



ST. ALBERT THE GREAT PARISH

1250 Wyoming Ave, Reno, NV 89503



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stalbertreno.org

Parish Council Meeting

September 18, 2025

MINUTES

Attendees:

Fr. David Micheal
Fr. Lucio Zuniga-Rocha
Michael Pham (Pres.)
Michael Chaump (VP)
Linda Quandt (Sec'y)
Melissa Azul

Johanna Bell
Letty Corral
Jim Crandal
Marie Fromherz
Russ Fromherz

Ruth Longcore
Kristen Mareno
Carla Mischel
Jeff Paine
Dave Patula

Danielle Pourchot
Pat Pusich
Zara Rolle
Martha Sandoval
Ed Strickland

I. OPENING PRAYER - Fr. David

II. Minutes for the August 21, 2025 meeting - Pat Pusich motioned to approve; Kristen Mareno seconded. All approved.

III. PASTOR'S REPORT, Fr. David

- Liturgical Ministry training - Sept. 23 at 6:30pm
- New Parishioner welcoming event in October/November - Scheduling and plans are on hold.
- Nov. 4 - Diocesan Holy Hour at 4:30pm. The priests from all the parishes will meet here.
- Nov. 13, 5:30-8:00pm - Pizza with Padre. The topic is Mark's Gospel.
- Nov. 15 - Feast Day of St. Albert the Great. We will celebrate with 5:30pm evening prayer & novena prayer to St. Albert, 6:00pm Mass and followed by dinner provided by Parish Life.
- Fr. David will be on vacation Sept. 29 to Oct. 30. There will be no council meeting in October.
- Synod on Synodality - Key questions for discussion were handed out. Council members were instructed to read and reflect on them. They will be discussed at the next meeting.
- The Liturgy Committee will be formed after Fr. David returns from his vacation.
- The rosary before Masses is ongoing.
- Strategic planning is ongoing.
- Protecting God's Children (English) - Saturday, Sept. 20th at 5:15pm in the Gathering Room; (Spanish) - Saturday, Sept. 27th at 6pm in the Knights' room.

IV. ADMINISTRATOR'S REPORT, Melissa Azul

- CSA campaign 2025 - We are currently at \$87,585 received (\$98,385 pledged; our goal is \$107,659)
- Security Grant Projects - No update. We will be filing for an extension.
- General Operations update - The budget has been approved by the Diocese.

V. BUILDINGS AND GROUNDS COMMITTEE, Pat Pusich

- Campus Security - Jeff Lofy's printed letter of security concerns and suggestions was provided to council members. Suggestion was made for a gate in the parking lot. Consideration for a bullet-resistant film for the bottom of all school windows. Cost is \$12 per sq. ft. This would be applied to the security grant.
- Quotes are expected next week to retrofit the church doors.
- The gutters and downspouts need to be repaired/replaced around the school, CDC and office building. The downspouts are plugged up and water drains from the upper church level down to the school. We are still waiting for a third quote. A quote from Battle Born came in for \$11,000 but talks have taken place asking them to reduce the cost to \$10,000. If they agree to no more than \$10,000 for the job, Michael Pham raised the motion to approve so that they could go forward with the job; Jim Crandal seconded. All approved.
- Church bathroom renovation. Two options presented - one of them moving the men's restroom to the other side next to the janitor's closet. This option was the least favorite. Either way, we would lose the storage area/cabinets outside the current women's restroom. Some storage will be added to the cry room. Paul Vera (architect) to give a cost estimate and renderings.

VI. SECURITY MINISTRY, Per report from Jeff Lofy & presented by Pat Pusich (above)

- Training update - Sept. 17, 9:30am - First Aid/CPR class
- Meeting and church walk-through will be in October. Date and time have not yet been scheduled.
- The Security Ministry was invited to the B&G meeting. Printed report of security concerns and suggestions was provided to parish council members.

VII. FINANCE REPORT - General Financial Updates, Jim Crandal

- The finance committee met today. The parish budget has been approved.
- Jim questions the monthly donations made to Bishop Manogue High School. He proposes to ask the bishop to convene the priest council in order to do away with parish donations to Manogue. He would also like someone to look at Manogue's books to justify the amount paid by the parishes every month.

VIII. SCHOOL, Danielle Pourchot reported for Dr. Susan Kehoe

- 284 students are currently enrolled.
- 8th grade trip to Point Bonita is planned for May 6-8.
- Pizza with Padre takes place every other week for the K-2, 3-5, 6-8th graders.
- Friday Rosary is prayed with different grade levels each week.
- Adoration with grade levels will be starting soon.
- Oct. 1 - Family Night at the Brewer's Cabinet. 15% of the proceeds will come back to the school.
- Sunday, Oct. 12 - Family Mass at 10:00am to coincide with the Knights' breakfast.
- Charleston Wrap & Otis Cookie Dough fundraisers raised \$47,000+. Each family was asked to raise \$600 and the money from the fundraisers will go back to the families to help pay tuition.

IX. PTO, Danielle Pourchot

- Friday, Sept. 26, 6:00pm - Spaghetti Feed to raise funds for the 8th grade Point Bonita trip. Round About Catering and Brothers BBQ are providing the food.
- Saturday, Sept 27 - Fun Run at 10am. The proceeds will go to the 8th grade Point Bonita trip.
- Saturday, Oct. 11, 12:00-4:00pm - Fall Festival. Prices for wristbands along with additional information forthcoming. There will be food trucks, tents, rock wall, dunk tank, Knights' bar, and other activities like last year. The goal is to make \$10,000 this year which will go to school classrooms and the CDC.
- Thursday, Oct. 30 - Trunk or Treat. 2:50ish until 4:30ish (once candy is gone)
- School bathrooms - The sinks have been installed. They passed final inspections. A final walk-through will take place to go through a punch list. It will then be given to High Five Construction for completion. Now addressing the height of the urinals and sinks in the boys restroom.

X. PARISH LIFE & CDC, Kristin Mareno / Zara Rolle

- Thursday, Oct. 30 - Trunk or Treat is being coordinated with the school. Ministries are invited to participate.
- Saturday, Dec. 6 - Christmas Around the World 4pm-8pm. Setup at 8am.
- Christmas wreath sales will take place after all Masses. Wreaths will be delivered after Thanksgiving.
- There will be a fundraiser basket to raise funds for the church bathroom remodel.
- Kristen is diligently working to complete CDC licensing requirements.

XI. MINISTRY REPORTS

A. OCIA, Report from Karen McClenahan

- They currently have 15 Catechumens and Candidates.

B. YOUTH / RELIGIOUS EDUCATION, Melissa Johnston / Mike Kelly (no update)

- Religious Ed classes will begin on Sept. 21

C. YOUNG ADULTS, Mike Kelly / Melissa Johnston (no update)

- Bible study on Thursday's at 6:30pm

D. HOMEBOUND MINISTRY, Report from John deDiego

- Still seeking new Eucharistic Ministers.
- Plan to do ministry hospitality after Masses sometime after October.

E. SUPPORT LIFE MINISTRIES, Report from John deDiego

- 40 Days for Life Prayer Campaign - Sept. 24-Nov. 2. For more information - <https://www.40daysforlife.com/en/local-campaigns/reno/>
- October is Respect Life Month.
- October 4 - 1st Saturday Rosary at Planned Parenthood facility at 8025 S. Virginia St, Reno at 10:30am. Bishop Mueggenborg and Bishop Emeritus Randolph Calvo will join in prayer. All are welcome to attend. Do not park in the Planned Parenthood facility lot (see 40 Days for Life website for instructions).

F. BEREAVEMENT, Ruth Longcore

- Meetings are on the 2nd Thursdays of the month at 4pm in the Gathering Room. Next meeting is on Oct. 9.
- Plans are being made for All Souls Day on Saturday and Sunday, Nov. 1-2. Fr. David would like the pictures of the deceased to be placed in the church narthex, across from the sacristy by the windows. The names of the deceased will be in the October bulletin and will be read at the beginning of Masses on Nov. 1-2.
- Volunteers accompany Ruth at funeral Masses.

G. LATINO, Martha Sandoval / Letty Corral

- Bible study is held at the 2nd and 4th meetings of the month at 6pm.
- Liturgical ministry training (Spanish) was held on Sept 16th.
- A list of their members with parish building access was given to Melissa.
- Planning for Our Lady of Guadalupe novena from Dec.3-12 with celebration on Dec. 12 is ongoing.

H. ST. AL'S GALS, Carla Mischel

- The October date for the Respect Life Mass TBD.
- Two scrapbooking baskets are being donated for the Knights' Golf Tournament.
- They will be providing 400 cookies on Oct. 22 for the Newman Center lunch.
- Monday, Oct. 3 - Meeting will focus on a service project to create greeting cards for shut-ins and those in need.
- A new Altar Society group is being formed under the St. Al's GALS umbrella, guided by Nina to manage altar flowers, holiday decorations, and other needs throughout the year.
- Their Christmas Around the World booth and crafts have been chosen.

I. LEGION OF MARY, Linda Quandt

- Members are leading the rosary prior to the Masses that they attend. Parishioners are encouraged to lead and participate at all daily and weekend Masses.
- Oct. 4 - First Saturday Mass and devotions. Scriptural rosary at 8am, Mass at 9am. There will be no hospitality provided this month as LOM members will be participating in the rosary at Planned Parenthood.
- Saturday, Oct. 11, 12:00 - Rosary Rally in the Park - Whitaker Park, 550 University Terrace, Reno. The parish is invited to participate.
- Members started praying a 54-day rosary novena on Aug. 15 (Feast of the Assumption) on Zoom at noon. The novena will end on Oct. 7 (Our Lady of the Rosary). Parishioners are invited to join.
- Fatima Home Visits are held every two weeks. There is a sign-up sheet in the narthex.
- Six new people have attended their weekly meetings upon talking to them at the stewardship fair or serving them at hospitality after Masses.

J. KNIGHTS OF COLUMBUS, Dave Patula

- Their school bathroom donation is still pending.
- The installation of their new officers will be at the 10am Mass on Sept. 21 with a reception to follow.
- The Knights Wives Appreciation Dinner will be on Sept. 30th at Louis' Basque Corner. Cocktails at 5:30pm; Dinner at 6:00pm.
- Nov. 2 - The Lizzy Hammond Foundation's 7th Annual Lizzy Hammond Fun Run/Timed 5K/Walk takes place at the Sparks Marina at 8am-1pm.
- 24-hour Adoration is scheduled for Dec. 5 from 12pm (noon) to Dec. 6 at 12pm (noon). The parish is invited to participate.
- Upcoming events reported last month:
 - The Knights' annual golf tournament will be held on Oct. 4 at Lakeridge Golf Course.
 - The Knights' parish breakfasts will start again on Oct. 12 and run through May on the second Sunday of each month in coordination with the 8th grade class. Half of the net proceeds will go towards covering a portion of the cost of the 8th grade field trip to Point Bonita.
 - Friday, Nov. 21 - Turkey Bingo in the school gym. Dinner at 5:00pm with Bingo to follow.

K. THAT MAN IS YOU, Jeff Paine

- Season 7 has started. The Fall semester runs from Sept. 3-Nov. 19; Spring semester from Jan. 14-April 15. Meetings are every Wednesday at 6:00am in the Gathering Room and starts with a light breakfast and camaraderie. Faith sharing begins at 7:00am and the meeting concludes at 7:30am. They have 16-20 men attending their meetings.
- A similar program for women called "She Shall be Called Woman" is available if there are women in the parish interested in organizing it.

L. XII SCOUTING, Russ Fromherz

- Scouting for Food kick-off on Dec. 6-7 for grocery bag distribution. Food collection on Dec. 13-14. A St. Vincent's/ Catholic Charities truck will be on site to collect the food. 5,000 lbs. food was collected last year.
- National Catholic Committee on Scouting is offering a new Activity Badge for the Modern Saint Series including St. Carlos Acutis. This is open to scouts and non-scouts; Catholics and non-Catholics.
- Interviewing will take place after this meeting for a new Committee Chair for Troops and Venture Crew.
- Venture Crew (high school teens 14+) went on a fishing adventure on Sept. 13 to Prosser Reservoir. Recruiting of high school teens is being planned.
- Fall recruiting is under way. All units are growing. There are currently 40 boys, 10 girls, and 35 cub scouts in scouting programs.
- There are six new Eagle Scouts this year and four others are planning Eagle Scout projects.
- Oct. 27 - Scout Carnival and Cake Auction in the gym.

M. MISCELLANEOUS

- Ed Strickland is working on ground rules for hospitality service. Upon completion, they will be posted in the narthex regarding things like set-up, clean-up, names of those working hospitality, etc.

Meeting was adjourned at 6:42pm.

Next Scheduled Meeting: Thursday, November 20, 5:30 pm.