



Clerk to the Parish Council: Mrs Claire Baller  
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## **SALFORDS AND SIDLOW PARISH COUNCIL - AGENDA**

Residents of Salfords and Sidlow Parish Council are invited to attend the meeting to be held on Monday 8 December 2025 at 7:30pm – Emmanuel Church, Sidlow

*Signed: Claire Baller, Clerk to Salfords and Sidlow Parish Council, 2 December 2025*

1.	<b>Introductions and to receive apologies for absence</b>
2.	<b>Code of Members' Conduct - Declaration of Interest</b> <ul style="list-style-type: none"><li>– To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary &amp; Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.</li></ul>
3.	<b>Public Notices</b> <ul style="list-style-type: none"><li>– Family Playgroup – Wednesday 10 December - 10.30m to 12.00pm - Salfords Village Hall (SVH)</li><li>– East Surrey YMCA Wellbeing Walk - Salfords Stroll – Friday 2 January – 9.45am – SVH</li><li>– Coffee Morning - Friday 2 January – 11am to 12.30pm – SVH</li><li>– Councillors Surgery – Monday 5 January – 6.30pm to 7pm – SVH</li><li>– Parish Council Meeting – Monday 12 January at 7.30pm – SVH</li></ul>
4.	<b>Public Session (a maximum of 15 minutes)</b> <ul style="list-style-type: none"><li>– To answer any questions from residents within Salfords and Sidlow Parish Council in accordance with Standing Orders</li></ul>
5.	<b>Acceptance of Last Minutes</b> <ul style="list-style-type: none"><li>– To approve and sign the minutes of the meeting held on Monday 10 November 2025</li></ul>
6.	<b>Planning Applications</b> <ul style="list-style-type: none"><li>– To review and agree responses to Planning/ Licence Applications received in November / December 2025</li><li>– To review planning decisions made by R&amp;BBC and agree if any action required</li><li>– To review enforcement cases in the parish and agree if any action required</li></ul>
7.	<b>Meeting Reports</b> <p>To discuss meetings attended and approve any action / output required: -</p> <ul style="list-style-type: none"><li>– 11/11/25 – RBBC Local Government Reorganisation Meeting – JB/CM</li><li>– 13/11/25 – SALC AGM and seminar – JB/SR</li><li>– 18/11/25 – RACC – JB</li><li>– 18/11/25 – CGR with Cllr Biggs – WC/KD/BB/SR/CM</li><li>– 01/12/25 – Woodhatch &amp; Whitebushes Partnership Meeting – CC/CM</li><li>– 03/12/25 – SALC legal topic notes – CM</li><li>– 03/12/25 – Sidlow Community Association – WC/KD/BB/CM</li></ul>

Members of the Public can view any attachments by email request to the Clerk.

If you wish to attend the Parish Council Meeting please contact the Clerk, Mrs Claire Minter, on email [claire.minter@salfordsandsidlowpc.org.uk](mailto:claire.minter@salfordsandsidlowpc.org.uk) in advance of the Meeting in order that suitable access can be made available.

8.	<b>Neighbourhood Plan</b> <ul style="list-style-type: none"> <li>– To review meeting with Planning Consultant, Steve Tilbury, and agree next steps and timescales</li> </ul>
9.	<b>Community Governance Review</b> <ul style="list-style-type: none"> <li>– To review RBBC Community Governance Review consultation proposals and agree whether to support or object and what message to provide to our residents</li> </ul>
10.	<b>Community Updates</b> To receive community updates and agree proposals and costs as required: - <ul style="list-style-type: none"> <li>– YMCA East Surrey Wellbeing walk – Salfords stroll</li> <li>– Coffee morning</li> <li>– Family play group</li> </ul> <b>2026 Events</b> <ul style="list-style-type: none"> <li>– Salfords Spring Litter pick - Salfords Village Hall (SVH) – 21/3/26</li> <li>– Table top sale with Infinity Space to Grow for baby toddler clothes/ toys– SVH 21/3/26</li> <li>– Community Day – Salfords Social Club – 13/06/26</li> </ul>
11.	<b>Finance Matters – Parish Council and Village Hall – see attached Clerk report</b> <ol style="list-style-type: none"> <li>a. To review and agree the Statements of Income and Expenditure and Lists of cheques /DD/BACS for November 2025</li> <li>b. To note bank reconciliation for November 25 has been signed off</li> <li>c. To note and approve SALC/ NALC 2026/27 subscription</li> <li>d. To consider request to fund speed surveys for Lonesome Lane – circa £500</li> <li>e. To review grant request from Emmanuel Church for grounds maintenance for 2026/27</li> <li>f. To set precept for 2026/27</li> </ol>
12.	<b>Correspondence</b> To update the Council on key correspondence received in November/ December 2025 and gain agreement on any decision required.
13.	<b>Clerk Report</b> <ul style="list-style-type: none"> <li>– To receive Clerk Report and updates on Salfords village hall and other previous matters and gain agreement on any decisions and costs required</li> </ul>
14.	<b>Urgent matters at the discretion of the Chairman for noting and for inclusion on a future agenda</b> <ul style="list-style-type: none"> <li>– Please advise Chairman prior to the meeting</li> </ul>

## **PART 2 (Closed to members of the public)**

Members of the Press and public to be excluded from the meeting for the following agenda items as they contain exempt information as defined in Paragraph 3 of Schedule 12A of the Local Government Act 1972 (amended). The public interest in maintaining the exemption outweighs the public interest in disclosing the information.

1.	<b>Salfords village hall</b> <ul style="list-style-type: none"> <li>– To review tenders for new soffit and fascia replacement</li> <li>– To review tenders for renovated forecourt</li> </ul>
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