



ST. ALBERT THE GREAT PARISH

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Parish Council Meeting

November 20, 2025

MINUTES

Attendees:

Michael Pham (Pres.)
Linda Quandt (Sec'y)
Melissa Azul
Letty Corral
Jim Crandal

Marie Fromherz
Melissa Johnston
Dr. Susan Kehoe
Jeff Lofy
Ruth Longcore

Kristin Mareno
Jeff Paine
Dave Patula
Pat Pusich
Zara Rolle

Martha Sandoval
Ed Strickland

I. OPENING PRAYER - Michael Pham (Pres.)

II. Minutes for the Sept. 18, 2025 meeting - Jeff Lofy motioned to approve; Pat Pusich seconded. All approved.

III. PASTOR'S REPORT, Michael Pham for Fr. David

- Synod on Synodality - Discussion of first two questions:

Are the people of God journeying together? We are trying to, but see comments on social media as obstacles that cause division.

In what ministries of the parish do the people of God work together most collaboratively as the Body of Christ?

All agreed that the Knights of Columbus are faith-filled and play an active role in all the activities of the parish.

Ed Strickland added that all the ministries and parish staff are our strength. Our parish community is growing and getting stronger. Parish leadership is to be commended.

- Dec. 11, 6:00pm - Pizza with Padre.
- Parishioners are being asked to bring items for a Christmas Gift Basket Raffle to be held the 3rd weekend of December. Proceeds will go toward the church bathroom renovation.
- Parish Christmas Outreach - Parishioners are being asked for referrals for a family in need of assistance for Christmas.
- An announcement will be made during Mass about an Advent Devotion on the Hallow App.
- Christmas and New Year's Mass times have been scheduled and will be announced in the bulletin. Christmas midnight Mass will be at 11pm.
- The rosary before Masses is ongoing.
- Strategic planning is ongoing.

IV. ADMINISTRATOR'S REPORT, Melissa Azul

- CSA campaign 2025 - We've met our goal! We received \$112,330 (our goal is \$107,659)
- Security Grant Projects - No update. Jim Crandal would like us to have grant proposals in the pipeline at all times. It would also benefit us if we had a grant writer on our staff.
- General Operations update - Sewer back-ups have been remedied.

V. BUILDINGS AND GROUNDS COMMITTEE, Pat Pusich

- Campus Security - Consideration for a bullet-resistant film for the church and school windows. Cost is \$15 per sq. ft. This would be applied to the security grant.
- One quote received to retrofit the church doors - \$14K to \$16K.
- The gutters and downspouts will be repaired/replaced around the school, CDC and office building in January.
- Church bathroom renovation cost estimated between \$330K to \$370K. Renderings will be provided. Fr. David would like to get estimates for expanding the church foyer space. We will need 3-5 estimates. Pat has spoken with Dennis Banks.
- OSHA review of school - 20 items were addressed; 7 were serious. Included on the list were the labeling of chemicals, electrical issues, having a SDS (Safety Data Sheet) binder.

VI. SECURITY MINISTRY, Jeff Lofy

- Security meeting was held on Nov. 18th. 13 people were in attendance. They discussed having a simple iron cross pin which would be worn by security members during Mass and church functions.
- Security members are posted at the doors and outside the church. There have been 3 security members at the children's Mass on Wednesdays.
- Security coverage for Christmas services will be provided. Let Jeff know if there is a need for security at other functions.
- Bollard posts to block the entrance to the church are pending until plans to extend the foyer are finalized. In the

meantime, Jeff suggested that trucks park on each side of the St. Albert planter to block the entry into the church.

VII. FINANCE REPORT - General Financial Updates, Jim Crandal

- At the last corporate board meeting, Jim questioned the bishop about the monthly donations made to Bishop Manogue High School. He was referred to the priest council and felt that it went nowhere. He would still like to look at Manogue's books to justify the amount paid by the parishes every month.
- Fr. David will write a letter and get in front of the parish to ask for year-end contributions to the needs of the parish.
- Jim urges everyone to limit their printing. We need to cut our expenses wherever we can.

VIII. SCHOOL, Dr. Susan Kehoe

- Seeking a part-time bookkeeper.
- Thank you to the Knights for their \$10,000 school bathroom donation and for their donation of 72 coats for the 3rd grade coat drive.
- They still have approx. \$30K outstanding for their bathroom project.
- Presented for approval of new updated audio enhancement equipment with emergency button (their old equipment is outdated and cannot be repaired). Cost is \$47,450 and will be paid by the PTO. Pat Pusich motioned to approve; Jeff Lofy seconded; all approved. It also needs approval by the parish finance council and then the diocese.

IX. PTO, Dr. Susan Kehoe reported for Danielle Pourchot

- The Fall Festival and "Trunk or Treat" were well-attended.
- Working to have sponsor banners/signs on the fence around the school.

X. PARISH LIFE & CDC, Kristin Mareno / Zara Rolle

- Saturday, Dec. 6 - Christmas Around the World 4pm-8pm. Setup after 8am. Planning the event to be held outside, but it will depend on the weather. Bracelets to get in - \$10 each or \$30 per family. Raley's is donating 300 Teddy bears to be given out.
- Christmas wreath sales have ended. Wreaths will be delivered after Thanksgiving.
- Ministries will be asked to help with set-up and clean-up at future parish functions.

XI. MINISTRY REPORTS

A. OCIA, Report from Karen McClenahan

- Sponsors are needed for OCIA, particularly young men. Contact Karen if interested.

B. YOUTH / RELIGIOUS EDUCATION, Melissa Johnston

- Religious Ed classes for the kids needing their sacraments are going well but very few 3rd-5th grade students are enrolled in classes.

C. YOUNG ADULTS, Melissa Johnston

- Bible study on Thursday's at 6:30pm
- Few young adults are participating in the parish program because of competition with the Newman Center.
- The Wolf Pack Catholic magazine came out spotlighting the youth at the Newman Center.

D. HOMEBOUND MINISTRY, John deDiego (no update)

- Still seeking new Eucharistic Ministers.
- Plan to do ministry hospitality after Masses sometime after October.

E. SUPPORT LIFE MINISTRIES, John deDiego (no update)

- 1st Saturday Rosary at Planned Parenthood facility at 8025 S. Virginia St, Reno.

F. BEREAVEMENT, Ruth Longcore

- Meetings are on the 2nd Thursdays of the month at 4pm in the Gathering Room. Next meeting is on Dec. 11. The theme of this meeting will be "Are You Lonely Tonight" (Elvis Presley).
- All Souls Day next year will be on a Monday. This year's display in the narthex was beautiful but they would like more pictures of the deceased next year.

G. LATINO, Martha Sandoval / Letty Corral

- Bible study is held at the 2nd and 4th meetings of the month at 6pm. 4 to 5 people are attending. They are studying the Gospel of Mark.
- Martha Sandoval has taken over the leadership of the group from Letty.
- Our Lady of Guadalupe novena is from Dec. 3-12 with celebration on Dec. 12. Times and locations of each day's events were provided on the program given to everyone. The Legion of Mary, Religious Ed, and the Knights of Columbus will be participating in the rosary novena.
- Fr. Lucio will be giving the Latino ministry an Advent retreat on Dec. 20, 8am to 5:30pm.

H. ST. AL'S GALS, Report from Carla Mischel

- At their October meeting they did a service project making over 60 greeting cards for shut-ins.
- At their November meeting they had a prayer service and did a craft with buttons.
- Their December meeting will be a Christmas party at Karen McClenahan's home.
- They will be doing a craft for Christmas Around the World.
- They will be preparing dinner for the priests coming for our Advent Reconciliation service.
- Please send your bulletin items to Carla so that she can keep our website updated.

I. LEGION OF MARY, Linda Quandt

- Dec. 6 - First Saturday Mass and devotions. Scriptural rosary at 8am, Mass at 9am. There will be no hospitality as LOM members will be setting up their booth for Christmas Around the World.
- Four Fatima Home Visits are held every two weeks to teach and encourage families to pray the rosary every day. There is a sign-up sheet in the narthex.
- They will be praying the rosary on Dec. 5 at 7pm for the Our Lady of Guadalupe Novena.
- Their Christmas potluck will be on Tuesday, Dec. 9th, in the Gathering Room.
- LOM active membership is up to 19 members. New leadership will take over in January.

J. KNIGHTS OF COLUMBUS, Dave Patula

- Their school bathroom donation of \$10,000 was awarded.
- 24-hour Adoration is scheduled for Dec. 5 from 12pm (noon) to Dec. 6 at 12pm (noon). The parish is invited to participate. Concurrent Novena prayers will be held in the church on this day from 7:00-8:00pm during Adoration.
- 240 people were served at the last Knights' breakfast. New menu item of French toast was well received. Michael Chaump was awarded "Knight of the Month"; Matt & Liz Ellis were the "Family of the Month". The next Knights' breakfast will be on Dec. 14th.
- Upcoming events:
 - Friday, Nov. 21 - Turkey Bingo in the school gym. Dinner at 5:00pm with Bingo to follow. Pulled pork sliders, hot dogs for the kids, green salad, mac & cheese, desserts will be served.
 - The Knights will participate in the Our Lady of Guadalupe Novena on Dec. 8th at 7pm.
 - The Knights' Christmas Dinner will be held on Dec. 9th at Somerset. 5:30pm cocktails, 6pm dinner. \$70 per person.

K. THAT MAN IS YOU, Jeff Paine

- Season 7 has started. The Fall semester runs from Sept. 3-Nov. 19; Spring semester from Jan. 14-April 15. Meetings are every Wednesday at 6:00am in the Gathering Room and starts with a light breakfast and camaraderie. The program starts at 6:30am with faith sharing beginning at 7:00am. The meeting concludes at 7:30am. They have 15-20 men attending their meetings.
- A similar program for women called "She Shall be Called Woman" is available. If there is a woman in the parish interested in organizing it, please contact Mike Pelfini. There needs to be a core of women wanting to start the program.

L. XII SCOUTING, Report from Russ Fromherz

- Scouting for Food kick-off on Dec. 6-7 for grocery bag distribution. Food collection on Dec. 13-14.
- Scouts held their annual Thanksgiving feast on Nov. 17th. More than 100 were in attendance.
- Religious emblems are getting a lot of interest. The modern-day saint series for St. Carlo Acutis began in October. It is available to all youth. Next up will be the St. George series and Pope Pius XII.
- Popcorn sales just ended and they did very well. Upcoming fundraisers are gift-wrapping at Cabela's in December and Christmas tree recycling after Christmas.
- Scout Sunday celebrating scouting's 116th anniversary. Will try to have it scheduled for Sunday, Feb. 8th, at the 10am Mass.

Meeting was adjourned at 6:45pm.

Next Scheduled Meeting: Thursday, January 15, 5:30 pm.