# PRIVACY POLICY

Please read carefully - if you do not agree with it, please do not use our website. You do not need to register any personal details to access our site. Our website does not use cookies, however, there are links to 3rd Party sites. These websites have their own privacy policies and the Society cannot be held responsible for any liability for these policies.

- The Upper Wharfedale Agricultural Society is a registered charity (No. 510273).
- Registered address: PO Box 3, Grassington, Skipton BD23 5UQ.
- The Secretary of the Society can be contacted at the above address.

The Upper Wharfedale Agricultural Society is committed to protecting your personal data and processing it only in accordance with legal requirements.

All data collected by the Society is for the purpose of running Kilnsey Show and the Society itself. This policy sets out the basis on which any personal data we collect from you will be stored and processed by us when entering to compete on show day, applying for trade stands, membership, sponsorship or any other contact you may have with the Society.

#### **INFORMATION WE COLLECT:**

We will collect and store personal data that you provide when completing application forms issued for entering a competition on show day; booking a trade stand and pledging sponsorship. This will typically include name, contact details and any specific data relating to your application. This will be restricted to the minimum required to deal with your request. The retention of data will only occur where necessary and where we have a legitimate reason for doing so.

### WHAT WE USE PERSONAL INFORMATION FOR:

#### Vice Presidents, Members & Stewards.

We hold contact information for correspondence purposes. Names <u>may</u> be entered in the Show Catalogue.

### Officers:

We hold contact information for correspondence purposes. Names - and in some cases contact details - <u>may</u> be entered in the Show Catalogue.

**Exhibitors:** We hold contact information for correspondence purposes. Exhibitors names, age if 16 years or under, and location as stated on the entry form <u>may</u> be entered in the Show Catalogue. They will also be listed in results if placed. Results will be circulated to members of the press and published on our website. Contact details will not be published. We may share details with relevant Breed Societies when requested and with regulatory bodies.

**Judges:** We hold contact information for correspondence purposes. Names and town will be printed in the Show Schedule and Show Catalogue. We may share contact details with other Shows looking for recommendations.

**Traders:** We hold contact information and booking details for correspondence and organisational purposes relating to the Show. For advertising purposes, traders will be listed in the Show Catalogue. Details will also be shared with the local Environmental Health department and with trading standards and HSE if requested by them.

**Suppliers:** Contact details will be held for as long as required. This for contact purposes and may be shared with other Shows looking for recommendations.

**Sponsors:** We hold contact information for correspondence and invoicing purposes. A record will be kept of the classes sponsored. For advertising purposes, names and contact information will be included in the Show Catalogue, Show Schedule and on our website.

**Advertisers:** Contact details will be kept for correspondence purposes and choice of advertising for administration purposes.

# Controlling your personal information:

We will retain your personal information unless you ask us to delete it for as long as it needs to be held in furtherance of our charitable objectives; for necessary administrative purpose; in furtherance of any legal obligation we hold and if there are any overriding business interests, such as the safety and security of others to do so.

You have the right to request details of the information we hold about you under the current Data Protection Act. In addition, you have the right to request that we amend or remove any of your details. If you require any further information, please contact the Show Secretary via email at info@kilnseyshow.co.uk.