



## Salfords and Sidlow Parish Council Minutes

### Salfords Village Hall

13 April 2026

Meeting opened at 7:30pm and closed at 9.15pm

Email: [clerk@salfordsandsidlowpc.org.uk](mailto:clerk@salfordsandsidlowpc.org.uk)

Website: [www.salfordsandsidlowpc.org.uk](http://www.salfordsandsidlowpc.org.uk)

#### Councillors (Cllrs) present:

1. Cllr Bob Barnes (BB)
2. Cllr Jim Blackmore (JB)
3. Cllr Wayne Clark (WC) Chair
4. Cllr Caroline Clarke (CC)
5. Cllr Karen Dukes (KD)
6. Cllr Paul Edwards (PE)

#### Apologies

1. Cllr Mark Lodge (ML)
2. Cllr Stephen Rolph (SR)

#### Attending:

Cllr V Chester (VC)  
Cllr S Wotton (SW) 5 14  
members of public

#### Apologies

Cllr A Lynch (AL)  
Cllr C Baart (CB)  
Cllr N Boghani (NB)  
Cllr J Thorne (JT)

**In attendance:** Claire Baller (CB), Clerk

Ref	Agenda item	Who
26/04-001	<b>To receive apologies for Absence.</b>	
	WC welcomed Councillors and residents to the meeting. Apologies were received and accepted from ML who had been called to work and from SR who was unwell. County Cllrs Baart and Lynch and Borough Cllrs Boghani and Thorne sent apologies.	
26/04-002	<b>Declarations of Interest and dispensations</b>	
	There were no declarations of interest.	
26/04-003	<b>Public Notices</b>	
	<ul style="list-style-type: none"><li>– East Surrey YMCA Wellbeing Walk - Salfords Stroll – Friday 1 May – 9.45am – SVH</li><li>– Coffee Morning - Friday 1 May – 11am to 12.30pm – SVH</li><li>– Councillors Surgery – Monday 4 May – 6.30pm to 7pm – SVH</li><li>– Elections for Unitary Authority – Thursday 8 May – SVH/ Emmanuel</li><li>– Annual Council Meeting – Monday 11 May at 7.30pm – SVH</li><li>– Family Playgroup – Wednesday 13 May - 10.30m to 12.00pm - Salfords Village Hall (SVH)</li><li>– Salfords community day - Saturday 13 June 1pm to 5pm - Salfords social club</li><li>– Sidlow community day – Saturday 27 June – Bures Manor – 2pm to 7pm</li></ul>	
26/04-004	<b>Public Question Period</b>	
A	A resident raised concerns about cars parking on pavements, especially where cars were going over drives on Westmead Drive. CB was asked to raise the issue. VC advised of new legislation giving local authorities	

<p>B</p> <p>C</p>	<p>discretionary powers to manage pavement parking, but this was likely to be enforced with the new unitary.</p> <p>Several residents had attended to raise concerns about the proposed development for Salfords – especially land west of Salfords. They had set up a website <a href="#">link</a> to inform residents of what they were doing. A resident had made a complaint to R&amp;BBC regarding the processing of EIA Scoping Opinion Reference 25/01546/SCOPE. Councillors agreed to engage with head of R&amp;BBC planning to raise the matter.VC was also asked to engage directly with R&amp;BBC to better understand timescales and impact.</p> <p>A resident raised concern about the expansion of Fairacres and how development has been allowed to happen without proper planning permission in Green Belt. Some applications for retrospective planning have taken more than two years to determine. There was also concern the site was no longer classed as Green Belt. WC confirmed the Parish Council had been monitoring the site for many years which had expedient expansion and was now a larger site than the authorised industrial site in Salfords. KD gave explanation why the classification of Green Belt had changed. Councillors had raised this with R&amp;BBC Officers, and a meeting was scheduled for May to review the matter further.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>▪ CB to raise concern of pavement parking on Westmead Drive</li> <li>▪ CB to write to A Benson requesting meeting about 25/01546/SCOPE</li> <li>▪ VC to engage with planning team on 25/01546/SCOPE</li> <li>▪ Councillors to raise concern of Fairacres expansion at meeting on 12/5/26</li> </ul>	<p>CB</p> <p>CB</p> <p>VC</p> <p>All</p>
<p><b>26/04-005</b></p>	<p><b>To confirm the Minutes of the Council meeting held on Monday 9 March 2026</b></p>	
	<p>The minutes were approved and recorded as a true and accurate record of the meeting.</p>	
<p><b>26/04-006</b></p>	<p><b>Planning, enforcement and aviation matters</b></p>	
<p>A</p> <p>B</p>	<p><u>Planning Applications</u></p> <p>See attached Appendix B – Planning List with full commentary.</p> <p>JB advised all Councillors attended the Councillor surgery on Wednesday 8 April when planning applications were reviewed.</p> <p>The Councillors agreed to respond to 5 planning applications with 3 no observation, 1 no objection with comment and 1 object.</p> <p>CB was asked to raise concern with R&amp;BBC enforcement team about ongoing works for planning application 25/01993/HHOLD</p> <p><u>Planning decisions made by R&amp;BBC</u></p> <p>Refer to 386 March 2026. There were 13 planning applications:</p> <ul style="list-style-type: none"> <li>▪ 4 Approved</li> <li>▪ 2 Approved with conditions</li> <li>▪ 1 Refused</li> <li>▪ 5 Withdrawn</li> <li>▪ 1 appeal lodged</li> </ul>	



	<p>post residents who need help for various situations such as poverty/ housing/ energy efficiency/ bereavement/ health/ finding work/ loneliness, etc. There is a volunteer's fair on 26/9/26 at the Belfy led by VASE. There is a Business in voluntary sector event at Reigate Town Hall at end of June.</p> <p>Libraries are looking to lend more than just books – carpet cleaners, etc. This has been trialed in other libraries in Surrey and proves very popular. Whitebushes are starting a wellbeing walk before their coffee mornings on Saturdays. First Community health and Care and Raven Housing both provided presentations on services they offer.</p> <p>CB confirmed she has updated the JOY marketplace which is the platform where doctors/ professionals and individuals can find what local services are available to them.</p> <p><b>D</b> <u>Salfords Social Club</u> Community day arrangements are all in hand. See Community Updates.</p> <p>The Social Club has a strong membership with 510 members.</p> <p>The Club would like to make a grant application to be able to purchase a sign for over the entrance. Councillors noted this and asked CB to inform the club they may need a planning application if the sign is illuminated.</p> <p>Councillors were pleased to hear CB would be attending a meeting on 12/5/26 with the Club and Surrey County Council Tree Officers to explore options for planting trees on their land.</p> <p>Councillors agreed to include more daffodil bulbs in the 2026 order to enable the club to plant daffodils around the trees.</p> <p>Councillors agreed for CB to order four picnic benches for the Social Club up to the value of £1,000.</p> <p>It was noted that the Club believe the playground could benefit from an upgrade in play equipment.</p> <p>The club are aware there may be changes with the legal agreement with S&amp;SPC and R&amp;BBC for grass cutting and playground maintenance. CB has requested R&amp;BBC to provide an update. Councillors agreed to monitor as progression to unitary authority is made</p> <p><b>E</b> <u>R&amp;BBC/ S&amp;SPC Cllrs - CGR consultation review</u> This was a useful session to engage with Borough Councillors confirming S&amp;SPC opinion and stating we were pleased to see the outcome that S&amp;SPC is unchanged. Councillors discussed the LGR and elections in May 2027 and how the shadow authority will work alongside existing borough and county councils whilst forming/ preparing budget and workstreams for 2027 and beyond. Councillors agreed they need to engage with newly elected unitary authority Councillors after May.</p> <p><b>F</b> <u>SALC Clerks / Councillors forum</u> SALC Clerks forum covered similar topics to SLCC Clerks forum giving guidance on approach to legislation changes.</p>	
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G	<p><u>Clear Council Terrorism (Protection of Premises) Act 2025 webinar</u> This was a training session to enable CB to ensure the Council is compliant on what is required for Salfords village hall and community events.</p>	
H	<p><u>Land East of Salfords</u> Councillors attended a meeting on 8 April 2026 with Cratus Group and LSL Partners who are Master Builders ahead of a public consultation due in the next few months. The meeting provided an opportunity to hear details of proposals for part of the land east of Salfords, where up to development for 500 homes is planned, with 50% designated as affordable. It was confirmed that LSL Partners purchased this land and surrounding areas in 2025, but this meeting was to focus on the designated area.</p> <p>LSL aims to submit a hybrid planning application by Autumn 2026. At this stage the outline detail such as proposed access, layout of site has not been completed due to ongoing surveys and discussion with highways and various authorities.</p> <p>At the meeting Councillors raised concerns on education provision, sewage capacity, traffic impact, sustainable water use, environment and biodiversity, public transport, parking, Gatwick-related pressures and flight path considerations. They also wanted clarity for ongoing provision of the community space asset and football fields which would have to be relocated.</p> <p>Councillors advised they were developing a neighbourhood plan and had gone to tender for creation of a design code.</p> <p>The projected timeline is:</p> <ul style="list-style-type: none"> <li>- Early summer 2026 – public consultation;</li> <li>- Autumn 2026 – hybrid application submission;</li> <li>- Spring 2027 – determination by Reigate and Banstead Borough Council.</li> <li>- If approved construction anticipated from 2029</li> </ul> <p>Councillors agreed they must wait for the planning application to be received before making any further comment.</p> <p>Councillors noted the other meeting updates and agreed not further action is required</p> <p><b>Action required by Council</b></p> <ul style="list-style-type: none"> <li>▪ CB to request Social Club to submit grant request for new sign</li> <li>▪ CB to attend meeting with Social Club and SCC to review option for tree planting</li> <li>▪ CB to include provision of daffodil bulbs for Social Club in annual order</li> <li>▪ CB to purchase four picnic benches for Salfords Social Club</li> </ul>	<p>CB</p> <p>CB</p> <p>CB</p> <p>CB</p>
<b>26/04-08</b>	<b>Neighbourhood Plan</b>	
	<p>The tender brief has been submitted to consultants for preparation of the Design Guide/ Code.</p> <p>Councillors approved the Terms of Reference for creation and management of the Neighbourhood Plan (NHP) working party. This would</p>	

	<p>enable the working party to progress the development of the neighbourhood plan (NHP) and design code in a timely manner.</p> <p>Council Members of the NHP working party would be WC/KD/BB and other Councillors would attend as and when appropriate.</p> <p>Councillors agreed the NHP working party could make the decision on appointment of consultant for preparation of the Design Code once all tenders were received.</p> <p>KD/JP and WC explained to residents the benefits of having a NHP and how Council would be reaching out to residents to become engaged with the process.</p> <p>Councillors noted the meeting scheduled for 7/4/26 with R&amp;BBC had been changed to 12/5/26 at midday</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>▪ NHP working group to review tenders for design guide code preparation and appoint consultant</li> <li>▪ NHP working group to schedule meetings and continue with development of NHP</li> <li>▪ All to attend meeting with R&amp;BBC on 12/5/26</li> </ul>	<p>KD/WC BB/ KD/WC BB/ All</p>
<b>26/04-009</b>	<b>Community Governance Review</b>	
	<p>The final recommendations agreed by Full Council were:</p> <ul style="list-style-type: none"> <li>- To increase the number of town councillors in Horley Town Council from 18 to 20, along with minor changes to the wards to better reflect local communities and new development</li> <li>- Creation of a new Banstead and The Villages Council</li> <li>- Creation of a new Redhill Town Council that includes the areas of Merstham, South Earlswood and Whitebushes</li> <li>- Creation of a new Reigate Town Council</li> </ul> <p>The final recommendations include several changes made following the second round of consultation, for example:</p> <ul style="list-style-type: none"> <li>- no expansion of Salfords &amp; Sidlow Parish Council, following strong community opposition</li> <li>- revision of ward names and councillor numbers for the new Banstead &amp; The Villages Council</li> <li>- two separate town councils for Redhill and Reigate after consultation showed strong support for town councils but mixed views on combining them.</li> </ul> <p>Councillors agreed this was a positive outcome for the parish and WC thanked Borough Councillors and residents for supporting this consultation. It was noted the recommendations would be passed to the new unitary for them to decide whether to implement for May 27.</p>	
<b>26/04-010</b>	<b>Route 4 Change consultation</b>	
	<p>JB attended the public consultation on 12/02/26 and again on 24/3/26 and also attended GACC meeting with various representatives on 10/03/26. BB and JB had met with NHRA on 30/3/26 and again with NHRA and Sidlow Community Association on 9/4/26. JB/ BB had also attended meetings with Outwood PC.</p>	

	<p>Councillors agreed to their preferred priority order noting Option A was the closest to the legacy route and Option D would have a detrimental impact for the parish.</p> <p>The final response was approved <a href="#">S&amp;SPC R4 response</a></p> <p>Standing Orders were suspended WC allowed residents to raise their concerns and for Councillors to have an open dialogue to explain the various options and impacts.</p> <p>It was noted Plane Justice, the group which originally challenged the CAA in 2016, had wound up but a new group called Plane Injustice has been created to advise, work with and represent residents.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>▪ CB to send off final submission for response to R4 consultation</li> <li>▪ CB/CC to collate information for social media to encourage residents to respond</li> </ul>	<p>CB</p> <p>CB/CC</p>
<b>26/04-011</b>	<b>Community Updates</b>	
A	<p><u>Litter Pick Review</u> 5 people attended including one Duke of Edinburgh student.</p>	
B	<p><u>Tabletop sale Review</u> About 30 people come through the doors during the time.</p>	
C	<p><u>Wellbeing Walk – Salfords Stroll</u> 14 people attended the walk.</p>	
D	<p><u>Coffee mornings</u> Over 50 residents attended in April. The new community resilience emergency hub was launched and seeds were available for residents.</p>	
E	<p><u>Family playgroup</u> March had 10 families (32pp) and April had 5 families (20pp) attend.</p>	
F	<p><u>Community Garden</u> The garden will re-open from Thursday 28 May starting at 2pm. KD and Alison have met to plan what is required. Councillors agreed spending up to £50 to purchase netting and other materials required.</p>	
G	<p><u>13/06/26 – Community Day – Salfords Social Club</u> CC/CB met Social Club on 17/3/26 to finalise details. Councillors agreed to printing flyers at a cost of £165 and new patch dates for the banners at £25. JB/WC could lend gazebos if required.</p>	
H	<p><u>27/06/26 – Sidlow Community Day</u> Councillors approved the cost of printing the flyers for £60.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>▪ KD/CB to purchase materials required for community garden</li> <li>▪ CB to purchase flyers and patch for banners for community day</li> <li>▪ JB/WC to be prepared to lend gazebos for community day</li> <li>▪ CC/ CB to prepare for the upcoming Salfords events</li> <li>▪ BB/ CB to prepare for the upcoming Sidlow event</li> </ul>	<p>KD/CB</p> <p>CB</p> <p>WC/JB</p> <p>CC/CB</p> <p>BB/CB</p>

26/04-012	Finance Matters – Parish Council and Village Hall	
A	<p>Statements of Income and Expenditure for S&amp;SPC (£120,438.92) and the Village Hall (£4,174.71) for March 2026 were noted and approved. CB reminded Councillors that ringfenced funds would be re-allocated for 26/27 to meet requirements for strategic CIL, planning and village projects.</p>	
B	<p>List of cheques/DD for S&amp;SPC and the Village Hall for March 2026 were noted and approved</p> <p>S&amp;SPC - 2 DD, 2 TV and 10 online payments were issued for a total amount of £5,830.92</p> <p>Village Hall - 3 DD, 1 TV payment and 5 online payments were issued for a total amount of £4,551.18</p> <p>Councillors noted bank reconciliation for March 26 has been signed off by CC</p>	
C	<p><u>CIL receipt</u> Councillors noted receipt of CIL payment for £3,848.27 on 31/3/26</p>	
D	<p><u>CIL report for 2025/26</u> Councillors approved the CIL 2025/26 report which would be submitted to R&amp;BBC</p>	
E	<p><u>2026/27 S137 limits</u> Councillors noted the Section 137(4)(a) expenditure limit for local parish and town councils in England for the 2026/27 financial year is £11.60 per elector. (2025/26 limit of £11.10) but as we have General Power of Competence, we do not need to use this</p>	
F	<p><u>Precept payment</u> Councillors noted the first instalment of the precept payment for £25,723.53 has been received.</p>	
G	<p><u>Plane Justice</u> Following the closure of Plane Justice Ltd a 'not for profit' organisation that the Parish Council financially supported having made financial donations of £16,000 between September 2017 and January 2021, Plane Justice has decided to forward their outstanding funds of £3,496.59 to S&amp;SPC with an express wish that they are used to assist the community in similar matters.</p> <p>Councillors resolved to formally receive the external funds and agreed to the conditions attached to that funding adhering to our financial regulations. It was approved these funds could be allocated, using the scheme of delegation, to assist with the current Route 4 consultation but Councillors would need to understand the benefits and justification.</p>	
H	<p><u>Annual donation to Aviation Town and Parish Council Forum for £10</u> Councillors agreed not to make an annual donation of £10 as S&amp;SPC had already made a donation of £2,500 to CAGNE which had the same bank account as the forum.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>▪ CB to submit CIL report for 2025/26 to R&amp;BBC</li> <li>▪ CB to confirm bank details to Plane Justice to receive external funding</li> <li>▪ CB advise Aviation Town and Parish Council Forum about decision for donation.</li> </ul>	<p>CB CB CB</p>

<b>26/04-013</b>	<b>Correspondence</b>	
	<p>The following correspondence had been received in March/ April 2026: -</p> <p>07/03/26 – Request from resident for ditches around Common land by McDonalds to be cleared</p> <p>09/03/26 – Request from resident for repairs to pavement on Montfort Rise where Contractor carried out telephone installation</p> <p>09/03/26 - Sporting heroes assemble for the Reigate &amp; Banstead Sports Awards 2026</p> <p>10/03/26 - Notification of a road cycle race on Sunday 22 March 2026</p> <p>12/03/26 - London Gatwick's Route 4 Airspace Change: Mid-Consultation Update</p> <p>16/03 26 - Changes to recycling in Surrey</p> <p>18/03/26 - Community Rail News</p> <p>18/03/26 - Update from Surrey Community Action</p> <p>19/03/6 – NHRA Gatwick Fight Route decision</p> <p>19/03/26 - Reigate and Banstead polling stations</p> <p>19/03/26 – Notification of R&amp;BBC LGR recommendations</p> <p>20/03/26 - Offer from GTR for a bee hotel from the Bee Friendly Trust to be installed at train station</p> <p>20/03/26 – R&amp;BBC communication - almost £19 million in developer contributions set aside to support 67 infrastructure schemes across the borough</p> <p>23/03/26 – Notification of commencement of pre-election period for the Shadow Unitary Elections</p> <p>23/03/26 – R&amp;BBC Community Centres March Newsletter</p> <p>23/03/26 - Surrey VCSE Alliance Communications Update</p> <p>24/03/26 – GTR - Reminder: Clapham Junction footbridge refurbishment gets underway</p> <p>24/03/26 - Introducing Surrey Climate Commission</p> <p>24/03/26 - Celebrating milestones and value of volunteering in East Surrey</p> <p>24/03/26 - SCC Tree and hedgerow planting</p> <p>25/03/26 - Airspace modernisation: Guidance and requirements for the UK Airspace Design and Coordination Services and NERL licence decision</p> <p>25/03/26 - Introducing Surrey Climate Commission</p> <p>26/03/26 – GTR - Advance notice of major works affecting trains on the Brighton Main Line for nine days in February 2027</p> <p>26/03/26 – R&amp;BBC - Community Partnerships March Newsletter</p> <p>30/03/26 – Charlwood Parish Pump</p> <p>31/03/26 – Horley Town Council newsletter</p> <p>31/03/26 – Voluntary Action Southeast (VASE) funding newsletter</p> <p>01/04/26 – R&amp;BBC business bulletin</p> <p>01/04/26 – SCC newsletter - Free Easter events across Surrey</p> <p>01/04/26 – Govia Thameslink Railway newsletter</p> <p>01/04/26 – Surrey Commonplace -your say on Surrey Bus User Survey</p> <p>02/04/26 – Invite to HTC annual parish assembly – 15/5/26</p> <p>02/04/26 – Warm Welcome matters newsletter</p> <p>02/04/26 – Aviation Town and Parish Council Forum newsletter</p> <p>06/04/26 – GACC newsletter</p> <p>06/04/26 – CAGNE newsletter</p> <p>Various – SALC/ NALC updates</p> <p>Various – GATCOM updates</p> <p>Councillors noted the correspondence and agreed no further action was required.</p>	

26/04-014	Clerk Report	
A	<p><u>GTR Homes for Nature at Salfords</u> Councillors noted and agreed to accept the offer from Govia Thameslink Railway (GTR) to provide and install a bee hotel from the Bee Friendly Trust to be installed at train station.</p>	
B	<p><u>Salfords village hall</u></p>	
i	<p>Councillors noted and approved the costs for the re-decoration works: -</p> <ul style="list-style-type: none"> <li>- Painting at cost of £980 from CIL funding.</li> <li>- Additional repairs to lady's toilet ceiling with re-decoration for £70.</li> <li>- Curtain pole supplied and installed for £175.</li> </ul>	
ii	<p>Planning application for new forecourt.</p> <ul style="list-style-type: none"> <li>- Councillors noted and approved the need to purchase block and location plans to progress the planning application.</li> <li>- Councillors noted the proposal impacts approximately 5sqm of non-priority habitat, which is below the 25sqm threshold. No priority habitats are affected. Therefore, this proposal qualifies for the de minimis exemption for the Biodiversity Net Gain survey.</li> <li>- Councillors agreed for KD/BB and CB to progress the planning application and spend any planning fees as required to submit to R&amp;BBC</li> <li>- Councillors approved to improve the specification to assist with improving biodiversity by introducing planters at the front of the village hall to be built by Plane Wood.</li> </ul>	
iii	<p>Gas/ Electric Bill Councillors noted and approved CB had secured gas/ electric prices until 1/3/32 for when the existing tariff runs out in 2028 which would be a budget increase of approximately circa £200.</p>	
C	<p><u>Annual Council meeting</u></p>	
i	<p><i>Policies</i> Councillors agreed for CC to review the annual and new polices.</p>	
ii	<p><i>Councillor/ Planning surgery</i> JB advised he would like to step down as Chair from this role for 2026/27 but would be happy to remain as vice chair. CB asked Councillors to advise her prior to the annual council meeting if they would like to be elected for this role.</p>	
iii	<p><i>Representatives on various external organisations</i> CB requested Councillors to review external organisation representation prior to Annual council meeting.</p>	
D	<p><u>Speed limit reduction on Ironsbottom</u></p>	
	<p>SCC responded to S&amp;SPC request to instigate a project to reduce the speed limit on Ironsbottom to 30mph and have advised there are no financial (costs circa £5k to £8k) or people resources for 2026/27 but a scheme will be considered for inclusion on a pipeline of schemes for possible future funding within the two new Unitary authorities.</p>	
	<p>SCC advised the speed survey results show that site 3 by Tudor Barn does not comply with SCC's Speed Limit Policy for a speed limit reduction to 30mph using signs alone. Therefore, to extend the proposed 30mph speed limit to the north of Tudor Barn would require traffic calming measures, to make drivers reduce their speed to 30mph.</p>	

E	<p>A Sidlow resident has analysed the data which had been shared with Councillors.</p> <p>Councillors noted the update and agreed to progress the request with new unitary authority.</p> <p>Councillors accepted the resident offer to provide crash data for this area which may assist with the request.</p> <p><u>Double yellow lines</u></p> <p>Councillors noted and approved the request, supported by Cllr A Lynch, to install double yellow lines as part of 2025/26 R&amp;BBC parking review for the end of Lodge Lane junction with A23. Cars park close to the junction leading to cars coming on the other side of the road when cars turning at speed from A23.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>▪ CB to purchase block plan and location plan for planning application for forecourt</li> <li>▪ CB to submit statement confirming the de minimis exemption for the Biodiversity Net Gain survey for forecourt.</li> <li>▪ KD/BB/CB to submit planning application for forecourt changes</li> <li>▪ CB to confirm to contractor that bollards may not be installed by building</li> <li>▪ WC/CB to liaise to plan for building planters to be located by front of building on new car park forecourt</li> <li>▪ Councillors to provide information for planning surgery and external organisation representation for annual council meeting</li> <li>▪ CB to advise residents about decision for speed reduction on Ironsbottom and A217</li> <li>▪ CB to receive crash data for A217 from the resident</li> </ul>	<p>CB</p> <p>CB</p> <p>KD/BB/CB</p> <p>CB</p> <p>WC/CB</p> <p>All</p> <p>CB</p> <p>CB</p>
26/04-016	<b>Urgent matters at discretion of Chairman</b>	
	<p>KD advised that the NMB was reviewing community noise metrics which intended to use better metrics to measure noise. Historically LGW has used some positive and negative metrics, but the latest ones are positive. There will be more work on this over 2026 to review which metrics should be used and how it impacts communities. KD advised she could share the data with council.</p> <p>BB advised Three Horseshoes pub with car park, Sidlow had gone on the market.</p> <p>JB advised he would be attending the RACC meeting on 22/5/26 which would be the first meeting with new Chair, Gareth Owen,</p> <p>WC thanked everyone for attending and as there being no urgent matters WC declared the meeting closed.</p>	

## APPENDIX A- LIST OF PAYMENTS MADE IN MARCH 2026

List of Cheques/ DD's/ BACS Paid Out to 31 March 2026			
Salfords and Sidlow Parish Council			
		VAT	Total
DD	BT -Telephone and Broadband		
	Invoice No M038 LI 28/02/26 £48.28 +£9.66 VAT = £57.94	£9.66	£57.94
BACS 1389	Salfords Social Club annual donation	£0.00	£600.00
BACS 1390	Royal Mail - stamps for newsletter - 02/03/26 - 416322164 - £174	£0.00	£174.00
BACS 1391	Community Rail Network - annual subscription		
	28/02/26- 4369 - £25 + £5 VAT = £30	£5.00	£30.00
BACS 1392	Jo Booton- Punch & Judy for Community & Family Fun Day		
	03/03/26 -1302- £120	£0.00	£120.00
BACS 1393	Steve Tilbury - Neighbourhood Planning meeting and advice		
	03/03/26 - £26/016 - £195	£0.00	£195.00
BACS 1394	Caroline Clarke - Expenses for coffee morning - £25.65	£0.00	£25.65
TV	SVH - VAT refund	£0.00	£309.52
BACS 1395	Amazon A5 envelopes for newsletter £17.49 + £3.50 VAT = 20.99	£3.50	£20.99
BACS 1396	Bob Barnes - expenses printing summer fete flyer - £60	£0.00	£60.00
TV	SVH CIL funding for painting village hall	£0.00	£980.00
BACS 1397	Summit Print/ Printmates - Printing newsletter 36pp 1550 copies		
	25/03/26 - 455216- £1,240	£0.00	£1,240.00
DD	NEST - Clerks Pension scheme contribution March 2026		
	Employer £60.52 + Employee £80.70= £141.22	£0.00	£141.22
BACS 1398	Mrs. C. Baller - Salary March 2026 - £1,738.26 & Feb O/T £799.20=		
	£1876.60 less tax £461 NI £119.16 and Pens £80.70= £1,876.60	£0.00	£1,876.60
		£18.16	£5,830.92
Salfords Village Hall			
		VAT	Total
BACS 716	PPL PRS Ltd - Annual music license fee		
	02/03/26- SIN3290119 - £278.80 + £55.76 VAT = £334.56	£55.76	£334.56
BACS 717	ASF Cleaning - 28/02/26 - 65679 £288.87+ £57.77 VAT = £346.64	£57.77	£346.64
DD	Corona Energy - Electric - 04/03/26 - £491.38+ £98.28 VAT = £589.66	£98.28	£589.66
DD	Corona Energy - Gas - 05/03/26 - £547.90+ £109.58 VAT = £657.48	£109.58	£657.48
BACS 718	365 Landscapes - repair leaking gutter		
	19/03/26 - 5201 - £85	£0.00	£85.00
DD	SES Water	£0.00	£31.00
BACS 719	Gallant Interiors - painting hall, new curtain pole and ladies toilet ceiling		
	24/03/26 - 00546 - £1,225 + £245 VAT = £1,480	£245.00	£1,480.00
BACS 720	Hall hirer refund	£0.00	£75.00
TV	Clerks % salary - 1/3	£0.00	£951.84
		£566.39	£4,551.18

## APPENDIX B- PLANNING APPLICATIONS IN MARCH/ APRIL 2026

Ref	Date	R&BBC Officer	Address	Proposal	Parish Council Decision
<a href="#">26/0377/TPO Planning link</a>	12/3/26	Guy Stephens	12 Harwood Park Salfords RH1 5EJ	Oak tree - Reduce the crown volume (not size) by pruning to the previous cut points. The dominant primary branches will be removed, not beyond previous cuts, so that the subordinate/secondary branches take their place in hierarchy. This strategy on this tree equates to branch shortening of 1m.	No observation
<a href="#">25/01993/HHOLD Planning link</a>	18/3/26	Helen Love	3 Honeycrock Lane, Salfords, RH1 5DG	Retrospective application for 1 outbuilding, pergola and raised decking terrace. Amendment - pool removed	Object - See below.
<a href="#">26/00343/F Planning link</a>	23/3/26	Stephen Yeoll	The Haven 57 Reigate Road Hookwood RH60HL	Demolition of existing single-storey dwelling and erection of a replacement detached dwelling with associated landscaping	No observation
<a href="#">26/00486/HHOLD Planning link</a>	30/3/26	Riordan Kitt	12 Dunraven Avenue Salfords RH1 5JW	Proposed garden annexe, the outbuilding is ancillary to the main dwelling	No observation
<a href="#">26/00475/HHOLD Planning link</a>	2/4/26	Helen Love	75 Honeycrock Lane Salfords RH1 5JN	Ground floor rear and side extension.	No objection subject to neighbours

### 25/01993/HHOLD

The Parish Council originally objected to this application stating the building does not have permission for the change of use. The Council reconsidered the application at their council meeting on Monday 9 February and having obtained additional information made further representation. The amended application was reviewed at their planning surgery on Wednesday 8 April and using scheme of delegation agreed to continue to object.

There is a covered swimming pool building which is not shown on the plan but covers most of the space between the house and the other buildings. This has resulted in considerably more than 50% of the rear external area being built on. It is questionable if this application should have been registered with such a major omission which Parish councillors understand the planning department is aware of.

**Previous comment** - The building does not have permission for the change of use. Councillors request that RBBC check the video and promotional material and reconsider whether this is really Class C3 and to say on the basis of the evidence in the promotional video in the public domain,

This is a day centre business being operated and therefore question if this application has been properly verified.

The size of the outbuildings is inappropriate development on a residential plot.

There is no detail on how water surface will be controlled on site and prevent run off to neighbouring properties and sites.

We also request that should R&BBC look to approve the application that conditions are included: -

- To restrict the number of people using the facilities to the residents of the property which would reduce the noise impact on neighbours.
- Have a suitable water drainage scheme which should be submitted and approved to ensure the works carried out do not increase flood risk on or off site – as outlined by Surrey County Council as lead local flood authority

## APPENDIX C– TO DO LIST

Ref	Date	Action	Who	Update	Complete
26/03/004	09/03/26	CB to share speed data with resident	CB	Info shared	10/03/26
26/03/004	09/03/26	CB to submit request for speed reduction on Ironsbottom from 40mph to 30mph	CB	Request made and support by Cllr Lynch	11/03/26
26/03/004	09/03/26	Clerk to respond to 6 planning applications	CB	Responded	11/03/26
26/03/006	09/03/26	Clerk to request Cllr Lynch to arrange a meeting with SCC to discuss highways and sewage	CB	Two meetings requested – email received	
26/03/006	09/03/26	Clerk to submit request to R&BBC re injunction on Picketts Lane land	CB	Confirmed there is injunction on land	Closed
26/03/008	09/03/26	KD to prepare a tender brief for CB to submit to companies to obtain costs for writing a design guide or design code	KD/CB	Tender sent 24/3/26	Closed
26/03/008	09/03/26	All to attend meeting with R&BBC on 7/4/26	ALL	Agenda item	Closed
26/03/009	09/03/26	Council to note timelines and meetings scheduled for 18/3/26 and 24/3/26 and attend if available	ALL	No meeting 18/3/26/ Meeting attended	Closed
26/03/010	09/03/26	CB to contact Horley TC to confirm they are engaging in R4 consultation	CB		
26/03/010	09/03/26	JB to attend session run by GACC with local community groups	JB	JB attended - agenda item	Closed
26/03/010	09/03/26	CB to ascertain which organisations are attending the GACC meeting	CB	Confirmed attendees – agenda item	Closed
26/03/010	09/03/26	Council to collate information for final submission for LGW R4 consultation	ALL	Agenda item	Closed
26/03/011	09/03/26	CC/ CB to prepare upcoming Salfords events	CC/CB	All arranged – agenda item	Closed
26/03/011	09/03/26	BB/ CB to prepare for upcoming Sidlow events	BB/CB	All in hand – agenda item	Closed
26/03/012	09/03/26	CB to advise Charlwood Parish Pump of the grant application decision	CB	Email sent confirming	Closed
26/03/014	09/03/26	BB and CM to explore options for Rights of Way project to review condition of stiles.	BB/CM	Ongoing. CC plans to review Salfords	Ongoing
26/03 Conf	09/03/26	CB to advise Bill Kier Plant and Agricultural Contractors Ltd they have been appointed as the Contractor to install parking spaces at village hall	CB	Confirmed	Closed
26/03 Conf	09/03/26	CB to advise other Contractors they have not been successful in the tender process	CB	Confirmed	Closed
26/03 Conf	09/03/26	CB/BB/KD to progress planning application for forecourt and submit to R&BBC	BB/KD/ CB	Planning application being prepared with BNG survey	
26/02-007	09/02/26	CB to inform SCC that S&SPC agree to be a pilot for the Community Emergency Information hub and develop plan as required.	CB	Confirmed. Emergency box prepared. Radio received. Now to share with residents	Ongoing
26/02-008	09/02/26	All to create policies, for various headings of NHP, to be collated and reviewed by each other.	ALL	Update approach – agenda item	Closed
26/02-012	09/02/26	CB to purchase lamp post poppies	CB	Request submitted	Ongoing
26/02-015	09/02/26	CB to arrange for curtain pole to be installed	CB	Installed	Closed