

Information Technology Maintenance and Administration

1. **Term.** We shall provide support and maintenance for existing and future IT infrastructure. Beginning on May 1st 2026 and effective until the end of the fiscal budget year. Renewal shall be automatic unless either party has given 60 days notice of intent to terminate.
2. **Maintenance and Administration Fees.** From the signing date of this contract until the end of the fiscal year, we shall provide services for the consideration of \$71,171.04, payable in 12 monthly payments in the amount of \$5,930.92, on the first business day after each voting session of each month, starting on the beginning of the fiscal year referenced in this contract. Beginning on May 1st 2026 and occurring on the same date of each year thereafter, the Annual Fees will be increased by the annual increase in the CPI (Consumer Price Index for All Urban Consumers, All Items, U.S. City Average, 2.7% for 2026) published by the Bureau of Labor Statistics. Before the contract renews, both parties shall agree upon future rates for each additional fiscal year. If no agreement can be reached, either party shall be allowed to terminate.
3. **Maintenance Services and Administration.** Maintenance and administration is defined as service to ensure the proper function of the current IT infrastructure and any technology implemented in the future deemed necessary by the City of Lincoln. We provide no warranty for existing equipment unless it was purchased from Notto Technology & Consulting, LLC and is still within the warranty period. Monthly maintenance will likely include updates to software and hardware and replacement of equipment that is expected to fail but is still operational. Hardware and software shall be provided at the expense of the City of Lincoln. We shall notify the City of Lincoln of any possible downtime and make reasonable efforts to minimize downtime during the normal working day.
4. **Client Responsibilities.** Remote support may be provided from time to time. The City of Lincoln is responsible for connectivity and security standards to ensure they are in compliance with CJIS. Compliance for our systems will be our responsibility. The City of Lincoln shall provide the necessary access to provide administration and maintenance of the IT infrastructure. The City of Lincoln shall provide us with a list of approved personnel that are authorized to initiate a support request.
5. **Termination.** If either party neglects or fails to perform any of its obligations under this Contract and such failure continues for at least ten (10) days after notice of such failure, the other party shall have the right to terminate the Contract. This Contract may be terminated by either party, for any reason, without requiring cause, upon providing thirty (30) days written notice to the other. Failure to pay within 30 days shall be considered a breach of contract and services may be withheld or terminated until payment has been satisfied.
6. The City of Lincoln will be provided with a phone number to initiate support calls and is responsible to ensure support requests are initiated by authorized personnel. In the event that the call isn't answered a voicemail should be left or a text message or an email sent if it isn't prohibited by CJIS.

IN WITNESS WHEREOF, the parties hereto have executed this Maintenance Agreement as of the date set forth below.

Provider:

Notto Technology & Consulting, LLC
P.O. Box 241 Lincoln, IL 62656

Name: Eric S. Notto

Title: Owner

Date: 03-19-2026
Client: City of Lincoln, Illinois
700 Broadway Street
Lincoln, IL 62656

Signature



By Name: Tracy Welch

Title: Mayor

Date:

Signature

