



Salfords and Sidlow Parish Council Minutes

SALFORDS VILLAGE HALL

13 October 2025

Meeting opened at 7:00pm and closed at 9.15pm

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Councillors (Cllrs) present:

1. Cllr Bob Barnes (BB)
2. Cllr Jim Blackmore (JB)
3. Cllr Wayne Clarke (WC) Chair
4. Cllr Karen Dukes (KD)
5. Cllr Paul Edwards (PE)
6. Cllr Mark Lodge (ML)
7. Cllr Stephen Rolph (SR)

Apologies

1. Cllr Caroline Clarke (CC)

Attending:

Cllr N Boghani - Part
5 members of public

Apologies

Cllr A Lynch
Cllr C Baart
Cllr S Wooton

In attendance: Claire Minter (CM), Clerk

Ref	Agenda item	Who
25/10-001	To receive apologies for Absence.	
	WC welcomed Councillors and residents to the meeting. Apologies for absence were accepted and approved from CC due to a family commitment. County Councillors Baart and Lynch and Borough Councillor Wotton sent apologies due other meeting commitments.	
25/10-002	Declarations of Interest and dispensations	
	There were no other declarations of interest.	
25/10-003	Guest Speaker, Peter Barclay from Gatwick Area Conservation Campaign (GACC)	
	WC welcomed Chair Peter Barclay (PB) and Jonathan Essex (JE) from GACC who were attending the meeting to provide an overview on how GACC were responding to the approval of the second runway at Gatwick airport. See presentation slides:  GACC slides Oct 25 SSPC meeting.pdf GACC has written to the Secretary of State on 10/10/25 warning that her decision to approve Gatwick Airport's second runway was unlawful and GACC stands ready to file a claim. This marks the first step in a Judicial Review (JR) process, which will examine whether the Government's decision to approve the expansion was lawful. PB explained it fails to properly consider and address the devastating impacts this project will have on local communities, the environment, and the climate. GACC argues that the Government's approval disregards serious concerns including: The increased noise pollution affecting hundreds of thousands of people. The significant rise in carbon emissions, undermining the UK's legally	

	binding climate targets. Untested and unproven assumptions about the benefits of expanding the airport. The Secretary of State now has 14 days to respond before GACC file a claim with the Courts. PB and JE explained that CAGNE were also in the process of challenging the decision and were raising a separate JR. GACC and CAGNE legal teams were co-operating to ensure that two prong affects could be used to ensure that if one JR failed the other could potentially win. WC thanked PB and JE for their time and explanation.	
25/10-004	Public Notices	
	- Daffodil planting – Saturday 25 October – 10am – Miller and Carter - Diwali celebration – Saturday 25 October - 12pm to 2pm - Salford Village Hall (SVH) - Sidlow fireworks – Saturday 1 November – 6.30pm- Ironsbottom - Councillors Surgery – Monday 3 November 2025– 6.30pm to 7pm – SVH - East Surrey YMCA Wellbeing Walk - Salfords Stroll – Friday 7 November – 9.45am - SVH - Warm Hub coffee morning - Friday 7 November – 11am –SVH - Christmas Light switch on – Saturday 8 November, 3pm to 5pm – SVH - Sidlow litter pick and daffodil planting – Sunday 9 November – 2pm Ironsbottom - Council Meeting – Monday 10 November 2025 at 7.30pm – SVH - Parent/ Carer Baby and Toddler Group –Wednesday 12 November – 10.30am to 12pm – (SVH)	
25/10-005	Public Question Period	
	A resident had attended to raise concern about the scoping document for development of land west of Salfords. WC explained the land was Green Belt and RBBC's development management plan had planning policies in place for no development in the Green Belt unless under exceptional circumstances. He confirmed that as the RBBC plan was adopted this land was currently unable to be built on. WC further explained this is the earliest stage of the process with the Scoping application seeking a view as to whether an Environmental Impact Assessment would be required to accompany any future planning application. With Government housing targets being pushed on the Borough and the Government new grey belt designation of land it was clear that we will begin to see more speculative proposals for large scale developments across all Green Belt areas. KD added this is why it was imperative that S&SPC had a neighbourhood plan to ensure that any development that is built in the parish was scoped as per what our residents would want to see.	
25/10-006	To confirm the Minutes of the Council meeting held on Monday 8 September 2025	
	The minutes were approved and recorded as a true and accurate record of the meeting.	
25/10-007	Planning Applications	
A	Planning Applications See attached Appendix B –September/ October 2025 Planning List with full commentary.	

B	JB advised 6 of the 8 Councillors attended the Councillor surgery on Monday 6 October when planning applications were reviewed. The Councillors agreed to respond to 8 planning applications with 1 no comment, 2 no observation, 3 no objection with comment and 2 object. Planning decisions made by R&BBC Refer to 380 September 2025. There were 7 planning applications: ▪ 2 Approved ▪ 1 Approved with Conditions ▪ 2 Refused ▪ 2 appeals lodges	
C	Enforcement Councillors noted that Crosswinds was heard in the County Court on 29/9/25. The Injunction was granted by the Circuit Judge sitting on this case. SCC Council's Legal Services Department are currently reviewing the Injunction and preparing a summary for circulation. Picketts Lane Plot 2 was heard in the High Court on 6/10/25. The Judicial Review (JR) is made against the Council's decision to 'decline to determine' the recent application, made in May, to stay on the site. R&BBC took the decision not to determine the application, and the applicants are seeking judicial review of this, on the basis that they should be allowed another hearing on the basis of changes in traveller legislation, policy etc. There needs to be a written order by a judge to determine whether or not there is a case to be heard. There is no date set but it is expected to be around the end of October. If permission is declined, the Order 'bites', and the travellers need to move off the site. If permission is granted, then it proceeds to a full hearing at the High Court. This would probably be early January 2026, and it would be a public hearing between the barristers in front of the judge. At this point the JR would either fail (and the Order 'bites' again), or succeed, in which R&BBC's decision would be found unsound and R&BBC would need to redetermine the May planning application. If the redetermined May planning application is refused and not appealed, the attached Order 'bites'. If it is refused and appealed and the appeal dismissed, then the Order also 'bites'. If the application were to be redetermined and approved or allowed at appeal, then the Order falls away. It was understood refusal of the JR is the simplest and quickest route to securing compliance with the enforcement notices. There was concern because a planning inspector had made an appeal decision on Land at Saxon House, Haroldslea Drive, Horley stating 'I have found the Council (<i>R&BBC</i>) is unable to demonstrate a 5-year supply of pitches for Gypsy and Traveller accommodation'. It was confirmed that R&BBC have applied for a judicial review in court to challenge the appeal decision for this.	
D	Gatwick Airport Northern Runway DCO Approval WC and GACC left the meeting, and KD took the position of chair. Councillors discussed the request for grant funding from GACC for the JR noting that CAGNE were also submitting a JR and GACC and CAGNE's legal teams were co-operating together.	

	around the school would need to be part of the scheme including: - Woodside Way Copsleigh Avenue Copsleigh Close West Avenue – this road would need agreement from the Care home. It was recognised that if West Avenue was excluded this would cause traffic jams and real problems. Councillors noted a request for the potential for a School Street for Salfords School was to be added to the list for prioritisation for 2026/27 or 2027/28 which at that time, SCC will engage with the local community and school parents/ carers with a consultation (website portal) and likelihood of holding an event at the school. Responses are analysed and Cllr Baart has the decision whether to implement. It is not based on a majority vote.	
C	<u>Worknest Employment Rights Bill</u> Polices will need to be updated at appropriate times and potentially Standing Orders, but this will all come from NALC/ SALC	
D	<u>SALC Clerk forum</u> The main topic covered was the Local Government Review with presentations from Clerks regarding asset transfer Other subjects covered were the SALC conference which will cover hybrid meetings and technology, latest changes to annual audit – Assertion 10 (which we are following) and Martyn’s Law online seminar on 21/10/25 which CM will attend. There is a new Charles Arnold Baker guide (essential for Clerks) coming out in October 25 - £220. Councillors approved for CM to purchase. Councillors noted that SALC annual subscription will be increasing to cover costs and support needing to be given – especially around LGR There were also presentations and an overview from Surrey Resilience Forum. Key risks in Surrey include: - Flooding, adverse weather, wildfires, utility outage, cyber-attack, drought, terrorism, pandemic, animal health	
E	<u>Airspace Fayre at LGW</u> Below is the summary note shared by Gatwick Airport  Airspace Fayre - Summary Note 01.10.25	
F	<u>E Voucher training</u> CM received training to be able to assign vouchers to people who come forward for fuel poverty support. Councillors noted the meeting updates and agreed no further action required other than what had been discussed. Action CM to purchase Charles Arnold Baker book when new edition released.	CM

25/10-009	Neighbourhood Plan	
	Councillors noted that Stage 3 of the development of the plan is complete and that Reigate and Banstead Borough Council (R&BBC) has approved, under Article 7 of the Neighbourhood Planning (General) Regulations 2012, the Neighbourhood Planning Area and Neighbourhood Area Name: Salfords and Sidlow and Salfords and S&SPC as the relevant body Council is now working on Stage 4 which is preparation stage and creating the plan. R&BBC will support the parish with evidence gathering. Stage 4 - S&SPC task Local community gathers evidence to inform and prepare the Neighbourhood Plan. Engagement with, and surveys of, the local community, relevant stakeholders should form a key part of this evidence gathering.  251001 Resident questionnaire final.pdf  NHP Oct 25 Presentation Mins.pdf Draft Neighbourhood Plan prepared by local community. Councillors noted the three sessions had about 200 residents attend. Feedback forms had been completed, and the data is being reviewed but to date resident comments are in line with the policies being prepared. A meeting with RBBC was held to keep them updated and review traveller policies, housing targets and formula, timescales and costs. JB stated it would be helpful to extrapolate data to be specific to the parish. It was agreed KD/CM would identify what was required. KD was now preparing the vision, refining the objectives and reviewing the policies based on feedback received to date. Once this is complete, we will be at Stage 5 – Regulation 14 – which is when we hold pre-submission consultation on the draft plan giving at least 6 weeks for public consultation feedback. Time is needed to prepare the local plan, based on initial feedback and publicise this consultation. Stage 5 - S&SPC task Minimum 6 weeks consultation undertaken by S&SPC As a minimum: - Notify and send a copy to R&BBC. - Notify specific consultation bodies in Neighbourhood Planning Regs. - Publicise the plan in a manner which is likely to bring it to the attention of people who live, work or carry on business in the area. Councillors agreed to review the updated version from KD and for it to be sent to RBBC for an initial review. It was hoped that after RBBC's review, Council could attempt to be ready to go to full consultation before Christmas but ideally not to run over the Christmas period. However, it was recognised the consultation can last more than 6 weeks and some people would take the time to review if they were not at work. It was agreed a full marketing strategy would be prepared with CC/KD and CM and every household would be leafleted.	

	Stage 6 – Regulation 15 - Finalise and submit draft plan to R&BBC Time needed to read responses to 6-week consultation and prepare a consultation statement, produce a basic conditions statement and environment assessment (if required). Stage 6 - S&SPC task Prepare consultation statement summarising responses received. May include further evidence gathering and informal engagement as per preparation stage. Prepare formal documentation including basic conditions statement and any necessary environmental assessments. Councillors agreed the plan and policies can be reviewed via email between meetings and sign off accordingly. There was no need to wait for full council meeting. Action ▪ All to review public consultation session feedback and collate summary and adapt policies accordingly ▪ KD to share vision and policies ▪ KD to advise CM what parish specific data is required from RBBC ▪ KD to finalise first draft of plan and PE to prepare document with embedded maps and detail ▪ CM to submit draft plan to RBBC for initial review ▪ KD/CC and CM to prepare marketing strategy for 6-week consultation ▪ KD/CM to prepare questions for 6 months consultation and PE to prepare layouts	All KD KD/CM KD/PE CM CM KD/CC/CM KD/CM/ PE
25/10-010	Community Updates	
A	<u>Wellbeing Walk – Salfords Stroll</u> Seven residents attended in October with new residents signing up.	
B	<u>Coffee mornings</u> The Coffee mornings continue to be a great success - 85 attended the October coffee morning which was a joint venture with Christ the King as we held it as a Macmillan coffee morning raising funds for the Macmillan charity. The overall total sum raised was £851 from the coffee morning and CtK quiz night was raised.	
C	<u>Community Garden</u> Fewer residents attend this. Residents are using the produce and excess is being taken to the community fridge in Woodhatch. The last session was held on 02/10/25 where we cleared the beds and picked all the vegetables. These were donated at the coffee morning.	
D	<u>Family playgroup</u> The September session had 7 families attend with 15 children and October had 8 families with 19 attendees. Salfords Primary school attended to talk to families. The next session will be on 12 November.	
E	<u>Reigate marathon spectator station</u> No Sidlow residents attended. We were able to offer refreshments to race marshals, spectators and ambulance crew.	
F	<u>Litter Pick</u> Seven people assist collecting seven bags of rubbish.	

G	<u>Daffodil planting</u> The daffodil planting will be on Saturday 25 October at 10am by Miller and Carter. The daffodils have arrived and are being stored with KD. The Miller and Carter Manager has confirmed they are happy for us to plant.	
H	<u>Diwali</u> The event is scheduled for midday to 2pm on Saturday 25 October. There will be displays of Indian dance, selection of food to try, craft making and a presentation on the history of Diwali, etc. Councillors noted and approved CC has purchased the food for the event at a cost of £63.85. Council approved the £85 donation to be sent to the Asian Social Group to assist with decorations and crafts for the event.	
I	<u>Sidlow Fireworks</u> The event will be held on Saturday 1 November at Ironsbottom at the corner of Bures Manor. Gates will open at 6-30pm with live music, Bonfire lighting at 6-45pm Pyromusical Firework Display at 7-30pm. Refreshments including Burgers, Mulled Wine and Hot Chocolate will be available to purchase on the evening. Councillors noted and approved S&SPC has paid £21 for the TENS licence, £250 + Vat for toilet hire and £62.50 for printing flyers.	
J	<u>Christmas</u> The official light switch on will be Saturday 8 November, 3pm to 5pm with 4.30pm light switch on. We have community craft stalls, live music from A-to-Z Flute choir and we will provide free refreshments – mince pies, hot chocolate and mulled wine/ tea and coffee.	
K	<u>Sidlow litter pick and daffodil planting</u> The Sidlow litter pick will be on Sunday 9 November, 2pm meeting outside Mole Cottage. There will also be daffodil planting. Councillors agreed to purchase plants for around and in the planter at Sidlow.	
L	<u>2026 Community Day</u> We have set the date for our 2026 community fun day – Saturday 13 June 2026 at Salfords Social Club. It works for the club. Caroline and I are both around and it does not clash with Horley Carnival which is the week after. Action ▪ KD/CM to organise daffodil planting event ▪ All to advise if they can attend daffodil planting on 25/10/25 ▪ CC/CM to organise Diwali event ▪ CC/CM to organise Christmas event ▪ BB/CM to arrange firework event and borrow gazebos from hall ▪ BB/CM to arrange to purchase flowers/ plants for Sidlow entrance ▪ CM/CC to work with Salfords Social Club for 2026 Community event	KD/CM All CC/CM CC/CM BB/CM BB/CM CC/CM
25/10-011	Salfords Village Hall	
A	<u>Strategic CIL bid</u> Councillors noted that R&BBC has confirmed we were successful in our bid for Strategic CIL for £48,454 to deliver the project <i>“To fund the improvement of Salfords Village Hall, consisting of repairs to the side and flat roofs, renovation of wooden floor, and provision of an on-site disabled parking on the forecourt with provision of a dropped kerb”</i> before March 2028. This is 100% of our request. Councillors noted RBBC received bid	

	requests totalling £5.1m for just £500,000 of strategic CIL funding. The funding will cover the following works: - £6,375 - Side Roof and flat roof repairs £8,609 - Main Hall floor repairs £8,795 - Fascia and Soffit replacement and new guttering £22,820 - Disabled parking and dropped kerb	
B	<u>Roof Repairs</u> Councillors noted Tresan Roofing will be carrying out the side roof repairs - £3,475 Councillors reviewed the estimate from Tresan Roofing to replace the flat roof at the entrance and approved the contract for £2,900.	
C	<u>Fascia and Soffit replacement and new guttering</u> Councillors noted CM has contacted various Contractors to obtain costs and proposes to present a tender document for the November council meeting.	
D	<u>Forecourt changes for dropped kerb and disabled parking</u> Councillors noted CM has contacted various Contractors to obtain costs and proposes to present a tender document for the November council meeting. Once the Contractor is approved and specification detail shared, she will make the full planning application submission to RBBC. In the meantime, CMI will work with Christ the King Church PCC as they need to make the application to SCC for the dropped kerb. The Diocese of Southwark has confirmed the PCC can directly manage this which will save a lot of time and administration.	
E	<u>Window service and repairs</u> Councillors approved to appoint Fry Window Controls to service the high-level windows and install Jackloc window restrictors at a cost of £1,428.89 + VAT to come from CIL funding.	
F	<u>Re-decoration of hall</u> Councillors approved for Gallant Interiors to tidy up paintwork in both halls at a cost for labour and materials of £980 + VAT to come from CIL funding. It was agreed PE would explore options for sound acoustics which could be installed on the wall to prevent damage from the tables.	
G	<u>Foldable tables</u> Councillors approved to purchase six smaller foldable tables for the village hall at a cost of £82 + VAT per unit to come from CIL funding.	
H	<u>Annual Electrical Testing</u> Councillors noted the annual electrical testing is booked in for 15/10/25 with Power Demand Ltd Action - CM to appoint and book in Tresan Roofing to also carry out roof repairs - CM to appoint and book in Fry Window Controls to service high level windows and use CIL funding for payment - CM to appoint and book in Gallant Interiors to decorate the hall use CIL funding for payment - PE/CM to explore options for acoustic wall coverings to protect walls	CM CM CM CM/PE

	- CM to purchase smaller tables and use CIL funding for payment - CM to arrange electrical testing for 15/10/25	CM CM
25/10-012	Finance Matters – Parish Council and Village Hall	
A	Statements of Income and Expenditure for September 2025 for S&SPC (£94,342.69) and the Village Hall (£2,438.65) were noted and approved.	
B	List of cheques/DD for S&SPC and the Village Hall for September 2025 were noted and approved: - S&SPC - 2 DD and 12 online payments were issued for a total amount of £26,476.34 (including £20k TC to CCLA) Village Hall - 2 DD and 5 online payment and 1 TV were issued for a total amount of £1,186.40	
C	Councillors noted bank reconciliation for September 2025 was signed off by CC.	
D	<u>Grant Funding from SCC for Warm Welcome venue</u> Councillors noted CM has signed the grant funding agreement from SCC and receipt of £250 grant for our coffee mornings. It has been confirmed that we will also receive winter warmer essentials and 10 x £49 fuel vouchers for people who are in poverty and likely to have their fuel cut off.	
E	<u>CIL</u> Councillors noted receipt of £5,831.81 CIL funding. Total CIL funding to spend = £22,108.83	
F	<u>Budget preparation 2026/27</u> CM advised she will be starting the preparation of the budget so requested Councillors to submit requirements for projects over and above what is known. Action - All to submit project plans for budget inclusion - CM to prepare budget for November meeting	All CM
25/10-013	Correspondence	
	The Clerk advised of the correspondence received in September and October 2025: - 04/09/25 - Surrey Nature Partnership Newsletter - Issue 2 04/09/25 – Loveworks September update 04/09/25 – Community Rail News 04/09/25 – RBBC Community Partnerships September Newsletter 04/09/25 – RBBC Council wins Silver Award for support to Armed Forces 04/09/25 - Police & Government Cyber Crime Support for Local Organisations 04/09/25 - Horley Health & Wellbeing Neighbourhood September invite 30/9/25 – Smallfield 05/09/25 – Feedback from daughter that parents were not made welcome at coffee morning 08/09/25 - Invitation for opening of ASG Community Centre 14/9/25 08/09/25 – VASE - Wellbeing boost for young people in East Surrey - find a service today 10/09/25 - Redhill Residents Action Group (RRAG), a collaboration between The Reigate & Redhill Society, East Redhill Residents Association (ERRA) and other local organisations, to seek our financial support in opposing the proposed redevelopment at Redhill Station.	

	10/09/25 – RAL update on RACC Chairperson – advert on VASE 11/09/25 – Resident feedback about Lodge Lane closure for sewage works with Thames Water 11/09/25 – Notification of NHRA AGM 16/10/25 15/09/25 - Gatwick In Touch - September 2025 15/09/25 – SALC Newsletter 16/09/25 – RBBC LGR response 16/09/25 – Thames Water update on Lodge Lane sewer works 17/09/25 – Community Rail News 17/09/25 – HTC copy of CGR consultation response 18/08/25 – VASE update 19/09/25 – GACC Newsletter 20/09/25 – Press release R&BBC to launch ambitious community asset transfer programme 21/09/25 – Request from resident for Junction of Lodge Lane and Park View Road to have double yellow lines installed. 22/09/25 – CAGNE/GACC/GATCOM statements on SoS decision on LGW second runway DVO 22/09/25 – Notification of Nhill AGM 15/10/25 24/09/25 – Horley TC newsletter 24/09/25 – Copy email to RBBC from resident re Picketts Lane 25/09/25 - CAP1616 airspace change process consultation launches-closing date 18/12/25 25/09/25 - Neighbourhood Area Committees (NACs) Webinar – Slides, Next Steps, Recording & FAQs 25/09/25 – CAGNE request for funding and ask whether we want them to attend council meeting 29/09/25 - Chargepoints consultation - Reigate and Banstead (Work Package 10) (none in our parish) 29/09/25 - Formal Notice of Surrey ALC Ltd. Annual General Meeting 13/11/25 29/09/25 - Gatwick In Touch - September 2025 #2 30/09/25 – Notification that GTR railway is going to be nationalised in 2026 30/09/25 – Response letter from A Sinclair, LGW re Route 4 30/09/25 – Resident requesting improved surface on Lodge Lane and repair to damaged railings and verge 01/10/25 – SALC - Flood Action Awareness Week Pack 01/10/25 - Borough e-news: don't miss all the latest news and events! 01/10/25 – Community Rail News 02/10/25 - Reigate & Banstead October Business e-bulletin 02/10/25 – Reminder Norwood Hill AGM 16/10/25 – 6.45pm Norwood Place Barn 03/10/25 - Invitation for Asian Social Group's Diwali Celebration at Belfry's, Redhill– 18th 18/10/25 03/10/25 - Changes to GTR's community team responsibilities 03/10/25 – Request to support petition to have crossing at A217, Ironsbottom 05/10/25 – CAGNE newsletter 05/10/25 – CAGNE Town and Parish Council forum newsletter Various – Resident concern about development of land west of Salfords Various – GATCOM updates Various – NALC update Councillors agreed to submit the request to install double yellow lines on junction of Park View Road with Lodge Lane	
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	Councillors agreed for JB to look into CAP1616 airspace change consultation to determine whether to respond Councillors agreed to send a letter of support the petition for A217 crossing at Ironsbottom Councillors reviewed the other correspondence and agreed no further action was required. Action ▪ CM to submit request to install double yellow lines on junction of Park View Road with Lodge Lane ▪ CM to send letter of support to the petition for the A217 crossing at Ironsbottom	CM CM
25/10-014	Clerk Report	
A	CM referred Councillors to the To Do list below for updates of previous meeting actions. Councillors approved the purchase of a new printer at a cost of £233.33 + VAT. The purchase should save on ink and will printing quality-coloured posters.	
B	SCC has just announced that Surrey Connect bus service was now going to be available in Reigate and Banstead and would only cover areas which are currently not served by an existing bus service. Further info can be obtained here - Surrey-connect	
25/10-015	Urgent matters at discretion of Chairman	
	WC thanked everyone for attending and as there being no urgent matters WC declared the meeting closed	

APPENDIX A- LIST OF PAYMENTS MADE IN SEPTEMBER 2025

List of Cheques/ DD's/ BACS Paid Out to 30 September 2025			
Salfords and Sidlow Parish Council			
		<u>VAT</u>	<u>Total</u>
DD	BT -Telephone and Broadband		
	Invoice No M032 YS 28/8/25 £48.28 +£9.66 VAT = £57.94	£9.66	£57.94
BACS 1324	SLCC - Training Water compliance and Legionella Control		
	01/09/25 - BK22769-1 £50 + £10 VAT = £60	£10.00	£60.00
BACS 1325	Royal Mail - stamps for newsletter		
	01/09/25 - 200 2nd class stamps - £174	£0.00	£174.00
BACS 1326	Claire Minter - coffee morning expenses £13 + £2 VAT = £15	£2.00	£15.00
BACS 1327	Clear Council insurance - annual insurance premium		
	18/08/25 - LC001932 £2086.26	£0.00	£2,086.26
BACS 1328	Bob Barnes - Expenses for TENS licence for Sidlow fireworks - £21	£0.00	£21.00
BACS 1329	Hampshire Toilet Hire for Sidlow fireworks event		
	17/09/25 - 28585 - £250 + £50 VAT = £300	£50.00	£300.00
BACS 1330	DLG Computers - new printer		
	17/9/25 - 021174 - £233.33 + £46.66 VAT = £279.99	£46.66	£279.99
BACS 1331	CCLA transfer of funds - £20,000	£0.00	£20,000.00
BACS 1332	SALC - Annual conference and AGM		
	24/09/25 - 2957 - £80 + £16 = £96	£16.00	£96.00
BACS 1333	Printmates / Summit Print - printing newsletter 28pp x1550 copies		
	29/9/25 - 59238 £1188.80	£0.00	£1,188.80
BACS 1334	Gee Tee Bulb Company - Daffodils for planting in Salfords and Sidlow		
	29/09/25 - 77229 £316 + £63.20 = £379.20	£63.20	£379.20
DD	NEST - Clerks Pension scheme contribution September 2025		
	Employer £52.53 + Employee £70.04= £122.57	£0.00	£122.57
BACS 1335	Mrs. C. Minter - Salary September 2025 - £1,738.26 & Aug O/T 532.80 =		
	£2271.06 less tax £407.60 NI £97.84 and Pens £70.04= £1, 695.585	£0.00	£1,695.58
		£197.52	£26,476.34
Salfords Village Hall			
		<u>VAT</u>	<u>Total</u>
BACS 681	ASF Cleaning - 31/08/25 - 62514 £308.24+ £51.37 VAT = £308.24	£51.37	£308.24
BACS 682	Steve Clarke - Window cleaning - 02/09/25 - £90	£0.00	£90.00
BACS 683	Hall hirer deposit refund	£0.00	£100.00
BACS 684	Hall hirer deposit refund	£0.00	£100.00
DD	SES Water	£0.00	£31.00
BACS 685	JMS Professional Janitorial Supply - cleaning supplies		
	19/09/25 - 1285532 - £144.46 + £28.89 = £173.35	£28.89	£173.35
DD	Engie - Electric Bill -11/09/25 - £222.94 + £11.15= £234.09	£11.15	£234.09
TV	Clerks % salary - 1/3	£0.00	£849.72
		£91.41	£1,886.40

APPENDIX B- PLANNING APPLICATIONS IN SEPTEMBER AND OCTOBER 2025

Ref	Date	R&BBC Officer	Address	Proposal	Parish Council Decision
25/01572/F	16/09/25	James Amos	Lower Duxhurst Farm 15 Reigate Road Sidlow Surrey RH2 8QH	Demolition of barn and erection of 2no semidetached dwellings (part retrospective)	No observation on the application but see below
24/02345/F	07/01/25	Matthew Holdsworth	Land At Nutley Dean Farm Smalls Hill Road Horley Surrey RH6 0HR	Change of use from Open Storage to B8 Storage Amendments – appears to be new hedging	Object – see below
25/01546/Scope	29/09/25	James Amos	Land to West of Salfords EIA Scoping Report	Proposals are being developed for an outline planning application etc.	Our residents are very concerned, but we have no comment at this time.
25/01623/F	29/09/25	Matthew Holdsworth	Land Parcel At 525961 144891 Reigate Road Hookwood Surrey	Erection of agricultural cattle barn and retention of hardstanding further to permission for barn under 21/02501/AGD	No observation
25/01498/CU	30/09/25	Hollie Marshall	2 Avondale 43 Reigate Road Hookwood Surrey RH6 0HL	Change of use from ancillary dwelling use to separate dwelling use of the bungalow and erection of cycle storage shed.	Object - see below
25/01711/F	01/10/25	Jake Hardman	Hawthorns 61 Reigate Road Hookwood Surrey RH6 0HL	The demolition of garaging and cattery buildings and erection of detached self-build dwelling with associated parking and landscaping.	No objection subject to comment - See below
25/01764/TP O	06/10/25	Guy Stephens	2A Harwood Park Salfords Surrey RH1 5EJ	T1 Oak located at left of rear garden - remove 3 x lowest limbs back to main trunk, reduce crown height and spread by 1.5 metres back to suitable growth points to control size and reduce impact to property. T2 Hornbeam located at centre of rear garden - Reduce crown height by approximately 3 metres back to previous reduction points and reduce crown spread by approximately 1.5 metres to balance crown to control size. G1 Cypress row located in rear garden - reduce 2 x centre stems by 3 metres and reduce remaining row to same height (leaving final height of row at 3 metres)	No observation
25/01736/H HOLD	07/10/25	Matthew Roberts	25 Harwood Park Salfords Surrey RH1 5EJ	Proposed single storey side extension	No objection subject to any comment from the neighbours

25/01572/F - Lower Duxhurst Farm

We agreed to have no objection to this application as it has effectively been approved by 24/01060/PAP3Q. However, we understand there is a stop notice on this development because the building is lower into the ground than it should be and is not adhering to the original plan.

24/02345 Nutley Dean Farm

Object - Out of keeping with the wider agricultural uses, the site is clear and completely open so will be an inappropriate development in the Green Belt with no very special circumstances demonstrated to override this objection. The statement regarding neighbour amenity is misleading because there are 14 properties which would be affected by this development. It seems likely there could be increased traffic which would adversely affect the existing residential neighbouring properties.

25/01498/CU - 2 Avondale

We commented on application 25/00874/S73 in June to retain a bungalow which should have been demolished when the new one was built but wasn't.

Our comment on this was no objection but the retained building must be ancillary to the new bungalow

The officer report says - the lawful use of the site is for 1 dwelling

The decision letter says - The removal of condition 8 does not purport to grant permission for subdivision of the site and a separate planning unit. The use of the bungalow as a separate dwelling would require a full planning application which this is.

We agreed the condition should remain.

25/01711/F - Hawthorns

The proposal is to demolish several existing buildings, being the cattery and 2 others, and build a 5-bedroom detached house. The existing chalet bungalow is to be retained. The proposed dwelling is taller and wider than the existing dwelling so more visible than it and the other buildings which are mostly screened from the road by buildings 1 and 2 which would be demolished as part of the development. We would normally object to this as inappropriate development in the green belt. The applicant argues the land is 'grey belt' which, in simple terms, is previously developed land which does not contribute to any of the purposes of the green belt. There are clearly a lot of 'buildings' on this land. The drawings show the footprint of the buildings to be demolished is about 535 m² and the gross internal area is given as 237.8m² which from scaling the drawings this is the footprint i.e. the area of one floor. The proposed volume is 984.3m³ and compared with 1,284.2m³ this i.e. a reduction of 23.3. Both ways the house would be a lot less than the buildings being demolished.

We agree to have no objection to the new house in place of the buildings to be demolished but to comment that, if the application is granted, the land should then count as green belt because the justification for treating it as grey belt will have gone.

APPENDIX C - TO DO LIST

Ref	Date	Action	Who	Update	Complete
25/09-04	08/09/25	CM to include article on Connect to Kerb car charging project in S&S News	CM	Included	Closed
25/09-04	08/09/25	CM to share Connect to Kerb info with Councillors	CM	Shared	Closed
25/09-06	08/09/25	Clerk to respond to 7 planning applications	CM	Responses sent 9/9/25	Closed
25/09-06	08/09/25	CM to ask SCC if equipment on Crosswinds site can be impounded as part of court case	CCMM	No as diggers are allowed on site if clearing	Closed
25/09-06	08/09/25	CM to share VASE advert for RACC Chair with JB	CM	Information shared	Closed
25/09-06	08/09/25	JB to contact interested candidates for RACC Chair to apply via VASE	JB	JB contacted interested party	Closed
25/09-06	08/09/25	CM to write to Andy Sinclair at LGW re Route 4 and non-compliance	CM	Letter sent-acknowledged. Awaiting response	Closed
25/09-07	08/09/25	CM to produce newsletters and publications on Canva	CM	Newsletter distributed	Closed
25/09-08	08/09/25	CM to respond to Local Community Governance consultation	CM	Response submitted 10/9/25	Closed
25/09-09	08/09/25	CM to apply for the designated area to be approved by R&BBC for the NHP	CM	Submitted and approved by RBBC	Closed
25/09-09	08/09/25	CM/KD to prepare slides and feedback forms for first public consultation process to gather feedback from residents	CM/KD	Consultations held	Closed
25/09-09	08/09/25	Councillors to inform CM which public consultation sessions they can attend	ALL	Consultations held	Closed
25/09-09	08/09/25	Councillors to agree what to submit to R&BBC for next stage in the NHP process.	ALL	Draft NHP under review	Ongoing
25/09-10	08/09/25	CC/KD/CM to attend Emmanuel Church on 21/9/25 to provide refreshments	CC/KD/ CM	Event held. No Sidlow residents but race marshals and ambulance service supported	Closed
25/09-10	08/09/25	CC/CM to organise and run litter pick on 4/10/25	CC/CM	Event held	Closed
25/09-10	08/09/25	KD/CM to arrange daffodil planting on 25/10/25	KD/CM	Daffodils received. Advertised	Ongoing
25/09-10	08/09/25	BB/CM to arrange daffodil planting for Sidlow on 9/11/25	BB/CM	Daffodils received. Event advertised.	Ongoing
25/09-10	08/09/25	CC/CM to arrange Diwali event with N Boghani on 25/10/25	CC/CM		Ongoing
25/09-10	08/09/25	BB/CM to make final arrangements for Sidlow fireworks 1/11/25 and print flyers, etc	BB/CM	TENs license and toilets arranged	Ongoing
25/09-10	08/09/25	CC/CM to book installation of Christmas lights and organise event for 7/11/25	CC/CM	Light booked and event planned	Ongoing
25/09-11	08/09/25	CM to pay insurance premium	CM	Policy renewed	Closed
25/09-11	08/09/25	CM to pursue contract tenders if strategic CIL grant successful	CM	Agenda item	Closed
25/09-12	08/09/25	CM to arrange for service of high-level windows	CM	Agenda item	Closed
25/09-12	08/09/25	CM to obtain estimate for painting refreshment works to hall	CM	Agenda item	Closed
25/09-12	08/09/25	CM to attend training on water compliance and Legionella control	CM	Booked for 28/10/25	Ongoing
25/09-12	08/09/25	CM to arrange change in Clerk email address	CM	Email address set up. To be communicated	Ongoing
25/07-07	14/07/25	CM/ML/PE and SR to assist in finding best solution to hold hybrid meetings	CM/ML/ PE/SR	SALC agenda item for conference	Ongoing
25/06-007	09/06/25	CM to review Martyn's Law and identify appropriate risk assessments	CM	Reviewed and updated	Closed
25/04-007	14/04/25	CM to speak with SCC and R&BBC to understand processes for waste management monitoring	CM	Email sent to SCC 23/4/25 – wait response	
24/03/011	11/03/24	PE to explore options for improving acoustic sounds in rear hall	PE		