools Initiative" and created a website with more information about this initiative. In accordance with Missouri law, the District is providing notice of the address for this website: <https://dese.mo.gov/college-career-readiness/school-counseling/traumainformed>.

#### *Tobacco-Free Policy C-150-S*

To promote the health of all individuals, the District prohibits all employees, students and patrons from smoking or using tobacco products, electronic cigarettes or imitation tobacco or cigarette products in all District facilities, on District transportation, on all District grounds at all times and at any District-sponsored event or activity while off campus.

#### *Firearms and Weapons F-235-S*

Possession of weapons, including concealed weapons, is strictly prohibited on District property, on District transportation or at any District function or activity sponsored by

the District unless the visitor is an authorized law enforcement official or is specifically authorized by the Board.

### Signature and Form Requirements

- *Photo/Video/Audio Release Form*
- *Email Consent/Permission Form*
- *Technology Usage Agreement Form*
- *Student/Parent Handbook Acknowledgement Form*
- *Participation and Consent Form Eligibility in High School Athletics and Extracurriculars Form*

*S-125-A Photo/Video/Audio Release Form Form E*

Throughout the school year, there may be times that the District staff, the media, or other organizations, with the approval of the school principal, may take photographs of students, audio/videotape students, or interview students for school-related stories in a manner that would individually identify a specific student. These images or interviews may appear in District publications, District-approved social media sites, in the news, or other organizations' publications.

I, Parent/Guardian of (please print) \_\_\_\_\_, provide to my child's school and to the District permission to use my child's photographs, image, and/or recordings for the purposes mentioned above. I understand and agree that the District may use these photos and/or videotaped images in subsequent school years unless I revoke this authorization by notifying the school principal in writing. Further, I consent that such photographs, images, recordings are the property of the school for District use clear of any claim on my part. I therefore agree to allow my child to be photographed, audio/videotaped, or interviewed by the news media or other organization for school related stories or articles.

Parent/Guardian Signature:

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Parent/Guardian Name (please print):

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Date:

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\*Students 18 years of age or older may sign this release form for themselves.

*F-265-P Technology Form A*

*Email Consent/Permission Form*

The faculty of the District strives to communicate and work together with the parents and guardians of our students. Email is one tool that promotes convenient, two-way communication between families and teachers. Though the District network is secure, we cannot guarantee that an email sent from the District server will remain secure once it leaves our system. When teachers or administrators receive email from outside sources, the identity of the person cannot always be easily discerned.

Therefore, permission must be granted by the parent/guardian to allow teachers or administrators to use email for communication. To remain compliant with the Family Educational Rights and Privacy Act (FERPA), email will not be used to send grading, attendance, discipline information of students, or other personally identifiable information without permission to do so. The District also encourages parents to access the District's parent portal, a secure measure, to check your child's school information and progress.

I, Parent/Guardian of (please print) \_\_\_\_\_, provide to my child's school and to the District permission to email academic, attendance, discipline, or other personally identifiable information to the email address(es) listed below. I understand that by giving this permission, there is no guarantee that the information will be fully secure and do not hold the District liable for any inappropriate release of student information that may violate the FERPA regulations as a result of any email communication. Should your email address change, please contact the District.

Name of Student (please print:)

\_\_\_\_\_

Email Address(es):

\_\_\_\_\_

Parent/Guardian Signature

\_\_\_\_\_

Parent/Guardian Name (please print):

\_\_\_\_\_

Date:

\_\_\_\_\_

*F-265-P Technology Usage Agreement Form Form B*

*Student Technology Usage Agreement*

*Students (for ages --- and above)*

I have read, understand, and agree to the Technology Acceptable Use Policy when using electronic devices owned, leased, or operated by the District *or* while accessing the District Wi-Fi/Internet, even if using a personal device. Should I violate the policy, my access privileges may be revoked. I also understand that any violation of the policy is prohibited and may result in disciplinary or legal action.

Student Signature:

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Student Name (please print):

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Student ID: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

*Parent Technology Usage Agreement Permission Form*

As the parent/guardian, I have read, understand, and agree to the Technology Acceptable Use Policy when my student(s) or family are using electronic devices owned, leased, or operated by the District *or* while accessing the District Wi-Fi/Internet, even if using a personal device. Should my student(s) violate the policy, access privileges may be revoked. I also understand that any violation of the policy is prohibited and may result in disciplinary or legal consequences. I further understand that the District has taken steps to control access to the Internet, but cannot guarantee that all controversial information will be inaccessible to student users. I agree not to hold the District responsible for materials acquired on the network and accept responsibility when my student(s) uses District technology outside the school setting. I give permission for my student(s) to use District technology and network resources, including the Internet.

Parent/Guardian Signature:

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Parent/Guardian Name (please print):

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Date: \_\_\_\_\_

\*Students 18 years of age or older may sign this release form for themselves.



*C-105-P District Rules and Guides Form A*  
*Student/Parent Handbook Acknowledgment*

I acknowledge that I have received and reviewed the 2023-2024 Student/Parent Handbook. I understand the policies and guidelines of the District and that violations of these policies and guidelines may result in disciplinary action.

Parent/Guardian Signature

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Parent/Guardian Name (please print):

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Date: \_\_\_\_\_

\*Students 18 years of age or older may sign this release form for themselves.

*S-196-S Participation and Consent Form  
Eligibility in High School Athletics and Extracurriculars*

I have read the Stockton School District Policy concerning my participation in school sponsored activities and clubs and parking on campus at SHS . I fully understand that I will be subject to mandatory and random testing to remain eligible for participation.

I fully understand that my refusal to be tested at any time during my eligibility in the activities will automatically be treated as a “positive” test.

I understand that I must provide a sealed envelope prior to testing that would disclose any over-the-counter medications and/or prescription drugs that I am taking. The certified laboratory personnel or the medical review officer so designated will open the envelope.

The test results will only be available to the designated school official, appropriate principal, activities director, the coach or sponsor, the student, the parents and, if appropriate, the Medical Review Officer and A+ Coordinator.

I understand the cost of testing for reinstatement to participation will be parent/guardian/student responsibility. The follow-up testing will be completed by a Stockton School District approved testing lab under supervision of the District testing director/designee.

\_\_\_\_\_ Yes, I agree to participate in the Stockton School District Drug Testing Program. I, along with my parent/legal guardian, have read and understand the guidelines set forth in the Stockton School District Drug Testing Policy.

\_\_\_\_\_ No, I do not agree to have my child’s name placed in the Stockton School district Drug Testing Program. I further understand that by making this decision I relinquish my child’s opportunity to participate in the school district sponsored activities and clubs and parking on campus at SHS .

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Legal Guardian Signature

\_\_\_\_\_  
Date