

Holy Name of Jesus Preschool Parent Packet



2025-2026

Holy Name of Jesus School
6190 Allentown Boulevard, Harrisburg, Pennsylvania
Telephone: 717-657-1704
Fax: 717-657-9135
www.holynameofjesus.com

“Nothing contained herein is intended to, or shall be construed to, create any contractual obligations, express or implied, on the part of the Holy Name of Jesus, part of Holy Name of Jesus Parish in the Diocese of Harrisburg. The contents of this Parent Handbook are subject to alteration or modification by the Holy Name of Jesus School, part of the Holy Name of Jesus Parish in the Diocese of Harrisburg, as circumstances may require.”

Diocese of Harrisburg



Holy Name of Jesus School Mission Statement

Growing together in faith, we foster love and reverence for God and for every human being. Rooted in Christ, and as His disciples, we strive to provide a dynamic Catholic atmosphere in which academic excellence can flourish in a safe and nurturing environment. Reflecting the teachings and actions of Christ through the Catholic Church we instill a desire to know, to love, and to serve God and to love our neighbors as ourselves.

Administration and Faculty

Reverend William C. Forrey, Pastor

Reverend Richard J. McAlister, Parochial Vicar

Sister Rita Smith, SSJ, Principal

Mrs. Colleen McGraw, Preschool Teacher

Mrs. Lauren Negherbon, Preschool Teacher Aide

Contact Information

School Office Hours: 7:30am – 4:00pm

Telephone: 717-657-1704

FAX: 717-657-9135

www.holynameofjesus.com



Holy Name of Jesus School
6190 Allentown Boulevard
Harrisburg, Pennsylvania 17112

2025-2026 School Year

Dear Holy Name of Jesus Preschool Families:

Welcome to Holy Name of Jesus Preschool! We are blessed to have you as part of our Holy Name of Jesus School community.

The focus of our preschool is to provide early learning experiences that will assist your child in his/her total development – spiritually, academically, socially, emotionally, and physically. The preschool adheres to our school mission statement with Christ as the center of all that we do.

The Diocese of Harrisburg Preschool Curriculum is the basis for our Preschool Curriculum and may be found on the Diocesan website www.hbgdiocese.org.

Children who are three (3) or four (4) years of age by August 31, 2025, and are toilet trained are eligible to participate.

Four-Year-Old Program classes are held three (3) days each week on Monday, Wednesday, and Friday. The morning class meets from 8:00 am to 11:00 am. The afternoon class meets from 11:45 am to 2:45 pm.

Three-Year-Old Program classes are held two (2) mornings each week on Tuesday and Thursday from 8:30 am to 11:00 am.

We are looking forward to a spiritually enriching year with your child. Should you have questions about our program, please contact us at the school office at 717-657-1704.

Blessings,

Sister Rita Smith, SSJ

Principal

Welcome to **PRESCHOOL**

CURRICULUM

Our curriculum offers age-appropriate aspects of our faith and concepts to help the children develop spiritually, socially, physically, and emotionally. Some of these concepts may include but are not limited to:

Religion

Faith Formation that flows from the Sunday Gospels. Children will learn their faith within the seasons the Liturgical Year. Children will be exposed to Bible stories from the Old and the New Testaments.

Language and Literacy

Through the use of nursery rhymes children will be introduced to language play. Additional language components include phonemic awareness skills, letter name recognition, letter sound recognition, and language awareness. Various hands-on activities and play will foster children's development of listening, retelling, answering questions, and narrating stories.

Handwriting

Through music, movement and multisensory manipulatives children will learn the core readiness skills including crayon grip, letter and number recognition and letter formation.

Math and Numbers

Children will play with manipulatives and real objects while learning counting, comparisons, spatial awareness, patterning, sequencing, matching, sorting, and problem solving.

Science and Social Studies

Children will become young explorers as they learn about the world around them. Lessons revolve around yearly themes and include apples, pumpkins, fire safety, autumn colors, hibernation, snow and ice, polar animals, dental health, hearts in nature, egg animals, weather, seeds and plants, backyard bugs and summer safety.

Physical Development

By participating in finger plays, singing, dancing, exercising, coloring, tracing, cutting, and painting, children will develop handedness, fine and gross motor skills, and body awareness.

CLASSROOM INFORMATION

Please refer to the Health and Safety Plan on the school website for the entire Reopening Plan for the 2025-2026 school year. The following includes reopening guidelines specific to the Holy Name of Jesus Preschool.

Communication:

Please email Mrs. McGraw at cmcgraw@holynameofjesus.com with any questions or concerns.

Pre-Arrival Procedures: Parents will be asked to be vigilant in checking their child for symptoms of illness and to keep the child home when ill. As details of specific symptoms of concern are known, the school will advise parents of any symptoms that require children to remain at home.

Parking: Safety is our first concern when dropping off and picking up the children. Preschool parents and guardians are asked to park in the parking lot between the school and the gym. Please do not park along the sidewalk because of buses dropping off elementary students. Access to this parking area is restricted from Route 22 after 8:00 AM and at preschool dismissal times, 11:00AM and 11:45AM. Please access the parking area from Blue Ribbon Avenue and Dogwood Drive.

Arrival Times: Pre-K Programs begin promptly at the times below. Children will meet their teacher at the Preschool classroom door of the white standalone building.

PreK-4 AM Session: Monday-Wednesday-Friday 8:00AM

PreK-4 PM Session: Monday-Wednesday-Friday 11:45AM

PreK-3 AM Session: Tuesday-Thursday 8:30AM

Dismissal Times: Parents pick up their child at the Preschool classroom door of the white standalone building. When someone other than a parent is picking up a child, a note must be sent to the teacher.

PreK-4 AM Session: Monday-Wednesday-Friday 11:00 AM

PreK-4 PM Session: Monday-Wednesday-Friday 2:45 PM

PreK-3 AM Session: Tuesday-Thursday 11:00 AM

Dismissal Procedures: Parent, guardian or caregiver will social distance on the sidewalk outside of the preschool classroom. Children will be dismissed by the teacher one at a time.

Logistics: Desks/tables, chairs, learning materials/toys will be properly sanitized after each cohort leaves the classroom.

* Each child will have his/her own plastic case which will hold their own materials such as crayons, pencils, and glue stick, only to be used by the child.

* Four-year-old class will have seat sacks to hold each child's books and materials that will only be used by that child.

*Outdoor spaces such as the grass area outside of the classroom and playground will be used daily for classroom space. Utilizing outdoor spaces will provide mask breaks for the children.

*Hand sanitizer will be available in the classroom. Teachers will encourage frequent hand washing.

* The classroom will be fogged with cleaning products recommended by the CDC at the end of each day.

Snack: We have a snack every morning. Children will need to bring their own snack each day and a filled, reusable, flip spout water bottle. Water only please, no juices or colored drinks. We are a peanut free classroom, please do not send in snacks containing peanuts. Snack and water bottle may be placed in a small lunchbox, each labeled with the child's name. Recommendations for nutritional snacks are fruit, crackers, cheese, carrot sticks, pretzels, popcorn, granola/cereal bars.

Clothing: Casual/play clothes are recommended for daily wear. The children will be going outside daily as weather permits. Please dress your child appropriately. For safety reasons, children should not wear open-toed shoes to preschool. Please send an extra outfit complete with underwear and socks in a zip lock bag to be kept in the child's backpack for accidents and messes.

Supplies: School supplies are purchased each year for the students. Each family is required to pay an Activity Fee to cover the cost of these supplies. For PreK-3 the fee is \$40. For PreK-4 the fee is \$50.

*Parents are asked to donate paper towels, tissues, hand sanitizer and wipes to the classroom. A signup will be generated after the start of school to donate these items.

Pictures: Pre-K classes will have the opportunity to have a school picture taken in the spring.

Conferences: Preschool Parent/Teacher Conferences are to be determined. Check website School Calendar Events for future dates and times.

Creating and Maintaining Community: Teachers look forward to the children returning to preschool. They will cultivate a positive, joyful learning environment with the children's best interest at heart. The teacher's goal is to help the children feel comfortable in the new environment.

Inclement Weather Policy

Holy Name of Jesus follows the Central Dauphin School District for all cancellations and delays. Delays and cancellations are announced via the following media outlets and through mass communications (phone, text, and email) from Sister Rita Smith, SSJ, Principal.

Radio:

WHP 580 AM	www.whp580.com
Wink 104 FM	www.wink104.com
BOB 94.9 FM	www.bob949.com
The River 97.3 FM	www.theriver973.com
KOOL 99.3 FM	www.993kissfm.com

Television:

WLYH Channel 15	www.cw15.com
WHP Channel 21	www.whptv.com
WHTM Channel 27	www.abc27.com

Schedules

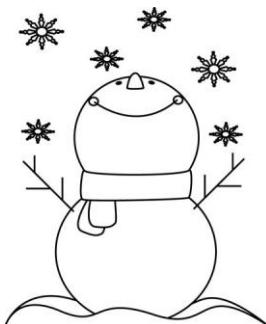
One Hour Delay:

PreK-3	9:00 AM – 11:00 AM
Pre-K4	Morning Session: 9:00 AM – 11:00 AM
Pre-K4	Afternoon Session: 11:45 AM – 2:45 PM

Two Hour Delay:

PreK-3	10:30 AM – 12:00 PM
PreK-4	Morning Session: 10:00 AM – 12:00 PM
Pre-K4	Afternoon Session: 12:45 PM – 2:45 PM

Early Dismissal: In the event of an early dismissal, children should be picked up by a parent or guardian at the announced dismissal time. Any sessions scheduled after the time of the early dismissal will be cancelled for the day.



Tuition for 2025/2026 School Year

Three-Year-Old Program:

Tuition: \$1,750.00/year

Payment may be made as a lump sum of \$1,750.00 by July 15, 2025, or over 10, 11, or 12 months. The specific terms will be determined by you when you set up your Simple Tuition Solutions account.

PreK-3 meets Tuesday and Thursday:

8:30 AM – 11:00 AM

Four-Year-Old Program:

Tuition: \$2,200.00/year

Payment may be made as a lump sum of \$2,200.00 by July 15, 2025 or over 10,11, or 12 months. The specifics will be determined by you when you set up your Simple Tuition Solutions account.

PreK-4 meets Monday, Wednesday, and Friday with morning and afternoon sessions available:

AM Session: 8:00 AM – 11:00 AM

PM Session: 11:45 AM – 2:45 PM

Financial aid is available.

For information, please go to the Holy Name of Jesus School website

www.holynameofjesus.com