

# ASHILL VC PRIMARY SCHOOL

The Oaks, Ashill, Thetford, Norfolk, IP25 7AP

Tel/Fax - 01760 440403



Email: [office@ashill.norfolk.sch.uk](mailto:office@ashill.norfolk.sch.uk)

Website: [www.ashillschool.co.uk](http://www.ashillschool.co.uk)

Headteacher: Mr Steve Creasey

Friday 26<sup>th</sup> August 2022

Dear Parent/Carer,

Following the devastating fires in Ashill just before the end of term, we were made aware that Taylormade (Kathy and Kerry) will no longer be providing a childcare service in the village. This was combined with other after-school providers also no longer operating, which has led us to set up an after-school club here at Ashill Primary School.

Therefore, although it is in the early stages of being organised, we intend to provide some form of after-school care here at Ashill Primary from September. As we mentioned in last week's email, the after school club will:

- be from 3:15pm to 5:30pm each day, Monday to Friday
- be run by existing members of staff in school. This will initially be on an overtime basis for our staff for the first half term (up until October half term) with a view to appointing staff on a more permanent basis after the half term holiday (in November), if the trial is successful.
- be solely for children of our school (although, some children of staff may attend in order to ensure we can staff the provision effectively).
- aim to be 'in house' and not provided by an external provider unless it can be as cost effective.
- have a two part pricing structure. 1) £3.00 per child for either 3:15 – 4:30pm or 4:15-5:30 pm. (the second time slot will be designed for those attending after school clubs beforehand) and 2) £6.00 per child for 3:15 to 5:30pm.
- not include a price subsidy for those eligible for Pupil Premium, as this service is primarily aimed at supporting working parents where working hours do not allow them to pick up at the end of the school day.
- give a small discount for those with siblings in attendance. Initially prices for children attending with a sibling will be either £2.50 per child or £5.00 per child, depending on the length of time at the club.
- provide a small snack/bite to eat but not a full meal.
- need to be booked in advance, to ensure staffing levels are appropriate for each day

However, please be aware, costs and income will be reviewed during the first half term to ensure the provision is able to 'break even' financially. This depends on numbers attending the club and staffing numbers required. We will let you know in early October if there is likely to be any change in price from November.

The after school club will open on Tuesday 6<sup>th</sup> September.

Please fill in the registration form attached and if you would like to book a place, please speak to Mrs Butters in the school office. You can do this by phone (01760 440403) or email ([office@ashill.norfolk.sch.uk](mailto:office@ashill.norfolk.sch.uk)). Please note that, due to staff training, the phones may not be answered until the week beginning Monday 5<sup>th</sup> September.

Many thanks and please feel free to contact us when school reopens for staff training days on Thursday 1<sup>st</sup> Sept, Friday 2<sup>nd</sup> Sept and Monday 5<sup>th</sup> Sept.

Yours sincerely,

Steve Creasey  
Headteacher

# ASHILL VC PRIMARY SCHOOL

## After School Club Registration Form

<b>Child's Name</b>				
<b>Date of Birth</b>				
<b>Address</b>				
<b>Post code</b>				
<b>Name of parent/carer(s)</b>				
<b>Contact telephone no.</b>	Home:		Home:	
	Mobile:		Mobile:	
	Work:		Work:	
<b>Emergency Contacts</b>				
(please provide at least 2 people other than yourselves who in an emergency situation can collect or be contacted about your child)				
<b>Name</b>		<b>Contact Telephone No.</b>		<b>Relationship to child</b>
1		Home:		
		Mobile:		
2		Home:		
		Mobile:		
<b>Any allergies and/or medical conditions?</b>				
<b>Dietary requirements?</b>				
<b>Please give details if your child has a physical or sensory impairment, learning difficulties or other specific needs, in order that we can ensure their full involvement in our setting</b>				
<b>Does your child have particular interests/things they enjoy doing?</b>				

<b>Please tick the following statements to give your consent for the following:</b>	<b>Tick</b>
I consent to emergency treatment while my child is in your care. I authorise the staff to sign any written form of consent required by the hospital if the delay in getting my signature is considered by the doctor to endanger my child's health and safety.	
I give my consent for the information above to be held on file in compliance with the current General Data Protection Regulation	

Signed \_\_\_\_\_ Date \_\_\_\_\_

**If this form is emailed to the office, please state that you give consent in your email.**

Please indicate what days your child is likely to attend and times (this is just a guide to help us monitor numbers for each day and ensure staffing is appropriate):

	One Off	Weekly	3:15 – 4:30pm £3.00	4:15 – 5:30pm £3.00	3:15 – 5:30pm £6.00
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PLEASE NOTE – THIS IS A REGISTRATION FORM ONLY**

**TO BOOK YOUR CHILD IN TO AFTER SCHOOL CLUB, PLEASE CONTACT THE SCHOOL OFFICE ON 01760 440403 OR EMAIL [office@ashill.norfolk.sch.uk](mailto:office@ashill.norfolk.sch.uk)**