

## Salfords and Sidlow Parish Council Minutes

### Emmanuel Church, Sidlow

8 December 2025

Meeting opened at 7:30pm and closed at 9.30pm



Email: [Clerk@salfordsandsidlowpc.org.uk](mailto:Clerk@salfordsandsidlowpc.org.uk)

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#### Councillors (Cllrs) present:

1. Cllr Bob Barnes (BB)
2. Cllr Jim Blackmore (JB)
3. Cllr Wayne Clark (WC) Chair
4. Cllr Caroline Clarke (CC)
5. Cllr Karen Dukes (KD)
6. Cllr Mark Lodge (ML)

In attendance Clerk – Claire Baller  
(Clerk/ RFO)

#### Apologies

7. Cllr Paul Edwards (PE)
8. Cllr Stephen Rolph (SR)

#### Attending:

- Cllr V Chester (VC)  
Cllr S Wotton (SW)  
8 members of public


#### Apologies

- Cllr C Baart (CB)  
Cllr A Lynch (AL)

Ref	Agenda item	Who
25/12-001	<b>To receive apologies for Absence.</b>	
	WC welcomed Councillors and residents to the meeting. Apologies were received and accepted from SR who was attending another meeting on behalf of the council and PE who was at work. Apologies were also received from County Cllrs Baart Lynch.	
25/12-002	<b>Declarations of Interest and dispensations</b>	
	There were no declarations of interest.	
25/12-003	<b>Public Notices</b>	
	<ul style="list-style-type: none"> <li>– East Surrey YMCA Wellbeing Walk - Salfords Stroll – Friday 2 January – 9.45am – (SVH)</li> <li>– Coffee morning - Friday 2 January – 11am to 12.30pm – SVH</li> <li>– Councillors Surgery – Monday 5 January – 6.30pm to 7pm – Salfords Village Hall SVH</li> <li>– Parish Council Meeting– Monday 12 January, 7.30pm Emmanuel Church, Sidlow</li> <li>– Family playgroup – Wednesday 14 January, 10.30 to 12pm - SVH</li> </ul>	
25/12-004	<b>Public Question Period</b>	
A	<p>A resident raised frustration that housing developers were assessing and surveying land near Perrywood/ Monotype and felt that Reigate and Banstead Borough Council (R&amp;BBC) were encouraging it. WC and KD explained that several areas of land in Salfords and Sidlow were considered for development as sustainable urban extensions when the current local plan was created, but these sites currently remained out of scope. R&amp;BBC is carrying out a Green Belt (GB) review which is expected to be completed in 2026. The R&amp;BBC local Plan, which expires in 2027, must be adhered to. Developers will be 'hedging their bets' and need to carry out surveys to calculate house density, flood, environmental impacts etc.</p> <p>The Parish Council was not going to be able to prevent development. Central government have set housing targets and also expressed that development close to train stations (15m walk) can override development</p>	





A	<u>RBBC Local Government Reorganisation Meeting</u>  Local Government Reorganisation and CG	
B	<u>SALC AGM and seminar</u> Slides and presentations had been shared. CB was ensuring S&SPC remain compliant with changes in legislation.	
C	<u>RACC</u> County Cllr Catherine Baart chaired the meeting pending the appointment of an independent chair.  RAL gave an update on the aerodrome's finances and state of the businesses. A great deal of money has been spent replacing the roof which was destroyed last year. They said the aviation business earns income from landing fees and fuel sales which do not cover the running costs. The commercial buildings subsidise the aviation side. Two major tenants have given notice to leave mainly because their staff can only get to the aerodrome by car. Various ways to make the aerodrome more profitable are being considered. They have not given up on housing, but RAL believes building houses is not currently a viable option. RAL suggested possible alternatives could be a hard runway including jet aircraft, more commercial units etc.  It was confirmed there are no movements on 06/24 unlicensed runway.  Only one person had applied for position of permanent Chair. Several have shown early interest, but they have not followed it up.  The next meeting has been provisionally set for 22 April 2026 subject to the availability of the new chair. RAL confirmed there won't be any aerodrome people at the annual public meeting.  JB advised it had been made clear to him that if he attended the meeting in person the aerodrome people would walk out. JB advised he would much prefer attending this meeting in person but had agreed to do this online. Nick Stagg RAL has agreed to meet with JB to resolve whatever the problem is. CB was asked to arrange the meeting.	
D	<u>CGR with Cllr Biggs</u> See agenda item	
E	<u>SALC legal topic notes</u> Various legal topics were covered. CB confirmed the Parish Council was compliant but intended to do some further work around the new Assertion 10 in the Annual Governance Accountable Return for external audit.	
F	<u>Sidlow Community Association (SCA) – WC/KD/BB/CB</u> This was a positive meeting with four representatives from Sidlow Community Association. Cllrs advised what input was needed from SCA for development of the S&SPC NHP. It was recommended that SCA submitted their planning application for the community Hub. It was confirmed this was sent 3/12/25. Councillors agreed to fund the planning application fee of £673.	
G	<u>Noise Management Board Oversight Board</u> KD advised she had attended this meeting. LGW confirmed that the Route 4 Consultation would be opened in January 2026 as they had received	

	<p>CAA clearance for this. R4 needed to be consulted on prior to the FASI south consultation.</p> <p>In 2027/28 there will be a night flight consultation but in the meantime the oversight board have requested data for analysis on understanding delays for daytime aircraft and impact to night flying.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>▪ CB to write to N Stagg, RAL to arrange meeting with JB</li> <li>▪ CB to advise Sidlow Community Association that S&amp;SPC will fund the £673 planning fee for the Sidlow community hub and make payment.</li> </ul>	<p>CB/JB</p> <p>CB</p>
<b>25/12-008</b>	<b>Neighbourhood Plan</b>	
	<p>We are currently at the Preparation Stage (Stage 4) for creating the plan. The Parish Council has already agreed we will not be designating sites for development, but we recognise that Developers are looking at our villages to build homes – some on a large scale. Councillors are aware R&amp;BBC are currently undertaking a Green Belt Assessment review alongside a Gypsy and Traveller Accommodation Assessment (GTAA) review, which will both be integral to our parish, with expected results in 2026.</p> <p>Councillors have gathered evidence based on the survey feedback, received through our public consultation events, and prepared a first draft of the plan which was reviewed by Reigate and Banstead Borough Council (R&amp;BBC). They provided critical feedback stating that our plan needs to have granularity, add i.e., comprising distinguishable elements, which has consistent strategic policies that are relevant to S&amp;SPC and not in the R&amp;BBC local plan. Based on this feedback Councillors met with a Planning Advisor to help provide guidance and support for us to shape the plan.</p> <p>Councillors now need to consider if we would like to create a design guide for new housing development or include what we would like to see such as pattern of play spaces/ age-appropriate play provision, safeguard local green spaces, footpaths/ cycleways, wildlife corridors, good connectivity for transport, bus shelters, car parking, etc. It is important that the Neighbourhood Plan request things that echoes or will improve S&amp;SPC.</p> <p>Councillors agreed to draw up a set of policies and work with R&amp;BBC and our Planning Advisor to finalise the draft plan before we hold another 6-week consultation with our residents. It was agreed to take small parts of the plan away to look at specific policies relevant to our area using the various headings in our draft plan but concentrating on: -</p> <p>Wildlife corridors - WC  Character of Sidlow - BB  Community - CC  Urban/ rural density - KD  Play provision - ML  Industrial - PE  Showman sites – WC  Transport - SR</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>▪ All to create policies, for various headings of NHP, to be collated and reviewed by each other.</li> </ul>	<p>All</p>

25/12-009	<b>RBBC Community Governance Review</b>																													
	<p>RBBC has approved the CGR proposals recommending expanding S&amp;SPC to include Whitebushes (EWB5) and South Earlswood (EWB4).</p> <table><tr><th>Parish ward (current polling district)</th><th>Electorate: 1 May 2025</th><th>Number of town councillors</th><th>Electors to Councillors</th></tr><tr><td>Salfords South (HRE2)</td><td>1,977</td><td>4</td><td>494</td></tr><tr><td>Salfords North (HRE1)</td><td>493</td><td>1</td><td>493</td></tr><tr><td>Earlswood (EWB4)</td><td>1,827</td><td>4</td><td>457</td></tr><tr><td>Whitebushes (EWB5)</td><td>1,752</td><td>4</td><td>438</td></tr><tr><td>Sidlow (HRW1)</td><td>544</td><td>1</td><td>544</td></tr><tr><td><b>Total:</b></td><td><b>6,593</b></td><td><b>14</b></td><td><b>471</b></td></tr></table> <p>In addition, there are proposals to create a new parish covering most of the north of the borough - 'Banstead and The Villages Council' - and either one or two new town councils for Redhill and Reigate.</p> <p>At the November meeting Parish Councillors expressed their frustration that our submission response had not been considered and R&amp;BBC has railroaded an option onto the Parish Council. The S&amp;SPC response to the initial consultation made it clear Councillors were open to a dialogue to discuss an approach, but needed to better understand the risks and impact to our existing community before considering expanding. The RBBC proposal has not included the Woodhatch area which meant that Sidlow will become an even more rural ward in this new proposed expanded parish. Councillors are also concerned that the new proposals are reducing the number of six Councillors to four to represent the Salfords ward.</p> <p>Residents are being consulted on the Salfords, Sidlow and South Earlswood Parish Council to ask whether they agree or disagree with the expansion of Salfords &amp; Sidlow Parish Council to include South Earlswood and Whitebushes. If this is not supported R&amp;BBC would like to understand what residents in the proposed expansion area would prefer. Have their own parish, join Redhill Town Council or not be parished.</p> <p>Councillors had met with Cllrs Biggs to express frustration and to better understand the process and gather further information to make an informed decision. R&amp;BBC Officers had submitted responses to some of the requests.</p> <p>It was also noted that many roads, more rural, had not received the paper consultation and Councillors were annoyed with the R&amp;BBC response for how residents could ascertain the information. SW and VC agreed to take this comment away and understand how resident papers had been distributed.</p> <p>Councillors agreed to object to the proposed changes with reasons for the decision including: -</p> <ol style="list-style-type: none"><li>1. Initial S&amp;SPC submission not reflected in current proposals</li><li>2. Concerns about experience and recruitment of councillors</li><li>3. Concerns about the current proposal and the consultation process</li><li>4. Unjustified change and lack of evidential basis</li><li>5. Outstanding concerns<ul style="list-style-type: none"><li>- Evidence of number of significant responses from residents in South Earlswood and Whitebushes</li><li>- Transparency regarding household costs</li><li>- Rationale for reducing Salfords ward representation</li></ul></li></ol>	Parish ward (current polling district)	Electorate: 1 May 2025	Number of town councillors	Electors to Councillors	Salfords South (HRE2)	1,977	4	494	Salfords North (HRE1)	493	1	493	Earlswood (EWB4)	1,827	4	457	Whitebushes (EWB5)	1,752	4	438	Sidlow (HRW1)	544	1	544	<b>Total:</b>	<b>6,593</b>	<b>14</b>	<b>471</b>	
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	<ul style="list-style-type: none"> <li>- Risk of rural marginalisation</li> <li>- Clarity on other risks considered by the Working Group and the Council</li> <li>- Risks to Effective Governance and Community Identity</li> </ul> <p>Councillors agreed to object to the proposed expansion and to urge R&amp;BBC to retain the existing parish boundary. Reasons cited include considering:</p> <ul style="list-style-type: none"> <li>- the failure to engage with the Parish Council's initial submission,</li> <li>- the lack of consultation with current or proposed-new residents,</li> <li>- the absence of transparent financial, governance and representation analysis,</li> <li>- the proposed reduction in councillor numbers contrary to NALC guidance,</li> <li>- the heightened risk of rural marginalisation, and</li> <li>- the many unanswered questions around impacts and risks,</li> </ul> <p>Response to confirm Parish Council support for South Earlswood and Whitebushes to be parished either by joining with Redhill town council (if that option is chosen) or the formation of a separate Parish Council for South Earlswood and Whitebushes. Councillors would be happy to support their communities to evaluate their vision and purpose for such a body as well as during any set-up. The Council remains open to future discussions after transition has occurred in 2027, provided they are evidence-led, transparent, collaborative and properly informed by the views of all affected communities.</p> <p>Council agreed to provide a clear message for S&amp;SPC residents to enable them to respond to the consultation. This would be included in the S&amp;S News and on Social Media.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>▪ SW/VC to ask R&amp;BBC about CGR consultation paper distribution</li> <li>▪ CB to submit response to R&amp;BBC CGR consultation</li> <li>▪ All should individually respond to consultation</li> <li>▪ CB to include articles in S&amp;S News and on social media to encourage S&amp;SPC residents to respond to the consultation.</li> </ul>	<p>SW/VC CB All  CB</p>
<b>25/12-010</b>	<b>Community Updates</b>	
A	<u>East Surrey YMCA Wellbeing Walk – Salfords Stroll</u> CB advised eight people attended.	
B	<u>Coffee morning</u> CB advised forty-five people attended the session where Salfords primary school attended sung Christmas carols. Councillors thanked Carol H for her generosity and kindness in funding and making the home-made cakes.	
C	<u>Family playgroup</u> Over thirty parents and babies/ toddlers attended the session on 12 November. The next session will be on 10 December.	
D	<u>2026 Events</u> Councillors noted and approved the new events for 2026 <ul style="list-style-type: none"> <li>- 21/03/26 – Salfords Spring Litter pick - Salfords Village Hall (SVH)</li> <li>- 21/03/26 – Tabletop sale with Infinity Space to Grow - (SVH)</li> <li>- 13/06/26 – Community Day – Salfords Social Club</li> <li>- 20/06/25 – Sidlow Community event – Location TBC</li> </ul>	

	<b>Action</b> <ul style="list-style-type: none"><li>▪ CC/CB to prepare for various 2026 events</li><li>▪ BB/CB to prepare for Sidlow community event</li></ul>	CC/CB BB/CB						
<b>25/12-011</b>	<b>Finance Matters – Parish Council and Village Hall</b>							
A	Statements of Income and Expenditure for S&SPC (£93,254.09) and the Village Hall (£1,366.50) for November 25 were noted and approved.							
B	List of cheques/DD for S&SPC and the Village Hall for November 2025 were noted and approved. See Appendix B: -  S&SPC - 2 DD, 1 SO, 1 TV and 13 online payments were issued for a total amount of £18,502.69 Village Hall - 3 DD, 1 TV payment and 6 online payments were issued for a total amount of £12,219.30							
C	Councillors noted bank reconciliation for November 25 has been signed off by CC							
D	<u>Surrey ALC(SALC) and National ALC (NALC) subscriptions for 26/27</u> Councillors noted the electorate figure of <b>2786</b> was provided to SALC by R&BBC in September 2025, and this is the figure that will be used when raising our subscription invoice. The Directors of Surrey ALC Ltd had agreed a 5% increase to the Surrey ALC subscription rate for 2026/27, bringing it to 3.846p per elector. At the NALC AGM on 13 November 2025, it was agreed that the NALC subscription for 2026/27 will be 0.86p per elector.  Based on the above, our total subscription for 2026/27 is as follows: <table><tr><td>Surrey ALC Subscription</td><td>1071.54</td></tr><tr><td>NALC Subscription</td><td>239.60</td></tr><tr><td><b>Total Due (after March 2025)</b></td><td><b>1311.13</b></td></tr></table>	Surrey ALC Subscription	1071.54	NALC Subscription	239.60	<b>Total Due (after March 2025)</b>	<b>1311.13</b>	
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<b>Total Due (after March 2025)</b>	<b>1311.13</b>							
E	<u>Emmanuel Church</u> Emmanuel Church submitted a request for a donation towards upkeep of the churchyard advising the Churchyard Contractors has continued to do a respectable job in keeping Emmanuel Churchyard very neat and tidy. They have agreed to continue the work for 2026, but inevitably, at a slightly higher price, the total working out at £2,455. They stress that they are grateful for Council’s previous and continued support in helping meet these costs and asked if there is any possibility of covering the full amount for 2026 - £2,455. This is because they have recently required pruning work on the cherry trees which were overhanging the A217, and replacement of the Car Park Notice Board. The boiler which provides the Upper Room (meeting room) heat has also failed.  Councillors discussed the Diocese contribution to assist with the church. WC reminded councillors this was a donation to help maintain the churchyard. Councillors agreed to donate £2,000 for 2026/27 to be paid in December 2026.							
F	<u>Lonesome Lane speed checks</u> Cllr Lynch (and Baart) had been asked by residents to carry out speedchecks on Lonesome Lane due to cars speeding and regular							



G

crashes/ cars in ditches with the proposal to have a speed reduction from 40mph to 30mph. CB had originally been contacted but this was not in her area, so it was for AL as it is in the S&SPC parish boundary. Councillors considered the request but agreed at this time they do not want to fund the check. This is because there is concern of the new unitary authority changes. If SCC carry out the checks, we need assurances that if traffic is found to be speeding that action will be followed through for preventative and safety measures to be installed. CB was asked to seek clarification on this matter before a decision could be made

Precept for 2026/27

At the November Council Meeting, Councillors were given the budget information. Councillors reviewed the new precept level for 2026/27. Various options were considered and discussed in detail.

Councillors agreed to set the precept at £51,447.06 for 2026/27. This would mean a Band D average household would pay £34.83 per annum which is a £1.77 financial increase. The precept financial increase was £2,449.86 which equated to 5%.

Reasons being: -

- This would cover all the costs for running the Parish Council and provide a small amount of additional funding for reserves, assuming the hall continues to maintain third contribution for Clerks salary
- It is a financial increase on Band D equivalent of £1.77 per annum = 15p per month
- Plans for Local Government Review and Community Governance Review are unknown so there are many uncertainties
- Our existing reserves are allocated for specific purposes.

The proposed Ring-fenced funds for 2026/27 were: -

Assumed Ringfenced Funds 2026/27		
	Proposed carry forward balance	£92,920.00
1	Planning and environmental development – incl. aviation matters	£20,000.00
2	Community Grant Scheme	£5,000.00
3	Election funding –costs approx. £3,000	£3,000.00
4	Parish Council - Laptop/ website/De-fib pads	£5,000.00
5	Environmental Enhancements	£2,000.00
6	Community Recreation and wellbeing	£7,000.00
7	Keeping Parish Tidy – Bins/ Highway matters/ Lengthsman Scheme	£1,000.00
8	Parish Centre	£10,000.00
9	Village Hall	£9,700.00
10	Train Station	£928.65
11	CIL	£18,687.94
	Total Ringfenced funds	£82,316.59
12	General reserves	£10,603.41
	Total funds	£92,920.00

These would be confirmed at the end of the financial year

**Action**

- CB to advise Emmanuel Church about grant application for 2026/27
- CB to seek clarification from Highways on speed check processing and impact of new unitary for Lonesome Lane
- CB to advise R&BBC of the precept for 2026/27

All  
CB  
CB

All  
CB  
CB

25/12-012	Correspondence	
	<p>The Clerk advised of the correspondence received in Oct /Nov 2025: -</p> <p>10/11/25 - Nominations are open for the 2026 Reigate &amp; Banstead Sports Awards!</p> <p>12/11/25 - Community Rail News</p> <p>12/11/25 – CAA - Airspace modernisation: Autumn 2025 consultations</p> <p>13/11/25 - Heat pump event marketing 26/11/25</p> <p>113/11/25 – Resident complaint re various village issues</p> <p>14/11/25 - Horley Newsletter</p> <p>14/11/25 – RBBC Community Asset Transfers and Support Programme - Briefing information</p> <p>14/11/25 – Resident concern re Grundon planning application and no notification</p> <p>17/11/25 – RBBC - Public Consultation to help shape 2026/27 budget</p> <p>17/11/25 – GTR - Information about weekend closures affecting trains on the Brighton Main Line this autumn and winter</p> <p>17/11/25 – GATCOM update</p> <p>18/11/25 - Royal Garden Party Nominations Now Open - Closes 16/1/26</p> <p>19/11/25 – Countryside Matters – free tree giveaway</p> <p>19/11/25 – SALC Update - Proper Practice Consultation Open - Closes 2/1/26</p> <p>19/11/25 – Warm Welcome newsletter</p> <p>20/11/25 - Loveworks Reverse Advent Calendar</p> <p>20/11/25 - A New Tandridge District Local Plan</p> <p>20/11/25 – RBBC communication £500,000 developer contributions awarded to vital community projects</p> <p>21/11/25 – Sandcross School - School Crossing Patrol Officer job advertising</p> <p>24/11/25 - Christmas Carols ~ Thursday 18th December at The Fox Revived Pub, Norwood Hill</p> <p>24/11/25 – Reigate College Christmas Fair 12/12/25 – 10.30am to 12.30pm</p> <p>24/11/25 – Notification of public consultation land west of Salfords – 9/12/25 3pm to 7.30pm</p> <p>25/11/25 – VASE newsletter November</p> <p>25/11/25 - Chris Coghlan MP Salfords village Hall visit 12/12/25 – 12.30 to 2.30pm</p> <p>25/11/25 – APCAG - Gatwick Second Runway</p> <p>26/11/25 - Community Rail News</p> <p>27/11/25 - Community Partnerships November Newsletter</p> <p>27/11/25 – AEF CAP 1616 consultation: AEF's response</p> <p>28/11/25 - 28/11/25 – Request from Andy Lynch on behalf of residents to fund speed survey on Lonesome Lane</p> <p>01/12/25 - Mole Valley District Council: Adoption of Design Codes</p> <p>01/12/25 – SALC various training dates</p> <p>01/12/25 - Changes to bin collections this Christmas</p> <p>Various – NALC updates</p> <p>Various – GATCOM updates</p> <p>Councillors agreed to accept the invite for a separate meeting with the developers and to request that Horley TC are also included.</p> <p>Councillors noted invite from CtK church for Fthr Jim's retirement.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>▪ CB to arrange meeting with Horley TC and Developer for land west of Salfords</li> <li>▪ All to advise CB their attendance for CtK events for Ftr. Jim retirement</li> </ul>	<p>CB All</p>

<b>25/12-013</b>	<b>Clerk Report</b>	
A	<p>See To Do list below for updates of previous meeting actions.</p> <p><u>Salfords Village Hall</u></p> <p><u>Electrics</u> Councillor noted and approved the electrician returned to repair the emergency lighting and to repair and replace wires that needed wrapping in the loft. CB had arranged for pest control to check the loft space.</p> <p><u>Windows</u> The high-level windows in the main hall were repaired on Friday 21/11</p> <p><u>Painting</u> Painting has started and should be complete soon.</p> <p><u>Legionella requirement</u> Councillors noted and approved that CB had arranged for a Legionella risk assessment at a cost of £214.30 and approved for a water thermometer to be purchased at a cost of circa £80</p>	
B	<p><u>Defibrillator at Sidlow</u> Councillors noted and approved new defibrillator pads had been purchased for Sidlow as they were due to expire</p> <p>Salfords Primary School Cllr Baart has confirmed that SCC has confirmed the second tranche of 20 mph schemes has been approved for schools around Salfords primary school, by the Cabinet Member using central funding allocated for this. Implementation is expected in 2026/27.</p>	
C	<p><u>Connect Bus Service</u> BB advised the Connect Bus service, recently launched in East Surrey, has been well received by residents.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>CB to purchase a water thermometer to carry out legionella testing</li> </ul>	CB
<b>25/12-014</b>	<b>Urgent matters at discretion of Chairman</b>	
	<p>WC thanked everyone for attending and as there being no urgent matters WC declared the meeting closed and wished everyone a merry Christmas.</p>	

## APPENDIX A- LIST OF PAYMENTS MADE IN NOVEMBER 2025

List of Cheques/ DD's/ BACS Paid Out to 30 November 2025			
Salfords and Sidlow Parish Council			
		VAT	Total
DD	BT -Telephone and Broadband		
	Invoice No M034 50 28/10/25 £48.28 +£9.66 VAT = £58.57	£9.66	£57.94
SO	Christ the King church - ground rent £750	£0.00	£750.00
BACS 1346	Names Co - Lubenda - Cookie policy support renewal		
	03/11/25 - £97257745 - £76.89 + £15.38 = £92.27	£15.38	£92.27
BACS 1347	Amazon - new hot water dispensing flask for hall		
	03/11/25 - £26.20 +£5.24 = £31.44	£5.24	£31.44
BACS 1348	Amazon - new extension lease		
	5/11/25 - £17.49 + £3.50 VAT = £20.99	£3.50	£20.99
BACS 1349	Claire Minter - coffee morning expenses 34.90	£0.00	£4.79
BACS 1350	Caroline Clarke - Expenses for Christmas event	£0.00	£47.33
BACS 1351	SLCC - New Charles Arnold Baker Local Council Admin 14th edition		
	10/11/25 - 510260-1 £144 + £3.90 postage + £0.90 VAT = £149.40	£0.90	£149.40
BACS 1352	Amazon - stationery - folders/ post it/ cello tape		
	10/11/25 - £37.47 + £7.91 = £45.38	£7.91	£45.38
BACS 1353	Mrs J Douglas - Cristmas cards - donation for materials - £35	£0.00	£35.00
BACS 1354	CAGNE - Grant donation for LGW DCO JR - £2,500	£0.00	£2,500.00
BACS 1355	GACC - Grant donation for LGW DCO JR - £2,500	£0.00	£2,500.00
TV	Salfords village hall - internal transfer	£0.00	£8,000.00
BACS 1356	Caroline Clarke - Expenses for coffee am and gift	£0.00	£96.52
BACS 1357	Surrey County Council - speed checks on Ironsbottom		
	10/11/25 - 21266674 - £500	£0.00	£500.00
TV	SVH CIL funding for window repairs	£0.00	£1,428.89
DD	NEST - Clerks Pension scheme contribution November 2025		
	Employer £69.51 + Employee £92.69= £162.20	£0.00	£162.20
BACS 1359	Mrs. C. Minter - Salary November 2025 - £1,738.26 & Oct O/T 1,098.90=		
	£2837.16 less tax £520.80 NI £148.46 and Pens £92.69= £2,080.54	£0.00	£2,080.54
		£42.59	£18,502.69
Salfords Village Hall			
		VAT	Total
BACS 690	ASF Cleaning - 31.10/25 - 63716 £288.87+ £57.77 VAT = £346.64	£57.77	£346.64
BACS 691	Home Counties heating - Boiler service and GSC		
	31/10/25 - 8732 £330 + £66 VAT = £396	£66.00	£396.00
BACS 692	Claire Minter - Expenses two terminal guards £20.82 = £4.17 VAT	£4.17	£24.99
BACS 693	Amazon - new Kettle - £15.82 + £3.17 VAT = £18.99	£3.17	£18.99
BACS 694	Tresan Roofing - ide roof and flat roof repairs		
	10/11/25 - 0247 - £6,375 + £1,275 VAT = £7650	£1,275.00	£7,650.00
DD	SES Water	£0.00	£31.00
DD	Engie - Gas Bill 07/11/25 - £621.53+ £31.08= £652.61	£31.08	£652.61
DD	Engie - Electric Bill -13/11/25 - £302.54 + £15.13= £317.67	£15.13	£317.67
BACS 695	Fry Window Controls Ltd - main hall high level window service and restri		
	25/11/25 - 13178 - £1428.89 + £285.78 = VAT = £1,714.67	£285.78	£1,714.67
TV	Clerks % salary - 1/3	£0.00	£1,066.73
		£1,738.10	£12,219.30



## APPENDIX B- PLANNING APPLICATIONS IN NOVEMBER/ DECEMBER 2025

Ref	Date	R&BBC Officer	Address	Proposal	Parish Council Decision
25/02050/HH OLD	10/11/25	Stephen Yeoll	6 Dunraven Avenue Salfords RH1 5JW	Demolish existing rear extensions and construct new single storey rear extension	No observation subject to neighbours
25/02069/S73	18/11/25	James Amos	Laurel Acre Picketts Lane Salfords Surrey RH1 5RG	Change of use (part retrospective) of land from agricultural use for the stationing of 6 No Gypsy and Traveller pitches with associated hard and soft landscaping. Removal of conditions 3 & 4 of appeal permission 19/02276/CU.	Object. See below
25/01965/CLE	24/11/25	Michael Parker	Titan House Crossoak Lane Salfords Surrey RH1 5EX	Works commenced in relation to planning permission reference 21/03303/F, focusing on the key drainage runs into the proposed development up to the relevant connection and included the implementation of new foul water drainage. A Lawful Development Certificate is sought to confirm that the implementation of the proposed development, as approved under planning permission reference 21/03303/F, is lawful. These works represent a material start on the development and are intended to satisfy Condition 2 of planning ref. 21/03303/F.	The Borough must check to see if the necessary work has been carried out and in time to satisfy Condition 2 and that the permission granted under 21/03303/F has not expired. If the permission has expired this application should be refused.
25/01688/HH OLD	26/11/25	Jake Hardman	2 The Old Rectory Ironsbottom Sidlow Surrey RH2 8PP	Demolition of conservatory and replacement with single storey rear extension. New sun tube inlets to existing roof. Associated refurbishment and internal reconfiguration	No observation Subject to neighbours
25/01775/F	26/11/25	James Amos	Horley Place 17 Bonehurst Road Horley Surrey RH6 8PP	Proposed use of land as a coach park and the erection of an ancillary workshop/office together with landscape enhancements and permeable hardstanding following demolition of all existing buildings (17 and 17a Horley Place), relocation of front boundary fence behind landscaping and installation of EV charging points. <a href="#">Link to RBBC portal</a>	Object. See below

**25/02069/S73 - Laurel Acre Picketts Lane Salfords Surrey RH1 5RG - Object**

The appeal decision says in paragraph 9 The personal circumstances referred to in evidence of the five witnesses for site occupants were mainly in terms of their being unable to remain on previous sites as a result of marriage or other compelling reasons, children becoming established in local schools and in friendship groups, and continuing treatment for health problems locally for various members of the families.

Condition 3 says

3) The use hereby permitted shall be carried on only by the following persons:

- Sean and Montana Cole;
- Frankie James and Charlotte Miller;
- Henry Thompson and Geri-Kay Wall;
- Leslie Thompson and Shelby Ball;
- Luke and Rendall Thompson;
- Larry and Noreen Scott,

together with their resident dependents and shall be for a limited period being the period of five years from the date of this decision.

Condition 4 says

4) When the site ceases to be occupied by those named in Condition 3 above, or at the end of five years, whichever shall first occur, the use hereby permitted shall cease and all caravans, buildings, structures, materials and equipment brought onto the land, and works undertaken to it in connection with the use, shall be removed and the land restored to its condition before the development took place.

Removal of Condition 3 goes against the agreement that only the named persons together with their resident dependents were permitted this use. No other people have been shown to need to use this site nor that other people's personal circumstances meant they needed to move onto this site.

Removal of Condition 4 goes against the agreement. Nothing has been presented to show the term of five years needs to be extended.

**25/01775/F Horley Place 17 Bonehurst Road Horley Surrey RH6 8PP - Object**

The increased area of hardstanding would be inappropriate development in, and substantial harm to, the green belt. The removal of several trees would make this site less rural. There is a need for residential property not less. There would be a significant increase in large vehicles and cars entering and leaving the site onto the very busy A23.

The hours of operation are given as 6am to 10pm 7 days a week are excessive. These operating hours for a coach park would have a significant impact on the flow of traffic and the safety of the local highway network particularly at the morning and afternoon periods of 'rush hour' when long queues of traffic build up on the A23 between Horley and Redhill.

Times when vehicles, including coaches, would enter and leave the site are not given but it seems likely many would be used for school runs when major roads, including the A23 at the location of this site, are very busy thereby adding to the existing excessive level of traffic.

The Planning, Design and Access statement quotes DMP policy EMP3 2 which says, 'Through the use of conditions, the Council may limit the type and level of activity, including hours of work, of any such employment uses.' It is not shown whether limited hours of work deemed appropriate, particularly when coaches leave and enter the site, would satisfy the proposed use. The applicant has given operating hours as 6am to 10pm 7 days a week. This is excessive as stated above.

It would result in harm to the rural nature of the site

The option for the development of the site for flats, which has been granted would be lost.

If permitted

1. The trees covered by the existing TPOs must not be damaged by this development and must be properly maintained in future
2. The trees in the area on this site, south of the proposed development, should be protected by a general TPO or specific TPOs as appropriate
3. The number of vehicle movements should be restricted to avoid excess traffic to and from the site having an adverse impact on the already very busy part of the A23.

## APPENDIX C – TO DO LIST

Ref	Date	Action	Who	Update	Complete
25/11-04	10/11/25	CM to request SCC to consider installing double yellow lines on entrance to Salbrook Road	CM	Request submitted	11/11/25
25/11-04	10/11/25	CM to contact RBBC re lorry on BOAT	CM	JET state no action can be taken. SCC enforcement exploring options	
25/11-06	10/11/25	Clerk to respond 4 planning applications	CM	Responded	11/11/25
25/11-06	10/11/25	CM to write to GACC and CAGNE advising of decision taken	CM	Confirmed and funds sent	Closed
25/11-07	10/11/25	CM to complete legionella risk assessments	CM	Carried out 4/12/25	Closed
25/11-07	10/11/25	CM to arrange for speedchecks to be extended to A217 by Ironsbottom	CM	Ironsbottom now funded. Request made	Closed
25/11-08	10/11/25	CM to confirm to S Tilbury to arrange a meeting to discuss and agree next steps and approach	CM	Meeting held 26/11/25 – agenda item	Closed
25/11-09	10/11/25	Councillors to consider how to respond to CGR and prepare statement	ALL/CM	Agenda item	Closed
25/11-09	10/11/25	Councillors to prepare communication for S&SPC residents on how to respond to the CGR	CM	Agenda item	Closed
25/11-09	10/11/25	CM to confirm to RBBC Officer that the CAT meeting scheduled can be cancelled.	CM	Confirmed	Closed
25/11-09	10/11/25	CM to identify any grant opportunities for the legal agreement SSPC has with RBBC regarding grass cutting and maintenance of the Social club grounds, playground and external gym	CM		
25/11-11	10/11/25	CM to communicate 2026 dates accordingly	CM	Confirmed and published	Closed



25/11-12	10/11/25	All to review budget information and provide CM/ WC with feedback and comment.	ALL	Precept recommendations set	Closed
25/11-12	10/11/25	CM to finalise budget with recommendations for precept setting including ring-fencing reserve funds for 2026/27	CM	Agenda item	Closed
25/11-13	10/11/25	CM to send Sidlow Community Association NHP to S Tilbury	CM	Shared and included in meeting	Closed
25/11-13	10/11/25	CM to acknowledge Sidlow Community Association NHP confirming action taken.	CM	Confirmed and meeting held 3/12/25	Closed
25/11-14	10/11/25	CM to arrange for electricians to conduct necessary work	CM	Completed	Closed
25/10-08	13/10/25	CM to purchase Charle Arnold Baker booked when new edition released.	CM	Received	Closed
25/10-10	13/10/25	CM/CC to work with Salfords Social Club for 2026 Community event	CM/CC	Planning to start	Ongoing
25/04-007	14/04/25	CM to speak with SCC and R&BBC to understand processes for waste management monitoring	CM	Email sent to SCC 23/4/25 – wait response	

## ***Salfords and Sidlow Parish Council Minutes***

### ***Confidential Matters***

***Salfords village hall, Salfords***

***8 December 2025***

1.	<p><b>Salfords village hall</b></p> <p><u>Fascia/ Soffit</u></p> <p>The Parish Council agreed to appoint Tresan Roofing to install the replacement fascia/ soffit wrapping and new guttering to all levels at the village hall for £8,795 + VAT</p> <p><u>Forecourt changes</u></p> <p>CB advised she was awaiting a third estimate from a Contractor. It was unlikely they were going to provide an estimate so she would be contacting another Contractor.</p> <p>Action</p> <ul style="list-style-type: none"><li>▪ CB to advise Tresan Roofing they have been appointed as the Contractor to conduct fascia and soffit improvements</li><li>▪ CB to advise other Contractors they have not been successful in the tender process</li><li>▪ CB to obtain third estimate for forecourt improvements</li></ul>	<p>CB</p> <p>CB</p> <p>CB</p>
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