



**SCHAD & ZABEL**  
**FUNERAL HOMES**

OWNED BY: Czaplewski and Cink Funeral Service, LLC.

**CERTIFIED COPIES OF THE DEATH CERTIFICATE**

The original certificate of death is filed in the county where the death occurred. While certificate copies of the original may be purchased at any time from the county recorder, we can order any number of copies you may anticipate. The cost is \$13.00 for the first copy and \$6.00 per copy thereafter. The county also charges \$5.00 to mail the certified copies.

*Please be aware that the funeral home's portion of the death certificate is completed within 24 hours of meeting the funeral director. It has been our experience that the attending physician may take two to three weeks to sign their portion of the death certificate before certified copies of the death certificate may be available from the county recorders office.*

- ☐ Transfer of Real Estate Property, Houses or Lots
- ☐ Settling Insurance Claims (One per company)
- ☐ Obtaining Union Benefits
- ☐ Transfer of Automobile, Boat, Trailer, and Camper etc. Titles
- ☐ Transfer of stocks, bonds or mutual funds (One per company)
- ☐ Transfer of bank savings or trust accounts
- ☐ Transfer checking accounts
- ☐ Entry into bank safety deposit vault
- ☐ Filing federal, state, and city income tax forms
- ☐ Veterans administration benefits (The VA will claim one for themselves)
- ☐ For insured loans, insured credit cards
- ☐ For credit union accounts
- ☐ Some employers may require a copy to qualify for bereavement time away
- ☐ Mortgage insurance
- ☐ For legal council's files
- ☐ Personal requests from children and family members

NOTE: The Social Security Administration may or may not require a certified copy of the death certificate, as the funeral home is required to notify them with the SSA-721 form.

\* Explanation of Death Certificates on the other side of this form

Certified Cause of Death Certificate – A certified death certificate (fact and cause of death), is usually required by life insurance companies. These are the standard certificates that we order after a death. Cost is \$13.00 for the first and \$6 for each additional when ordered at the same time.

Certified Fact of Death Certificate – Certified fact of death certificates may be purchased immediately upon filing, allowing the family or personal representative to begin the process of estate settlement. This process might include closing bank accounts, cashing in stocks or bonds, notifying credit card companies or pursuing property settlements. Cost is \$13.00