



Clerk to the Parish Council: Mrs Claire Minter
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SALFORDS AND SIDLOW PARISH COUNCIL - AGENDA

Residents of Salfords and Sidlow Parish Council are invited to attend the meeting to be held on Monday 8 September 2025 at 7:30pm at Sidlow

Signed: Claire Minter, Clerk to Salfords and Sidlow Parish Council, 2 September 2025

1.	To receive apologies for absence
2.	Code of Members' Conduct - Declaration of Interest <i>To receive disclosure of any changes to Councillor's Notification of Disclosable Pecuniary & Other Interests Forms and to receive disclosure by Councillors of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.</i>
3.	Public Notices <ul style="list-style-type: none"> - Community Garden session –Thursdays - 2pm to 3pm - Salfords village hall (SVH) - Parent/ Carer Baby and Toddler Group – Wednesday 10 September / 8 October – 10.30am to 12pm - SVH - Reigate Marathon spectator station – Sunday 21 September 8am - Emmanuel Church - East Surrey YMCA Wellbeing Walk - Salfords Stroll – Friday 3 October – 9.45am - SVH - Warm Hub coffee morning, including Macmillan charity and Neighbourhood Plan Consultation – Friday 3 October – 11am –SVH - Salfords litter pick and Neighbourhood Plan Consultation – Saturday 4 October – 10am - SVH - Councillors Surgery – Monday 6 October 2025– 6.30pm to 7pm – SVH - Neighbourhood Plan Consultation - Wednesday 8 October 2025 - 7pm to 8.30pm – SVH - Council Meeting – Monday 13 October 2025 at 7.30pm – SVH - Sidlow fireworks – Saturday 1 November – 6.30pm- Ironsbottom - Christmas Light switch on – Saturday 8 November - 3pm to 5pm - SVH
4.	Public Session (a maximum of 15 minutes) <i>To answer any questions from residents within Salfords and Sidlow Parish Council in accordance with Standing Orders</i>
5.	Acceptance of Last Minutes <i>To approve and sign the minutes of the meeting held on 14 July 2025</i>
6.	Planning Applications <ul style="list-style-type: none"> - To note and approve Planning decisions agreed and submitted using scheme of delegation for July/ August 2025 - To review planning and planning decisions for August/ September 2025 - To note updates for any enforcement cases and agree any action and costs - To review latest situation with Redhill Aerodrome and agree any action - To review latest situation with Route 4 and agree any action

7.	<p>Meeting Reports</p> <p>To review meetings attended and agree if any decisions, action or financial approval required: -</p> <ul style="list-style-type: none"> - 11/08/25 – NHRA – BB - 15/08/25 – SSPC/HTC/Banstead – CGR discussion - CM - 18/08/25 – RBBC A Benson – NHP - WC/KD/SR/CM - 19/08/25 – Canva training - CM - 27/08/25 – RBBC/SSPC liaison meeting – WC/JB/SR/BB/CC/KD/CM - 02/09/25 - SCC Town and Parish Councils Neighbourhood Area Committees Briefing Webinar - JB/SR/KD/CM
8.	<p>Community Governance Review</p> <ul style="list-style-type: none"> - To discuss and agree response to RBBC Community Governance Review consultation
9.	<p>Neighbourhood Plan</p> <ul style="list-style-type: none"> - To review the latest update with production of the neighborhood plan and agree scope and concept - To agree public consultation dates for initial public consultation comment and review - To agree formal submission to RBBC for approval of designated area
10.	<p>Community Update</p> <p>To note updates from community and agree any decisions and costs required including: -</p> <ul style="list-style-type: none"> - Community Garden - Emmanuel Church spectator station for Reigate Marathon - East Surrey YMCA Wellbeing walk – Salfords Stroll - Coffee mornings - Autumn Litter pick - Salfords - Daffodil planting - Diwali celebration - Christmas Light switch on - Sidlow bonfire night
11.	<p>Finance Matters – Parish Council and Village Hall – see attached Clerk report</p> <ul style="list-style-type: none"> a. To review and agree the Statements of Income and Expenditure and Lists of cheques /DD/BACS for July and August 2025 b. To note bank reconciliation for July and August 2025 has been signed off c. To note external audit has been signed off for 2024/25 with no issues to report d. To note insurance for 2025/26 is due for renewal 30/09/25 and agree premium e. To note new Clerks salary pay scales approved for 2025/26 f. To note CIL receipts g. To note update on Strategic CIL grant application to RBBC and agree actions
12.	<p>Correspondence</p> <p>To update the Council on key correspondence received in July/ August and September 2025 and gain agreement on any decision require including responding</p>
13.	<p>Clerk Report</p> <p>To receive Clerk Report and updates on previous matters arising including Salfords village hall updates, clerk domain name change and general updates and gain agreement on any decisions and costs required</p>
14.	<p>Urgent matters at the discretion of the Chairman for noting and for inclusion on a future agenda</p> <p>Please advise Chairman prior to the meeting</p>

Members of the Public can view any attachments by email request to the Clerk.

If you wish to attend the Parish Council Meeting please contact the Clerk, Mrs Claire Minter, on email claire.minter@salfordsandsidlowpc.org.uk in advance of the Meeting in order that suitable access can be made available.