

Endcliffe Orchestra Committee Meeting

21st November, 2024.

Draft Minutes

Present: Chris, Alex, Clare, John G, John W, Katrin, Lisa, Matt, Ralph

1. Apologies: Alison, Neil
2. Draft Minutes of the Meeting of 10th October: these were **agreed**.

Matters arising: it was reported that Neil A had dropped his request for the text messages. In respect of his request for information about the more recent action that triggered his immediate dismissal, NA had been informed that the party whose statement had given rise to this had not given permission to be named or identified and the Orchestra had therefore given notice under Schedule 2, clause 3, para.16 of the Data Protection Act that it is maintaining the confidentiality of this party and not disclosing the requested information.

3. Declaration of items for AOB: Matt gave notice of an item in respect of the status of the orchestra as an incorporated company.
4. Confirmation of interim MD arrangements and terms of contract with River.

It was **agreed** that River would become our MD from 30th January until and including the July concert. We discussed the rate of remuneration and decided to wait until River arrived at the meeting to finalise this. We discussed the need for revised terms of contract to incorporate the Orchestra's policies. It was **agreed** that **Clare** was to devise these terms. We also **agreed** that we would require two references for both Jack and for River.

5. Finalise Summer Concert Programme

River arrived at 8:15 and we discussed various options for an 'American themed' summer concert. This was in the light of our existing agreement with Marc Kawwas to play the Gershwin Piano concerto.

From the various suggestions it was decided that we should explore the costings of the following: Williams 'Olympic Fanfare'; extracts from Copland, Rodeo Suite (these could be borrowed from CSO as a minimal cost); Amy Beach, Waltz Bal Masque; Steve Reich, Music for 18 Musicians; William Grant Still, Symphony No 1 and the Gershwin Piano Concerto.

It was thought that a number of shorter pieces, such as the Williams, extracts from Rodeo, the Beach and the Reich pieces would make up the first half with the Symphony by Grant Still and the Gershwin Piano concerto in the second half.

6. Arrangements for the January concert.

John W. reported that the van hire for transporting the timps had been sorted.

John G., as concert manager agreed to liaise with Sally and her team about the refreshments.

It was **agreed** that we should examine the use of Ticket Tailor as a possible way of selling tickets for future concerts. This might enable use to develop a good mailing list and to request information about where people had heard about the concert so that we can better understand our potential audience. This would help with our marketing.

In relation to the Programme details, we still need a bio from Jack and from Gemma (our soloist) and details as to instrumentalists from section leaders.

7. Terms of contract with Jack

We had discussed earlier the revised terms for River, and we would replicate these for Jack. Even though Jack would only be with us for a short time, we agreed to require two references as a matter of our orchestra policy.

8. Consider the request from Ian Naylor regarding safeguarding issues in connection with NA.

There was a very lengthy and extensive discussion as to the way in which the orchestra might respond to LADO to report on NA's conduct.

Deeply held views were expressed both in terms of the necessity to report potential safeguarding concerns and also to deal with this in a way that is reasonable, proportionate and only to the extent that is necessary in the circumstances. We **agreed** that we would wait for further clarification of LADO's request to report, to consider our obligation (or not) to respond and the use which might be made of our response.

9. Details of membership of the orchestra - confidentiality of information and compliance with GDPR.

The committee recognised that this was a very important matter. We have duties and responsibilities under the GDPR and in order to discuss this in the detail it deserves, we decided to reserve the discussion until the next meeting.

10. The gift for Martin

In recognition for all that Martin has done for us this term, we discussed what would be an appropriate present. Martin, himself has suggested that a gift would be a ceilidh for us all to participate in and enjoy and it was agreed that Alex and Neil would help organise this for the Spring. Also we would fashion a 'gold baton' for Martin.

11. Orchestra planner tasks for November - there are none

12. AOB. - any held over to the next meeting

Date of next meeting: Wed 11th December, at Chris's house, 7:30