

2026 ORIENTATION

FIRST SEMESTER INTAKE

ROSEBANK - JOHANNESBURG

DAY 1

25 February 2026

09:00 - 12:00

Chef John Mathi

Staff Welcome and Introductions - Nicole De Jager

Campus Tour and Smoking Area Policy

Introduction to Lecturing and Administration Team and General House Rules

Break

General Safety Rules and Regulations

Fire, Accidents and Emergency Procedure

Fire, Accidents and Emergency Reporting Procedure

Use of Technology and cellphones on campus

Uniform Responsibility, Cleanliness

Adapting to Student Life

Full Evacuation Drill

Programme material issuing and registration checks - Imke Arries

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DAY 2

26 February 2026

09:00 - 12:00

Chef Sharon Pye

Academic Expectation

Punctuality/Absenteeism/illnesses

My Portfolio of Evidence (POE) Orientation

Portfolio of Evidence Policy and Procedure

Break

Student Representative Council

Academic Programme Schedule Timetable

Academic Assessments and Submission

NQF Orientation

Work Integrated Learning (WIL) Orientation - Mrs Anela Maseti

Certification Orientation

Plagiarism Policy

Activity: "My POE in action": File CV and ID Copy

Capsicum Learn Portal/ARC

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DAY 3

27 February 2026
09:00 - 12:00
Chef Lucky Masinya

Activity: Identify Kitchen Hazards and defective equipment

Kitchen Policy and Procedures

Maintenance and use of kitchen equipment and utensils

Break

Hospitality Attitude Policy

Student Code of Conduct, dispute, grievance and disciplinary process

Activity: "Let's have Fun"