



Salfords and Sidlow Parish Council Minutes

Salfords Village Hall

9 February 2026

Meeting opened at 7:30pm and closed at 9.15pm

Email: clerk@salfordsandsidlowpc.org.uk

Website: www.salfordsandsidlowpc.org.uk

Councillors (Cllrs) present:

1. Cllr Bob Barnes (BB)
2. Cllr Jim Blackmore (JB)
3. Cllr Wayne Clark (WC) Chair
4. Cllr Caroline Clarke (CC)
5. Cllr Paul Edwards (PE)
6. Cllr Stephen Rolph (SR)

Apologies

1. Cllr Karen Dukes (KD)
2. Cllr Mark Lodge (ML)

Attending:

- Cllr V Chester (VC)
Cllr C Baart (CB)
7 members of public
- ### Apologies
- Cllr N Boghani (NB)
Cllr A Lynch (AL)
Cllr J Thorne (JT)

In attendance: Claire Baller (CB), Clerk

Ref	Agenda item	Who
26/02-001	To receive apologies for Absence.	
	WC welcomed Councillors and residents to the meeting. Councillors approved apologies from KD who was unable to attend and ML who was called in to work. County Cllr Lynch and Borough Cllrs Boghani and Thorne sent apologies.	
26/02-002	Declarations of Interest and dispensations	
	There were no declarations of interest.	
26/02-003	Public Notices	
	<ul style="list-style-type: none"> – Family Playgroup – Wednesday 11 February - 10.30m to 12.00pm - Salfords Village Hall (SVH) – Councillors Surgery – Monday 2 March – 6.30pm to 7pm – SVH – East Surrey YMCA Wellbeing Walk - Salfords Stroll – Friday 6 March – 9.45am – SVH – Coffee Morning - Friday 6 March – 11am to 12.30pm – SVH – Parish Council Meeting – Monday 9 March at 7.30pm – SVH – Spring Litter Pick – Saturday 21 March – 10am to 11.30am – SVH – Baby/toddler sale - Saturday 21 March – 10am to 11.30am – SVH – Coffee Morning – Friday 10 April – 11am to 12.30pm – SVH (Being held on 2nd Friday because of Easter) – Salfords community day - Saturday 13 June 1pm to 5pm - Salfords social club – Sidlow community day – Saturday 27 June – Bures Manor – 2pm - 8pm <p>Council agreed to review April council surgery date and advertise to residents if it is changed because of the bank holiday</p> <p>Action</p> <ul style="list-style-type: none"> ▪ Clerk to work with council to confirm whether to change April councillor surgery date due to bank holiday. 	CB

26/02-004	Public Question Period	
A	<p>A resident asked what the latest situation was with the abandoned vehicles which had been stationed on the Byway Open to All Traffic (BOAT) off Honeycrook Lane for over a year.</p> <p>WC confirmed that council was liaising with SCC and R&BBC. SCC has confirmed the road is private, so they were unable to take the matter further. R&BBC has a duty to remove abandoned vehicles on any land in the open air or any land forming part of a highway in accordance with section 3 of the Refuse Disposal (Amenity) Act 1978. However, if the removal is of such expense (due to the need for specialist equipment) that it would be financially prohibitive to remove it, then R&BBC have an exemption to affecting a removal.</p> <p>Residents advised that the vehicles are dangerous and there is broken glass as they are being smashed up and children have been seen playing on them.</p> <p>Council agreed for the Clerk to contact R&BBC to advise of the latest concern to residents to see if action could be taken.</p>	
B	<p>A resident stated the water leak on Honeycrook Lane continues and is dangerous in cold weather as the whole area freezes. Council agreed for CB to raise the matter with SES Water again.</p>	
C	<p>Residents had attended the meeting due to concern about the proposals to develop land for housing on both east and west of Salfords. WC confirmed the Parish Council philosophy is to protect development on the Green Belt and will determine any applications once received.</p>	
D	<p>Residents had attended to hear about the Route 4 consultation. WC confirmed that he would suspend Standing Orders at this agenda item if residents wanted to share information.</p> <p>Action</p> <ul style="list-style-type: none"> ▪ CB to contact R&BBC re vehicles stationed on the (BOAT) off Honeycrook Lane ▪ CB to contact SES Water about the ongoing water leak on Honeycrook Lane by the new houses built 	<p>CB</p> <p>CB</p>
26/02-005	To confirm the Minutes of the Council meeting held on Monday 12 January 2026	
	<p>The minutes were approved and recorded as a true and accurate record of the meeting.</p>	
26/02-006	Planning, enforcement and aviation matters	
A	<p><u>Planning Applications</u></p> <p>See attached Appendix B – Planning List with full commentary.</p> <p>JB advised 7 of the 8 Councillors attended the Councillor surgery on Monday 2 February when planning applications were reviewed.</p> <p>The Councillors agreed to respond to 5 planning applications with 2 no observation, 2 no objection with comment and 1 object.</p>	

	<p>Councillors discussed the previous decision on 25/01993/HHOLD - retrospective application for two outbuildings, pergola and raised decking terrace, following concerns with activity at the property and change of use into a care home. It appears the owner has persuaded enforcement that this is not a day centre, despite the video and promotional material, but a residential facility which falls within Class C3.</p> <p>Councillors agreed to expand on the objection – see planning list.</p> <p>B <u>Planning decisions made by R&BBC</u></p> <p>Refer to 384 January 2026. There were 3 planning applications:</p> <ul style="list-style-type: none"> ▪ 1 Approved ▪ 1 refused ▪ 1 appeal lodged <p>C <u>Land West of Salfords</u></p> <p>Councillors noted a joint meeting with Horley TC is set up with the Developer, Crest Nicholson, to discuss the proposed development of land west of Salfords for 18/2/26.</p> <p>D <u>Land East of Salfords</u></p> <p>Councillors noted that Cratus Group, on behalf of LSL Partners, has made contact with a R&BBC Councillor in respect of proposed development of up to 600 homes, new community facilities and new public open space at Land East of Salfords. The site is directly connected to the eastern side of Salfords train station, and 50% of the homes on the site will be provided as Affordable Homes for sale or rent.</p> <p>In the coming weeks, LSL Partners will submit a request for an Environmental Impact Assessment (EIA) ‘Scoping Opinion’ from R&BBC.</p> <p>E <u>Land West of Reigate Road, Hookwood</u></p> <p>Councillors agreed for SR to attend the Horley TC briefing by Vistry Homes on the proposals for the reserved matters application for Land West of Reigate Road, Hookwood on 10/03/26 at 6.30pm.</p> <p>F Enforcement Updates</p> <p><u>Picketts Lane</u></p> <p>Cllr Chester has confirmed the case officer for planning application - 25/02069/S73 advised he has written to the applicants asking for a Planning Statement to set out their views on why the conditions should be removed. Once R&BBC receive that Statement, the Officer will add the application to the agenda for Forum for discussion. The Parish Council has requested the application is heard by Planning Committee.</p> <p><u>Crosswinds</u></p> <p>Councillors noted there has been additional fly tipping on the entrance to the site.</p> <p>Action</p> <ul style="list-style-type: none"> ▪ Clerk to respond 6 planning applications ▪ Councillors to attend meeting on 18/2/26 with developer for land west of Salfords ▪ SR to attend HTC meeting with Vistry re land west of Reigate Road 	<p>CB</p> <p>CB</p> <p>KD</p>
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26/01-007	Meeting Reports	
	<p>The following meetings were attended: - 20/01/26 - SALC Clerks meeting – CB 21/01/26 - SALC Councillor meeting - 29/01/26 – Emergency Planning review with SCC – CB 03/02/26 – Town and Parish Councils - Neighbourhood Area Committees Seminar 2 - LGR preparation - CB 06/02/26 – RBBC/S&SPC meeting – WC/JB/SR/KD/CC/BB/CB</p>	
A	<p><u>SALC Clerks meeting/ SALC Councillor meeting</u> The Clerk/ Councillor pack had been circulated to councillors which focussed on LGR/ CGR/ Asset transfer and governance required in Parish Councils for next 3 to 6 months.</p>	
B	<p><u>Emergency Planning review with SCC</u> CB met with Greg Yeoman, SCC Community Resilience and Data Officer, to discuss S&SPC being a pilot hub for emergencies. Surrey Local Resilience Forum (LRF) is working with the National Consortium for Societal Resilience (NCSR) to pilot the development of a community emergency hub. The idea is to start with six sites to test the approach, and then if it is successful the aim to introduce them across the county.</p> <p>The proposal is that after initial guidance and discussion with the LRF, the community sets up and manages the hub with its own resources, as a place where the community can come together safely to coordinate activity and share information during the response to an incident or disruption. Involvement from official responders would be minimal, although the hub can be a useful contact point between the official and community side. The emergency hubs are distinct from emergency assistance centres and official rest centres, etc.</p> <p><i>Objectives and roles</i> SCC/RBBC and emergency services aren't the only ones who respond to a disruption. Communities will very often self-organise quickly during an incident, drawing on local networks, skills and experience. A community emergency hub can provide a way to coordinate this activity in an organised and safe way, while acting as a contact point between the community and official responders.</p> <p>Surrey is establishing Community Emergency Information Hubs (CEIHs) to build on the idea that neighbours often support one another first, especially in the early stages of an incident — and that having a coordinated, welcoming space makes that support more effective. The CEIH has the objectives to:</p> <ul style="list-style-type: none"> - Provide information and advice to the community. - Focus the community response on using what is available to give the most help. - Match peoples' needs with offers of help. - Provide a safe and supportive gathering place. - Connect the community with the local council and emergency services. <p>Official involvement in the hub is minimal. The location is chosen by the community and community members assume the roles needed to help the hub function. Individuals are not tasked to do anything by the local</p>	

	<p>authority or other official responders. Official comms can help promote and share information on what the community is doing and where, and individuals will make up their own minds on whether to get involved or not.</p> <p>The Hub consists essentially of a place and a container. The container will have community maps, stationery, a radio, a user guide and safety briefing (drafted by NCSR), and lanyards for Community Emergency Hub roles which should be worn when on duty.</p> <p>Various key roles have been identified such as Hub Coordinator, Communications, Needs and Offers and Meet and greet. The roles can be filled by anyone who feels comfortable and competent – the individuals present will decide between themselves, and the role can be switched between individuals as the incident progresses. Assuming a role does not confer any legal powers onto the individual.</p> <p>Council agreed to be a pilot for the Community Emergency Information hub noting that S&SPC is mainly already there with our emergency plan which would need to be adapted to include having a few more things in the 'emergency box', which SCC has offered to assist to fun, and engaging with our community to let them know we are one of the pilot hubs.</p>	
C	<p><u>Town and Parish Councils - Neighbourhood Area Committees (NAC) Seminar 2 - LGR preparation</u></p> <p>This was a briefing meeting providing background and information on how the pilots NAC have been working over the last six month. It covered benefits and challenges and importance of these NACS with the new unitary authority.</p>	
D	<p><u>RBBC/S&SPC meeting</u></p> <p>Councillors stated it was very disappointing that only one Councillor, S Wotton, was in attendance. Luci Mould (LM) was the Officer. KD expressed concern and frustration at lack of development of the Local Plan stating this exposed Salfords and Sidlow to future development. LM confirmed that R&BBC had triggered the release all the Sustainable Urban Extension land (SUE) in the local plan for potential development which provided R&BBC with their appropriate land supply.</p> <p>KD had said it was imperative that there was transparency between S&SPC and R&BBC on future development as S&SPC had concerns of the large-scale development proposals which would have a detrimental impact on the village and infrastructure. LM agreed to set up a meeting with S&SPC, R&BBC and SCC to work together.</p> <p>KD said residents were extremely disappointed with how the latest planning application (25/02069/S73) for Picketts Lane had been processed. The timescales to obtain additional information from the applicant was excessive and unnecessary. LM agreed to look into this.</p> <p>Concern was raised about expansion and further development of Fairacres and LM agreed to set up a separate meeting to review the latest position.</p> <p>SW advised that residents on Cambridge Lodge Park had been contacted by enforcement about decking and fencing with no planning approval. He would share the information.</p>	

	<p>Councillors reiterated S&SPC position for the Community Governance Review and how we do not want to expand. Analysis is being reviewed and final decision approved at council meeting on 26/03/26.</p> <p>A joint committee has been set up for transition to unitary authority. R&BBC continue to work through what is required but they are now 'packaging' work which will not be able to be delivered by April 27 so will be handed to the new unitary to project manage and deliver.</p> <p>Ian Dunsford has retired from the policy team. There is a replaced officer who will engage with S&SPC re Route 4.</p> <p>Action</p> <ul style="list-style-type: none"> • CB to inform SCC that S&SPC agree to be a pilot for the Community Emergency Information hub and develop plan as required. 	CB
26/02-08	Neighbourhood Plan	
	<p>S&SPC is still working through the various policy headings</p> <p>CB had sent S Tilbury (ST) the draft policies prepared to date. ST recommended for councillors to look at the consultation draft of the new NPPF because this is going to have the effect of significantly limiting the scope for neighbourhood plans to cover policy issues being dealt with at a national level. ST believes that some policies prepared are very likely to be 'caught' by the limits the government proposes to put in place. The government wants neighbourhood plans to concentrate on specifically local, site and 'asset' related issues which won't be dealt with elsewhere. It's not easy to be sure where the boundaries will lie once the new NPPF is in operation, but it is a significant change.</p> <p>Action</p> <ul style="list-style-type: none"> ▪ All to create policies, for various headings of NHP, to be collated and reviewed by each other. ▪ CB to share draft policies with full council ▪ All to attend meeting with S Tilbury on 18/2/26 on NHP 	All CB All
26/02-009	Community Governance Review	
	<p>The consultation closed on 16/1/26. R&BBC will review all the responses and produce a final decision for recommendation at the Full Council meeting on 26 March 2026.</p> <p>S&SPC had made our position clear, and this was reiterated at the RBBC joint meeting which R&BBC which Cllr SW attended and is also on the CGR working party. R&BBC are unable to share the outcome of the consultation.</p> <p>Councillors need to understand whether we could prevent it from happening given the lack of any appetite to proceed. The consultation was flawed, failing to reference wanting to hear from parishioners in Salfords and Sidlow along those of South Earlswood and Whitebushes, failing to highlight the option for Salfords and Sidlow Parish to stay as it is, rather than expand.</p>	

	<p>Councillors agreed for the Clerk to ask for the definitive timetable including next steps should R&BBC recommend the expansion of our Parish and to reiterate we do not want to expand.</p> <p>Action</p> <ul style="list-style-type: none"> ▪ CB to obtain timeline for process for CGR to identify when we will know the recommendation and can review feedback 	CB
26/02-010	Route 4 Change consultation	
	<p>The Route 4 consultation is open until 28/4/26 Route 4 consultation</p> <p>It appears that the proposed Noise Preferential Route (NPR) is further north than in 2012. There are 4 options, with one for the middle of the NPR coming over Salfords station.</p> <p>Council agreed to engage with other groups such as Plane Wrong and because it is believed that all groups could have a consensus. S&SPC would also engage with R&BBC.</p> <p>Standing Orders were suspended Residents shared their views and concerns with one stating they knew someone who had plotted the various routes and detail may be able to be shared. Standing Orders were resumed.</p> <p>JB confirmed he would attend the consultation session on 12/2/26 in Reigate and provide feedback.</p> <p>Action</p> <ul style="list-style-type: none"> ▪ CB to arrange meeting with GACC and Plane Wrong for Route 4 ▪ JB to attend public consultation on R4 on 12/2/26 ▪ CB to prepare article for S&S News to advise Residents of consultation and impact to them on the 4 routes proposed 	CB JB CB
26/02-011	Civility and Respect	
	<p>Councillors agreed to sign the Pledge, agreeing that it will treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles, and that it:</p> <ul style="list-style-type: none"> – has put in place a training programme for councillors and staff – We have – has signed up to the Code of Conduct for councillors – We have – has good governance arrangements in place including staff contracts and a Dignity at Work policy – we have – will seek professional help at early stages should civility and respect issues arise – we would – will commit to calling out bullying and harassment if and when it happens - we would – will continue to learn from best practice in the sector and aspire to being a role model / champion council e.g., via Local Council Award Scheme – we have and are used as a role model – supports the continued lobbying for change in legislation to support the civility and respect, including sanctions for elected members where appropriate – 	

	<p><u>Councillor's Statement of Assurance</u> While parish and town councils can demonstrate their organisational commitment by signing the Civility and Respect Pledge, Councillors themselves must also personally commit to upholding these values in their daily work and interactions. Councillors who lead with civility and respect set the tone for their council and help ensure that council meetings and decision-making are effective, inclusive and fair.</p> <p>The statement is a public affirmation of personal values and conduct. Together, the Councillor's Statement of Assurance and the Civility and Respect Pledge give parish and town councils and councillors the tools to create a positive and professional culture.</p> <p>Most Councillors recognised this initiative strengthens our commitment to creating positive, supportive and respectful parish and town council environments and signed the individual statement of assurance.</p> <p>Action</p> <ul style="list-style-type: none"> ▪ CB to confirm S&SPC has signed the Civility and Respect Pledge ▪ CB to confirm Councillors have signed the individual Councillor's statement of assurance 	<p>CB</p> <p>CB</p>
26/02-012	Community Updates	
A	<p><u>Wellbeing Walk – Salfords Stroll</u> 14 people attended the walk – some new residents</p>	
B	<p><u>Coffee mornings</u> Over 50 residents attended the February coffee morning and we had Tech Angels attend to provide guidance on IT support. Greensand Care Home have residents attend and will host a bingo session in due course.</p>	
C	<p><u>Family playgroup</u> January had seven families and 13 children. The next session will be on 11 February.</p>	
D	<p><u>Litter Pick</u> Salfords Spring Litter pick is scheduled for 21/3/26, 10am to 11.30am at SVH</p>	
E	<p><u>Baby and Toddler Tabletop sale</u> This is being run in conjunction with Infinity Space to Grow on 21/3/26, 10am -11.30am at SVH</p> <p>These two events will run side by side and CC and CB will attend. All planning is in hand.</p>	
F	<p><u>Community Garden</u> This will re-open for the summer from Thursday 28 May starting at 2pm</p>	
G	<p><u>Community Day – Salfords Social Club</u> The event will be on 13/06/26 from 1pm to 5pm The proposal will follow the usual format with licensed bar, BBQ, ice cream van, craft stalls (many confirmed already), games, etc. A2Z flute choir will perform for an hour Options for a band with costs are still being explored. Council agreed to cover cost for Punch and Judy show for £120</p>	

26/02-013	Correspondence	
	<p>The following correspondence had been received in January/ February 2026: -</p> <p>09/01/26 – Complaint from resident about bad parent/ carer parking around Salfords primary school</p> <p>12/01/26 – Notification of road works on Three Arch Road, Redhill 19/1/26 for 2 days</p> <p>12/01/26 – Footpath maintenance group volunteering request from SCC Countryside access team</p> <p>13/01/26 – WaterWise email - Protect our Rivers - Act now for your Community!</p> <p>13/01/26 – Revised Sidlow Neighbourhood plan</p> <p>13/01/26 – Copy email from Weald Action Group to SCC re HHDL app.</p> <p>13/01/26 – Shaping the future: Have your say on London Gatwick’s Route 4 Airspace Change</p> <p>14/01/26 – Woodhatch Partnership useful updates</p> <p>16/01/26 – GATCOM</p> <p>18/01/26 – GACC fund raising lunch 22 February</p> <p>19/01/26 – SALC New Strong Vibrant Communities Report</p> <p>19/01/26 – Help shape the Tandridge District Local Plan 2024-2044</p> <p>19/01/26 – R&BBC - Borough’s solar powered litter bins clean up with Green World Award!</p> <p>20/01/26 – LGW Route 4 Airspace Change: Consultation Poster</p> <p>20/01/26 – GATCOM - Route 4 ACP consultation</p> <p>20/01/26 – R&BBC Community Centres Newsletter January 2026</p> <p>20/01/26 – East Surrey Council Election: Candidate & Agents Briefing</p> <p>21/01/26 – Copy email from Weald Action Group to SCC re Horse Hill Site</p> <p>21/01/26 – Community Rail News - 21 January 2026</p> <p>21/01/26 – Resident request for detail regarding Hcrock Lane water leak</p> <p>25/01/26 – GATCOM response to DFT consultation on proposed changes to the Air Navigation Directions and Air Navigation Guidance</p> <p>26/01/26 – RBBC Music and Comedy Night in aid of the Mayor’s Charities</p> <p>27/01/26 – Launch of R&BBC consultation to find out how people feel about living in the borough – closing date 23/2/26</p> <p>27/01/26 – Resident email PC decision on planning application</p> <p>29/01/26 – Resident concerns for activity at 3 Honeycrock Lane</p> <p>29/01/26 – Proposed 20mph Scheme around Salfords school- Engagement – closing date 26/2/26</p> <p>29/01/26 – Notification of Horley Health & Wellbeing Neighbourhood February Meeting 3/2/26 9.30am</p> <p>29/01/26 – GACC newsletter</p> <p>29/01/26 – Resident concern re Route 4 Consultation</p> <p>31/01/26 – Resident comment about 20mph introduction around Salfords school and proposed street school</p> <p>31/01/26 – APCAG newsletter</p> <p>02/02/26 – Surrey Matters</p> <p>Various – GATCOM updates</p> <p>Various – emails from residents raising concern about Plot 1 and Plot 2 Picketts Lane</p> <p>Council noted the correspondence and agreed no further action was required.</p>	

26/02-014	Clerk Report	
A	<p><u>Salfords village hall</u> CB advised there was a leak from the water tank in the ladies' toilet which damaged the ceiling. Councillors noted and approved purchase of replacement hoses which have been installed for £8 and repaired the problem. Councillors approved for the Painter/ Decorator to repair the ceiling and re-decorate as part of their works.</p> <p>The main hall curtain pole has come off. Councillors noted and approved for Contractor to purchase a heavy duty one, preferably with just curtain rings, to install and re-hang curtains. Councillors noted and approved curtains had been cleaned at a cost of £66.54. Councillors also noted the brown high-level curtains on the stage have been removed as the hooks had perished and agreed they did not need to be reinstated.</p> <p>CB advised she had met with the third contractor to obtain costs for the forecourt but was still awaiting costs for tender review. There would be no confidential item to be discussed on the agenda.</p>	
B	<p><u>Bollards West Avenue</u> The two bollards on West Avenue on the opposite side of the crossing, where two existing bollards are installed, have been installed and paid from CIL funding for £2,250.</p> <p>There were no other updates other than what was included in the action list – See Appendix C</p> <p>Action</p> <ul style="list-style-type: none"> ▪ CB to arrange for damage to ladies toilet ceiling to be painted ▪ CB to arrange for curtain pole to be installed ▪ CB to arrange to obtain third estimate for the forecourt so the tender review process can be completed. 	
26/02-015	Urgent matters at discretion of Chairman	
	<p>WC thanked everyone for attending and as there being no urgent matters WC declared the meeting closed.</p>	

APPENDIX A- LIST OF PAYMENTS MADE IN DECEMBER 2025

List of Cheques/ DD's/ BACS Paid Out to 31 January 2026			
Salfords and Sidlow Parish Council			
		<u>VAT</u>	<u>Total</u>
DD	BT -Telephone and Broadband		
	Invoice No M036 D9 28/12/25 £48.28 +£9.66 VAT = £58.57	£9.66	£57.94
BACS 1373	Inland Revenue - Tax and NI conts Oct to Dec 25	£0.00	£3,109.57
BACS 1374	Caroline Clarke - coffee morning expenses	£0.00	£31.75
BACS 1375	Amazon - Address labels £11.25 + £2.25 VAT = £13.50	£2.25	£13.50
TV	SVH - VAT refund	£0.00	£2,299.66
BACS 1376	Workplace Stuff - New Grit Bin for village hall		
	13/1/26 - 28024 - £81.98 + £16.40 VAT = £98.38	£16.40	£98.38
BACS 1377	Sidlow Community Association - Planning fee for Community Hub	£0.00	£503.00
BACS 1378	Zoom - annual renewal for conference meetings		
	28/01/26- 339504672 - £129.90 + £25.98 VAT = £155.88	£25.98	£155.88
BACS 1379	Names Co - Annual renew for domain name. website platform and build		
	28/01/26 - 9858698/700/701 - £900.57 + £180.12 VAT = £1,080.69	£180.12	£1,080.69
DD	NEST - Clerks Pension scheme contribution January 2026		
	Employer £60.52 + Employee £80.70= £141.22	£0.00	£141.22
BACS 1380	Mrs. C. Baller - Salary January 2026 - £1,738.26 & Dec O/T £799.20=		
	£1876.60 less tax £461 NI £119.16 and Pens £80.70= £1876.60	£0.00	£1,876.60
		£234.41	£9,368.19
Salfords Village Hall			
		<u>VAT</u>	<u>Total</u>
BACS 705	ASF Cleaning - 30/11/25 64190 £288.87+ £57.77 VAT = £346.64	£57.77	£346.64
BACS 706	Hall hire - Refund - £65	£0.00	£65.00
BACS 707	Claire Baller expenses for flex hose to repair water heater		
	20/01/2026 - Trade - - £6.67 +1.33 VAT = £8	£1.33	£8.00
DD	SES Water	£0.00	£31.00
TV	Clerks % salary - 1/3	£0.00	£951.84
		£59.10	£1,402.48

APPENDIX B- PLANNING APPLICATIONS IN JANUARY/ FEBRUARY 2026

Ref	Date	R&BBC Officer	Address	Proposal	Parish Council Decision
25/02270/HHOLD Planning link	16/01/26	Helen Love	46 Montfort Rise Salfords RH1 5DU	Proposed side and rear extension work	No observation subject to neighbours
25/02278/ADV Planning link	19/01/26	Jake Hardman	New Co-op store, 21 Brighton Road Salfords Surrey RH1 5BT	3 no. internally illuminated logo fascia signs; 1 no. non-illuminated welcome letter fascia sign; 3 no. non-illuminated wall mounted banner frames; 5 no. non-illuminated wall-mounted ACM signs. 1 no. externally illuminated pole-mounted projecting sign	No objection but we would like the signs to say 'Welcome to Salfords Coo-op' rather than 'Welcome to Brighton Road's Co-op' just like the Co-op in Woodhatch. This Brighton Road is long and there are several roads with the same name.
25/02167/CLE Planning link	19/01/26	Matthew Sheahan	8 Wood Close Salfords Surrey RH1 5EE	This application is seeking confirmation, by way of a Certificate of Lawful Development, for the use of the attached building to the west as an annexe	Object see below.
25/02279/TPO Planning link	19/01/26	Daniel Wynn	Unit 15 Perrywood Business Park Salfords Surrey RH1 5JQ	Oak (T1) - Prune tree by 1.5m on building side to give 2m clearance from Unit 15, pruning only secondary branches and epicormic growth. Oak (T2) - Prune tree by 1.5m on building side to give 2m clearance from Unit 15, pruning only secondary branches and epicormic growth. Oak (T3) - Prune tree by 1.5m on building side to give 2m clearance from Unit 15, pruning only secondary branches and epicormic growth.	No observation
26/00089/HHOLD Planning link	29/01/26	Helen Love	1 Montfort Rise Salfords RH1 5DU	Proposed first floor side extension over existing ground floor and external rendering	No observation
25/01993/HHOLD Planning link	08/12/25	Helen Love	3 Honeycrock Lane, RH1 5DG	Retrospective application for 2 outbuildings, pergola and raised decking terrace.	Object. See below

25/02167/CLE

The applicant says the building has been empty for the last 2 years, therefore it has not been used continuously as a dwelling for the required period. If permission is approved

- 1) It must remain an ancillary annex to No. 8 Wood Close and not a separate dwelling.
- 2) The annex must remain a single storey building with a flat roof.
- 3) The annex must remain within the current footprint.

25/01993/HHOLD

The Parish Council has already objected to this application stating The building does not have permission for the change of use. The Council reconsidered the application at their council meeting on Monday 9 February and having obtained additional information make further representation.

The council continues to object.

The building does not have permission for the change of use. Councillors request that RBBC check the video and promotional material and reconsider whether this is really Class C3 and to say on the basis of the evidence in the public domain, ([promotional video](#))

This is a day centre business being operated and therefore question if this application has been properly verified.

The size of the outbuildings is inappropriate development on a residential plot appearing as they do to occupy more than 50% of the garden.

There is no detail on how water surface will be controlled on site and prevent run off to neighbouring properties and sites

We also request that should R&BBC look to approve the application that conditions are included: -

- To restrict the number of people using the facilities to the residents of the property which would reduce the noise impact on neighbours.
- Have a suitable water drainage scheme which should be submitted and approved to ensure the works carried out do not increase flood risk on or off site – as outlined by Surrey County Council as lead local flood authority

APPENDIX C– TO DO LIST

Ref	Date	Action	Who	Update	Complete
26/01-006	12/01/26	Clerk to respond 5 planning applications	CB	Confirmed	09/12/25
26/01-006	12/01/26	Clerk to contact planning regarding police station proposed changes	CB	RBBC confirmed awaiting further info	Closed
26/01-007	12/01/26	CB to obtain indication of election costs for S&SPC	CB	Will provide in due course – currently busy	Closed
26/01-007	12/01/26	CB to prepare paperwork to sign up to Civility and Respect pledge	CB	Agenda item	Closed
26/01-008	12/01/26	All to create policies, for various headings of NHP, to be collated and reviewed by each other.	ALL	Agenda item	Closed
26/01-008	12/01/26	CB to arrange meeting with S Tilbury to receive comment on NHP	CB	Meeting arranged 18/2/26	Closed
26/01-010	12/01/26	CC/ CB to prepare upcoming Salfords events	CC/CB	All arranged and agenda item for costs	Closed
26/01-010	12/01/26	BB/ CB to prepare for upcoming Sidlow events	BB/CB	Agenda item for costs	Closed
26/01-011	12/01/26	Councillors and Clerk to pursue projects accordingly and keep Council updated	ALL/CB	Ongoing	Ongoing
26/01-012	12/01/26	CB to advise Sidlow Community Association of the grant application decision and obtain more information for future decision	CB	Agenda item	Closed
26/01-013	12/01/26	CB to send card to Salfords primary school head teacher	CB	Card sent and acknowledged	Closed
26/01-006	12/01/26	CB to work with Tresan Roofing to find solution for leaking main hall roof	CB	Will investigate when replace fascia	Closed
26/01-014	12/01/26	CB to meet with Contractor to obtain third estimate for changing forecourt	CB	Meeting held 26/1/26 – to be agenda item	Closed
26/01-014	12/01/26	CB to purchase grit bin and salt	CB	Purchased and installed	Closed
26/01/014		CB to advise Sidlow Community Association S&SPC will make additional payment to cover planning application fee	CB	Payment made	Closed
25/12-007	08/12/25	CB to write to N Stagg, RAL to arrange meeting with JB	CB/JB	Meeting scheduled 4/3/26	Closed
25/12-011	08/12/25	CB to seek clarification from Highways on speed check processing and impact of new unitary for Lonesome Lane	CB	Confirmed will form part of processing	Closed
25/12-012	08/12/25	CB to arrange meeting with Horley TC and Developer for land west of Salfords	CB	Meeting set 18/2/26	Closed
25/12-013	08/12/25	CB to purchase a water thermometer to carry out legionella testing	CB	Received	Closed
25/11-09	10/11/25	CB to identify any grant opportunities for the legal agreement SSPC has with RBBC regarding grass cutting and maintenance of the Social club grounds, playground and external gym	CB	Will be advised in due course. R&BBC working through process	Closed
25/10-10	13/10/25	CB/CC to work with Salfords Social Club for 2026 Community event	CB/CC	Agenda item	Closed
25/04-007	14/04/25	CB to speak with SCC and R&BBC to understand processes for waste management monitoring	CB	Email sent to SCC 23/4/25 – wait response	