Announcement of Requests for Proposals (RFP’s)

Northeastern Workforce Development Board
Workforce Innovation Opportunity Act - Funding
Adults/Dislocated Worker Services Combined with One Stop Operator Duties and/or Youth Services

The Northeastern Workforce Development Board (NWDB) is one of Maine’s three Local Workforce Development Boards established to provide direction and oversight of Workforce Innovation Opportunity Act (WIOA) service delivery throughout the state.

The Northeastern region includes Aroostook, Hancock, Penobscot, Piscataquis, and Washington Counties.

To date, the NWDB has successfully integrated its workforce system and programs by building upon a base of strong collaborations with other organizations. The NWDB is requesting proposals with new innovative ideas for programs that demonstrate high performance in WIOA service delivery, efficiencies in administration and operations, creative uses of technology, social media, and information management. Additionally, the NWDB is looking for collaborative strategies to strengthen and expand WIOA services delivery in alignment with economic development and direct connection to businesses throughout the Northeastern region.

The NWDB, in collaboration and partnership with the Chief Elected Officials of Aroostook, Hancock, Penobscot, Piscataquis, and Washington Counties, developed two RFPs, one for WIOA Title 1B Adult/Dislocated Worker service delivery combined with the One Stop Operator responsibility, and one for WIOA Title 1B Youth service delivery. The following schedule has been established.

- **August 2, 2021** RFP solicitations are published
- **August 23, 2021** Bidders’ Conference is held from 2:30pm- 4:00pm EDT
- **August 27, 2021** Conference response posting
- **October 29, 2021** Proposals are due 4:00pm EDT
- **November 10, 2021** One hour bidder interviews via Zoom
- **December 3, 2021** Finalist presentations if needed
- **December 10, 2021** Successful bidder is announced
- **December 17, 2021** Appeal Letter Due by 4pm EST
- **July 1, 2022** Contractors begin PY 2022

Interested parties should check the NWDB’s website to access the RFPs and revisit regularly for updates: [https://www.northeasternwdb.org/news/](https://www.northeasternwdb.org/news/).

All questions about the RFP or review process must be submitted in writing. All questions will be responded to in writing and published on [https://www.northeasternwdb.org/news/](https://www.northeasternwdb.org/news/) by 4:00pm EDT on August 27, 2021. Bidders may submit their questions between the dates of August 2, 2021 and August 23, 2021 by 4:00pm EDT to Joanna Russell, Executive Director, NWDB (JRussell@northeasternwdb.org) or at the Bidder’s Conference. No questions will be accepted after the time designated above.
The Bidder’s Conference will be held from 2:30pm – 4:00pm EDT on August 23, 2021, via Zoom.

Participating in the Bidder’s Conference is not mandatory and will not influence NWDB’s decisions. Please RSVP to JRussell@northeasternwdb.org by Monday, August 23, 2021 12:00pm EDT with the following information: (a) your contact information including phone number and full email address; and, (b) how many representatives from your organization or from partner organizations will be attending. The NWDB will provide a Zoom link to those who’ve RSVP’d. 

Proposals are due October 29, 2021 by 4:00pm EDT.

Throughout the entire RFP schedule, no Northeastern Workforce Development Board member, NWDB staff, or Chief Elected Official for the region may be sought out for advice or assistance. Such communication will constitute grounds for eliminating a proposal submission from consideration.

The Northeastern Workforce Development Board and/or Chief Elected Officials for the region reserve the right to amend the RFP process and/or the RFP schedule without advance notification.