



**Salfords and Sidlow Parish Council Minutes**

**Salfords Village Hall**

**12 January 2026**

Meeting opened at 7:30pm and closed at 9.00pm

Email: [clerk@salfordsandsidlowpc.org.uk](mailto:clerk@salfordsandsidlowpc.org.uk)

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**Councillors (Cllrs) present:**

1. Cllr Bob Barnes (BB)
2. Cllr Jim Blackmore (JB)
3. Cllr Wayne Clark (WC) Chair
4. Cllr Caroline Clarke (CC)
5. Cllr Paul Edwards (PE)
6. Cllr Stephen Rolph (SR)

**Apologies**

1. Cllr Karen Dukes (KD)
2. Cllr Mark Lodge (ML)

**Attending:**

Cllr S Wotton (SW)  
2 members of public

**Apologies**

Cllr Richard Biggs (RB)  
Cllr V Chester (VC)  
Cllr N Boghani (NB)  
Cllr C Baart (CB)  
Cllr A Lynch (AL)

**In attendance:** Claire Baller (CB), Clerk

Ref	Agenda item	Who
26/01-001	<b>To receive apologies for Absence.</b>  WC welcomed Councillors and residents to the meeting and wished them a happy new year.  Councillors approved apologies from KD who had a family emergency and ML who was at work. County Cllrs Baart and Lynch and Borough Cllrs Biggs, Boghani and Chester sent apologies.	
26/01-002	<b>Declarations of Interest and dispensations</b>  There were no declarations of interest.	
26/01-003	<b>Public Notices</b>  – Family Playgroup – Wednesday 14 January - 10.30m to 12.00pm - Salfords Village Hall (SVH) – Councillors Surgery – Monday 2 February – 6.30pm to 7pm – SVH – East Surrey YMCA Wellbeing Walk - Salfords Stroll – Friday 6 February – 9.45am – SVH – Coffee Morning - Friday 6 February – 11am to 12.30pm – SVH – Parish Council Meeting – Monday 9 February at 7.30pm – SVH	
26/01-004	<b>Public Question Period</b>  There were no questions for members of the public.	
26/01-005	<b>To confirm the Minutes of the Council meeting held on Monday 8 December 2025</b>  The minutes were approved and recorded as a true and accurate record of the meeting.	

26/01-006	<b>Planning, enforcement and aviation matters</b>	
A	<p><u>Planning Applications</u></p> <p>See attached Appendix B – Planning List with full commentary.</p> <p>JB advised 6 of the 8 Councillors attended the Councillor surgery on Monday 5 January when planning applications were reviewed. Six members of the public also attended about Land West of Salfords. It was explained that the Scoping Study has been produced by the applicant to agree which matters they should cover in any planning application. Comments on this closed some time ago so further comments can't be made. Until there is a planning application residents should 'hold their fire' but keep watching out for any further meetings, information or activity. If and when a planning application is submitted there will be a lot of detailed documents to read and comment on. Councillors agreed assistance from the residents with this will be a great help.</p> <p>The Councillors agreed to respond to 5 planning applications with 1 no observation and 4 object.</p>	
B	<p><u>Planning decisions made by R&amp;BBC</u></p> <p>Refer to 383 December 2025. There were 6 planning applications:</p> <ul style="list-style-type: none"> <li>▪ 2 Approved</li> <li>▪ 2 Approved with conditions</li> <li>▪ 1 Withdrawn</li> <li>▪ 1 appeal lodged</li> </ul>	
C	<p><u>Enforcement</u></p> <p><u>New House Lane track – statement from R&amp;BBC</u>  The owner of the land leading from New House Lane has arranged for turf originally scraped to the sides to be re-dragged over the land to reinstate the land. He did not however do all the lane as further down it goes into other persons ownership. Also, one part further into the land had toxic substances dumped on it and I have never been able to get any form of response from the Environment Agency into what they want to do about it so have not sought this part to be reinstated yet. Therefore, I do not think we will be able to hold the Junk Guy (who originally formed the track) to do any more work to the land If we went back to Court.'</p> <p><u>Picketts Lane court fees – statement from R&amp;BBC</u>  The costs haven't been paid. They were partial rather than substantive and in reality, no more than an hour's hearing time could be claimed. As the barrister was paid on a day rate, that really only leaves claiming an hour of Officer time. Given the relatively low sums involved it is not worth pursuing, especially with the bigger picture of trying to get the notices complied with (and not wanting to give the appellants or their agent opportunity to claim intimidation etc to the judge which would no doubt result.)'</p> <p><u>Crosswinds</u>  SCC are aware of the additional fly tipping and are engaged with the landowner for clearance of the whole site.</p>	

D	<p><u>Land West of Salfords</u> Morengo Communications, on behalf of Crest Nicholson, has requested a meeting with S&amp;SPC to discuss the proposed development of land west of Salfords. Councillors have agreed to meet with them, together with Horley TC, and are awaiting a confirmed date.</p>	
E	<p><u>RACC</u> Councillors noted the RACC recruitment subcommittee agreed unanimously to recommend Gareth Owen is appointed as Chair of RACC.</p>	
F	<p><u>Police Station on Honeycrock Lane</u> Surrey Police has confirmed their intentions to have a new police station, with a front counter for residents, on the Perrywood Business Park on Honeycrock Lane. They advise the site will require some small revisions to ensure it is fit for purpose and hope to be open in Summer 2026  Residents have contacted the parish council. They see this as a positive that the area will have a dedicated policing presence but have concerns: -</p> <ul style="list-style-type: none"> <li>- Impact on Honeycrock Lane and the surrounding roads.</li> <li>- How will the increase in police vehicles, staff cars, detainee transport, deliveries, and visitor traffic affect an already busy road?</li> <li>- Should residents expect frequent sirens and lights?</li> <li>- For those relying on public transport or walking, access may be difficult, as Honeycrock Lane's footpaths are uneven in places and not very pedestrian-friendly, limiting the ability of some residents to reach in-person police services.</li> <li>- Will any road improvements or traffic-calming measures be implemented to help mitigate these issues and improve safety for pedestrians and drivers?</li> </ul> <p>JB stated he believes the police should submit a planning application, just as anyone else would when making a change of use, to show what changes are proposed/being done. Councillors agreed and asked the Clerk to liaise with planning.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>▪ Clerk to respond 5 planning applications</li> <li>▪ Clerk to contact planning regarding police station proposed changes</li> </ul>	CB CB
<b>26/01-007</b>	<b>Meeting Reports</b>	
A	<p>The following meetings were attended: - 09/12/25 – East Surrey YMCA Ramblers meeting – CC 10/12/25 – Surrey SLCC branch meeting – CB 12/12/25 – Chris Coghlan MP public drop-in session at SVH – KD/SR/BB 16/12/25 – A217 Crossing petition heard at SCC Committee meeting – BB</p> <p><u>East Surrey YMCA Ramblers meeting</u> CC advised that the number of people using the service has increased and the YMCA need more volunteer walk leaders.</p>	
B	<p><u>Surrey Clerks SLCC branch meeting</u> The main topics covered with LGR and CGR. CB advised she would contact R&amp;BBC to request what election costs will be going forward as S&amp;SPC elections will not be aligned to the new unitary authority.</p>	

	<p>SALC and SLCC are really promoting for all councils to sign up to the Civility and Respect pledge – Councillors agreed for CB to share details for consideration for S&amp;SPC to sign up to.</p> <p><b>C</b></p> <p><u>Chris Coghlan MP public drop-in session at SVH</u> SR advised about 25-30 residents attended. SR felt the time management to various issues could have been better co-ordinated as some subjects had a lot of the discussion time. Matters raised were;</p> <ul style="list-style-type: none"> <li>- Picketts Lane / court fees</li> <li>- Reinstatement of the site at New House Lane</li> <li>- R&amp;BBC local plan update</li> <li>- Road safety issues in Sidlow</li> <li>- Asylum seekers</li> <li>- Route 4</li> </ul> <p>SR said S&amp;SPC should support future meetings at the hall.</p> <p><b>D</b></p> <p><u>A217 Crossing – SCC meeting</u> BB and JB attended and said it was well attended by residents. This made the BBC news and Surrey Mirror. <a href="#">BBC article</a> <a href="#">Surrey Mirror article</a></p> <p>Councillors noted the update and requested the Clerk pushes SCC to carry out speed checks, which have been paid for, at this location.</p> <p>It was noted there were a few dangerous junctions in the parish including the Meath Green Lane crossing at Hoadley Road/ Webber Street and Orchard Drive with Cross Oak Lane.</p> <p>BB advised he had heard that SCC were intending to install traffic lights at the junction of Mill Lane with the A217 (by Black Horse pub).</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>▪ CB to obtain indication of election costs for S&amp;SPC</li> <li>▪ CB to prepare paperwork to sign up to Civility and Respect pledge</li> </ul>	
<b>26/01-08</b>	<p><b>Neighbourhood Plan</b></p> <p>S&amp;SPC are at Stage 4 Preparation Stage- creating Draft Neighbourhood Plan prepared by local community. At the December meeting it was agreed to take small parts of the plan away to look at specific policies relevant to our area using the various headings in our draft plan but concentrating on: -</p> <ul style="list-style-type: none"> <li>- Wildlife corridors - WC</li> <li>- Character of Sidlow - BB</li> <li>- Community - CC</li> <li>- Urban/ rural density - KD</li> <li>- Play provision - ML</li> <li>- Industrial - PE</li> <li>- Showman sites – WC</li> <li>- Transport - SR</li> </ul> <p>Councillors agreed that once all the policies have been drafted, they are to be sent to Planning Advisor, S Tilbury, to review and comment. R&amp;BBC can then review the draft plan before we hold another 6-week consultation with our residents.</p>	

	<p>CB was asked to arrange a meeting with S Tilbury for end of February.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>▪ All to create policies, for various headings of NHP, to be collated and reviewed by each other.</li> <li>▪ CB to arrange meeting with S Tilbury to receive comment on NHP</li> </ul>	All CB
<b>26/01-009</b>	<b>Community Governance Review</b>	
	<p>The S&amp;SPC objection letter was submitted in December - <a href="#">SSPC comment</a></p> <p>The consultation closes at 5pm on 16/1/26. R&amp;BBC will review all the responses and produce a final decision for the Full Council on 26 March 2026.</p> <p>CC confirmed this was shared on Social Media requesting residents to comment. Councillors had all made individual comment.</p> <p>Councillors agreed there was no further action at this stage.</p>	
<b>26/01-010</b>	<b>Community Updates</b>	
A	<p><u>Wellbeing Walk – Salfords Stroll</u> The walk was cancelled due to snow.</p>	
B	<p><u>Coffee mornings</u> 33 residents attended the January coffee morning which was a good turn out for a cold day at the start of the year</p>	
C	<p><u>Family playgroup</u> December was not as well attended as November. The next session will be on 14 January.</p>	
D	<p><u>2026 Events</u></p> <p>21/03/26 – Salfords Spring Litter pick – SVH, 10am to 12pm 21/03/26 – Tabletop sale with Infinity Space to Grow - SVH, 10am -12pm 13/06/26 – Community Day – Salfords Social Club – 1pm to 5pm 20/06/26 – Sidlow Community event</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>▪ CC/ CB to prepare upcoming Salfords events</li> <li>▪ BB/ CB to prepare upcoming Sidlow events</li> </ul>	CC/CB BB/CB
<b>26/01-011</b>	<b>2025 and 2026 Projects</b>	
	<p>Councillors reviewed the projects which had been set and delivered for 2025 and agreed good progress had been made and a lot achieved.</p> <p>Councillors agreed the projects for 2026.</p> <p>See Appendix B for detail</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>▪ Councillors and Clerk to pursue projects accordingly and keep Council updated</li> </ul>	All

<b>26/01-012</b>	<b>Finance Matters – Parish Council and Village Hall</b>	
A	<p>Statements of Income and Expenditure for S&amp;SPC (£80,055.12) and the Village Hall (£4,102.15) for December 25 were noted and approved. CB advised we were still awaiting receipt of the R&amp;BBC strategic CIL funding of £48,454. She had utilised reserves from CCLA to cover costs for floor and roof works already completed.</p>	
B	<p>List of cheques/DD for S&amp;SPC and the Village Hall for December 2025 were noted and approved</p> <p>S&amp;SPC - 2 DD, 1 TV and 12 online payments were issued for a total amount of £14,557.26</p> <p>Village Hall - 3 DD, 1 TV payment and 8 online payments were issued for a total amount of £4,204.47</p>	
C	<p>Councillors noted bank reconciliation for December 25 has been signed off by CC</p>	
D	<p><u>Sidlow Community Association (SCA) grant request</u></p> <p>BBQ catering is provided by the association at their community events. Food is sold to cover costs of the events and to raise funds for other projects (e.g. community hub). SCA believe it is necessary to purchase a suitable commercial BBQ. A used Cinders TG160 BBQ has been selected and purchased for £200, which is less than 10% of the cost of a new one. However, this is in need of extensive refurbishment (new parts and labour) to bring it up to a safe operating standard before their next event in the summer. Total cost of the project</p> <p>Initial purchase: £200.</p> <p>Required new parts £980.</p> <p>Labour is not costed as this will be covered by one of their members for no charge.</p> <p>Total Cost requested - £1,180.</p> <p>Councillors agreed further information for breakdown of new parts was required. WC advised he may be able to assist with the metal work. CB was requested to share the feedback and arrange for Sidlow Community Association to provide more detail.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>CB to advise Sidlow Community Association of the grant application decision and obtain more information for future decision</li> </ul>	CB
<b>26/01-013</b>	<b>Correspondence</b>	
	<p>The Clerk advised of the correspondence received in December 2025 and January 2026: -</p> <p>14/11/25 – Horley Newsletter</p> <p>20/11/25 – Loveworks December update</p> <p>01/12/25 – Mole Valley District Council: Adoption of Design Codes</p> <p>01/12/25 – The Lucy Rayner Foundation update</p> <p>01/12/25 – Surrey Community Action – community buildings</p> <p>03/12/25 – Reigate &amp; Banstead December Business e-bulletin</p> <p>03/12/25 – Chargepoints consultation – R&amp;B (Work Package 10)</p>	

<p>08/12/25 – Surrey Prepared - Flooding Toolkit</p> <p>08/12/25 – Loveworks November newsletter</p> <p>10/12/25 – Community Rail News</p> <p>11/12/25 – Warm Welcome newsletter</p> <p>11/12/25 – Update on festive services on Southern and Thameslink</p> <p>12/12/25 – Thank you from Emmanuel church for agreeing to make donation to grounds</p> <p>12/12/25 – Salfords primary school H/T update</p> <p>15/12/25 – R&amp;BBC £3.9 million investment for Horley park improvements</p> <p>17/12/25 – Reigate police station relocating to Perrywood Business Park on Honeycrock Lane</p> <p>17/12/25 – Horley Health &amp; Wellbeing Neighbourhood Meeting 3/2/26</p> <p>18/12/25 – Parish and Town Council Recruitment Campaign Toolkit</p> <p>18/12/25 – Community Governance Review (Stage 2): Draft Recommendations - HTC Response</p> <p>18/12/25 – Latest update from Surrey Community Action.</p> <p>18/12/25 – Recommended appointment for Chair of RACC</p> <p>18/12/25 – VASE - December 2025 News, round up and information</p> <p>19/12/25 – Copy from resident to SCC Highways re drive crossover on Pear Tree Hill – Notice of intended referral to the Local Government &amp; Social Care Ombudsman</p> <p>22/12/25 – Horley TC mini newsletter</p> <p>24/12/25 – Resident email regarding proposed new police station</p> <p>24/12/25 – R&amp;BBC Mayoral newsletter</p> <p>29/12/25 – R&amp;BBC communication - Three play areas to get a makeover in the new year</p> <p>Various – Resident concerns about development of land west of Salfords</p> <p>Various – GATCOM updates</p> <p>Various – NALC updates</p> <p>Various – GACC updates</p> <p>Various – CAGNE updates</p> <p>Various – Seasons greeting from individuals and groups</p> <p><b><u>Salfords Primary School</u></b></p> <p>Head Teacher Claire Regnard shared a message with the community as she will be absent from school for the Spring term. Mr Andy Burbidge, an experienced Headteacher at another of the Trust schools, will be covering her Headteacher role. Councillors agreed to send a message of best wishes to Claire Regnard wishing her a speedy recovery. Councillors also noted that Salfords Primary School has been featured in the Telegraph's Best Primary Schools list which is recognition reflecting the hard work, dedication, and daily commitment of the pupils, staff, and wider community</p> <p>Councillors noted the four-day judicial review hearing at the High Court would start on 20/1/26 where GACC and CAGNE are challenging the decision by the Secretary of State for Transport's decision to grant Gatwick Airport permission to develop its emergency (northern) runway into a commercial runway.</p> <p>Councillors noted the other correspondence and agreed no further action was required.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>▪ CB to send card to Salfords primary school head teacher</li> </ul>	CB
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<b>26/01-014</b>	<b>Clerk Report</b>	
A	<p><u>Salfords village hall</u>  CB advised there is another leak from the main hall roof in heavy rain conditions. CB has asked Tresan Roofing to look into this.</p> <p>CB has contacted Contractor Jennings to get a third estimate for the forecourt</p> <p>Councillors agreed for CB to purchase a grit bin with salt to be used in icy conditions. This can also then be shared with Christ the King for their carpark – used by hall users.</p>	
B	<p><u>Sidlow Community Association Planning application</u>  CB had shared R&amp;BBC feedback asking for additional information and documents for their planning application for the Sidlow community hub.</p> <p>R&amp;BBC had also advised the planning application total fee would be £1,176 as the association were not eligible for a fee reduction as they were not a parish council. Councillors agreed to cover the full costs for the planning application fee of £1.176 and make a further payment of £503.</p> <p>There were no other updates other than what was included in the action list – See Appendix D</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>▪ CB to work with Tresan Roofing to find solution for leaking main hall roof</li> <li>▪ CB to meet with Jennings to obtain third estimate for changing forecourt</li> <li>▪ CB to purchase grit bin and salt</li> <li>▪ CB to advise Sidlow Community Association S&amp;SPC will make additional payment to cover planning application fee</li> </ul>	CB CB CB CB
<b>26/01-015</b>	<b>Urgent matters at discretion of Chairman</b>	
	WC thanked everyone for attending and as there being no urgent matters WC declared the meeting closed.	

## **APPENDIX A- LIST OF PAYMENTS MADE IN DECEMBER 2025**

<b>List of Cheques/ DD's/ BACS Paid Out to 31 December 2025</b>			
<b>Salfords and Sidlow Parish Council</b>			
		<u>VAT</u>	<u>Total</u>
DD	BT -Telephone and Broadband Invoice No M035 9N 28/11/25 £48.28 +£9.66 VAT = £58.57	£9.66	£57.94
BACS 1360	Royal Mail - Stamps for newsletter - £217.50	£0.00	£217.50
BACS 1361	Surrey County Council - Bollards for West Avenue 18/11/25 - 21268681 - £2,250.00	£0.00	£2,250.00
BACS 1362	Emmanuel Church - Annual donation grounds maintenance £1750	£0.00	£1,750.00
BACS 1363	Surrey Community Action - Community Building membership 02/12/25 - 8009 £70 + £14 VAT = £84	£14.00	£84.00
BACS 1364	Wel Medical - new pads for Sidlow defibrillator 02/12/25 - S285885 - £62.65 + £12.53 VAT = £75.18	£12.53	£75.18
BACS 1365	Claire Baller - coffee morning expenses	£0.00	£2.40
BACS 1366	Sidlow Community Association - Fee for community hub planning app	£0.00	£673.00
BACS 1367	Electronic Temperature Instruments - Thermapen 09/12/25 - 104351 - £63 + £12.60 VAT = £75.60	£12.60	£75.60
BACS 1368	Claire Baller -Travel expenses and parking to SLCC branch meeting	£0.00	£40.90
TV	Salfords Village Hall - Top up	£0.00	£5,000.00
BACS 1369	Ultralite - Lights for hal and CtK church tree 17/12/25 - 2595 - £750 + £150 VAT = £900	£150.00	£900.00
BACS 1370	Printmates - newsletter 18/12/25 - 454463 - £1188	£0.00	£1,188.00
DD	NEST - Clerks Pension scheme contribution December 2025 Employer £69.51 + Employee £92.69= £162.20	£0.00	£162.20
BACS 1371	Mrs. C. Baller - Salary December 2025 - £1,738.26 & Nov O/T 1,098.90= £2837.16 less tax £520.80 NI £148.46 and Pens £92.69= £2,080.54	£0.00	£2,080.54
		£198.79	£14,557.26

<b>Salfords Village Hall</b>			
		<u>VAT</u>	<u>Total</u>
BACS 697	ASF Cleaning - 30/11/25 64190 £288.87+ £57.77 VAT = £346.64	£57.77	£346.64
BACS 698	Hall hirer party deposit refund	£0.00	£100.00
BACS 699	Power Demand Ltd - Electrical repairs 03/12/25 Jo2432 - £468.18 + £93.64 = £561.82	£93.64	£561.82
BACS 700	Dee Thornton - Legionella Risk Assessment 8/12/25 v- 8615 £190 + £24.30 = £214.30	£0.00	£214.30
BACS 701	Hall hirer party deposit refund	£0.00	£100.00
BACS 702	JMS Janitorial Supplies - cleaning products 17/12/25 - 1291799/1901 - £61.20 + £12.25 VAT = £73.45	£12.25	£73.45
BACS 703	Hall hirer party deposit refund	£0.00	£100.00
BACS 704	Fire Protection Services - annual fire appliance check 18/12/25 95587 - £85.50 + £17.10 VAT = £102.60	£17.10	£102.60
DD	SES Water	£0.00	£31.00
DD	Engie - Gas Bill 08/12/25 - £973.19 + £194.64= £1,167.83	£194.64	£1,167.83
DD	Engie - Electric Bill -12/12/25 - £323.90 + £163.203= £340.10	£16.20	£340.10
TV	Clerks % salary - 1/3	£0.00	£1,066.73
		£391.60	£4,204.47

## APPENDIX B 2025 PROJECTS DELIVERED

<b>Business Guild</b> ▪ To work with Redhill Business Guild to work with businesses of all sizes in Salfords and Sidlow	Caroline Clarke Karen Dukes Bob Barnes
<b>Christ the King Church</b> ▪ To continue to maintain and promote ongoing relationship with Church ▪ To support to promote quiz nights and other fund-raising events ▪ To hold a joint Macmillan coffee morning in October 2025 ▪ To support to run a refreshment stand for spectators of Veteran Car run in November 2025	Claire Baller Caroline Clarke
<b>Christmas</b> ▪ To have Christmas lights at Christ the King church and hall ▪ To explore options to extend having lights to shopping parade ▪ To hold a Christmas event for residents	Caroline Clarke Claire Baller
<b>Community Events</b> ▪ To hold a joint event with Salfords Social Club for village ▪ To hold a VE 80 Day event in Salfords ▪ To hold a VE 80 Day event in Sidlow ▪ To have poppies on lampposts in Salfords and Sidlow and look to hold a remembrance service event ▪ To hold a Christmas event for residents ▪ To explore options for more 'Happy to Chat' benches in village	Full Council
<b>Emmanuel Church</b> ▪ To continue to build relationship with Emmanuel Church and assist with promotion ▪ To support a Craft day for families on 12 April 2025 ▪ To support a holding a refreshment stall for spectators of Run Reigate Marathon 21/9/25	Bob Barnes Karen Dukes Caroline Clarke Claire Baller
<b>Environmental/ Sustainability</b> ▪ To identify other areas of land to plant trees ▪ To ensure flowers are at Shopping Parade in Summer ▪ To maintain hanging baskets at village hall ▪ To consider more areas in Salfords for re-wilding/ daffodil planting ▪ To work with SCC for cutting grass verges at appropriate times ▪ To promote Blue Hearts scheme in village ▪ To ensure footpaths are properly surfaced, clean and free of mud and other detritus, not overhung or blocked by vegetation and properly lit at night ▪ To promotes protection of environment and biodiversity to community ▪ To work with Gatwick Greenspaces to identify opportunities for Salfords and Sidlow	Karen Dukes Paul Edwards Claire Baller
<b>Health and Wellbeing</b> ▪ To hold Warm Hub monthly coffee mornings ▪ To hold monthly East Surrey YMCA wellbeing walks – Salfords stroll ▪ To run a sustainable travel Bikeability event ▪ To organise a Treasure Hunt to promote the outdoors ▪ To extend and manage the community garden ▪ To explore options to run a toddler group for young families ▪ To explore options to run cookery sessions on healthy eating ▪ To continue with foodbank donations	Caroline Clarke Karen Dukes Claire Baller
<b>Planning / Aviation</b> ▪ To protect Green Belt as appropriate from unnecessary development ▪ To continue to be robustly involved with new Design Code for Redhill to Horley corridor ▪ To continue to monitor proposed expansion of Gatwick Airport with new runway and flightpaths and protect village within our control ▪ To monitor flights and impact from Redhill Aerodrome ▪ To review opportunities of land for future development work with R&BBC on agreed locations	Full Council
<b>Salfords Village Hall</b>	

<ul style="list-style-type: none"> <li>▪ To maintain building for rental opportunities</li> <li>▪ To arrange for new floor in rear committee room</li> <li>▪ To refurbish main hall kitchen</li> <li>▪ To explore options for best approach for external decoration of fascia/ soffit</li> <li>▪ To renovate damaged area of main hall floor</li> <li>▪ To continue to make thermal and environmental improvements to the hall by continuing to replace lighting with LED bulbs</li> <li>▪ To carry out feasibility and cost options for insulating the main hall and apply for grant funding</li> </ul>	Full Council
<b>Sidlow</b> <ul style="list-style-type: none"> <li>▪ To continue to build relationship with Reigate Valley College</li> <li>▪ To work with residents to manage development and build of new community space</li> <li>▪ To work with residents to support holding fund raising events with use of Salfords village hall</li> <li>▪ To continue to build relationship with Emmanuel Church and assist with promotion</li> <li>▪ To hold a VE Day 80 event</li> <li>▪ To support Sidlow firework event</li> <li>▪ To continue to make improvements to Sidlow entrance with planters</li> <li>▪ To start process for safer A217 crossing</li> </ul>	Full Council
<b>Social Club</b> <ul style="list-style-type: none"> <li>▪ To maintain relationship and identify areas for community improvement</li> <li>▪ To hold a joint village event on 14 June 2025</li> </ul>	Caroline Clarke Paul Edwards Claire Baller
<b>Speedwatch:</b> <ul style="list-style-type: none"> <li>▪ To continue with Speedwatch and gather more volunteers</li> <li>▪ To look to have speed analysis undertaken on Honeycrock Lane, Lodge Lane and Ironsbottom by SCC Highways</li> <li>▪ To reduce speed limit on Ironsbottom from 40mph to 30 mph</li> </ul>	Paul Edwards Bob Barnes Mark Lodge Claire Baller
<b>Train Station adoption:</b> <ul style="list-style-type: none"> <li>▪ To utilise grant funding for new noticeboards to display history/ wildflower information and local art</li> <li>▪ To build bookstore and organise a Book Store co-ordinator.</li> <li>▪ Continue making the station more presentable: cleaning the phone box and bike rack shelter and maintaining planters.</li> <li>▪ Promoting bike racks and sustainable transport</li> </ul>	Paul Edwards Caroline Clarke Stephen Rolph
<b>Voluntary Organisations/ Local Community Groups</b> <ul style="list-style-type: none"> <li>▪ To continue to promote their work and how they can assist our residents</li> <li>▪ To continue to work with Woodhatch Centre and encourage our residents to engage in their facilities</li> <li>▪ To build relationship to work with Horley Community Development Worker</li> <li>▪ To continue to provide free rental to local voluntary groups offering services</li> <li>▪ To liaise and provide financial support to local organisations offering services for residents</li> <li>▪ To reach out to Infinity Space to Grow to review opportunities for young families</li> </ul>	Claire Baller Bob Barnes Caroline Clarke Stephen Rolph Karen Dukes Paul Edwards
<b>Youth</b> <ul style="list-style-type: none"> <li>▪ To continue to work with the Youth in the local area to participate in volunteering for Duke of Edinburgh and other schemes</li> <li>▪ To consider setting up a Youth Council</li> <li>▪ To maintain strong relationship with Salfords Primary School</li> <li>▪ Support community groups for Juniors – Scouts/ Brownies/ Guides</li> </ul>	Claire Baller Caroline Clarke

### Key

Complete

Work undertaken but project not fulfilled

Not started

## 2026 PROJECTS

<p><b>Business Guild</b></p> <ul style="list-style-type: none"> <li>▪ To work with Redhill Business Guild to work with businesses of all sizes in Salfords and Sidlow</li> <li>▪ To engage with businesses and farmers to help develop Neighbourhood plan</li> </ul>	Caroline Clarke Karen Dukes Bob Barnes
<p><b>Christ the King Church</b></p> <ul style="list-style-type: none"> <li>▪ To continue to maintain and promote ongoing relationship with Church</li> <li>▪ To support to promote quiz nights and other fund-raising events</li> <li>▪ To hold a joint Macmillan coffee morning in October 2026</li> <li>▪ To support to run a refreshment stand for spectators of Veteran Car run in November 2026</li> </ul>	Claire Baller Caroline Clarke
<p><b>Christmas</b></p> <ul style="list-style-type: none"> <li>▪ To have Christmas lights at Christ the King church and hall</li> <li>▪ To explore options to extend having lights to shopping parade</li> <li>▪ To hold a Christmas event for residents</li> </ul>	Caroline Clarke Claire Baller
<p><b>Community Events</b></p> <ul style="list-style-type: none"> <li>▪ To hold a baby/ toddler clothes and toy second hand sale</li> <li>▪ To hold a community event with Salfords Social Club for village</li> <li>▪ To hold a community event in Sidlow</li> <li>▪ To have poppies on lampposts in Salfords and Sidlow and look to hold a remembrance service event</li> <li>▪ To hold a Christmas event for residents</li> <li>▪ To explore location options for more 'Happy to Chat' benches in village</li> </ul>	Full Council
<p><b>Emmanuel Church</b></p> <ul style="list-style-type: none"> <li>▪ To continue to build relationship with Emmanuel Church and assist with promotion</li> <li>▪ To support a holding a refreshment stall for spectators of Run Reigate Marathon Sept 26</li> </ul>	Bob Barnes Karen Dukes Caroline Clarke Claire Baller
<p><b>Environmental/ Sustainability</b></p> <ul style="list-style-type: none"> <li>▪ To continue with regular litter pick events</li> <li>▪ To identify other areas of land to plant trees</li> <li>▪ To ensure flowers are at Shopping Parade in Summer</li> <li>▪ To maintain hanging baskets at village hall</li> <li>▪ To consider more areas in Salfords for re-wilding/ daffodil planting</li> <li>▪ To work with SCC for cutting grass verges at appropriate times</li> <li>▪ To promote Blue Hearts scheme in village</li> <li>▪ To ensure footpaths are properly surfaced, clean and free of mud and other detritus, not overhung or blocked by vegetation and properly lit at night</li> <li>▪ To promote protection of environment and biodiversity to community</li> <li>▪ </li> </ul>	Karen Dukes Paul Edwards Claire Baller
<p><b>Health and Wellbeing</b></p> <ul style="list-style-type: none"> <li>▪ To hold Warm Hub monthly coffee mornings providing advice to residents</li> <li>▪ To hold monthly East Surrey YMCA wellbeing walks – Salfords stroll</li> <li>▪ To extend and manage the community garden</li> <li>▪ To hold monthly baby and toddler group for young families</li> <li>▪ To explore options to run cookery sessions on healthy eating</li> <li>▪ To continue with foodbank donations</li> </ul>	Caroline Clarke Karen Dukes Claire Baller
<p><b>Planning / Aviation</b></p> <ul style="list-style-type: none"> <li>▪ To protect Green Belt as appropriate from unnecessary development</li> <li>▪ To continue to be robustly involved with new Design Code for Redhill to Horley corridor</li> <li>▪ To continue to monitor expansion of Gatwick Airport with new runway and</li> </ul>	Full Council

<ul style="list-style-type: none"> <li>flightpaths and protect village within our control</li> <li>To monitor flights and impact from Redhill Aerodrome</li> <li>To review opportunities of land for future development work with R&amp;BBC on agreed locations</li> <li>To continue to develop and frame the Neighbourhood Plan (NHP)</li> </ul>	
<b>Salfords Village Hall</b> <ul style="list-style-type: none"> <li>To maintain building for rental opportunities</li> <li>To arrange for new fascia/ soffit and guttering</li> <li>To complete planning application and approval for refurbished forecourt and dropped kerb and arrange for works to be completed</li> <li>To continue to make thermal and environmental improvements to the hall by continuing to replace lighting with LED bulbs</li> <li>To explore options for main hall roof provision with insulation and apply for grant funding</li> <li>To build a moveable bookstore/ jigsaw puzzle shelf for community outreach</li> </ul>	Full Council
<b>Sidlow</b> <ul style="list-style-type: none"> <li>To continue to build relationship with Reigate Valley College</li> <li>To work with residents to manage development and build of new community space</li> <li>To work with residents to support holding fund raising events with use of Salfords village hall</li> <li>To work with Sidlow Community Association to produce NHP</li> <li>To continue to build relationship with Emmanuel Church and assist with promotion</li> <li>To hold a Sidlow community event</li> <li>To support Sidlow firework event</li> <li>To ensure speed analysis is undertaken on Ironsbottom by SCC Highways</li> <li>To continue process for A217 speed reduction</li> </ul>	Full Council
<b>Social Club</b> <ul style="list-style-type: none"> <li>To maintain relationship and identify areas for community improvement</li> <li>To hold a joint village event in June 2026</li> </ul>	Caroline Clarke Paul Edwards Claire Baller
<b>Speedwatch:</b> <ul style="list-style-type: none"> <li>To continue with Speedwatch and gather more volunteers</li> <li>To look to have speed analysis undertaken on Honeycrock Lane and Lodge Lane by SCC Highways</li> <li>To reduce speed limit on Ironsbottom from 40mph to 30 mph</li> </ul>	Paul Edwards Bob Barnes Mark Lodge Claire Baller
<b>Train Station adoption:</b> <ul style="list-style-type: none"> <li>To utilise grant funding for new noticeboards to display history/ wildflower information and local art</li> <li>To maintain bookstore and support Book Store co-ordinator.</li> <li>Continue making the station more presentable: cleaning the phone box and bike rack shelter and maintaining planters.</li> <li>Promoting bike racks and sustainable transport</li> </ul>	Paul Edwards Caroline Clarke Stephen Rolph
<b>Voluntary Organisations/ Local Community Groups and community</b> <ul style="list-style-type: none"> <li>To continue to promote their work and how they can assist our residents</li> <li>To continue to work with Woodhatch Centre and encourage our residents to engage in their facilities</li> <li>To build relationships with Woodhatch and Horley Community Development Workers</li> <li>To continue to provide free rental to local voluntary groups offering services</li> <li>To liaise and provide financial support to local organisations offering services for residents</li> <li>To prepare for provision of new unitary authority and impact to S&amp;SPC</li> </ul>	Claire Baller Bob Barnes Caroline Clarke Stephen Rolph Karen Dukes Paul Edwards

<ul style="list-style-type: none"> <li>ensuring continue offering of our existing services</li> <li>To monitor R&amp;BBC decision for Local Governance Review and protect existing residents whilst providing assistance to neighbouring wards if required</li> </ul>	
<b>Youth</b> <ul style="list-style-type: none"> <li>To continue to work with the Youth in the local area to participate in volunteering for Duke of Edinburgh and other schemes</li> <li>To consider setting up a Youth Council</li> <li>To maintain strong relationship with Salfords Primary School</li> <li>Support community groups for Juniors – Scouts/ Brownies/ Guides</li> </ul>	Claire Baller Caroline Clarke

## APPENDIX C- PLANNING APPLICATIONS IN DECEMBER 2025/ JANUARY 2026

Ref	Date	R&BBC Officer	Address	Proposal	Parish Council Decision
25/01993/HH OLD	08/12/25	Helen Love	3 Honeycrock Lane, Salfords, RH1 5DG	Retrospective application for two outbuildings, pergola and raised decking terrace.	Object. The building does not have permission for the change of use.
25/02195/HH OLD	16/12/25	Stephen Yeoll	Cross Oak Crossoak Lane Salfords RH1 5RF	Single-storey side/rear extension	Object, this is an inappropriate extension to a Grade II listed building. No observation if the building is not listed. See below
25/02080/HH OLD	23/12/25	Petra Skelly	1 Avondale 41 Reigate Road Hookwood RH6 0HL	Proposed Single storey rear extension, Garage extension and conversion and an outbuilding	No observation
25/02184/CLE	29/12/25	Matthew Holdsworth	Nutley Dean Farm Smalls Hill Road Horley RH6 0HR	Construction of agricultural machinery shed.	Object, The information provided does not show sufficient development activity was undertaken to constitute lawful commencement of the permitted barn.
25/02227/HH OLD	30/12/25	Matthew Holdsworth	Daymer Cottage 47 Reigate Road Hookwood RH6 0HL	Erection of a single storey rear extension following the demolition of the existing conservatory, side extension, internal re-work, small front extension, alterations to the fenestration and installation of an oak framed front porch canopy.	Object excessive increase in the green belt

### 25/02195/HHOLD. Cross Oak Crossoak Lane

The Borough List of Buildings of Architectural and Historic Interest lists this is a Grade II listed building. The applicant challenges this, or at least how much of the building is listed.

### 25/02184/CLE. Nutley Dean Farm Smalls Hill Road

This application is for agreement that sufficient development activity was undertaken to constitute lawful commencement of the permitted barn in order to justify building a dwelling instead. The site of the barn is the same as the site of the mobile home which has current enforcement action / appeal decision that requires its removal by 14<sup>th</sup> February. The 'Existing site layout' plan shows an empty site. The invoices do not appear to be for materials for constructing a barn but do include a Sewage Treatment Plant. The application says, *'this building was granted permission under 19/00473/F and that works commenced in January 2021 following approval, and although the building has not been fully completed, sufficient development activity was undertaken to constitute lawful commencement'*. A covering letter says; *'Works commenced in January 2021 following approval, and although the building has not been fully completed, sufficient development activity was undertaken to constitute lawful commencement under Section 56 of the Town and Country Planning Act 1990.'* The information provided does not appear to show this. *'The landowner would now like to return this land and the former agricultural building proposal back to the Green Belt with reduced impact on the openness of the site. Instead of completing the agricultural shed, the family intends to pursue planning permission for a single dwelling family home to accommodate our client and his young family. shows The barn has not been completed it is intended to show sufficient development has taken place to justify replacing what has been done with a dwelling.'*

## APPENDIX D– TO DO LIST

Ref	Date	Action	Who	Update	Complete
25/12-004	08/12/25	CB to write to R&BBC planning asking them to encourage developers to reach out to Parish Council at earliest opportunity.	CB	Email sent	09/12/25
25/12-004	08/12/25	VC to stress concerns of development of local plan and nearing expiry date	VC		Closed
25/12-004	08/12/25	CB to contact SES Water again about leak on Honeycrock Lane	CB	Email sent	09/12/25
25/12-006	08/12/25	Clerk to respond 5 planning applications	CB	Confirmed	09/12/25
25/12-006	08/12/25	CB to seek clarity from R&BBC on aspects for Picketts Lane	CB	Confirmed – agenda	Closed
25/12-006	08/12/25	VC to receive update on Gypsy and Traveller Accommodation Assessment development plan	VC		Closed
25/12-007	08/12/25	CB to write to N Stagg, RAL to arrange meeting with JB	CB/JB	Meeting requested	
25/12-007	08/12/25	CB to advise Sidlow Community Association that S&SPC will fund the £673 planning fee for the Sidlow community hub and make payment.	CB	Confirmed and payment made	Closed
25/12-008	08/12/25	All to create policies, for various headings of NHP, to be collated and reviewed by each other.	ALL	Agenda item	Closed
25/12-009	08/12/25	SW/VC to ask R&BBC about CGR consultation paper distribution	SW/VC		Closed
25/12-009	08/12/25	CB to submit response to R&BBC CGR consultation	CB	Response submitted	Closed
25/12-009	08/12/25	All should individually respond to CGR consultation	ALL		Closed
25/12-009	08/12/25	CB to include articles in S&S News and on social media to encourage S&SPC residents to respond to the consultation.	CB	Article included and shared on social media	Ongoing
25/12-010	08/12/25	CC/CB to prepare for various 2026 events	CC/CB	Agenda item	Closed
25/12-010	08/12/25	BB/CB to prepare for Sidlow community event	BB/CB	Ongoing	Ongoing
25/12-011	08/12/25	CB to advise Emmanuel Church about grant application for 2026/27	CB	Confirmed	Closed
25/12-011	08/12/25	CB to seek clarification from Highways on speed check processing and impact of new unitary for Lonesome Lane	CB		
25/12-011	08/12/25	CB to advise R&BBC of the precept for 2026/27	CB	Confirmed	Closed
25/12-012	08/12/25	CB to arrange meeting with Horley TC and Developer for land west of Salfords	CB	Meeting requested	
25/12-012	08/12/25	All to advise CB their attendance for CtK events for Ftr. Jim retirement	ALL	SR/CC/CB attending	Closed
25/12-013	08/12/25	CB to purchase a water thermometer to carry out legionella testing	CB	Purchased – awaiting delivery	
25/11-09	10/11/25	CB to identify any grant opportunities for the legal agreement SSPC has with RBBC regarding grass cutting and maintenance of the Social club grounds, playground and external gym	CB		
25/10-10	13/10/25	CB/CC to work with Salfords Social Club for 2026 Community event	CB/CC	Planning to start	Ongoing
25/04-007	14/04/25	CB to speak with SCC and R&BBC to understand processes for waste management monitoring	CB	Email sent to SCC 23/4/25 – wait response	