

# ASHILL VC PRIMARY SCHOOL

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Website: [www.ashillschool.co.uk](http://www.ashillschool.co.uk)

Headteacher: Mr Dan Pickard

Dear Parents/Carers

## **RE – TRIP TO SWAFFHAM MUSEUM**

Hedgehog Class are studying about Ancient Egyptians as their topic this term, a visit to Swaffham Museum has been arranged for Tuesday 3<sup>rd</sup> March 2026. We will be leaving from School at approximately 9.30am and returning before the end of the school day.

The visit will take place entirely within school hours and as the PTA are kindly paying the transport costs of £140. As we will be making a donation towards the Swaffham Museum we kindly ask that you provide £3.00 towards this, which can be paid on school money.

A few notes:

- School uniform should be worn with appropriate footwear and outdoor clothing if necessary (the trip involves a walk around town).
- School-based inhalers will be taken by staff.
- If your child is travel sick, please dose before school and let me know in advance.
- A packed lunch will be required. If you would like the school to provide a packed lunch, please indicate this on the permission slip and ensure this is returned to Mrs Butters by the date stipulated. If the permission slip is received after this date the School will be unable to supply a packed lunch. However please note that packed lunches are usually sent up the day before and stored in a fridge overnight.

If you could return the attached permission slip as soon as possible but by **9am on Tuesday, 24<sup>th</sup> February, 2026** at the latest this would be appreciated. Please remember if we do not receive a permission slip your child will not be allowed to go on the trip.

Please note that should there be media coverage of this event we do not have control over how any photos taken will be used and should you wish to object to the use of photos by any such media, you should contact them direct. Finally, you have already given consent for photos to be taken by school staff but if you wish to withdraw this consent, please fill out a Withdrawal of Photo Consent Form available in the school foyer or from Mrs Butters.

Yours sincerely

Mr D Pickard  
Headteacher



## **PARENTAL CONSENT FORM**

Please return to: **MRS BUTTERS**

The Visit Leader will only divulge information on this form to other staff as necessary, to ensure the welfare and safety of the participant.

GROUP: Hedgehog Class  
PLACE OF VISIT: Swaffham Museum  
REASON FOR VISIT: Enhance Learning  
DATE AND TIMES: Tuesday 3<sup>rd</sup> March 2026  
DEADLINE FOR PACK UPS: Tuesday 24<sup>th</sup> February  
MODE OF TRANSPORT: Coach

### **To be completed by the Parent/Guardian**

I am willing for my child \_\_\_\_\_ in Class \_\_\_\_\_ to take part in the above visit/journey and, having read the information provided, I agree to his/her taking part in the activities described.

**I enclose a contribution of ..... (Max. £3.00)**

- My child is entitled to free school meals and I would like a school packed lunch to be provided.
- My child would like a school packed lunch to be provided at a cost of £2.70 and I have paid via school money.

I fully understand and accept that, while the supervisory adults in charge of the group will take all reasonable care of the young people, neither they, nor Norfolk County Council, can necessarily be held liable in respect of loss or damage to property or injury suffered by my child arising out of the educational visit/journey, unless such loss, damage or injury results from the negligence of Norfolk County Council, its employees or official volunteers.

Please note, if your child/ward requires emergency treatment and this is in the vital interests of the child, we will act in loco parentis and your child will receive appropriate medical attention.

I understand the extent and limitations of the insurance cover provided.

Signature of Parent/Guardian: \_\_\_\_\_

Should there be any amendments to this form after it has been handed in, please contact the Visit Leader immediately.