



CLERK REPORT – 13 July 2026 TO BE READ IN CONJUNCTION WITH THE AGENDA

3. Public Notices - For Information Only

- Family Playgroup – Wednesday 9 September - 10.30m to 12.00pm - Salfords Village Hall (SVH)
 - East Surrey YMCA Wellbeing Walk - Salfords Stroll – Friday 7 August and 4 September – 9.45am – SVH
 - Coffee Morning - Friday 7 August and 4 September – 11am to 12.30pm – SVH
 - Councillors Surgery – Monday 3 August and 7 September – 6.30pm to 7pm – SVH
 - Parish Council Meeting – Monday 14 September at 7.30pm – Emmanuel Church
 - Period for exercise of public rights to review the unaudited annual governance and accountability return and accounts for the financial year ending 31 March 2026 from Wednesday 3 June until Tuesday 14 July 2026
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6. Planning/ Licence Applications, Enforcement and Aviation Matters

See separate planning list and decision sheets.

Crossoak Lane and Orchard Drive Junction

At the Horley TC May planning meeting the following was minuted: -

'Cllr Saunders reported that there was another serious accident caused by the dangerous road layout at the junction at Crossoak Lane and Orchard Drive. He suggested that the RBBC Head of Planning and Regulatory Services be asked for details on the process to remove or amend the planning condition for this junction.

RESOLVED: that a request to RBBC's Head of Planning and Regulatory Services for details on the process to remove or amend the planning condition for the Crossoak Lane and Orchard Drive junction, be made.

This is something which S&SPC originally requested as part of the Horley Master Plan to restrict rat running along the country lanes.

25/00969/OUT - Land Parcel 527317 144847, Meath Green Lane, Horley (Pages 241 - 314)

Outline application for the development of up to 51 residential dwellings and 1 traveller pitch with associated access, landscaping, open space, infrastructure and works and demolition of existing structures (all matters reserved, except access).

This was approved at the Planning committee on 24 June – Officers Recommendation was to approve.

Two storey buildings and possibly one 3 storey local building – all these details to be finalised at reserved matters stage. Some built in flood zone 2 but acceptable with the flood alleviation approach and building with raised floor levels - 18 affordable houses = 35%. There will be left and right turn up MGL – not to repeat dangerous junction for Hoadley Road.

No play parks as Greenspaces believe there is enough on Westvale.

Enforcement Updates

Picketts Lane

The date for the JR has been set for 22nd July at the High Court.

The KC who has been instructed is Melissa Murphy KC, Landmark Chambers, who specialises in planning and environmental work. The costs including VAT will be £24k. Residents have £20,251.

Crosswinds

SCC advise: -

'Whilst I appreciate the desire to see matters progress swiftly on site, we are carefully considering our options for escalation at this stage, such consideration will require continued input from our colleagues in SCC Legal Services. Any next steps must be supported by a detailed and thorough recommendation, and such work can take time to prepare. As stated in my previous email, once we have determined the appropriate course of action, I will provide a more substantive update, including indicative timeframes where possible.

We recognise the continued incidence of fly-tipping and where that activity takes place within the area of the Enforcement Notice/Court Order boundaries, then our current consideration will encompass this. Where fly-tipping could be argued to have occurred outside of the apprehended area, namely that occurring from the gate to the highway boundary, then this may not be a matter explicitly prohibited by action taken by the County Planning Authority (to date). We are actively liaising with colleagues in the Joint Enforcement Team (JET) at Reigate and Banstead Borough Council on all fly-tipping incidents and the matter remains under the broad consideration as part of our current position.

I can confirm that we continue to liaise with the Environment Agency, in a collaborative capacity, pursuant to our own planning enforcement investigation."

Aviation

Gatwick DCO

CAGNE and Peter Barclay (GACC) have lost the high court challenge. They are both saying they are considering to raise a challenge on the decision – they had 7 days from the decision.

Route 4

Feedback that Route 4 appears to be flying the new route rather than legacy

Action required by Council

- To review planning and planning decisions and agree any action required
- To consider whether to follow up on Horley TC request for junction change at Orchard Drive/ Crossoak Lane
- To review any updates on Enforcement cases including Picketts Lane Plot 2 and Crosswinds and agree any actions or costs
- To review decision for LGW DCO and agree if any action
- To review if any action should be taken about Route 4 current flying route

7. Meeting Reports

09/06/26 – YMCA Walk Leader catch up – CC/CB

16/06/26 – SALC Clerks forum – CB

17/06/26 – Surrey SLCC Branch Clerks forum – CB

22/06/26 – GACC AGM - BB

YMCA Walk Leader catch up

We were provided with updates to H&S, completion for forms and provided with new application forms and emergency cards

SALC Clerks forum

Consider how to have council represented on new Neighbourhood Area Committees (NAC) for new unitary

Election 2027 costs to be identified for Autumn budget

Need to check in for CIL/ S106 position with R&BBC when moving to new unitary

Guidance of a national neighbourhood governance expected imminently

NEW PARISH & TOWN COUNCIL SITUATION IN SURREY

	Electorate	Councillors	Reorganisation Order approved
Dorking	11221	14	Y
Westcott	1756	9	Y
Box Hills	1088	8	Y
Englefield Green	6500	14	N
Guildford Town Council	52000	24	N
Redhill	28689	13	N
Reigate	18366	8	N
Banstead & Villages	40229	21	N

- Surrey currently has around **280,000 electors represented by parish and town councils**.
- With the possible addition of a further **160,000 electors**, Surrey would move from **32% to 50%** of its **880,000-strong electorate (ONS 2023)** being covered by a parish or town council.



THE ENGLISH DEVOLUTION AND COMMUNITY EMPOWERMENT ACT (2026)

IMPLICATIONS FOR TOWN & PARISH COUNCILS :

- Principal authorities now **legally required** to engage parish and town councils in shaping new neighbourhood governance structures
- Regulations expected** to confirm how councils will take seats on new neighbourhood bodies
- Government to work directly with NALC (and SALC)** on practical implementation of engagement duties
- Community governance guidance to be reviewed before Summer Recess, alongside a national neighbourhood governance framework.

ADDITIONAL SECTOR WINS :

- Rural & coastal communities recognised** – now explicitly included in strategic authority competences
- Councillor privacy strengthened** – automatic publication of home addresses removed
- New Community Right to Buy** – first right of refusal for community assets; new right of appeal; new category for sporting assets of community value
- Audit reforms for smaller authorities** – Local Audit Office empowered to design proportionate, risk-based assurance regimes

Carolyn McKenzie, SCC Director of Environment and Planning will be leading strategy meetings for new unitary on how they will manage the planning system. It is intended to have a spatial development strategy which will be a unified plan by 2030 for east and west Surrey. This will cover planning strategic authority level. There will be a webinar from Surrey in due course. Until then local plans must continue and likely planning teams in each borough will remain.

Important to ask new unitary to include us as a statutory consultee.

Surrey SLCC Branch Clerks forum

I continue to be the SLCC Surrey Clerk's mentor for 2026/27

Local Government Reorganisation

There is ongoing review of Surrey debt – West Surrey has about £140m and East £40m.

It is likely that discretionary funding which boroughs offer to cover services such as support for Citizens Advice Bureau, community transport may cease.

SLCC Clerks to set up a working group to prepare paper on double taxation. I offered to be involved.

The boundaries for the neighbourhood Area Committees (NAC) need to be finalised.

Training

SALC is offering NPPF training on 16/9/26 from Steve Tilbury

SALC is changing their training package/ supplier – Will not be using Mulberry LAS apart from bespoke training. They will be using Yorkshire Associations for Clerk and Councillor generic training and Steve Parkinson Training for finance.

Elections

Consider having a new councillor recruitment event in January 2027
NALC is preparing a new councillor pack which will be ready
SLCC offering training course for clerks 8/11/26 – I may attend

Other topics

Employment and Martyn's Law legislation covered

GACC AGM

Notes to follow

Action required by Council

- To note meeting updates and agree if any action is required
-

8. Neighbourhood Plan

We are at Stage 4 Preparation Stage- creating Draft Neighbourhood Plan prepared by local community. Councillors have agreed to create a design code, to be prepared and written by an external agent.

We met with Richard Eastham from FERIA Urbanism and he carried out a site visit of the whole parish.

A separate paper has been circulated to aid discussion.

Action required by Council

- Councillors to agree what they should be working on now to progress the plan.
-

9. Community Updates

Wellbeing Walk – Salfords Stroll

9 attended the walk with 2 new residents

Coffee mornings

48 attended the session

Family playgroup

32 (10 families) attended in June. Verbal update for July session to be provided at council meeting.

Considering extending the sessions to fortnightly from September.

Community Garden

Thursdays at 2pm - Resident numbers vary from 2 to about 7.

Salfords Community and Family Fun day

This was a great success. We reckon there were about 350 people who passed through on the day. The mayor attended for about an hour and spoke to lots of people. All three bands were great. The BBQ sold out, there was always a queue at the bar and ice cream van and the stall holders were delighted with their sales. Kids had fun on the bouncy castles and various stalls and enjoyed looking at the police van.

The Social Club confirmed they broke even on the taking vs cost of the BBQ and bouncy castles (this usually this runs at a loss). The bar had good takings too.

No decisions yet re next year but it's likely to be the same sort of time of year (weekend) with the same bands who are all happy to perform -especially if a sound system can be supplied for the jazz and A2Z flute choir as sometimes it was tricky to hear above the crowds!

I have received lots of positive feedback thanking us and the club for the day saying it felt like a real village event and the new set up was much preferred.

Final costs - £325

Printing - £105

Band - £100

Punch and Judy - £120

Review Sidlow Community Day

Bob believes there was over 150 who attended including the band, band members family, volunteers for BBQ, etc This was down on numbers from previous years. Bob said there were some new faces but he was disappointed with the turn out. They were able to raise £946.

Final costs - £541

Printing - £60

Band - £200

Toilet hire - £260

Printing - £60

It is intended to hold the event every other year – next one in 2028.

Car Rally

The Redhill Dream Cruise is an American car and hot rod cruise night which takes place in the town centre of Redhill. The Cruise is run by Dream cars in Redhill. The main route covers an extensive boulevard-style loop spanning the Redhill area, with the Shell Roundabout in Horley often used as a turning point.

It roughly starts about 5/6pm and CC has agreed to offer a refreshment station at Christ the King church for residents to watch. The event is managed properly with police attending.

Daffodils

We need to be ordering daffodils for Autumn planting. Last year we ordered 2500 (1,000 for Salfords by Miller and Carter and 1,500 for Sidlow).

Proposed places – West Avenue, Salfords shops, another verge by Miller and Carter (1,500)/ Salfords Social Club (500)/ Sidlow (1500) = 3,500

Golden Anniversary @ £36.00 per 25KG x 5 sacks = £180/

Daffodil Ceylon a £38.00 per 25KG. x 4 sacks = 190

Total = £370 (2025/26 £319)

Christmas

We plan to hold our Christmas event on Friday 27 November 3.30 to 5.30pm at Salfords village hall. I will be arranging installation of lights at a cost of £775 (previous £750)

Request for double yellow lines on Copsleigh Avenue to prevent double parking and traffic blockage around school

A resident has contacted the parish council requesting Copsleigh Avenue to have double yellow lines introduced. Suggestion of location is either the whole of Copsleigh Avenue and Woodside Way, or from where Copsleigh Close and Copsleigh Avenue meet, at around 35 Copsleigh Avenue through to 22 Woodside Way. This would cover the main trouble areas of school parking and the dangerous parking on road bends.

Action required by Council

- Councillors to note community day reviews and final costs for both events
- Councillors to note and agree to have refreshment station for Redhill Dream Cruise
- Councillors to approve costs for ordering daffodils
- Councillors to approve costs for Christmas lights at £775
- Councillors to approve whether to request for double yellows to be installed on Copsleigh Avenue
- To note update and agree any decisions or costs

10. Financial Matters

Cheque list, payments and balances

List of cheques issued, income and expenditure for Council and village hall for June 2026 as set out below.

Bank reconciliation

June 2026 bank reconciliation has been signed off

Payments made June 2026: -

List of Cheques/ DD's/ BACS Paid Out to 30 June 2026			
Salfords and Sidlow Parish Council			
		<u>VAT</u>	<u>Total</u>
DD	BT -Telephone and Broadband		
	Invoice No M041 Z 28/05/26 £52.32 +£10.46 VAT = £62.78	£10.46	£62.78
BACS 1420	Royal Mail - Stamps for newsletter - £182	£0.00	£182.00
BACS 1421	Caire Baller - Expenses for coffee morning	£0.00	£8.55
BACS 1422	Amazon - Bubble kit and bubbles for community day	£5.00	£29.99
BACS 1423	GACC - Donation for LGW DCO JR - £2,500	£0.00	£2,500.00
BACS 1424	Sidlow Comm Ass - Expenses for music for Sidlow community day	£0.00	£200.00
BACS 1425	Nigel Chatfield - Band contribution for Salfords community day	£0.00	£100.00
BACS 1426	DLG Computers - annual support/ virus protection		
	15/06/26 024618 £169.95+ £59.98 VAT = £229.93	£59.98	£229.93
BACS 1427	DLG Computers - Microsoft 365 Standard Annual licence		
	16/06/26 024267 £1124.99 + £25 VAT = £149.99	£25.00	£149.99
BACS 1428	Claire Baller - travel expenses 66 miles/ .45p/ mile	£0.00	£29.70
BACS 1429	Printmates/ Summit Print - Printing 36pp newsletter x 1450		
	22/06/26 - 4559527 - £1,220	£0.00	£1,220.00
DD	NEST - Clerks Pension scheme contribution June 2026		
	Employer £74.51 + Employee £99.34 = £173.85	£0.00	£173.85
BACS 1430	Mrs. C. Baller - Salary June 2026 - £1,738.26 & May O/T £1265.40=		
	£3003.66 less tax £552.6 and NI £156.45 and Pens £99.34= £2195.27	£0.00	£2,195.27
		£100.44	£7,082.06
Salfords Village Hall			
		<u>VAT</u>	<u>Total</u>
BACS 726	JMS Janitorial Supplies - Cleaning products		
	28/5/26 - 1302501£117.97 + £23.60 VAT = £141.57	£23.60	£141.57
BACS 727	ASF Cleaning - 31/05/26 - 67342- £222.20+ £44.44 VAT = £266.64	£44.44	£266.64
BACS 728	Dempsey Floor Refurbishment/ R Birchmore - Deep clean hall floors		
	17/06/26 SVH 003 - £250	£0.00	£250.00
DD	Corona Energy - Gas - 8/6/26 - £220.59+ £11.03 VAT = £348.90	£11.03	£231.62
DD	Corona Energy - Electric - 16/06/26 - £16.45+ £.82 VAT = £17.27	£0.82	£17.27
DD	SES Water	£0.00	£31.00
TV	Clerks % salary - 1/3	£0.00	£1,130.55
		£56.29	£2,068.65

S&SPC Income and Expenditure for June 2026: -

SALFORDS & SIDLOW PARISH COUNCIL				
Accounts to 30 June 2026				
	April 26 to March 2027			FULL YEAR
RECEIPTS	Actual	Budget	YTD %	2025/26
Precept	25,723.53	51,447.06	50%	48,997.20
Grants	3,496.59	3,500.00	100%	48,704.00
CIL Grant	0.00	4,000.00	0%	9,680.08
Advertising in newsletter	0.00	550.00	0%	536.00
TV from SVH for Clerks % of salary, tax & NI	3,238.46	12,000.00	27%	11,088.01
General	0.00	50.00	0%	43.00
CCLA Transfer	10,000.00	10,000.00	100%	40,000.00
VAT Refund	584.55	8,000.00	7%	7,730.42
Total Income	43,043.13	89,547.06	48%	166,778.71
PAYMENTS				
General Administration				
Administration	646.00	4,000.00	16%	3,927.25
Postage	0.00	50.00	0%	-
Broadband and telephone	152.92	600.00	25%	671.51
Travel	29.70	100.00	30%	79.80
Members Allowances	400.00	400.00	100%	200.00
S142 - Newsletter	1,402.00	6,000.00	23%	5,562.59
Training	0.00	400.00	0%	220.00
Total General Administration	2,630.62	11,550.00	23%	10,661.15
Salary Payments				
Salary	6,314.15	23,000.00	27%	20,256.46
Pension contributions	493.59	2,000.00	25%	1,514.01
Inland Revenue	2,637.25	12,000.00	22%	11,934.74
Total Salaries	9,444.99	37,000.00	26%	33,705.21
Other				
Professional Services	250.00	850.00	29%	670.00
Rents/ Meetings	750.00	3,740.00	20%	3,740.00
Refund VAT to Salfords village hall	566.39	6,000.00	9%	5,928.09
S214 Emmanuel church	0.00	2,000.00	0%	1,750.00
Grants / Wellbeing	535.00	2,000.00	27%	1,785.97
S143 Payments Grants	1,311.10	1,311.00	100%	1,556.46
Community Grant & Crisis Scheme (Ringfenced £1,000)	36.39	2,000.00	2%	1,471.01
Election Costs - Ringfenced £8,000	0.00	0.00	0%	-
Planning/ Aviation Dev. - (Ringfenced £23,669.60)	6,330.40	30,000.00	21%	6,821.00
Salfords Village Hall Strategic CIL(R/F £22,820)	8,795.00	31,615.00	28%	15,000.00
Parish Council office - (Ringfenced £2,500)	294.94	2,500.00	12%	1,521.41
Parish Council Centre - (Ringfenced 5,000)	0.00	0.00	0%	-
Community Recreation - (Ringfenced £3,000)	237.25	2,000.00	12%	870.00
Keeping Parish Tidy - (Ringfenced £1,000)	0.00	1,000.00	0%	-
Environmental Enhancements- (Ringfenced £1,000)	64.83	1,000.00	6%	459.07
Train Station Adoption (Ringfenced £928.65)	0.00	500.00	0%	209.79
CIL Payments- (Ringfenced £18,862.88)	1,443.33	5,000.00	29%	5,650.89
CCLA bank transfer	20,000.00	20,000.00	100%	80,000.00
VAT Paid out	527.45	2,000.00	26%	1,439.98
	41,142.08	113,516.00		128,873.67
Total Payments	53,217.69	162,066.00	33%	173,240.03
Receipts less payments	-10,174.56	-72,518.94		-6,461.32
Balances B/F				
General Account	3,764.13			13,938.69
Ringfenced Funds (£57,066.79)				
CCLA Reserves	117,605.59			106,500.23
BALANCE	121,369.72			120,438.92

Village Hall Income and Expenditure for June 2026: -

SALFORDS VILLAGE HALL									
Receipts and Payments For the month ending 30 June 2026									
Receipts	2026/27	Budget	YTD %	2025/26	Payments	2026/27	Budget	YTD%	2025/26
Badminton	1,267.00	5,500.00	23%	5,538.00	30% Clerk salary	3,238.46	12,000.00	27%	11,088.01
Church	-	50.00	0%	37.00	Total Gen. Exp. & Maint.				
Keep fit	434.00	2,100.00	21%	2,177.40	Cleaning	1,167.91	4,500.00	26%	3894.39
Baby Group	796.75	2,700.00	30%	2,641.50	External Maint	9,275.00	33,000.00	28%	8,059.71
Martial Arts	250.00	1,300.00	19%	1,335.00	Internal Maint	-	5,000.00	0%	9,919.02
Dance practice	718.00	3,200.00	22%	3,114.00	Electrical maintenance	-	1,500.00	0%	1,014.88
Rear Hall	484.80	2,500.00	19%	2,918.90	General expenditure	-	500.00	0%	450.43
Rear Hall Parties	246.00	500.00	49%	658.00	Total Gen. Exp. & Maint.	10,442.91	44,500.00	0%	23,338.43
Main Hall Parties	1,848.00	5,000.00	37%	6,758.50	Admin. expenses	-	100.00	0%	-
General/ Grant/ TV	9,275.00	31,615.00	29%	17,408.89	Gas	1,058.04	6,000.00	18%	5,761.90
CIL transfer					Electric	169.94	3,000.00	6%	2,799.01
					Water Rates	93.00	350.00	27%	312.00
					Total Utilities	1,320.98	9,350.00	14%	8,872.91
Total Receipts	15,319.55	54,465.00	28%	42,462.19	Total hall running costs	15,002.35	65,850.00	23%	43,299.35
					Refunds (£550)	150.00	-		1,215.00
VAT refund	566.39	9,000.00	6%	5,928.09	VAT paid	2,173.27	9,000.00	24%	4,006.15
Bank Interest	-			-					
Gas refund	-			0					
Total Income	15,885.94	63,465.00	25%	48,390.28	Total expenditure	17,325.62	74,850.00	23%	48,520.50
					Balances				
					Net to bank account	- 1,439.68			
					Cash	-			-
					Premier A/C	6.37			6.35
					Current A/C	2,728.68			4,168.36
Balance b/f	22,092.86			16,435.63	Balance C/F	2,735.05			4,174.71

Action Required by Council

- To review and agree with the Statements of Income and Expenditure and Lists of cheques /DD/BACS for June 2026
- To note bank reconciliation has been signed off for 30/06/26

11. Correspondence received

8/6/26 – Resident concern about land at Fairthorns
10/06/26 – Community Rail Network special edition
11/06/26 – CAGNE newsletter
12/06/26 – Notification of Community Building Summer Networking Meeting 16/7/26
12/06/26 – Thank you from resident for all Council hard work
15/06/26 - Help shape Horley's new town park – give your view on initial designs
15/06/26 – NHRA Reflection on Christ Low
16/06/26 – Invite to Resilience Assembly 15 July – Denbies
17/06/26 – Notification of GACC AGM on 22/6/26
19/06/26 – VASE update
19/06/26 – Warm Welcome scheme update
21/06/26 – Resident request for double yellow lines on Copsleigh Avenue
22/06/26 – Red Heat health alert
23/06/26 – Surrey Community Action Community buildings newsletter
23/06/26 – AEF Members briefing
23/06/26 – GACC newsletter with LGW DCO JR decision
23/06/26 – CAGNE newsletter with LGW DCO JR decision
26/06/26 – Notification of Kings Mill Lane closure 6-10 July
29/06/26 – Charlwood Parish Pump
30/06/26 – Resident reporting missing coping stones on Salfords bridge
01/07/26 – R&BBC Business e-bulletin
01/07/26 – Surrey Community Action

02/07/26 - Road Closure - Woodhatch Road, Reigate - Surface Dressing 13/7/26 for 6 days
Various – Resident's concern about Picketts Lane
06/07/26 – Notification of Tandridge Local Plan public consultation
Various – SALC/ NALC updates
Various – GATCOM updates

Action required by Council

- To review correspondence and agree if any action to be taken

12. Clerk report and Action List

Salfords village hall

The main hall and rear hall floors have been deep cleaned at a cost of £250.

Forecourt

I have appointed CGV Transport Consultants to prepare a detailed plan for R&BBC to make comment on and give us planning permission. This will have sufficient detail to apply for the road opening notice to drop the kerbs. But CGV Transport do not believe it necessary to apply for.

They will purchase a copy of the OS digital map for the site and then visit site to pick up detail on the forecourt and take a few levels. They will prepare a detailed plan with sections.

Note: - CGV Transport has said Bill Kier contractor is suggesting "ACO" channels to connect to the existing drainage system but they think the LPA and Lead Local Flood Authority (SCC) are likely to insist on a porous surfacing with clean stone to minimise impact onto the local surface water network. They will also complete any application form for the road opening notice.

The fee to undertake these works will be £1,350 plus vat plus disbursements.

They hope to complete the initial plan within 10 working days of receipt of official order.

Rear patio

I have jet washed it to clean it up.

Website and Email

I have sent instructions for you all to set up your new email domains. Most of you have been able to do it. I don't want to go live with it until all of you have switched across so please try and have a go and let me know how you get on and if you need help please let me know.
Aubergine 262 are working on building the new website which should be live imminently. I attended training on how to update it on 3/6/26.

Social Club Trees

Following the meeting with Tree Planting and Establishment Team and the social Club the following areas to plant are recommended: -

1. Gap fill the hedgerow where the wood is stored. Mixed species whips. [Location](#)
2. 6 fruit trees. Species suggestion of 2 apple, 2 pears, 1 cherry and 1 plum. [Location](#)
3. 2 individual trees by the club wall. Alder, birch, dogwood, hawthorn, crab apple, rowan, lime, willow and beech suggested for soil type. [Location](#)
4. A hedgerow in the alley by the playground (every 5 metres allow one of the whips to grow taller than the others). 87 mixed species whips required. [Location](#)
5. Any spares can be used for the gap fill hedgerow.
6. 2 trees by the playground. Species suggestion as above. [Location](#) and [Location](#)

Total trees = 100 whips, 6 fruit trees and 4 individual trees.

SCC will send their grant agreement to sign nearer to planting season. It is hoped we will receive them late 2026 with intention to have a tree planting day in January 2027.

Aftercare is an important part of keeping a tree alive and we have confirmed we are able to weed and water the trees, and will look into mulch.

The Blue heart scheme ([Blue Heart info](#)) was also discussed for the alleyway- [Location](#) .

We discussed leaving the sides/one side of this unmown and trying some wildflowers. Species suggestion includes achillea and oxide daisies.

Action required by Council

- Council to note and approve costs of £250 for hall floor deep clean
- Councillors to note and approve costs for £1,350 for village forecourt planning application
- Council to note and agree tree planting scheme for Social Club
- To note other updates and agree any action required

See Appendix A for further info

Thanks, Claire 7/7/26

Appendix A – To Do list

Ref	Date	Action	Who	Update	Complete
26/06-006	08/06/26	Clerk to respond to 3 planning applications	CB	Submitted	09/06/26
26/06-006	08/06/26	CB to confirm that the EA is involved with Crosswinds site	CB	SCC confirmed in discussion	Closed
26/06-006	08/06/26	CB to contact JET team about recent fly tip incident	CB	Submission sent	Closed
26/06-006	08/06/26	Clerk to update GACC on decision for financial grant request	CB	Confirmed and payment made	Closed
26/06-006	08/06/26	CB to set up a meeting with Nutfield PC	CB	Requested – awaiting dates	
26/06-007	08/06/26	CB to ask new Chair of R&BBC Overview and Scrutiny Committee to follow up action with Thames Water on their development plan	CB	Letter submitted. Awaiting response	
26/06-007	08/06/26	CB to write to LSL and Crest Nicholson about their proposed developments for land east and west of Salfords and seek clarity that they were preparing a joint transport assessment requesting a meeting once complete.	CB	Emails sent. LSL acknowledged and awaiting confirmation	
26/06-008	08/06/26	Councillors to advise if they will attend meeting on 15/6 with FERIA Urbanism	ALL	Meetings held	Closed
26/06-008	08/06/26	Councillors to advise if they are free to show Richard what is important to Salfords/ Sidlow on 18/6	ALL	BB/KD showed Richard round	Closed
26/06-008	08/06/26	Councillors to provide CB with details of sites that should be visited by Richard	ALL	Confirmed	Closed
26/06-009	08/06/26	CC/ KD CB to prepare for the upcoming Salfords events	CC/KD/CB	Community Day successful	Closed
26/06-009	08/06/26	BB/ CB to prepare for the upcoming Sidlow event	BB/CB	Community Day successful	Closed
26/06-012	08/06/26	CB to continue to process planning application for forecourt	CB	Awaiting designs	
26/06-012	08/06/26	CB to set Councillors up with new email login	CB	Awaiting last few Cllrs to set up	
26/06-012	08/06/26	CB to await input from SCC re Cambridge Lodge Lane to determine if any costs are required	CB	SCC refuse to assist/ HTC also say no	Closed
26/05-014	11/05/26	CC/CB to work with Salfords Social Club and SCC to organise tree planting	CC/CB	Confirmed to SCC - awaiting legal agreement	Ongoing
26/05-019	11/05/26	CB to arrange for new website to be built and transfer Councillors and Clerk to new domain suffix by November 2026	CB	Meeting held and built underway. Advertise launch for S&S news	Ongoing
26/04/015	13/04/26	WC/CB to liaise for building planters to on new carpark forecourt	WC/CB	At appropriate time	Ongoing
26/04/015	13/04/26	CB to receive crash data for A217 from the resident	CB		
26/03/014	09/03/26	BB and CM to explore options for Rights of Way project to review condition of stiles.	BB/CM	Ongoing. CC plans to review Salfords	Ongoing
26/02-012	09/02/26	CB to purchase lamp post poppies	CB	Request submitted	Ongoing