



Email only

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Andrew Benson
Head of Planning
Reigate and Banstead Borough Council
Town Hall, Castlefield Road
Reigate, Surrey
RH2 0SH

10 September 2025

Dear Andrew

S&SPC Neighbourhood Plan – Designated Site application

I am writing to you on behalf of Salfords and Sidlow Parish Council in the initial step for formulation and creation of our Neighbourhood Plan.

Confirmation of Qualifying Body Status

Salfords and Sidlow Parish Council hereby confirms that it is a qualifying body for the purposes of preparing a Neighbourhood Development Plan under the provisions of the Localism Act 2011 and the Neighbourhood Planning (General) Regulations 2012 (as amended).

As a parish council, Salfords and Sidlow Parish Council has the statutory power to act as the qualifying body for the whole of the parish of Salfords and Sidlow, which is the designated Neighbourhood Area approved by Reigate and Banstead Borough Council.

I can confirm that the Parish Council, as the qualifying body, has agreed our designated site area will encompass the whole of our parish as outlined in Appendix A below. The area aligns with the administrative boundaries of our parish council, ensuring democratic accountability. This makes it easier for local governance structures to support and deliver the plan.

The proposed neighbourhood area has been designated because it represents a clear and coherent community with a strong local identity. The boundaries follow existing parish lines and natural features, making them logical and easily understood by residents. The area faces a shared set of planning challenges and opportunities, particularly in relation to housing growth, infrastructure, and the protection of valued green spaces, which are best considered at this scale.

There is strong community support for preparing a neighbourhood plan, with residents expressing an interest in shaping the future of the area. The designation also aligns with national planning policy and the Localism Act 2011 by empowering communities to influence development in a way that reflects local priorities while remaining consistent with the wider Local Plan.

For these reasons, the neighbourhood area is considered appropriate for designation.

I make this submission to receive formal approval from Reigate and Banstead Borough Council.

We look forward to receiving confirmation of the designated area so we can progress our Neighbourhood plan.

Yours sincerely

A handwritten signature in black ink, appearing to be 'CM' followed by a stylized flourish.

Claire Minter
Clerk to Salfords and Sidlow Parish Council

Appendix A – Map to show designated area for Salfords and Sidlow Parish Council Neighbourhood Plan

