



Salfords and Sidlow Parish Council Minutes

Salfords Village Hall

12 January 2026

Meeting opened at 7:30pm and closed at 9.00pm

Email: clerk@salfordsandsidlowpc.org.uk

Website: www.salfordsandsidlowpc.org.uk

Councillors (Cllrs) present:

1. Cllr Bob Barnes (BB)
2. Cllr Jim Blackmore (JB)
3. Cllr Wayne Clark (WC) Chair
4. Cllr Caroline Clarke (CC)
5. Cllr Paul Edwards (PE)
6. Cllr Stephen Rolph (SR)

Apologies

1. Cllr Karen Dukes (KD)
2. Cllr Mark Lodge (ML)

Attending:

Cllr S Wotton (SW)
2 members of public

Apologies

Cllr Richard Biggs (RB)
Cllr V Chester (VC)
Cllr N Boghani (NB)
Cllr C Baart (CB)
Cllr A Lynch (AL)

In attendance: Claire Baller (CB), Clerk

| Ref | Agenda item | Who |
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| 26/01-001 | To receive apologies for Absence. | |
| | WC welcomed Councillors and residents to the meeting and wished them a happy new year. Councillors approved apologies from KD who had a family emergency and ML who was at work. County Cllrs Baart and Lynch and Borough Cllrs Biggs, Boghani and Chester sent apologies. | |
| 26/01-002 | Declarations of Interest and dispensations | |
| | There were no declarations of interest. | |
| 26/01-003 | Public Notices | |
| | <ul style="list-style-type: none"> – Family Playgroup – Wednesday 14 January - 10.30m to 12.00pm - Salfords Village Hall (SVH) – Councillors Surgery – Monday 2 February – 6.30pm to 7pm – SVH – East Surrey YMCA Wellbeing Walk - Salfords Stroll – Friday 6 February – 9.45am – SVH – Coffee Morning - Friday 6 February – 11am to 12.30pm – SVH – Parish Council Meeting – Monday 9 February at 7.30pm – SVH | |
| 26/01-004 | Public Question Period | |
| | There were no questions for members of the public. | |
| 26/01-005 | To confirm the Minutes of the Council meeting held on Monday 8 December 2025 | |
| | The minutes were approved and recorded as a true and accurate record of the meeting. | |

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| 26/01-006 | Planning, enforcement and aviation matters | |
| A | <p><u>Planning Applications</u></p> <p>See attached Appendix B – Planning List with full commentary.</p> <p>JB advised 6 of the 8 Councillors attended the Councillor surgery on Monday 5 January when planning applications were reviewed. Six members of the public also attended about Land West of Salfords. It was explained that the Scoping Study has been produced by the applicant to agree which matters they should cover in any planning application. Comments on this closed some time ago so further comments can't be made. Until there is a planning application residents should 'hold their fire' but keep watching out for any further meetings, information or activity. If and when a planning application is submitted there will be a lot of detailed documents to read and comment on. Councillors agreed assistance from the residents with this will be a great help.</p> <p>The Councillors agreed to respond to 5 planning applications with 1 no observation and 4 object.</p> | |
| B | <p><u>Planning decisions made by R&BBC</u></p> <p>Refer to 383 December 2025. There were 6 planning applications:</p> <ul style="list-style-type: none"> ▪ 2 Approved ▪ 2 Approved with conditions ▪ 1 Withdrawn ▪ 1 appeal lodged | |
| C | <p><u>Enforcement</u></p> <p><u><i>New House Lane track – statement from R&BBC</i></u> 'The owner of the land leading from New House Lane has arranged for turf originally scraped to the sides to be re-dragged over the land to reinstate the land. He did not however do all the lane as further down it goes into other persons ownership. Also, one part further into the land had toxic substances dumped on it and I have never been able to get any form of response from the Environment Agency into what they want to do about it so have not sought this part to be reinstated yet. Therefore, I do not think we will be able to hold the Junk Guy (who originally formed the track) to do any more work to the land If we went back to Court.'</p> <p><u><i>Picketts Lane court fees – statement from R&BBC</i></u> 'The costs haven't been paid. They were partial rather than substantive and in reality, no more than an hour's hearing time could be claimed. As the barrister was paid on a day rate, that really only leaves claiming an hour of Officer time. Given the relatively low sums involved it is not worth pursuing, especially with the bigger picture of trying to get the notices complied with (and not wanting to give the appellants or their agent opportunity to claim intimidation etc to the judge which would no doubt result.)'</p> <p><u><i>Crosswinds</i></u> SCC are aware of the additional fly tipping and are engaged with the landowner for clearance of the whole site.</p> | |

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| D | <p><u>Land West of Salfords</u> Morengo Communications, on behalf of Crest Nicholson, has requested a meeting with S&SPC to discuss the proposed development of land west of Salfords. Councillors have agreed to meet with them, together with Horley TC, and are awaiting a confirmed date.</p> | |
| E | <p><u>RACC</u> Councillors noted the RACC recruitment subcommittee agreed unanimously to recommend Gareth Owen is appointed as Chair of RACC.</p> | |
| F | <p><u>Police Station on Honeycrook Lane</u> Surrey Police has confirmed their intentions to have a new police station, with a front counter for residents, on the Perrywood Business Park on Honeycrook Lane. They advise the site will require some small revisions to ensure it is fit for purpose and hope to be open in Summer 2026</p> <p>Residents have contacted the parish council. They see this as a positive that the area will have a dedicated policing presence but have concerns: -</p> <ul style="list-style-type: none"> - Impact on Honeycrook Lane and the surrounding roads. - How will the increase in police vehicles, staff cars, detainee transport, deliveries, and visitor traffic affect an already busy road? - Should residents expect frequent sirens and lights? - For those relying on public transport or walking, access may be difficult, as Honeycrook Lane's footpaths are uneven in places and not very pedestrian-friendly, limiting the ability of some residents to reach in-person police services. - Will any road improvements or traffic-calming measures be implemented to help mitigate these issues and improve safety for pedestrians and drivers? <p>JB stated he believes the police should submit a planning application, just as anyone else would when making a change of use, to show what changes are proposed/being done. Councillors agreed and asked the Clerk to liaise with planning.</p> <p>Action</p> <ul style="list-style-type: none"> ▪ Clerk to respond 5 planning applications ▪ Clerk to contact planning regarding police station proposed changes | <p>CB</p> <p>CB</p> |
| 26/01-007 | Meeting Reports | |
| | <p>The following meetings were attended: - 09/12/25 – East Surrey YMCA Ramblers meeting – CC 10/12/25 – Surrey SLCC branch meeting – CB 12/12/25 – Chris Coghlan MP public drop-in session at SVH – KD/SR/BB 16/12/25 – A217 Crossing petition heard at SCC Committee meeting – BB</p> | |
| A | <p><u>East Surrey YMCA Ramblers meeting</u> CC advised that the number of people using the service has increased and the YMCA need more volunteer walk leaders.</p> | |
| B | <p><u>Surrey Clerks SLCC branch meeting</u> The main topics covered with LGR and CGR. CB advised she would contact R&BBC to request what election costs will be going forward as S&SPC elections will not be aligned to the new unitary authority.</p> | |

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| C | <p>SALC and SLCC are really promoting for all councils to sign up to the Civility and Respect pledge – Councillors agreed for CB to share details for consideration for S&SPC to sign up to.</p> <p><u>Chris Coghlan MP public drop-in session at SVH</u></p> <p>SR advised about 25-30 residents attended. SR felt the time management to various issues could have been better co-ordinated as some subjects had a lot of the discussion time. Matters raised were;</p> <ul style="list-style-type: none"> - Picketts Lane / court fees - Reinstatement of the site at New House Lane - R&BBC local plan update - Road safety issues in Sidlow - Asylum seekers - Route 4 <p>SR said S&SPC should support future meetings at the hall.</p> | |
| D | <p><u>A217 Crossing – SCC meeting</u></p> <p>BB and JB attended and said it was well attended by residents. This made the BBC news and Surrey Mirror. BBC article Surrey Mirror article</p> <p>Councillors noted the update and requested the Clerk pushes SCC to carry out speed checks, which have been paid for, at this location.</p> <p>It was noted there were a few dangerous junctions in the parish including the Meath Green Lane crossing at Hoadley Road/ Webber Street and Orchard Drive with Cross Oak Lane.</p> <p>BB advised he had heard that SCC were intending to install traffic lights at the junction of Mill Lane with the A217 (by Black Horse pub).</p> <p>Action</p> <ul style="list-style-type: none"> ▪ CB to obtain indication of election costs for S&SPC ▪ CB to prepare paperwork to sign up to Civility and Respect pledge | CB CB |
| 26/01-08 | Neighbourhood Plan | |
| | <p>S&SPC are at Stage 4 Preparation Stage- creating Draft Neighbourhood Plan prepared by local community. At the December meeting it was agreed to take small parts of the plan away to look at specific policies relevant to our area using the various headings in our draft plan but concentrating on: -</p> <ul style="list-style-type: none"> - Wildlife corridors - WC - Character of Sidlow - BB - Community - CC - Urban/ rural density - KD - Play provision - ML - Industrial - PE - Showman sites – WC - Transport - SR <p>Councillors agreed that once all the policies have been drafted, they are to be sent to Planning Advisor, S Tilbury, to review and comment. R&BBC can then review the draft plan before we hold another 6-week consultation with our residents.</p> | |

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| | <p>CB was asked to arrange a meeting with S Tilbury for end of February.</p> <p>Action</p> <ul style="list-style-type: none"> ▪ All to create policies, for various headings of NHP, to be collated and reviewed by each other. ▪ CB to arrange meeting with S Tilbury to receive comment on NHP | All CB |
| 26/01-009 | Community Governance Review | |
| | <p>The S&SPC objection letter was submitted in December - SSPC comment</p> <p>The consultation closes at 5pm on 16/1/26. R&BBC will review all the responses and produce a final decision for the Full Council on 26 March 2026.</p> <p>CC confirmed this was shared on Social Media requesting residents to comment. Councillors had all made individual comment.</p> <p>Councillors agreed there was no further action at this stage.</p> | |
| 26/01-010 | Community Updates | |
| A | <u>Wellbeing Walk – Salfords Stroll</u> The walk was cancelled due to snow. | |
| B | <u>Coffee mornings</u> 33 residents attended the January coffee morning which was a good turn out for a cold day at the start of the year | |
| C | <u>Family playgroup</u> December was not as well attended as November. The next session will be on 14 January. | |
| D | <p><u>2026 Events</u></p> <p>21/03/26 – Salfords Spring Litter pick – SVH, 10am to 12pm</p> <p>21/03/26 – Tabletop sale with Infinity Space to Grow - SVH, 10am -12pm</p> <p>13/06/26 – Community Day – Salfords Social Club – 1pm to 5pm</p> <p>20/06/26 – Sidlow Community event</p> <p>Action</p> <ul style="list-style-type: none"> ▪ CC/ CB to prepare upcoming Salfords events ▪ BB/ CB to prepare upcoming Sidlow events | CC/CB BB/CB |
| 26/01-011 | 2025 and 2026 Projects | |
| | <p>Councillors reviewed the projects which had been set and delivered for 2025 and agreed good progress had been made and a lot achieved.</p> <p>Councillors agreed the projects for 2026.</p> <p>See Appendix B for detail</p> <p>Action</p> <ul style="list-style-type: none"> ▪ Councillors and Clerk to pursue projects accordingly and keep Council updated | All |

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| 26/01-012 | Finance Matters – Parish Council and Village Hall | |
| A | Statements of Income and Expenditure for S&SPC (£80,055.12) and the Village Hall (£4,102.15) for December 25 were noted and approved. CB advised we were still awaiting receipt of the R&BBC strategic CIL funding of £48,454. She had utilised reserves from CCLA to cover costs for floor and roof works already completed. | |
| B | <p>List of cheques/DD for S&SPC and the Village Hall for December 2025 were noted and approved</p> <p>S&SPC - 2 DD, 1 TV and 12 online payments were issued for a total amount of £14,557.26</p> <p>Village Hall - 3 DD, 1 TV payment and 8 online payments were issued for a total amount of £4,204.47</p> | |
| C | Councillors noted bank reconciliation for December 25 has been signed off by CC | |
| D | <p><u>Sidlow Community Association (SCA) grant request</u></p> <p>BBQ catering is provided by the association at their community events. Food is sold to cover costs of the events and to raise funds for other projects (e.g. community hub). SCA believe it is necessary to purchase a suitable commercial BBQ. A used Cinders TG160 BBQ has been selected and purchased for £200, which is less than 10% of the cost of a new one. However, this is in need of extensive refurbishment (new parts and labour) to bring it up to a safe operating standard before their next event in the summer. Total cost of the project</p> <p>Initial purchase: £200.</p> <p>Required new parts £980.</p> <p>Labour is not costed as this will be covered by one of their members for no charge.</p> <p>Total Cost requested - £1,180.</p> <p>Councillors agreed further information for breakdown of new parts was required. WC advised he may be able to assist with the metal work. CB was requested to share the feedback and arrange for Sidlow Community Association to provide more detail.</p> <p>Action</p> <ul style="list-style-type: none"> CB to advise Sidlow Community Association of the grant application decision and obtain more information for future decision | CB |
| 26/01-013 | Correspondence | |
| | <p>The Clerk advised of the correspondence received in December 2025 and January 2026: -</p> <p>14/11/25 – Horley Newsletter</p> <p>20/11/25 – Loveworks December update</p> <p>01/12/25 – Mole Valley District Council: Adoption of Design Codes</p> <p>01/12/25 – The Lucy Rayner Foundation update</p> <p>01/12/25 – Surrey Community Action – community buildings</p> <p>03/12/25 – Reigate & Banstead December Business e-bulletin</p> <p>03/12/25 – Chargepoints consultation – R&B (Work Package 10)</p> | |

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| | <p>08/12/25 – Surrey Prepared - Flooding Toolkit 08/12/25 – Loveworks November newsletter 10/12/25 – Community Rail News 11/12/25 – Warm Welcome newsletter 11/12/25 – Update on festive services on Southern and Thameslink 12/12/25 – Thank you from Emmanuel church for agreeing to make donation to grounds 12/12/25 – Salfords primary school H/T update 15/12/25 – R&BBC £3.9 million investment for Horley park improvements 17/12/25 – Reigate police station relocating to Perrywood Business Park on Honeycrock Lane 17/12/25 – Horley Health & Wellbeing Neighbourhood Meeting 3/2/26 18/12/25 – Parish and Town Council Recruitment Campaign Toolkit 18/12/25 – Community Governance Review (Stage 2): Draft Recommendations - HTC Response 18/12/25 – Latest update from Surrey Community Action. 18/12/25 – Recommended appointment for Chair of RACC 18/12/25 – VASE - December 2025 News, round up and information 19/12/25 – Copy from resident to SCC Highways re drive crossover on Pear Tree Hill – Notice of intended referral to the Local Government & Social Care Ombudsman 22/12/25 – Horley TC mini newsletter 24/12/25 – Resident email regarding proposed new police station 24/12/25 – R&BBC Mayoral newsletter 29/12/25 – R&BBC communication - Three play areas to get a makeover in the new year Various – Resident concerns about development of land west of Salfords Various – GATCOM updates Various – NALC updates Various – GACC updates Various – CAGNE updates Various – Seasons greeting from individuals and groups</p> <p><u>Salfords Primary School</u> Head Teacher Claire Regnard shared a message with the community as she will be absent from school for the Spring term. Mr Andy Burbidge, an experienced Headteacher at another of the Trust schools, will be covering her Headteacher role. Councillors agreed to send a message of best wishes to Claire Regnard wishing her a speedy recovery. Councillors also noted that Salfords Primary School has been featured in the Telegraph's Best Primary Schools list which is recognition reflecting the hard work, dedication, and daily commitment of the pupils, staff, and wider community</p> <p>Councillors noted the four-day judicial review hearing at the High Court would start on 20/1/26 where GACC and CAGNE are challenging the decision by the Secretary of State for Transport's decision to grant Gatwick Airport permission to develop its emergency (northern) runway into a commercial runway.</p> <p>Councillors noted the other correspondence and agreed no further action was required.</p> <p>Action</p> <ul style="list-style-type: none"> ▪ CB to send card to Salfords primary school head teacher | <p>CB</p> |
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| 26/01-014 | Clerk Report | |
| A | <p><u>Salfords village hall</u></p> <p>CB advised there is another leak from the main hall roof in heavy rain conditions. CB has asked Tresan Roofing to look into this.</p> <p>CB has contacted Contractor Jennings to get a third estimate for the forecourt</p> <p>Councillors agreed for CB to purchase a grit bin with salt to be used in icy conditions. This can also then be shared with Christ the King for their carpark – used by hall users.</p> | |
| B | <p><u>Sidlow Community Association Planning application</u></p> <p>CB had shared R&BBC feedback asking for additional information and documents for their planning application for the Sidlow community hub.</p> <p>R&BBC had also advised the planning application total fee would be £1,176 as the association were not eligible for a fee reduction as they were not a parish council. Councillors agreed to cover the full costs for the planning application fee of £1.176 and make a further payment of £503.</p> <p>There were no other updates other than what was included in the action list – See Appendix D</p> <p>Action</p> <ul style="list-style-type: none"> ▪ CB to work with Tresan Roofing to find solution for leaking main hall roof ▪ CB to meet with Jennings to obtain third estimate for changing forecourt ▪ CB to purchase grit bin and salt ▪ CB to advise Sidlow Community Association S&SPC will make additional payment to cover planning application fee | <p>CB</p> <p>CB</p> <p>CB</p> <p>CB</p> |
| 26/01-015 | Urgent matters at discretion of Chairman | |
| | <p>WC thanked everyone for attending and as there being no urgent matters WC declared the meeting closed.</p> | |

APPENDIX A- LIST OF PAYMENTS MADE IN DECEMBER 2025

| List of Cheques/ DD's/ BACS Paid Out to 31 December 2025 | | | |
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| Salfords and Sidlow Parish Council | | | |
| | | <u>VAT</u> | <u>Total</u> |
| DD | BT -Telephone and Broadband Invoice No M035 9N 28/11/25 £48.28 +£9.66 VAT = £58.57 | £9.66 | £57.94 |
| BACS 1360 | Royal Mail - Stamps for newsletter - £217.50 | £0.00 | £217.50 |
| BACS 1361 | Surrey County Council - Bollards for West Avenue 18/11/25 - 21268681 - £2,250.00 | £0.00 | £2,250.00 |
| BACS 1362 | Emmanuel Church - Annual donation grounds maintenance £1750 | £0.00 | £1,750.00 |
| BACS 1363 | Surrey Community Action - Community Building membership 02/12/25 - 8009 £70 + £14 VAT = £84 | £14.00 | £84.00 |
| BACS 1364 | Wel Medical - new pads for Sidlow defibrillator 02/12/25 - S285885 - £62.65 + £12.53 VAT = £75.18 | £12.53 | £75.18 |
| BACS 1365 | Claire Baller - coffee morning expenses | £0.00 | £2.40 |
| BACS 1366 | Sidlow Community Association - Fee for community hub planning app | £0.00 | £673.00 |
| BACS 1367 | Electronic Temperature Instruments - Thermapen 09/12/25 - 104351 - £63 + £12.60 VAT = £75.60 | £12.60 | £75.60 |
| BACS 1368 | Claire Baller -Travel expenses and parking to SLCC branch meeting | £0.00 | £40.90 |
| TV | Salfords Village Hall - Top up | £0.00 | £5,000.00 |
| BACS 1369 | Ultralite - Lights for hal and Ctk church tree 17/12/25 - 2595 - £750 + £150 VAT = £900 | £150.00 | £900.00 |
| BACS 1370 | Printmates - newsletter 18/12/25 - 454463 - £1188 | £0.00 | £1,188.00 |
| DD | NEST - Clerks Pension scheme contribution December 2025 Employer £69.51 + Employee £92.69= £162.20 | £0.00 | £162.20 |
| BACS 1371 | Mrs. C. Baller - Salary December 2025 - £1,738.26 & Nov O/T 1,098.90= £2837.16 less tax £520.80 NI £148.46 and Pens £92.69= £2,080.54 | £0.00 | £2,080.54 |
| | | £198.79 | £14,557.26 |
| Salfords Village Hall | | | |
| | | <u>VAT</u> | <u>Total</u> |
| BACS 697 | ASF Cleaning - 30/11/25 64190 £288.87+ £57.77 VAT = £346.64 | £57.77 | £346.64 |
| BACS 698 | Hall hirer party deposit refund | £0.00 | £100.00 |
| BACS 699 | Power Demand Ltd - Electrical repairs 03/12/25 Jo2432 - £468.18 + £93.64 = £561.82 | £93.64 | £561.82 |
| BACS 700 | Dee Thornton - Legionella Risk Assessment 8/12/25 v- 8615 £190 + £24.30 = £214.30 | £0.00 | £214.30 |
| BACS 701 | Hall hirer party deposit refund | £0.00 | £100.00 |
| BACS 702 | JMS Janitorial Supplies - cleaning products 17/12/25 - 1291799/1901 - £61.20 + £12.25 VAT = £73.45 | £12.25 | £73.45 |
| BACS 703 | Hall hirer party deposit refund | £0.00 | £100.00 |
| BACS 704 | Fire Protection Services - annual fire appliance check 18/12/25 95587 - £85.50 + £17.10 VAT = £102.60 | £17.10 | £102.60 |
| DD | SES Water | £0.00 | £31.00 |
| DD | Engie - Gas Bill 08/12/25 - £973.19 + £194.64= £1,167.83 | £194.64 | £1,167.83 |
| DD | Engie - Electric Bill -12/12/25 - £323.90 + £163.203= £340.10 | £16.20 | £340.10 |
| TV | Clerks % salary - 1/3 | £0.00 | £1,066.73 |
| | | £391.60 | £4,204.47 |

APPENDIX B 2025 PROJECTS DELIVERED

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| Business Guild <ul style="list-style-type: none"> To work with Redhill Business Guild to work with businesses of all sizes in Salfords and Sidlow | Caroline Clarke Karen Dukes Bob Barnes |
| Christ the King Church <ul style="list-style-type: none"> To continue to maintain and promote ongoing relationship with Church To support to promote quiz nights and other fund-raising events To hold a joint Macmillan coffee morning in October 2025 To support to run a refreshment stand for spectators of Veteran Car run in November 2025 | Claire Baller Caroline Clarke |
| Christmas <ul style="list-style-type: none"> To have Christmas lights at Christ the King church and hall To explore options to extend having lights to shopping parade To hold a Christmas event for residents | Caroline Clarke Claire Baller |
| Community Events <ul style="list-style-type: none"> To hold a joint event with Salfords Social Club for village To hold a VE 80 Day event in Salfords To hold a VE 80 Day event in Sidlow To have poppies on lampposts in Salfords and Sidlow and look to hold a remembrance service event To hold a Christmas event for residents To explore options for more 'Happy to Chat' benches in village | Full Council |
| Emmanuel Church <ul style="list-style-type: none"> To continue to build relationship with Emmanuel Church and assist with promotion To support a Craft day for families on 12 April 2025 To support a holding a refreshment stall for spectators of Run Reigate Marathon 21/9/25 | Bob Barnes Karen Dukes Caroline Clarke Claire Baller |
| Environmental/ Sustainability <ul style="list-style-type: none"> To identify other areas of land to plant trees To ensure flowers are at Shopping Parade in Summer To maintain hanging baskets at village hall To consider more areas in Salfords for re-wilding/ daffodil planting To work with SCC for cutting grass verges at appropriate times To promote Blue Hearts scheme in village To ensure footpaths are properly surfaced, clean and free of mud and other detritus, not overhung or blocked by vegetation and properly lit at night To promotes protection of environment and biodiversity to community To work with Gatwick Greenspaces to identify opportunities for Salfords and Sidlow | Karen Dukes Paul Edwards Claire Baller |
| Health and Wellbeing <ul style="list-style-type: none"> To hold Warm Hub monthly coffee mornings To hold monthly East Surrey YMCA wellbeing walks – Salfords stroll To run a sustainable travel Bikeability event To organise a Treasure Hunt to promote the outdoors To extend and manage the community garden To explore options to run a toddler group for young families To explore options to run cookery sessions on healthy eating To continue with foodbank donations | Caroline Clarke Karen Dukes Claire Baller |
| Planning / Aviation <ul style="list-style-type: none"> To protect Green Belt as appropriate from unnecessary development To continue to be robustly involved with new Design Code for Redhill to Horley corridor To continue to monitor proposed expansion of Gatwick Airport with new runway and flightpaths and protect village within our control To monitor flights and impact from Redhill Aerodrome To review opportunities of land for future development work with R&BBC on agreed locations | Full Council |
| Salfords Village Hall | |

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| <ul style="list-style-type: none"> To maintain building for rental opportunities To arrange for new floor in rear committee room To refurbish main hall kitchen To explore options for best approach for external decoration of fascia/ soffit To renovate damaged area of main hall floor To continue to make thermal and environmental improvements to the hall by continuing to replace lighting with LED bulbs To carry out feasibility and cost options for insulating the main hall and apply for grant funding | Full Council |
| Sidlow <ul style="list-style-type: none"> To continue to build relationship with Reigate Valley College To work with residents to manage development and build of new community space To work with residents to support holding fund raising events with use of Salfords village hall To continue to build relationship with Emmanuel Church and assist with promotion To hold a VE Day 80 event To support Sidlow firework event To continue to make improvements to Sidlow entrance with planters To start process for safer A217 crossing | Full Council |
| Social Club <ul style="list-style-type: none"> To maintain relationship and identify areas for community improvement To hold a joint village event on 14 June 2025 | Caroline Clarke Paul Edwards Claire Baller |
| Speedwatch: <ul style="list-style-type: none"> To continue with Speedwatch and gather more volunteers To look to have speed analysis undertaken on Honeycrook Lane, Lodge Lane and Ironsbottom by SCC Highways To reduce speed limit on Ironsbottom from 40mph to 30 mph | Paul Edwards Bob Barnes Mark Lodge Claire Baller |
| Train Station adoption: <ul style="list-style-type: none"> To utilise grant funding for new noticeboards to display history/ wildflower information and local art To build bookstore and organise a Book Store co-ordinator. Continue making the station more presentable: cleaning the phone box and bike rack shelter and maintaining planters. Promoting bike racks and sustainable transport | Paul Edwards Caroline Clarke Stephen Rolph |
| Voluntary Organisations/ Local Community Groups <ul style="list-style-type: none"> To continue to promote their work and how they can assist our residents To continue to work with Woodhatch Centre and encourage our residents to engage in their facilities To build relationship to work with Horley Community Development Worker To continue to provide free rental to local voluntary groups offering services To liaise and provide financial support to local organisations offering services for residents To reach out to Infinity Space to Grow to review opportunities for young families | Claire Baller Bob Barnes Caroline Clarke Stephen Rolph Karen Dukes Paul Edwards |
| Youth <ul style="list-style-type: none"> To continue to work with the Youth in the local area to participate in volunteering for Duke of Edinburgh and other schemes To consider setting up a Youth Council To maintain strong relationship with Salfords Primary School Support community groups for Juniors – Scouts/ Brownies/ Guides | Claire Baller Caroline Clarke |

Key

Complete

Work undertaken but project not fulfilled

Not started

2026 PROJECTS

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| Business Guild <ul style="list-style-type: none"> To work with Redhill Business Guild to work with businesses of all sizes in Salfords and Sidlow To engage with businesses and farmers to help develop Neighbourhood plan | Caroline Clarke Karen Dukes Bob Barnes |
| Christ the King Church <ul style="list-style-type: none"> To continue to maintain and promote ongoing relationship with Church To support to promote quiz nights and other fund-raising events To hold a joint Macmillan coffee morning in October 2026 To support to run a refreshment stand for spectators of Veteran Car run in November 2026 | Claire Baller Caroline Clarke |
| Christmas <ul style="list-style-type: none"> To have Christmas lights at Christ the King church and hall To explore options to extend having lights to shopping parade To hold a Christmas event for residents | Caroline Clarke Claire Baller |
| Community Events <ul style="list-style-type: none"> To hold a baby/ toddler clothes and toy second hand sale To hold a community event with Salfords Social Club for village To hold a community event in Sidlow To have poppies on lampposts in Salfords and Sidlow and look to hold a remembrance service event To hold a Christmas event for residents To explore location options for more 'Happy to Chat' benches in village | Full Council |
| Emmanuel Church <ul style="list-style-type: none"> To continue to build relationship with Emmanuel Church and assist with promotion To support a holding a refreshment stall for spectators of Run Reigate Marathon Sept 26 | Bob Barnes Karen Dukes Caroline Clarke Claire Baller |
| Environmental/ Sustainability <ul style="list-style-type: none"> To continue with regular litter pick events To identify other areas of land to plant trees To ensure flowers are at Shopping Parade in Summer To maintain hanging baskets at village hall To consider more areas in Salfords for re-wilding/ daffodil planting To work with SCC for cutting grass verges at appropriate times To promote Blue Hearts scheme in village To ensure footpaths are properly surfaced, clean and free of mud and other detritus, not overhung or blocked by vegetation and properly lit at night To promote protection of environment and biodiversity to community | Karen Dukes Paul Edwards Claire Baller |
| Health and Wellbeing <ul style="list-style-type: none"> To hold Warm Hub monthly coffee mornings providing advice to residents To hold monthly East Surrey YMCA wellbeing walks – Salfords stroll To extend and manage the community garden To hold monthly baby and toddler group for young families To explore options to run cookery sessions on healthy eating To continue with foodbank donations | Caroline Clarke Karen Dukes Claire Baller |
| Planning / Aviation <ul style="list-style-type: none"> To protect Green Belt as appropriate from unnecessary development To continue to be robustly involved with new Design Code for Redhill to Horley corridor To continue to monitor expansion of Gatwick Airport with new runway and | Full Council |

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| <ul style="list-style-type: none"> flightpaths and protect village within our control To monitor flights and impact from Redhill Aerodrome To review opportunities of land for future development work with R&BBC on agreed locations To continue to develop and frame the Neighbourhood Plan (NHP) | |
| Salfords Village Hall <ul style="list-style-type: none"> To maintain building for rental opportunities To arrange for new fascia/ soffit and guttering To complete planning application and approval for refurbished forecourt and dropped kerb and arrange for works to be completed To continue to make thermal and environmental improvements to the hall by continuing to replace lighting with LED bulbs To explore options for main hall roof provision with insulation and apply for grant funding To build a moveable bookstore/ jigsaw puzzle shelf for community outreach | Full Council |
| Sidlow <ul style="list-style-type: none"> To continue to build relationship with Reigate Valley College To work with residents to manage development and build of new community space To work with residents to support holding fund raising events with use of Salfords village hall To work with Sidlow Community Association to produce NHP To continue to build relationship with Emmanuel Church and assist with promotion To hold a Sidlow community event To support Sidlow firework event To ensure speed analysis is undertaken on Ironsbottom by SCC Highways To continue process for A217 speed reduction | Full Council |
| Social Club <ul style="list-style-type: none"> To maintain relationship and identify areas for community improvement To hold a joint village event in June 2026 | Caroline Clarke Paul Edwards Claire Baller |
| Speedwatch: <ul style="list-style-type: none"> To continue with Speedwatch and gather more volunteers To look to have speed analysis undertaken on Honeycrook Lane and Lodge Lane by SCC Highways To reduce speed limit on Ironsbottom from 40mph to 30 mph | Paul Edwards Bob Barnes Mark Lodge Claire Baller |
| Train Station adoption: <ul style="list-style-type: none"> To utilise grant funding for new noticeboards to display history/ wildflower information and local art To maintain bookstore and support Book Store co-ordinator. Continue making the station more presentable: cleaning the phone box and bike rack shelter and maintaining planters. Promoting bike racks and sustainable transport | Paul Edwards Caroline Clarke Stephen Rolph |
| Voluntary Organisations/ Local Community Groups and community <ul style="list-style-type: none"> To continue to promote their work and how they can assist our residents To continue to work with Woodhatch Centre and encourage our residents to engage in their facilities To build relationships with Woodhatch and Horley Community Development Workers To continue to provide free rental to local voluntary groups offering services To liaise and provide financial support to local organisations offering services for residents To prepare for provision of new unitary authority and impact to S&SPC | Claire Baller Bob Barnes Caroline Clarke Stephen Rolph Karen Dukes Paul Edwards |

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| <p>ensuring continue offering of our existing services</p> <ul style="list-style-type: none"> ▪ To monitor R&BBC decision for Local Governance Review and protect existing residents whilst providing assistance to neighbouring wards if required | |
| <p>Youth</p> <ul style="list-style-type: none"> ▪ To continue to work with the Youth in the local area to participate in volunteering for Duke of Edinburgh and other schemes ▪ To consider setting up a Youth Council ▪ To maintain strong relationship with Salfords Primary School ▪ Support community groups for Juniors – Scouts/ Brownies/ Guides | <p>Claire Baller Caroline Clarke</p> |

APPENDIX C- PLANNING APPLICATIONS IN DECEMBER 2025/ JANUARY 2026

| Ref | Date | R&BBC Officer | Address | Proposal | Parish Council Decision |
|-----------------|----------|--------------------|--|--|--|
| 25/01993/HH OLD | 08/12/25 | Helen Love | 3 Honeycrook Lane, Salfords, RH1 5DG | Retrospective application for two outbuildings, pergola and raised decking terrace. | Object. The building does not have permission for the change of use. |
| 25/02195/HH OLD | 16/12/25 | Stephen Yeoll | Cross Oak Crossoak Lane Salfords RH1 5RF | Single-storey side/rear extension | Object, this is an inappropriate extension to a Grade II listed building. No observation if the building is not listed. See below |
| 25/02080/HH OLD | 23/12/25 | Petra Skelly | 1 Avondale 41 Reigate Road Hookwood RH6 0HL | Proposed Single storey rear extension, Garage extension and conversion and an outbuilding | No observation |
| 25/02184/CLE | 29/12/25 | Matthew Holdsworth | Nutley Dean Farm Smalls Hill Road Horley RH6 0HR | Construction of agricultural machinery shed. | Object, The information provided does not show sufficient development activity was undertaken to constitute lawful commencement of the permitted barn. |
| 25/02227/HH OLD | 30/12/25 | Matthew Holdsworth | Daymer Cottage 47 Reigate Road Hookwood RH6 0HL | Erection of a single storey rear extension following the demolition of the existing conservatory, side extension, internal re-work, small front extension, alterations to the fenestration and installation of an oak framed front porch canopy. | Object excessive increase in the green belt |

25/02195/HHOLD. Cross Oak Crossoak Lane

The Borough List of Buildings of Architectural and Historic Interest lists this is a Grade II listed building. The applicant challenges this, or at least how much of the building is listed.

25/02184/CLE. Nutley Dean Farm Smalls Hill Road

This application is for agreement that sufficient development activity was undertaken to constitute lawful commencement of the permitted barn in order to justify building a dwelling instead. The site of the barn is the same as the site of the mobile home which has current enforcement action / appeal decision that requires its removal by 14th February. The 'Existing site layout' plan shows an empty site. The invoices do not appear to be for materials for constructing a barn but do include a Sewage Treatment Plant. The application says, *'this building was granted permission under 19/00473/F and that works commenced in January 2021 following approval, and although the building has not been fully completed, sufficient development activity was undertaken to constitute lawful commencement'*. A covering letter says; *'Works commenced in January 2021 following approval, and although the building has not been fully completed, sufficient development activity was undertaken to constitute lawful commencement under Section 56 of the Town and Country Planning Act 1990.'* The information provided does not appear to show this. *'The landowner would now like to return this land and the former agricultural building proposal back to the Green Belt with reduced impact on the openness of the site. Instead of completing the agricultural shed, the family intends to pursue planning permission for a single dwelling family home to accommodate our client and his young family. shows The barn has not been completed it is intended to show sufficient development has taken place to justify replacing what has been done with a dwelling.'*

APPENDIX D– TO DO LIST

| Ref | Date | Action | Who | Update | Complete |
|-----------|----------|---|-------|---|----------|
| 25/12-004 | 08/12/25 | CB to write to R&BBC planning asking them to encourage developers to reach out to Parish Council at earliest opportunity. | CB | Email sent | 09/12/25 |
| 25/12-004 | 08/12/25 | VC to stress concerns of development of local plan and nearing expiry date | VC | | Closed |
| 25/12-004 | 08/12/25 | CB to contact SES Water again about leak on Honeycrook Lane | CB | Email sent | 09/12/25 |
| 25/12-006 | 08/12/25 | Clerk to respond 5 planning applications | CB | Confirmed | 09/12/25 |
| 25/12-006 | 08/12/25 | CB to seek clarity from R&BBC on aspects for Picketts Lane | CB | Confirmed – agenda | Closed |
| 25/12-006 | 08/12/25 | VC to receive update on Gypsy and Traveller Accommodation Assessment development plan | VC | | Closed |
| 25/12-007 | 08/12/25 | CB to write to N Stagg, RAL to arrange meeting with JB | CB/JB | Meeting requested | |
| 25/12-007 | 08/12/25 | CB to advise Sidlow Community Association that S&SPC will fund the £673 planning fee for the Sidlow community hub and make payment. | CB | Confirmed and payment made | Closed |
| 25/12-008 | 08/12/25 | All to create policies, for various headings of NHP, to be collated and reviewed by each other. | ALL | Agenda item | Closed |
| 25/12-009 | 08/12/25 | SW/VC to ask R&BBC about CGR consultation paper distribution | SW/VC | | Closed |
| 25/12-009 | 08/12/25 | CB to submit response to R&BBC CGR consultation | CB | Response submitted | Closed |
| 25/12-009 | 08/12/25 | All should individually respond to CGR consultation | ALL | | Closed |
| 25/12-009 | 08/12/25 | CB to include articles in S&S News and on social media to encourage S&SPC residents to respond to the consultation. | CB | Article included and shared on social media | Ongoing |
| 25/12-010 | 08/12/25 | CC/CB to prepare for various 2026 events | CC/CB | Agenda item | Closed |
| 25/12-010 | 08/12/25 | BB/CB to prepare for Sidlow community event | BB/CB | Ongoing | Ongoing |
| 25/12-011 | 08/12/25 | CB to advise Emmanuel Church about grant application for 2026/27 | CB | Confirmed | Closed |
| 25/12-011 | 08/12/25 | CB to seek clarification from Highways on speed check processing and impact of new unitary for Lonesome Lane | CB | | |
| 25/12-011 | 08/12/25 | CB to advise R&BBC of the precept for 2026/27 | CB | Confirmed | Closed |
| 25/12-012 | 08/12/25 | CB to arrange meeting with Horley TC and Developer for land west of Salfords | CB | Meeting requested | |
| 25/12-012 | 08/12/25 | All to advise CB their attendance for CtK events for Ftr. Jim retirement | ALL | SR/CC/CB attending | Closed |
| 25/12-013 | 08/12/25 | CB to purchase a water thermometer to carry out legionella testing | CB | Purchased – awaiting delivery | |
| 25/11-09 | 10/11/25 | CB to identify any grant opportunities for the legal agreement SSPC has with RBBC regarding grass cutting and maintenance of the Social club grounds, playground and external gym | CB | | |
| 25/10-10 | 13/10/25 | CB/CC to work with Salfords Social Club for 2026 Community event | CB/CC | Planning to start | Ongoing |
| 25/04-007 | 14/04/25 | CB to speak with SCC and R&BBC to understand processes for waste management monitoring | CB | Email sent to SCC 23/4/25 – wait response | |