

Emery County School District



Policy BJB—Superintendent: Qualifications and Responsibilities

Date Adopted: 10 December 2025

Current Review / Revision: 10 December 2025

Qualifications—

The Board shall appoint the Superintendent on the basis of outstanding professional qualifications.

[Utah Code § 53G-4-301\(2\) \(2018\)](#)

Oath of office—

The Superintendent shall take and sign the constitutional oath of office before assuming office.

[Utah Code § 53G-4-301\(6\) \(2018\)](#)

[Article IV, Section X, Utah State Constitution](#)

"I do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of Utah, and that I will discharge the duties of my office with fidelity."

[Article IV, Section X, Utah State Constitution](#)

After the Superintendent has taken and signed the oath of office, the oath shall be filed with the business administrator of the District.

[Utah Code § 52-1-6 \(2025\)](#)

Responsibilities—

The Superintendent shall be the educational leader and administrative manager of the District. The Superintendent shall implement the policies established by the Board, including:

1. Serving as the Board's chief executive officer.

[Utah Code § 53G-4-301\(1\) \(2018\)](#)

2. Hearing employee, student, parent and community concerns in accordance with Board policies;
3. Setting an exemplary standard to promote educational excellence and work harmoniously with the Board to set educational goals and objectives reflecting the philosophy of the Board.
4. Reviewing and evaluating all aspects of the District's educational program, including facilities, and reporting any areas of concern or potential problems.

Budget officer—

The Superintendent shall serve as budget officer for the District.

[Utah Code § 53G-7-302\(1\)\(a\)\(i\) \(2019\)](#)